



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN WITTBER &
DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

10 MAY 2022

MEMBERS PRESENT

Mayor G Aldridge (Chair)
Cr S Reardon
Cr J Woodman

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
General Manager, Business Excellence, Mr C Mansueto

The meeting commenced at 6:00pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Deputy Mayor, Cr C Buchanan (Deputy Chair) and Cr D Proleta

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr S Reardon

The Minutes of the CEO Review Committee Meeting held on
15 February 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

9.0.1 Future Reports for the CEO Review Committee

*(please note there are no forward reports as a result of a Council
resolution to be listed at this time)*

Reports

9.1.1 CEO Annual Performance Review Process FY2021/2022

Moved Cr J Woodman
Seconded Cr S Reardon

1. The Performance Appraisal Survey be distributed electronically to Elected Members on Monday 16 May 2022, to be completed by 7 June 2022.
2. Hender Consulting will offer interviews with each Elected Member during the period 16 May 2022 to 7 June 2022.
3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2022, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2021/2022.
4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2022, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

CARRIED

9.1.2 CEO Key Performance Indicator Status Update

Moved Cr S Reardon
Seconded Cr J Woodman

1. Information be received.
2. Progress towards achievement of the 2021/2022 Key Performance Projects and Initiatives be noted and endorsed.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice.

MOTIONS ON NOTICE

There were no Motions On Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CEO responded to a question regarding:

- Kings Road and
- Encouraging Local Community in recruitment process.

CLOSE

The meeting closed at 6:05pm

CHAIRMAN.....

DATE.....