



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

21 FEBRUARY 2022

MEMBERS PRESENT

Cr J Woodman (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug (*via Teams VC*)
Cr A Duncan (*via Teams VC*)
Cr K Grenfell
Cr D Proleta
Cr S Reardon (Deputy Chairman)
Cr G Reynolds

STAFF

General Manager City Development, Mrs M English
General Manager Business Excellence, Mr C Mansueto
Team Leader Corporate Governance, Mr B Kahland

The meeting commenced at 6:55pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr G Reynolds
Seconded Cr S Reardon

The Minutes of the Governance and Compliance Committee Meeting
held on 17 January 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

(please note there are no forward reports as a result of a Council resolution to be listed at this time)

For Decision

3.1.1 Variation to Delegations

Moved Cr K Grenfell

Seconded Cr D Proleta

That Council:

1. Revokes its previous delegations to the Chief Executive Officer under the *Local Government Act 1999* and *Independent Commission Against Corruption Act 2012* as specified in Attachments 1 and 2 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022), effective from Monday 28 February 2022.
2. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999*, *Ombudsman Act 1972* and *Independent Commissioner Against Corruption Act 2012* as specified in Attachments 3, 4 and 5 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022) effective from Tuesday 1 March 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachments.
3. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

CARRIED

3.1.2 2022 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

Moved Cr G Reynolds

Seconded Mayor G Aldridge

That Council:

1. Notes that motions are being called for submission by 25 March 2022 for the National General Assembly of Local Government being held in Canberra from 19 to 22 June 2022 and that a voting delegate is to be appointed by Council.

CARRIED

3.1.3 Review of Caretaker Policy

Moved Mayor G Aldridge
Seconded Cr K Grenfell

That Council:

1. Adopts the reviewed Caretaker Policy as set out in Attachment 1 to this report (Governance and Compliance 21/02/2022, Item No. 3.1.3).
2. Approves the Caretaker Period to commence on 6 September 2022.

CARRIED

3.1.4 By- Laws Review 2022

Moved Mayor G Aldridge
Seconded Cr D Proleta

That Council:

1. Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) and as listed below for the purpose of the public and agency consultation process pursuant to Section 249 of the *Local Government Act 1999* and in accordance with Council's Public Consultation Policy (noting that Dog and Cat Management Board consultation will commence prior to public consultation in accordance with Section 90 of the *Dog and Cat Management Act 1995*).
 - a. Permits and Penalties By-Law 2022 - By-Law No.1 of 2022
 - b. Moveable Signs By-Law 2022 - By-Law No. 2 of 2022
 - c. Roads By-Law 2022 - By-Law No.3 of 2022
 - d. Local Government Land By-Law 2022 - By-Law No.4 of 2022
 - e. Dogs By-Law 2022 - By-Law No.5 of 2022
 - f. Waste Management By-Law 2022 - By-Law No. 6 of 2022
2. Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) for further consultation processes as specified in the report including publication and invitation for comments via the Council's website and social media channels.

CARRIED

3.1.5 Dog Registration Fees 2022 - 2023

Moved Mayor G Aldridge
Seconded Cr K Grenfell

That Council:

1. Approves the 2022-2023 maximum dog registration fee for a non-standard dog at \$72.00 with the dog registration categories, eligible rebates and late fees as per the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.
2. Approves the Other Registration Fees relating to:
 - Replacement disc fee;
 - Late registration penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part year rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.
 - Certified extract from register (per page).as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.
3. Approves the fees for meeting any other requirement imposed on councils under this Act, namely:
 - Dog seizure fee (seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
 - Daily pound fee (fees for keeping dog at pound daily, or part thereof);
 - Daily pound fees – long term hold for dog;
 - Daily pound fees – short or long term hold for cat;
 - Veterinary fees, applicable to dogs and cats;
 - Other animal welfare related costs including euthanasia, microchipping, or desexing applicable to dogs and cats;as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.

CARRIED

For Information

3.2.1 2022 Elections Update

Moved Cr G Reynolds
Seconded Cr D Proleta

That Council:

1. Notes the information.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 7:15pm.

CHAIRMAN.....

DATE.....