



MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, SALISBURY COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON

20 JUNE 2022

MEMBERS PRESENT

Mayor G Aldridge (ex officio) (*from 7.27pm*)
Deputy Mayor, Cr C Buchanan
Cr N Henningsen
Cr D Hood (Deputy Chairman)
Cr P Jensen
Cr S Ouk (*from 7.10 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.08 pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr L Braun and Cr M Blackmore.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr N Henningsen

The Minutes of the Urban Services Committee Meeting held on 16 May 2022, be taken as read and confirmed.

CARRIED

Cr S Ouk entered the meeting at 7.10pm.

REPORTS

Administration

4.0.1 Recommendations of the Tree Management Appeals Sub Committee meeting held on Tuesday 14 June 2022

Moved Cr P Jensen
Seconded Cr N Henningsen

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 14 June 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.1-TMASC2 Tree Removal Requests - Monthly Update for April 2022

Moved Cr P Jensen
Seconded Cr N Henningsen

That Council:

1. Notes the report.
2. Tree Management Appeals Sub Committee recommends that the following assessments by the Asset Management Team proceed to appeal:
 - Paralowie - Side 1 Bartlett Avenue – 2 outer trees – Winston Avenue
 - Paralowie - 53 Vincent Road
 - Paralowie – rear 14 Mullen Court – shrubs/trees on Tobin Way at rear of property.

CARRIED

TMASC-MWON6 Tree Screen – Kings Road

Moved Cr P Jensen
Seconded Cr N Henningsen

That the Tree Management Appeals Sub Committee:

1. Notes the correspondence received from Chief Executive Officer Department for Infrastructure and Transport in regards to the Kings Road widening and our request for consideration of the tree screen to be removed.
2. Request staff to provide a further report to the Tree Management Appeals Sub Committee for the July 2022 meeting advising on further options to address the tree screen including the proposed tree assessment and action plan.

CARRIED

4.0.2 Future Reports for the Urban Services Committee

Moved Cr N Henningsen
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

For Decision:

4.1.1 Salisbury Oval Security

Moved Cr C Buchanan
Seconded Cr D Hood

That Council:

1. Notes that the Administration will continue to work with and advocate to the South Australian Police, social support networks, community and cultural organisations to address the underlying social and health challenges associated with the anti-social behaviours and alcohol consumption occurring at the Salisbury Oval and surrounding area.
2. Approves that Brown Terrace playground and environs as shown in the attached plan – (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, Urban Services Committee, 20 June 2022) is closed between 10pm and 6am, and will be an alcohol-free area under By-Law 4 from 1 July 2022, as follows:
 - a. Pursuant to clause 7 of City of Salisbury By-Law 4 - Local Government Land, the local government land known as Brown Terrace playground and environs, as shown in the attached plan (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, Urban Services Committee, 20 June 2022) is closed to public access and use for any activity, other than commuting and travelling across the land, between 10pm and 6am inclusive (penalties may apply). The period of restricted access shall begin on 1 July 2022 and remain in force until further notice.
 - b. Pursuant to Section 238 of the *Local Government Act 1999*, a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as Brown Terrace Playground and Environs, as shown in the attached plan to notify all attendees and members of the community that the land is closed to public access between 10pm and 6am for use for any activity other than commuting and travelling across the land.

- c. Pursuant to clause 9.2 of City of Salisbury By-Law 4 - Local Government Land, a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government Land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace playground and environs as shown in the attached plan (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, Urban Services Committee, 20 June 2022), and this restriction shall begin on 1 July 2022 and remain in force until further notice.
 - d. Pursuant to Section 238 of the *Local Government Act 1999* a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as Brown Terrace playground and environs (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, 20 June 2022) to notify all attendees and members of the community that a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government Land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace Playground and Environs (as shown in the attached plan).
3. That staff bring back a further report with options and costs to install permanent CCTV at Salisbury Oval to the July 2022 Council meeting.

CARRIED

Mayor G Aldridge entered the meeting at 7.27 pm.

4.1.2 Doggy Bin Locations

Moved Cr N Henningsen

Seconded Cr S Ouk

That Council:

1. Approves that new installations of dog waste bag dispensers be completed, in the next three months as part of maintenance activities.
2. Notes that a report on the review of provision and management of dog waste bag dispensers and bags across the City be brought back to Council once alternatives to the current single use plastic bag and dispenser systems are identified.

With leave of the meeting and consent of the seconder, Cr N Henningsen VARIED the MOTION as follows:

That Council:

1. Approves that new installations of dog waste bag dispensers be completed, in the next three months as part of maintenance activities, as per 3.16 (1) and 3.16 (2) in the report and Walkley Heights corridor near Elms Lane (instead of 3.16 (3)).
2. Notes that a report on the review of provision and management of dog waste bag dispensers and bags across the City be brought back to Council once alternatives to the current single use plastic bag and dispenser systems are identified.

With leave of the meeting and consent of the mover and seconder, Cr C Buchanan VARIED the MOTION as follows:

That Council:

1. Approves that new installations of dog waste bag dispensers be completed, in the next three months as part of maintenance activities, as per 3.16 (1) and 3.16 (2) in the report and Walkley Heights corridor near Elms Lane, as well as Pauls Drive and the reserve on The Boulevard, Parafield Gardens
2. Notes that a report on the review of provision and management of dog waste bag dispensers and bags across the City be brought back to Council once alternatives to the current single use plastic bag and dispenser systems are identified.

CARRIED

4.1.3 Recycled Water Supply to Reactivated Reserves

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the report

CARRIED

4.1.4 New Public Toilets, Mawson Lakes

Moved Cr N Henningsen
Seconded Mayor G Aldridge

That Council:

1. Approves that no additional toilet facilities be provided around Sir Douglas Mawson Lakes.
2. Approves the installation of additional signage, (near the corner of Mawson Lakes Boulevard and the Promenade) alerting the community to the available public facilities.
3. Notes that a refurbishment of the Mobara Public Toilets is likely to occur over the next two to four years.

CARRIED

Mayor G Aldridge left the meeting at 7.33 pm and did not return.

4.1.5 Kitchen Caddy - Liner Options

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the proposed changes to budget bid OPN000904, based on updated information and current circumstances as included in the report (Item 4.1.5 – Kitchen Caddy – Liner Options, Urban Services Committee, 20 June 2022).
2. Approves for the financial implications of the change in OPN000904 Greenwaste Kitchen Caddies to be reflected in the 2022/23 revised budget through the inclusion of this change as a non-discretionary item in the 2021/22 Carry Forwards Report.

CARRIED

4.1.6 Playground Asset Renewal - Consultation Outcomes

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the outcomes of the consultation as included within this report (Item 4.1.6 – Playground Asset Renewal – Consultation Outcomes, Urban Services Committee, 20 June 2022).
2. Approves for the following playgrounds to proceed to detailed design and construction incorporating the feedback provided through the consultation:
 - a. Barker Gully Reserve, Gulfview Heights
 - b. Carney Close Reserve, Salisbury Plain
 - c. Middleton Green Reserve, Salisbury
 - d. Peppercorn Circuit Reserve, Mawson Lakes
 - e. Yalumba Drive Reserve, Paralowie
 - f. Camelot Drive Reserve, Paralowie
3. Approves Kingswood Crescent Reserve, Paralowie proceed to detailed design and construction incorporating the feedback provided from consultation and residents of Caulfield Crescent, Paralowie to the Policy and Planning Committee, 20 June 2022,
 - (a) amend the proposed carparking at Caulfield Crescent to five parallel carparks, and
 - (b) notify the residents of this resolution.

CARRIED

4.1.7 **Salisbury United Football Club, Burton Park - Request for Council Endorsement of New Lease**

Cr C Buchanan declared a perceived conflict of interest on the basis of being a Patron of the Salisbury United Football Club. Cr C Buchanan left the meeting at 7:54 pm.

Moved Cr P Jensen
Seconded Cr S Ouk

That Council:

1. Authorises the Manager Property and Buildings to enter into a new lease with the Salisbury United Soccer Club for the Burton Park Soccer Centre on the following terms and conditions:
 - a. For the period commencing 1st June 2022 and expiring 30th September 2023;
 - b. At a commencing rent of \$970.89 inclusive of GST per calendar month which is in line with Council's Club Fee Policy; and
 - c. On the same terms and conditions as are outlined in the existing agreement which has previously been approved by Council.

CARRIED

Cr C Buchanan returned to the meeting at 7:55 pm.

4.1.8 **Proposed Licence to North City Panthers for use of Creaser Park, Parafield Gardens for training purposes**

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Authorises the Manager Property and Buildings to enter into a licence with the North City Panthers for use of the clubrooms, reserve and the adjacent toilet block at Creaser Park, Parafield Gardens on the following terms and conditions:
 - a. That the Panthers recognise that this is a training facility only, for use during approved times as agreed between the club and Council staff. Council reserves the right to make use of the licence entire facility when not being used by the Panthers at no cost to Council.
 - b. That a clause be incorporated into this agreement compelling the Panthers to make the facility available to sub-licensees, as an overflow or for casual hire when not in use by the Panthers, with all such arrangements to be approved by staff. Any costs, fees and charges are to be negotiated between the parties on a user-pays basis to ensure that the Panthers are not financially disadvantaged. The Panthers may enter into such an arrangement regardless of whether or not the

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- proposed use is during their designated time of use; alternatively, the casual hire may be referred to Council staff to manage via the Casual Hire booking system. The Panthers are to consult with Council staff to ensure that this does not clash with any proposed use by the City of Salisbury.
- c. Council reserves the right to use this facility at its discretion, either by Council or third-party users under the direction of staff at no charge to Council. During these times, Council may seek to have temporary exclusive use of the entire facility. The Panthers shall not unreasonably withhold consent to such an arrangement.
 - d. That all relevant terms, fees and charges be applied in line with Council's Club Fee Policy, Council's Sub-Licence Approval Policy, or the Fees and Charges for Hire of Council Facilities contained within Council's Reserve Hire Application booklet as may be appropriate.
 - e. That the licence offered to the Panthers fall in line with Council's current Sporting and Community Club Lease, which was approved by Council at its meeting held on 28th May 2018 (resolution number 2516/2018). However, this agreement is to be a license as opposed to a lease, clearly stating that the Panthers do not retain exclusive use over the facility and are obliged to share the premises with other users. Ongoing use by the Panthers and suitability as an overflow facility for use by other clubs as may be required shall be reviewed prior to the expiry of the agreement on 30th September 2023.
2. Notes that Creaser Park, Parafield Gardens is to be used for training purposes only, and not to be declared as a principal clubroom or venue at competition level. This stipulation shall form part of the license agreement to be entered into between the Panthers and the City of Salisbury.

CARRIED

4.1.9 NAWMA Draft Annual Business Plan 2022/2023

Moved Cr S Ouk
Seconded Cr P Jensen

That Council:

1. Notes the information provided regarding NAWMA's Draft Annual Business Plan 2022/23.
2. Endorses the Northern Adelaide Waste Management Authority (NAWMA) Draft Annual Business Plan 2022/23, as provided in Attachment 1 to this report.

CARRIED

4.1.10 New Grant Funding for Infrastructure Projects

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Notes that information has been sent from the Department for Infrastructure and Transport and the Office for Recreation, Sport and Racing in relation to new grant funding opportunities as a result of the 2022 state election.
2. Approves the submission of grant funding applications to the Department for Infrastructure and Transport associated with the 2022 state election to the value of \$2,575,000, with this to be formally included within the 2022/23 Second Quarter Budget Review to reflect the agreed grant value.
3. Approves the submission of grant funding applications to the Office for Recreation, Sport and Racing associated with the 2022 state election to the value of \$2,030,000, with this to be formally included within the 2022/23 Second Quarter Non-discretionary Budget Review to reflect the agreed grant value.
4. Approves a 2022/23 Second Quarter Non-discretionary Budget Review Bid of \$1.1M for the delivery of the full range of grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget Review.

6. Approves that the CEO, or delegate, be authorised to proceed to tender, enter into negotiations, award and deliver the new grant projects subject to Council's approval of the associated 2022/23 Non-discretionary Second Quarter Budget Review Bids as defined within the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
7. Notes that any additional costs associated with the \$650,000 grant funding application for Rowe Park Lower, Ingle Farm is not included in the \$1.1M 2022/23 Non-discretionary Second Quarter Budget Review Bids as defined within the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
8. Notes the \$300,000 grant funding identified by Department for Infrastructure and Transport, to deliver the internal carpark works at Salisbury East High School, will be redirected to Department for Education.

CARRIED**4.1.11 Safety of Trucks Using Target Hill Road**

Moved Cr N Henningsen

Seconded Cr S Ouk

That Council:

1. Approves that a review of the signage and local area traffic management for Target Hill Road be included in the Salisbury Heights Local Traffic Management Review to be undertaken in conjunction with Department of Infrastructure and Transport as planning and designs for the upgrade to Green Valley Drive / Grove Way and Stanford Road / Grove Way Intersections are completed.

CARRIED*For Information***4.2.1 Capital Works Program Monthly Report - May 2022 Update**

Moved Cr N Henningsen

Seconded Cr C Buchanan

That Council:

1. Notes the report.

CARRIED

4.2.2 Research Road Joint Animal Pound Facility Update

Moved Cr N Henningsen
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice

MOTIONS ON NOTICE

There were no Motions on Notice

OTHER BUSINESS (*Questions Without Notice, Motions Without Notice, CEO Update*)

There were no Other Business Items.

The meeting closed at 8.01pm.

CHAIRMAN.....

DATE.....