



AGENDA

**FOR YOUTH COUNCIL SUB COMMITTEE MEETING TO BE HELD ON
15 FEBRUARY 2022 AT 5:30 PM
IN THE JOHN HARVEY GALLERY, 34 CHURCH STREET, SALISBURY**

MEMBERS

Sofina Le Thi (Chair)
Sonthari Dilen Keam
Patrick Macie
Zamda Omba
Alexandria Williams
Poppy Boss
Vinnie Reed
Mozhgan Haidari
Meng Chheng Hong
Hossein Bayani
Fillette Uwamahoro
Rana Afzali
Uyen Tran (Anna)
Chloe Fern-Pring
Sharifullah Habibi
Madeline Prince (Deputy Chair)
Emily Williams
Brooke Duncan
Nicolette Nedelcev
Cr M Blackmore
Cr P Jensen
Cr G Reynolds
Damien Walker (Mentor)

REQUIRED STAFF

Team Leader – Twelve 25 Youth Centre, Mrs J Farley
Community Planner Youth Participation, Ms J Brett

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Youth Council Sub Committee Meeting held on 07 December 2021.

REPORTS

| | | |
|-----|---|----|
| YC1 | Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson- 2022 | 7 |
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| YC4 | Youth Programs and Events Update February 2022 | 19 |

OTHER BUSINESS

CLOSE



MINUTES OF YOUTH COUNCIL SUB COMMITTEE MEETING HELD IN THE JOHN HARVEY GALLERY, 34 CHURCH STREET, SALISBURY ON

7 DECEMBER 2021

MEMBERS PRESENT

Tuyet Nhi Sofina Le Thi (Chair)
Rana Afzali
Hossein Bayani
Brooke Duncan
Chloe Fern-Pring
Christian Gudic
MengChheng Hong
Nicolette Nedelcev
Sharifulah Noorzai
Madeline Prince (Deputy Chair)
Fillette Uwamahoro
Emily Williams
Stacey Williams
James Wood
Cr M Blackmore
Cr P Jensen
Mon-Maya Chamlagai (Mentor)
Rebecca Etienne (Mentor)
Amanda O'Sullivan (Mentor)
Damien Walker (Mentor)
Uyen Tran

OBSERVERS

Nil

STAFF

Community Planner - Youth Participation, Ms J Brett
General Manager – Community Development, Mrs A Pokoney Cramey
Team Leader – Natural Assets, Mr C Johansen
PA to the General Manager Community Development, Ms S Howley

The meeting commenced at 5:41pm.

The Chairman welcomed the members, staff and the gallery to the meeting and read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr G Reynolds and Jack Prince.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved B Duncan
Seconded C Fern-Pring

The Minutes of the Youth Council Sub Committee Meeting held on 12 October 2021, be taken as read and confirmed.

CARRIED

REPORTS

YC1 Future Reports for the Youth Council Sub Committee

Moved N Nedelcev
Seconded F Uwamahoro

That Council:

1. Notes the report.
2. Notes the verbal update provided by Julie Brett regarding Item 28/06/2021 1.1.1 – YC5 ‘Waste Management Education Partnership Update’ and doesn’t require a report back to Council.

CARRIED

Rana Afzali entered the meeting at 5:48pm.

YC2 Recycle Bin - Salisbury Community Hub and Twelve25 Youth Centre

Moved E Williams
Seconded B Duncan

That Council:

1. Notes the report
2. Approves the purchase and implementation of Terracycle boxes at Twelve25 and the Salisbury Community Hub for the collection and recycling of disposable face masks, with the collection rate to be monitored, reviewed and reported to the April 2022 meeting of the Youth Council subcommittee.
3. Council to write to local relevant businesses advising where they can purchase bulk compostable coffee cups. These letters are also to include information on how businesses can sustainably recycle and compost these coffee cups.
4. Strategically locates the mask collection boxes and provides advertising encouraging people to recycle multiple masks at these locations.

CARRIED

Hossein Bayani entered the meeting at 5:53pm

YC3 Youth Programs and Events Update November 2021

Moved B Duncan
Seconded M Prince

That Council:

1. Notes the report.

CARRIED

YC4 Youth Council Project Team Updates

Moved S Noorzai
Seconded M Prince

That Council:

1. Notes the report.
2. Provides a copy of the letter received from Salisbury East High School and the report with survey results from the 'Mental Health Awareness Day' to the Chief Executive Officer, Mayor and Elected Members of the City of Salisbury.

CARRIED

Uyen Train entered the meeting at 6:11pm

YC5 Additional Youth Council Achievements 2021

Moved B Duncan
Seconded F Uwamahoro

That Council:

- 1. Notes the report.

CARRIED

YC6 Youth Council Membership 2022

Moved C Fern-Pring
Seconded S Noorzai

That Council:

- 1. Notes:
 - a. The resignation of Jack Prince
 - b. The resignation of Monu Chamlagai
 - c. That Amanda O’Sullivan and Rebecca Etienne will not continue as Youth Council Mentors
- 2. Approves an update of the Terms of Reference where relevant to provide the automatic termination of the appointment of a Youth Council Member in the circumstances where the Member was absent without an apology or without leave of the Council for three (3) consecutive Youth Council meetings.
- 3. Council re-appoint Youth Council Members; Sofina Le Thi, Brooke Duncan, Sharifullah Habibi, Madeline Prince and Emily Williams for a further two-year maximum term . Appoints:
 - a. New Youth Council Members; Sonthari Dilen Keam, Patrick Macie, Zamda Omba, Alexandria Williams, Poppy Boss, Vinnie Reed and Mozghan Haidari for a two-year term
 - b. Nicolette Nedelcev as a Youth Council Mentor for a maximum of a two-year term
 - c. Wathnak Vy as a Youth Council Mentor for a maximum of a two-year term
- 4. Approves an update to the Terms of the Reference where relevant to change the quorum to be a third of the membership plus one.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6:32pm.

CHAIRPERSON.....

DATE.....

| | |
|------------------------|--|
| ITEM | YC1 |
| | YOUTH COUNCIL SUB COMMITTEE |
| DATE | 15 February 2022 |
| HEADING | Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson- 2022 |
| AUTHOR | Jules Brett, Community Planner Youth Participation, Community Development |
| CITY PLAN LINKS | 4.2 We deliver quality outcomes that meet the needs of our community |
| SUMMARY | Terms of Reference for the Youth Council Sub Committee provide that a Chairman and Deputy Chairman will be appointed for a one year term at the February meeting each year. This report seeks to confirm the nomination and appointment process for these positions. |

RECOMMENDATION

That the Youth Council Sub Committee:

1. Appoints the position of Chairperson of the Youth Council Sub Committee for 2022 at the February Youth Council meeting.
2. Appoints the position of Deputy Chairperson of the Youth Council Sub Committee for 2022 at the February Youth Council meeting.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Chairperson Youth Council Role Description
2. Deputy Chairperson Youth Member

1. BACKGROUND

- 1.1 As outlined in the Terms of Reference for Youth Council the following positions are to be appointed at the February Youth Council meeting:
 - Chairperson, and
 - Deputy Chairperson.
- 1.2 Positions are appointed for one-year term and the role descriptions for these positions are attached to this report.
- 1.3 Terms of Reference further stipulate that the roles of Chairman and Deputy Chairman must be youth members of the Youth Council Sub Committee.

2. CITY PLAN CRITICAL ACTION

2.1 Nil

3. CONSULTATION / COMMUNICATION

3.1 Internal

3.1.1 Youth Council Youth Members

3.2 External

3.2.1 Nil

4. REPORT

4.1 In the first instance, nominations for the positions of Chairperson will be sought. Committee members will have the opportunity to self-nominate, or nominate another member for the role. The preferred nominee will be determined by way of a simple majority secret ballot. Once the preferred nominee is determined, a motion (moved and seconded) to appoint that person to the position of Chairperson is required. In the event that only one nomination is received, a motion can be moved and seconded to appoint that person without the need for a ballot.

4.2 Following the appointment of the Chairperson, nominations for the position of Deputy Chairperson will be sought. Committee members will have the opportunity to self-nominate or nominate another member for the role. As with the appointment of the Chairperson, the preferred nominee will be determined by way of a simple majority secret ballot and a motion (moved and seconded) is required to appoint that person to the position.

4.3 When the nominated person is present, this Member will have to declare a material conflict of interest on the basis of being nominated for the role, and vacate the room for the debate and the voting process.

5. CONCLUSION / PROPOSAL

5.1 As required by the Terms of Reference the Youth Council Sub Committee must appoint a Chairperson and Deputy Chairperson for the 2022 year. This report outlines the process to be used for this purpose and seeks to confirm the appointments required by the Terms of Reference



CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Chairperson
Responsible To: Salisbury Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Chairperson will participate in annual training along with all other Youth Council members;
- the Chairperson will have access to any available free training that is relevant to their role; and
- the Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Benefits

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.



DEPUTY CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Deputy Chairperson
Responsible To: Salisbury Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in the absence of the Chairperson in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Deputy Chairperson will participate in annual training along with all other Youth Council members;

- the Deputy Chairperson will have access to any available free training that is relevant to their role; and
- the Deputy Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Rewards

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.

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| ITEM | YC2 |
| | YOUTH COUNCIL SUB COMMITTEE |
| DATE | 15 February 2022 |
| HEADING | Youth Council Projects 2022 |
| AUTHOR | Jules Brett, Community Planner Youth Participation, Community Development |
| CITY PLAN LINKS | 4.1 Members of our community receive an exceptional experience when interacting with Council 4.4 We plan effectively to address community needs and identify new opportunities 4.5 We engage meaningfully and our community is aware of Council initiatives |
| SUMMARY | This report will provide an outline of the Youth Council Project Teams for 2022 |

RECOMMENDATIONThat the Youth Council Sub Committee:

1. Approves the following project teams to be undertaken in 2022 by the Youth Council:
 - a. Political Awareness
 - b. Youth Homelessness
2. Appoints the Team Leaders for both projects at the February Sub Committee Meeting.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Section 10 of the Youth Council Sub Committee Terms of Reference, outline the purpose and governance of project teams. The project teams are established by the Youth Council at its first meeting for the year.
- 1.2 Youth Council Sub Committee is proposing to establish two new project teams in 2022 to focus on particular issues of importance to young people, which replace project teams from 2021. They are:
 - 1.2.1 Political Awareness
 - 1.2.2 Youth Homelessness
- 1.3 These two project teams align to two key areas of the Youth Strategic Action Plan 2017-2021, being Youth Participation and Health & Wellbeing

1.4 Key objectives from the Youth Strategic Action Plan related to the Youth Homelessness and Political Awareness projects are:

1.4.1 Build and grow Youth-Adult Partnerships across Council and with external stakeholders

1.4.2 Work with partners to develop a model of Youth Safe spaces in Salisbury that is inclusive of diverse youth needs, including at-risk and/or homeless youth

2. CITY PLAN CRITICAL ACTION

2.1 Nil

3. CONSULTATION / COMMUNICATION

3.1 Internal

3.1.1 Youth Council Members

3.2 External

3.2.1 Nil

4. REPORT

4.1 Youth Council members will indicate interest as to what team they would like to join at the February 2022 Sub Committee Meeting.

4.2 Youth Council Sub Committee will vote to appoint leaders of the proposed projects at the February 2022 meeting.

4.3 Project teams will report directly to the Youth Council. Support of these groups will be provided by Youth Council mentors and/or Council staff.

4.4 Project Team meetings will occur at times and locations convenient to youth members with a budget of \$2000 per team to be allocated.

4.5 Project briefs will be submitted at the April 2022 sub-committee meeting for Youth Council's consideration.

Proposed Project teams

4.6 Political Awareness Project Team

4.6.1 This team will have a strong focus on encouraging young people to learn about our political system and understanding the voting process

4.6.2 The team will also work with the Youth Affairs Council of South Australia to understand and be advised of political matters that affect young people

4.7 Youth Homelessness

4.7.1 This team will work with youth homelessness services to address gaps for young people experiencing homelessness

4.7.2 Create care packages for young people to be given to services who work with at risk groups

4.7.3 Establish donation boxes and assist to develop packs in collaboration with schools for youth homelessness services.

5. CONCLUSION / PROPOSAL

- 5.1 Project team leaders will coordinate the development of project briefs to include the chosen project names.
- 5.2 Project briefs will be working documents that set guidelines and objectives for the projects.

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| ITEM | YC3 YOUTH COUNCIL SUB COMMITTEE |
| DATE | 15 February 2022 |
| HEADING | Future Reports for the Youth Council Sub Committee |
| AUTHOR | Michelle Woods, Projects Officer Governance, CEO and Governance |
| CITY PLAN LINKS | 4.2 We deliver quality outcomes that meet the needs of our community. |
| SUMMARY | This item details reports to be presented to the Youth Council Sub Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. |

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each sub committee and standing committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The table below outlines reports to be presented to the Youth Council Sub Committee as a result of a Council resolution.

| Meeting Item | - Heading and Resolution | Officer |
|-------------------------|---|------------------------|
| 20/12/2021 1.1.1-YC2 | Recycle Bin - Salisbury Community Hub and Twelve25 Youth Centre 2. Approves the purchase and implementation of Terracycle boxes at Twelve25 and the Salisbury Community Hub for the collection and recycling of disposable face masks, with the collection rate to be monitored, reviewed and reported to the April 2022 meeting of the Youth Council subcommittee. | Elizabeth MacGillivray |
| Due: | April 2022 | |

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Youth Council Sub Committee have been reviewed and are presented for noting.

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| ITEM | YC4 |
| | YOUTH COUNCIL SUB COMMITTEE |
| DATE | 15 February 2022 |
| HEADING | Youth Programs and Events Update February 2022 |
| AUTHOR | Kate Kitching, Youth Services Project Officer, Community Development |
| CITY PLAN LINKS | 1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities |
| SUMMARY | This report provides an update of youth programs and events that occurred from December 2021 - January 2022, as well as planned programs and events from February until April 2022. |

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Twelve25 staff participate in Youth Council Sub Committee meetings to ensure a strong working relationship with Youth Council.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Team Leader Twelve25
 - 2.1.2 Community Development Coordinators
 - 2.1.3 Community Learning Coordinator

3. REPORT

- 3.1 This report provides an update of youth programs and events delivered by Twelve25 that occurred during December 2021 and January 2022.
- 3.2 It also provides a summary of planned programs and events from February - April 2022.
- 3.3 Some planned programs and events may be adapted or cancelled depending on the COVID safe plans, and restrictions in place at that time.

Programs delivered December 2021 - January 2022

| PROGRAM | DATE | PARTICIPATION | ADDITIONAL INFORMATION |
|--|------------------------------|---------------|--|
| EDUCATION & EMPLOYMENT | | | |
| Getting Your L's | 9 th December | 1 | The next Getting Your L's workshop is scheduled for July 2022. Twelve25 staff supported a Duke of Edinburgh participant to successfully gain his licence through Service SA's online test 'My L's'. Staff are currently exploring how volunteers may be able to support more young people through the online test. |
| Basic Car Maintenance - School Holiday Activity | January 14 th | 6 | The Service Manager from Peter Page Hyundai hosted this two-hour hands-on session at the Twelve25 Youth Centre. Participants said that they felt more confident in changing a tyre and rated the workshop overall as excellent. NB: Numbers were originally 15, however due to COVID concerns and sickness this reduced to 6 participants. |
| HEALTH & WELLBEING + YOUTH DIVERSITY | | | |
| On the Same Wave | December 16 th | 15 | In collaboration with the City of Playford & Surf Life Saving SA, Twelve25 staff hosted this beach safety day at Henley Beach Surf Life Saving Club. CALD young people participated in free beach activities including: basic swimming, board paddling, surf rescue and beach safety. |
| Centre Hang Out - School Holiday Activity | January 20 th | | Due to COVID-19 and the nature of this activity, this activity was postponed. |

Upcoming programs and events: February - April 2022

| PROGRAM | DATE | ADDITIONAL INFORMATION |
|------------------------------------|------------------------|--|
| Northern Youth Services Network | March 17 th | Members will be invited to attend teams' meetings with speakers from Palliative Care Australia about their LEAF program (arts therapy based program that encourages young people to be able to open up about grief and grieving) and the Legal Services Commission of South Australia about their Young People & the Law program and the types of services they offer. The next meeting is planned for June 9 th at Twelve25 Youth Centre. |

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| Duke of Edinburgh Award | | <p>Twelve25 Youth Centre is an Open Awards Centre for the Duke of Edinburgh Award.</p> <p>For 2022 Twelve25 is offering a Duke of Ed Leadership Program for Bronze awardees. The program will have a variety of guest speakers on Tuesdays weekly from 3 May to 10 August at 4pm -. 6pm. Volunteering opportunities will be provided, once a month Saturdays from 10am to 2pm.</p> <p>Applications open on Monday 7 February and close 19 April 2022.</p> |
| Salisbury Youth Performing Arts Group | February 24 th | <p>The Salisbury Youth Performing Arts Group consists of ten participants and meets on Thursday evenings, 4.30pm to 7pm.</p> <p>Rehearsals are well underway for the Adelaide Fringe performance of The Trolleys. The Trolleys are a gang of six young people living on the outskirts of the city. They need their light jars to survive the dangerous place they live in but the lights are fading fast. It's up to this fiery, smart, skittish gang to embark on a dangerous journey to figure it out. All they know is that they don't have much time & if they fail they will disappear.</p> <p>Purchase tickets: https://adelaidefringe.com.au/fringetix</p> |
| Games Nights | March 25 th - May 6 th | <p>The newly formed youth Games Night Planning Team will lead the six Friday nights for other young people to participate in the free social games nights from 4-6pm.</p> |
| Wheels in Motion | On hold until March, however applications are currently open. | <p>Twelve25 and Peter Page Hyundai's partnership continues with a new Hyundai i30 being fitted with the passenger brake and branding.</p> <p>Due to COVID-19 Wheels in Motion's driving sessions are on hold until March as we assess the risk.</p> <p>2022 applications close on February 28th. Applicants will then be invited to attend the Road Safety Forum on March 19th. Participants will then have access to 1 hour driving sessions with a volunteer mentor.</p> |
| Provide First Aid | February 23 rd or March 16 th | <p>As part of the employment offerings, Twelve25 is hosting two Provide First Aid courses delivered by Royal Life Saving SA. Young people will learn to recognise basic signs and symptoms of various illnesses or injury and the knowledge and skills - through a range of practice scenarios - to provide appropriate treatment or assistance.</p> |
| White Card | February 16 th or April 20 th | <p>This training provides participants with a common understanding of WHS principles and practices used on generic building, construction and civil sites. The cost varies dependent on individual circumstances with subsidies provided for City of Salisbury residents. Delivered by Red Earth Training Solutions,</p> |

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| | | Burton. |
| SA Youth Week | May 13 th - 22 nd | <p>Representatives from the Salisbury Youth Council, Morella Community Centre and Twelve25 have formed a working group to plan a Youth Week activity. Details and date to be confirmed.</p> <p>Staff from Community Learning & Development are also working together to offer a suite of programs across the city to highlight young people in celebration of Youth Week.</p> |
| Get Ready for Business | April 28 th | Twelve25 staff are working with the City of Tea Tree Gully to host a half day workshop in the April school holidays. The workshop will focus on the first steps in starting a business, with the outcome for young people to leave the workshop inspired and motivated. |

4. CONCLUSION / PROPOSAL

- 4.1 The programs and services offered across the Community Capacity and Learning Division are provided to Youth Council members to share with the wider community of young people.