



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

21 JUNE 2022 AT 6.30 PM

IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET, SALISBURY

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 17 May 2022.

REPORTS

Administration

5.0.1	Future Reports for the Community Wellbeing and Sport Committee.....	9
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For Decision

5.1.1	Minor Capital Works Grant Program - Salisbury United Soccer Club Incorporated.....	13
5.1.2	Minor Capital Works Grant Program - Globe Derby Equestrian Centre	51
5.1.3	Minor Capital Works Program - Salisbury Villa Sports and Social Club Application	87

For Information

5.2.1	Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship	103
5.2.2	Bridgestone Athletics Centre - Display of Club Memorabilia	127
5.2.3	Salisbury Community Markets - Budget Bid OOPN000831	133
5.2.4	Youth Sponsorship Applications - June 2022	137

QUESTIONS ON NOTICE

There are no Questions On Notice.

MOTIONS ON NOTICE

There are no Motions On Notice

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.1.3 Minor Capital Works Grant Program – Ingle Farm Sporting Club Incorporated

Recommendation

Pursuant to section 83(5) of the Local Government Act 1999 the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the Local Government Act 1999 on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by the Contractor relating to proposed negotiations and Council's commercial position.

On that basis the public's interest is best served by not disclosing the **Minor Capital Works Grant Program – Ingle Farm Sporting Club Incorporated** item, attachment and discussion at this point in time.
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

17 MAY 2022

MEMBERS PRESENT

Cr A Duncan (Chairman)
Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr S Ouk
Cr J Woodman
Cr B Brug (*via Microsoft Teams*)

OBSERVERS

Cr K Grenfell (*via Microsoft Teams*)
Cr M Blackmore
Cr Reynolds (*via Microsoft Teams*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Director Business Transformation, Ms J Emerson
Manager Strategic Development Projects
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:32pm.

The Chairman welcomed the members, public and staff to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr P Jensen

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr S Ouk
 Seconded Cr D Hood

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 20 April 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr D Hood
 Seconded Cr A Duncan

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Grant No. 53/2021-22: Philippine Fiesta of South Australia Community Grant Application

Moved Cr C Buchanan
 Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the May 2022 round of Community Grants as follows:
 - a. Grant No. 53/2021-22: Philippine Fiesta of South Australia: to the value of \$5,000: to assist with hosting its event, Philippine Fiesta 2022.
 - b. If approved, this \$5,000 will be funded from the Community Events Grant Budget.

CARRIED

**5.1.2 Grant No. 54/2021-22: Para District Obedience Dog Club Inc.
Community Grant Application**

Moved Cr A Duncan
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the May 2022 round of Community Grants as follows:
 - a. Grant No. 54/2021-22 Para District Obedience Dog Club Inc. to the value of \$2,665: to assist with purchasing a defibrillator and cabinet.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

There were no Other Business items.

CLOSE

The meeting closed at 6:34pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
27/07/2020 1.1.2	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy.	Amy Pokoney Cramey
Due:	July 2022	
21/12/2020 2.4.1	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential.	Amy Pokoney Cramey
Due:	August 2022	
25/01/2021 5.2.1	Bridgestone Athletics Centre – Construction Update 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre.	Andrew Hamilton
Due:	October 2022	
25/10/2021 5.1.6	Age Friendly Strategy 2022-2027 2. Notes that staff will report annually at the end of each financial year for the duration of the strategy.	Myfanwy Mogford
Due:	October 2022	
25/10/2021 5.1.1	Review of the Community Recreational Facilities Signage Policy 1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff.	Lavinia Morcoase
Due:	July 2022	
25/10/2021 5.1.2	Review of the Community Recreational Facilities Sponsorship Policy 1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff.	Lavinia Morcoase
Due:	July 2022	
22/11/2021 5.2.1	Commonwealth Home Support Programme (CHSP) Payment In Arrears Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available.	Vesna Haracic
Due:	July 2022	

28/02/2022 5.1.1	Indoor Recreation Facilities 2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years. Due: December 2023	Andrew Hamilton
28/02/2022 5.1.1	Indoor Recreation Facilities 3. That staff bring back a report to Council by December 2022 with costings to upgrade the Parafield Gardens Recreation Centre to include a gym, additional court and design to accommodate district and state competitions to be held at the Gardens Recreation Centre and other recommendations as outlined in the BRM Preliminary Phase 1 Review. Due: December 2022	Andrew Hamilton
26/04/2022	Budget Status Update Community Development to provide a report to the Community Wellbeing and Sport Committee in relation to OPN000831 Salisbury Community Markets concept. Due: July 2022	Chandler Giles

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.1.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Minor Capital Works Grant Program - Salisbury United Soccer Club Incorporated
AUTHORS	Sarah McEwen, Customer Service Officer – Bridgestone Athletics Centre, Community Development Michelle Atkinson, Administrative Officer, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Salisbury United Soccer Club Incorporated for the installation of an equipment shed with a verandah has been received. An amount of \$50,000 is recommended for funding through the 2021/22 Minor Capital Works Grant (MCWGP) budget.

RECOMMENDATIONThat Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury United Soccer Club Incorporated in the amount of \$50,000 for the installation of an equipment shed with a verandah to the facility at Burton Park - Burton, with any additional costs to be funded by the Salisbury United Soccer Club Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2021-22_SUFC_Grant Application_REDACTED
2. MCWGP 2021-22_SUFC_Proposed Scope
3. MCWGP 2021-22_SUFC_Quote 1
4. MCWGP 2021-22_SUFC_Quote 2
5. MCWGP 2021-22_SUFC_Quote 3
6. MCWGP 2021-22_SUFC Certificate of Incorporation
7. Site Plan_Salisbury United

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an Incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from Salisbury United Soccer Club Incorporated (SUSC), for \$50,000 through the MCWGP the installation of an equipment shed with a verandah between pitch 2 and 3 at Burton Park.
- 1.5 SUSC has not received MCWGP funding in the past 24 months.
- 1.6 The year to date 2021/22 MCWGP budget is \$332,097. Four applications have been submitted in May. If this grant application for \$50,000 is approved, there would be \$282,097 remaining in the 2021/22 MCWGP Budget. If all applications are approved there would be \$132,097 remaining in the FY2021/22 budget.
- 1.7 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2021/22 financial year.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Community Planning, Community Development
 - 2.1.2 Property and Buildings, City Infrastructure
 - 2.1.3 Infrastructure Delivery, City Infrastructure
 - 2.1.4 Financial Services, Business Excellence
- 2.2 External
 - 2.2.1 Salisbury United Soccer Club Incorporated

3. REPORT

- 3.1 The S USC, located at Burton Park, Waterloo Corner Road, Burton has an executed licence with the City of Salisbury for the use of the playing areas located at the reserve and lease the building located on site.
- 3.2 The S USC provides sporting and leisure opportunities to the community, with 250 members which is inclusive of sport participants, volunteers, coaches, committee members and club patrons.

Storage Shed

- 3.3 Installation of a storage shed between pitch 2 and 3 is required to store various training, game day and line marking equipment.
- 3.4 The equipment for junior soccer is currently stored a significant distance from the pitch. The line marker and paint are currently stored within the main spectator area.
- 3.5 Installation of an additional storage shed will meet S USC storage needs and increase functionality for umpires, committee members and volunteers.
- 3.6 The additional veranda will ensure a safe environment for club patrons using pitch 3, by installing lighting both inside and outside the shed and providing a sheltered area for patrons and members to shelter from inclement weather.
- 3.7 A draft scope of works for the purposes of quotes has been prepared, including:
- Site preparation
 - Service Location and pot holing
 - Supply & install shed as per specifications
 - Supply & install concrete slab
 - Provide power to the sub board
 - Storm water works
 - Landscaping of shed surrounds
- 3.8 A full scope was prepared by the City of Salisbury's City Infrastructure team (City Infrastructure team) in collaboration with the S USC and relevant contractors, contingent on success of the grant application. The S USC will require final approval from the City Infrastructure team prior to work commencing.
- 3.9 According to the MCWGP Guidelines and Eligibility requirements, a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works.
- 3.10 Where the application of 20% takes the grant request amount over the Program's upper limit, the application approval amount will be set at \$50,000 for Category A grants. This application will be set at \$50,000.00.

- 3.11 The SUSC has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs. Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the SUSC will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.
- 3.12 Administration has sighted full financial details of the SUSC however these are not included in this public report for reasons of commercial sensitivity.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the MCWGP is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the SUSC meets the guidelines for the MCWGP, however it cannot be completed within the maximum allowable through the MCWGP. Subsequently SUSC have agreed to fund any cost above the \$50,000 allocated as a minor capital works grant. A contingency of 20% of the grant amount (or \$10,000) will be available only if the project encounters reasonable and unexpected issues after commencement.
- 4.3 There is no indication that the SUSC will experience financial hardship as a result of covering any additional costs associated with this project.
- 4.4 The SUSC will require approval from the City Infrastructure team through a Major Club Initiated Works Form prior to work commencing. City of Salisbury staff will be project managing the works and will work collaboratively with SUSC to ensure the project is completed in a timely manner.
- 4.5 It is recommended that the application to the 2021/22 Minor Capital Works Grant Program by the Salisbury United Soccer Club be approved and an amount of \$50,000 be allocated for the installation of a storage shed to the grounds at Burton Park, Waterloo Corner Road, Burton.

City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date: 3 May 2022, 3:10PM
 Receipt number: MCWGP41
 Related form version: 25

Organisation Information

Name of the Club / Organisation:	Salisbury United Soccer Club Incorporated
Club Incorporation Number OR ASIC Registration Number:	A3840
Australian Business Number (ABN):	21391080868
Facility Name:	Burton Park Soccer Complex
Facility Address:	364-378 Waterloo Corner Road, Burton, SA, 5110
Postal Address:	PO Box 6045, Burton, SA, 5110
Person Responsible for the Grant:	Tony Dalwood
Role/Position within Club:	Club Treasurer
Contact Email:	[REDACTED]
Contact Mobile:	[REDACTED]

Club Membership

Male - Junior	110
Female - Junior	12
Social - Junior	60
Male - Senior	80

1 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior	0
Social - Senior	30
Total Membership:	292
Please provide membership numbers for the previous 3 seasons:	2021: 250 members ; 2020: 300 members ; 2010: 360 members

Funding Category

Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding: **have a current lease or sub-lease of a Council owned building; or**

Category B – up to \$25,000

Which category of funding is being applied for? **Category A - up to \$50,000**

Have you sought, or intend to seek funds from another source for this project? **Yes**

If yes, please list the source/s and amount/s requested: **Club will be fundraising internally the gap amount not covered by the MCWG program.**

About the Project

Name of Project: **Equipment Shed & Shelter**

What does the project involve? **Build an equipment shed between pitch 2 and Pitch 3 for the storage of training and game day equipment , line marker and paint, and to provide a sheltered verandah off the shed near gates, where parents of players using Pitch 3 can meet up with coach, or pickup/drop-off children in a well lit, sheltered and safe/supervised location.**

Are there any time constraints for the project? **As soon as possible would be good to be available for use post daylight saving and pre-Winter 2022.**

2 of 7

Why is the project needed?

Storage at the Burton Park facility is very limited. Soccer equipment for junior training is stored a large distance from pitch 3, this will make set up and pack up much easier for volunteers. It is required to store the line marker and paint, that would be preferably kept in a shed to avoid paint spillage within the facility and main spectator areas of the pitches. A Sheltered location for player pickup/dropoff of minors as young as 5 is required adjacent to Pitch 3 - particularly in the dark, cold, wet winter months.

How will the project increase participation opportunities for sport and recreation?

Pitch 3 has no protection for players and parents to meet/congregate during darkness or extreme weather (hot and cold). The shed will include a verandah with lighting where players and parents can gather, and volunteers can coordinate and generate a sense of community for junior & miniroos parents on pitch 3, which is a distance from the main clubrooms. A recent survey of junior/MiniRoos parents found most do not make the effort to walk over to the main clubroom on game day or training nights due to distance. This Verandah area will also enable a noticeboard area for club news and communication.

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The project provides inclusive opportunities and addresses the Universal Design Principles by the following:

Pitch 3 is a community pitch and available to all members, their families and club hirers to use. The shed can be used by these participants, and will have entry points on both ends to accommodate both equipment storage and community engagement. The area the shed is to be located on has path access suitable for wheelchairs and walking frames. The verandah area and internal shed will require lighting for access during night training sessions.

The Shed Verandah will be located near the adjacent gates that form the segway from Pitch 2 to Pitch 3, and close to car parks of Pitch 3 for pickups and drop-offs.

The shed presents as a simple and intuitive concept with minimal opportunity for error in not meeting its key requirements.

The shed will be located where the least amount of existing land would need to be levelled, with no other impact on existing infrastructure.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

We currently have numerous enquiries from sporting and family groups for the use of pitch 3 for community hire, however due to the separation to the main clubrooms, we cannot offer basic services as part of this hire. This will open up opportunity for outdoor hire, and extension of club events such as a BBQ area for hirers.

Budget Information

Total Project Cost

64749

City of Salisbury - Minor Capital Works Grant Program Application

Club/Organisation's Contribution	14749
Other grants / funds secured	0
MCWGP Amount Requested:	50000
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	
Quote 1	pbss Quote JN6817 shed sliding doors option.pdf
Quote 2	VPR509326_bic - new shed salisbury united football club burton park tender submission.pdf
Quote 3	VPR509187_pricing schedule Kemp Carpenters Burton SUFC shed.pdf

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status - [SUFC_certificate of incorporation.pdf](#)

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact [SUFC Meeting Minutes February 2021 \(2\).pdf](#)

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM [Certified - SUFC PL FY 01-Oct-2020 to 30-Sep-2021.pdf](#)

Where applicable supply evidence of cash support (e.g. recent bank statement) [Transaction History_SUFC Expense account.pdf](#)

A copy of building works drawings or concept plans for the project [MCWGP Burton Park Clubrooms - AWD02 Concept Site Plan \(2\).pdf](#)

Provide photos that clearly demonstrate why the works are needed

5 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application [FW SUFC Burton facility - Status check-in.msg](#)

Please upload any further information / documentation

Application Declaration

On behalf of (Club/Organisation)

Salisbury United Soccer Club

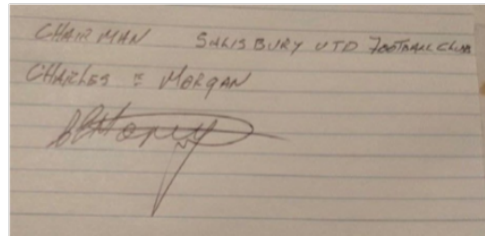
Name & Position (President/Chairperson)

Charles Morgan, Chairperson

Date of Signature

27/1/2022

Signature 1



[Uploaded signature image: Charlie Signature.jpg](#)

Name & Position (Representative 2)

Tony Dalwood, Club Treasurer

Date of application

27/01/2022

Signature 2

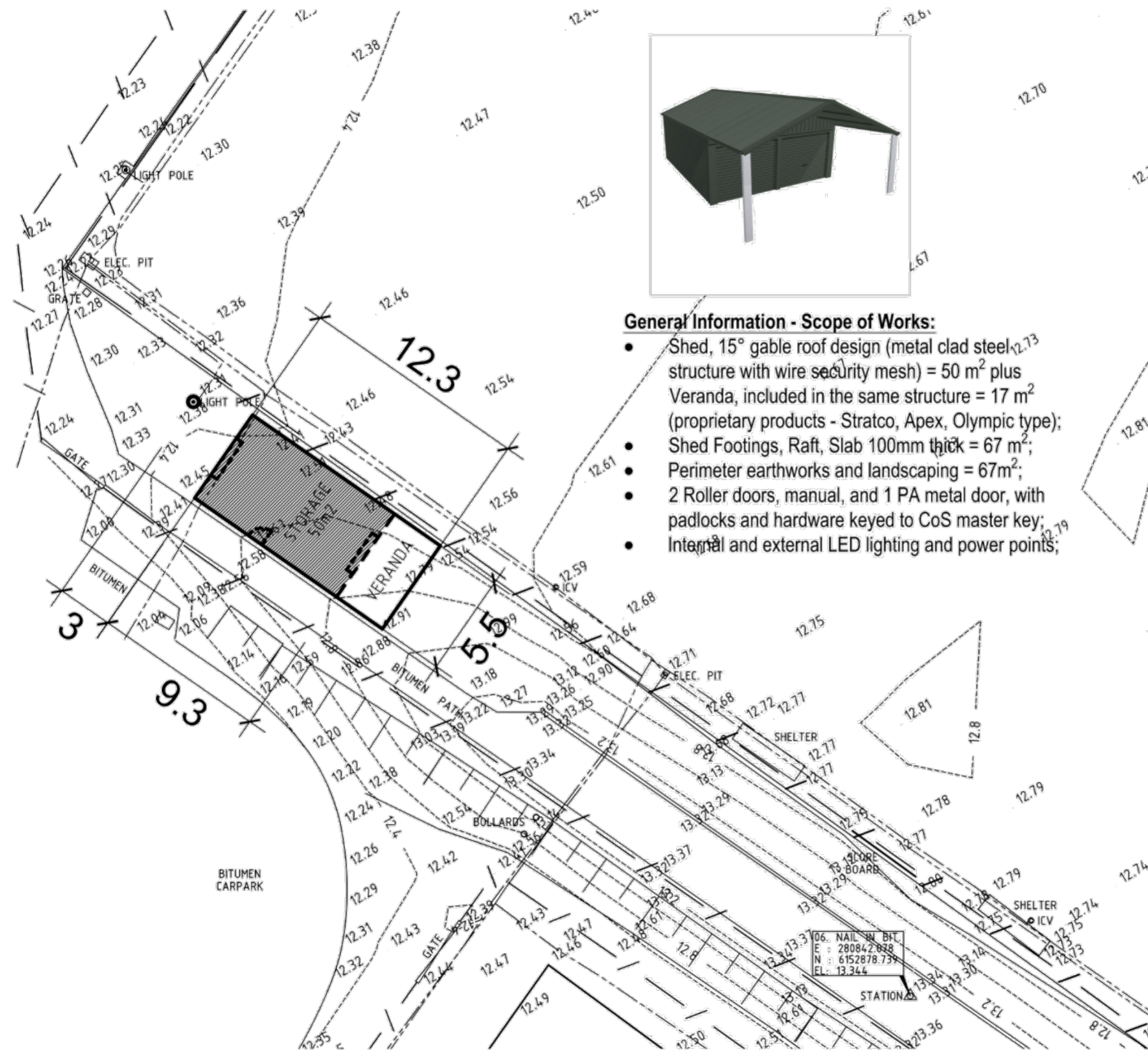


[Link to signature](#)

6 of 7

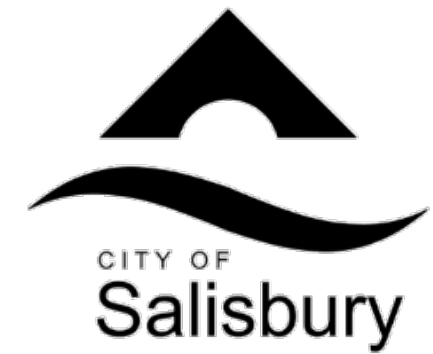
We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.



General Information - Scope of Works:

- Shed, 15° gable roof design (metal clad steel structure with wire security mesh) = 50 m² plus Veranda, included in the same structure = 17 m² (proprietary products - Stratco, Apex, Olympic type);
- Shed Footings, Raft, Slab 100mm thick = 67 m²;
- Perimeter earthworks and landscaping = 67m²;
- 2 Roller doors, manual, and 1 PA metal door, with padlocks and hardware keyed to CoS master key;
- Internal and external LED lighting and power points;



Client / Program
Minor Capital Works Grant

Stage
FOR CONSULTATION

Project
PR TBC

Building
**BURTON PARK
Proposed Storage Shed**
Salisbury Oval, Salisbury 5106

Drawing Title
Site Plan

Project Director: JARRED COLLINS

Project Designer: JOHN OLAR

Revision: 2

Revision Description:
Revised following Site Investigations - Issued for Consultation

Revision History / Date:
2 - Issued for Consultation 20 Oct 2021
1 - Issued for Consultation / 26 Aug 2021

Date: 20/10/2021

Scale: 1:200

Drawing Number:

MCWG-01

North:





QUOTATION

ATTENTION: Robert Owen
 City of Salisbury
 34 Church Street
 Salisbury SA 5108

Tuesday 19 April 2022
 Quote No: 6817
 Project:
 Waterloo Corner Road
 Burton Park 5108

Dear Robert,

RE: Salisbury United - Shed Installation

Scope of Works

- Completion of works as per the supplied scope to install new shed

Assumptions:

- It is assumed that the light pole has sufficient power supplies for the shed, additional cost will apply should a new power supply be required
- All required access gates to be unlocked or a key made available for relevant access
- No allowance for Engineer inspection & reports or soil boring
- PC sum allowed for new landscaping as per Council request
- All works to be completed during normal working hours
- All works to comply with Australian Standards and the NCC
- All works to be conducted using correct safety, SWMS/JSA's and appropriate supervision
- Remove all associated waste from site
- Any works completed outside of the scope of works listed above will incur additional costs

ITEM	TOTAL
1.1 - Mobilisation/de-mobilisation & site clean-up	██████████
1.2 - Survey (set-out, control & construction)	██████████
1.3 - Service location/pot holing	██████████
1.4 - As constructed survey drawings	██████████
1.5 - Builders Overhead/Project Management/Admin	██████████
2.1 - Supply & install shed as per spec inc keying to City Of Salisbury and lodging planning applications (SLIDING DOOR OPTION)	██████████
2.2 - Supply & install concrete slab	██████████
2.3 - Provide power to the sub board	██████████
2.4 - Storm water works	██████████
3.1 - Landscaping of shed surrounds	██████████
COST FOR THIS PROJECT	██████████



PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
 PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU

Item 5.1.1 - Attachment 3 - MCWGP 2021-22_SUFC_Quote 1



	GST	\$5,886.34
TOTAL COST INC GST		\$64,749.69

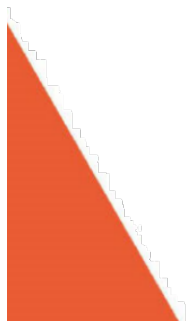
This quotation remains firm for 30 days from date of issue

Kind Regards,

Adam Davey | PROJECT SERVICES MANAGER
Premier Building Solutions (SA) Pty Ltd



Item 5.1.1 - Attachment 3 - MCWGP 2021-22_SUFC_Quote 1



Page 2 of 2

PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU



Bruce Interiors and Constructions Pty Ltd

"Build In Confidence"

214 Glen Osmond Road
Fullarton SA 5063
ABN 37 130 642 385
BLD 211 223

Ph 08 8338 1818
Fax 08 8338 1504
admin@bicpl.com.au
www.bicpl.com.au

**SALISBURY UNITED FOOTBALL CLUB
BURTON PARK
PROPOSED STORAGE SHED
TENDER SUBMISSION**





Bruce Interiors and Constructions Pty Ltd
"Build In Confidence"

214 Glen Osmond Road
Fullarton SA 5063
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BLD 211 223

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www.bicpl.com.au

Contents

OVERVIEW	2
PROJECT EXPERIENCE & OUR TEAM	3
METHODOLOGY & CLARIFICATIONS	7
ANNEXURE 1 – PRICING SCHEDULE	10
ANNEXURE 2 - INSURANCES, RETURN TO WORK & BUILDING LICENCES	11
ANNEXURE 3 – QUALITY MANAGEMENT SYSTEMS	15
ANNEXURE 4 – TENDER PROGRAMME	0

commercial construction education hospitality health & aged care retail office heritage industrial community housing



Bruce Interiors and Constructions Pty Ltd
"Build In Confidence"

214 Glen Osmond Road
Fullarton SA 5063
ABN 37 130 642 385
BLD 211 223

Ph 08 8338 1818
Fax 08 8338 1504
admin@bicpl.com.au
www.bicpl.com.au

OVERVIEW

INTRODUCTION

BIC is a proudly South Australian commercial building company that has been operating since 1989. We have been providing innovative building solutions and excellence in customer service for three decades and we have gained extensive experience in all sectors of commercial construction

PROPOSED STORAGE SHED

BIC are pleased to provide our Tender Submission to design and construct a storage shed based on the tender documents provided and as clarified below.

PROPOSED WORK SAFETY PLAN

Prior to commencement on site BIC will submit our WHS site management plan for approval which details temporary fencing, our location for the rubbish skip, safety signage and egress paths. BIC will prepare and submit JSA's and SWMS where appropriate. Among a range of objectives, the SMP also provides details of minimisation of construction waste, avoiding contamination of surroundings, waste recycling and resource conservation.

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PROJECT EXPERIENCE & OUR TEAM

Bruce Interiors and Constructions have a strong focus on delivering quality projects for our clients and end users. By going the extra mile we build and maintain strong relationships with our clients, which results in ongoing relationships and repeat partnerships. Below is a recent project that has similar design and construction methodologies to the proposed storage shed.

City of Tea Tree Gully

- Design and construction of a storage shed for the Tea Tree Gully Country Fire Service.



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Item 5.1.1 - Attachment 4 - MCWGP 2021-22_SUFC_Quote 2



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METHODOLOGY & CLARIFICATIONS

METHODOLOGY

On award of this project, with CoS approval, BIC will order the Stratco storage shed and proceed with the documentation to achieve Building Rules Consent and Development Approval. BIC will mobilise the site when Development Approval has been granted.

The site works sub-contractor will commence on site and complete the civil works. The electrical sub-contractor will lay the underground power supply from the light tower to the proposed switchboard location inside the storage shed. Stratco sub-contractors will then erect the shed structure and the concrete sub-contractor will pour the floor slab. Stratco sub-contractors will return to site and install the wall girts, roof purlins, wall & roof cladding and the two roller doors after the floor slab is poured. The electrical sub-contractor will then complete the installation of LED lights, power point and the switchboard board. The wire mesh will then be installed to the walls.

On completion of the works, BIC will provide a builders clean, demobilise and remove the temporary builder's fence.

PROGRAMME

The programme allows for an onsite construction period of 5 calendar weeks, subject to finalisation of details, confirmation of contractor availability and material supply lead times. Refer to the construction program in Appendix 4.

CLARIFICATIONS

Preliminaries

- We have allowed for:
 - Part time site supervision.
 - Part time project manager.
 - Removal of builders waste.
 - Works to be undertaken in a single stage.
 - Survey set out and 'as-constructed' drawing.

Engineer and Certification Fees

- We have allowed for:
 - An engineer to confirm the concrete slab specified for the storage shed. This includes geotechnical testing, structural design, documentation and site inspection.
 - Engineers certification and building application drawings.

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Site works

- We have allowed to:
 - Site scrape, cut and fill to bench level up to an average of 200 mm depth.
 - Compact and vibrate the sub-grade with a vibratory roller.
 - Supply and place rubble base up to 100 mm (Class PM 2/20).
 - Compact and vibrate rubble with a vibratory roller.
- We have allowed a designed finished floor level (FFL) of 12.6 for the storage shed.
This design level is based on the survey levels on drawing number MCWG-01 rev 4.

Concrete slab

- We have allowed for a 100 mm thick concrete slab with F52 mesh, thickened edges and 25 MPa concrete strength.

Storage Shed

- We have allowed for a domestic Stratco shed as per the specifications below;
 - Length (mm): 12,247
 - Width (mm): 5,389
 - Height (mm) 3,000
 - Roof Sheet: Stratco CGI corrugated - Slate Grey
 - Wall Sheet: Stratco Superdek - Slate Grey
 - Skylight Sheet: Grey Tint
 - Roller Doors (2 off): Slate Grey
 - Gutters: Quad Gutter 115 – Slate Grey
 - Downpipes: 100 x 50 – Slate Grey

Please click on the link below to take a look at the interactive 3D Stratco Shed design.

[→ View Your Shed Design Now](#)

Stratco and their installer may require a deposit, which will need to be paid to BIC by the City of Salisbury prior to placing an order. Also the balance may be required prior to delivery on site.

Wire Mesh

- We have allowed for galvanised steel security mesh to the walls only.

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Electrical Services

- We have allowed for;
 - Removing the existing power supply on the light post and join / extend as required underground to the new shed location.
 - Trenching and backfilling as required.
 - 1 x motion sensor to activate all external lighting.
 - 2 x 1200 mm Haneco batten lights under the verandah to be controlled by motion sensor.
 - 2 x 1200 mm Haneco batten lights inside the storage shed.
 - 1 x power point inside the storage shed.
 - 1 x Clipsal plastic switchboard inside the storage shed.

Stormwater

- We have allowed for 100 mm Stormwater pipe from the storage shed downpipes to the existing storm water sump as shown at the site inspection.

Provisional Sums

- We have allowed a Provisional Sum of;
 - \$ 3,000 excl GST for Landscaping of shed surrounds as requested.
 - \$ 1,000 excl GST for making good to the bitumen path.

EXCLUSIONS

- Planning approval. This will be undertaken by the City of Salisbury as discussed on site.
- Removal of any contaminated soil.
- Rock excavation.
- Hydro Vac Excavation.
- All Authorities and / or Council permits, fees, levies or charges.
- Temporary relocation of equipment or services if required.
- Latent conditions
- Relocate services that may clash with new works.
- Handrails.
- Any works to fencing.

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ANNEXURE 1 – PRICING SCHEDULE

T5756 Tender Lump Sum Pricing Schedule

Item	Description	Amount
1	Preliminaries	
1.1	Mobilisation / de-mobilisation & site clean-up	\$ [REDACTED]
1.2	Survey (set-out, control & construction)	\$ [REDACTED]
1.3	Service location / pot holing	\$ [REDACTED]
1.4	As constructed survey drawing	\$ [REDACTED]
	Subtotal Item 1.0	\$ [REDACTED]
2	Scope of Works	
2.1	Supply and install shed	\$ [REDACTED]
2.2	Supply and install concrete slab	\$ [REDACTED]
2.3	Provide power to shed with sub board	\$ [REDACTED]
	Subtotal Item 2.0	\$ [REDACTED]
3	Provisional Sums	
3.1	Landscaping of shed surrounds	\$ [REDACTED]
3.2	Bitumen Path modifications	\$ [REDACTED]
3.3		
	Subtotal Item 3.0	\$ [REDACTED]
	Total excl. GST	\$ [REDACTED]
	GST 10%	\$ [REDACTED]
	Total incl. GST	\$ [REDACTED]

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ANNEXURE 2 - INSURANCES, RETURN TO WORK & BUILDING LICENCES

Consumer and Business Services



Government of South Australia
Attorney-General's Department

CONTRACTORS LICENCE

Building Work Contractors Act 1995

This is to certify that

BRUCE INTERIORS AND CONSTRUCTIONS PTY LTD

is licensed/registered to carry on the business of

Building Work Contractor

CONDITIONS:

BUILDING WORK CONTRACTOR WITH CONDITIONS

- CARPENTRY AND JOINERY
- COMMERCIAL BUILDING WORK NOT EXCEEDING TWO STOREY
- INDUSTRIAL BUILDING WORK NOT EXCEEDING TWO STOREY
- INSULATION
- PARTITIONS
- RESIDENTIAL BUILDING WORK NOT EXCEEDING THREE STOREY
- BOARD FIXING & FLUSHING

Lic/Reg number: [REDACTED]
 Expires: 30-06-2022
 Date first issued: 30-06-2008

COMMISSIONER FOR CONSUMER AFFAIRS

commercial construction education hospitality health & aged care retail office heritage industrial community housing

Item 5.1.1 - Attachment 4 - MCWGP 2021-22_SUFC_Quote 2

bic	Bruce Interiors and Constructions Pty Ltd	214 Glen Osmond Road Fullarton SA 5063 ABN 37 130 642 385 BLD 211 223	Ph 08 8338 1818 Fax 08 8338 1504 admin@bicpl.com.au www.bicpl.com.au
	"Build In Confidence"		

Sensitive: Personal



Certificate of registration

Return to Work Act 2014

Employer number: [REDACTED]
 Employer name: Bruce Interiors & Constructions Pty Ltd
 Trading name: Bruce Interiors & Constructions

Date of issue: 11 June 2021

Statement of coverage valid until 30 June 2022

This employer is registered as an employer under the *Return to Work Act 2014* (the Act).

Bruce Interiors & Constructions Pty Ltd is registered from 07/10/2008.

The information provided in this Certificate of registration is correct at the date of issue.

Important information

A certificate of registration is issued in South Australia to certify that an employer is registered under the Act. This certification is valid until 30 June 2022 or until Bruce Interiors & Constructions Pty Ltd ceases to be an employer who is required to be registered under the Act.

If there are any errors on this form, please inform ReturnToWorkSA within 30 calendar days. If you do not do this, under section 165(6) of the Act a maximum penalty of \$5,000 may apply.

A copy of this certificate must be produced within 30 days where requested by a person authorised under section 165(8) of the Act. A maximum penalty of \$1,000 under section 165(3) of the Act may apply.

A person who fraudulently alters a certificate of registration issued under section 165 of the Act is guilty of an offence. A maximum penalty of \$25,000 under section 165(5) of the Act may apply.

If you require any further assistance or information, please contact ReturnToWorkSA on 13 18 55 or by email to info@rtwsa.com.

ReturnToWorkSA
 400 King William Street Adelaide SA 5000 • GPO Box 2668 Adelaide SA 5001 • ABN 83 687 563 395
 General Enquiries 13 18 55 • www.rtwsa.com
 20210611113530.746_PRM



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Willis Towers Watson

Telephone: +61 08 8223 1200
Fax: +61 08 8223 7223
Website: www.willistowerswatson.com.au
Direct Line: +61 08 8224 4753
Direct Fax: +61 08 8223 7223
Email: carol.gray@willistowerswatson.com

Date of Issue: 30 June 2021

To Whom It May Concern

Certificate of Placement - Contract Works

In our capacity as Insurance Broker to the Named Insured shown below, we confirm having arranged the following insurance, the details of which are correct as at the Issue Date:

Named Insured: Bruce Interiors and Constructions Pty Ltd

Insurer(s): [Redacted]

Policy Number: [Redacted]

Covering: **Material Damage**
Insurers will indemnify the Insured for risks of physical loss of and/or damage to Property Insured forming the Contract Works and Existing Structures (if detailed as covered herein), owned by the Insured or for which the Insured may be responsible

Construction Plant, Tools & Equipment
Owned by the Insured or for which the Insured has assumed the responsibility for, in respect of Occurrences happening during the Period of Insurance

As described in the Policy

Limits of Liability: Maximum Contract Value: [Redacted]
Plant & Equipment: \$ [Redacted]

Territorial Limits: Anywhere in the Commonwealth of Australia below the 25th parallel, including, whilst in transit (which includes coastal marine and inland waterway shipments) between places therein

Expiry Date: 4.00pm, 30 June 2022

Signed for and on behalf of
Willis Australia Ltd ("Willis Towers Watson")

Disclaimer:
This document has been prepared at the request of our client and does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. Willis Towers Watson is under no obligation to inform any party if the insurance policy is canceled, assigned or changed after the Issue Date.

Willis Australia Limited
ABN 90 000 321 237
AFSL No: 240600
V 1.2 10 July 2020

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Item 5.1.1 - Attachment 4 - MCWGP 2021-22_SUFC_Quote 2

bic	Bruce Interiors and Constructions Pty Ltd	214 Glen Osmond Road Fullarton SA 5063 ABN 37 130 642 385 BLD 211 223	Ph 08 8338 1818 Fax 08 8338 1504 admin@bicpl.com.au www.bicpl.com.au
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Willis Towers Watson

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 Website: www.willistowerswatson.com.au
 Direct Line: +61 08 8224 4753
 Direct Fax: +61 08 8223 7223
 Email: carol.gray@willistowerswatson.com

Date of Issue: 30 June 2021

To Whom It May Concern

Certificate of Placement -Third Party Liability

In our capacity as Insurance Broker to the Named Insured shown below, we confirm having arranged the following insurance, the details of which are correct as at the Issue Date:

Named Insured: Bruce Interiors and Constructions Pty Ltd

Insurer: [Redacted]

Policy Number: [Redacted]

Covering: **Third Party Liability**
 Insurers will indemnify the Insured for all sums which the Insured shall become legally obligated to pay as compensation in respect of Bodily Injury and/or Property Damage happening during the Period of Insurance and arising out of or in connection with the Business and Activities of the Insured as detailed

Contractors Pollution Liability (Claims Made)
 Insurers will pay to or on behalf of the Insured those sums the Insured becomes legally obliged to pay for loss arising from Claims resulting from Pollution Conditions caused by the Business and Activities of the Insured performed at a job site by the Insured or any entity for which the Insured is legally liable

Limits of Liability: **Third Party Liability:** [Redacted]
 any one Occurrence, unlimited in the aggregate during the Period of Insurance, but limited to \$ 25,000,000 in the aggregate during the Period of Insurance arising from Completed Operations / Products Liability
Contractors Pollution Liability [Redacted]
 any one claim per Pollution Condition and in the aggregate for all Claims made during the Period of Insurance

Territorial Limits: Anywhere in the Commonwealth of Australia, but Worldwide in respect of non-manual overseas visits by the Insured's directors and/or employees but not in relation to the USA or Canada

Expiry Date: 4.00pm, June 30, 2022



Signed for and on behalf of
 Willis Australia Ltd ("Willis Towers Watson")

Disclaimer:
 This document has been prepared at the request of our client and does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. Willis Towers Watson is under no obligation to inform any party if the insurance policy is cancelled, assigned or changed after the Issue Date.

Willis Australia Limited
 ABN 90 000 321 237
 AFSL No: 240600
 V 1.2 13 July 2020

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Item 5.1.1 - Attachment 4 - MCWGP 2021-22_SUFC_Quote 2



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ANNEXURE 3 – QUALITY MANAGEMENT SYSTEMS

CERTIFICATE OF CONFIDENCE

This is to certify that

Bruce Interiors and Constructions Pty Ltd
 214 Glen Osmond Road, Fullarton SA 5063, Australia

conforms to the requirements of

ISO 9001:2015
 Quality management systems
 Commercial construction, refurbishments, interior fitouts,
 heritage restorations and project management.

Certificate number: BICQ01-CCCQ01	Certified date: 29 April 2021
Approval date: 17 May 2021	Expiry date: 29 April 2024

Robert Howell
 DipMgt
 Assurance Manager
 Equal Assurance

Equal Assurance Pty Ltd as trustee for The Equal Assurance Trust.
 21/44 Kings Park Road, West Perth WA 6005, AUSTRALIA.
 Certificate validity and ownership as per arrangements between the client organization and Equal Assurance partner.
 Certificate status can be verified via the QR code or at <https://qms.equalassurance.com/certificates/BICQ01>.
 Equal Assurance partners are accredited by members of the International Accreditation Forum. Details at www.iaf.org.
 Certificate accredited by Joint Accreditation System of Australia & New Zealand. Details at www.jas-anz.org/jasanz.
 All content © Copyright 2015 Equal Assurance. All rights reserved. Details at www.equalassurance.com.

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Item 5.1.1 - Attachment 4 - MCWGP 2021-22_SUFC_Quote 2

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	"Build In Confidence"		



Certificate of Prequalification

Bruce Interiors and Constructions Pty Ltd

214 Glen Osmond Road,
Fullarton, SA, 5063
ABN: 37130642385

Has demonstrated the following OHS/WHS capability:

Date of Expiry
14/08/2022

Risk Reviews

Has had the following Insurances verified by Cm3 Staff:

Insurance	Reference	Policy Limit	Commenced	Expires
Public Liability Insurance		[REDACTED]	30/06/2021	29/06/2022
Workers Compensation - SA	Return To WorkSA		30/06/2021	30/06/2022

Cm3 prequalification is provided based on the risk information supplied by **Bruce Interiors and Constructions Pty Ltd** in the Cm3 Business Risk Profile

Cm3 Prequalification Number

005400

Valid on date of printing (02/09/2021)



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ANNEXURE 4 – TENDER PROGRAMME

ID	Task Mode	Task Name	Duration	Start	Finish	March 2022		April 2022				May 2022				June 2022					
						Week -2	Week -1	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14
						28/02	7/03	14/03	21/03	28/03	4/04	11/04	18/04	25/04	2/05	9/05	16/05	23/05	30/05	6/06	13/06
1		Burton Park Proposed Storage Shed	56 days	Wed 16/03/22	Mon 6/06/22			[Gantt bar from 16/03 to 06/06]													
2		Tender Period	6 days	Wed 16/03/22	Wed 23/03/22			[Gantt bar from 16/03 to 23/03]													
3		Tender submitted	0 days	Wed 16/03/22	Wed 16/03/22																
4		Tender evaluation	5 days	Wed 16/03/22	Tue 22/03/22																
5		Tender awarded	1 day	Wed 23/03/22	Wed 23/03/22																
6		Off Site Works	31 days	Thu 24/03/22	Tue 10/05/22																
7		Building Rules Consent Works	15 days	Thu 24/03/22	Wed 13/04/22																
9		Order shed	1 day	Thu 24/03/22	Thu 24/03/22																
10		Off site fabrication of kit shed	30 days	Fri 25/03/22	Tue 10/05/22																
8		Development approval	10 days	Thu 14/04/22	Mon 2/05/22																
11		On Site Works	25 days	Tue 3/05/22	Mon 6/06/22																
12		Mobilisation	2 days	Tue 3/05/22	Wed 4/05/22																
13		Siteworks	3 days	Thu 5/05/22	Mon 9/05/22																
14		Electrical underground cable	2 days	Tue 10/05/22	Wed 11/05/22																
15		Shed works	15 days	Wed 11/05/22	Tue 31/05/22																
16		Install shed structure	4 days	Wed 11/05/22	Mon 16/05/22																
17		Install roof & wall cladding and roller doors	5 days	Wed 25/05/22	Tue 31/05/22																
18		pour floor slab and cure	6 days	Tue 17/05/22	Tue 24/05/22																
19		Electrical second fix	2 days	Wed 1/06/22	Thu 2/06/22																
20		Builders clean	1 day	Fri 3/06/22	Fri 3/06/22																
21		Demobilisation	1 day	Mon 6/06/22	Mon 6/06/22																
22		Project complete	0 days	Mon 6/06/22	Mon 6/06/22																



City of Salisbury
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34 Church Street
PO Box 8
Salisbury SA 5108
Australia

Telephone 08 8406 8222
Facsimile 08 8281 5466
city@salisbury.sa.gov.au
www.salisbury.sa.gov.au

Tender Lump Sum Pricing Schedule

Item	Description	Unit	Quantity	Rate	Amount \$
1 Preliminaries					
1.1	Mobilisation/de-mobilisation & site clean-up	Item			██████
1.2	Survey (set-out, control & construction)	Item			██████
1.3	Service location/pot holing	Item			██████
1.4	As constructed survey drawings	Item			
	Subtotal Item 1.0				██████
2 Scope of Works					
2.1	Supply and install shed as per spec	Item			██████
2.2	Supply and install concrete slab	Item			██████
2.3	Provide power to shed with sub board	Item			██████
	Subtotal Item 2.0				██████
3 Provisional Sums					
3.1	Landscaping of shed surrounds	Item			██████
3.2		Item			██████
3.3		Item			
	Subtotal Item 3.0				██████
	Total excl. GST				██████
	GST				██████
	Total Incl. GST				██████



SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 24(5)(b)

Incorporation Number: **A3840**

Certified Copy of the Certificate of Incorporation of an Association

This is to certify that

**SALISBURY UNITED SOCCER CLUB
INCORPORATED**

was, on and from the twenty-ninth day of October 1971
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twenty-
fourth day of October 2017

Commissioner of Corporate Affairs



Salisbury United Soccer Club – Burton Park

Proposed location of shed between pitches 2 and 3.



ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Minor Capital Works Grant Program - Globe Derby Equestrian Centre
AUTHORS	Michelle Atkinson, Administrative Officer, Community Development Sarah McEwen, Customer Service Officer – Bridgestone Athletics Centre, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Riding for the Disabled Association SA Incorporated for the installation of steel posts and gates with Bounce Back wire reinforced rails and kickboards has been received. An amount of \$50,000 (contingency inclusive) is recommended for funding under the 2021/22 Minor Capital Works Grant Program budget available for grant allocation.

RECOMMENDATIONThat Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows;
 - a. The Riding for the Disabled Association SA Incorporated in the amount of \$50,000 for the installation of steel posts and gates with Bounce Back wire reinforced rails and kickbox at the facility located at Globe Derby Equestrian Centre, Corner of Ryans and Whites Road, Globe Derby Park contingent on approval of variation of Development Application, by the City of Salisbury Building Team.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP_Riding for Disabled_Application_Redacted
2. MCWGP_Riding for Disabled_Quote 1
3. MCWGP_Riding for Disabled_Quote 2
4. MCWGP_Riding for Disabled_Quote 3
5. MCWGP_Riding for Disabled_Certificate of Incorporation
6. MCWGP_Riding for Disabled_Letters of Support
7. MCWGP_Riding for Disabled_Letter of Support GDEC
8. MCWGP_Riding for Disabled_Scope

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an Incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from Riding for the Disabled Association SA Incorporated (RDA), for \$50,000 through the MCWGP for the installation of steel posts and gates with Bounce Back wire reinforced rails and kickbox at the Globe Derby Equestrian Centre, corner of Whites Road and Ryans Road, Globe Derby Park.
- 1.5 The RDA has not received MCWGP funding in the past 24 months.
- 1.6 The year to date 2021/22 MCWGP budget is \$332,097. Four applications have been submitted in May. If this grant application for \$50,000 is approved, there would be \$282,097 remaining in the 2021/22 MCWGP Budget. If all current applications are approved there would be \$132,097 remaining in the FY2021/22 budget.
- 1.7 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2021/22 financial year.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Riding for the Disabled Association SA Incorporated, Globe Derby Equestrian Centre

3. REPORT

- 3.1 The RDA, located at Globe Derby Equestrian Centre, corner of Whites Road and Ryans Road, Globe Derby has a total membership of 120 comprising of juniors and seniors inclusive of volunteers, trainers, and clients.
- 3.2 The head lease is held by Globe Derby Equestrian Centre with a sub-licence to the RDA with the condition of a 21-year lease agreement for the use of horse riding and related activities as sport, active recreation and basic therapy for people with disabilities at the reserve.
- 3.3 The RDA is an incorporated voluntary, not for profit organisation providing activities through horse riding in a safe, stimulating, healing and healthy environment. The RDA has 120 members which are inclusive of sport participants, volunteers, trainers, and committee members.
- 3.4 Currently at the Globe Derby site there is a covered horse arena which is owned, maintained and managed by the Globe Derby Equestrian Centre. The proposed project encompasses installation of steel posts and gates with Bounce Back wire reinforced rails and kickboards to provide protection for clients, horses and volunteers using the arena.
- 3.5 The current facility is unsuitable for riding activities for people with a disability. Installation of the specialised fencing at the Globe Derby Equestrian Centre will allow horse related activities to resume in the arena as all horse related activities must be performed in enclosed areas. Bounce Back fencing is designed to provide improved safety in the event a horse rider experiences a contact with the fence structure.
- 3.6 Horse riding assists people with disability to improve their strength, balance, coordination, social interactions and to learn new skills. This in turn boosts confidence and creates a sense of pride and accomplishment.
- 3.7 Globe Derby Pony Club, Metropolitan Pony Club, Pony Club Association of SA, Horse SA, and Western Districts Riding Club, as users of the facility, are also in support of this important project.
- 3.8 Installation of the specialised fencing will meet RDA's safety and usage needs and increase functionality of the arena for clients, trainers, volunteers and members.
- 3.9 A draft scope of works for the purpose of gaining quotations has been prepared, including:
- Site preparation
 - Underground service location

- Hard digging
 - Install posts with horse rail/tape around the arena
 - Install 2 large gates reinforced with wire
 - Installation of kickboards.
- 3.10 It should be noted that RDA are required to advise the City of Salisbury's Building Division of the installation of these fences and this will be facilitated through an Amendment. This will result in an amendment to an existing Development Application (reference: Land Use Application 361/2310/2014).
- 3.11 A full scope will be prepared by the City Infrastructure Department in collaboration with the RDA and relevant contractors, contingent on success of the grant application. RDA will require final approval from City Infrastructure prior to work commencing and written consent from the head lessee, the Globe Derby Equestrian Centre.
- 3.12 According to the MCWGP Guidelines and Eligibility requirements, a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works.
- 3.13 Where the application of 20% takes the grant request amount over the Program's upper limit, the application approval amount will be set at \$50,000 for Category A grants. This application will be set at \$50,000.
- 3.14 The RDA has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs. Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the RDA will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.
- 3.15 Full financial details of the RDA has been sighted by the Administration, however this has not been included in this public report for reasons of commercial sensitivity.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the MCWGP is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the RDA meets the guidelines for the MCWGP and can be completed within the allocated budget. A contingency has been applied to the grant amount requested to ensure the total contribution to the project does not exceed \$50,000.
- 4.3 There is no indication that the RDA will experience financial hardship as a result of covering any additional costs associated with this project.
- 4.4 City of Salisbury staff will be project managing the works and will work collaboratively with RDA to ensure the project is completed in a timely manner.

- 4.5 It is recommended that the application to the 2021/22 Minor Capital Works Grant Program by the Riding for the Disabled Association SA Incorporated be approved and an amount of \$50,000 be allocated for the installation of Bounce Back fencing to the grounds at Globe Derby Equestrian Centre, corner Whites and Ryans Road, Globe Derby Park.

City of Salisbury - Minor Capital Works Grant Program



Submission date: 10 May 2022, 5:26PM
 Receipt number: MCWGP46
 Related form version: 25

Organisation Information

Name of the Club / Organisation:	Riding for the Disabled Assoc SA Inc
Club Incorporation Number OR ASIC Registration Number:	A0003892H
Australian Business Number (ABN):	22616650424
Facility Name:	Globe Derby Equestrian Centre
Facility Address:	Corner Whites/Ryans Roads, Globe derby Park
Postal Address:	PO Box 261, Ingle Farm South Australia 5098
Person Responsible for the Grant:	Michael Sztekel
Role/Position within Club:	President - Northern Area
Contact Email:	[REDACTED]
Contact Mobile:	[REDACTED]

Club Membership

Male - Junior	13
Female - Junior	22
Social - Junior	4
Male - Senior	9

1 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior	13
Social - Senior	59
Total Membership:	120
Please provide membership numbers for the previous 3 seasons:	89 (2021), 91 (2020), 95 (2019) all figures includes client & volunteer numbers

Funding Category

Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding: **have a current lease or sub-lease of a Council owned building; or**

Category B – up to \$25,000

Which category of funding is being applied for? **Category A - up to \$50,000**

Have you sought, or intend to seek funds from another source for this project? **No**

If yes, please list the source/s and amount/s requested:

About the Project

Name of Project: **Install fencing and gates in covered arena**

What does the project involve? **Installation of steel posts and gates with Bounce Back wire reinforced rails and kickboards to provide protection for clients/horses/volunteers using arena.**

Are there any time constraints for the project? **No constraints.**

Why is the project needed? **Currently the arena cannot be used due to no fencing. All horse related activities must be in enclosed areas. There is also a need for hiring of undercover riding facilities.**

How will the project increase participation opportunities for sport and recreation? **Undercover riding facilities will reduce cancellations due to unfavourable weather conditions.**

2 of 5

City of Salisbury - Minor Capital Works Grant Program Application

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The project is necessary as the facility cannot be used in its present state.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

Riding for Disabled, Globe Derby Pony Club, Metropolitan Pony Club, Pony Club Association of SA, Horse SA. Western Districts Riding Club. Letters of support was for whole project.

Budget Information

Total Project Cost	50000
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	50000
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	Budget Info.pdf
Quote 1	Jims Fencing quote.pdf
Quote 2	Urban Equine Fencing Quote QU0743.pdf
Quote 3	SA Fence Constructions Quote 308 RDA_.pdf

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status - [Certif of Incorp.pdf](#)

3 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Provide a signed copy of committee minutes endorsing [Meeting minutes.pdf](#) the project, authorising an application to the MCW Grants Program and documenting the authorised project contact

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM [RDASA Financial Statements - FINAL from Auditor dec 2020.pdf](#)

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the project [Bounce Back fencing_.pdf](#)

Provide photos that clearly demonstrate why the works are needed [Front page.pdf](#)

Where applicable provide letters of support for the project from each of the user groups [Letters of support.pdf](#)

Where applicable provide a letter/email from the head lessee supporting the application [GDEC.pdf](#)

Please upload any further information / documentation

Application Declaration

On behalf of (Club/Organisation) **Riding for the Disabled Association SA Inc**

Name & Position (President/Chairperson) **Linda Taylor - State President**

Date of Signature **10/05/2022**

Signature 1



[Link to signature](#)

Name & Position (Representative 2) **Justin Dent - Executive Officer**

4 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Date of application

10/05/2022

Signature 2

A handwritten signature in black ink, consisting of a large loop on the left and a horizontal line extending to the right, ending in a small hook.

[Link to signature](#)

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

5 of 5

S.A. Fence Construction

ABN 45 320 673 454
BLD 280 944

Quote

Gates & Automation
Fence Repairs
Domestic Fencing
Industrial & Commercial Security Fencing

Date: 27/02/22
Valid Until: 30 days
Quote #: 308
Customer ID: RDA

Customer:
RDA
Michael Sztekel

Quote/Project Description
Globe Derby Equestrian Centre

Description	Line Total
To supply and install 194.5m of 1200mm high horse fencing including 2 x3.6m gates 1 x 1.2m gate using bounce back tape, 65 SHS x3mm posts galv, 50 SHS x 1.6mm rail, C-section 19x200mm galv, 17mm formply	
Does not include hard digging, clearing of fence line, underground service location or any unforeseen earthworks.	

Special Notes and Instructions
Once signed, please Fax, mail or e-mail it to the provided address.

Subtotal
Discount
GST Rate
GST
Total

Our quotation is given on the basis that it is the client's responsibility to accurately identify and locate services that may be in the vicinity of the proposed works and they do not interfere with the works. We must be advised at least 48 hours prior to us commencing works. There will be an additional cost if we are required to arrange the locations. Please confirm your acceptance of this quote by signing this document

Signature _____
Print Name _____
Date _____

If you have any questions concerning this quote, contact Paul _____

Item 5.1.2 - Attachment 2 - MCWGP_Riding for Disabled_Quote 1



QUOTE

Michael Sztekel

Date
7 Sep 2021

Expiry
31 Dec 2021

Quote Number
QU-0743

Reference
RDA Northern Arena

ABN
86 130 045 478

BJS Urban & Equine
Fencing Solutions
ABN 86 130 045 478
BLD:274885
Ph:0421594432
PO Box 729
GAWLER
SA 5118

Description	Quantity	Unit Price	GST	Amount AUD
Supply 65 shs 2.5mm thick for intermittent posts per l/m	120.00	██████	10%	██████
Supply 50 shs 1.6mm for top rail of kickboard per l/m	242.00	██████	10%	██████
Supply Purlin 200mm x 19mm for bottom rail of kickboard	210.00	██████	10%	██████
Supply 100 x 50 shs for uprights to be welded to support formply at each end of board	54.00	██████	10%	██████
Duncan Horserail dual rail with all hardware	1.00	██████	10%	██████
Formply 17mm 2.4 x 1200 cut in half	42.00	██████	10%	██████
Concreting posts into ground 900mm x 250mm footing	50.00	██████	10%	██████
Welding services provided by BMWS (see attached quote)	1.00	██████	10%	██████
Cattle rail for strainers l/m required	36.00	██████	10%	██████
Cattle rail for gates to match as close as possible to horserail all powder coated white	1.00	██████	10%	██████
			Subtotal	██████
			TOTAL GST 10%	██████
			TOTAL AUD	██████

Terms

50% Deposit
25% when materials arrive
balance within 3 days of completion

PLEASE SEE ADDITIONAL T's & C's attached prior to accepting quote

Direct deposits to be made to below account details
BJS Urban & Equine Fencing Solutions Pty Ltd

[REDACTED]
[REDACTED]
[REDACTED]



Scott Verrall
 Jims Fencing (Barossa Valley)
 28 Ian Ross Drive, Williamstown, SA 5351
 ABN 69 537 708 030

Date: 17/06/2021	QUOTATION: SSV-335575
Client: GLOBE DERBY EQUESTRIAN CENTRE RYANS ROAD GLOBE DERBY PARK SA P: 0409 122 090	Neighbour:

QUOTATION

DESCRIPTION:	TOTAL (EX TAX):
SUPPLY AND INSTALL HORSE RAIL/TAPE AROUND THE ARENA WITH 2 LARGE GATES AND 2 PA GATES, THE HORSE RAIL TO BE WHITE AND HAVE 2 RUNS, THE POSTS TO BE STEAL 65MM X 65MM BY 3MM THICK WITH THE END POSTS TO BE THICKER TO HOLD THE GATES AND WIRE. THE GATES TO BE ROUND STEAL PIPE TO MATCH THE GAPS OF THE RAILS AND POWDER COATED WHITE TO MATCH. AT THE BOTTOM OF THE FENCE (BOTTOM 600MM) TO BE FORM PLY 17MM THICK, THIS WILL BE ATTACHED TO THE POSTS WITH THE BOTTOM COMING OUT FURTHER THAN THE TOP PLUS INTO THE GROUND TO KEEP THE SAND IN.	
THE BOTTOM C SECTION RAIL TO BE 200X75X2.4MM WHICH THE FORMPLY IS ATTACHED WITH THE TOP RAIL 50X50X2.4MM INSERTED FLUSH AT THE TOP FOR THE TIMBER. THE POSTS TO BE 65MM X 65MM X 3MM THICK AND GO IN THE GROUND AROUND 800MM WITH EXTRA CONCRETE FOR EXTRA STRENGTH.	
A DEPOSIT OF [REDACTED] WILL BE REQUIRED ASAP TO SECURE THE PLY WOOD AND THE HORSE RAIL AS BOTH ARE IN HIGH DEMAND AND HARD TO GET.	
SKETCH PLAN:	SUB TOTAL (EX TAX): [REDACTED]
	GST (10%): [REDACTED]
	TOTAL (INC TAX): [REDACTED]
	CLIENTS SHARE: [REDACTED]
	NEIGHBOURS SHARE: \$0.00
BALANCE OF PAYMENT STRICTLY ON COMPLETION	

THIS QUOTATION VALID 30 DAYS FROM ABOVE DATE NAME, ADDRESS AND PHONE No. of OWNERS MUST BE SUPPLIED BEFORE WORK WILL BE COMMENCED

No responsibility taken if no survey pegs are provided to indicate true boundary, All Care but No responsibility for damage to underground cables and pipes and damage to garden if not cleared 2' on both sides of fence line. Any blasting to be paid for by owners, Power and Water to be supplied by client - access by easiest means, *No claims unless we are given first opportunity to rectify. Owners acknowledge and agree that timber is a natural product that is susceptible to warping, cracking & over time, even after a very short time. Accordingly the contractor cannot be held responsible for any changes to the condition of the timber, whensoever arising.

SEEK ADVICE FROM YOUR LOCAL COUNCIL IF PERMITS ARE REQUIRED & ARE TO BE OBTAINED BY OWNERS.

Both owners are to sign here if quotation is approved and terms of the contract (set out on both this front page and the terms and conditions over the page) are fully understood.

It is the responsibility of the Homeowner to establish where all plumbing, power, phone etc underground locations are and to disclose to the Fencer prior to commencement.

Date: _____

Client's Signature: _____

Neighbour's Signature: _____

131 546

www.jimsfencing.com.au

131 546

STANDARD FENCING CONTRACT TERMS AND CONDITIONS**EXTRACT FENCES ACT:**

"Where a dividing fence which is of a kind sufficient for the purposes of both the occupiers of lands separated by the dividing fences is out of repair, each occupier shall be liable to join in or contribute to the repairing of the fence in such proportions as shall be agreed upon or in default of agreement determined by the Magistrate's Court under this part".

All our quotations are subject to the following conditions. Acceptance of our quotation also involves acceptance of these conditions.

1. **RESPONSIBILITY FOR PAYMENT**
The failure of neighbours to contribute towards the cost of fencing or comply with the Fencing Act or to make any payment in accordance with the Fencing Notice served on them shall continue to be the responsibility of original client who initiated the Contract. All quotations are NET Prices for cash payment. A refundable deposit of up to 50% of the contract price may be required on acceptance of this quotation or where specialised subcontracted labour or material is necessary. Where Jim's Fencing or its agents orders special items to fulfil this contract and the customer cancels the contract, the customer remains liable for the balance of the retail price of the goods over and above the deposit held if any. On payment of the balance, materials will be handed over to the customer on completion of work and receipt of invoices. Failure to comply with payment terms will void warranty and will incur a 10% surcharge. The complete fence remains the property of Jim's Fencing until final payment is made.
2. **NEIGHBOURS**
Notwithstanding that the contractor shall at the request of the owner send fencing notices to adjoining owners, the owner shall continue to be responsible if the adjoining owners fail to comply with the Fences Act, or to make any payments in accordance with the Fencing Notice and any agreements.
3. **ELECTRICITY AND WATER SUPPLY**
The owner shall supply electricity and water at all times during construction. In the event that power and water are not supplied any extra cost incurred including generator hire, cartage, loss of time or additional labour shall be charged to the owners.
4. **SITE**
 - (a) This quotation for fencing is, unless shown herein, based on construction on clear unobstructed areas.
 - (b) Unless otherwise provided in this quotation, the owners shall clear all obstructions and provide a clear working area and access.
 - (c) If the owners fail to remove obstructions including electrical and telephone cables, gas, water, stormwater and sewerage pipes and any other service facility which is or may be affected by the construction and shall indemnify Jim's Fencing and its agents against any claims or demands made by any person or authority in respect of any damage.
 - (d) No allowance has been made for concealed obstructions such as but not limited to rock, wire, pipes, tree roots, broken posts, foundations, thick or reinforced concrete etc. which may be encountered. Any costs incurred in the removal of concealed obstructions including additional labour shall be payable by the owners.
 - (e) The owner shall remove or protect all plants, ornaments, pipes, etc. which may be damaged. Jim's Fencing shall exercise all care but accept no responsibility.
5. **PERMITS**
Unless otherwise provided in this quotation the owners shall obtain any necessary permits and supply a copy of the permit and conditions to Jim's Fencing.
6. **BOUNDARIES**
All pegs and boundaries are to be marked by the owners who shall continue to be responsible for the position of the fence and any other claims arising there from.
7. **FENCE HEIGHT AND GROUND LEVEL**
All heights of fences as shown shall be nominal only and fences shall be constructed from standard production components that shall yield the closest heights under that nominated. The fence height may vary in relation to the undulation of the land along the fence line. All heights will be measured from the ground level to the top of the fence. Gaps may appear under the fence and Jim's Fencing will fill in these gaps at an additional cost.
Unless there be variation in writing of this quotation, all gates shall be constructed square and hang level and hinged to posts with standard hinged to clear existing ground level. Any rake purpose, contour gate will be at an additional cost to you. We make no warranty except those contained in this quotation and no warranty by us to be implied. You may make no claims against us in respect of faulty materials or workmanship unless you have first
 - (a) notified us in writing of each such alleged defect in materials and workmanship.
 - (b) provided an opportunity for us or our representative to inspect each and every such alleged defect.
 - (c) given written notice of all works which you claim to be necessary to rectify the work. The parties hereby agree that in the event of any dispute arising between them in performance of this agreement they shall not proceed in a court of law but shall proceed by the way of arbitration and shall be bound by the decision of the arbitrator.
8. **FENCE POSITION**
Unless otherwise provided herein the fence shall be constructed with the side the posts are on being at the discretion of the erector. Fencing subject to this quotation will be installed where the existing fence line is unless the contractor is instructed otherwise and agreement to the new position is authorised by all parties approving this quote.
9. **SITE CLEAN UP**
This quotation includes the removal of any off-cuts, packaging straps, cement bags or other debris after completion unless stated herein. If any part of these Terms and Conditions are found to be contrary to any law of the State of fence erection or the Commonwealth of Australia then only that part of these Terms and Conditions shall fail and the balance of these Terms and Conditions shall remain in force.
10. **ROCK HOLES**
Rock/concrete/brick holes are from \$50.00 each plus GST depending on difficulty and methods required to perform.

YOUR GUARANTEE

Additional to any statutory requirements all fencing erected under this contract is guaranteed by Jim's Fencing for a period of 12 months against defects in quality of workmanship. Claims must be lodged in writing within seven days of first appearing, to Jim's Fencing in the first instance. Jim's Fencing reserves the right to repair, replace and make good any materials and labour required to fulfill this guarantee. Jim's Fencing warrants no work performed that falls outside of the scope of fencing works.

No. A0003892H

CORPORATE AFFAIRS COMMISSION



ASSOCIATIONS INCORPORATION ACT, 1985

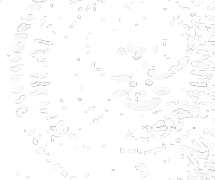
Paragraph 24(5)(b) and Regulation 20(3)

CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

THIS IS TO CERTIFY THAT:-

1. On the 1st day of March, 1972 RIDING FOR THE HANDICAPPED INCORPORATED was registered under the Associations Incorporation Act, 1956.
2. On the 15th day of April, 1977 the association changed its name to RIDING FOR THE DISABLED S.A. INCORPORATED.
3. On the 3rd day of August, 1979 the association changed its name to RIDING FOR THE DISABLED ASSOCIATION S.A. INCORPORATED.

GIVEN under the seal of the Commission, at Adelaide, this 4th day of June, 1992.



K. J. Kelly

Commissioner for Corporate Affairs

Globe Derby Equestrian Centre Inc.



10/10/2019

To whom it may concern,

Re Covered Arena Project.

The Globe Derby Equestrian centre Inc. is in support of the application by RDASA (Riding for Disabled South Australia) for a Minor Capital Works Grant, for the installation of a suitable surface for equestrian activities under the canopy that has been erected at the centre.

While the erection of the canopy is completed, the facility cannot be used until further earthworks are undertaken and the arena surface is installed. Additional funding is needed for this to occur. The Globe Derby Pony club, the Northern Area RDA and others in the community are eagerly waiting for this project to be completed so that riding can happen in an environment protected from the weather,

Yours sincerely,

A handwritten signature in cursive script that reads "Jillian Shelton".

Jillian Shelton, Secretary
GDEC Inc. (previously known as the
Northern Area Regional Management Committee - NARMC Inc.)



HORSE SA ABN 80 915 482

Horse SA
c/o Adelaide Hills Business Centre
82 Onkaparinga Valley Rd, Woodside SA 5244

E: horsesa@horsesa.asn.au

6 March 2017

To whom it may concern:

RE: Community Recreation and Sport Facilities Program

Horse SA supports the application by Riding for the Disabled for an indoor arena to be located at Globe Derby.

Horse SA has had a great interest in this venue since its inception, having been the first leaseholder while the site was filled in and formed from a wasteland.

The need for venue development has been identified in many Horse SA documents, including the most recent: ***Horse Riding Activities: Planning for Facility Sustainability in Greater Adelaide Metropolitan Area and near Regions.*** Unlike many sports, equestrian does not have an oversupply of facilities. In addition, many equine facilities already shared use amongst a number of organisations and this site is no different.

Please do not hesitate to make contact if required.

Yours

Julie Fiedler
Executive Officer

HORSE SA

A not-for-profit membership based organisation

Advocate – Communicate – Educate

Metropolitan Zone Pony Club Inc.



Riding for Disabled

Globe Derby Equestrian Centre
GLOBE DERBY PARK

TO WHOM IT MAY CONCERN:

The Metropolitan Zone Pony Club Inc. supports the application for a grant to build an Indoor riding arena at the Centre. Metro Zone has 7 clubs affiliated and all use the Equestrian Centre at some stage during the year. Most activities are show jumping, dressage, Prince Phillip Mounted Games, rider training and Tetrathalon.

The ages of the riders range from Girls 5 to 17 = 25. Boys of same age = 6
Girls 17 to 21 = 12. Boys of same age = 0
Girls 21 and over = 30. Boys of same age 4

Volunteers for Metro Zone is about 125 members.

Yours,

Greg Bailey
Vice President
Metro Zone
3/4/17

Secretary
Lynn M Hamilton





Pony Club Association of South Australia Inc.

President: Mr. Greg Bailey



Riding for Disabled
Globe Derby Equestrian Centre
GLOBE DERBY PARK

132 Rose Terrace
WAYVILLE SA 5034
PHONE: 08-72251805
FAX: 08-72251648
EMAIL:
ponyclubsa@gmail.com
WEB:
www.ponyclubasn.au
ABN:15 288 078 234
PATRON: Caroline Schaefer

TO WHOM IT MAY CONCERN:

The application for an indoor arena is supported by Pony Club Association of SA Inc. as a benefit to the horse industry in the Northern Area.

Pony Club SA run numerous clinics in the Northern area catering for all of SA pony club instructor, Stewards, Officials and with guest presenters from interstate.

In the past, PCASA have, had to hire indoor arenas in Northern area, which are privately owned. This organisation would rather support local industry than private if able. I have attached a graph of the membership in Pony Club SA.

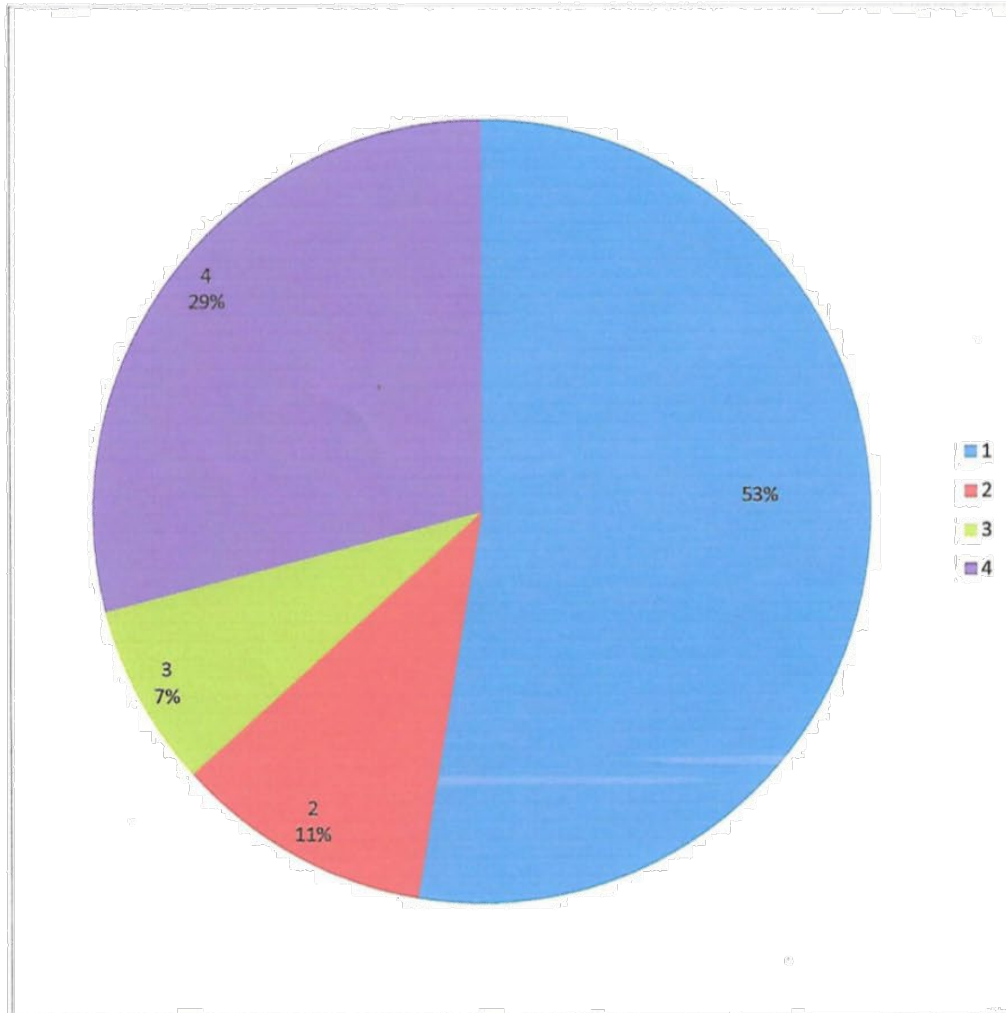
Yours in Pony Club,

Greg Bailey
President
PCASA
3/4/17



Government of South Australia

Percentage of Riders by Age range.



- 1 Under 17 years**
- 2 Under 21 years**
- 3 Under 26 years**
- 4 Over 26 years**

Western Districts Riding Club Inc



All correspondence to: -



5th May, 2017

NORTHERN AREA CENTRE – RIDING FOR DISABLED ASSOC. SA
ATTN Mr. Michael Sztekel

The committee and members of Western Districts Riding Club Inc. wish to endorse your application for a grant for a covered arena at the Globe Derby Equestrian Centre.

We believe that this would be of great benefit to the riders of RDA and the many other riders and associations that use the Globe Derby Equestrian Centre.

We wish you every success in your application and if we can be of any help, please do not hesitate to contact us at any time.

Kind regards
WESTERN DISTRICTS RIDING CLUB INC

A handwritten signature in black ink, appearing to read 'Bronwyn Garrick'.

Bronwyn Garrick
Treasurer

Globe Derby Equestrian Centre Inc.

Managing

Globe Derby Equestrian Centre

PO Box 261

Ingle Farm SA 5098

ABN: 17 120 196 983

Enquiries: Mob [REDACTED]

Email: [REDACTED]

May 9, 2022

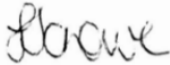
To whom it may concern.

This is to confirm that Globe Derby Equestrian Centre Inc, Licensee of Globe Derby Equestrian Centre, is supporting sub-licensee Northern Area Centre-Riding for Disabled SA Inc. application for Salisbury Council Minor Capital Works Program Application to erect 194 metres of Bounce Back fencing and gates inside the covered arena.

This will enable users to ride in a safe all weather undercover facility.

Regards

Yours sincerely

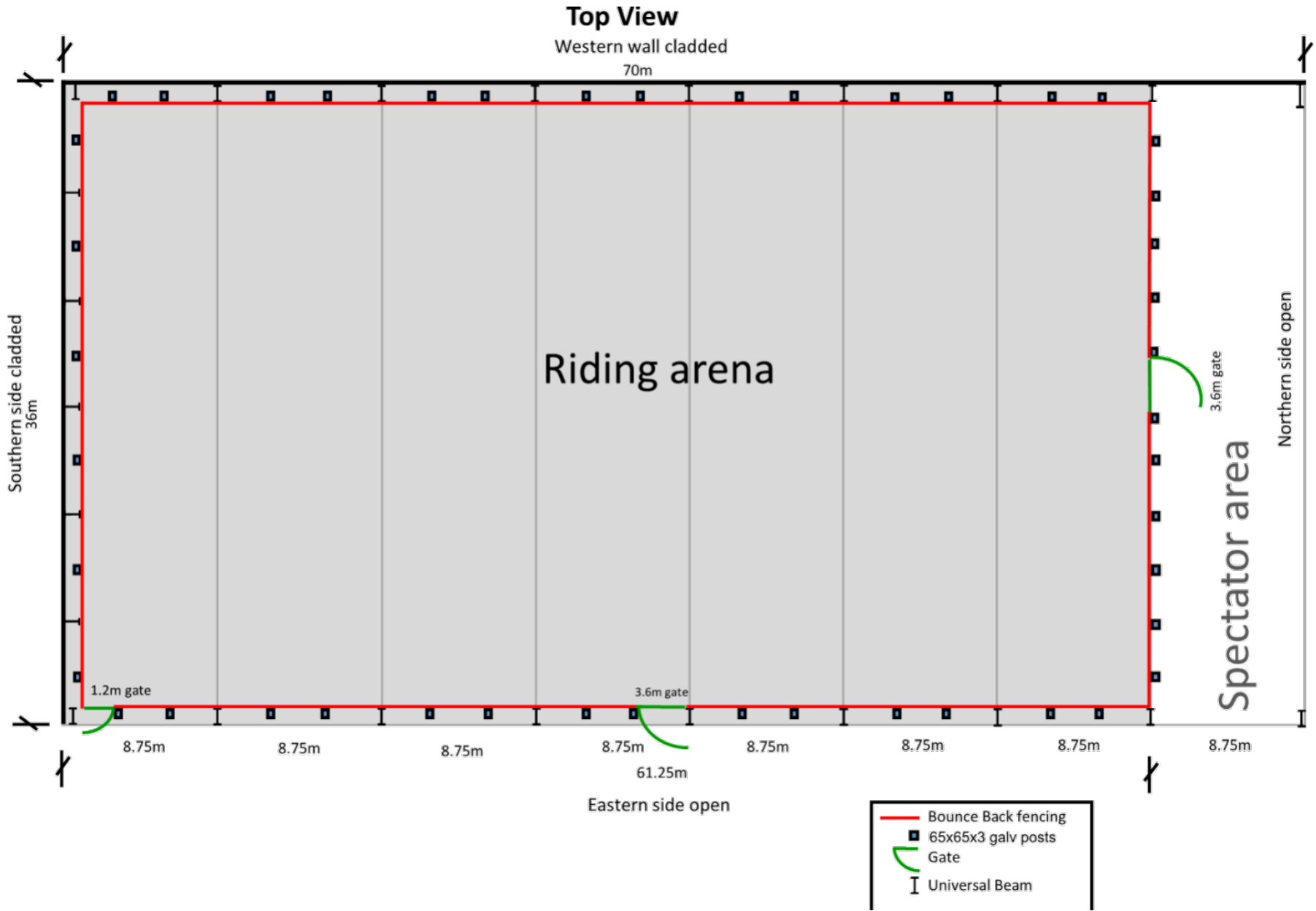


Lyn Crowe
Assisting Secretary

Northern Area Centre— Riding for Disabled Assoc SA Covered Arena .

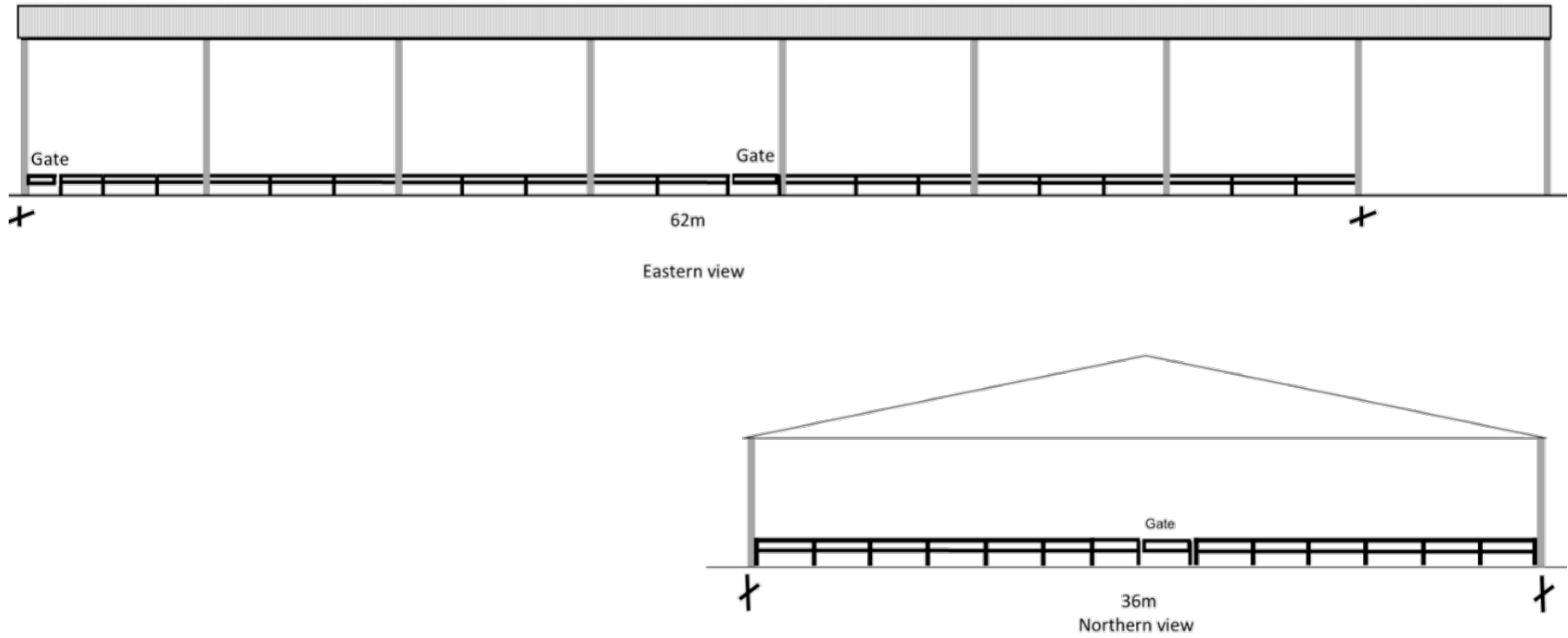


Item 5.1.2 - Attachment 8 - MCWGP_RIding for Disabled_Scope



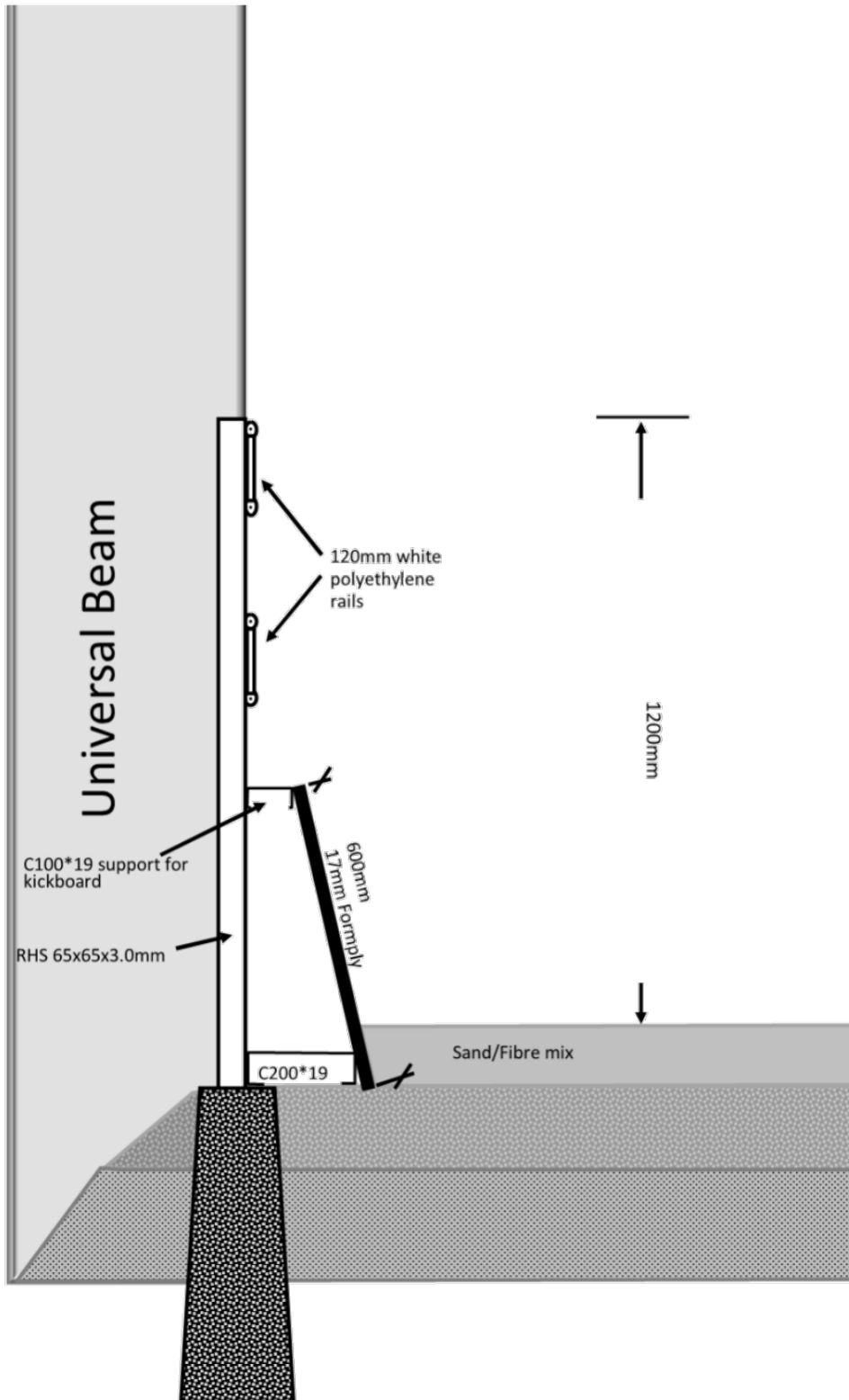
Item 5.1.2 - Attachment 8 - MCWGP_Riding for Disabled_Scope

Northern Area Centre— Riding for Disabled Assoc SA . Covered arena internal fencing and gate locations.

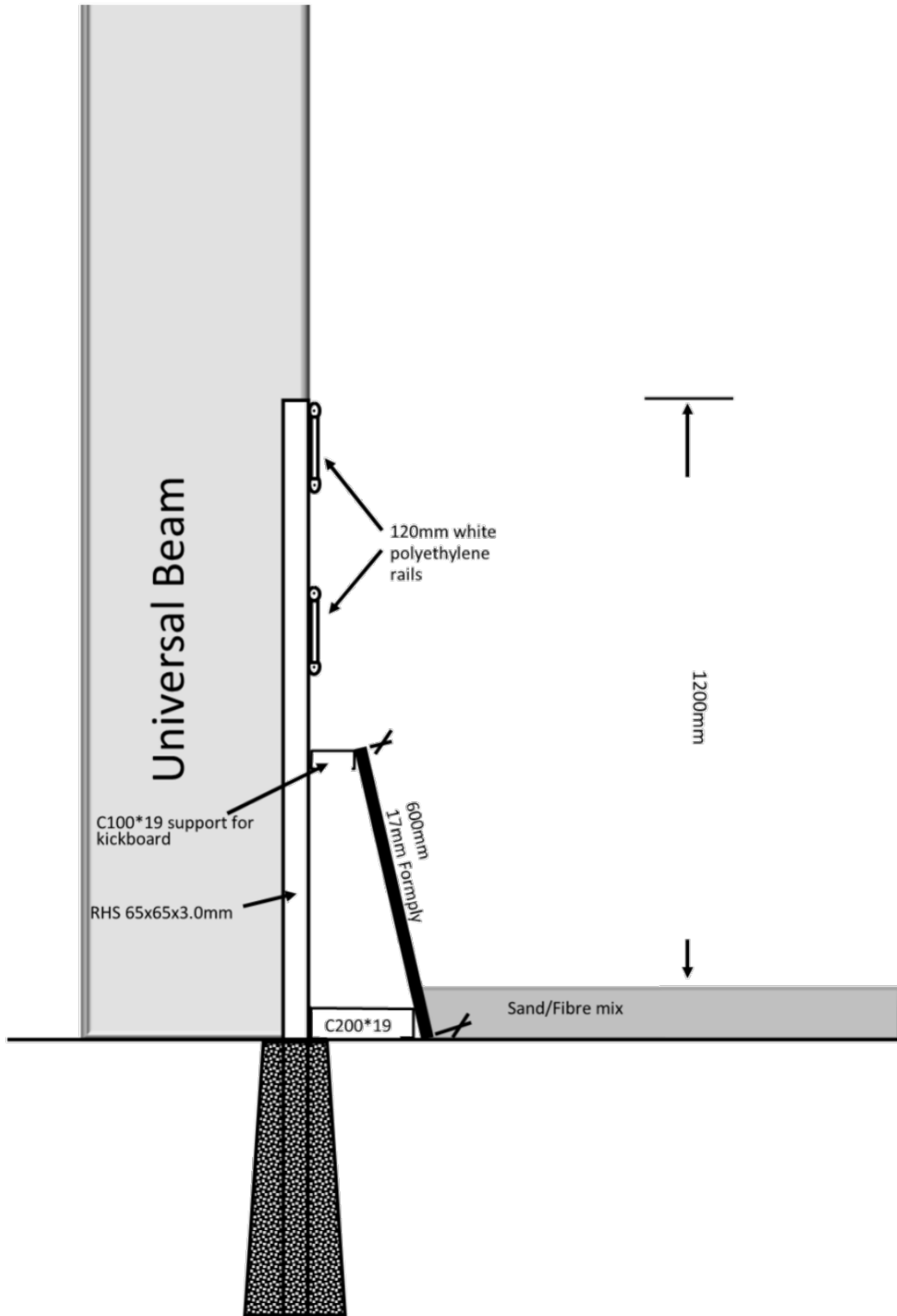


Item 5.1.2 - Attachment 8 - MCWGP_Riding for Disabled_Scope

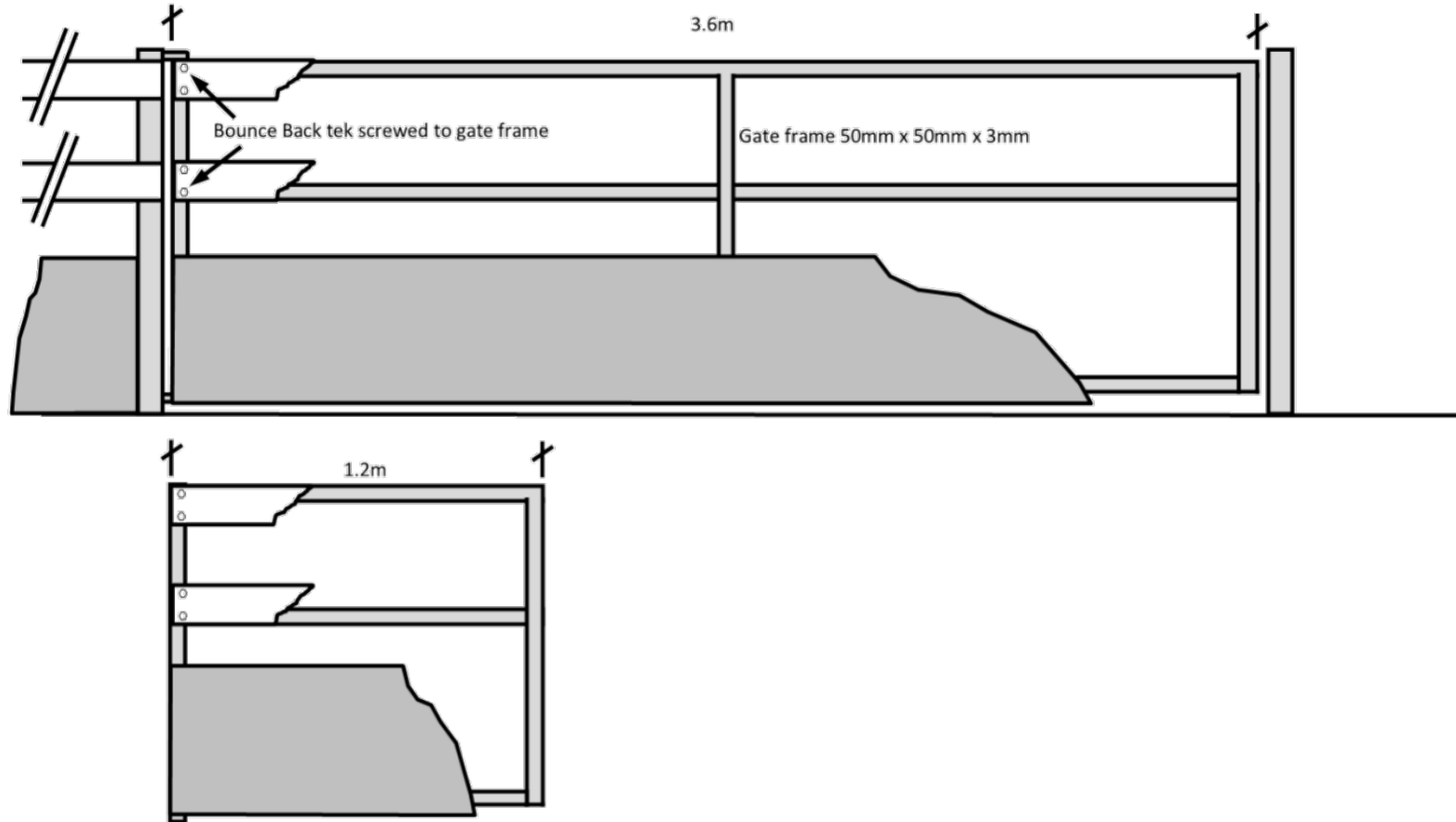
Side View
Southern/Western sides



Side View
Eastern side



Proposed gates for Bounce Back fencing



ITEM	5.1.3 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Minor Capital Works Program - Salisbury Villa Sports and Social Club Application
AUTHORS	Sarah McEwen, Customer Service Officer – Bridgestone Athletics Centre, Community Development Michelle Atkinson, Social Policy & Sport Planner, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Salisbury Villa Sports and Social Club Incorporated for the installation of an Outdoor BBQ area has been received. An amount of \$50,000 is recommended for funding through the 2021/22 Minor Capital Works Grant (MCWGP) budget.

RECOMMENDATION

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury Villa Sports and Social Club Incorporated in the amount of \$50,000 for the installation of an outdoor BBQ area to the facility at Reg Groth Reserve - Salisbury Downs, as an addition to the current building renewal program. Any additional costs to be funded by the Salisbury Villa Sports and Social Club Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2021-22_SVSSC_Application_Redacted
2. MCWGP 2021-22_SVSSC_Proposed Scope
3. MCWGP 2021-22_SVSSC Certificate of Incorporation

1. BACKGROUND

- 1.1 The buildings currently utilised by Salisbury Villa Sports and Social Club located at Reg Groth Reserve have been included in Council's building renewal program. Approximately \$1.5 million dollars of works are currently underway/programmed.

- 1.2 During the initial scoping of works, the club requested that an outdoor BBQ be installed, recognizing that this was outside of the scope of works. It was agreed that an outdoor BBQ would be included in the detailed design that went out to the market for tender. Tender builders were asked to price the outdoor BBQ area separately acknowledging that it would be fully funded by the club.
- 1.3 The best tender received had allocated a budget of \$50,000 which was the amount indicated by the quantity surveyor. It is being recommended that the BBQ be included in the building renewal works as part of that contract to be signed with the chosen builder and that it be funded by a Minor Capital Works Grant Program.
- 1.4 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.5 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.6 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an Incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.7 An application has been received from Salisbury Villa Sports and Social Club Incorporated (SVSSC), for \$50,000 through the Minor Capital Works Grants Program for the installation of the outdoor BBQ area at Reg Groth Reserve.
- 1.8 SUSC has not received MCWGP funding in the past 24 months.
- 1.9 The year to date 2021/22 MCWGP budget is \$332,097. Four applications have been submitted in May. If this grant application for \$50,000 is approved, there would be \$282,097 remaining in the 2021/22 MCWGP Budget. If all applications are approved there would be \$132,097 remaining in the FY2021/22 budget.
- 1.10 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2021/22 financial year.
- 1.11 Under the MCWGP terms & conditions three quotes are required however as it has been costed within a larger scope of works being undertaken by Council, exemption has been granted from further quotes being sourced.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Salisbury Villa Sports and Social Club Incorporated

3. REPORT

3.1 Salisbury Villa Sports and Social Club (SVSSC), located at Salisbury Downs, Cnr Kings and Martins Rd, Salisbury Downs has an executed licence with the City of Salisbury for the use of the playing areas located at the reserve and lease the building located on site.

3.2 SVSSC provides sporting and leisure opportunities to the community. The Club has 135 members in addition to volunteers, coaches, committee members and club patrons.

BBQ Enclosure

3.3 Installation of a BBQ enclosure will allow the club to operate a canteen during game day. This can be used on game day if or when the hall is hired out to external parties.

3.4 The enclosed BBQ area has been submitted as part of the scope and detailed design of the current building renewal works provided by Council.

3.5 A draft scope of works for the purposes of quotes has been prepared, including:

- Site preparation
- Service Location and pot holing
- Supply & install shed as per specifications
- Supply & install concrete slab
- Provide power to the sub board
- Storm water works
- Landscaping of shed surrounds

3.6 A full scope was prepared by City Infrastructure in collaboration with the SVSSC and relevant contractors, contingent on success of the grant application. SVSSC will require final approval from City Infrastructure prior to work commencing.

3.7 According to the Minor Capital Works Grant Program Guidelines and Eligibility requirements, a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works.

3.8 Where the application of 20% takes the grant request amount over the Program's upper limit, the application approval amount will be set at \$50,000 for Category A grants. This application will be set at \$50,000.00.

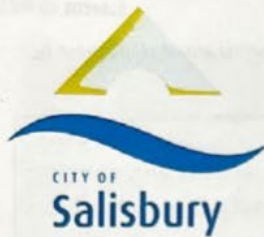
3.9 SVSSC has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs. Accordingly, an

assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.

- 3.10 Administration has sighted full financial details of the SVSSC however these are not included in this public report for reasons of commercial sensitivity.
- 3.11 Ongoing maintenance and management of the BBQ facility is the responsibility of the Club. Council will not be responsible financially for this asset moving forward.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Salisbury Villa Sports and Social Club Incorporated meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget. A contingency has been applied to the grant amount requested to ensure the total contribution to the project does not exceed \$50,000.
- 4.3 There is no indication that the Club will experience financial hardship as a result of covering any additional costs associated with this project.
- 4.4 City of Salisbury staff will be project managing the works and will work collaboratively with Salisbury Villa Sports and Social Club to ensure the project is completed in a timely manner.
- 4.5 It is recommended that the application to the 2021/22 Minor Capital Works Grant Program by the Salisbury Villa Sports and Social Club be approved and an amount of \$50,000 be allocated for the installation of an outdoor BBQ area to the grounds at Reg Groth Reserve, Cnr Kings and Martins Road, Salisbury Downs.



2020/21 Minor Capital Works Grants Program - Application Form

Before you begin

Before completing this application form you should read the **Minor Capital Works Grant Program – Guidelines and Eligibility Criteria booklet**.

Making a valid application

- Use the form provided or the online Application Form
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact the Community Planner: Sport & Recreation prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson.
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

Address for submission of applications

Minor Capital Works Grant Program
City of Salisbury
PO Box 8
SALISBURY SA 5108
city@salisbury.sa.gov.au

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application.

All applicants must contact the Community Planner: Sport & Recreation to assess the eligibility of projects.

Ph. 8406 8280 or Email sport@salisbury.sa.gov.au

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675
Version: 4, Version Date: 20/02/2021

Information to be submitted with your pre-screening application	
	Attached
Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A copy of building works drawings or concept plans for the project	<input type="checkbox"/>
Where applicable supply evidence of cash support (e.g. recent bank statement)	<input type="checkbox"/>
Provide photos that clearly demonstrate why the works are needed	<input type="checkbox"/>
Provide a Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Provide a signed copy of committee minutes <u>endorsing the project, authorising an application</u> to the MCW Grants Program and documenting the <u>authorised project contact</u>	<input type="checkbox"/>
Where applicable provide letters of support for the project from each of the user groups	<input type="checkbox"/>
Where applicable provide a letter/email from the head lessee supporting the application	<input type="checkbox"/>

Information to be submitted after approval of pre-screening application	
3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses including 1 (one) quote from a Council preferred contractor	<input type="checkbox"/>
Complete project works drawings included with quotes	<input type="checkbox"/>

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for funding.

The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675
Version: 4, Version Date: 08/02/2024

Item 5.1.3 - Attachment 1 - MCWGP 2021-22_SVSSC_Application_Redacted

Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	Enter Name of Organisation SALISBURY VILLA SPORTS AND SOCIAL CLUB	
Club Incorporation Number or ASIC Registration Number:	Enter Incorporation Number or ASIC Number A19943	
ABN:	79 996 694 035 <small>Business Number applicable</small>	
Facility Name/Address:	REG GROTH RESERVE CNA KINGS / MARTAS RD	
Postal Address: <small>Registered postal address of the organisation</small>	Enter Registered Postal Address P.O. B 2018	
Suburb:	SALISBURY DOWNS	Postcode: 5108
2. CONTACT PERSON DETAILS		
Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Enter Name of Person PASQUALE VARAPODIO	
Role / Position within Organisation:	Enter Role within Organisation TREASURER	
Phone:	Landline: Enter Landline Phone Number Mobile: [REDACTED]	
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>	Enter Email Address [REDACTED]	
3. ABOUT YOUR MEMBERSHIP		
	Junior	Senior / Master
Male	Number of Members 66	Number of Members 44
Female	Number of Members 4	Number of Members 0
Social	Number of Members 0	Number of Members 21
Total membership	Total Number of Members 70	65
Funding Category		
4. FUNDING CATEGORY		
Category A – up to \$50,000 <small>Clubs that meet <u>one</u> of the following may apply for Category A funding:</small>	<ul style="list-style-type: none"> • have a current lease or sub-lease of a Council owned building; or • licence or sub-license over Council owned land; or • have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or • operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land. 	
Category B – up to \$25,000 <small>Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.</small>		
Have you sought, or intend to seek funds from another source for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675

Source/s: Enter Source		Amount/s: Enter Amount	
About the Project			
5. PROJECT DETAILS			
Name of Project		Canteen - External	
What does your project involve? Describe what you are planning to do		Building an External canteen for game Day	
Are there any time constraints for the project? Please provide details about: <ul style="list-style-type: none"> - When the project is due to commence; - Required completion time; or - Whether there are any other works, events, or programs that may impact on the delivery of the project 		To be done with Major Renovations	
Why is the project needed? Eg. Does the proposed works: <ul style="list-style-type: none"> - eliminate/reduce risk - increase safety of participants, spectators, officials - meet a required sport/building standard - address a gap in the current facility - increase participation opportunities - provide additional avenue for revenue (please include photographs)		To have the ability to operate a canteen during Game Day whilst Hall is Hired	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675
Version: 1, Version Date: 08/02/2021

Budget Information

6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE

Item	Amount	Quote Used
<i>e.g. Perimeter fencing – 120m</i>	<i>\$10,000</i>	<i>Fence Easy</i>
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
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Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used
Enter Item	\$ Enter Amount	Enter Quote Used

a. Total Project Cost

b. Your Contribution

c. Other grants / funds secured

Total Grant Requested (= a – b – c)

Can the proposed works proceed if the full amount requested is not provided? Yes No

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675
Version: 1, Version Date: 08/03/2021

Item 5.1.3 - Attachment 1 - MCWGP 2021-22_SVSSC_Application_Redacted

<p>How will your project increase participation opportunities for sport and recreation?</p> <p>Fig. Does the proposed works:</p> <ul style="list-style-type: none"> - address a gap in participation - increase safety/reduce risk for participants, spectators, and officials - provide facilities to cater for participation growth - allow club to increase teams, programs, and/or officiating opportunities 	<p>Enter details about how the project will increase participation opportunities for sport and recreation</p> <p>THERE will be more opportunity to hold Childrens Social Soccer Events whilst Hall is Hired</p>																	
<p>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</p> <p>Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status.</p> <p>The Principles of Universal Design include:</p> <ul style="list-style-type: none"> • Equitable Use • Flexibility in Use • Simple and Intuitive to Use • Perceptible Information • Tolerance for Error • Low Physical Effort • Size and Space for Approach and Use <p>Further information can be found here: http://universaldesignaustralia.net.au/7-principles-of-universal-design/</p>	<p>Enter details about how the project will increase inclusive opportunities for diverse people in the community and how it addresses Universal Design Principles</p>																	
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p> <p>Attach letters of support where applicable. Head Lease holders must provide support for the project and application.</p>	<table border="1"> <thead> <tr> <th>Community Group</th> <th>How they will benefit</th> </tr> </thead> <tbody> <tr> <td>Enter Name of Group Nigerian Community group</td> <td>We will be able to offer a canteen facility during their social games</td> </tr> <tr> <td>Enter Name of Group</td> <td>Enter details about how this group will benefit</td> </tr> <tr> <td>Enter Name of Group</td> <td>Enter details about how this group will benefit</td> </tr> </tbody> </table>	Community Group	How they will benefit	Enter Name of Group Nigerian Community group	We will be able to offer a canteen facility during their social games	Enter Name of Group	Enter details about how this group will benefit	Enter Name of Group	Enter details about how this group will benefit	<table border="1"> <thead> <tr> <th>Community Group</th> <th>How they will benefit</th> </tr> </thead> <tbody> <tr> <td>Enter Name of Group Nigerian Community group</td> <td>We will be able to offer a canteen facility during their social games</td> </tr> <tr> <td>Enter Name of Group</td> <td>Enter details about how this group will benefit</td> </tr> <tr> <td>Enter Name of Group</td> <td>Enter details about how this group will benefit</td> </tr> </tbody> </table>	Community Group	How they will benefit	Enter Name of Group Nigerian Community group	We will be able to offer a canteen facility during their social games	Enter Name of Group	Enter details about how this group will benefit	Enter Name of Group	Enter details about how this group will benefit
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Enter Name of Group	Enter details about how this group will benefit																	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 5024675

Application Declaration

On behalf of SAMSBRURY Villa Sports & Social Club

PASQUALE VARADODIO Sporting Coordinator

[Signature] [Signature]

Enter Date of Sign: 26/5/2022 Enter 26/5/22

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

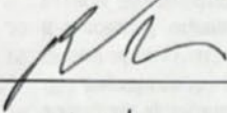
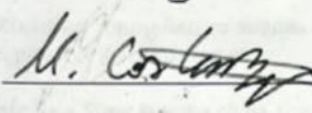
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Document Set ID: 5024675
Version: 1, Version Date: 09/02/2021

Item 5.1.3 - Attachment 1 - MCWGP 2021-22_SVSSC_Application_Redacted

Application Declaration

On behalf of SALISBURY Villa Sports & Social Club

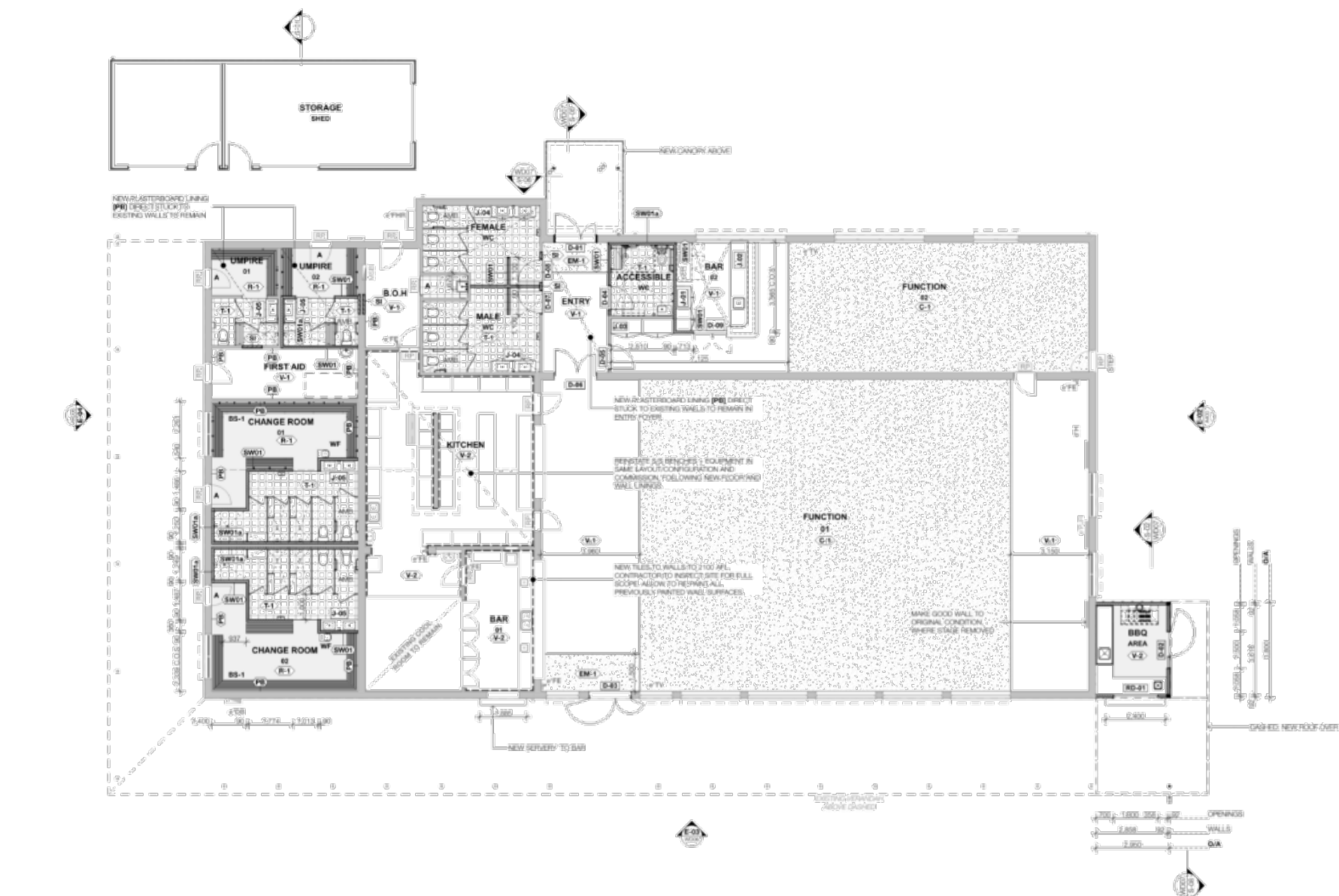
<u>PASQUALE VARAPODIO</u>	<u>Sporting Coordinator</u>
	
<u>26/5/2022</u>	<u>26/5/22</u>

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

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Version: 1 Version Date: 09/03/2021

Item 5.1.3 - Attachment 1 - MCWGP 2021-22_SVSSC_Application_Redacted



LEGEND: PLAN

[Symbol]	EXISTING WALL TO REMAIN
[Symbol]	WALL TO BE DEMOLISHED
[Symbol]	CAREFULLY DEMOLISH CONCRETE SLAB COORDINATE WITH SERVICES ENGINEERING
[Symbol]	DEMOLISH ITEM
[Symbol]	EXISTING ITEM TO REMAIN
[Symbol]	ITEM TO BE CAREFULLY DEMOLISHED AND REINSTALLED AS PER WORKS
[Symbol]	NEW WALL TO EXISTING DOOR REFER ELECTRICALS
[Symbol]	COLLUM REFER ELECTRICALS
[Symbol]	DISTRIBUTION BOARD REFER SERVICES
[Symbol]	DOWNPIPE
[Symbol]	DOOR
[Symbol]	FROCK
[Symbol]	GATE
[Symbol]	RE-SHUT ALL EXISTING DOORS AND FRAMES [TYPICAL]
[Symbol]	SAVAGE - CONTRACTOR TO RETURN ALL LOOSE FURNITURE, FIXINGS TO CLIMB
[Symbol]	WALL REPAIRS OPENING WITH STUD WALL
[Symbol]	FIRE EXTINGUISHER
[Symbol]	ELECTRIC HEATER
[Symbol]	JOINERY (SEE)
[Symbol]	WALL MOUNTED TV SCREEN
[Symbol]	SETOUT DIMENSION
[Symbol]	FINISH DIMENSION
[Symbol]	FINISH DIMENSION

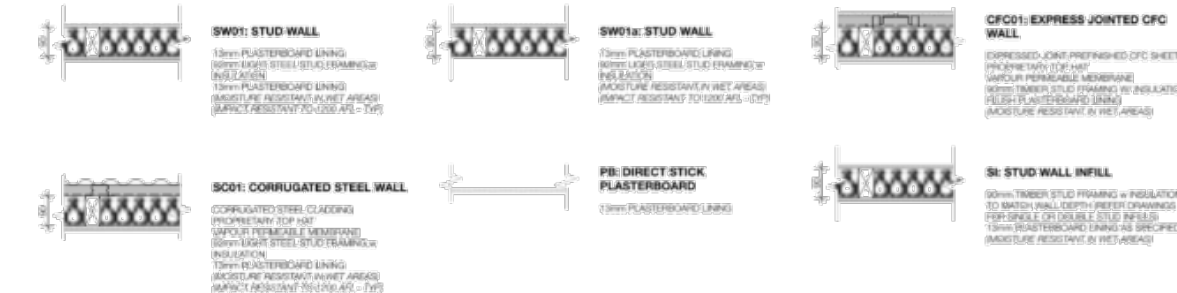
GENERAL NOTES:

- CLAYMAY HAVE SETOUT DIMENSIONS NOT TO BE MAINTAINED FOR CONFORMANCE OF FACTORY REQUIREMENTS
- SETOUT DIMENSIONS FROM BOUNDARIES MUST BE TAKEN FROM SURVEYED SITE BOUNDARIES NOT EXISTING CURBET FENCES
- ALL SPECIFIED MATERIALS, COATING SYSTEMS AND PRODUCTS TO BE INSTALLED STRICTLY IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATION AND SPECIFICATIONS
- ALL TRANSITIONS BETWEEN FLOOR COVERINGS, COVERINGS AND DOOR THRESHOLDS TO BE STRICTLY AS PER COMPLIANT MANUFACTURER'S SPECIFICATIONS TO ALLOW TO WEAR ON SUBSTRATE TO ACHIEVE A FLUSH TRANSITION UNLESS OTHERWISE NOTED
- BRIDGE STAINLESS STEEL FLOOR TRANSITION STRIPS FOR ALL CHANGES IN FLOOR FINISHES
- WETAREA DETAILS TO BE AS ACCORDANCE WITH AS2541
- ALL EXISTING SHUTTERS TO BE RE-GRABBED AS PER THE WORKS
- LOCKER JOINERY AND FURNITURE ASSUMED TO BE REMOVED BY CONTRACTOR UNLESS NOTED OTHERWISE

FLOOR PREPARATION

- DEMOLITION SHALL INCLUDE REMOVAL AND REPAIRS BACK TO BE BOUNDARIES AND BEDDING MATERIALS IN PREPARATION TO ACCEPT NEW MATERIALS WHERE FLOOR COVERINGS ARE Laid ON CONCRETE
- ALLOW TO SCABBLE BACK EXISTING FLOORS AND INFILL SCREEDS AND SURFACE PREPARED IN PREPARATION FOR NEW SURFACED COVERINGS
- CONTRACTORS ALLOW TO DEMO FLOORS AND RE-LEVEL TO SURF THE DEMOLITION AND RE CONSTRUCTION OF WALLS - FLOOR SURFACES
- CONTRACTOR TO ALLOW FOR MOISTURE SLAB TESTS TO ALL UNFINISHED AREAS
- TO ALLOW TO BE FINISHED EXTERNAL AND INTERNAL PREVIOUSLY FINISHED SURFACES

1 GROUND FLOOR
Scale 1:100



W-04 WALL TYPES - TYPICAL CONSTRUCTION DETAILS
Scale 1:10

LEGEND: FLOOR FINISHES

PLAN VIEW	CODE	MATERIAL
[Symbol]	C-1	CARPET TYPE - 01 AS SPEC.
[Symbol]	CN-1	CONCRETE TYPE - 01 AS SPEC.
[Symbol]	EM-3	ENTRY MAT TYPE - 01 AS SPEC.
[Symbol]	R-1	RUBBER TYPE - 01 AS SPEC.
[Symbol]	T-1	FLOOR TILE TYPE - 01 AS SPEC.
[Symbol]	V-1	VINYL TYPE - 01 AS SPEC.
[Symbol]	V-2	VINYL TYPE - 02 AS SPEC.

NOTE
The Client shall check all dimensions and locations are correct to suit their own requirements. Dimensions are to be taken from the centre of the wall unless otherwise stated. All dimensions are to be taken from the centre of the wall unless otherwise stated. All dimensions are to be taken from the centre of the wall unless otherwise stated.

Project Team
Architect: Stallard Meek Flightpath
Structural Engineer: [Name]
Civil Engineer: [Name]
Mechanical Engineer: [Name]
Electrical Engineer: [Name]
Landscape Architect: [Name]
Quantity Surveyor: [Name]
Project Manager: [Name]

Stallard Meek Flightpath
Trading as Flightpath Architects Pty Ltd
ABN 16 035 522 014
90 Chichester Street, Newcastle NSW 1590
T +61 8 921 14000
www.smm.com.au

stallard meek flightpath

Rev	Description of Change	By	Date
1.1	ISSUED FOR TENDER	[Name]	[Date]

TENDER ISSUE
Project Name: REG GROTH RESERVE CLUBROOMS
Project No: 21054
Plot Date: 25/05/21
Scale: 1:100/1:10 @ A3
Client: City of Salisbury
Site: Black Cross (Parabola) Gardens SA2107
Drawn/Checked: [Name]

DRAWING TITLE: ARCHITECTURAL FLOOR PLAN + WALL TYPES
PROJECT NAME: REG GROTH RESERVE CLUBROOMS

REVISION: T-1
DRAWING NO.: WD03



OFFICE OF
Consumer and Business Affairs
www.ocba.sa.gov.au

SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A19943

Certificate of Incorporation

This is to certify that

**SALISBURY VILLA SPORTS AND SOCIAL
CLUB INCORPORATED**

is, on and from the twenty-ninth day of May 1991
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this twen
sixth day of February 2004

Commissioner for Corporate Affairs



Corporate Affairs and Compliance
Incorporating the Corporate Affairs Commission ABN 30 652 402 747

Ground Floor Chesser House

GPO Box 1407
Adelaide SA 5001

Telephone: 1300 138 918
Fax: (08) 8204 9771



Government

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship
AUTHOR	Julie Kalms, Community Planning Project Officer, Community Development
CITY PLAN LINKS	1.1 Have a community with the skills, knowledge and agility to participate in a rapidly changing economy.
SUMMARY	This report provides recommendations for awarding the 2022 round of the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarships Program.

RECOMMENDATION

That Council:

1. Approve awarding the following Phoebe Wanganeen Scholarships to:
 - a. Jake Hanson for the three-year University Scholarship to support his studies for Bachelor of Human Movement/ Masters of Teaching at UniSA.
 - b. Zoe Kopp for the one-year TAFE Scholarship for the Diploma of Screen and Media (specialist make-up services).
2. Approve, in the absence of a second applicant for the TAFE/RTO category, awarding Latishamarie Francis a \$1,000 Scholarship for one year.
3. Approve, from 2023, increasing Scholarship values to \$3,000 for the University category and \$1,500 for the TAFE/RTO category of the Phoebe Wanganeen Scholarship, recognising that these values have not been increased since the program's inception.
4. Approve, from 2023, modifying the Scholarship Guidelines to strengthen accountability by requiring recipients to provide evidence of receipts of how the Scholarship payments were used, or to provide a Justice of the Peace certified declaration that Scholarship funds have been used to support their studies.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Phoebe Wanganeen Scholarship Overview 2022
2. Phoebe Wanganeen Scholarship Guidelines 2022

1. BACKGROUND

1.1 At its meeting on 22 June 2020, Council resolved (0597/2020):

The 2020 round of the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program be awarded to Mitchell Odegaard at \$2000 per annum for three years.

1.2 Phoebe Wanganeen was a highly respected Aboriginal Elder, who was recognised as a City of Salisbury Living Legend for her work to improve access to education for Aboriginal and Torres Strait Islander people, something she championed throughout her life.

1.3 The Phoebe Wanganeen Scholarship program is an initiative committed to within Council's Reconciliation Action Plan and is aimed at recognising and supporting the academic achievements and aspirations of Aboriginal and Torres Strait Islander students by providing three tertiary education scholarships per annum.

1.4 The objective of the Phoebe Wanganeen Scholarship program is to assist Aboriginal and Torres Strait Islander residents within the City of Salisbury to undertake their first post-secondary studies.

1.5 The Scholarship program is merit based, with applicants being assessed according to the Scholarship criteria. To be eligible for the Scholarships, applicants must be:

- Of Aboriginal and/or Torres Strait Islander descent;
- A resident of the City of Salisbury;
- Able to demonstrate how the Scholarship will support them attaining their educational goals/ qualifications; and
- Enrolled in their first post-secondary course in either an undergraduate degree at any Australian university or a vocational training course at an Australian TAFE or RTO.

2. CONSULTATION / COMMUNICATION

2.1 External

- Phoebe Wanganeen Scholarship Selection Group (incorporating Mayor Gillian Aldridge – City of Salisbury, Frank Wanganeen – representing Phoebe Wanganeen's family, Sam Williams – University of South Australia, Andrew Thomas – Department for Education and Ronald O'Brien – TAFE SA).

3. REPORT

3.1 The 2022 Phoebe Wanganeen Scholarship opened on 18th January 2022 and closed on 28 March 2022. The closing date aligns with South Australian Universities' enrolment census date.

3.2 Mr Mitchell Odegaard was awarded the Undergraduate Scholarship in 2020 (reference resolution 0597/2020). He successfully completed his 2021 University study requirements and continues with his studies and the Scholarship in 2022.

3.3 The Scholarship enjoyed expanded promotion in 2022, through:

- 3.3.1 Letters from the Mayor to Aboriginal businesses within the City.
- 3.3.2 Promotion of the City of Salisbury's Facebook and the Phoebe Wanganeen Scholarship website page.
- 3.3.3 Distribution of promotional material to organisations and networks including:
 - Phoebe Wanganeen family members
 - Elected Members at City of Salisbury
 - Secondary schools in the Salisbury Council area including the Governing Councils
 - South Australian Universities (Adelaide, Flinders, University of South Australia)
 - University students (Australian wide) through the Aurora Indigenous Pathways portal; Hobsons ACIR Scholarships Good Universities Guide;
 - TAFE SA;
 - South Australian RTOs;
 - Department for Education - Aboriginal Education including the Workabout Centre;
 - AIME – Aboriginal Indigenous Mentoring Experience Program
 - Aboriginal organisations including:
 - Tauondi Aboriginal College
 - Marra Dreaming Indigenous Arts
 - Incompro Inc
 - Muna Paiendi
 - Marni Waiendi
 - Nunkuwarrin Yunti
 - Jawun partners in SA
 - Aboriginal Legal Rights Movement;
 - Aboriginal Family Support Services
 - Turkindi Information Network SA
 - Phoebe Wanganeen Scholarship Selection Working Group members
 - Council's Reconciliation Action Plan Working Group members
 - Current Phoebe Wanganeen Scholarship recipient
 - Reconciliation SA
 - Other northern Adelaide Councils;
 - South Australian Police
 - Relationships Australia SA
 - Salvation Army;
 - Council's Community Centres and Libraries.

- 3.4 The Phoebe Wanganeen Scholarship program provides three (3) scholarships annually:
- One three-year University undergraduate degree at \$2,000 per year (\$6,000 total).
The first instalment each year of \$1,000 is awarded up-front based on proof of enrolment. The remaining funds are paid in two payments of \$500 based on successful completion of each semester's studies evidenced by submission of academic records.
 - Two one-year vocational training courses at a TAFE or RTO at \$1,000 each.
The first instalment of \$500 is awarded up-front based on proof of enrolment. The second payment of \$500 is made on successful completion of the year's studies based on submission of academic records. (Note: part time study payment is made on a pro-rata basis).
- 3.5 Applications are assessed by the Phoebe Wanganeen Scholarship Selection Group, comprising the following members:
- Mayor Gillian Aldridge – City of Salisbury
 - Frank Wanganeen – representing Phoebe Wanganeen's family
 - Sam Williams – University of South Australia
 - Andrew Thomas – Department for Education, and
 - Ronald O'Brien – TAFE SA.
- 3.6 Three applications were received for the 2022 Phoebe Wanganeen Scholarship Program. This included two University applicants and one TAFE applicant.
- 3.7 The applications were reviewed by the Phoebe Wanganeen Selection Group on 12 April, The Selection Group members identified that all the applicants had met the criteria for the Scholarship and invited the applicants to be interviewed.
- 3.8 The Selection Group interviewed the following applicants on the 2nd May:
- Latishamarie Francis - University Scholarship to support her studies for the Bachelor of Science (Wildlife Conservation Biology) at the University of Adelaide. She is in her fourth year of studies.
 - Jake Hanson - University Scholarship to support his studies for the Bachelor of Human Movement/ Masters of Teaching at Uni SA. He is in his first year of studies.
 - Zoe Kopp - TAFE Scholarship to support her studies for the Diploma of Screen and Media (specialist makeup services) TAFE SA. She is in her first year of studies.
- 3.9 The Selection Group highlighted that it was difficult to choose between the two University applicants and noted that Jake Hanson was in his first year of studies and Latishamarie Francis was coming to the end of her program. Consequently, the Group agreed to nominate Jake Hanson as the preferred recipient on the basis that the scholarship would deliver a greater level of support.

- 3.10 The Selection Group's recommendations for the 2022 Scholarships are:
- Jake Hanson for the three-year University Scholarship to support his studies for Bachelor of Human Movement/ Masters of Teaching at UniSA.
 - Zoe Kopp for the one-year TAFE Scholarship for the Diploma of Screen and Media (specialist make-up services).
- 3.11 In the absence of a second applicant for the TAFE/RTO category, the Selection Group recommended that Council consider awarding Latishamarie Francis the \$1,000 Scholarship for one year.

Whilst this is not provided for within the program's Guidelines, as there were no other applicants, supporting this recommendation does not disadvantage any other person.

Additional Recommendations

- 3.12 Additional feedback/recommendations about the operation of the Scholarship program has been received from the Selection Group members. This includes:

Scholarship Value

- 3.13 The current Scholarship values of \$2,000 and \$1,000 have been in place since 2013. However, cost of living and education have risen significantly over this time. In recognition of this, it is recommended that the Scholarship values be increased from 2023 to \$3,000 and \$1,500 respectively.
- 3.14 This represents an increase of \$4,000 to the Scholarship program annually. This increase will be managed within existing budget.

Scholarship Accountability

- 3.15 The current Scholarship Conditions require recipients to demonstrate successful completion of study via academic transcripts each semester and on completion of study. The Scholarship Guidelines require the expenditure to be for *any formal or informal costs involved in undertaking post-secondary studies, such as HECS fees, travel expenses, computer equipment or the cost of textbooks.*
- 3.16 The Selection Group have recommended a change to these conditions for 2023 to require recipients to provide evidence of receipts of how the Scholarship payments were used, or to provide a Justice of the Peace certified declaration that Scholarship funds have been used to support their studies.

4. CONCLUSION / PROPOSAL

- 4.1 The Phoebe Wanganen Scholarship program continues to support Aboriginal and Torres Strait Islander students from the City of Salisbury local government area to undertake their first post-secondary studies.
- 4.2 Expanded eligibility criteria and more extensive marketing in 2022 attracted two applications for the University Scholarship and one for a TAFE/RTO Scholarship. No applications were received in 2021.

- 4.3 The Scholarship Selection Group recommends the awarding of the following scholarships:
 - 4.3.1 Jake Hanson for the three-year University Scholarship to support his studies for Bachelor of Human Movement/ Masters of Teaching at UniSA.
 - 4.3.2 Zoe Kopp for the one-year TAFE Scholarship for the Diploma of Screen and Media (specialist make-up services).
 - 4.3.3 In the absence of a second applicant for the TAFE/RTO category, the Selection Group recommend that Council awarding Latishamarie Francis her a \$1,000 Scholarship for one year.
- 4.4 Selection Group members also recommend:
 - 4.4.1 That from 2023, Scholarship values be increased to \$3,000 and \$1,500 respectively, recognising that these values have not been increased since the program's inception.
 - 4.4.2 The Scholarships Guidelines be modified to strengthen accountability by requiring recipients to provide evidence of receipts of how the Scholarship payments were used, or to provide a Justice of the Peace certified declaration that Scholarship funds have been used to support their studies.



the **PHOEBE WANGANEEN** **ABORIGINAL AND TORRES STRAIT ISLANDER** Scholarship Program

WHY DOES THE CITY OF SALISBURY PROVIDE THE SCHOLARSHIP?

Phoebe Wanganeen was a highly respected Aboriginal Elder. Phoebe's passion was for improving access to education for Aboriginal and Torres Strait Islander young people and this was something she championed throughout her life.

To recognise Phoebe Wanganeen's contribution, the City of Salisbury has awarded the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship since 2008. This Scholarship supports Aboriginal and Torres Strait Islander Salisbury residents to study at any South Australian university; TAFE SA or South Australian Registered Training Organisation (RTO).

HOW MANY SCHOLARSHIPS ARE AWARDED?

There is one university and two TAFE SA or South Australian RTO Scholarships available each year.

WHAT IS THE AMOUNT OF THE SCHOLARSHIP?

Scholarship recipients will be paid:

- (a) \$2,000 for each year (maximum three years), enrolled in a full-time university course; or
- (b) \$1,000 for one year, enrolled in a full-time TAFE SA or South Australian RTO course.

If studying part time, payment will be calculated on a pro-rata basis.

The payments are based on academic transcript evidence showing successful completion of subjects.

WHAT CAN I SPEND THE SCHOLARSHIP PAYMENT ON?

If you are awarded a Scholarship, the payment must be used on any costs involved in undertaking post-secondary studies; such as HECS fees, travel expenses, computer equipment or the cost of textbooks.

WHO MAY APPLY?

To be eligible for a Scholarship you must be:

- of Aboriginal or Torres Strait Islander descent;
- a resident of the City of Salisbury;
- able to demonstrate how the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program will support you in attaining your educational goals/qualifications; and
- enrolled in your first post-secondary course in either:
 - (a) an undergraduate degree at any South Australian university; or
 - (b) a vocational training course at TAFE SA or South Australian RTO (you are still eligible to apply if previously participated in a school-based TAFE qualification).



HOW IS THE APPLICATION ASSESSED?

As a merit based scholarship program, all applicants will be assessed according to the criteria above. The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group makes recommendations to Council of the preferred Scholarship recipients. Short-listed applicants will be invited to be interviewed by the Committee and referees may be contacted.

WHAT DO I NEED TO DO TO APPLY?

A completed application form needs to be submitted by the due date/time. No late applications will be accepted. The application includes:

- details about your study;
- confirmation of current enrolment from any South Australian university, TAFE SA or South Australian RTO;
- contact details for two referees (known to the applicant in different capacities - excluding members of your family. At least one referee to be from a professional or academic capacity);
- *confirmation in writing of your Australian Aboriginal and/or Torres Strait Islander descent; as per the guidelines; and
- evidence to confirm you are resident of the City of Salisbury.

Applications usually close in March. Check the Council website or contact the City of Salisbury for closing dates. The guidelines document explains more about the scholarships and completing the application.

*Please be aware of timing of organisations' Board meetings when applying for confirmation of Aboriginal and/or Torres Strait Islander descent to ensure you have completed the Scholarship application requirements before the closing date.

HOW DO I KNOW IF I LIVE IN THE CITY OF SALISBURY?

These suburbs are within the City of Salisbury:

SUBURB	POSTCODE	SUBURB	POSTCODE
Bolivar	5110	Parafield	5106
Brahma Lodge	5109	Parafield Gardens	5107
Burton	5110	Paralowie	5108
Cavan	5094	Pooraka	5095
Direk	5110	Salisbury	5108
Dry Creek	5094	Salisbury Downs	5108
Edinburgh	5111	Salisbury East	5109
Elizabeth Vale*	5112	Salisbury Heights*	5109
Globe Derby Park	5110	Salisbury North	5108
Green Fields	5107	Salisbury Park	5109
Gulfview Heights*	5096	Salisbury Plain	5109
Ingle Farm	5098	Salisbury South	5106
Mawson Lakes	5095	St Kilda	5110
Para Hills	5096	Valley View*	5093
Para Hills West	5096	Walkley Heights*	5098
Para Vista*	5093	Waterloo Corner*	5110

* These suburbs cross council boundaries

WHERE CAN I FIND THE DOCUMENTS OR MORE INFORMATION?

You can download a copy of the application form and guidelines from the Phoebe Wanganeen Scholarship website at www.salisbury.sa.gov.au/phoebewanganeen.

You can request the documents to be sent to you by emailing city@salisbury.sa.gov.au or phoning the Community Planning Project Officer at the City of Salisbury on (08) 8406 8222.


Good luck with your studies!





the. PHOEBE WANGANEEN **ABORIGINAL AND TORRES STRAIT ISLANDER**
Scholarship Program

2022 GUIDELINES



the PHOEBE WANGANEEN **ABORIGINAL AND**
Scholarship Program **TORRES STRAIT ISLANDER**

The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program will be offered to Aboriginal and Torres Strait Islander people who live in the City of Salisbury. Up to \$2,000 per annum will be offered.

Close Monday 28 March 2022

www.salisbury.sa.gov.au/pws

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

CONTENTS

Background..... 5

About the City of Salisbury 5

Guidelines 5

Who may apply?..... 6

Confirmation of Aboriginal and/or Torres Straig Islander Descent 7

How will applicants be selected? 7

Are there any conditions attached? 8

How do I apply?..... 8

What do I need to provide the City of Salisbury with to apply?..... 9

Referee Contact Details..... 9

Where can I get an application form?..... 9

What happens after I apply?.....10

What may I spend the scholarship payment on?..... 11

Payment of the scholarship 11

Conditions of scholarship 12

Other information 14

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

BACKGROUND

Phoebe Wanganeen was a highly respected Aboriginal Elder, who has played a significant role in Aboriginal and Torres Strait Islander affairs in Salisbury and has been recognised as a City of Salisbury Living Legend. Phoebe's passion was for improving access to education for Aboriginal and Torres Strait Islander young people and this was something she championed throughout her life.

To recognise her contribution within the Aboriginal and Torres Strait Islander community, the City of Salisbury has awarded the Phoebe Wanganeen Scholarship since 2008. This Scholarship recognises the difficulties many Aboriginal and Torres Strait Islander people face when trying to access further education and will support Aboriginal and Torres Strait Islander Salisbury residents to study at any University, TAFE or Registered Training Organisation (RTO) in Australia.

ABOUT THE CITY OF SALISBURY

The City of Salisbury has a commitment to enhancing life opportunities for all residents, recognising that specific population groups have specific needs. To this end, the City actively supports education programs for Aboriginal and Torres Strait Islander residents and the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program contributes to the City's vision for the community.

GUIDELINES

The objective of the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program is to assist Aboriginal and Torres Strait Islander residents by awarding scholarships to Aboriginal and Torres Strait Islander people for the pursuit of their first post-secondary studies at any University, TAFE or Registered Training Organisation (RTO) in Australia. There is one University Undergraduate Scholarship (\$2000 per annum – max 3 years) and two TAFE or RTO Scholarships available each year (\$1000 each – max 1 year). If undertaking part-time study payments will be made on a pro-rata basis (Based on University, TAFE or RTO definitions of part time).

The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program encourages Aboriginal and Torres Strait Islander people to strive for post-secondary qualifications.

As a merit based Scholarship program all applicants will be assessed according to the criteria.

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

WHO MAY APPLY?

To be eligible for a Scholarship you must be of Aboriginal or Torres Strait Islander descent; and

- A resident of the City of Salisbury; and,
- Able to demonstrate how the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program will support you in attaining your educational goals/qualifications; and
- Not enrolled in secondary school studies.
- Enrolled, in your first:
 - (i) Undergraduate degree at any University in Australia; or
 - (ii) a vocational training course at TAFE or RTO in Australia (Note: previously participating in a school based apprenticeship does not preclude applying)

Notes:

If according to the above criteria there is no suitable candidate, a Scholarship will not be issued.

Scholarships must be declared as income and this may have tax implications and/or affect Australian Government income support payments.

The primary criteria used to assess all applications will be merit and financial need. The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group will also consider the extent to which it feels you will fulfil the aims of the program and the future contribution you will make to the community.

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

CONFIRMATION OF ABORIGINAL AND/OR TORRES STRAIT ISLANDER DESCENT

A person will be considered to be an Aboriginal and/or Torres Strait Islander person for the purposes of the Scholarship, where the person:

- (a) is of Australian Aboriginal and/or Torres Strait Islander descent; and
- (b) identifies as an Australian Aboriginal and/or Torres Strait Islander; and
- (c) is accepted as an Australian Aboriginal and/or Torres Strait Islander in the community in which he/she lives or has lived.

The following documentation is acceptable as evidence of being Aboriginal and/or Torres Strait Islander:

- (a) a completed Confirmation of Aboriginal and/or Torres Strait Islander Descent Form (attached to the Application Form); or
- (b) a letter of confirmation on the letterhead of a recognised incorporated Aboriginal and/or Torres Strait Islander organisation, signed by an authorised representative or officer.

(Note: a Statutory Declaration will not be accepted as evidence)

Please be aware of timing of organisations' Board meetings when applying for confirmation of Aboriginal and/or Torres Strait Islander descent, to ensure you have completed the Scholarship application requirements before the closing date.

HOW WILL APPLICANTS BE SELECTED?

The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group will select all Scholarship recipients. If a large number of applications are received, The City of Salisbury staff may assist with short listing. Decisions are final and no correspondence will be entered into regarding unsuccessful applications.

the **PHOEBE WANGANEEN** **ABORIGINAL AND TORRES STRAIT ISLANDER** Scholarship Program

ARE THERE ANY CONDITIONS ATTACHED?

If you are awarded a Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship you must be prepared to abide by the conditions of the Scholarship. The Scholarship will be conditional upon continued progress in the course of study. The City of Salisbury reserves the right to cancel or withdraw a Scholarship if, in its opinion, the purposes for which the Scholarship was approved change substantially.

See **Conditions of the Scholarship** section for further information.

HOW DO I APPLY?

Thoroughly read the application Guidelines to ensure you are eligible. If eligible, complete the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Application Form and submit via post or email. Please remember to include any required evidence with your submission.

Send your application to The City of Salisbury via one of the following methods:

Postal Submissions

Post: Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group
Community Planning Project Officer – Community Planning
City of Salisbury
PO Box 8, SALISBURY SA 5108

Online Submissions

Email: city@salisbury.sa.gov.au
Attention: Community Planning Project Officer – Community Planning

**Applications close Monday 28 March 2022.
Late applications will not be considered.**

www.salisbury.sa.gov.au/pws

Please do not include any additional documents that are not requested by the City of Salisbury.

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

WHAT DO I NEED TO PROVIDE THE CITY OF SALISBURY WITH TO APPLY?

In order to provide the City of Salisbury with a complete Application Form, you must present:

Current (at the time of sending application) confirmation of enrolment from any University, TAFE, or RTO in Australia.

References and contact details for two referees (you need to advise your referees that you are applying for the Scholarship and that the Selection Working Group may be contacting them);

- Confirmation in writing of your Australian Aboriginal and/or Torres Strait Islander descent; and,
- Confirmation you are resident of the City of Salisbury.

REFEREE CONTACT DETAILS

The two requested referees should come from two people who know the applicant in different capacities, such as personally, professionally or academically. This excludes members of the applicant's family. At least one referee to be from a professional or academic capacity.

WHERE CAN I GET AN APPLICATION FORM?

If you have access to the Internet you can download an application form from the website: www.salisbury.sa.gov.au/pws or email city@salisbury.sa.gov.au to request a form.

Otherwise contact the Community Planning Project Officer, at the City of Salisbury on (08) 8406 8222.

the PHOEBE WANGANEEN Scholarship Program ABORIGINAL AND TORRES STRAIT ISLANDER

WHAT HAPPENS AFTER I APPLY?

The City of Salisbury will notify you to confirm receipt of your application within 5 working days of the closing date for applications. A receipt of application will be forwarded to the email address provided on your application. If you do not have an email address, the City of Salisbury will forward a written confirmation letter to your postal address.

If you do not receive notification after the closing date, it is your responsibility to contact the City of Salisbury by phone and follow up on your application.

Applications received via mail after the closing date will be accepted if they are post marked on or before the closing date.

Your application will be assessed by the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group, who may contact you for clarification, further information and, if shortlisted, to request an interview (either by phone or in person).

Final decisions will be made as soon as practicable after the closing date for applications and will be submitted for endorsement.

When final selection decisions have been endorsed, successful applicants will be notified by phone and unsuccessful applicants will be notified via mail within 5 weeks after endorsement.

Successful applicants will receive a formal letter of offer, which will include a Grant Agreement to be completed and signed by the successful applicant and a witness, and returned to the City of Salisbury.

Note: Successful applicants who are under 18 years of age must have a nominated adult sign the Grant Agreement on their behalf.

Successful applicants will also submit a report upon the completion of the Scholarship, outlining the extent to which the Scholarship met its goals and objectives. This is to be sent to the City of Salisbury at the completion of the Scholarship.

the **PHOEBE WANGANEEN** **Scholarship Program** **ABORIGINAL AND TORRES STRAIT ISLANDER**

WHAT MAY I SPEND THE SCHOLARSHIP PAYMENT ON?

If you are awarded the Scholarship you must spend the payment on any formal or informal costs involved in undertaking post-secondary studies, such as HECS fees, travel expenses, computer equipment or the cost of textbooks.

PAYMENT OF THE SCHOLARSHIP

If you are awarded a Scholarship you will be paid in instalments, as outlined in the Grant Agreement. Where Scholarship funds are not used for the purpose of the Scholarship, or there is non-compliance with the conditions, funds must be returned to the City of Salisbury.

Successful students will be paid:

- (a) \$2,000 for each year (maximum three years) amounting to \$6000 (maximum) if enrolled in a full-time University course.
- (b) \$1,000 for one year if enrolled in a full-time TAFE or RTO course.
- (c) if undertaking part-time study, at any of these providers, payment will be made on a pro-rata basis.

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

CONDITIONS OF THE SCHOLARSHIP

Commencement of the Scholarship

1. The Scholarship and payment cannot commence until City of Salisbury receives the academic enrolment transcript information from your nominated Tertiary Education Institution.
2. The Scholarship cannot be deferred if you defer your program of study. You may reapply for a Scholarship when you have re-enrolled in your nominated Tertiary Education institution.

Suspension of the Scholarship

1. After commencement of the Scholarship, if a student takes a leave of absence from studies they may seek to suspend the remainder of the Scholarship by applying in writing to City of Salisbury and include documentation from the university, TAFE or RTO confirming their leave of absence from studies.
2. Unless otherwise agreed in writing to the student by City of Salisbury, the maximum period of a suspension will be six months.

Withdrawal from Studies

If a student withdraws from or fails to complete the course of study in which they are enrolled, they must immediately advise the City of Salisbury in writing.

Failure of Subjects

As per University, TAFE or RTO guidelines. Scholarships will not be extended due to failure of subjects.

Change of Study or Study Load

A student may change to another course of study during the tenure of the Scholarship with the approval of City of Salisbury. Students must apply in writing to City of Salisbury for approval.

A student changing from a full-time to a part-time study load, within the duration of the Scholarship, must notify the City of Salisbury in writing as soon as possible.

the PHOEBE WANGANEEN Scholarship Program ABORIGINAL AND TORRES STRAIT ISLANDER

Termination

The City of Salisbury may terminate a tertiary Scholarship if:

- (a) the student fails to comply with any condition of the Scholarship as identified in these Guidelines; or
- (b) it determines that the student has failed to maintain successful completion of at least 75% of subjects of a full time study load; or failed to maintain successful completion of all subjects in a part-time study load (eg: 50% of FTE or less).
- (c) It determines that TAFE or RTO students have not successfully completed their subjects enrolled in as determined from advice from TAFE or RTO.
- (d) the student is no longer a resident in the City of Salisbury.

Student Reporting Requirements

Students will be required to attend meetings at least 3 times a year with a staff member from the City of Salisbury; meetings will be coordinated together for the purpose of:

- Identifying the progression status of studies; and
- Identifying (if any) further educational support/mentoring assistance required.

A missed meeting will result in contact being made by the City of Salisbury and the meeting rescheduled. If there is failure to attend the rescheduled meeting without a satisfactory reason the Scholarship will be placed on hold and payment suspended until such time a meeting is attended.

The student will be required to demonstrate to the City of Salisbury successful completion of study via academic transcripts each semester and on completion of study.

Other

Scholarship recipients are invited to Reconciliation Week and NAIDOC events organised by the City of Salisbury and other functions. Attending is not a requirement of the Scholarship.

the **PHOEBE WANGANEEN** **ABORIGINAL AND TORRES STRAIT ISLANDER** Scholarship Program

OTHER INFORMATION

Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group

The membership of the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Working Group will include:

- The Mayor of the City of Salisbury;
- A representative of the University of South Australia;
- A representative of TAFE SA;
- A representative of Department for Education; and
- A representative of the local Aboriginal and/or Torres Strait Islander community/ Phoebe Wanganeen Family Member.

An Executive Officer for the Selection Working Group will be selected from staff. However, City of Salisbury staff are not involved in the decision-making process and therefore are unable to give feedback to applicants who are unsuccessful.

Confidentiality

All information provided by applicants will be treated as confidential, according to Council's Code of Conduct for Employees. Your personal information can only be released in special circumstances, where the law requires, or where you give permission.

Grievance Procedures

Grievances in relation to the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program will be resolved in accordance with the Internal Review of Council Decisions Procedures (in Accordance with Section 270 of the Local Government Act 1999), and must be made within twenty (20) working days of receiving notification of the outcome of the selection process.

the **PHOEBE WANGANEEN** Scholarship Program **ABORIGINAL AND TORRES STRAIT ISLANDER**

Scholarship Guidelines Review

- These Guidelines will be reviewed annually and will be available on the City of Salisbury website when applications open for the following year.
- Scholarships are subject to change and are awarded based on conditions current at the time of the award.

Media and Promotion

The City of Salisbury requires that you acknowledge the assistance provided by The City of Salisbury in all media relating to the Scholarship.

GST

It is the City of Salisbury's understanding that grants made by the City of Salisbury do not attract GST. However, grantees should seek independent advice if they require further clarification.

the. PHOEBE WANGANEEN **ABORIGINAL AND**
Scholarship Program **TORRES STRAIT ISLANDER**

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ITEM	5.2.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Bridgestone Athletics Centre - Display of Club Memorabilia
AUTHOR	Benjamin Hopkins, Team Leader Sport, Recreation and Cemeteries, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	Council has requested staff work with the three athletics clubs who hold licences at Bridgestone Athletics Centre to display their respective memorabilia at the facility. Staff have been in ongoing discussions with clubs regarding their memorabilia since early 2021 and provisions for this have been detailed within their respective licence agreements. To date, only one club has elected to bring their honour board to the facility. Staff have raised the matter at a recent Advisory Group meeting to prompt the remaining two clubs to bring in their memorabilia. The use of digital honour boards has also been discussed as a means for clubs to display additional information/club history/records.

RECOMMENDATION

That Council:

1. Notes that the Bridgestone Advisory Group and the agreed licence agreements for each club residing at the Bridgestone Athletics Facility provides a collaborative and transparent framework for managing the needs of the resident clubs, including the display of honour boards.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held 23 May 2022, Council resolved (Resolution 1369/2022)
 - 1.1.1 *Staff to develop a framework which allows clubs to display their respective memorabilia within the facility.*
- 1.2 An Advisory Group, comprising Ingle Farm Little Athletics Centre, Salisbury Little Athletics Centre and Northern Districts Athletics Club was established to support the establishment and operationalisation of the Bridgestone Athletics Centre (BAC).
- 1.3 This Advisory Group has played a central role in ensuring all three resident clubs are provided an equal voice and opportunity for residency within BAC.

- 1.4 The success of the operation of this Group, and through strong support from Council staff, resulted in detailed licence agreements reflecting the deliberations of the Advisory Group. These were subsequently supported by Council in October 2021 (Resolution 1133/2021)

1.4.1 *That Council:*

1. Authorises the Chief Executive or delegate to enter into a new Licence Agreement with the Northern Districts Athletics Club and Salisbury Little Athletics Centre reflecting the move from their current facility at Rundle Reserve and Creaser Park to Bridgestone Athletics Centre, commencing 1 November 2021 and expiring on 30 September 2023.

2. Authorises the Chief Executive or delegate to enter into a new Licence Agreement with the Ingle Farm Little Athletics Centre to enable their use of Bridgestone Athletics Centre commencing 1 November 2021 and concluding 30 September 2023.

3. A report be prepared for the Urban Services Committee authorising a lease for North City Panthers be prepared for use of Creaser Park. Council also notes its intention to make Creaser Park available for property services to utilise as an overflow facility for other Clubs as required.

4. Approves a waiver of fees at Rundle Reserve and Creaser Park for the period of 1st November to 31st December 2021 to allow Northern Districts Athletics Club and Salisbury Little Athletics Centre to relocate all equipment and vacate the premises, with a budget variation to reflect this loss of income.

5. Notes that Ingle Farm Little Athletics Centre will maintain their head lease at Golding Oval with provision for a new sub-lease arrangement to provide Northern Districts Athletics Club and Salisbury Little Athletics Centre access to Golding Oval, at no additional charge, in the event Bridgestone Athletics Centre is not available for use due to maintenance/repair, capital works or event.

6. Notes that the recommended Licence expiry dates align with the City of Salisbury's expiry dates for all club lease agreements.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Ingle Farm Little Athletics Centre
- 2.1.2 Northern Districts Athletics Club
- 2.1.3 Salisbury Little Athletics Centre

3. REPORT

- 3.1 Bridgestone Athletics Centre (BAC) represents the City's first infrastructure project that sought to move and house three separate sport clubs (Ingle Farm Little Athletics Centre, Salisbury Little Athletics Centre and Northern Districts Athletics Club) into a single facility.

- 3.2 Recognising the diverse needs of each club, an Advisory Group was established to provide a mechanism for the clubs and Council to work in partnership and, where possible, identify mutually agreed approaches to the shared residency of BAC.
- 3.3 The Advisory Group has met regularly and has been, and continues to be, an important mechanism to ensure each club is provided with a voice and that decisions are made in a consultative fashion.
- 3.4 In addition to the Advisory Group, Council staff have invested significantly into supporting each club through extensive and ongoing communication and collaboration.
- 3.5 This has included capturing and responding to the club's needs as it relates to the display of club records and memorabilia.
- 3.6 Formally, Minutes of the Advisory Group recognise that the display of club records and memorabilia were tabled:
 - 3.6.1 28 January 2021
 - 3.6.2 18 March 2021
 - 3.6.3 22 April 2021
 - 3.6.4 27 May 2021.
- 3.7 Through these discussions, it was found that whilst some clubs had a large number of honour boards, others had none. In achieving a fair outcome, the Advisory Group members considered:
 - 3.7.1 Available wall space
 - 3.7.2 Aesthetics
 - 3.7.3 Equal opportunity for each club to display their memorabilia.
- 3.8 The discussions resulted in an agreed position to provide each club with an opportunity to install either a single honour board or trophy cabinet.
- 3.9 These arrangements were captured in the drafting of the licence agreements which included extensive engagement with clubs prior to being approved by Council in October 2021 (Resolution 1133/2021). Clubs were issued with the Licence Agreements and subsequently returned them signed and executed in December 2021.

Installation of Honour Boards

- 3.10 Since signing of the licence agreements in December 2021, the installation of honour boards and memorabilia has not been raised by any Club for inclusion on the agenda at the Advisory Group.
- 3.11 To date, Salisbury Little Athletics Centre is the only club to arrange installation of their honour board at the facility.
- 3.12 Northern Districts Athletics Club has not selected which of their honour boards they wish to display. Ingle Farm Little Athletics Centre does not have an honour board, and Council staff have been working with the club to identify a solution to display their perpetual trophies as an alternative.

- 3.13 In the interest of continuing to support clubs, and close off outstanding items, Council staff re-tabled the display of club records and memorabilia on the agenda of the most recent Advisory Group meeting on 28 April 2022.
- 3.14 During these discussions, one club requested permission to install additional boards in other areas of the facility (e.g. first aid room, office areas, storage shed).
- 3.15 Availability of wall space in the centre is a primary concern, as the club honour boards are large (approximately 2.2m x 2.2m). Any installation requires consideration to ensure that each club is provided similar opportunity to display their memorabilia and that future use of the Centre is not impacted.
- 3.16 Usage of a proposed cabinet to display Ingle Farm Little Athletics Centre trophies by other clubs was also explored.
- 3.17 These discussions resulted in collective agreement that once all clubs had arranged for their honour board (or alternative trophy cabinet) to be installed at the Centre, that further consideration would be given to the placement of additional honour boards elsewhere within the facility providing it does not create any functional issues.
- 3.18 At this meeting on 28 April 2022, staff also proposed an alternate idea of using digital honour boards within the main building as a means of providing flexibility around what is displayed at different events.
- 3.19 Digital honour boards could potentially enable clubs the opportunity to not only display their past records, but also provide growth opportunity to display future achievements. Further, depending on the solution available, may provide some additional promotional space that could be programmed for when each individual club was using the site.
- 3.20 The Advisory Group was receptive to this idea and agreed to an action for staff to investigate and cost suitable options. This process is underway, with the intention to provide further information at the next Advisory Group meeting.

4. CONCLUSION / PROPOSAL

- 4.1 The Bridgestone Advisory Group has considered the clubs' needs as it relates to the display of club records and memorabilia on multiple occasions resulting in an agreed approach which has been reflected in each club's licence agreement.
- 4.2 All three clubs have agreed to their licence agreements (December 2021) and no matter relating to the display of club records and memorabilia has been tabled by a club at an Advisory Group meeting or to Council staff since.
- 4.3 To date, Salisbury Little Athletics Centre is the only club to arrange installation of their honour board at the facility.
- 4.4 In the interest of continuing to support clubs, and close off outstanding items, Council staff re-tabled the display of club records and memorabilia on the agenda of the most recent Advisory Group meeting on 28 April 2022.
- 4.5 These discussions resulted in collective agreement that once all clubs had arranged for their honour board (or alternative trophy cabinet) to be installed at the Centre, that further consideration would be given to the placement of additional honour boards elsewhere within the facility providing it does not create any functional issues.

- 4.6 At this meeting, staff also proposed an alternate idea of using digital honour boards within the main building as a means of providing flexibility around what is displayed at different events.
- 4.7 The Advisory Group was receptive to this idea and agreed to an action for staff to investigate and cost suitable options. This process is underway, with the intention to provide further information to the clubs at the next Advisory Group meeting.
- 4.8 The Advisory Group and licence agreements provide a suitable framework for responding to the needs of the clubs and the broader operation of the facility.

**INFORMATION
ONLY
ITEM**

5.2.3

COMMUNITY WELLBEING AND SPORT COMMITTEE**DATE**

21 June 2022

HEADING

Salisbury Community Markets - Budget Bid OOPN000831

AUTHOR

Claudine Spinner, Team Leader, Community Learning and Development, Community Development

CITY PLAN LINKS

1.3 People are valued and they feel safe, included and connected
4.4 We plan effectively to address community needs and identify new opportunities
1.2 The health and wellbeing of our community is a priority

SUMMARY

A three-year budget bid (OOPN000831) for 2022/23 has been prepared to implement the new Salisbury Community Markets project which includes the delivery of four community-based markets per financial year at four of Council's Hub sites. This report provides further information on the timing and themes of those events as requested as part of the Draft 2022/23 Budget process.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Community markets have increased in popularity in recent years with the impact of COVID seeing our local community now wanting to reconnect in a meaningful way not only with their neighbour and families, but also with their local community.
- 1.2 Community markets can generate a range of community benefits including the power to connect people and places through creating a local gathering place for people from different ethnic, cultural and socioeconomic communities.
- 1.3 A successful community market can also be a catalyst for local businesses and entrepreneurs. A market will often bring in customers who not only shop at the market but also at the local businesses nearby. They also offer a low risk business opportunity for local vendors and entrepreneurs as they grow, develop and/or produce their products and services.
- 1.4 Since the inception of The Mawson Centre Christmas Market, there has been considerable desire expressed by our community to increase the number of

community markets held across the Salisbury local government area. The Mawson Centre market attracts thousands of people each year and is a very popular local community event. As a result, a three-year budget bid [OPN000831] was created for consideration by Council.

2. CITY PLAN CRITICAL ACTION

- 2.1 Develop a place activation strategy
- 2.2 Support new and existing businesses and industries to grow and create jobs.

3. REPORT

- 3.1 A budget bid (OPN000831) has been prepared to implement the new Salisbury Community Markets project.
- 3.2 Elected Members have requested further information relating to the timing, location and themes of the proposed market.
- 3.3 Where possible, dates and times have been aligned to surrounding activity as well as normal Council operations to ensure we capitalise on existing foot traffic as well as minimise budgets.
- 3.4 The first market will be held at Para Hills Community Hub on a Saturday in September 2022 between 10am and 2pm. The theme will be ‘Spring’ and will be complemented by the community garden located onsite as well as the seniors’ centre.
- 3.5 The second market will be held at The Mawson Centre on Sunday 27 November 2022 between 10am and 2pm subject to local government elections. The theme will be ‘Christmas’ and follow a similar format to that which has been very successful over the previous years.
- 3.6 The third market will be held at Burton Community Hub on a Saturday in March 2023 between 10am and 2pm. The theme will be ‘Easter’ and will be complemented by the Burton Communal Garden and possibly the Workshop.
- 3.7 The fourth market will be a twilight market at the Salisbury Community Hub on a Thursday during Youth Week, May 2023 in line with late night operating hours of the Salisbury Community Hub. The theme will be ‘Youth’ giving local entrepreneurs a chance to sell their products but will also be open to other community stallholders who provide products or services targeted at young people. Twelve25 Youth Enterprise Centre and Youth Council will be involved in the delivery of this market.
- 3.8 Each market will be evaluated after its delivery to ensure that days, times and themes meet community expectations and opportunities to improve the model are considered.

4. CONCLUSION / PROPOSAL

- 4.1 There is considerable community interest in Council offering additional community driven markets across several of our Hub locations.
- 4.2 Community markets offer a range of benefits including fostering community diversity and connection and are a catalyst for local small businesses and entrepreneurs.

- 4.3 The Salisbury Community Markets project is currently subject to a budget bid approval process and will be presented to Council at its June 2022 meeting for approval.

ITEM	5.2.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	21 June 2022
HEADING	Youth Sponsorship Applications - June 2022
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in June 2022.

RECOMMENDATION

That Council:

1. Notes the report.
2. Approves the transfer of \$1,420 from Donations to Youth Sponsorship Grants to fund this shortfall.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in June 2022.

Funding per application	Event	Total Funding
6 @ \$250	Six applications received to represent SA at the National Junior Classic Basketball Tournament in Victoria.	\$1,500
1 @ \$250	One application has been received to represent SA at the Indoor Cricket National Championships in Victoria	\$250
1 @ \$250	One application has been received to represent SA at the Skate Australia 2022 Roller Sports Championships in Qld	\$250
1 @ \$250	One application has been received to represent SA at the Australian Youth Baseball Championships in Qld	\$250
1 @ \$250	One application has been received to represent SA at the Tenpin Championships in TAS	\$250
Total Funding for June 2022:		\$2,500.00

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2021/22 was \$45,000 with year to date allocations of \$3,920 from this fund. The remaining balance accounting for the applications noted in this report would have been \$41,080.
- 4.2 As resolved in March 2022, \$40,000 has been transferred to the Community Grants Program. This left a balance of \$1,080
- 4.3 If all the above sponsorships are approved by the Committee, a shortfall of \$1,420 will be required to be funded by Council.
- 4.4 It is recommended that the shortfall is funded from the Donations line which is currently favorable, \$3000.