



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**21 MARCH 2022**

**MEMBERS PRESENT**

Mayor G Aldridge (ex officio)  
Cr B Brug (*via Teams VC*)  
Cr A Duncan  
Cr K Grenfell  
Cr D Proleta  
Cr S Reardon (Deputy Chairman)

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Ms Michelle English  
Team Leader Corporate Governance, Mr B Kahland

The meeting commenced at 7:05 pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr J Woodman (Chairman).

**LEAVE OF ABSENCE**

Leave of absence for this meeting was previously granted to Cr G Reynolds.

**PRESENTATION OF MINUTES**

Moved Cr K Grenfell  
Seconded Cr B Brug

The Minutes of the Governance and Compliance Committee Meeting held on 21 February 2022, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *For Decision*

#### **3.1.1 Nominations Sought for the Libraries Board of South Australia**

Moved Cr D Proleta

Seconded Cr K Grenfell

##### That Council:

1. Approves the nomination of Cr C Buchanan and Cr S Ouk as a Local Government Member on the Libraries Board of South Australia.

**CARRIED**

#### **3.1.2 Elected Member Online Attendance at Meetings**

Moved Cr K Grenfell

Seconded Cr B Brug

##### That Council:

1. Approves the amendment of the Code of Practice section on “Remote Participation in Committee and Council Meetings” to include the Elected Member requirement to use a microphone and headset or combination of the two together when participating in online meetings.
2. Approves the provision of a suitable microphone and headset for each council member being one set per member for the term of Council unless damaged. Amend the elected member support policy to include this accordingly.
3. When attending online you should be using a blurred background for open meetings, and no background for confidential meetings and you should only be attending on council supplied technology

With leave of the meeting and consent of the Mover, Cr B Brug  
VARIED the MOTION as follows:

1. Approves the amendment of the Code of Practice section on “Remote Participation in Committee and Council Meetings” to include the Elected Member encouragement to use a microphone and headset or combination of the two together when participating in online meetings.
2. That Council notes that when attending online, best practice is that you should be using a blurred background for open meetings, and no background for confidential meetings and you should only be attending on council supplied technology.

**CARRIED**

### 3.1.3 Variation to Delegations

Moved Mayor G Aldridge  
Seconded Cr A Duncan

That Council:

1. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999* as specified in Attachment 1 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022) effective from Tuesday 5 April 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachment.
2. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

**Delegations Made under the *Food Act 2001***

3. Revokes its previous delegations to the Chief Executive Officer under the *Food Act 2001* specified in Attachment 2 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022), effective from Tuesday 5 April 2022.
4. Delegates, in exercise of the powers contained in Section 91 of the *Food Act 2001*, the powers and functions under the *Food Act 2001* specified in the proposed Instrument of Delegation contained in Attachment 3 are hereby delegated from Tuesday 5 April 2022 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the *Food Act 2001*), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.
5. Notes that such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.

**CARRIED**

### 3.1.4 Local Government Association Ordinary General Meeting - 8 April 2022

Moved Mayor G Aldridge  
Seconded Cr B Brug

That Council:

1. Authorises its Local Government Association Ordinary General Meeting appointed voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote in the best interest of Council, unless specific Council direction was given on a particular agenda item.

**CARRIED**

### QUESTIONS ON NOTICE

*There were no Questions On Notice.*

### QUESTIONS WITHOUT NOTICE

*There were no Questions Without Notice.*

### MOTIONS ON NOTICE

*There were no Motions On Notice.*

### MOTIONS WITHOUT NOTICE

*There were no Motions Without Notice.*

### OTHER BUSINESS

*There were no Other Business items.*

The meeting closed at 7:43pm.

CHAIRMAN.....

DATE.....