



## **AGENDA**

**FOR COUNCIL MEETING TO BE HELD ON**

**28 MARCH 2022 AT 6.30 PM**

**IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd



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# Council Meeting: 28 March 2022

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*No Petitions have been received.*

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**Audit and Risk Committee**

*There was no Audit and Risk Committee meeting held in February 2022*

**Council Assessment Panel**

Council to note the Minutes of the Council Assessment Panel meeting held on 23 February 2022

**CEO Review Committee: 15 February 2022**

*There was no CEO Review Committee meeting held in February 2022*

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## **General Business Reports**

*There are no General Business reports.*

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*There are no Questions on Notice*

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*Chair: Cr L Braun*

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### **General Business**

C1 Request for Extension of Confidentiality Order

## **Confidential Items**

**Urban Services Committee: 21 March 2022**

*Chair: Cr L Braun*

4.4.1 Future Use of Carisbrook House

### **General Business**

C1 Request for Extension of Confidentiality Order

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## **KAURNA ACKNOWLEDGEMENT**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.*

## **PRAYER**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.*

*We thank you for the opportunity to now deliberate over how best to help our community.*

*Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name.*

*Amen.*

## **APOLOGIES**

## **LEAVE OF ABSENCE**

Leave of absence for this meeting was previously granted to Cr G Reynolds.

### **LOA1 Leave of Absence: Cr Julie Woodman**

A request for Leave of Absence for the period 21 March 2022 to 21 April 2022 inclusive has been received from Councillor Julie Woodman.

#### **Recommendation:**

#### That Council:

Approves the leave of absence request from Cr Julie Woodman for the period 21 March 2022 to 21 April 2022 inclusive.

## **PUBLIC QUESTION TIME**

## **DEPUTATIONS**

No Deputations have been received.

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**PRESENTATION OF MINUTES**

Presentation of the Minutes of the Council Meeting held on 28 February 2022.

**PETITIONS**

*No Petitions have been received.*



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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

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#### *Chairman - Cr C Buchanan*

Consideration of the minutes of the Policy and Planning Committee Meeting - 21 March 2022 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

It is recommended to Council:

#### That Council:

1. Notes the report.

#### *For Decision*

##### **1.1.1 Signing Green Partnerships - Policies and Conditions**

It is recommended to Council:

#### That Council:

1. Approves Administration to work towards a National Park City community launch event within the City of Salisbury in June 2022.
2. Approves Administration to continue to liaise with Green Adelaide and National Park City staff to maximise the opportunities for funding and community engagement.

##### **1.1.2 Mobara, Japan Sister City Agreement - 20 Year Anniversary Acknowledgement**

It is recommended to Council:

#### That Council:

1. Notes the suggested activities outlined in section three of this report (Item 1.1.2; Policy and Planning Committee; 21/03/2022).



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## **2 Finance and Corporate Services Committee Meeting**

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### ***Chairman - Cr D Proleta***

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 21 March 2022 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

### ***For Decision***

#### **2.1.1 Salisbury Memorial Park Budget 2022/23 Report**

It is recommended to Council:

##### That Council:

1. Approves the Salisbury Memorial Park 2022/23 Budget and fees and charges as included in Attachment 1 (Finance and Corporate Services Committee, 21 March 2022, Item no 2.1.1) for consideration in the 2022/23 Council Budget.
2. Authorises the General Manager Community Development to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances at discretion.

#### **2.1.2 Building Rules Certification Unit Budget 2022/23 Report**

It is recommended to Council:

##### That Council:

1. Approves the Building Rules Certification Unit 2022/23 Budget for consideration in the 2022/23 Council Budget.

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### **2.1.3 Salisbury Water Budget 2022/23 Report**

It is recommended to Council:

That Council:

1. Approves the Salisbury Water 2022/23 budget, including budget bids, fees and charges, as included in Attachment 1 (Finance and Corporate Services Committee, 21 March 2022, Item No. 2.1.3) for consideration in the 2022/23 Council Budget.

**\*\*See Further Information Item**

### **2.1.3FI Salisbury Water Budget 2022/23 Report..... 15**

It is recommended to Council:

That Council:

1. Approves the Salisbury Water 2022/23 budget, including budget bids, fees and charges, as included in Attachment 1 (Finance and Corporate Services Committee, 21 March 2022, Item no 2.1.3) for consideration in the 2022/23 Council Budget.

### **2.1.4 Budget Workshops Actions Update**

It is recommended to Council:

That Council:

1. Note the responses provided at paragraphs 3.2 and 3.3.

### **2.1.5 Budget Bids 2022/23**

It is recommended to Council:

That Council:

1. Considers bid DWN000915 Elected Member Bid: Dry Creek Walkley Heights Flooding Issues along Dry Creek Pathway (Attachment 2) in future years of TRN000793 City Wide Trails Program (Attachment 3) based on needs and priorities and subject to future years' budget considerations.
2. That following consideration by Council at the budget workshops 1 and 2 the direction of Council is sought in the following bids that are above service levels:
  - a. PSN000907 Elected Member Bid: Baloo Street Reserve Inclusive Playground (Attachment 4)
    - (i) Option 1: Remove the bid from further budget considerations;
  - b. PSN000908 Elected Member Bid: Williams Green Heather Drive Para Vista Playground Upgrade, BBQ, Share Structure and Toilet Facilities (Attachment 5)
    - (i) Option 1: Remove the bid from further budget considerations;

- 
- c. PSN000910 Elected Member Bid: Ilberry Green, Helen Terrace, Valley View Reserve Lighting (Attachment 6)
    - (i) Option 1: Remove the bid from further budget considerations;
  - d. PSN000913 Elected Member Bid: RM William Drive Walkley Heights Playground Upgrade (Attachment 7)
    - (i) Option 1: Remove the bid from further budget considerations;
  3. Notes bid PBN000952 Elected Member Bid: New Public Toilets, Mawson Lakes (Attachment 8) and refers it to the Asset Management Sub Committee for consideration and removes it from further budget consideration at this time, pending recommendation from the Asset Management Sub Committee.
  4. That staff bring back a further report on the locations of doggy bins across the City of Salisbury and how we can increase doggy bin locations through the Little Para Trails, Dry Creek Trails etc.
  5. Includes the following late budget bids in the 2022/23 budget:
    - a. OPN000953 White Ribbon Event (Attachment 11)
    - b. OPN000954 Performance Excellence Program (Attachment 12)
    - c. OPN000955 Indoor Recreation Centre's (Attachment 13)
  6. Notes the following changes to bids:
    - a. WBN000812 Salisbury Water - Recycled Water Supply to Reactivated Reserve (Attachment 14) scope of works has been updated to include greater detail regarding irrigating utilising mains water and subsequent conversion to recycled.
  7. Approves the four-year program with 2022/23 net expenditure of:  
Infrastructure Bids: capital \$64,427,000 and operating \$1,955,000  
Plant Furniture and Equipment Bids: capital \$3,057,000 and operating \$97,000  
Operating Bids: operating \$845,000  
IT Bids: capital \$371,000 and operating \$610,000  
  
which will be updated following Council decision in relation to parts 1 to 6 of this recommendation.

**Further Motion:**

It is recommended to Council:

That Council:

1. Includes bid STN000921 Elected Member Bid: Hausler Reserve Paralowie Stage 2 Upgrade (Attachment 10) in the program and construction be brought forward to 2022/23 from 2023/24.



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**Further Information Item:**

**2.1.3FI      *Salisbury Water Budget 2022/23 Report***

|                        |   |
|------------------------|---|
| <b>DATE</b>            | 21 March 2022   |
| <b>HEADING</b>         | Salisbury Water Budget 2022/23 Report   |
| <b>AUTHORS</b>         | Matthew Coldwell, Senior Accountant Projects & Assets, Business Excellence<br>Roseanne Irvine, Salisbury Water Administration Coordinator, Business Excellence  |
| <b>CITY PLAN LINKS</b> | 2.2 We make the most of our resources including water, waste and energy<br>4.2 We deliver quality outcomes that meet the needs of our community   |
| <b>SUMMARY</b>         | At the Finance and Corporate Services Committee held on the 21 March 2022, the Committee sought further information on the impact of no increase in fees for both the standard and community categories compared to the proposed 2% increase. This report seeks to provide this further information and also notes what may be the longer-term impact on pricing due to the regulatory framework. |

**RECOMMENDATION**

That Council:

1. Approves the Salisbury Water 2022/23 budget, including budget bids, fees and charges, as included in Attachment 1 (Finance and Corporate Services Committee, 21 March 2022, Item no 2.1.3) for consideration in the 2022/23 Council Budget.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At the Finance and Corporate Services Committee meeting held on Monday 21 March 2022, the Committee considered the Salisbury Water Budget 2022/23 Report. The Committee requested that administration provide a further information report to Council at its 28 March 2022 meeting with details of the financial and regulatory impact of maintaining Salisbury Water Fees and Charges at the current 2021/22 rate for the standard and community categories.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Business Excellence – Financial Services
- 2.2 External
  - 2.2.1 Nil

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### **3. REPORT**

- 3.1 The financial impact of maintaining the standard and community recycled water prices at 2021/22 levels is a:
- 3.1.1 reduction of \$102,000 (from \$279,411 to \$177,411) to the net position of the water business for 2022/23 which consists of:
- \$64,500 reduction in internal water use charges to Council's community spaces, and
  - \$37,500 reduction in external water use charges for customers on standard and community categories.
- 3.2 The potential implications from a regulatory (Essential Services Commission of SA, ESCOSA) perspective, should Council determine that no increase in these categories is applied in 2022/23 are:
- 3.2.1 no immediate regulatory impact would be anticipated as the price will still meet regulatory guidelines for 'full cost recovery' from the water customer.
- 3.2.2 that the rate of business debt repayment will be reduced due to a lower surplus which is normally directed to reduce business unit debt levels.
- 3.2.3 in the longer term, due to operational cost increases, the business risks falling well below the ideal regulated price and in future years, steeper price rises may be required to offset this, rather than the current approach to gradually apply annual increases that maintains a sound financial position for Council's water business.

### **4. CONCLUSION / PROPOSAL**

- 4.1 The 2% price increase proposed in the Salisbury Water Budget Report 2022/23 was recommended as a balance between keeping prices to our customers as low as possible but remaining mindful of CPI increases to operational costs anticipated to be over 3% for 2022 (3.5% for 2021).
- 4.2 The current recycled water price has been fixed for the past 2 years and is already falling below regulated price guidelines. Further caps to pricing will likely result in steeper price rises in the future.
- 4.3 Council is asked to approve the proposed Salisbury Water 2022/23 operating budget, new budget initiatives and fees and charges, for further consideration in the 2022/23 Council budget, inclusive of the proposed 2% price rise.



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### **3 Governance and Compliance Committee Meeting**

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#### ***Chairman - Cr S Reardon***

Consideration of the minutes of the Governance and Compliance Committee Meeting - 21 March 2022 and adoption of recommendations in relation to item numbers:

#### ***For Decision***

##### **3.1.1 Nominations Sought for the Libraries Board of South Australia**

It is recommended to Council:

#### **That Council:**

1. Approves the nomination of Cr C Buchanan and Cr S Ouk as a Local Government Member on the Libraries Board of South Australia.

##### **3.1.2 Elected Member Online Attendance at Meetings**

It is recommended to Council:

#### **That Council:**

1. Approves the amendment of the Code of Practice section on “Remote Participation in Committee and Council Meetings” to include the Elected Member encouragement to use a microphone and headset or combination of the two together when participating in online meetings.
2. That Council notes that when attending online, best practice is that you should be using a blurred background for open meetings, and no background for confidential meetings and you should only be attending on council supplied technology.

##### **3.1.3 Variation to Delegations**

It is recommended to Council:

#### **That Council:**

1. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999* as specified in Attachment 1 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022) effective from Tuesday 5 April 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachment.
2. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

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### **Delegations Made under the *Food Act 2001***

3. Revokes its previous delegations to the Chief Executive Officer under the *Food Act 2001* specified in Attachment 2 to this report (Item No. 3.1.3; Governance and Compliance Committee, 21/03/2022), effective from Tuesday 5 April 2022.
4. Delegates, in exercise of the powers contained in Section 91 of the *Food Act 2001*, the powers and functions under the *Food Act 2001* specified in the proposed Instrument of Delegation contained in Attachment 3 are hereby delegated from Tuesday 5 April 2022 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the *Food Act 2001*), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.
5. Notes that such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.

### **3.1.4 Local Government Association Ordinary General Meeting - 8 April 2022**

It is recommended to Council:

That Council:

1. Authorises its Local Government Association Ordinary General Meeting appointed voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote in the best interest of Council, unless specific Council direction was given on a particular agenda item.

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## **4 Urban Services Committee Meeting**

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### ***Chairman - Cr L Braun***

Consideration of the minutes of the Urban Services Committee Meeting - 21 March 2022 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 15 March 2022**

##### That Council:

Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 15 March 2022 with respect to the following recommendations contained therein to be adopted by Council:

##### **4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

##### **4.0.1-AMSC2 Road Surface Treatments - Update**

It is recommended to Council:

##### That Council:

1. Notes that staff have adjusted the community engagement process to better inform the community on proposed treatments types.
2. Notes that the reseal placement techniques for Cape Seal and similar treatments have been modified to achieve better outcomes.
3. Notes the rectification works undertaken on Kimba Road and that staff will continue to monitor the road condition over the coming months.

##### **4.0.1-AMSC3 Strategic Asset Management Plan - Reporting Schedule**

It is recommended to Council:

##### That Council:

1. Notes the proposed timetable for the revised Strategic Asset Management Plan and 2 Stage reporting process for key asset classes, with a view to considering a revised Strategic Asset Management Plan in early 2023.

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#### **4.0.1-AMSC4 Strategic Asset Management Plan - Building Assets**

It is recommended to Council:

That Council:

1. Adopts the building assets types as outlined below:
  - a. Bespoke (custom made)
  - b. Community Hubs
  - c. Community Centres/Libraries
  - d. Sporting Clubrooms – Local
  - e. Sporting Clubrooms – District/Regional
  - f. Public Toilets
  - g. Minor Buildings
  - h. Heritage/Historic buildings
2. Endorses the following criteria to enable analysis to be undertaken on a range levels of service for buildings:
  - a. New Builds – functionality; capacity; inclusiveness; environmental; finishes
  - b. Maintenance levels – routine maintenance frequency; planned maintenance (including inspections); reactive intervention levels
3. Notes a further report will be presented to Council seeking endorsement of the buildings level of service for the different building types and the respective financial forecasts.

#### **4.0.1-AMSC5 Strategic Asset Management Plan - Road Assets**

It is recommended to Council:

That Council:

1. Adopts the Road Hierarchy for Council Roads as outlined below:
  - High Profile Roads (at key destinations)
  - Industrial Roads
  - Collector/Bus Routes
  - Residential Streets
  - Minor Streets
2. Endorses the Pavement Condition Index (PCI), and the Surface Condition Index (SCI), as the key level of service criteria for roads.

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#### **4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Tuesday 15 March 2022**

That Council:

Receives and notes the information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 15 March 2022 with respect to the following recommendations contained therein to be adopted by Council:

#### **4.0.2-TMASC2 Tree Removal Requests - Monthly Update for January 2022**

It is recommended to Council:

That Council:

1. Notes the report.

#### **4.0.2-TMASC3 Review of Tree Removal Request - Various Locations**

It is recommended to Council:

That Council:

1. Approves the lodgement of a development application seeking removal of:
  - a. The regulated *Eucalyptus Sideroxylon* tree in front of 14 Garrin Street, Salisbury North, noting that should the application be approved two replacement trees are required to be planted.

#### **4.0.3 Future Reports for the Urban Services Committee**

It is recommended to Council:

That Council:

1. Notes the report.

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***For Decision***

**4.1.1 Traffic Management and Pedestrian Crossing Options - Paralowie R-12 School**

It is recommended to Council:

That Council:

1. Staff provide a further information report to Council next week with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant sections of the Road Traffic Act and Council By-Laws.
2. That the Administration briefs the Ward Councillors in relation to the discussions with the school about the request for a childrens' crossing on Coreena Avenue, and that a further report be presented to the Urban Services Committee in April 2022.

***See Further Information Item***

**4.1.1FI Traffic Management and Pedestrian Crossing Options - Paralowie R-12 School..... 25**

It is recommended to Council:

That Council:

1. Notes the report.

**4.1.2 Potential Speed Increase along Martins Road**

It is recommended to Council:

That Council:

1. Approves that Council not proceed with seeking an increased speed limit from 50km/h to 60km/h along Martins Road between Kings Road and Port Wakefield Road at Parafield Gardens.

**4.1.3 Milne Road & Sleep Road - Traffic Management**

It is recommended to Council:

That Council:

1. Notes that the traffic speed data shows that speeds are representative of a residential street and that additional traffic calming devices are not required at the intersection of Milne Road and Sleep Road, Para Hills at this time.

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#### **4.1.4 Capital Works Program Monthly Report - February 2022 Update**

It is recommended to Council:

That Council:

1. Approves the inclusion of solar analytics within the PR21478 2021/22 Public Lighting Program from within the existing budget, at a value estimated at \$10k.
2. Approves the inclusion of Bus Stop 51A Sleep Road, Para Hills and Bus Stop 72 Bolivar Road, Paralowie, North/West and South/East sides within the PR22852 Bus Shelter and Bus Stop Improvement Program from within the existing budget.

#### **4.1.5 Streetscape & Verge Pilot Program Update**

It is recommended to Council:

That Council:

1. Approves the following streets for inclusion in the Streetscape and Verge Pilot Program:
  - Beadell Street, Burton
  - Shiraz Court, Burton
  - Penong Crescent, Salisbury North
  - Jolsen Street, Salisbury Downs
  - Gardenia Drive, Parafield Gardens
  - Palm Court, Parafield Gardens
  - Boyara Crescent, Paralowie
  - Sucre Court, Paralowie
  - Fender Court, Paralowie
  - Golden Court, Paralowie
2. Approves the Draft Streetscape Consultation Material for use in the consultation with the community and Ward Councillors as shown in Attachment 1 of this report (Item 4.1.5 - Streetscape & Verge Pilot Program Update – Urban Services Committee – 21 March 2022).

#### **4.1.6 Revocation of Community Land Classification Portion of Nina Court Reserve, Salisbury Heights**

It is recommended to Council:

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 10 in Deposited Plan 47471, as described in Certificate of Title Volume 5417 Folio 212, also known as Nina Court Reserve and measuring approximately 14.5 square metres, pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Manager Property and Buildings to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.

- 
3. Authorises the Manager Property and Buildings to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer to the owner of the adjoining property as previously approved by Council on the 27<sup>th</sup> of September 2021 (Item 4.1.4 - Resolution Number 1102/2021).

**US-MWON1 Kimba Road**

It is recommended to Council:

That Council:

1. Notes the reference to Kimba Road in ASMSC2 of the Asset Management Sub Committee.
2. Requests that staff provide a formal report to the Urban Services Committee tabling the report from the contractor outlining the failure of the road.
3. Request Administration advise Council what options it has to ensure the road treatment is restored as originally planned.
4. Request Administration advise Council what the administration and contractors plan to do in addressing the tar that has been left on residents' driveways on Kimba Road.



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**Further Information Item:**

**4.1.1FI Traffic Management and Pedestrian Crossing Options - Paralowie R-12 School**

**DATE** 21 March 2022

**HEADING** Traffic Management and Pedestrian Crossing Options - Paralowie R-12 School

**AUTHOR** Tim Starr, Team Leader, Property, City Infrastructure

**CITY PLAN LINKS**

- 1.2 The health and wellbeing of our community is a priority
- 3.4 Our urban growth is well planned and our centres are active
- 4.2 We deliver quality outcomes that meet the needs of our community

**SUMMARY** This report addresses the request from Item 4.1.1 Urban Services Committee 21 March 2022. Staff are to bring back a report with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant section of the Road Traffic Act. As the land is currently Reserve it must be rededicated as Road prior.

**RECOMMENDATION**

That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At its meeting held on Monday, 21 March 2022, the Urban Services Committee considered a report relating to the Traffic Management and Pedestrian Crossing Options – Paralowie R-12 School and requested that:

*“Staff provide a further information report to Council next week with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant sections of the Road Traffic Act and Council By-Laws.”*

**2. CONSULTATION / COMMUNICATION**

- 2.1 External
  - Nil.

**3. REPORT**

- 3.1 As the land where there is a ‘Kiss and Drop Zone’ is designated as reserve and classified as Community Land it can currently be managed under Council’s By Law 4 as detailed in Item 4.1.1 15<sup>th</sup> November 2021, however the designation as a Kiss and Drop Zone under the Road Traffic Act cannot apply.

- 
- 3.2 Should Council wish to designate this land as Kiss & Ride Drop-Off & Pick-Up Parking Zone under the *Road Traffic Act*, the land will first need to be revoked of the Community Land Classification under the provisions of the *Local Government Act* prior to declaring this land as Road.
- 3.3 The revocation of Community Land Classification is a lengthy process requiring community & service provider consultation. A report is prepared for Council's consideration seeking approval to proceed with public consultation and acceptance of the Section 194 report which details the following:
- Reasons for the Proposal
  - Statement of any Dedication, Reservation or Trust
  - Purpose of Proposal
  - Effect of the Proposal
  - Owner of the Land

Should no objections be received a further report will be prepared for the Minister for Local Government to consider.

Should the public consultation result in objections being received, Council must then consider these objections at a future meeting prior to granting approval to report to the Minister.

Should the Minister approve the Revocation, Council may then formally revoke the classification allowing for the subject portion of land to be rededicated.

It should be noted that the costs involved in this process are estimated as follows;

- Service Provider External Consultation \$180
  - Advertising \$1,900
  - Letter drop costs vary on size of consultation area
  - Plan of Division \$7,800
  - Title Production Fee \$230
- 3.4 Upon revocation, a Plan of Division is prepared and lodged at the Lands Titles Office creating a separate parcel of land to be dedicated as Road, no further processes are required.
- 3.5 Should this land be re-designated as Road the process to gazette the Kiss and Drop under the relevant sections of the Road Traffic Act and Council By-Laws no longer applies. As part of standard Council procedure, prior to the installation of the Kiss & Ride" Drop-Off & Pick-Up Parking Zone along the length of a public roadway requires consultation with the School Board, and also community engagement with directly affected residents located either adjacent or opposite to this on-street parking control.
- 3.6 Subject to the outcome of this community engagement process, once approved by the City of Salisbury, a copy of a parking control layout plan is provided to Council's Inspectorate Section to provide the appropriate enforcement.

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#### **4. CONCLUSION / PROPOSAL**

- 4.1 Should Council wish to formalise this area as a Kiss and Drop Zone under the Road Traffic Act it must first revoke the Community Land Classification before rededicating this land as Road. The process of revocation can take between 8 to 12 months with no guarantees of approval being granted. Once revoked the preparation of a Plan of Division and lodgement at the Lands Titles Office can take between 3 to 6 months.



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## **5 Community Wellbeing and Sport Committee Meeting**

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### ***Chairman - Cr A Duncan***

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 22 March 2022 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

### ***For Decision***

#### **5.1.1 Community Grant Program 2021/2022 Budget**

It is recommended to Council:

##### That Council:

1. Notes that the Community Grant Program 2021/22 budget is close to being fully expended.
2. Approves the non-discretionary transfer of \$40,000 from the Youth Sponsorship Program to the Community Grant Program 2021/22 at the Third Quarter Budget Review.

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***For Information***

**5.2.1 Bridgestone Athletics Centre - Review March 2022**

It is recommended to Council:

That Council:

1. Notes the following highlights of the Bridgestone Athletics Centre's first period of operation:
  - a. Three clubs taking up residency and running a successful athletics season
  - b. Increased participation amongst the athletics clubs with an average growth of 35%
  - c. A positive and growing level of interest amongst schools hosting carnivals etc.
  - d. Stronger than anticipated canteen operation
  - e. Announced as a finalist in the LG Professionals Awards – Excellence in Infrastructure Delivery category 2022
  - f. High level of community use over the summer period
  - g. Interest from Athletics SA to utilise the Centre later in the year whilst the State Athletics Facility is re-surfaced.
2. Authorises the CEO or delegate to negotiate and enter into mutually beneficial agreement for Athletics SA to utilise Bridgestone Athletics Centre during the period that Mile End is closed for track maintenance.

***See Further Information Item***

**5.2.1FI Bridgestone Athletics Centre - Review March 2022..... 31**

It is recommended to Council:

That Council:

1. Notes the year to date operating budget of the Bridgestone Athletics Centre.
2. Notes the information provided regarding total revenue received from the canteen and how it has been distributed to the clubs.

**5.2.2 Youth Sponsorship Applications - March 2022**

It is recommended to Council:

That Council:

1. Receives and notes the information.

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***Further Information Item***

**5.2.1FI      *Bridgestone Athletics Centre - Review March 2022***

|                        |  |
|------------------------|--|
| <b>DATE</b>            | 22 March 2022  |
| <b>HEADING</b>         | Bridgestone Athletics Centre - Review March 2022   |
| <b>AUTHOR</b>          | Benjamin Hopkins, Team Leader Sport, Recreation and Cemeteries, Community Development  |
| <b>CITY PLAN LINKS</b> | 1.2 The health and wellbeing of our community is a priority<br>4.1 Members of our community receive an exceptional experience when interacting with Council<br>4.4 We plan effectively to address community needs and identify new opportunities |
| <b>SUMMARY</b>         | The Community Wellbeing and Sport Committee has requested further information regarding the financial performance of the Bridgestone Athletics Centre.   |

**RECOMMENDATION**

That Council:

1. Notes the year to date operating budget of the Bridgestone Athletics Centre.
2. Notes the information provided regarding total revenue received from the canteen and how it has been distributed to the clubs.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At its meeting held 28 January 2020, Council resolved (Resolution 0387/2020) that:
  - 1.1.1 *A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee;*
  - 1.1.2 *A Bridgestone Athletics Facility Reference Group be established, including membership from Presidents from tenant clubs, the CEO's of Athletics SA and Little Athletics SA, and a representative from SA Athletics Stadium,*
  - 1.1.3 *A periodic report be provided on a six (6) monthly basis to Works and Services Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre; and*

- 
- 1.1.4 *A further report to be brought back to Council in April 2020 providing recommendations regarding operational and management guideline fees and charges, budget, and any licence/lease arrangements for Bridgestone Athletics Centre.*
- 1.2 At its meeting held 27 April 2020, Council resolved (Resolution 0502/2020)
- 1.2.1 *The Fees and Charges for Bridgestone Athletics Centre 2020/21 as shown in Attachment 1 to this report (Item No. 2.5.4, Works and Services Committee, 20 April 2020).*
- 1.2.2 *A late budget bid of \$125,000 operating expenditure and \$15,000 income for Bridgestone Athletics Centre to be prepared by staff for inclusion in the 2020/21 budget process.*
- 1.3 At its meeting held 27 April 2021, Council resolved (Resolution 0912/2021) that:
- 1.3.1 *Bid BB000737 Bridgestone Athletics Centre Bid 2022 totaling \$270,000 be incorporated into the 2021/22 budget and also into the 2021/22 draft Annual Plan for public consultation.*
- 1.3.2 *The funding required for works in 2020/21, including fencing: \$100,000, smart access: \$40,000 and swipe access: \$25,000, precinct directional signage: \$50,000, window treatment: \$10,000, furniture: \$20,000, totaling \$245,000 be transferred from various existing projects as part of the 2021 Third Quarter Budget Review:*
- 1.3.3 *Include the installation of new fencing at Bridgestone Reserve, Salisbury South, within the 2020/21 PR22120 Reserve Fencing Program of \$100,000 as a non-discretionary 2020/21 third quarter budget review bid.*
- 1.3.4 *Include the installation of new swipe access to the Bridgestone Athletics Facility, Bridgestone Reserve, Salisbury South, within the 2020/21 PR18097 Building Renewal Program.*
- 1.3.5 *Include the installation of fencing smart access at Bridgestone Reserve, Salisbury South, within PR25017 Smart City Projects Program.*
- 1.3.6 *Include the installation of signage, window treatment, and furniture at Bridgestone Reserve, Salisbury South, within the 2020/21 PR25956 Bridgestone Reserve Public WiFi.*
- 1.3.7 *The activation principles be amended and prioritised as:*
- 1.3.8 *Community benefit comes first*
- 1.3.9 *Maximise utilisation of all of the spaces where possible*
- 1.3.10 *Providing a new state-of-the art home for athletics in the City of Salisbury whereby planned/scheduled club/State/National based athletics activity has priority access to the Centre*
- 1.3.11 *Fair and equitable access to the Centre by the community noting proportional priority access for planned/scheduled club-based athletics activities*
- 1.3.12 *Shared spaces which are used as a meeting place for the community, not just structured activities – a safe place for all*



- 1.3.13 *Non-exclusive access for clubs/ but shared and scheduled in a fair and equitable way*
- 1.3.14 *A financially viable model for clubs and the facility.*
- 1.4 At its meeting on Tuesday 22 March 2022, the Community Wellbeing and Sport Committee resolved;
- 1.4.1 *That staff bring back a further report detailing the year-to-date operating budget of the Bridgestone facilities.*
- 1.4.2 *That staff provide further information on total revenue received from the canteen that has been distributed to the clubs and the process on how that is distributed.*

## 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
- 2.1.1 Finance Department
- 2.2 External
- 2.2.1 Nil

## 3. REPORT

### *Bridgestone Operating Budget – Year to Date*

- 3.1 The following table shows the year-to-date operating budget of the Bridgestone Athletics Centre.
- 3.2 The Bridgestone Athletics Centre was budgeted to have a net cost to Council of \$132,140 year-to-date, however the actual net cost is \$96,968. This represents a positive variance to the budgeted position of \$35,172.

**Year to Date Operating Budget - Bridgestone Athletics Centre**  
(As at 23/03/2022)

| Revenue             | Revised Budget    | YTD Budget        | YTD Actual        | YTD Variance     | Notes                            |
|---------------------|-------------------|-------------------|-------------------|------------------|----------------------------------|
| 41 - User Charges   | (\$59,000)        | (\$45,850)        | (\$40,820)        | (\$5,030)        | Includes; Kiosk sales, hire fees |
| 53 - Reimbursements | (\$15,000)        | \$0               | \$0               | \$0              |                                  |
| 65 - Other Revenue  | (\$25,000)        | (\$20,000)        | (\$20,285)        | \$285            | Bridgestone Sponsorship          |
| <b>TOTALS</b>       | <b>(\$99,000)</b> | <b>(\$65,850)</b> | <b>(\$61,105)</b> | <b>(\$4,745)</b> |                                  |

| Expenditure               | Revised Budget   | YTD Budget       | YTD Actual       | YTD Variance    | Notes   |
|---------------------------|------------------|------------------|------------------|-----------------|---|
| 01 - Wages & Salaries     |                  |                  |                  |                 |   |
| Permanent                 | \$51,300         | \$38,101         | \$37,520         | \$581           | Permanent Coordinator role                        |
| Agency                    | \$12,300         | \$9,225          | \$16,792         | (\$7,567)       | Casual Staff required to run the kiosk            |
| On Costs                  | \$17,000         | \$12,626         | \$15,863         | (\$3,237)       |   |
| 05 - Contractual Services | \$93,040         | \$30,880         | \$7,916          | \$22,964        | Cleaning, security, charges, internet.            |
| 09 - Materials            | \$83,000         | \$43,588         | \$38,035         | \$5,553         | Utilities, minor equipment, kiosk expenses        |
| 17 - Depreciation         | \$20,000         | \$0              | \$0              | \$0             |   |
| 25 - Other Expenses       | \$35,060         | \$23,520         | \$22,209         | \$1,311         | Profit share to clubs, insurance, legal expenses. |
| 29 - Internal Expenses    | \$53,400         | \$40,050         | \$19,738         | \$20,312        | Field services costs.                             |
| <b>TOTALS</b>             | <b>\$365,100</b> | <b>\$197,990</b> | <b>\$158,073</b> | <b>\$39,917</b> |   |
| <b>NET</b>                | <b>\$266,100</b> | <b>\$132,140</b> | <b>\$96,968</b>  | <b>\$35,172</b> |   |

- 3.3 The large variances in contractual services expenses are due to the timing of internal charges being processed, resulting in an expected return to budgeted levels by year end.

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### *Canteen Revenue*

- 3.4 As illustrated in the below table, the canteen has, to date attracted \$34,364 in revenue.

| <b>Item</b>           | <b>Revenue</b> |
|-----------------------|----------------|
| Total Canteen Revenue | \$34,364       |
| Total Canteen Costs   | \$26,986       |
| Net                   | \$7,378        |

- 3.5 The timing associated with processing some transactions means that some recent revenue is not yet captured within this report.
- 3.6 It is anticipated that Bridgestone will continue to increase revenue generation as a result of planned events, and improved awareness of the facility as a venue for school events. It is also expected that the temporary closure of the State Athletics Centre at Mile End will attract further revenue opportunity during 2022.
- 3.7 The Centre's revenue and community impact potential will not be fully understood whilst activation is contained to club and school-based activity. It is expected that after successful completion of a second athletics season at the facility that the resident clubs will be better positioned to accommodate additional activation opportunities.
- 3.8 \$7,713 has been distributed (paid quarterly) to the clubs (as per the licence agreements approved by Council at its meeting on the 25 October 2021 (Resolution 1133/2021)). This is represented as:
- Salisbury Little Athletics: \$3,428
  - Ingle Farm Little Athletics Centre: \$1,608
  - Northern Districts Athletics Club: \$2,677
- 3.9 The licence agreements provide the clubs a fixed return, based on the average earnings for each individual club over the preceding three-year period.
- 3.10 At the request of clubs, Council also provided a BBQ for use at their events. In addition to the fixed amount, clubs are able to increase their revenue through the operation of the BBQ at their weekly events. Clubs receive 100% of the profit from operation of the BBQ.
- 3.11 Revenue generated from the canteen is capped as pricing is being held consistent with the clubs previous pricing (noting that these canteen services were operated by volunteers).
- 3.12 Financially, the clubs have benefited from the increased participation and membership stimulated by the quality of the Centre, improved potential to attract quality sponsorship, as well as Council assuming responsibility for capital costs associated with equipment.

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#### **4. CONCLUSION / PROPOSAL**

- 4.1 The Bridgestone Athletics Centre is currently performing favorably in comparison to the established budget.
- 4.2 The licence holder clubs have experienced a positive financial uplift as a result of the facility. This includes canteen/bbq sales, increased participation and significantly reduced exposure to capital renewal of athletics equipment.



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## **6 Innovation and Business Development Committee Meeting**

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### ***Chairman - Cr K Grenfell***

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 22 March 2022 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

It is recommended to Council:

That Council:

1. Notes the report.

### ***For Decision***

#### **6.1.1 Covid-19 Small Business Support**

It is recommended to Council:

That Council:

1. Approves the establishment of a once off grant program as part of the City of Salisbury's COVID support for small business commencing in May 2022, and approves the criteria and guidelines presented in Attachment 1, Innovation and Business Development Committee, 22 March 2022, Item No. 6.1.1.
2. Authorises the Chief Executive Officer or delegate to finalise the grant program guidelines and administrative procedures.

### ***For Information***

#### **6.2.1 Community Requests - Response Dashboard**

It is recommended to Council:

That Council:

1. Notes the report.

#### **6.2.2 Community Bus Trial Implementation Update**

It is recommended to Council that:

That Council:

1. Notes that passenger numbers in the Community Bus Trial have continued to increase to an average of 90 passengers per week.
2. Approves the continued provision of the Community Bus service until July 2022 pending the preparation of an evaluation report on the Community Bus Trial.
3. Approves that a non-discretionary bid of \$53,000 is considered through the Third Quarter Budget Review process to extend the Community Bus service for a further 3 months.



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## GENERAL BUSINESS

*There are no General Business items.*

## MAYOR'S DIARY

### RECOMMENDATION

That Council:

1. That this information be noted.

| <b>Date</b> | <b>Time</b> | <b>Function</b>  |
|-------------|-------------|--|
| 24/02/2022  | 06:00 PM    | Meeting with Residents   |
| 25/02/2022  | 05:00 PM    | VIP Function Fringe  |
| 25/02/2022  | 05:30 PM    | Salisbury Fringe Carnival - Friday Night Event                                 |
| 26/02/2022  | 09:00 AM    | Salisbury Fringe Festival  |
| 26/02/2022  | 01:00 PM    | Gathering & Support for Myanmar Community Event                                |
| 27/02/2022  | 06:30 PM    | Business Opening – Dentist at Mawson Lakes                                     |
| 28/02/2022  | 10:00 AM    | GAROC Committee Meeting  |
| 28/02/2022  | 03:00 PM    | Phone Meeting with Resident and follow up Local Government                     |
| 28/02/2022  | 03:30 PM    | Meeting with Resident  |
| 28/02/2022  | 04:00 PM    | Office Time - Schedule upcoming week / Signing/Speeches and Resident Enquiries |
| 28/02/2022  | 04:00 PM    | Pre Council Meeting Briefing   |
| 28/02/2022  | 06:30 PM    | Council Meeting  |
| 1/03/2022   | 10:00 AM    | Mayor's Radio Show: Harmony Week   |
| 1/03/2022   | 11:30 AM    | Video following Council Meeting  |
| 1/03/2022   | 12:30 PM    | Media Issues - Regular Catch-up  |
| 1/03/2022   | 06:00 PM    | Meeting with Residents   |
| 2/03/2022   | 10:30 AM    | Meet with Guest Speaker - IWD  |
| 2/03/2022   | 11:30 AM    | Regular Catchup to Discuss Current / Upcoming Planning / Building Issues       |
| 2/03/2022   | 01:00 PM    | Regular meeting Mayor/CEO/EA   |
| 2/03/2022   | 01:30 PM    | Phone Meeting – with Resident  |
| 2/03/2022   | 02:00 PM    | Meeting with Resident  |
| 2/03/2022   | 02:30 PM    | Meeting with Resident  |
| 2/03/2022   | 03:00 PM    | Phone Meeting with Resident  |
| 2/03/2022   | 03:30 PM    | Meeting with Resident  |
| 2/03/2022   | 04:00 PM    | PA Catch up  |
| 2/03/2022   | 06:30 PM    | First Budget Workshop  |
| 3/03/2022   | 10:00 AM    | Farewell for Mechelle Potter   |
| 5/03/2022   | 09:30 AM    | Meeting with Residents   |
| 5/03/2022   | 10:15 AM    | Meeting with Residents   |
| 5/03/2022   | 11:00 AM    | The Association of Himalayan Buddhist of South Australia (AHIMBSA)             |
| 6/03/2022   | 10:00 AM    | Clean Up Australia Day - Mawson Lakes  |
| 7/03/2022   | 02:00 PM    | Phone Meeting with Resident  |
| 7/03/2022   | 02:30 PM    | Media Issues - Regular Catch-up  |

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|            |          |   |
|------------|----------|---|
| 7/03/2022  | 03:00 PM | PA catch up   |
| 7/03/2022  | 03:30 PM | Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries                                   |
| 7/03/2022  | 04:30 PM | Site Tour: Burton Community Hub: Exec and Elected Members   |
| 8/03/2022  | 01:30 PM | Meeting with Resident   |
| 8/03/2022  | 12 Noon  | Paralowie Village Mural   |
| 9/03/2022  | 10:00 AM | LG Reconciliation Industry Network Group  |
| 9/03/2022  | 10:15 AM | SAAB Media Announcement   |
| 9/03/2022  | 01:00 PM | Regular meeting Mayor/CEO/EA  |
| 9/03/2022  | 02:00 PM | Catch up with PA  |
| 9/03/2022  | 06:30 PM | Second Budget Workshop  |
| 9/03/2022  | 07:00 PM | Mawson Lakes - Rotary Club  |
| 10/03/2022 | 07:00 PM | International Women's Day Cocktail Event  |
| 13/03/2022 | 12 Noon  | Jain Temple Community Celebration   |
| 15/03/2022 | 10:15 AM | Mayor's Radio Show: 1 year on for Bridgestone   |
| 15/03/2022 | 01:00 PM | Regular meeting Mayor/CEO/EA  |
| 15/03/2022 | 02:30 PM | Meeting with staff  |
| 15/03/2022 | 03:00 PM | Meeting with Resident   |
| 15/03/2022 | 04:00 PM | Meeting with Resident   |
| 15/03/2022 | 04:00 PM | Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries                                   |
| 15/03/2022 | 06:30 PM | Asset Management Sub Committee  |
| 15/03/2022 | 06:35 PM | Tree Management Appeals Sub Committee   |
| 15/03/2022 | 12 Noon  | Media Issues - Regular Catch-up   |
| 16/03/2022 | 04:30 PM | PA - Catch up   |
| 17/03/2022 | 01:00 PM | LGA Board of Directors meeting  |
| 17/03/2022 | 12 Noon  | LGA CEO Advisory Group - workshop with LGA Board  |
| 18/03/2022 | 09:30 AM | PA catch up   |
| 18/03/2022 | 10:00 AM | Harmony Day celebration and speech  |
| 19/03/2022 | 02:00 PM | Meeting with resident   |
| 20/03/2022 | 10:00 AM | La Festa Di San Giuseppe Association Inc - Celebrating 50 Years   |
| 20/03/2022 | 02:00 PM | 2022 SA Super league - Grand Final  |
| 21/03/2022 | 10:00 AM | GAROC Committee Meeting   |
| 21/03/2022 | 03:00 PM | Phone meeting with Resident   |
| 21/03/2022 | 03:30 PM | Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries                                   |
| 21/03/2022 | 06:30 PM | Committee Meetings: Policy & Planning; Finance & Corporate Services; Urban Services and Governance & Compliance |
| 22/03/2022 | 11:00 AM | Community Safety Committee Meeting - 22 March 2022  |
| 22/03/2022 | 01:00 PM | Meeting with Resident   |
| 22/03/2022 | 06:30 PM | Committee Meetings: Community Wellbeing & Sport and Innovation & Business Development                           |
| 22/03/2022 | 12 Noon  | Media Issues - Regular Catch-up   |

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|            |          |                              |
|------------|----------|------------------------------|
| 23/03/2022 | 07:00 AM | Northern Business Breakfast  |
| 23/03/2022 | 01:00 PM | Regular meeting Mayor/CEO/EA |
| 23/03/2022 | 06:30 PM | Third Budget Workshop        |

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#### **Events attended by Elected Members on behalf of the Mayor**

| <b>Date</b> | <b>Member</b> | <b>Function</b>                  |
|-------------|---------------|----------------------------------|
| 1/03/2022   | Cr J Woodman  | Mayor's Radio Show: Harmony Week |

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#### **REPORTS FROM COUNCIL REPRESENTATIVES**

#### **QUESTIONS ON NOTICE**

*There are no Questions on Notice.*

#### **QUESTIONS WITHOUT NOTICE**

#### **MOTIONS ON NOTICE**

##### **MON1 Motion on Notice: Community Compliance Resources**

Cr Chad Buchanan has submitted the following Motion on Notice:

1. That Council requests the Administration to bring back a report addressing options to increase community compliance resources to address compliance matters associated with car parking around schools, dog registrations and public nuisances.

##### **ADMINISTRATION COMMENT:**

Should the motion be carried by Council, a report will be prepared for Council's consideration.

#### **MOTIONS WITHOUT NOTICE**

#### **OTHER BUSINESS**



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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 Future Use of Carisbrook House

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Future Use of Carisbrook House** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## C1 Request for Extension of Confidentiality Order

### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect Council's commercial negotiation position.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**28 FEBRUARY 2022**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug (*from 6.34 pm - via Teams VC*)  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen (*from 6.35 pm*)  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

**APOLOGIES**

There were no apologies.

**LEAVE OF ABSENCE**

Leave of absence for this meeting was previously granted to Cr G Reynolds.

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**PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

**DEPUTATIONS**

**DEP1 DEP: Mr David Waylen**

*Cr B Brug entered the meeting at 6.34 pm.*

*Cr P Jensen entered the meeting at 6.35 pm.*

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Mr David Waylen of the Salisbury Business Association attended the 28 February 2022 Council Meeting as a deputation to address the following topics:

- special rate levy, budget and financial support program
- grant application

Mr Waylen congratulated Council and thanked staff for the successful Fringe Carnival.

**PRESENTATION OF MINUTES**

Moved Cr L Braun  
 Seconded Cr S Reardon

The Minutes of the Council Meeting held on 24 January 2022, be taken as read and confirmed.

**CARRIED  
 1229/2022**

**PETITIONS**

No Petitions were received.

**COMMITTEE REPORTS**

**1 Policy and Planning Committee Meeting**

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Moved Cr D Hood  
 Seconded Cr L Braun

That Council:

Adopt the recommendations of the Policy and Planning Committee Meeting held on 21 February 2022, listed below, with the exception of item:

**1.1.1 Salisbury North Oval - Precinct Plan Scope Summary**

which was withdrawn to be considered separately.

**CARRIED  
 1230/2022**

**1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr D Hood  
Seconded Cr L Braun

That Council:

1. Notes the report.

**CARRIED  
1230/2022**

**1.2.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 15 February 2022**

Moved Cr D Hood  
Seconded Cr L Braun

That Council:

Receives and notes the information contained in the Youth Council Sub Committee Minutes of the meeting held on 15 February 2022 with respect to the following recommendations contained therein to be adopted by Council, subject to correction of the minutes for 1.2.1-YC2 to include:

*The meeting subsequently proceeded by appointing **Chloe Fern-Pring** and **Sharifullah Habibi** as the respective Team Leaders for “Political Awareness” and “Youth Homelessness” via majority vote.*

**CARRIED  
1230/2022**

**1.2.1-YC3 Future Reports for the Youth Council Sub Committee**

Moved Cr D Hood  
Seconded Cr L Braun

That Council:

1. Notes the report.

**CARRIED  
1230/2022**

**1.2.1-YC4 Youth Programs and Events Update February 2022**

Moved Cr D Hood  
Seconded Cr L Braun

That Council:

1. Notes the report.

**CARRIED  
1230/2022**

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**YC-MWON1 Motion Without Notice: Rebate Trial for Cloth Nappies and Reusable Menstrual and Incontinence Products**

Moved Cr D Hood  
Seconded Cr L Braun

That Council:

1. Notes that a report will be presented to the Youth Council at the April 2022 meeting on the feasibility of a trial of providing a rebate for cloth nappies and reusable menstrual products (including reusable incontinence products). The report is to consider implementation and promotion options, with consideration for accessibility and inclusion and multi-cultural and CALD resident.

**CARRIED  
1231/2022**

*The meeting then proceeded to consider item 1.1.1 which was withdrawn to be considered separately.*

**1.1.1 Salisbury North Oval - Precinct Plan Scope Summary**

*Cr D Hood declared an actual conflict of interest on the basis of being a Board member of the Salisbury North Football Club. Cr D Hood left the meeting at 6:52 pm.*

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes, that a Salisbury North Oval Precinct Plan will be prepared next financial year subject to budget approval and be based on the scope summary as included in this report (Policy and Planning Committee, 21 February 2022, Item No. 1.1.1).

**CARRIED  
1231/2022**

*Cr D Hood returned to the meeting at 6:54 pm.*



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**2 Finance and Corporate Services Committee Meeting**


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Moved Cr C Buchanan  
 Seconded Cr J Woodman

That Council:

Adopts the recommendations of the Finance and Corporate Services Committee Meeting held on 21 February 2022, listed below, with the exception of items:

**2.1.1 Second Quarter Budget Review 2021/22**

which were withdrawn to be considered separately.

**CARRIED  
 1232/2022**

**2.1.2 Council Finance Report - January 2022**

Moved Cr C Buchanan  
 Seconded Cr J Woodman

That Council

1. Notes the report.

**CARRIED  
 1232/2022**

**2.1.3 NAWMA (Northern Adelaide Waste Management Authority)  
 First Quarter Budget Review 2021/2022**

Moved Cr C Buchanan  
 Seconded Cr J Woodman

That Council

1. Approves the First Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 21/02/2022, Item No. 2.1.3).

**CARRIED  
 1232/2022**

**Item 2.1.1 A formal motion for the matter Item 2.1.1 to Lie on the Table**

Moved Cr C Buchanan  
 Seconded Cr J Woodman

That Item 2.1.1 - Second Quarter Budget Review 2021/22, lie on the table until after the Motions on Notice are resolved.

**CARRIED  
 1233/2022**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999**

**2.4.2 Rent Abatement Request**

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### **3 Governance and Compliance Committee Meeting**

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Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

Adopts the recommendations of the Governance and Compliance Committee Meeting held on 21 February 2022, listed below, with the exception of item:

**3.1.5 Dog Registration Fees 2022 - 2023**

which was withdrawn to be considered separately.

**CARRIED  
1234/2022**

**3.1.1 Variation to Delegations**

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

1. Revokes its previous delegations to the Chief Executive Officer under the *Local Government Act 1999* and *Independent Commission Against Corruption Act 2012* as specified in Attachments 1 and 2 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022), effective from Monday 28 February 2022.
2. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999*, *Ombudsman Act 1972* and *Independent Commissioner Against Corruption Act 2012* as specified in Attachments 3, 4 and 5 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022) effective from Tuesday 1 March 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachments.

- Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

**CARRIED**  
**1234/2022**

### **3.1.2 2022 National General Assembly of Local Government - Call for Motions and Attendance at Assembly**

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

- Notes that motions are being called for submission by 25 March 2022 for the National General Assembly of Local Government being held in Canberra from 19 to 22 June 2022 and that a voting delegate is to be appointed by Council.

**CARRIED**  
**1234/2022**

### **3.1.3 Review of Caretaker Policy**

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

- Adopts the reviewed Caretaker Policy as set out in Attachment 1 to this report (Governance and Compliance 21/02/2022, Item No. 3.1.3).
- Approves the Caretaker Period to commence on 6 September 2022.

**CARRIED**  
**1234/2022**

### **3.1.4 By- Laws Review 2022**

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

- Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) and as listed below for the purpose of the public and agency consultation process pursuant to Section 249 of the *Local Government Act 1999* and in accordance with Council's Public Consultation Policy (noting that Dog and Cat Management Board consultation

will commence prior to public consultation in accordance with Section 90 of the *Dog and Cat Management Act 1995*).

- a. Permits and Penalties By-Law 2022 - By-Law No.1 of 2022
  - b. Moveable Signs By-Law 2022 - By-Law No. 2 of 2022
  - c. Roads By-Law 2022 - By-Law No.3 of 2022
  - d. Local Government Land By-Law 2022 - By-Law No.4 of 2022
  - e. Dogs By-Law 2022 - By-Law No.5 of 2022
  - f. Waste Management By-Law 2022 - By-Law No. 6 of 2022
2. Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) for further consultation processes as specified in the report including publication and invitation for comments via the Council's website and social media channels.

**CARRIED**  
**1234/2022**

### 3.2.1 2022 Elections Update

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council:

1. Notes the information.

**CARRIED**  
**1234/2022**

*The meeting then proceeded to consider item 3.1.5 which was withdrawn to be considered separately.*

### 3.1.5 Dog Registration Fees 2022 - 2023

Moved Cr K Grenfell  
Seconded Cr L Braun

That Council:

1. Approves the 2022-2023 maximum dog registration fee for a non-standard dog at \$72.00 with the dog registration categories, eligible rebates and late fees as per the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.
2. Approves the Other Registration Fees relating to:
  - Replacement disc fee;
  - Late registration penalty, which is applicable 3 clear

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business days from last day to pay annual registration;

- Puppies aged 6 months or less;
- Part year rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
- Fee free registration period from 1 June to 30 June
- Certified extract from register (per page)

as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.

3. Approves the fees for meeting any other requirement imposed on councils under this Act, namely:
- Dog seizure fee (seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
  - Daily pound fee (fees for keeping dog at pound daily, or part thereof);
  - Daily pound fees – long term hold for dog;
  - Daily pound fees – short or long term hold for cat;
  - Veterinary fees, applicable to dogs and cats;
  - Other animal welfare related costs including euthanasia, microchipping, or desexing applicable to dogs and cats;

as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item No. 3.1.5.

**CARRIED**  
**1235/2022**

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#### 4 Urban Services Committee Meeting

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Moved Cr K Grenfell  
Seconded Cr D Hood

That Council:

Adopts the recommendations of the Urban Services Committee Meeting held on 21 February 2022, listed below, with the exception of items:

- 4.0.2-TMASC1 Future Reports for the Tree Management Appeals Sub Committee**
- 4.1.1 Pedestrian Crossing - Martins Road, Parafield Gardens**
- 4.1.2 Re-instatement of Cobbler Creek Trail Bridge Road to Main North Road**
- 4.1.4 CCTV Policy and Procedure**
- 4.1.5 School Transport Framework – Salisbury East High School**
- 4.1.6FI St Kilda Pirate Ship**
- 4.1.7 Food Organics Green Organics and Upgraded General Waste Bins Program Update**
- 4.1.8 Gulfview Heights Lake - Hot Weather Contingency**
- US-MWON1 Salisbury Oval Security**

which were withdrawn to be considered separately.

**CARRIED  
1236/2022**

#### 4.0.1 Future Reports for the Urban Services Committee

Moved Cr K Grenfell  
Seconded Cr D Hood

That Council:

1. Notes the report.
2. Approves for the removal of the Future Report Items listed as Motion on Notice: Tree Policy Amendment – Tree Removal for Solar Panels, noting that they will be included in the Major Asset Category – Street Trees report that will be submitted to the Asset Management Sub Committee in May 2022.

**CARRIED  
1236/2022**

#### 4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 14 February 2022

Moved Cr K Grenfell  
Seconded Cr D Hood

That Council:

Receive and note the information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 14 February 2022 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED  
1236/2022**

#### 4.0.2-TMASC2 Tree Removal Requests - Monthly Update for November and December 2021

Moved Cr K Grenfell  
Seconded Cr D Hood

That Council:

1. Notes the report.
2. Staff work with Central Ward Councillors to give consideration to the number of requests for the removal of trees on Lennox Drive and potentially include Lennox Drive in the Street Renewal Program.

**CARRIED  
1236/2022**

#### 4.1.3 Capital Works Program Monthly Report - January 2022 Update

Moved Cr K Grenfell  
Seconded Cr D Hood

That Council:

1. Notes the Capital Works Program update provided including the formal receipt of project approval as part of the Federal Government, Local Roads and Community Infrastructure, Phase 3, to include '*Amenity Upgrade and Improvements, John Street and Church Street, Salisbury, extending to Park Terrace and Commercial Road*' project and '*Salisbury Recreation Precinct Entry and Carpark Upgrade*' project.
2. Approves the inclusion of a \$90k for an accessible public amenity at the new Shared Use Club Rooms at the Paddocks, Para Hills West, from within the existing budget for the project (PR21389 Buildings Access and Inclusion Upgrades),

3. Approves the non-discretionary budget bid transfer of the unallocated \$151k from PR21389 Buildings Access and Inclusion Upgrades to PR20549 Operations Centre Upgrade, to offset latent conditions encountered, with this formally included within the 2020/21 Third Quarter Budget Review.
4. Approves the program inclusion of Baron Avenue, Ingle Farm, within 2021/22 PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Programs.

**CARRIED**  
**1236/2022**

*The meeting then proceeded to consider items 4.0.2-TMASC1, 4.1.1, 4.1.2, 4.1.4, 4.1.5, 4.1.6, 4.1.7, 4.1.8 and US-MWON, which were withdrawn to be considered separately.*

#### **4.0.2-TMASC1 Future Reports for the Tree Management Appeals Sub Committee**

Moved Cr P Jensen  
Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Approves for the removal of the Future Report Items listed as:
  - a. Motion Without Notice: Proposed Cost Reduction for Pensioners – Tree Removal; and
  - b. Motion Without Notice – Street Tree Policy
 noting that (2)b will be included in the Major Asset Category – Street Trees report that will be submitted to the Asset Management Sub Committee in May 2022.
3. Council amend the Tree Management Policy to give staff and TMASC the ability to waive the removal fee for verge trees to concession card holders.

**CARRIED**  
**1237/2022**

*Cr B Brug left the meeting at 7:15 pm.*

*Cr B Brug returned to the meeting at 7:16 pm.*



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**4.1.1 Pedestrian Crossing - Martins Road, Parafield Gardens**

Moved Cr S Ouk  
Seconded Cr K Grenfell

That Council:

1. Notes that pedestrians currently cross Martins Road, at a number of locations, near the Martins Plaza Shopping Complex.
2. Approves the installation of a Pedestrian Activated Crossing on Martins Road, near the Martins Plaza Shopping Centre Complex at Parafield Gardens, to improve local area pedestrian safety at an estimated cost of \$250K, to be considered within the School Zones and Pedestrian Crossing Program, as part of the 2022/23 budget process.

**CARRIED  
1238/2022**

**4.1.2 Re-instatement of Cobbler Creek Trail Bridge Road to Main North Road**

Moved Cr A Duncan  
Seconded Cr M Blackmore

That Council:

1. Notes that a 2022/23 Budget Bid for \$360,000 over three years will be presented to Council to undertake the reinstatement of Cobbler Creek trail, Salisbury East, based on \$60,000 Council contribution per year from the existing Watercourse Management Plan budget and \$60,000 per year from external funding.
2. Approves the consideration of an increase to operational funding to maintain the trail of \$11,000 / year, as part of the future Budget Bid.
3. Approves Administration to seek a partnership agreement from Green Adelaide and/or other state bodies to assist with funding the works.

**CARRIED  
1239/2022**

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#### 4.1.4 CCTV Policy and Procedure

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Adopts the Closed-Circuit Television (CCTV) Policy, as set out in Attachment 1 to this report (Urban Services Committee, 21/02/2022, Item No. 4.1.4).
2. Approves the Closed-Circuit Television (CCTV) Procedure, as set out in Attachment 2 to this report (Urban Services Committee, 21/02/2022, Item No. 4.1.4).
3. Notes that the Community Safety CCTV Program will be developed in consultation with Council Members for Council approval.

**CARRIED**  
**1240/2022**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs M Blackmore, L Braun, B Brug, C Buchanan, A Duncan, K Grenfell, D Hood, P Jensen, S Ouk, D Proleta, S Reardon and J Woodman*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Cr N Henningsen*

*The Mayor declared the **MOTION** was **CARRIED***

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#### 4.1.5 School Transport Framework – Salisbury East High School

Moved Cr A Duncan  
Seconded Cr M Blackmore

That Council:

1. Authorises the Administration to initiate funding discussions with Salisbury East High School, Department for Infrastructure and Transport and Department for Education on the suggested traffic management improvements around the school.
2. Approves the consideration of projects listed in this report (Item 4.1.5 – School Transport Framework – Salisbury East High School of the Urban Services Committee – 21 February 2022) as part of the School Transport Framework Budget Bid for 2022/23 and subsequent years with the Kiss and Drop improvements (\$45k) on Smith Road and the new exit onto Fern Grove (\$150k) to be listed for the 2022/23 budget.

**CARRIED**  
**1241/2022**

#### 4.1.6FI St Kilda Pirate Ship

Moved Cr L Braun  
Seconded Cr B Brug

That Council:

1. Notes the further information report.
2. Notes that the rectification works to repair the damage caused by the fire is underway and the pirate ship is expected to be opened to the public by the end of February 2022.
3. Notes that no further work is planned on replacing the pirate ship with an inclusive equivalent due to the high costs associated constraints.
4. Notes that further works to enable the pirate ship to be fully inclusive in its current location and meeting the Australian Playground Equipment Standards cannot be met, noting the formal advice from the Administration to the Urban Services Committee, and points raised in para 3.4, 3.5 and 3.6 of this report.

**CARRIED**  
**1242/2022**

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**4.1.7 Food Organics Green Organics and Upgraded General Waste Bins Program Update**

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Notes the progress updates listed in this report on the waste management initiatives which commenced on 1 July 2021 (subsidised upgraded general waste bins for those with legitimate need and free Food Organics Green Organics bins).
2. Notes that the current financial year budget allocation for the Food Organics Green Organics bin rollout has been exceeded.
3. Approves the continued rollout of the Food Organics Green Organics bin initiative, understanding that a change is required to budget allocations up until 30 June 2022 which will be presented for consideration as part of third quarter budget review.
4. Reaffirms its commitment to the ongoing subsidy of a once-off fee reduction from \$115 to \$65 for upgrading a general waste bin from 140L to 240L to eligible households.
5. Extends the eligibility criteria to include families of four or more in a single household.

**CARRIED  
1243/2022**

**4.1.8 Gulfview Heights Lake - Hot Weather Contingency**

Moved Cr P Jensen  
 Seconded Cr C Buchanan

That Council:

1. Approves the installation of an automatic water top-up system at Gulfview Heights Lake (Bayview Lake) from the newly constructed recycled water system.
2. Approves a third quarter budget review bid for the installation of the Automatic water top up system at a cost estimate of \$10K.
3. Monitors the water consumption on site, with a future report to be prepared in April 2023, after next summer.
4. Council continue to regularly monitor the status of the lake.

**CARRIED**  
**1244/2022**

**US-MWON Salisbury Oval Security**

Moved Cr C Buchanan  
 Seconded Cr D Hood

That Council:

1. Notes that the Administration and Elected Members are continuing to work with the South Australian Police (SAPOL) through the SAPOL Community Safety Committee to address the anti-social and nuisance behaviours on local government land at Brown Terrace Salisbury and will report back to Council on the outcomes of the consultation with SAPOL.
2. Notes the actions that Council is implementing to address concerns, including increased security patrols, restricting power supply, providing portable CCTV to the site, rapid clean up responses and advocating to SAPOL to increase resourcing.
3. Notes that Council is investigating the installation of permanent CCTV at the site.
4. Notes that under section 9.5 "Annoyance" and section 10.7 "Nuisance" of By-Law 4 that Community Compliance staff and SAPOL officers are able to take action where a person is creating a disturbance or behaving in a manner to cause discomfort, inconvenience, annoyance or offence to any other persons.

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5. Approves that Brown Terrace playground and environs (as shown in the attached plan – Attachment 1, US-MWON – Salisbury Oval Security, Council Meeting, 28 February 2022) are closed between 10pm and 6am, and become an alcohol-free area under By-Law 4 for a period of two months while a review of more permanent options is undertaken, as follows:
- a) Pursuant to clause 7 of City of Salisbury by-law 4 - Local Government Land, the local government land known as Brown Terrace playground and environs, as shown in the attached plan (*Attachment 1, US-MWON – Salisbury Oval Security, Council Meeting, 28 February 2022*) is closed to public access and use for any activity. The period of restricted access shall remain in force between 10pm and 6am inclusive from 1 March 2022 to 1 May 2022 inclusive.
  - b) Pursuant to Section 238 of the Local Government Act a sign or signs shall be erected in a prominent position(s) in the immediate vicinity the local government land known as Brown Terrace playground and environs, as shown in the attached plan to notify all attendees and members of the community that the land is closed to public access between 10pm and 6am for use for any activity from 1 March 2022 to 1 May 2022 inclusive.
  - c) Pursuant to clause 9.2 of City of Salisbury by-law 4 - Local Government Land, a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace playground and environs as shown in the attached plan (*Attachment 1, US-MWON – Salisbury Oval Security, Council Meeting, 28 February 2022*), and this restriction shall remain in force between 1 March 2022 to 1 May 2022 inclusive.
  - d) Pursuant to Section 238 of the Local Government Act a sign or signs shall be erected in a prominent position(s) in the immediate vicinity the local government land known as Brown Terrace playground and environs (as shown in the attached plan - *Attachment 1, US-MWON – Salisbury Oval Security, Council Meeting, 28 February 2022*) to notify all attendees and members of the community that a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace playground and environs (as shown in the attached plan).

6. Requests that Administration bring back a report to Council that includes more permanent options under its existing By-Laws to address anti-social behaviours and nuisance occurring at Brown Terrace and environs (as shown in the attached plan - *Attachment 1, US-MWON – Salisbury Oval Security, Council Meeting, 28 February 2022*), such as closing or restricting access after 10pm, declaring the reserve as alcohol free, and a dry zone, while appropriately managing the potential displacement of activities to other sites in the locality.

**CARRIED**  
**1245/2022**  
UNANIMOUSLY

## **5 Community Wellbeing and Sport Committee Meeting**

Moved Cr S Ouk  
Seconded Cr S Reardon

That Council:

Adopts the recommendations of the Community Wellbeing and Sport Committee Meeting held on 22 February 2022, listed below, with the exception of items:

- 5.1.1 Indoor Recreation Facilities**
- 5.1.2 Minor Capital Works Grant Program - Brahma Lodge Sports Club Application**
- 5.1.4 Minor Capital Works Grant Program - Salisbury Football Club Application**
- 5.1.8 Managed Recreation Assets - Future Management Options**

which were withdrawn to be considered separately.

**CARRIED**  
**1246/2022**

### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr S Ouk  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED**  
**1246/2022**

### 5.1.3 Revised Sorry Day, Reconciliation Week and NAIDOC Week program for 2022

Moved Cr S Ouk  
Seconded Cr S Reardon

That Council:

- 1.1 Approves a revised program to recognise Sorry Day, Reconciliation Week and NAIDOC Week, encompassing:
  - 1.1.1 Recognising Sorry Day by inviting Mr Alex Houthuysen (Hill) to make a presentation on the importance of Sorry Day and the Stolen Generation experience. This will be held at the Salisbury Community Hub and delivered through two sessions (to staff and the public).
  - 1.1.2 Supporting National Reconciliation Week (27 May to 3 June) by offering a range of ‘cultural awareness’ and ‘cultural sensitivity and respect’ sessions for free at the Hub to the community, elected members and staff.
  - 1.1.3 Supporting NAIDOC Week through the provision of five cultural bus tours with a Kaurna presenter tour guide which would be available free to the community.
  - 1.1.4 Request administration to include indigenous art and representation in the John and Church Street revitalisation project public artworks.

**CARRIED**  
**1246/2022**

### 5.1.5 Grant No. 43/2021-22: Salisbury Business Association Community Grant Application

Moved Cr S Ouk  
Seconded Cr S Reardon

That Council:

1. Notes the request for funding for the February 2022 round of Community Grants as follows:
  - a. Grant No. 43/2021-22 to the value of \$5,000: Salisbury Business Association Inc. to assist with hosting various events to showcase the Salisbury City Centre.
2. That the Grant be approved by the CEO or General Manager with delegation to approve \$5,000 to assist with hosting various events showcasing the Salisbury City Centre on receipt and approval of further information as requested by the CEO or delegate.

**CARRIED**  
**1246/2022**



**5.2.1 Youth Sponsorship Application - February 2022**

Moved Cr S Ouk  
Seconded Cr S Reardon

That Council:

1. Receives and notes the information.

**CARRIED**  
**1246/2022**

*The meeting then proceeded to consider items 5.1.1, 5.1.2, 5.1.4 and 5.1.8 which were withdrawn to be considered separately.*

**5.1.1 Indoor Recreation Facilities**

Moved Cr N Henningsen  
Seconded Cr S Reardon

That staff bring back a report to Council by May 2022 on the condition and functionality of the Ingle Farm Community Recreation Centre.

With leave of the meeting and consent of the seconder, Cr N Henningsen WITHDREW the MOTION.

Moved Cr C Buchanan  
Seconded Cr S Ouk

That Council:

1. Notes the current condition and functionality of the Ingle Farm and Gardens Recreational Centres.
2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years.
3. That staff bring back a report to Council by December 2022 with costings to upgrade the Parafield Gardens Recreation Centre to include a gym, additional court and design to accommodate district and state competitions to be held at the Gardens Recreation Centre and other recommendations as outlined in the BRM Preliminary Phase 1 Review.
4. Notes that the management of the current facilities and potential opportunities to partner with the private sector for capital improvements to these sites are subject to a further report at the Community Wellbeing and Sport Committee, 22 February 2022, titled Managed Recreational Assets – Future Management Options.

**CARRIED**  
**1247/2022**

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**5.1.2 Minor Capital Works Grant Program - Brahma Lodge Sports Club Application**

Moved Cr A Duncan  
Seconded Cr M Blackmore

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
  - a. The Brahma Lodge Sports Club Incorporated in the amount of \$50,000 for the installation of an electronic scoreboard and erection of a storage shed to the facility at Brahma Lodge Oval, Harrow Road, Brahma Lodge with any additional costs to be funded by the Brahma Lodge Sports Club Incorporated as per the funding agreement.

**CARRIED  
1248/2022**

**5.1.4 Minor Capital Works Grant Program - Salisbury Football Club Application**

Moved Cr D Hood  
Seconded Cr A Duncan

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
  - a. The Salisbury Football Club Incorporated in the amount of \$15,240 with a contingency provision to be applied if necessary to a total value of \$18,288 for the installation of permanent football netting to the Salisbury Oval, Orange Avenue, Salisbury, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury Football Club Incorporated as per the funding agreement.

**CARRIED  
1249/2022**

**5.1.8 Managed Recreation Assets - Future Management Options**

*Cr D Hood left the meeting at 8:27 pm.*

*Cr D Hood returned to the meeting at 8:29 pm.*

Moved Cr C Buchanan

Seconded Cr A Duncan

That Council:

1. Approves a procurement process facilitated through an Expression of Interest to capture market response and interest in managing the Little Para Golf Course, Salisbury Aquatic Centre, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre and to incorporate in the EOI potential opportunities for third party capital investment to these sites.
2. Notes the Opportunity Study: Little Para Golf Course as included in Attachment 1, Community Wellbeing and Sport Committee, 22 February 2022, Item no 5.1.8.

**CARRIED  
1250/2022**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.35 pm.

The meeting reconvened at 8.50 pm.

**6 Innovation and Business Development Committee Meeting**

Moved Cr K Grenfell

Seconded Cr J Woodman

That Council:

Adopts the recommendations of the Innovation and Business Development Committee Meeting held on 22 February 2022, listed below, with the exception of items:

**6.1.2FI Support and Recovery Plan for Residents and Businesses through COVID**

**6.2.1 Community Bus Trial Implementation Update**

which were withdrawn to be considered separately.

**CARRIED  
1251/2022**

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**6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
1251/2022**

**6.1.1 Exceptional Community Experience Project Update**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Notes the report.
2. Provides in principle for the Customer Relationship Management (CRM) system to facilitate further work on the project, noting
  - a. The CRM is a key deliverable in the 5 Year Roadmap for the Business Transformation program
  - b. The CRM is a fundamental piece required to create a single view of a community member
  - c. The CRM will drive the transformation of how we interact with community members
3. An updated business case is brought back to the Innovation & Business Development Committee as part of the 2022/23 budget considerations on potential savings as part of the CRM project.

**CARRIED  
1252/2022**

**6.1.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 14 February 2022**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Receives and notes the information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 14 February 2022 and that the following recommendations contained therein be adopted by Council:

**CARRIED  
1253/2022**

**6.1.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr K Grenfell  
 Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
 1253/2022**

**SPDSC-OB1 Motion Without Notice: Boardwalk at Greentree**

Moved Cr K Grenfell  
 Seconded Cr J Woodman

That Council:

1. Approves the removal of the existing “Boardwalk at Greentree” promotional signage located on the corner of Kings Road and Greentree Boulevard.
2. Approves the erection of a permanent entrance statement on Council owned land situated on the corner of Kings Road and Greentree Boulevard, (Certificate of Title 6132 Folio 205).
3. Approves the cost of the entrance statement be funded from proceeds of the development up to \$20,000.
4. Notes that existing residents have raised concerns regarding car parking within the “Boardwalk at Greentree” development.
5. Approves the administration undertake investigations to determine a solution to the carparking concerns raised by residents and provide a report back to Urban Services Committee regarding possible outcomes and costs by April 2022.

**CARRIED  
 1253/2022**

**6.2.2 Community Requests - Response Dashboard**

Moved Cr K Grenfell  
 Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
 1253/2022**

*The meeting then proceeded to consider items 6.1.2 and 6.2.1 which were withdrawn to be considered separately.*

**6.1.2FI Support and Recovery Plan for Residents and Businesses through COVID**

Moved Cr C Buchanan  
 Seconded Cr P Jensen

That Council:

1. Approves a non-discretionary \$30,000 bid in the second quarter budget review to implement the following initiatives:
  - (a) increase weighting for local providers in tender evaluations
  - (b) consideration of expanding the community bus service for the transportation of residents to community vaccination hubs should the Salisbury Vaccination Hub close
  - (c) utilisation of the home library service to deliver Rapid Antigen Tests to the community
  - (d) establish a reimbursement system to provide up to \$100 per night to people who have required accommodation as a result of a household member with whom they reside on a permanent basis, being required to isolate at home due to COVID
  - (e) \$6,000 to implement food packages
  - (f) other initiatives with no cost attributed to them as contained in the COVID 19 Resident & Business Support Response Plan (blue table), Item 6.1.2 – Support and Recovery Plan for Residents and Businesses through COVID, (Innovation and Business Development Committee, 22 February 2022)

Notes that the \$30,000 will be included in the second quarter budget review to enable the administration to commence initiatives in the last quarter of the financial year.

3. Notes that these strategies will be available no later than 28 March 2022.
4. Approves the CEO under delegation to cease any of the response strategies should they become obsolete as a result of a change to State Government COVID-19 restrictions or directions and to provide a subsequent update to Council following any such decision.
5. Approves a Report be presented to Council in August 2022 to report on outcomes delivered and unspent funds.

**CARRIED  
 1254/2022**

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**6.2.1 Community Bus Trial Implementation Update**

Moved Cr C Buchanan  
Seconded Cr D Proleta

That Council:

1. Notes that passenger numbers in the Community Bus Trial are steadily increasing and that Salisbury City Centre (Parabanks bus stop), St Kilda; and Highway One Caravan Park are the most popular bus stops.
2. Notes that a Sunday service has begun along with additional bus stops at Martins Road and Bolivar Road.

**CARRIED  
1255/2022**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022**

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**7 Audit and Risk Committee Meeting**


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Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

Adopts the recommendations of the Audit and Risk Committee Meeting held on 16 February 2022, listed below.

**CARRIED**  
**1256/2022**

**7.0.2 Actions List**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED**  
**1256/2022**

**7.1.1 Audit & Risk Committee Annual Work Plan 2021/2022**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Approves the revised Audit & Risk Committee Annual Work Plan for 2021/2022 as set out in Attachment 1 to this report (Audit & Risk Committee, 16 February 2022, Item No.7.1.1).

**CARRIED**  
**1256/2022**

**7.1.2 3-Year Internal Audit Plan 2021/22-2023/24**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2) with the exception that:
  - (a) The IT Disaster Recovery Plan audit be considered by Administration for rescheduling to the last quarter of 2022/2023, and
  - (b) A further report be provided to the next Audit & Risk Committee meeting revising the 3-year Internal Audit Plan including part (a).



- 
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2).

**CARRIED  
1256/2022**

### **7.1.3 Outstanding Actions Arising From Internal Audits**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 16/02/2022, Item No.7.1.3) and the Contaminated Land and Water Integrated Risk Management Action Plan prepared to implement the recommendation in Audit Log Action Register item 35, as outlined in attachment 2 of this report (Audit Committee, 16/02/2022, Item No.7.1.3).

**CARRIED  
1256/2022**

### **7.1.4 Risk Management and Internal Controls Activities**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 9<sup>th</sup> November 2021 Audit & Risk Committee meeting, as set out in Attachment 1 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).
2. Notes the Strategic Risk Register as set out in Attachment 2 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).

**CARRIED  
1256/2022**

**7.1.5 Audit & Risk Committee Performance Self-Assessment**

Moved Cr K Grenfell  
 Seconded Cr B Brug

That Council:

1. Approves the self-assessment survey questions, as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No. 7.1.5) for issuance to members of the Audit and Risk Committee for completion following the February 2022 Council meeting, with results to be collated and presented at the next Audit and Risk Committee meeting.

**CARRIED  
 1256/2022**

**8 Council Assessment Panel Meeting**

Minutes of the Council Assessment Panel Meeting held on 23 February 2022 were noted by Council.

**9 CEO Review Committee Meeting**

Moved Cr D Proleta  
 Seconded Cr J Woodman

That Council:

Adopts the recommendations of the CEO Review Committee Meeting held on 15 February 2022, listed below.

**CARRIED  
 1257/2022**

**9.1.1 CEO Key Performance Indicator Status Update**

Moved Cr D Proleta  
 Seconded Cr J Woodman

1. Information be received.
2. Progress towards achievement of the 2021/2022 Key Performance Projects and Initiatives be noted and endorsed.

**CARRIED  
 1257/2022**

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## GENERAL BUSINESS

### **GB1 Allocation of Funding Provided for Emergency Services and Emergency Recovery Community Support**

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Moved Cr C Buchanan  
Seconded Cr D Proleta

That Council:

1. Notes the report.

**CARRIED  
1258/2022**

### **GB2 Northern Adelaide Financial Inclusion Action Plan**

*Cr A Duncan left the meeting at 9:16 pm and did not return.*

---

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Endorses the proposed actions as set out in Attachment 2 – Proposed Actions for the Northern Adelaide Financial Inclusion Plan (Council, 28/02/2022, Item No. GB2) for inclusion in the Northern Adelaide Financial Inclusion Action Plan.

**CARRIED  
1259/2022**

## MAYOR'S DIARY

### **MD1 Mayor's Diary**

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Moved Cr P Jensen  
Seconded Cr K Grenfell

That Council:

1. Notes this information.

**CARRIED  
1260/2022**

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## REPORTS FROM COUNCIL REPRESENTATIVES

### **Cr Reardon:**

Attended first PACC meeting on 16 February 2022

- PACC received 50 complaints
- Pilots practicing dumping fruit fly pesticide from Parafield
- Maintenance of Black Hawk helicopters is being done at Parafield

Attended Council Assessment Panel

Chaired the Advisory Board meeting at the Jack Young Centre

Attended Salisbury Fringe

Chaired the Paddocks Board Meeting at Para Hills

### **Cr Jensen:**

Attended Pooraka Neighbourhood Watch meeting

### **Cr Braun:**

Stood down as Co-ordinator of Pooraka Neighbourhood Watch this week after three years in the position and recommended everyone to attend your local Neighbourhood Watch meetings

## QUESTIONS ON NOTICE

No Questions on Notice were received.

## QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

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**MOTIONS ON NOTICE**
**MON1 Motion on Notice: Artificial Turf**


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Moved Cr N Henningsen  
 Seconded Cr J Woodman

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, to advise the process around artificial turf installation and removal on residential verges, including analysis of other Council policies on artificial turf installation and removal on residential verges.

*Cr Henningsen unsuccessfully sought approval of the seconder and leave of the meeting to vary the motion as follows:*

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, to remove artificial turf from Council's policy and including the analysis of other Council policies on artificial turf installation.

*Cr Henningsen then unsuccessfully sought approval of the seconder and leave of the meeting to vary the motion as follows:*

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, to remove artificial turf from Council policy and bring back a report on what happens for turf that is already installed.

**LOST**

*Cr Hood subsequently moved a formal motion for the matter to be put.*

**FORMAL MOTION TO BE PUT**

Cr D Hood moved a FORMAL MOTION that the MOTION be PUT

Seconded Cr D Proleta

**CARRIED**

**The FORMAL MOTION was PUT and CARRIED.**

**The MOTION was then PUT and LOST.**

*A **DIVISION** was requested by Cr N Henningsen and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Cr S Reardon*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs M Blackmore, L Braun, B Brug, C Buchanan, K Grenfell, D Hood, P Jensen, S Ouk, D Proleta and J Woodman*

*Cr Henningsen had left her seat upon the Mayor's call and therefore was not permitted to be included in the voting pursuant to Regulation 16(3)*

*The Mayor declared the **MOTION** was **LOST***

**Further Motion:**

Moved Cr M Blackmore  
 Seconded Cr L Braun

1. That administration bring back a report to the Asset Management Sub Committee by April 2022 exploring how we can better educate our community about the suitability of verge development options including synthetic turf.

**CARRIED**  
**1261/2022**

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**MON2 Motion on Notice: Resident Applications for Installation of Yellow No-Parking Lines**

---

Moved Cr N Henningsen  
 Seconded Cr C Buchanan

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, providing policy options for Council consideration on the process and assessment criteria, including budget implications, to manage resident applications for installation of yellow no-parking lines in front of their house.

**CARRIED**  
**1262/2022**

**MON3 Motion on Notice: Street Trees, Kings Road West of Salisbury Highway**

*Cr L Braun declared a perceived conflict of interest in relation to part 3 of the recommendation on the basis of her property potentially being affected if Kings Road is widened. Cr Braun managed the conflict by remaining in the meeting and voting in the best interest of the Community.*

---

Moved Cr C Buchanan  
 Seconded Cr D Proleta

That:

1. Council notes that the section of Kings Road West of Salisbury Highway (including the service road) has street trees that regularly drop limbs, and cause damage to passing vehicles.
2. Administration commission an arboriculture assessment report on the health and condition of the trees along Kings Road to identify;
  - a. Trees to be removed due to poor performance and reduce competition with other trees;

- b. Maintenance pruning and canopy reduction for retained trees and notes that Administration will proceed with tree maintenance activities (pruning and/or removal) as per the recommendations in the arboriculture assessment report, within existing budgets.
3. The CEO be authorised to write to the State Government seeking commitment for timeframes and funding to undertake a widening of Kings Road.

**CARRIED**  
**1263/2022**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr L Braun voted IN FAVOUR of the MOTION.*

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**MON4 Motion on Notice: Covid-19 Small Business Support**

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Moved Cr C Buchanan  
Seconded Cr D Hood

1. As part of the City of Salisbury's COVID support for small businesses, that Administration present a report to the Innovation and Business Development Committee in March 2022, for the establishment of a once off grant program commencing in May 2022 and totalling \$60,000 be included in the second quarter budget review as a non-discretionary bid.
2. The initiative is to include:
  - a. Capital Works Grants up to \$5,000 (excl GST) per applicant on matching dollar for dollar basis to assist with capital works related expenditure supporting business revenue opportunities (examples include equipment, shop fit-out and physical alterations to business premises); and
  - b. Grants to support small businesses for online, e-commerce, or digital marketing activities up to \$2,500 per applicant or the equivalent value in subsidised training.
3. The report is to include:
  - a. Proposed eligibility criteria and guidelines for the grant program.
  - b. Proposed timeline to enable applications to be considered by Council within three months of the grant program commencement date.
4.
  - a. That Council approve a non-discretionary budget bid within the second quarter budget review of \$20,000 noting a contribution from the Salisbury Business Association of \$10,000 to introduce the Discover Salisbury campaign with a voucher system to support local cafes, restaurants and small local businesses.
  - b. The voucher system guidelines and conditions to be delegated to the CEO.

**CARRIED**  
**1264/2022**

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**MON5 Motion on Notice: Park Terrace/Commercial Road Upgrade**

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Moved Cr D Hood  
 Seconded Cr C Buchanan

That Council:

1. Writes to the Minister for Infrastructure and Transport to seek resealing of Park Terrace and Commercial Road (Salisbury), both under care and control of DIT, and to seek repair and resealing of the intersection.

**CARRIED  
 1265/2022**

*Cr D Hood left the meeting at 10.38 pm.  
 Cr D Hood returned to the meeting at 10.40 pm.*

**Item 2.1.1 – Motion to Lift Item 2.1.1 Off the Table**

Moved Cr Buchanan  
 Seconded Cr D Proleta

1. That Item 2.1.1 – Second Quarter Budget Review 2021/2022 be lifted from the table.

**CARRIED  
 1266/2022**

**2.1.1FI Second Quarter Budget Review 2021/22**

Moved Cr C Buchanan  
 Seconded Cr P Jensen

That Council:

1. Notes the 2021/22 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Attachment 1, Finance & Corporate Services Committee, 21 February 2022,) and as amended for the FI Item 6.1.2 Council, 28 February 2022 and MON4 Council, 28 February 2022, and net capital and operating \$43,170,600 be credited to the Sundry Project Fund. This will bring the balance to \$43,170,600 prior to the allocation of approved net bids.



3. Approves the allocation of funding for the following non-discretionary net bids:

**OPERATING**

|  |           |
|--|-----------|
| Capitalisation Amendment Strategic Development Projects  | \$265,000 |
| Community Bus Trial  | \$61,158  |
| Recreation Services Contract Payment   | \$24,300  |
| COVID-19 response activities as per Innovations & Business Development Committee resolution (FI Item 6.1.2 Council, 28 February 2022.) | \$30,000  |
| Covid-19 Small Business Support (MON4 Council, 28 February 2022):  | \$80,000  |

**CAPITAL**

|  |             |
|--|-------------|
| Revised Capital Infrastructure Program | \$3,300,000 |
| Escalation Allowance                   |             |

**TOTAL** **\$3,760,458**

*NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$39,410,142.*

|  |           |
|--|-----------|
| City Growth Provisional Sum Dispersal      | \$228,000 |
| KIK Innovation and 42 Adelaide Partnership | \$25,000  |

*NB: If parts 1, 2, 3, & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$39,410,142.*

4. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 4 of this resolution.

*(NB: If parts 1 to 5 of this resolution are moved as recommended, loan borrowings in 2021/22 will reduce by \$39,410,142.*

**CARRIED  
1267/2022**

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**OTHER BUSINESS / MOTIONS WITHOUT NOTICE**
**OB1 Elected Member Online Attendance at Meetings**

Moved Cr K Grenfell  
 Seconded Cr M Blackmore

1. That Administration brings back a report by next month changing the online attendance guidelines to make it mandatory to wear headphone and microphone set.

**CARRIED**  
**1268/2022**

**OB2 Safety of Trucks Using Target Hill Road**

Moved Cr M Blackmore  
 Seconded Cr D Proleta

1. That staff review the recent incident on Target Hill Road where a truck's brakes failed heading down the steep decline approaching Salisbury Heights Primary School.
2. In the report staff are to liaise with DIT about the safety of trucks using Target Hill Road and advise on actions that could be taken to reduce future incidents, including possible restrictions on certain non-local truck traffic.

**CARRIED**  
**1269/2022**

**OB3 Expression of Support to Ukrainian Residents in the City of Salisbury**

Moved Cr C Buchanan  
 Seconded Cr P Jensen

That Council:

1. That the City of Salisbury express its deep concern about the tragic humanitarian situation unfolding in Ukraine and condemn the illegal invasion of Ukraine.
2. That Council express its support and solidarity with the people of Ukraine and our City of Salisbury residents of Ukrainian heritage.
3. In a show of solidarity to the people of Ukraine and the Salisbury Ukrainian community, the City of Salisbury light up the Salisbury Hub in blue and yellow.

**CARRIED**  
**1270/2022**

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**ORDERS TO EXCLUDE THE PUBLIC**
**2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999**


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Moved Cr J Woodman  
 Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1271/2022**

## 2.4.2 Rent Abatement Request

Moved Cr K Grenfell  
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*

*- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Rent Abatement Request** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1272/2022**

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**6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022**

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Moved Cr K Grenfell  
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1273/2022**

**C1 Para Hills Community Hub Precinct Sub Committee - Amendment to Nominee Appointment and Terms of Reference**

Moved Cr S Ouk  
Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Para Hills Community Hub Precinct Sub Committee - Amendment to Nominee Appointment and Terms of Reference** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED  
1274/2022**

The meeting moved into confidence at 10.51pm.

The meeting moved out of confidence and closed at 11.00pm.

CHAIRMAN.....

DATE.....

