



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**20 JUNE 2022**

**MEMBERS PRESENT**

Cr J Woodman (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug (*via Teams VC*)  
Cr A Duncan  
Cr K Grenfell  
Cr D Proleta  
Cr S Reardon (Deputy Chairman)  
Cr G Reynolds

**OBSERVERS**

Nil

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
Manager Environmental Health & Community Compliance,  
Mr J Darzanos  
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 7:08pm.

The Chairman welcomed the members, public and staff to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil.

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## PRESENTATION OF MINUTES

Moved Cr S Reardon  
Seconded Cr K Grenfell

The Minutes of the Governance and Compliance Committee Meeting held on 16 May 2022, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr G Reynolds  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED**

*Cr K Grenfell left the meeting at 7:11 pm and did not return.*

### *For Decision*

#### **3.1.1 2022 Local Government Association Annual General Meeting - proposed Items of Business**

Moved Cr G Reynolds  
Seconded Cr D Proleta

That Council:

1. Notes the report.

**CARRIED**

#### **3.1.2 By-Laws Review 2022**

Moved Mayor G Aldridge  
Seconded Cr S Reardon

That Council:

1. Makes the following By-Laws in exercise of the powers contained in the *Local Government Act 1999*, as presented in Attachments 4 through to 9 to this report (Governance and Compliance Committee 20/06/2022, Item No. 3.1.2) and as listed below, in the presence of at least two thirds of its members and by absolute majority supporting vote:
  - a. Permits and Penalties By-Law 2022 - By-Law No.1 of 2022.

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- b. Moveable Signs By-Law 2022 - By-Law No. 2 of 2022.
  - c. Roads By-Law 2022 - By-Law No.3 of 2022.
  - d. Local Government Land By-Law 2022 - By-Law No.4 of 2022.
  - e. Dogs By-Law 2022 - By-Law No.5 of 2022.
  - f. Waste Management By-Law 2022 - By-Law No. 6 of 2022.
2. Notes that, in making the By-Laws, it has considered and had regard to regard to:
    - a. the submission from the Dog and Cat Management Board in respect of the Dogs By-Law 2022;
    - b. the fact that no submissions were received from members of the public in relation to the By-Laws;
    - c. the National Competition Policy Reports prepared in respect of each of the By-Laws; and
    - d. the Certificates of Validity provided by the Council's legal practitioner in respect of each of the By-Laws.
  3. Authorises the Chief Executive Officer (or Delegate) undertaking the necessary administrative requirements associated with the making of the By-Laws, including:
    - a. The signing the By-Laws, as made by Council.
    - b. Publishing copies of the By-Laws in the Government Gazette.
    - c. Publishing a notice of the making of the By-Laws in a newspaper circulating in the Council's area.
    - d. Delivering the By-Laws, the Reports to the Legislative Review Committee and other associated necessary documentation to the Legislative Review Committee within six Parliamentary sitting days of the By-Laws being made.
  4. Notes that a further report will be prepared and presented to Council regarding the setting of expiation fees and the making of delegations under the By-Laws, prior to the By-Laws commencement date.

**CARRIED**  
**Unanimously**

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*For Information*

**3.2.1 Community Compliance Resources**

Moved Cr A Duncan  
Seconded Mayor G Aldridge

That Council:

1. Notes that Council's Community Compliance Services team will:
  - a. focus existing resources on higher risk activities over the next 12 - 24 months.
  - b. increase educational programs to encourage voluntary compliance in the area of school parking and dog registrations.
2. Approves a report on the Community Compliance resources and outcomes be presented to Council by 30 November 2023 to enable consideration of required resource demands without the impacts of COVID-19 on both staff and the community.

**CARRIED  
Unanimously**

**3.2.2 Summary Report for Attendance at Training and Development Activity - Leading Public Sector Change Initiatives**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the summary report from Cr Henningsen for her online attendance at the 'Leading Public Sector Change Initiatives and Managing Negative Public Sentiments' seminar held on 9 – 11 March 2022.

**CARRIED**

**QUESTIONS ON NOTICE**

*There were no Questions On Notice.*

**MOTIONS ON NOTICE**

*There were no Motions on Notice.*

**OTHER BUSINESS (Questions Without Notice, Motions Without Notice, CEO Update)**

*There were no Other Business Items.*

**ORDER TO EXCLUDE THE PUBLIC**

**3.4.1 Audit and Risk Committee Membership - Appointment of Independent Members**

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Audit and Risk Committee Membership - Appointment of Independent Members** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7:19pm.

The meeting moved out of confidence and closed at 7:22pm.

CHAIRMAN.....

DATE.....