



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN THE LITTLE
PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

19 APRIL 2022

MEMBERS PRESENT

Cr L Braun (Chairman)
Mayor G Aldridge (ex officio)
Cr M Blackmore (*via Teams VC*)
Deputy Mayor, Cr C Buchanan
Cr N Henningsen (*via Teams VC*)
Cr D Hood (Deputy Chairman)
Cr P Jensen
Cr S Ouk

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
A/Manager Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.15 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr D Hood

The Minutes of the Urban Services Committee Meeting held on 21 March 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 11 April 2022

Moved Cr D Hood
Seconded Mayor G Aldridge

The information contained in the Asset Management Sub Committee of the meeting held on 11 April 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

4.0.1-AMSC2 Strategic Asset Management Plan - Building Assets - Building Types

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Notes the list of building assets and what building types category they are in.

CARRIED

4.0.1-AMSC3 Strategic Asset Management Plan - Road Assets - Road Classifications and Hierarchies

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Notes the report and attachment.

CARRIED

4.0.1-AMSC4 Interim Strategic Asset Management Plan

Further Information Item:

AMSC4-FI: Interim Strategic Asset Management Plan

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Approves the **Interim** Strategic Asset Management Plan included in Attachment 1 (Asset Management Sub Committee – 11 April 2022 – Item AMSC4FI – Interim Strategic Asset Management Plan considered at the Urban Services Committee on Tuesday, 19 April 2022) for the purpose of public consultation, as part of Council's 2022/2023 Strategic Papers.
2. Notes that a **Revised** Strategic Asset Management Plan is being developed and will be submitted to Council for review as part of the 2023/24 Strategic Papers.

CARRIED

4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 11 April 2022

Moved Cr P Jensen

Seconded Cr S Ouk

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 11 April 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.2-TMASC2 Tree Removal Requests - Monthly Update for February 2022

Moved Cr P Jensen

Seconded Cr S Ouk

That Council:

1. Notes the report.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr P Jensen

Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

For Decision

4.1.1 Revocation of Community Land Classification Venlo Court Reserve

Moved Cr S Ouk

Seconded Mayor G Aldridge

That Council:

1. Notes that a community forum was undertaken on Tuesday the 1st of March 2022 and the outcome of that forum is as documented in Attachment 1 of this report (Item 4.1.1 Revocation of Community Land Classification Venlo Court Reserve – Urban Services Committee, 19 April 2022).
2. Notes the submissions received in response to Council’s public consultation summarised in section 3.3 and documented in Attachment 2 of this report (Item 4.1.1 -Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 19 April 2022).
3. Notes the comments in response to the issues raised within the submissions summarised in section 3.4 and documented in Attachment 2 of this report (Item 4.1.1 -Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 19 April 2022).
4. Approves that the land delineated in Attachment 3 of this report (Item 4.1.1 -Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 19 April 2022) described as portion of Allotment 56 in Deposited Plan 11139 known as Venlo Court Reserve be declared surplus to Council’s requirements.
5. Notes that the required public consultation requirements of the *Local Government Act 1999* have been complied with and submissions addressed.
6. Authorises the Manager Property and Buildings to proceed with the revocation process and prepare and submit the necessary report and related documentation to the Minister for approval pursuant to Section 194 (3) of the *Local Government Act 1999*.
7. Upon Council’s endorsement of the above recommendations and compliance with all legislative requirements necessary to facilitate the revocation of classification of community land, Council dispose of the subject land for a financial consideration as determined by an independent licenced Valuer, with all costs associated being the full responsibility of Thomas More College as the applicant.

8. As part of any sale agreement with the school, it is required that specific initiatives be provided by the school which address matters raised through the community consultation and outlined in Section 3.4 of this report (Item 4.1.1 – Revocation of Community Land Classification Venlo Court Reserve – Urban Services Committee, 19 April 2022). These measures include an encumbrance on the property stating no buildings will be constructed within 10 metres of an adjoining residential boundary fence, installation of landscaping and appropriate boundary treatments to address loss of vegetation and visual amenity at the boundary interface. The school will work with the School community and Council to address parking and traffic concerns within the surrounds and streets.
9. All proceeds from the land sale go towards school transport framework related improvements at Thomas More College and Salisbury East High, with the remaining balance to contribute to other priority school transport related improvements.

CARRIED

4.1.2 Resident Applications for Installation of Yellow No-Parking Lines

Moved Cr N Henningsen
Seconded Cr M Blackmore

That Council:

1. Notes that the existing process to manage requests for yellow no parking lines is consistent with Australian Road Rules, and utilises a suite of traffic management guidelines.
2. Endorses the continuation of the existing process to manage resident requests for the installation of yellow no parking lines.
3. That Council bring back a policy for installation of yellow no parking lines by July 2022 based on Australian Traffic Management Guidelines, the LGA Act, Expiation Act, and other criteria as identified in this report that also explains the process for approval of yellow lines.

Leave of the meeting was sought to vary the Motion and leave was not granted.

Cr M Blackmore sought leave of the meeting to withdraw her seconding and leave was granted.

THE MOTION THEN LAPSED FOR WANT OF A SECONDER.

LAPSED

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes that the existing process to manage requests for yellow no parking lines is consistent with Australian Road Rules, and utilises a suite of traffic management guidelines.
2. Endorses the continuation of the existing process to manage resident requests for the installation of yellow no parking lines.
3. That the Standard Operation Procedure be emailed to Elected Members for information.

CARRIED

4.1.3 Capital Works Program Monthly Report - March 2022 Update

Moved Mayor G Aldridge

Seconded Cr D Hood

That Council:

1. Approves the Non-discretionary transfer of \$35k from PR25058 Paddocks Master Plan to PR25026 Dogs Parks for Small Dogs to enable the award (inclusive of an allowance for contingency) and delivery of the new dog park for small dogs at The Paddocks, with this transfer to be included within the 2021/22 Third Quarter Budget Review.
2. Approves the Non-discretionary transfer of \$150k from PR23921 Salisbury Oval Master Plan to PR26080 LRCI, Phase 3, to enable the delivery of the community indoor cricket training facility, with this transfer to be included within the 2021/22 Third Quarter Budget Review.
3. Approves the Non-discretionary operating budget allocation of \$92k to cover the 20% increase in concrete and kerbing associated expenses to enable continuity of service for the community for GL821 Kerbing Maintenance & GL825 Footpath Maintenance.

CARRIED

4.1.4 Synthetic Pitches - Increased Participation in Football

Moved Cr D Hood

Seconded Mayor G Aldridge

That Council:

1. Notes that the use of a synthetic turf on football fields, compared to 20 hours of usage for natural turf:
 - a. Can provide up to 60 hours of usage per week.
 - b. When considering typical program timing at facilities with artificial lighting, is likely to offer 40 hours of 'real world' usage per week.
2. Notes that when comparing whole of life costs, a synthetic pitch has a cost range of \$165 to \$225 per participation hour compared to a natural pitch of \$121 to \$175 per participation hour. This means that a synthetic pitch would need to be utilised between 50 to 55 hours per week to be considered financially comparable with a natural turf pitch.

CARRIED

4.1.5 Boardwalk Carparking Investigation

Moved Cr C Buchanan

Seconded Mayor G Aldridge

That Council:

1. Approves the Administration organising for the reinstatement of parking signage within Chesser Row at a cost of \$1500.
2. Approves the Administration sending out an educational pamphlet to residents within the Boardwalk development that outlines the availability of car parking and a reminder on parking rules.
3. Approves the construction of a twelve-bay car park in Treetop Court as per Attachment 5 – Option 3 Boardwalk Additional Parking (12) (Urban Services, 19th April 2022, Item No: 4.1.5.)
4. Notes that expenditure of approximately \$50,000 will be required to undertake the construction of the twelve-car park off Treetop Court, subject to detailed design and costing, and that this expenditure will be included as a budget bid for the financial year 2022/23.
5. That staff give further consideration to additional car parking opportunities in the Boardwalk Estate including along Greentree Boulevard.

CARRIED

4.1.6 Verge Contract Renewal

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Approves the modified verge maintenance service levels as adopted at the March 2021 Council meeting and summarised in the table below, for tendering the renewal of the verge maintenance contracts:

Service Area	Summary Service Level
Cutting Cycle	6 week cut followed by cycles @ 8,6,6,4,4,8 - week periods – a total of 7 cuts Max 2 days inclement weather allowance per cycle Provision for an 8 th cut if necessary to combat additional growth
Cutting Quality	50mm height, neat, even, sharp cut Rear discharge mowing decks
Weed Control	Two broadleaf treatments to all verges each year, nominally in May and September for spring growth Footpath weed treatment each cycle (Note- caltrop and other weed treatments service in weed control contract)
Edging	Herbicide edging main roads Mechanical edging residential streets
Litter	Collection and disposal of loose litter each cycle Reporting of illegally dumped rubbish
Debris and Green Waste	Blow down of all hard surfaces same day as cutting prior to sweeping Branches <100mm diameter removed Large green waste (bark) removed
Bins	Program scheduled to minimise bin interactions
Street Sweeping	Within 24 hours (aiming for most same day)
Do Not Cut Properties	Maintaining register and kerb marking to identify
Parked Vehicles	Carefully cutting past any parked vehicles
Landscaped Verges	Not treated – service is to un-kept, undeveloped verges
Medians on DPTI roads	Excluded – not Council asset and serviced by DPTI
Country roads	Excluded – these are serviced by Council's tractor team

2. Council provides a capability to respond to CRM's within 10 days related to fast growing verges or verge "hot spots", either through the contract specification or internally, and this service measure to be included in Council's Service Charter.
3. Council undertakes daily supervision of the verge cutting contract to ensure contract specifications are being met.

CARRIED

For Information

4.2.1 Traffic Management Treatments Update - Beechwood Avenue

Moved Cr L Braun
Seconded Cr S Ouk

That Council:

1. Notes the completion of the minor works at the Modified T-Junction Treatment on Beechwood Avenue
2. Notes the average traffic speeds on Beechwood Avenue extension are low at 32km/h (85 percentile)
3. Notes the consultation has been undertaken with the Ward Councillors, the State Member of Parliament for the Electorate of Florey, and a small number of residents of Beechwood Avenue at Mawson Lakes, has confirmed no additional requests for works were received.
4. Notes that due to a few truck drivers disregarding the "No Truck" signs, Council will make the signs more visible and make it more difficult for trucks to use the driveway link, with minor works to be completed after Easter.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Kimba Road Reseal - Technical Report

Moved Mayor G Aldridge

Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*

- *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by the Contractor relating to proposed negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Kimba Road Reseal - Technical Report** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.2 Acquisition of Surplus SA Water Land at Bolivar

Moved Mayor G Aldridge
Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by the State Government Agency relating to proposed commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Acquisition of Surplus SA Water Land at Bolivar** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.3 **Reg Groth Reserve, Parafield Gardens - Building Renewal - Request for Additional Funding**

Moved Mayor G Aldridge

Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*

- *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Reg Groth Reserve, Parafield Gardens - Building Renewal - Request for Additional Funding** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.12 pm.

The meeting moved out of confidence at 8.27 pm.

MOTION WITHOUT NOTICE

MWON1 Footpath on Hemming Street, Parafield Gardens

Moved Cr S Ouk

Seconded Mayor G Aldridge

1. That a report be brought back to Asset Management Sub Committee in May 2022 regarding repairing the footpath on Hemming Street, Parafield Gardens, addressing the root cause of the irregular paving.

CARRIED

CLOSE

The meeting closed at 8.33 pm.

CHAIRMAN.....

DATE.....