



MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, SALISBURY COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON

21 MARCH 2022

MEMBERS PRESENT

Cr L Braun (Chairman)
Cr M Blackmore
Deputy Mayor, Cr C Buchanan
Cr D Hood (Deputy Chairman)
Cr P Jensen (*from 7.32 pm*)
Cr S Ouk (*via Teams VC*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.04 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting which was being held concurrently.

ABSENT

Cr N Henningsen

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr M Blackmore

The Minutes of the Urban Services Committee Meeting held on 21 February 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 15 March 2022

Moved Cr D Hood
Seconded Cr M Blackmore

The information contained in the Asset Management Sub Committee of the meeting held on 15 March 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr D Hood
Seconded Cr M Blackmore

That Council:

1. Notes the report.

CARRIED

4.0.1-AMSC2 Road Surface Treatments - Update

Moved Cr D Hood
Seconded Cr M Blackmore

That Council:

1. Notes that staff have adjusted the community engagement process to better inform the community on proposed treatments types.
2. Notes that the reseal placement techniques for Cape Seal and similar treatments have been modified to achieve better outcomes.
3. Notes the rectification works undertaken on Kimba Road and that staff will continue to monitor the road condition over the coming months.

CARRIED

4.0.1-AMSC3 Strategic Asset Management Plan - Reporting Schedule

Moved Cr D Hood
Seconded Cr M Blackmore

That Council:

1. Notes the proposed timetable for the revised Strategic Asset Management Plan and 2 Stage reporting process for key asset classes, with a view to considering a revised Strategic Asset Management Plan in early 2023.

CARRIED

4.0.1-AMSC4 Strategic Asset Management Plan - Building Assets

Moved Cr D Hood
Seconded Cr M Blackmore

That Council:

1. Adopts the building assets types as outlined below:
 - a. Bespoke (custom made)
 - b. Community Hubs
 - c. Community Centres/Libraries
 - d. Sporting Clubrooms – Local
 - e. Sporting Clubrooms – District/Regional
 - f. Public Toilets
 - g. Minor Buildings
 - h. Heritage/Historic buildings
2. Endorses the following criteria to enable analysis to be undertaken on a range levels of service for buildings:
 - a. New Builds – functionality; capacity; inclusiveness; environmental; finishes
 - b. Maintenance levels – routine maintenance frequency; planned maintenance (including inspections); reactive intervention levels
3. Notes a further report will be presented to Council seeking endorsement of the buildings level of service for the different building types and the respective financial forecasts.

CARRIED

4.0.1-AMSC5 Strategic Asset Management Plan - Road Assets

Moved Cr D Hood
Seconded Cr M Blackmore

That Council:

1. Adopts the Road Hierarchy for Council Roads as outlined below:
 - High Profile Roads (at key destinations)
 - Industrial Roads
 - Collector/Bus Routes
 - Residential Streets
 - Minor Streets
2. Endorses the Pavement Condition Index (PCI), and the Surface Condition Index (SCI), as the key level of service criteria for roads.

CARRIED

4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Tuesday 15 March 2022

Moved Cr C Buchanan
Seconded Cr M Blackmore

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 15 March 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.2-TMASC2 Tree Removal Requests - Monthly Update for January 2022

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council:

1. Notes the report.

CARRIED

4.0.2-TMASC3 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan
 Seconded Cr M Blackmore

That Council:

1. Approves the lodgement of a development application seeking removal of:
 - a. The regulated *Eucalyptus Sideroxylon* tree in front of 14 Garrin Street, Salisbury North, noting that should the application be approved two replacement trees are required to be planted.

CARRIED**4.0.3 Future Reports for the Urban Services Committee**

Moved Cr M Blackmore
 Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED*For Decision***4.1.1 Traffic Management and Pedestrian Crossing Options - Paralowie R-12 School**

Moved Cr C Buchanan
 Seconded Cr D Hood

That Council:

1. Staff provide a further information report to Council next week with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant sections of the Road Traffic Act and Council By-Laws.
2. That the Administration briefs the Ward Councillors in relation to the discussions with the school about the request for a childrens' crossing on Coreena Avenue, and that a further report be presented to the Urban Services Committee in April 2022.

CARRIED

4.1.2 Potential Speed Increase along Martins Road

Moved Cr S Ouk
Seconded Cr D Hood

That Council:

1. Approves that Council not proceed with seeking an increased speed limit from 50km/h to 60km/h along Martins Road between Kings Road and Port Wakefield Road at Parafield Gardens.

CARRIED

4.1.3 Milne Road & Sleep Road - Traffic Management

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council:

1. Notes that the traffic speed data shows that speeds are representative of a residential street and that additional traffic calming devices are not required at the intersection of Milne Road and Sleep Road, Para Hills at this time.

CARRIED

4.1.4 Capital Works Program Monthly Report - February 2022 Update

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council:

1. Approves the inclusion of solar analytics within the PR21478 2021/22 Public Lighting Program from within the existing budget, at a value estimated at \$10k.
2. Approves the inclusion of Bus Stop 51A Sleep Road, Para Hills and Bus Stop 72 Bolivar Road, Paralowie, North/West and South/East sides within the PR22852 Bus Shelter and Bus Stop Improvement Program from within the existing budget.

CARRIED

4.1.5 Streetscape & Verge Pilot Program Update

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council:

1. Approves the following streets for inclusion in the Streetscape and Verge Pilot Program:
 - Beadell Street, Burton
 - Shiraz Court, Burton
 - Penong Crescent, Salisbury North
 - Jolsen Street, Salisbury Downs
 - Gardenia Drive, Parafield Gardens
 - Palm Court, Parafield Gardens
 - Boyara Crescent, Paralowie
 - Sucre Court, Paralowie
 - Fender Court, Paralowie
 - Golden Court, Paralowie
2. Approves the Draft Streetscape Consultation Material for use in the consultation with the community and Ward Councillors as shown in Attachment 1 of this report (Item 4.1.5 - Streetscape & Verge Pilot Program Update – Urban Services Committee – 21 March 2022).

CARRIED

4.1.6 Revocation of Community Land Classification Portion of Nina Court Reserve, Salisbury Heights

Moved Cr M Blackmore
Seconded Cr D Hood

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 10 in Deposited Plan 47471, as described in Certificate of Title Volume 5417 Folio 212, also known as Nina Court Reserve and measuring approximately 14.5 square metres, pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Manager Property and Buildings to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Manager Property and Buildings to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer to the owner of the adjoining property as previously approved by Council on the 27th of September 2021 (Item 4.1.4 - Resolution Number 1102/2021).

CARRIED

QUESTIONS ON NOTICE

US-QON1 Question on Notice: Dunkley Green Bike Track

At the 21 February 2022 Urban Services Committee Cr Henningsen asked the following question without notice, which was subsequently taken on notice by the Chairman for presentation at the next meeting:

1. Can staff provide information regarding the specifications and safety of the Dunkley Green bike track?

The General Manager City Infrastructure, Mr John Devine has provided the following response:

The Dunkley Green bike track was designed in line with general industry practice, however there are no specific Australian Standards for this type of bike track. The design of the track included acceptable runoff and clear zones, and acceptable slopes and grades on and off the edge of the track. Typically this would include slopes of 1:4 and run off areas of approximately 2m. Bike tracks, as with skate parks, are high risk play space areas where the onus is on the individuals to use the facilities safely, within their own capability.

QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

MOTIONS ON NOTICE

There were no Motions On Notice.

MOTION WITHOUT NOTICE

US-MWON1 Motion Without Notice: Kimba Road

Cr P Jensen entered the meeting at 7.32 pm.

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Notes the reference to Kimba Road in ASMSC2 of the Asset Management Sub Committee.
2. Requests that staff provide a formal report to the Urban Services Committee tabling the report from the contractor outlining the failure of the road.
3. Request Administration advise Council what options it has to ensure the road treatment is restored as originally planned.
4. Request Administration advise Council what the administration and contractors plan to do in addressing the tar that has been left on residents' driveways on Kimba Road.

CARRIED

OTHER BUSINESS

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Future Use of Carisbrook House

Moved Cr M Blackmore
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Future Use of Carisbrook House** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.42 pm.

The meeting moved out of confidence and closed at 7.54 pm.

CHAIRMAN.....

DATE.....