



AGENDA

**FOR GOVERNANCE AND COMPLIANCE COMMITTEE MEETING TO BE HELD
ON**

**19 APRIL 2022 AT CONCLUSION OF FINANCE AND CORPORATE SERVICES
COMMITTEE**

**IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr J Woodman (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Cr A Duncan
Cr K Grenfell
Cr D Proleta
Cr S Reardon (Deputy Chairman)
Cr G Reynolds

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
A/Manager Governance, Mr B Kahland
Team Leader Council Governance, Ms J O'Keefe-Craig

APOLOGIES

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr J Woodman.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Governance and Compliance Committee Meeting held on 21 March 2022.

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee 7

QUESTIONS ON NOTICE

There are no Questions on Notice.

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

There are no Motions on Notice.

MOTIONS WITHOUT NOTICE

OTHER BUSINESS

CLOSE



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

21 MARCH 2022

MEMBERS PRESENT

Mayor G Aldridge (ex officio)
Cr B Brug (*via Teams VC*)
Cr A Duncan
Cr K Grenfell
Cr D Proleta
Cr S Reardon (Deputy Chairman)

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Ms Michelle English
Team Leader Corporate Governance, Mr B Kahland

The meeting commenced at 7:05 pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr J Woodman (Chairman).

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr G Reynolds.

PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr B Brug

The Minutes of the Governance and Compliance Committee Meeting held on 21 February 2022, be taken as read and confirmed.

CARRIED

REPORTS

For Decision

3.1.1 Nominations Sought for the Libraries Board of South Australia

Moved Cr D Proleta
Seconded Cr K Grenfell

That Council:

1. Approves the nomination of Cr C Buchanan and Cr S Ouk as a Local Government Member on the Libraries Board of South Australia.

CARRIED

3.1.2 Elected Member Online Attendance at Meetings

Moved Cr K Grenfell
Seconded Cr B Brug

That Council:

1. Approves the amendment of the Code of Practice section on “Remote Participation in Committee and Council Meetings” to include the Elected Member requirement to use a microphone and headset or combination of the two together when participating in online meetings.
2. Approves the provision of a suitable microphone and headset for each council member being one set per member for the term of Council unless damaged. Amend the elected member support policy to include this accordingly.
3. When attending online you should be using a blurred background for open meetings, and no background for confidential meetings and you should only be attending on council supplied technology

With leave of the meeting and consent of the Mover, Cr B Brug
VARIED the MOTION as follows:

1. Approves the amendment of the Code of Practice section on “Remote Participation in Committee and Council Meetings” to include the Elected Member encouragement to use a microphone and headset or combination of the two together when participating in online meetings.
2. That Council notes that when attending online, best practice is that you should be using a blurred background for open meetings, and no background for confidential meetings and you should only be attending on council supplied technology.

CARRIED

3.1.3 Variation to Delegations

Moved Mayor G Aldridge
Seconded Cr A Duncan

That Council:

1. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999* as specified in Attachment 1 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022) effective from Tuesday 5 April 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachment.
2. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

Delegations Made under the *Food Act 2001*

3. Revokes its previous delegations to the Chief Executive Officer under the *Food Act 2001* specified in Attachment 2 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022), effective from Tuesday 5 April 2022.
4. Delegates, in exercise of the powers contained in Section 91 of the *Food Act 2001*, the powers and functions under the *Food Act 2001* specified in the proposed Instrument of Delegation contained in Attachment 3 are hereby delegated from Tuesday 5 April 2022 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the *Food Act 2001*), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.
5. Notes that such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.

CARRIED

3.1.4 Local Government Association Ordinary General Meeting - 8 April 2022

Moved Mayor G Aldridge
Seconded Cr B Brug

That Council:

1. Authorises its Local Government Association Ordinary General Meeting appointed voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote in the best interest of Council, unless specific Council direction was given on a particular agenda item.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice.

QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

MOTIONS ON NOTICE

There were no Motions On Notice.

MOTIONS WITHOUT NOTICE

There were no Motions Without Notice.

OTHER BUSINESS

There were no Other Business items.

The meeting closed at 7:43pm.

CHAIRMAN.....

DATE.....

ITEM	3.0.1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	19 April 2022
HEADING	Future Reports for the Governance and Compliance Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Governance and Compliance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Governance and Compliance Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
28/03/2022 3.1.3	<p>Variation to Delegations</p> <p>1. Defers this item to April 2022 to enable the CEO to review the proposed delegations contained in Attachment 1.</p> <p>Due: No further report required.</p> <p>Comment: The amendments will be made to the Delegations Register through the CEO Instrument of delegation, therefore do not require a Council decision.</p>	Michelle Woods
28/03/2022 MON1	<p>Motion on Notice: Community Compliance Resources</p> <p>1. That Council requests the Administration to bring back a report addressing options to increase community compliance resources to address compliance matters associated with car parking around schools, dog registrations and public nuisances.</p> <p>Due: June 2022</p>	John Darzanos

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Governance and Compliance Committee have been reviewed and are presented to Council for noting.