



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

28 FEBRUARY 2022 AT 6.30 PM

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

Council Meeting: 28 February 2022

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No Petitions have been received.

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Chair: Cr C Buchanan

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 - YC-MWON1 Motion Without Notice – Rebate Trial for Cloth Nappies
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 - 4.0.2-TMASC2 Tree Removal Requests – Monthly Update for
November and December 2021
- 4.1.1 Pedestrian Crossing – Martins Road, Parafield Gardens
- 4.1.2 Re-instatement of Cobbler Creek Trail, Bridge Road to Main North Road
- 4.1.3 Capital Works Program Monthly Report – January 2022 Update
- 4.1.4 CCTV Policy and Procedure
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- 5.1.5 Grant No. 43/2021-22: Salisbury Business Association Community Grant Application
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Chair: Cr G Reynolds

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7.1.2 3 Year Internal Audit Plan 2021/22 - 2023/24

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7.1.4 Risk Management and Internal Controls Activities

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Council Assessment Panel

Council to note the minutes of the Council Assessment Panel meeting held 23 February 2022

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Chair: Mayor G Aldridge

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There are no Questions on Notice

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Motions on Notice

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- MON1 Artificial Turf
- MON2 Resident Applications for Installation of Yellow No-Parking Lines
- MON3 Street Trees – Kings Road West of Salisbury Highway
- MON4 COVID-19 Small Business Support
- MON5 Park Terrace / Commercial Road Upgrade

Other Business / Motions Without Notice

Orders to Exclude the Public

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2 Finance and Corporate Services Committee: 21 February 2022

Chair: Cr D Proleta

- 2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999
- 2.4.2 Rent Abatement Request

6 Innovation and Business Development Committee: 22 February 2022

Chair: Cr K Grenfell

- 6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022

General Business

- C1 Para Hills Community Hub Precinct Sub Committee – Amendment to Nominee Appointment and Terms of Reference

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

Leave of absence for this meeting was granted to Cr G Reynolds.

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 Mr David Waylen

Mr David Waylen of the Salisbury Business Association has submitted a request to attend the 28 February 2022 Council Meeting as a deputation to address the following issues:

- special rate levy, budget and financial support program
- grant application

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 24 January 2022.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr C Buchanan

Consideration of the minutes of the Policy and Planning Committee Meeting - 21 February 2022 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

1.1.1 Salisbury North Oval - Precinct Plan Scope Summary

It is recommended to Council:

That Council:

1. Notes, that a Salisbury North Oval Precinct Plan will be prepared next financial year subject to budget approval and be based on the scope summary as included in this report (Policy and Planning Committee, 21 February 2022, item no 1.1.1).

For Information

1.2.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 15 February 2022

It is recommended to Council:

That Council:

Receives and notes the information contained in the Youth Council Sub Committee Minutes of the meeting held on 15 February 2022 with respect to the following recommendations contained therein to be adopted by Council, subject to correction of the minutes for 1.2.1-YC2 to include:

*The meeting subsequently proceeded by appointing **Chloe Fern-Pring** and **Sharifullah Habibi** as the respective Team Leaders for “Political Awareness” and “Youth Homelessness” via majority vote.*

1.2.1-YC3 Future Reports for the Youth Council Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

1.2.1-YC4 Youth Programs and Events Update February 2022

It is recommended to Council:

That Council:

1. Notes the report.

YC-MWON1 Motion Without Notice – Rebate Trial for Cloth Nappies and Reusable Menstrual and Incontinence Products

It is recommended to Council:

That Council:

1. Notes that a report will be presented to the Youth Council at the April 2022 meeting on the feasibility of a trial of providing a rebate for cloth nappies and reusable menstrual products (including reusable incontinence products). The report is to consider implementation and promotion options, with consideration for accessibility and inclusion and multi-cultural and CALD residents.

2 Finance and Corporate Services Committee Meeting

Chairman - Cr D Proleta

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 21 February 2022 and adoption of recommendations in relation to item numbers:

For Decision

2.1.1 Second Quarter Budget Review 2021/22

*****see Further Information Item***

2.1.1FI: Second Quarter Budget Review 2021/22

It is recommended to Council:

That Council:

1. Notes the 2021/22 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary as included in Appendix 1 (Finance and Corporate Service Committee, 21 February 2022, Item no 2.1.1) and approves that net capital and operating \$43,170,600 be credited to the Sundry Project Fund. This will bring the balance to \$43,170,600 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following non-discretionary net bids:

OPERATING

Capitalisation Amendment Strategic Development Projects	\$265,000
Community Bus Trial	\$61,158
Recreation Services Contract Payment	\$24,300

CAPITAL

Revised Capital Infrastructure Program Escalation Allowance	\$3,300,000
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TOTAL **\$3,650,458**

NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$39,520,142.

4. Approves the following transfers:

City Growth Provisional Sum Dispersal	\$228,000
KIK Innovation and 42 Adelaide Partnership	\$25,000

NB: If parts 1, 2, 3, & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$39,520,142.

5. Approves the variation of Loan Borrowings to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended, loan borrowings in 2021/22 will reduce by \$39,520,142.

*****See Further Information Item***

2.1.1FI Second Quarter Budget Review 2021/22 80

It is recommended to Council:

That Council:

1. Notes the 2021/22 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Attachment 1, Finance & Corporate Services Committee, 21 February 2022,) and as amended for the Innovation and Business Development Committee resolution, and net capital and operating \$43,170,600 be credited to the Sundry Project Fund. This will bring the balance to \$43,170,600 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following non-discretionary net bids:

OPERATING

Capitalisation Amendment Strategic Development Projects	\$265,000
Community Bus Trial	\$61,158
Recreation Services Contract Payment	\$24,300
COVID-19 response activities as per Innovations & Business Development Committee resolution	\$50,000

CAPITAL

Revised Capital Infrastructure Program Escalation Allowance	\$3,300,000
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TOTAL **\$3,700,458**

NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$39,470,142.

City Growth Provisional Sum Dispersal	\$228,000
KIK Innovation and 42 Adelaide Partnership	\$25,000

NB: If parts 1, 2, 3, & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$39,470,142.

4. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended, loan borrowings in 2021/22 will reduce by \$39,470,142.

2.1.2 Council Finance Report - January 2022

It is recommended to Council:

That Council

1. Notes the report.

2.1.3 NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2021/2022

It is recommended to Council:

That Council

1. Approves the First Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 21/02/2022, Item No. 2.1.3).

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

2.4.2 Rent Abatement Request

ITEM	2.1.1FI
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	21 February 2022
HEADING	Second Quarter Budget Review 2021/22
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report provides an updated Budget Review as presented to the Finance & Corporate Services Committee (21 February 2022) which now includes the recommendation from the Innovation and Business Development Committee (22 February 2022) to fund a COVID-19 response, and seeks Council's approval.

RECOMMENDATIONThat Council:

1. Notes the 2021/22 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Attachment 1, Finance & Corporate Services Committee, 21 February 2022,) and as amended for the Innovation and Business Development Committee resolution, and net capital and operating \$43,170,600 be credited to the Sundry Project Fund. This will bring the balance to \$43,170,600 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following non-discretionary net bids:

OPERATING

Capitalisation Amendment Strategic Development Projects	\$265,000
Community Bus Trial	\$61,158
Recreation Services Contract Payment	\$24,300
COVID-19 response activities as per Innovations & Business Development Committee resolution	\$50,000

CAPITAL

Revised Capital Infrastructure Program Escalation Allowance	\$3,300,000
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TOTAL	\$3,700,458
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NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$39,470,142.

City Growth Provisional Sum Dispersal	\$228,000
KIK Innovation and 42 Adelaide Partnership	\$25,000
<i>NB: If parts 1, 2, 3, & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$39,470,142.</i>	

4. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended, loan borrowings in 2021/22 will reduce by \$39,470,142.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 This further information item reflects an updated Second Quarter Budget Review 2021/22 recommendation from the Finance & Corporate Services Committee held on the 21 February 2022 to incorporate the recommendation from the Innovation & Business Development Committee held on the 22 February 2022 which recommended to Council that:

- 1.1.1 *Approves a non-discretionary \$50,000 bid in the second quarter budget review to enable the Administration to implement the following initiatives:*

- *(a) increase weighting for local providers in tender evaluations*
- *(b) consideration of expanding the community bus service for the transportation of residents to community vaccination hubs should the Salisbury Vaccination Hub close*
- *(c) utilisation of the home library service to deliver Rapid Antigen Tests to the community*
- *(d) establish a reimbursement system to provide up to \$100 per night to people who have required accommodation as a result of a household member with whom they reside on a permanent basis, being required to isolate at home due to COVID*
- *(e) \$6,000 to implement food packages*

3 Governance and Compliance Committee Meeting

Chairman - Cr J Woodman

Consideration of the minutes of the Governance and Compliance Committee Meeting - 21 February 2022 and adoption of recommendations in relation to item numbers:

For Decision

3.1.1 Variation to Delegations

It is recommended to Council:

That Council:

1. Revokes its previous delegations to the Chief Executive Officer under the *Local Government Act 1999* and *Independent Commission Against Corruption Act 2012* as specified in Attachments 1 and 2 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022), effective from Monday 28 February 2022.
2. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999*, *Ombudsman Act 1972* and *Independent Commissioner Against Corruption Act 2012* as specified in Attachments 3, 4 and 5 to this report (Item No. 3.1.1 Governance and Compliance, 21/02/2022) effective from Tuesday 1 March 2022 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the attachments.
3. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

3.1.2 2022 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

It is recommended to Council:

That Council:

1. Notes that motions are being called for submission by 25 March 2022 for the National General Assembly of Local Government being held in Canberra from 19 to 22 June 2022 and that a voting delegate is to be appointed by Council.

3.1.3 Review of Caretaker Policy

It is recommended to Council:

That Council:

1. Adopts the reviewed Caretaker Policy as set out in Attachment 1 to this report (Governance and Compliance 21/02/2022, Item No. 3.1.3).
2. Approves the Caretaker Period to commence on 6 September 2022.

3.1.4 By- Laws Review 2022

It is recommended to Council:

That Council:

1. Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) and as listed below for the purpose of the public and agency consultation process pursuant to Section 249 of the *Local Government Act 1999* and in accordance with Council's Public Consultation Policy (noting that Dog and Cat Management Board consultation will commence prior to public consultation in accordance with Section 90 of the *Dog and Cat Management Act 1995*).
 - a. Permits and Penalties By-Law 2022 - By-Law No.1 of 2022
 - b. Moveable Signs By-Law 2022 - By-Law No. 2 of 2022
 - c. Roads By-Law 2022 - By-Law No.3 of 2022
 - d. Local Government Land By-Law 2022 - By-Law No.4 of 2022
 - e. Dogs By-Law 2022 - By-Law No.5 of 2022
 - f. Waste Management By-Law 2022 - By-Law No. 6 of 2022
2. Approves the draft By-Laws as presented in Attachments 1 through to 6 to this report (Governance and Compliance Committee 21/02/2022, Item No. 3.1.4) for further consultation processes as specified in the report including publication and invitation for comments via the Council's website and social media channels.

3.1.5 Dog Registration Fees 2022 - 2023

It is recommended to Council:

That Council:

1. Approves the 2022-2023 maximum dog registration fee for a non-standard dog at \$72.00 with the dog registration categories, eligible rebates and late fees as per the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.
2. Approves the Other Registration Fees relating to:
 - Replacement disc fee;
 - Late registration penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part year rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.
 - Certified extract from register (per page).as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.

-
3. Approves the fees for meeting any other requirement imposed on councils under this Act, namely:

- Dog seizure fee (seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
- Daily pound fee (fees for keeping dog at pound daily, or part thereof);
- Daily pound fees – long term hold for dog;
- Daily pound fees – short or long term hold for cat;
- Veterinary fees, applicable to dogs and cats;
- Other animal welfare related costs including euthanasia, microchipping, or desexing applicable to dogs and cats;

as presented in the Dog Registration Fee Schedule 2022-2023 forming Attachment 2 to the Governance and Compliance Committee agenda, 21 February 2022, Item no. 3.1.5.

For Information

3.2.1 2022 Elections Update

It is recommended to Council:

That Council:

1. Notes the information.

4 Urban Services Committee Meeting

Chairman - Cr L Braun

Consideration of the minutes of the Urban Services Committee Meeting - 21 February 2022 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Future Reports for the Urban Services Committee

It is recommended to Council:

That Council:

1. Notes the report.
2. Approves for the removal of the Future Report Items listed as Motion on Notice: Tree Policy Amendment – Tree Removal for Solar Panels, noting that they will be included in the Major Asset Category – Street Trees report that will be submitted to the Asset Management Sub Committee in May 2022.

4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 14 February 2022

It is recommended to Council:

That Council:

Receives and notes the information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 14 February 2022 with respect to the following recommendations contained therein to be adopted by Council:

4.0.2-TMASC1 Future Reports for the Tree Management Appeals Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.
2. Approves for the removal of the Future Report Items listed as:
 - a. Motion Without Notice: Proposed Cost Reduction for Pensioners – Tree Removal; and
 - b. Motion Without Notice – Street Tree Policynoting that (2)b will be included in the Major Asset Category – Street Trees report that will be submitted to the Asset Management Sub Committee in May 2022.
3. Council amends the Tree Management Policy to give staff and TMASC the ability to waive the removal fee for verge trees to concession card holders.

4.0.2-TMASC2 Tree Removal Requests - Monthly Update for November and December 2021

It is recommended to Council:

That Council:

1. Notes the report.
2. Staff work with Central Ward Councillors to give consideration to the number of requests for the removal of trees on Lennox Drive and potentially include Lennox Drive in the Street Renewal Program.

For Decision

4.1.1 Pedestrian Crossing - Martins Road, Parafield Gardens

It is recommended to Council:

That Council:

1. Notes that pedestrians currently cross Martins Road, at a number of locations, near the Martins Plaza Shopping Complex.
2. Approves the installation of a Pedestrian Activated Crossing on Martins Road, near the Martins Plaza Shopping Centre Complex at Parafield Gardens, to improve local area pedestrian safety at an estimated cost of \$250K, to be considered within the School Zones and Pedestrian Crossing Program, as part of the 2022/23 budget process.

4.1.2 Re-instatement of Cobbler Creek Trail Bridge Road to Main North Road

It is recommended to Council:

That Council:

1. Notes that a 2022/23 Budget Bid for \$360,000 over three years will be presented to Council to undertake the reinstatement of Cobbler Creek trail, Salisbury East, based on \$60,000 Council contribution per year from the existing Watercourse Management Plan budget and \$60,000 per year from external funding.
2. Approves the consideration of an increase to operational funding to maintain the trail of \$11,000 / year, as part of the future Budget Bid.
3. Approves Administration to seek a partnership agreement from Green Adelaide and/or other state bodies to assist with funding the works.

4.1.3 Capital Works Program Monthly Report - January 2022 Update

It is recommended to Council:

That Council:

1. Notes the Capital Works Program update provided including the formal receipt of project approval as part of the Federal Government, Local Roads and Community Infrastructure, Phase 3, to include ‘*Amenity Upgrade and Improvements, John Street and Church Street, Salisbury, extending to Park Terrace and Commercial Road*’ project and ‘*Salisbury Recreation Precinct Entry and Carpark Upgrade*’ project.
2. Approves the inclusion of a \$90k for an accessible public amenity at the new Shared Use Club Rooms at the Paddocks, Para Hills West, from within the existing budget for the project (PR21389 Buildings Access and Inclusion Upgrades),
3. Approves the non-discretionary budget bid transfer of the unallocated \$151k from PR21389 Buildings Access and Inclusion Upgrades to PR20549 Operations Centre Upgrade, to offset latent conditions encountered, with this formally included within the 2020/21 Third Quarter Budget Review.
4. Approves the program inclusion of Baron Avenue, Ingle Farm, within 2021/22 PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Programs.

4.1.4 CCTV Policy and Procedure

It is recommended to Council:

That Council:

1. Adopts the Closed-Circuit Television (CCTV) Policy, as set out in Attachment 1 to this report (Urban Services Committee, 21/02/2022, Item No. 4.1.4).
2. Approves the Closed-Circuit Television (CCTV) Procedure, as set out in Attachment 2 to this report (Urban Services Committee, 21/02/2022, Item No. 4.1.4).
3. Notes that the Community Safety CCTV Program will be developed in consultation with Council Members for Council approval.

4.1.5 School Transport Framework – Salisbury East High School

It is recommended to Council:

That Council:

1. Authorises the Administration to initiate discussion with Salisbury East High School, Department for Infrastructure and Transport and Department for Education on the suggested traffic management improvements around the school.
2. Approves the consideration of projects listed in this report (Item 4.1.5 – School Transport Framework – Salisbury East High School of the Urban Services Committee – 21 February 2022) as part of the School Transport Framework Budget Bid for 2022/23 and subsequent years with the Kiss and Drop improvements (\$45k) on Smith Road and the new exit onto Fern Grove (\$150k) to be listed for the 2022/23 budget.

4.1.6 St Kilda Pirate Ship

*****See Further Information Item – see p.29***

It is recommended to Council:

That Council:

1. Notes that the rectification works to repair the damage caused by the fire is underway and the pirate ship is expected to be opened to the public by the end of February 2022.
2. Notes that no further work is planned on replacing the pirate ship with an inclusive equivalent due to the high costs associated constraints.
3. Notes that further works to enable the pirate ship to be fully inclusive in its current location and meeting the Australian Playground Equipment Standards cannot be met, noting the formal advice from the Administration to the Urban Services Committee, and points raised in para 3.4, 3.5 and 3.6 of this report.

*****See Further Information Item***

4.1.6FI St Kilda Pirate Ship (p.29)

It is recommended to Council:

That Council:

1. Notes the further information report.
2. Notes that the rectification works to repair the damage caused by the fire is underway and the pirate ship is expected to be opened to the public by the end of February 2022.
3. Notes that no further work is planned on replacing the pirate ship with an inclusive equivalent due to the high costs associated constraints.
4. Notes that further works to enable the pirate ship to be fully inclusive in its current location and meeting the Australian Playground Equipment Standards cannot be met, noting the formal advice from the Administration to the Urban Services Committee, and points raised in para 3.4, 3.5 and 3.6 of this report.

4.1.7 Food Organics, Green Organics and Upgraded General Waste Bins Program Update

It is recommended to Council:

That Council:

1. Notes the progress updates listed in this report on the waste management initiatives which commenced on 1 July 2021 (subsidised upgraded general waste bins for those with legitimate need and free Food Organics Green Organics bins).
2. Notes that the current financial year budget allocation for the Food Organics Green Organics bin rollout has been exceeded.
3. Approves the continued rollout of the Food Organics Green Organics bin initiative, understanding that a change is required to budget allocations up until 30 June 2022 which will be presented for consideration as part of third quarter budget review.

-
4. Reaffirms its commitment to subsidising the once off fee reduction from \$115 to \$65 for upgrading a general waste bin from 140L to 240L to eligible households.
 5. Extends the eligibility criteria to include families of four or more in a single household.

4.1.8 Gulfview Heights Lake - Hot Weather Contingency

It is recommended to Council:

That Council:

1. Approves the installation of an automatic water top-up system at Gulfview Heights Lake (Bayview Lake) from the newly constructed recycled water system.
2. Approves a third quarter budget review bid for the installation of the Automatic water top up system at a cost estimate of \$10K.
3. Monitors the water consumption on site, with a future report to be prepared in April 2023, after next summer.

US-MWON Salisbury Oval Security

It is recommended to Council:

That Council:

1. Notes the ongoing issue relating to anti-social behaviour at Salisbury Oval, specifically in the vicinity of the new playground on Brown Terrace.
2. Requests that the CEO implements measures forthwith, security presence for a period to be determined with Ward Councillors, Cr Buchanan and Chief Inspector Operations of the Northern District SAPOL, and the immediate inclusion of CCTV located within the Salisbury Oval playground and carpark adjacent the Croquet Club.

ITEM	4.1.6FI
	URBAN SERVICES COMMITTEE
DATE	21 February 2022
HEADING	St Kilda Pirate Ship
AUTHOR	Dameon Roy, Manager Infrastructure Management, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides further clarification on Australian Standards requirements relating to any modifications of the St Kilda Pirate Ship as reported on in Item 4.1.6 St Kilda Pirate Ship of the Urban Services Committee held on Monday, 21 March 2022.

RECOMMENDATION

That Council:

1. Notes the further information report.
2. Notes that the rectification works to repair the damage caused by the fire is underway and the pirate ship is expected to be opened to the public by the end of February 2022.
3. Notes that no further work is planned on replacing the pirate ship with an inclusive equivalent due to the high costs associated constraints.
4. Notes that further works to enable the pirate ship to be fully inclusive in its current location and meeting the Australian Playground Equipment Standards cannot be met, noting the formal advice from the Administration to the Urban Services Committee, and points raised in para 3.4, 3.5 and 3.6 of this report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At its meeting held on Monday, 24 January 2022 Council resolved that:

- “1. In light of the unfortunate incident of the pirate ship being set on fire by vandals, Council commits to fully restoring the pirate ship and commits to giving consideration to making necessary modifications to enable full inclusive access for wheelchairs and mobility scooters.
2. That staff bring back a further report by February, with costings including a non-discretionary budget bid to be included in the next quarterly budget review.”

Resolution Number 1126/2022

-
- 1.1 This matter was reported as Item 4.1.6 - St Kilda Pirate Ship to the Urban Services Committee Meeting held on Monday, 21 February 2022 and this report provides further information relating to Australian Standard requirements relating to any modifications of the St Kilda Pirate Ship.

2. REPORT

- 2.1 Council has buildings and infrastructure, that have been constructed based on the standards at the time, (The Pirate Ship for example is roughly 40 years old). Legally these structures meet and are deemed to comply to relevant standards i.e. Building Rules, Playground Standards, Australian Standards etc, of the day when it was constructed. Provided that they are well maintained and meet the Risk Management and safety inspections of Council, and comply with all legal requirements they are suitable for continued use by the public.
- 1.2 However, if deliberate modifications are to be made to the structure of relevant assets, such as a building, or in this case a pirate ship, it means that the asset in its entirety must be brought up to compliance with the current specifications and standards. Where we modify an existing structural asset but do not change the structure or function, we are required to address Building Rules and Australian Standards as part of the upgrade; this does not necessarily require additional planning consent. If Council relocates or increases the size of building or major infrastructure this requires development approval.
- 1.3 The Pirate Ship met the standards of the day when it was constructed, and is currently still suitable for use. However, an assessment against the latest current playspace standards identifies that there are significant works to bring it up to compliance with the current standards, particularly around access points, overlapping fall zones, entrapment and sight lines. To meet these requirements the ship will effectively need replacement. This assessment was undertaken by independent consultants during the St Kilda Playground Redevelopment, and was why the pirate ship was not upgraded at the time.
- 1.4 Similarly, the Marine and Harbours standards have been updated and after discussions with the Coastal Protection Board (Department of Environment & Water), the Pirate Ship would now be considered as a Marine Structure, being below the high tide mark, which means that if Council modify the pirate ship it would also be required to meet a whole new standard, particularly around the footings and lighting to meet the Marine Structures Standards, which also effectively means the pirate ship would need to be replaced.
- 1.5 For the above reasons Council currently cannot make modifications (say providing Universal Access), because if this was done the Pirate Ship would then come under the current standards and therefore be requiring replacement.

3. CONCLUSION / PROPOSAL

- 3.1 It is proposed that this further information be noted with no change to the recommendation of the Urban Services Committee held on Monday, 21 February 2022.

5 Community Wellbeing and Sport Committee Meeting

Chairman - Cr A Duncan

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 22 February 2022 and adoption of recommendations in relation to item numbers:

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

5.1.1 Indoor Recreation Facilities

It is recommended to Council:

That Council:

1. Notes the current condition and functionality of the Ingle Farm and Gardens Recreational Centres.
2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years.
3. That staff bring back a report to Council by December 2022 with costings to upgrade the Parafield Gardens Recreation Centre to include a gym, additional court and design to accommodate district and state competitions to be held at the Gardens Recreation Centre and other recommendations as outlined in the BRM Preliminary Phase 1 Review.
4. Notes that the management of the current facilities and potential opportunities to partner with the private sector for capital improvements to these sites are subject to a further report at the Community Wellbeing and Sport Committee, 22 February 2022, titled Managed Recreational Assets – Future Management Options.

5.1.2 Minor Capital Works Grant Program - Brahma Lodge Sports Club Application

It is recommended to Council:

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Brahma Lodge Sports Club Incorporated in the amount of \$50,000 for the installation of an electronic scoreboard and erection of a storage shed to the facility at Brahma Lodge Oval, Harrow Road, Brahma Lodge with any additional costs to be funded by the Brahma Lodge Sports Club Incorporated as per the funding agreement.

5.1.3 Revised Sorry Day, Reconciliation Week and NAIDOC Week program for 2022

It is recommended to Council:

That Council:

- 1.1 Approves a revised program to recognise Sorry Day, Reconciliation Week and NAIDOC Week, encompassing:
 - 1.1.1 Recognising Sorry Day by inviting Mr Alex Houthuysen (Hill) to make a presentation on the importance of Sorry Day and the Stolen Generation experience. This will be held at the Salisbury Community Hub and delivered through two sessions (to staff and the public).
 - 1.1.2 Supporting National Reconciliation Week (27 May to 3 June) by offering a range of 'cultural awareness' and 'cultural sensitivity and respect' sessions for free at the Hub to the community, elected members and staff.
 - 1.1.3 Supporting NAIDOC Week through the provision of five cultural bus tours with a Kaurna presenter tour guide which would be available free to the community.
 - 1.1.4 Request administration to include indigenous art and representation in the John and Church Street revitalisation project public artworks.

5.1.4 Minor Capital Works Grant Program - Salisbury Football Club Application

It is recommended to Council:

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury Football Club Incorporated in the amount of \$15,240 with a contingency provision to be applied if necessary to a total value of \$18,288 for the installation of permanent football netting to the Salisbury Oval, Orange Avenue, Salisbury, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury Football Club Incorporated as per the funding agreement.

5.1.5 Grant No. 43/2021-22: Salisbury Business Association Community Grant Application

It is recommended to Council:

That Council:

1. Notes the request for funding for the February 2022 round of Community Grants as follows:
 - a. Grant No. 43/2021-22 to the value of \$5,000: Salisbury Business Association Inc. to assist with hosting various events to showcase the Salisbury City Centre.

-
2. That the Grant be approved by the CEO or General Manager with delegation to approve \$5,000.00 to assist with hosting various events showcasing the Salisbury City Centre on receipt and approval of further information as requested by the CEO or delegate.

5.1.8 Managed Recreation Assets - Future Management Options

It is recommended to Council:

That Council:

1. Approves a procurement process facilitated through an Expression of Interest to capture market response and interest in managing the Little Para Golf Course, Salisbury Aquatic Centre, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre and to incorporate in the EOI potential opportunities for third party capital investment to these sites.
2. Notes the Opportunity Study: Little Para Golf Course as included in Attachment 1, Community Wellbeing and Sport Committee, 22 February 2022, Item no 5.1.8.

For Information

5.2.1 Youth Sponsorship Application - February 2022

It is recommended to Council:

That Council:

1. Receives and notes the information.

6 Innovation and Business Development Committee Meeting

Chairman - Cr K Grenfell

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 22 February 2022 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

6.1.1 Exceptional Community Experience Project Update

It is recommended to Council:

That Council:

1. Notes the report.
2. Provides in principle for the Customer Relationship Management (CRM) system to facilitate further work on the project, noting
 - a. The CRM is a key deliverable in the 5 Year Roadmap for the Business Transformation program
 - b. The CRM is a fundamental piece required to create a single view of a community member
 - c. The CRM will drive the transformation of how we interact with community members
3. An updated business case is brought back to the Innovation & Business Development Committee as part of the 2022/23 budget considerations on potential savings as part of the CRM project.

6.1.2 Support and Recovery Plan for Residents and Businesses through COVID

*****see Further Information Item***

6.1.2FI Support and Recovery Plan for Residents and Businesses through COVID

It is recommended to Council:

That Council:

1. Approves a non-discretionary \$50,000 bid in the second quarter budget review to enable the Administration to implement the following initiatives:
 - (a) increase weighting for local providers in tender evaluations
 - (b) consideration of expanding the community bus service for the transportation of residents to community vaccination hubs should the Salisbury Vaccination Hub close
 - (c) utilisation of the home library service to deliver Rapid Antigen Tests to the community

-
- (d) establish a reimbursement system to provide up to \$100 per night to people who have required accommodation as a result of a household member with whom they reside on a permanent basis, being required to isolate at home due to COVID
 - (e) \$6,000 to implement food packages
 2. That staff provide a further information report on initiatives outlined in part 1 and advise Council of costs of remaining initiatives proposed in Attachment 1 (Innovation and Business Development Committee, 22 February 2022, Item 6.1.2) which will inform Council at its meeting to be held on 28 February 2022.

*****See Further Information Item***

6.1.2FI Support and Recovery Plan for Residents and Businesses through COVID - p.39

It is recommended to Council:

That Council:

1. Approves a non-discretionary \$50,000 funding for COVID-19 Response Strategies to support the community and businesses as outlined in Attachment 1.
2. Notes that the \$50,000 will be included in the second quarter budget review to enable the administration to commence initiatives in the last quarter of the financial year should Council support the initiative.
3. Notes that these strategies will be available no later than 28 March 2022 and will cease at 30 June 2022, with regular review to ensure they are meeting community need.
4. Approves the CEO under delegation to cease any of the response strategies should they become obsolete as a result of a change to State Government COVID-19 restrictions or directions and to provide a subsequent update to Council following any such decision.
5. Approves a Report be presented to Council in August 2022 to report on outcomes delivered and unspent funds.

6.1.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 14 February 2022

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 14 February 2022 and that the following recommendations contained therein be adopted by Council:

6.1.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

SPDSC-OB1 Motion Without Notice: Boardwalk at Greentree

It is recommended to Council:

That Council:

1. Approves the removal of the existing “Boardwalk at Greentree” promotional signage located on the corner of Kings Road and Greentree Boulevard.
2. Approves the erection of a permanent entrance statement on Council owned land situated on the corner of Kings Road and Greentree Boulevard, (Certificate of Title 6132 Folio 205).
3. Approves the cost of the entrance statement be funded from proceeds of the development up to \$20,000.
4. Notes that existing residents have raised concerns regarding car parking within the “Boardwalk at Greentree” development.
5. Approves the administration undertake investigations to determine a solution to the carparking concerns raised by residents and provide a report back to Urban Services Committee regarding possible outcomes and costs by April 2022.

For Information

6.2.1 Community Bus Trial Implementation Update

It is recommended to Council:

That Council:

1. Notes that passenger numbers in the Community Bus Trial are steadily increasing and that Salisbury City Centre (Parabanks bus stop), St Kilda; and Highway One Caravan Park are the most popular bus stops.
2. Notes that a Sunday service has begun along with additional bus stops at Martins Road and Bolivar Road.

6.2.2 Community Requests - Response Dashboard

It is recommended to Council:

That Council:

1. Notes the report.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022

ITEM	6.1.2FI
	INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE
DATE	22 February 2022
HEADING	Support and Recovery Plan for Residents and Businesses through COVID
AUTHOR	Amy Pokoney Cramey, General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.5 Our community is resilient and adaptive to change
SUMMARY	Following the borders opening, despite our community's strong response to getting vaccinated, the City of Salisbury has been disproportionately affected by infection rates of COVID-19. Due to this, a large number of residents of the City of Salisbury are having to isolate due to having COVID-19 or being close contacts. The administration provided some ideas to support our residents and businesses who have and are being impacted by the results of isolation to the Innovation and Business Committee for their consideration. This report provides the proposed strategies that the Innovation and Business Committee are recommending to Council.

RECOMMENDATION

That Council:

1. Approves a non-discretionary \$50,000 funding for COVID-19 Response Strategies to support the community and businesses as outlined in Attachment 1.
2. Notes that the \$50,000 will be included in the second quarter budget review to enable the administration to commence initiatives in the last quarter of the financial year should Council support the initiative.
3. Notes that these strategies will be available no later than 28 March 2022 and will cease at 30 June 2022, with regular review to ensure they are meeting community need.
4. Approves the CEO under delegation to cease any of the response strategies should they become obsolete as a result of a change to State Government COVID-19 restrictions or directions and to provide a subsequent update to Council following any such decision.
5. Approves a Report be presented to Council in August 2022 to report on outcomes delivered and unspent funds.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed COVID-19 Response Strategies to Support the Community and Businesses as Recommended by the Innovation and Business Committee
2. Additional COVID-19 Response Strategies for consideration

1. BACKGROUND

- 1.1 At the meeting held 22 February 2022, the Innovation and Business Committee it was recommended:

That Council:

1. *Approves a non-discretionary \$50,000 bid in the second quarter budget review to enable the Administration to implement the following initiatives:*
 - (a) *increase weighting for local providers in tender evaluations*
 - (b) *consideration of expanding the community bus service for the transportation of residents to community vaccination hubs should the Salisbury Vaccination Hub close*
 - (c) *utilisation of the home library service to deliver Rapid Antigen Tests to the community*
 - (d) *establish a reimbursement system to provide up to \$100 per night to people who have required accommodation as a result of a household member with whom they reside on a permanent basis, being required to isolate at home due to COVID*
 - (e) *\$6,000 to implement food packages*
2. *That staff provide a further information report on initiatives outlined in part 1 and advise Council of costs of remaining initiatives proposed in Attachment 1 (Innovation and Business Development Committee, 22 February 2022, Item 6.1.2) which will inform the Council meeting to be held on 28 February 2022.*

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Executive Group
- 2.1.2 Manager, Community Health and Wellbeing
- 2.1.3 Community Experience Lead
- 2.1.4 Manager, Property and Buildings
- 2.1.5 Manager, Economic Development and Urban Policy
- 2.1.6 Manager, Sport, Recreation and Community Planning
- 2.1.7 Manager, Community Experience and Relationships
- 2.1.8 Manager, Strategic Procurement

2.2 External

- 2.2.1 Nil

3. REPORT

- 3.1 The Innovation and Business Committee provided feedback on proposed strategies to support residents and businesses respond and recover from COVID-19. Attachment 1 provides the strategies the Innovation and Business Committee are recommending to Council.
- 3.2 Some of the strategies pertained in Attachment 1 have been refined following feedback from the Innovation and Business Committee.

- 3.3 Attachment 2 highlights additional strategies presented to the Innovation and Business Committee for consideration.
- 3.4 These strategies are to be offered from the 28 March 2022, and will cease at the end of financial year, 30 June 2022.
- 3.5 Following 30 June 2022, a report will be provided to Council outlining any unspent funds for Council to consider and decide on any additional strategies to be implemented to support our community.

4. CONCLUSION / PROPOSAL

- 4.1 The Administration is proposing various response strategies to further support our residents and local businesses throughout this pandemic, up to the value of \$50,000 for the Council's feedback and endorsement.

COVID 19 Resident & Business Support Response Plan Strategies				
Strategy	Delivery Timeline	Impact	Responsible	Cost
Increase weighting for local providers in tender evaluations	To commence as soon as approved.	Supporting local businesses	Ben Kempster	<p>Nil cost</p> <p>As part of City of Salisbury's tender process, a weighting of 20% to Economic Benefits to the Northern Region (EBNR) is applied to the evaluation criteria. This evaluation item assesses use of local business, labour and materials. The % value of this weighting is not fixed; there is flexibility to increase the weighting where a local economic benefit is a critical and achievable outcome for a particular procurement activity.</p> <p>Strategic Procurement assess and agree on evaluation weightings in consultation with the evaluation panel for each procurement activity as part of the COS procurement and sourcing process.</p> <p>Strategic Procurement engage with internal stakeholders to ensure evaluation panels include a broad range of perspectives, and the needs of our community are considered and reflected in the evaluation criteria and subsequent weightings.</p> <p>For lower value procurement activities that are not undertaken via a public or select Tender process, Strategic Procurement continue to work with other business units to identify where opportunities for local economic benefits may exist.</p> <p>In addition, strategies for how these opportunities may be further communicated to local businesses (i.e. via social media and other methods) are being explored by</p>

				COS in line with our Procurement Policy. We are seeking to always improve our reach to the local business community and provide as many opportunities as possible for local economic engagement.
In the event the Salisbury Vaccination Hub is closed (between now and 30 June 2022), expand the Community Bus to provide a second bus to take residents to select government managed vaccination hub(s) (to be determined based on which hubs are operating at the time). Operates once per week on Saturday. Route encompasses a shorter version of the existing community bus route (excludes the two non-populated St Kilda stops). Intent is that the bus would stop and wait for a specified duration at the vaccination hub and return along the shortened community bus route.	To be established in the event the Salisbury Vaccination Hub closes. Hub currently operates until the end of March at which time it will be reviewed. Anticipated to be extended.	Allows residents who don't have access to transport free access to a vaccination clinic.	Andrew Hamilton	If operates Saturdays 5 April to 30 June = 13 weeks = \$13,450 plus \$500 printed timetables. Total: \$13,950 Note: Current contracted day rates: Mon-Sat = \$1034.14 and Sunday & Public Holidays = \$1314.41. Day rates assume mileage of current community bus route. Changes to route that add to this mileage may occur additional charge – to be determined once vaccination hubs are identified. Cost will reduce each week that the Salisbury Vaccination Hub is extended.
Front page website information for people seeking COVID information (button on website to link to SA Health information).	To commence as soon as approved.	Ease of access to relevant information for our community	Julie Kushnir	In-kind staff
Utilise Home Library Service to deliver RAT Tests to the community.	Could commence as soon as approved.	Deliver RAT tests to assist vulnerable residents who don't have access to transport. Will be delivered via additional hours to not negatively impact the delivery of library resources to those who are immobilised and isolated. Provision of RAT test to be	Natalie Cooper	Operate Monday to Thursday afternoons with no additional staffing costs. Leaving RAT at front doors. Will contact Chemist Warehouse Parabanks - they offer concession holders free packs of tests. If allowed we can collect on their behalf. Work in collaboration with Community Wellbeing for referrals.

		organised by the customer in conjunction with local pharmacy.		
<p>Establish a reimbursement system to provide up to \$100 per night to people who have required accommodation as a result of a household member with whom they reside on a permanent basis, being required to isolate at home due to COVID.</p> <p>Conditions:</p> <ul style="list-style-type: none"> • Evidence of living in City of Salisbury • Evidence of a permanent household member with a direction to isolate • Applicant has a negative PCR upon check-in • Bound to accommodation requirements as specified by SA Health for 'close contacts' • Maximum 7-night stay (unless SA Government changes close contact rules), or up to 14 nights if applicant contracts COVID during their stay (required to submit a PCR test on day 3 and 6) • Payment paid to applicant upon presentation of receipt or direct to accommodation provider upon booking (where possible). <p>\$10,000 provides up to 100 nights of accommodation support.</p> <p>Accommodation must be within the City of Salisbury.</p>	Program to operate until 30 June 2022 (or until funds exhausted).	Support the community / businesses through provision of affordable places to stay and avoid further infection.	Andrew Hamilton	<p>\$10,000 provides up to 100 nights of accommodation support (current local accommodation can be accessed for approximately \$100-\$150 per night).</p> <p>Total: \$10,000</p>
Implement a Referral Service for 150 Food Packages to support vulnerable residents who are required to isolate	Can be delivered as approved.	Provide assistance to those who are isolating and can't leave the house to	Vesna Haracic	\$6k

		get food/supplies.		
Leverage working relationship with Wellbeing SA	Less than 6 months	Due to having high level of cases in the North, there is a possibility for Council and Wellbeing SA to work together.	Amy Pokoney Cramey	Nil
Message to staff to support local businesses	Less than 6 months	Supporting local businesses	Charles Mansueto	Nil
Total Cost:				\$ 29,950

COVID 19 Resident & Business Support Response Plan Ideas				
Strategy	Delivery Timeline (Which Quarter will you deliver this in?)	Impact	Responsible	Cost
Community Hotline to assist and refer residents to key organisations providing support	To commence as soon as approved. Only delay would be if a separate phone number required.	Ease of access to relevant information for our community	Hannah Walter	Depending on number of calls – could be incorporated into current staffing. Time to create content and potential costs for a separate phone number if required.
Create a Directory of Services Available on our website	To commence as soon as approved.	NSW & VIC Councils have done this.	Vesna Haracic	In kind staffing
Create a Webchat for the North to provide information regarding services available	Can be delivered as approved.	Create an easy pathway to information for residents in the North.	Hannah Walters	\$39.00 per month per licence. 1-2 licences required \$500 to \$1k for a year
Deliver 'Neighbour Day' and Play Streets	April 2022 November 2022	Keep residents socially connected and build community resilience at street level.	Andrew Hamilton & Claudine Spinner	\$10,000
Assess opportunities to support Organisations through our leasing arrangements.	Less than 6 months	Please see report at Innovation & Business February 2022. Provide financial support to businesses and clubs	Karen Pepe	TBC
Investment in Small Business Infrastructure and Ecommerce Infrastructure.	Less than 6 months	Support with economic recovery	Michelle English	Could offer business grants of up to \$5000 for capital works (matching funds) and 20 grants of \$2000 to participate in a revamp of the "Marketing for Success" program run by Polaris in 2021. Total cost of \$100k

Work with Salisbury Business Association to support local businesses in the City Centre/Wider Salisbury.	Less than 6 months	Support with economic recovery.	Leandro Lopez Digon	TBC
"Discover Salisbury" campaign with voucher to local cafes/restaurants/businesses	Less than 6 months	Support people getting out and socialising, supporting businesses.	Julie Kushnir	\$50k
Develop and deliver a campaign to inspire residents to increase their wellbeing whilst also supporting local business.	Greater than 6 months	Support people getting out and socialising, supporting businesses.	Amy Pokoney Cramey	\$50k
Oral History Project	Less than 6 months	Capturing living life during a pandemic for future generations and sharing stories to understand our experience.	Amy Pokoney Cramey	\$20k

7 Audit and Risk Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Audit and Risk Committee Meeting - 16 February 2022 and adoption of recommendations in relation to item numbers:

Administration

7.0.2 Actions List

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

7.1.1 Audit & Risk Committee Annual Work Plan 2021/2022

It is recommended to Council:

That Council:

1. Approves the revised Audit & Risk Committee Annual Work Plan for 2021/2022 as set out in Attachment 1 to this report (Audit & Risk Committee, 16 February 2022, Item No.7.1.1).

7.1.2 3-Year Internal Audit Plan 2021/22-2023/24

It is recommended to Council:

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2) with the exception that:
 - (a) The IT Disaster Recovery Plan audit be considered by Administration for rescheduling to the last quarter of 2022/2023, and
 - (b) A further report be provided to the next Audit & Risk Committee meeting revising the 3-year Internal Audit Plan including part (a).
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2).

7.1.3 Outstanding Actions Arising From Internal Audits

It is recommended to Council:

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 16/02/2022, Item No.7.1.3) and the Contaminated Land and Water Integrated Risk Management Action Plan prepared to implement the recommendation in Audit Log Action Register item 35, as outlined in attachment 2 of this report (Audit Committee, 16/02/2022, Item No.7.1.3).

7.1.4 Risk Management and Internal Controls Activities

It is recommended to Council:

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 9th November 2021 Audit & Risk Committee meeting, as set out in Attachment 1 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).
2. Notes the Strategic Risk Register as set out in Attachment 2 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).

7.1.5 Audit & Risk Committee Performance Self-Assessment

It is recommended to Council:

That Council:

1. Approves the self-assessment survey questions, as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No. 7.1.5) for issuance to members of the Audit and Risk Committee for completion following the February 2022 Council meeting, with results to be collated and presented at the next Audit and Risk Committee meeting.

8 Council Assessment Panel Meeting

Council to note the minutes of the Council Assessment Panel Meeting held on 23 February 2022 .

9 CEO Review Committee Meeting

Chairman - Mayor G Aldridge

Consideration of the minutes of the CEO Review Committee Meeting - 15 February 2022 and adoption of recommendations in relation to item numbers:

Reports

9.1.1 CEO Key Performance Indicator Status Update

It is recommended to Council that:

1. Information be received.
2. Progress towards achievement of the 2021/2022 Key Performance Projects and Initiatives be noted and endorsed.

GENERAL BUSINESS

GB1 Allocation of Funding Provided for Emergency Services and Emergency Recovery Community Support

AUTHOR Rudi Deco, Manager Governance, CEO and Governance

CITY PLAN LINKS 4.2 We deliver quality outcomes that meet the needs of our
community

SUMMARY This report provides Council with information on the Allocation of
Funding Provided for Emergency Services and Emergency
Recovery Community Support, as per Council's decisions in 2020.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At the January 2020 meeting Council resolved to thank the staff and volunteers of the Country Fire Service by making a donation of \$10,000 to the local Salisbury CFS and \$1,000 towards the community fire siren for the Gumeracha Fire Brigade.
- 1.2 At the January 2020 meeting Council resolved to provide \$10,000 in financial support to each of the Kangaroo Island and Adelaide Hills Councils, as a contribution towards replacement of community infrastructure destroyed by bushfire.
- 1.3 At the February 2020 meeting Council resolved, recognising the hard work of staff and volunteers, to provide a \$5,000 donation to the local Para Reserves CFS.
- 1.4 At the November 2020 meeting, Council resolved to allocate \$5,000 ex-gratia to the Salisbury SES in recognition of the work they do for the Salisbury Community.

2. CONSULTATION / COMMUNICATION

2.1 Internal: Nil

2.2 External

- 2.2.1 Organisations provided information on the allocation of the funding they received from the City of Salisbury.

3. REPORT

- 3.1 The Adelaide Hills Council advised to have allocated the funding towards the replacement of destroyed play equipment in [Lobethal Bushland Park](#).

Bushland Park is a 120 hectare reserve containing predominantly remnant native vegetation. It is among the highest value biodiversity sites in the Adelaide Hills and has a special place in the hearts of many people impacted by the fire.

The park, including existing play equipment within a picnic area, was destroyed by the fire.

In response to community feedback, Adelaide Hills Council placed a high priority on supporting the recovery of the bush land, restoring walking trails and replacing the play equipment. Community members have had direct input into the play space design as well as a new overarching master plan for the park.

Insurance only covered a fraction of the cost of rebuilding a new play space that would be fit for purpose as a regional facility.

The City of Salisbury's funding is being used in conjunction with grants from the State and Federal Government and an allocation from the State Emergency Relief Fund Community Projects Program, together with Adelaide Hills Council funds, to complete this project.

- 3.2 Kangaroo Island Council advised to have allocated the funding towards bushfire recovery programs to purchase and reinstate community infrastructure including local signage and road signage damaged in the fires. Signs produced and installed with this funding have contributed to increased traffic safety and increased awareness/safety of wildlife common across Kangaroo Island. Replacement signage has provided direct social benefits to bushfire affected communities with clearly identified local amenities including community refuge locations and locations of water for fire-fighting efforts. Improved awareness of local facilities and attractions, and clarity of directions for visitors have also been noted. Added benefits attributable to the replaced signs include enhanced economic outcomes for local service providers and businesses resulting from increased awareness of locally available services and amenities.
- 3.3 The Salisbury SES allocated the \$5,000 funding towards the upskilling of five members of the unit to MR licensing, at a cost of \$1,000 per person, enabling them to drive their primary response truck. This would otherwise not have been financially possible.

SES advised this was extremely useful in the recent severe weather event (the recent big hail storm) as they were able to have the truck on the road at all times due to having additional qualified drivers.

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- 3.4 The local CFS advised it allocated the \$10,000 funding towards the purchase of a Toyota Hi-Lux to be used as a logistics vehicle for the brigade, proven very valuable to them.



- 3.5 The Gumeracha CFS Brigade advised that the brigade recently celebrated its 75th anniversary. The new community warning siren was commissioned and the donation from the City of Salisbury was used towards funding this new siren. The City of Salisbury's donation was acknowledged in the speeches at the anniversary event.

4. CONCLUSION / PROPOSAL

- 4.1 This report provides Council with information on the Allocation of Funding Provided for Emergency Services and Emergency Recovery Community Support, as per Council's decisions in 2020.

GB2 Northern Adelaide Financial Inclusion Action Plan

AUTHORS Julie Douglas, Senior Social Planner, Community Development
Mike Richards, Coordinator Business Services, City Development

CITY PLAN LINKS 1.2 The health and wellbeing of our community is a priority
4.4 We plan effectively to address community needs and identify new opportunities

SUMMARY This report provides an overview of the regional Financial Inclusion Action Plan currently under development in Northern Adelaide. It proposes a number of actions that Council can contribute to the regional action plan that will enhance financial inclusion, resilience and wellbeing for our community and businesses.

RECOMMENDATION

That Council:

1. Approves the proposed actions as set out in Attachment 2 – Proposed Actions for the Northern Adelaide Financial Inclusion Plan (Council, 28/02/2022, Item No.GB2) for inclusion in the Northern Adelaide Financial Inclusion Action Plan.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Northern Adelaide FIAP Overview
2. Proposed Council actions for the Northern Adelaide FIAP

1. BACKGROUND

- 1.1 In 2014, the Australian Government made a commitment at the G20 summit to develop a national Financial Inclusion Action Plan (FIAP) to advance the UN Sustainable Development Goals.
- 1.2 The Department of Social Services commissioned Good Shepherd to develop the FIAP Program and support organisations from across all sectors to promote financial inclusion and resilience in their communities.
- 1.3 The FIAP Program aims to reduce inequalities and enable inclusive economic growth. The FIAP Program is now a national and place-based network of over 50 organisations who have made public commitments to take strategic and practical actions that will improve the financial wellbeing of their customers, employees, business, and community partners.
- 1.4 The City of Salisbury was approached by Good Shepherd in 2021 to join with other local organisations in developing a regional FIAP for Northern Adelaide. An overview of the FIAP Framework is included in Attachment 1 - Northern Adelaide FIAP Overview.

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- 1.5 The Northern Adelaide FIAP specifically focuses on the Salisbury and Playford LGAs due to the socio-economic vulnerabilities experienced by some sections of our communities, which have been exacerbated by the impacts of COVID. The vision of the Northern Adelaide FIAP is **“building a financially resilient community where people thrive”**.
- 1.6 The local organisations that have so far committed to developing actions for the Northern Adelaide FIAP include:
- Good Shepherd;
 - UNISA Mawson Lakes;
 - Relationships Australia SA;
 - Anglicare SA;
 - Office for Women;
 - Workskil SA;
 - Tindo Solar;
 - Coles;
 - Northern Area Community and Youth Services (NACYs);
 - Aboriginal Legal Rights Movement;
 - Possible Consulting;
 - Maxima;
 - Northern Adelaide State Secondary Schools Alliance; and
 - City of Salisbury.
- 1.7 Good Shepherd are currently negotiating with the City of Playford for their involvement in the Northern Adelaide FIAP.
- 1.8 The remainder of this report aims to provide a general overview of the FIAP Program as it pertains to Northern Adelaide, and identifies potential actions that Council may implement, or promote, that will contribute to the financial inclusion and resilience of the Salisbury community and broader Northern Adelaide population.

2. CITY PLAN CRITICAL ACTION

- 2.1 Programs and services to address mental health, housing and income inequality issues.

3. CONSULTATION / COMMUNICATION

3.1 Internal

- 3.1.1 Business Excellence – Financial Services
- 3.1.2 Business Excellence – Strategic Procurement
- 3.1.3 Community Development – Community Capacity and Learning
- 3.1.4 Community Development – Community Planning
- 3.1.5 City Development – Economic Development and Urban Policy

3.2 External

- 3.2.1 Good Shepherd
- 3.2.2 Northern Economic Leaders

4. REPORT

- 4.1 The Northern Adelaide region has experienced significant social and economic shifts over recent years and is set to confront significant challenges in the post COVID-period as the community and local businesses work to rebuild and recover. There is widespread concern that those who are vulnerable or at-risk in the community will face a greater struggle to recover.
- 4.2 This has prompted Good Shepherd, supported by the Government of South Australia and in partnership with Council and other organisations, to develop the Northern Adelaide FIAP based on a successful FIAP developed and implemented in the Geelong region in Victoria.
- 4.3 The Northern Adelaide FIAP framework has four primary focus areas:
 - 4.3.1 Products and Services – the objective is to provide fair, affordable and accessible products and services. This could mean ensuring that how we design and deliver our services considers the specific needs associated with risks and triggers of financial vulnerability for different groups in the community;
 - 4.3.2 Financial Capability – the objective is to foster an organisational culture to enhance financial capability of staff, customers and the community;
 - 4.3.3 Understanding of Financial Vulnerability – the objective is to investigate, advocate and collaborate for improved responses to financial vulnerability. This could mean upskilling staff to better understand and respond to the specific needs of those most ‘at-risk’ of financial vulnerability and hardship; and
 - 4.3.4 Economic Security – the objective is to remove barriers and provide opportunities for economic security, equality and growth.
- 4.4 Staff have worked across Council, and in collaboration with Good Shepherd, to identify achievable and impactful initial actions for inclusion in the first Northern Adelaide FIAP. The intention is that the 14 proposed actions (outlined in Attachment 2) will provide a focus for the City of Salisbury in building awareness and responses to financial vulnerability, financial hardship and financial inclusion.

It's considered that these actions, in many cases, are extensions to existing work and primarily can be managed within existing resources.

The actions contribute to a broader collaborative response involving the local organisations identified in paragraph 1.6. The proposed actions have been developed in line with the FIAP process, principles and measurement processes, and are summarised as follows:

4.5 Products and Services:

- 4.5.1 *Explore opportunities to partner with organisations collecting and maintaining information on local financial support services.* The intent of this action is to enable better access to information on services and supports through Councils platforms and publications.
- 4.5.2 *Review the Hardship Policy and its alignment with the principles of financial inclusion.* The intent of this action is to ensure that scheduled review of Councils Financial Hardship policy is conducted in reference to the principles of Financial Inclusion, and ensuring that the necessary supports and processes are incorporated into the policy. This will be incorporated into the scheduled review of the Hardship Policy.
- 4.5.3 *Raise greater awareness among ratepayers of the City of Salisbury hardship policy and procedures, and how to access supports.* The intent of this action is to ensure that readily available and transparent information and processes are accessible to all members of the community.
- 4.5.4 *Raise greater awareness of Council programs and services that can assist those with no/ low income to become financially sustainable.* The intent of this action is to ensure that readily available and transparent information is accessible to all members of the community.

4.6 Financial Capability:

- 4.6.1 *Deliver employment ready programs to support financially vulnerable residents in accessing jobs.* The intent of this action is to reflect the importance of free and low-cost skill development and employment skill programs and resources provided by Council and Community Centres.
- 4.6.2 *Deliver lifelong learning and development programs that equip financially vulnerable people to effectively manage their finances.* The intent of this action is to reflect the importance of free and low-cost programs and resources provided by Council and Community Centres that support improved financial literacy and life skills for vulnerable community members.
- 4.6.3 *Offer opportunities for staff to access support services and training to enhance their own financial wellbeing.* The intent of this action is to embed a culture of financial inclusion within the organisation, in line with best practice financial inclusion principles.

4.7 Understanding of Financial Vulnerability:

- 4.7.1 *Train all frontline staff so that they can better recognise signs of financial stress and develop strategies to assist vulnerable residents.* The intent of this action is to upskill and support staff in recognising financial vulnerability in community members, to enable supportive responses.

4.8 Economic Security:

- 4.8.1 *Review the Procurement Policy to provide increased opportunities for Council to do business with small or underrepresented businesses.* The intent of this action is to develop supportive procurement practices that benefit smaller and diverse businesses in the Northern Adelaide region, where appropriate. This will be incorporated into the scheduled review of the Procurement Policy.
- 4.8.2 *Include the financial aspects of running a business in Women in Business Network programming.* The intent of this action is to ensure a greater degree of financial information is provided to local business women.
- 4.8.3 *Review Polaris workshops to include stronger budget and finance aspects of running a business.* The intent of this action is to ensure an increased focus on business finance is incorporated into Polaris programs and activities, to better support business start-ups and intenders.
- 4.8.4 *Review Polaris mentoring programs to include stronger budget and finance aspects of starting and running a business.* The intent of this action is to ensure that business mentoring programs include a greater focus on financial knowledge, to better support business start-ups and intenders.
- 4.8.5 *Prepare, publish and promote articles on financial aspects of starting and running a business.* The intent of this action is to increase communication and awareness of business finance to local small businesses, business intenders and community.
- 4.8.6 *Deliver a business start-up program specifically targeted at the local CALD community.* The intent of this action is to develop and deliver a business start-up program tailored specifically to CALD communities and business intenders.
- 4.9 In developing the Northern Adelaide FIAP, Good Shepherd has brought together a range of local organisations to form a Community of Practice approach in Northern Adelaide. These organisations are at various stages of developing their respective organisational actions and engagement with them will provide further collaboration opportunities, leading to shared knowledge and increased resources for the benefit of our community.
- 4.10 Community of Practice meetings are scheduled on a quarterly basis to keep all stakeholders engaged, with future meetings scheduled for 9 May, 8 August and 14 November 2022. Staff representatives from Council's Community Development Department and the Polaris Centre will attend meetings as City of Salisbury representatives.

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- 4.11 FIAP partners are currently working to have their actions approved by their respective organisations by the end of February 2022 to meet the publishing deadline ahead of the official launch of the Northern Adelaide FIAP. The launch is scheduled for **12 April 2022** and is to be held at the Salisbury Community Hub.

5. CONCLUSION / PROPOSAL

- 5.1 This report provides an overview of the Financial Inclusion Action Plan (FIAP) process and framework proposed for Northern Adelaide. The FIAP program is driven by Good Shepherd and funded by the federal government, and supported by the South Australian government, to promote improved financial inclusion and resilience in the community.
- 5.2 The Northern Adelaide FIAP brings together a range of local organisations that each contribute a selection of actions across the four focus areas of the FIAP framework. The intention is that collective action creates a more impactful benefit for the community, and embeds a greater focus on financial vulnerability and financial inclusion within local organisations and communities.
- 5.3 The 14 actions included in attachment 2 are proposed as Council's contribution to the Northern Adelaide FIAP. The actions have been identified in consultation across Council.
- 5.4 Approval of the proposed actions is sought to enable Council to meet the publishing deadline for the launch of the Northern Adelaide FIAP on April 12 2022.



Financial Inclusion Action Plan (FIAP) Program – NORTHERN ADELAIDE

Background

The FIAP Program is an innovative, cross sectoral program which enables organisations across diverse sectors to combine forces to enhance financial inclusion, resilience and wellbeing in Australia.

In 2014, the Australian **Government made a commitment at the G20 summit to develop a national Financial Inclusion Action Plan (FIAP)** to advance the UN Sustainable Development Goals.

In response the **Department of Social Services commissioned Good Shepherd, in collaboration with EY and the Centre for Social Impact (CSI) at UNSW, to develop the FIAP Program** and enable organisations from across all sectors to promote financial inclusion and resilience in Australia.

By taking action, FIAP members contribute towards 12 of the 17 Sustainable Development Goals (SDGs), particularly those associated with reducing inequalities and enabling inclusive economic growth.

Today, FIAP is a national and place-based network of over 50 organisations, who have made public commitments to take strategic and practical actions that will improve the financial wellbeing of their customers, employees, business, and community partners.

Program Purpose





What is a FIAP?

A Financial Inclusion Action Plan (FIAP) is a commitment made by an organisation to take strategic and practical actions that can improve financial wellbeing for its customers, employees, business, and community partners.

Actions taken by FIAP member organisations are designed in conjunction with the FIAP Framework and are based on global evidence on strategies that can 'shift the dial' on financial inclusion, resilience, and wellbeing. The framework includes progress verification and public reporting of results.

There are **four primary focus areas**:

Products and Services	Financial Capability	Understanding of Financial Vulnerability	Economic Security
<ul style="list-style-type: none"> • Provide fair, affordable and accessible products and services 	<ul style="list-style-type: none"> • Foster organisational culture to enhance financial capability of staff, customers and the community 	<ul style="list-style-type: none"> • Investigate, advocate and collaborate for improved responses to financial vulnerability 	<ul style="list-style-type: none"> • Remove barriers and provide opportunities for economic security, equality, and growth

Description of FIAP Action Areas

Products and Services

- Design to meet consumer needs, and ensure they are affordable and appropriate to their situation. Consider suitability for specific needs associated with risks and triggers of financial vulnerability (eg. product may not suit cultural context / disability / language barriers etc.)
- Include processes and policies related to product and service design and delivery.
- Enhance access via multiple channels (for example in-person, via phone and online).
- Build awareness of suitable products/services, and the most effective way to use them.
- Ensure channels of communication are open, enabling clients to find information and/or speak to someone as needed. Ensure information is valid and relevant.

Financial Capability

- Create a positive, inclusive organizational environment and culture, making all stakeholders feel confident, comfortable and welcome.
- Support staff to increase their own financial resilience and wellbeing, and better serve their clients.
- Ensure consumers understand their obligations, rights and ability to choose.
- Support community partners and others in your sphere of influence, to increase financial capability and facilitate informed decision making
- Consider behavioural principles and insights that may influence how consumers use your services.



Understanding of Financial Vulnerability

- Better understand the specific needs of those most 'at-risk' of financial vulnerability (eg. conduct research on barriers and enablers for specific groups including language, socio-cultural norms, digital and/or geographic exclusion etc.)
- Ensure staff and organisational processes are able to appropriately respond to identified needs. Explore gaps, acknowledging that previous negative experiences can damage trust and future engagement.
- Explore and leverage opportunities to collaborate with others to improve financial wellbeing within your own sphere of influence, including advocacy

Economic Security

- Encourage meaningful economic participation and growth, particularly for those 'at-risk', via employment, pathways to self-employment, and targeted support for individuals/small businesses including education, skills training, mentoring, coaching etc.
- Enhance workplace equality and productivity, address gaps in access to income, superannuation, retirement planning, career pathways, flexibility etc.
- Increase economic security and stability by taking action to address structural and systemic barriers, particularly for those 'at-risk' (eg. those impacted by family violence or economic abuse, living with a disability etc.)
- Enhance economic security and stability in the local ecosystem such as support for stable housing, transport, community resilience and a healthy environment

FIAP Strategies to 'shift the dial' on Financial inclusion and resilience

FIAP Action Areas	Products & Services	Financial Capability	Understanding of Financial Vulnerability	Economic security
Identified strategies to 'shift the dial' on financial inclusion and resilience	Provide access to safe, affordable and appropriate products/services (financial and non-financial)	Build financial knowledge, skills and capabilities of vulnerable groups to facilitate informed decision-making	Improve and facilitate social, community and government support for financially vulnerable groups	Create a safe, secure and inclusive environment that supports financial wellbeing, including housing, transport and communities
	Promote savings and other supports that protect people/small businesses in times of need	Improve the capabilities of staff (including cultural awareness) to support those who are financially vulnerable	Engage/collaborate with others to identify appropriate pathways, tools and resources to support those who are financially vulnerable	Address economic inequality through employment, education, asset building and equal opportunities for individuals and small businesses

Actions to create employment pathways for vulnerable groups; close the gender gap in economic participation, pay and superannuation; promote access to affordable credit, insurance and housing can enable economic mobility. Implementing hardship programs; encouraging the use of low-cost credit; and improving the availability of appropriate supports such as emergency relief, mental health, social housing, can enable financial resilience. Designing and offering appropriate products and services, and building financial capability, assist in both economic mobility and promoting resilience.



Why join the FIAP program?



For more information on the National FIAP Program:

<https://www.fiap.org.au/>

Building Community Resilience through Place-Based Financial Inclusion Action Plans

A place-based FIAP approach acknowledges that local leaders and organisations will intimately understand the challenges their people and region are facing, and that they need to collaborate and support each other to develop a holistic response to improve the financial resilience and wellbeing of their community. This will lead to greater uptake of services within communities and improved use of local assets and infrastructure. Ultimately, improving outcomes for families and economic benefits at the regional, state and national level.

Objectives of a place-based FIAP:

- **Empower local leadership** within the community who have the capacity to drive collective action and change
- **Create a framework** for local organizations to take actions to realise financial inclusion, resilience and wellbeing within their sphere of influence
- **Embed the identified actions** into business-as-usual practice of participating organisations for the long-term
- **Enhance the financial wellbeing** outcomes of current and future generations of residents in the local community.



In February 2020, the **first place-based FIAP** was introduced in Geelong, Victoria which embodies the collective efforts undertaken by 10 local organisations who were driven by the desire to enhance the financial resilience and wellbeing of local communities.

For information on Geelong FIAP:

<https://www.fiap.org.au/about/fiap-placebased>

https://goodshep.org.au/wp-content/uploads/2021/05/FIAP-Geelong-Launch-Brochure_low-res-1.pdf

In 2020, the **Department of Human Services (DHS), SA Government** extended an opportunity for Good Shepherd to leverage the learnings and experiences of the Geelong FIAP program and develop a similar program to address the local challenges to financial wellbeing in **Northern Adelaide** (specifically the Playford and Salisbury LGAs).

Northern Adelaide has already undergone huge economic shifts in the last ten years and looking specifically at the **Playford and Salisbury LGAs**, data shows that even in pre-COVID period the local communities were struggling with the issues of high youth unemployment, low levels of educational outcomes, high rental stress combined with a greater concentration of low income households in comparison to rest of South Australia. The COVID-19 crisis has exacerbated these entrenched issues and adversely impacted the most vulnerable groups such as single parents, people with disability, CALD/Indigenous etc. who are less likely to keep up with the increasing cost of living and therefore experience financial hardship.

Our goal is to form a **coalition of organisations** from across the local government, business, academic and community sectors, and enable them to develop and implement strategy-aligned actions which promote financial resilience and wellbeing of vulnerable communities in Northern Adelaide.

Together, we will co-design measurable actions, develop and launch a foundation action plan by **November 2021**.

We envisage that actions committed by the local organisations through this project will directly benefit communities experiencing disadvantage by

- **Improving Financial Capability and Behaviours** via targeted support like money management workshops, resources and tools to address the risks of financial stress/hardship, low financial/digital capability, and enable them to maximise opportunities whilst building resilience to potential financial shocks.
- **Enhancing Awareness of and Access** to safe, affordable and appropriate financial products/services for individuals, families and businesses, to reduce the risks of financial and digital exclusion; and build consumer awareness and protection;



- **Promoting Economic Participation and Equality** in the workplace; support pathways to employment, work-readiness, self-employment, social procurement to address the risks of unemployment/under-employment, economic inequalities, and lack of workplace and business-related skills;
- **Facilitating Social Capital, Cohesion and Resilience** through a better understanding of specific vulnerabilities, needs/aspirations of target groups, early identification of stress/hardship; referral pathways to address the risks of social isolation, diversity-related disadvantage.

Embedding these innovative actions into business-as-usual practice of organisations will ensure ongoing sustainability of the benefits.

Wider Benefit:

FIAP research exploring the value that organisations can derive from delivering financial inclusion activities shows that they benefit from the following outcomes:

- An increase in employee engagement and financial capability leading to higher productivity, reduced absenteeism and employee turnover and subsequently higher work satisfaction.
- Fewer clients experiencing financial hardship, significantly reduced hardship management costs and increased client satisfaction.
- Improved organisational reputation leading to an increase in staff retention.

Over the longer term, FIAP economic modelling demonstrates that improving household stability and net wealth will reduce local inequalities and enhance socio-economic inclusion via improved employment outcomes and greater economic independence, which in turn relieve pressure on government spending (for example on welfare, health and criminal justice) and grow GDP.

City of Salisbury – Proposed Actions for Inclusion in Regional Financial Inclusion Action Plan

Index Number	Action Area	Stakeholders	Action Statement	Output	Outcomes	Responsibility	Timeframe	Action Origin	Target Groups	Measurements
1	Products and Services	Community	Explore opportunities to partner with organisations collecting and maintaining information on local financial support services	Undertake stakeholder analysis to identify appropriate providers Actively seek partnership(s) Communicate and promote through appropriate channels and platforms	S-FR-04. Improved support for financially vulnerable customers, staff, suppliers and wider community M-FR-02. More partnerships and collaboration to support vulnerable groups	City of Salisbury	Short / Medium	New	Low Income; Financial hardship;	Number of website views Number of collaboration or partnerships
2	Products and Services	Customers	Review the Hardship Policy and its alignment with the principles of financial inclusion	Undertake a review and update of the City of Salisbury's Hardship Policy Undertake review of financial implications of any additional supports that may be identified	S-FR-01. Increased understanding of barriers to FI, FR & FW (including economic inequality) S-FR-04. Improved support for financially vulnerable customers, staff, suppliers and wider community M-IG-01. Policies, processes & actions implemented to address economic inequality	City of Salisbury	Short / Medium	Modified	Low Income; Financial hardship;	Financial relief offered to clients Number of clients offered financial relief Number of customers in hardship program
3	Products and Services	Customers Community	Raise greater awareness among ratepayers of the City of Salisbury hardship policy and procedures, and how to access supports	Revise information available to rate-payers experiencing financial hardship Communicate and promote through appropriate channels and platforms	S-FR-04. Improved support for financially vulnerable customers, staff, suppliers and wider community M-FR-01. Increased pathways & tools for ongoing support for vulnerable groups L-FR-01. Improved social, community and government support	City of Salisbury	Short / Medium and Long	New	Low Income; Financial hardship;	Number of website views
4	Products and Services	Customers	Raise greater awareness of Council programs and services that can assist those with no/ low income to become financially sustainable	Review information available on Council products and services Communicate through appropriate channels and resources	S-FR-03. Increase in targeted and scalable resources to build financial capabilities S-FR-05. Increase in awareness and availability of appropriate financial services	City of Salisbury	Short	Existing	Women/Gender; Low Income; Financial hardship;	Number of people accessing various services / supports

5	Financial Capability	Customers Community	Deliver employment ready programs to support financially vulnerable residents in accessing jobs	Training sessions are delivered.	S-IG-01. Increase in strategies to address economic inequality* (e.g. equitable pay, mentoring, superannuation, education, housing) M-FW-01. Increased ability to meet current financial needs and expenses	City of Salisbury	Short / Medium	Existing	Aboriginal and Torres Strait Island people; Women/Gender; Low Income; Refugees; Cultural and Linguistically Diverse; Students / Youth; Employment; Older people;	Number of workshops/training sessions Number of people participating in workshops/trainings Breakup of CALD, elderly, Indigenous etc. participants on workshops/training;
6	Financial Capability	Customers Community	Deliver lifelong learning and development programs that equip financially vulnerable people to effectively manage their finances	Training sessions are delivered.	S-FR-05. Increase in awareness and availability of appropriate financial services M-FR-03. Increased financial capability of individuals	City of Salisbury	Short / Medium	Existing	Aboriginal and Torres Strait Island people; Women/Gender; Low Income; Disability; Refugees; Cultural and Linguistically Diverse; Financial hardship; Students / Youth; Older people;	Number of workshops/training sessions Number of people participating in workshops/trainings Breakup of CALD, elderly, Indigenous etc. participants on workshops/trainings
7	Financial Capability	Employees	Offer opportunities for staff to access support services and training to enhance their own financial wellbeing	Employee financial wellbeing program developed and implemented.	M-FR-03. Increased financial capability of individuals M-FW-02. Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing)	City of Salisbury	Medium	Existing	Employees	Number of staff training sessions run Number of people participating in workshops/trainings
8	Understanding of Financial Vulnerability	Employees	Train all frontline staff so that they can better recognise signs of financial stress and develop strategies to assist vulnerable residents	Training sessions delivered to employees	S-FR-02. Organisational culture enables staff to better identify and support financially vulnerable groups S-FR-04. Improved support for financially vulnerable customers, staff, suppliers and wider community	City of Salisbury	Short	New	Employees	Number of staff trained in financial vulnerability Number of staff training sessions run
9	Economic Security	Suppliers;	Review the Procurement Policy to provide increased opportunities for Council to do business with small or underrepresented businesses	Updated Procurement Policy Developed practices that support staff purchasing from social benefit suppliers	M-IG-01. Policies, processes & actions implemented to address economic inequality	City of Salisbury	Medium	Modified	Small business;	Number of small businesses engaged;

10	Economic Security	Customers Community	Include the financial aspects of running a business in Women in Business Network programming	Training sessions are delivered	M-FR-03. Increased financial capability of individuals M-FW-01. Increased ability to meet current financial needs and expenses L-FW-01. Increased control of finances	City of Salisbury	Medium	Modified	Women/Gender; Small business;	Number of workshops/training sessions Number of people participating in workshops/training;
11	Economic Security	Customers Community	Review Polaris workshops to include stronger budget and finance aspects of running a business	Training sessions are delivered	S-FR-05. Increase in awareness and availability of appropriate financial services M-FW-01. Increased ability to meet current financial needs and expenses M-FW-02. Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) L-FW-01. Increased control of finances	City of Salisbury	Short / Medium	Modified	Small business;	Number of workshops/training session; Number of people participating in workshops/training;
12	Economic Security	Customers Community	Review Polaris mentoring programs to include stronger budget and finance aspects of starting and running a business	Training sessions are delivered	S-FR-05. Increase in awareness and availability of appropriate financial services M-FW-01. Increased ability to meet current financial needs and expenses M-FW-02. Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) L-FW-01. Increased control of finances	City of Salisbury	Short / Medium and Long	Modified	Small business;	Number of workshops/training sessions Number of people participating in workshops/trainings
13	Economic Security	Customers Community	Prepare, publish and promote articles on financial aspects of starting and running a business	Articles on business finance are published	S-FR-05. Increase in awareness and availability of appropriate financial services M-FW-01. Increased ability to meet current financial needs and expenses M-FW-02. Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) L-FW-01. Increased control of finances	City of Salisbury	Short / Medium and Long	New	Small business;	Communication of research / exploratory study results

		Community	specifically targeted at the local CALD community	delivered	availability of appropriate financial services M-FW-02. Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) L-FW-01. Increased control of finances	Salisbury	Medium and Long		Cultural and Linguistically Diverse; Small business;	workshops/training session: Number of people participating in workshops/trainings Breakup of CALD, elderly, Indigenous etc. participants workshops/trainings
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MAYOR'S DIARY

MD1 Mayor's Diary

RECOMMENDATION

That Council:

1. Notes the information.

Date	Time	Function
20/01/2022	11:00 AM	Coffee Catchup with MP office Assistant
20/01/2022	01:00 PM	LGA Board zoom meeting
20/01/2022	12 Noon	LGA Board of Directors - Mandatory WHS Due Diligence Training
24/01/2022	10:00 AM	Filming Australia Day Video
24/01/2022	02:00 PM	Press event, RAT site
24/01/2022	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
24/01/2022	05:00 PM	Pre Council Meeting Briefing
24/01/2022	06:30 PM	Council Meeting
26/01/2022	09:00 AM	Private Citizenship Ceremony via TEAMS
26/01/2022	09:30 AM	Australia Day Citizenship Ceremony
26/01/2022	01:00 PM	Regular meeting Mayor/CEO/EA
1/02/2022	10:15 AM	Mayor's Radio Show: Bin caddies are hitting the streets
1/02/2022	12:30 PM	Meeting with Resident
1/02/2022	01:30 PM	Meeting with Resident
1/02/2022	02:00 PM	Office Time - Letters & Invite List
1/02/2022	12 Noon	Media Issues - Regular Catch-up
2/02/2022	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
2/02/2022	11:00 AM	Office Time - Letters, Appointments etc
2/02/2022	11:30 AM	Meeting with Local Sporting Team
2/02/2022	01:00 PM	Regular meeting Mayor/CEO/EA
4/02/2022	11:00 AM	Coffee with Resident
7/02/2022	02:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
7/02/2022	02:30 PM	Meeting with Resident
7/02/2022	03:45 PM	Update with Staff
7/02/2022	06:30 PM	CEO Briefing/Workshop Session
9/02/2022	09:00 AM	Meeting with Business
9/02/2022	12 Noon	Media Issues - Regular Catch-up
10/02/2022	02:30 PM	Meeting with Resident
13/02/2022	01:15 PM	"2022 SA Super League Opening round"
14/02/2022	09:30 AM	Coffee with residents
14/02/2022	03:00 PM	Meeting with Resident
14/02/2022	03:30 PM	Meeting with Resident
14/02/2022	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries

14/02/2022	06:30 PM	Tree Management Appeals Sub Committee
14/02/2022	06:40 PM	Strategic Property Development Sub Committee
15/02/2022	10:15 AM	Mayor's Radio Show: Paralowie Lions Club - Suicide Victim Families bench and other activities
15/02/2022	01:00 PM	Conversation re banjo performance
15/02/2022	05:30 PM	CEO Review Committee
15/02/2022	12 Noon	Media Issues - Regular Catch-up
16/02/2022	01:00 PM	Regular meeting Mayor/CEO/EA
18/02/2022	10:00 AM	COVID-19 VAX UPTAKE EDUCATION & SUPPORT EVENT
18/02/2022	01:30 PM	Signing Paper Work
18/02/2022	12 Noon	Year 12 interview
19/02/2022	09:00 AM	Elected Members Strategic Session
19/02/2022	05:30 PM	Dinner at Conclusion of Elected Member Strategic Session
20/02/2022	01:45 PM	Banjo opening of music afternoon
21/02/2022	03:00 PM	Meeting with Resident
21/02/2022	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
21/02/2022	05:00 PM	Update on Venlo Court Land
21/02/2022	06:15 PM	Microphone System Training
21/02/2022	06:30 PM	Monday Committees – Policy & Planning; Finance & Corporate Services; Urban Services and Governance & Compliance
22/02/2022	10:30 AM	OfficeWorks to purchase stationery for Signing Awards
22/02/2022	11:30 AM	Meet with Resident
22/02/2022	12:20 PM	Meeting with Good Shepherd - Financial Inclusion Action Plan
22/02/2022	06:30 PM	Tuesday Committees – Community Wellbeing & Sport and Innovation & Business Development
23/02/2022	01:00 PM	Regular meeting Mayor/CEO/EA
23/02/2022	02:30 PM	Signing Document for Resident as JP
23/02/2022	02:00 PM	Meeting with TAFE Representative
23/02/2022	03.30 PM	Meeting with Staff
23/02/2022	04.00 PM	Regular catch-up with PA
23/02/2022	06:00 PM	Pooraka Neighbourhood Watch meeting

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
22/02/2022	Deputy Mayor Buchanan	Opening of Stage Four of Library & Multipurpose Building, Pinnacle College

REPORTS FROM COUNCIL REPRESENTATIVES

QUESTIONS ON NOTICE

There are no Questions on Notice.

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

MON1 Motion on Notice: Artificial Turf

Cr Natasha Henningsen has submitted the following Motion on Notice:

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, to advise the process around artificial turf installation and removal on residential verges; including analysis of other Council policies on artificial turf installation and removal on residential verges.

ADMINISTRATION COMMENT:

If this motion is supported, Administration will present this report accordingly.

MON2 Motion on Notice: Resident Applications for Installation of Yellow No-Parking Lines

Cr Natasha Henningsen has submitted the following Motion on Notice:

1. That Administration bring back a report to the Asset Management Sub Committee by April 2022, providing policy options for Council consideration on the process and assessment criteria, including budget implications, to manage resident applications for installation of yellow no-parking lines in front of their house.

ADMINISTRATION COMMENT:

If this Motion is supported, Administration will present this report accordingly.

MON3 Motion on Notice: Street Trees Kings Road West of Salisbury Highway

Cr Chad Buchanan has submitted the following Motion on Notice:

That:

1. Council notes that the section of Kings Road West of Salisbury Highway (including the service road) has street trees that are not regulated or significant and regularly drop limbs, potentially causing damage to passing vehicles.
2. Administration commission an arboriculture assessment report on the health and condition of the trees along Kings Road to identify;
 - a. Tree to be removed due to poor performance and reduce competition with other trees;
 - b. Maintenance pruning and canopy reduction for retained trees and notes that Administration will proceed with tree maintenance activities (pruning and/or removal) as per the recommendations in the arboriculture assessment report, within existing budgets.
3. The CEO be authorised to write to the State Government seeking commitment for timeframes and funding to undertake a widening of Kings Road.

ADMINISTRATION COMMENT:

If this motion is successful, Administration will undertake an arboricultural assessment and undertake tree removals as deemed appropriate.

MON4 Motion on Notice: Covid-19 Small Business Support

Cr Chad Buchanan has submitted the following Motion on Notice:

1. As part of the City of Salisbury's COVID support for small businesses, that Administration present a report to the Innovation and Business Development Committee in March 2022, for the establishment of a once off grant program commencing in May 2022 and totalling \$60,000 with funding to be considered in the report recommendation(s).
2. The initiative is to include:
 - a. Capital Works Grants up to \$5,000 (excl GST) per applicant on matching dollar for dollar basis to assist with capital works related expenditure supporting business revenue opportunities (examples include equipment, shop fit-out and physical alterations to business premises); and
 - b. Grants to support small businesses for online, e-commerce, or digital marketing activities up to \$2,500 per applicant or the equivalent value in subsidised training.
3. The report is to include:
 - a. Proposed eligibility criteria and guidelines for the grant program.
 - b. Proposed timeline to enable applications to be considered by Council within three months of the grant program commencement date.

ADMINISTRATION COMMENT:

Should Council support this Motion, a report will be presented to the Innovation and Business Development Committee in March 2022. The guidelines for the grants will be based on best practice and will draw on learnings of similar initiatives delivered by other South Australian Councils

MON5 Motion on Notice: Park Terrace/Commercial Road Upgrade

Cr David Hood has submitted the following Motion on Notice:

That Council:

1. Writes to the Minister for Infrastructure and Transport to seek resealing of Park Terrace and Commercial Road (Salisbury), both under care and control of DIT, and to seek repair and resealing of the intersection.

ADMINISTRATION COMMENT:

Should this motion be supported Administration will prepare a letter for the Mayor to send to the Minister for Infrastructure and Transport seeking their support and commitment to repair and reseal the intersection of Park Terrace and Commercial Road.

OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ORDERS TO EXCLUDE THE PUBLIC

2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *a*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

2.4.2 Rent Abatement Request

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **Rent Abatement Request** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 14 February 2022** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

C1 Para Hills Community Hub Precinct Sub Committee - Amendment to Nominee Appointment and Terms of Reference

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Para Hills Community Hub Precinct Sub Committee - Amendment to Nominee Appointment and Terms of Reference** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

24 JANUARY 2022

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore (*via Teams VC*)
Cr L Braun (*via Teams VC*)
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager City Development, Mr C Zafiropoulos
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

No Deputations were received.

PRESENTATION OF MINUTES

Moved Cr S Reardon

Seconded Cr N Henningsen

The Minutes of the Council Meeting held on 20 December 2021, be taken as read and confirmed.

**CARRIED
1210/2022**

PETITIONS

**PET1 Petition: Proposed Revocation of Classification as Community Land
- Allotment 56 Venlo Court Reserve, Salisbury Downs**
*(previously considered by Council November 2021 - this is a new
petition with additional signatures)*

Moved Cr K Grenfell

Seconded Cr N Henningsen

That Council:

1. Receives the notice of petition in relation to the proposed revocation of classification as community land at Allotment 56 Venlo Court Reserve, Salisbury Downs.
2. Notes that the Administration intends to report back to Council addressing the petition in April 2022.

**CARRIED
1211/2022**

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Moved Cr C Buchanan
Seconded Cr A Duncan

That Council:

1. Adopt the recommendations of the Policy and Planning Committee Meeting held on 17 January 2022, listed below, with the exception of item:

P&P-OB2 Rapid Antigen Tests Collection Point

which was withdrawn to be considered separately.

**CARRIED
1212/2022**

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr C Buchanan
Seconded Cr A Duncan

That Council:

1. Notes the report.

**CARRIED
1212/2022**

P&P-OB1 Australia Day Awards / Citizenship Ceremony – 26 January 2022

Moved Cr C Buchanan
Seconded Cr A Duncan

That Council:

1. Notes the verbal COVID Update and report provided by the CEO in relation to issues associated with the delivery of the planned upcoming Australia Day Awards / Citizenship Ceremony on the 26th January 2022 as a consequence of the current COVID 19 environment.
2. In the best interest of our Community and noting that the anticipated peak of the Omicron Variant is advised to be towards the end of January, approves the following actions to help reduce the spread of COVID-19:
 - 2.1 the continuation of the Australia Day citizenship ceremony planned for the 26th January 2022, limited to recipients that have been allowed, and one guest per recipient and Elected Members and in a manner consistent with the previous COVID 19 regime applied

-
- 2.2 not to proceed with the planned Australia Day 2022 community events incorporating the community breakfast, localised play, entertainment and music activity
 - 2.3 the incorporation within the citizenship ceremony of the announcement of the City of Salisbury Australia Day Award Category recipients and authorisation of the CEO or delegate to arrange for the subsequent introduction of the recipients to the community at a following activity such as at the City of Salisbury Fringe event, or through another suitable event.
 3. Authorises the CEO to advise the community, all stakeholders and service providers of Council's intent to proceed as per the above recommendations.

**CARRIED
1212/2022**

The meeting then proceeded to consider item P&P-OB2, which was withdrawn to be considered separately.

P&P-OB2 Rapid Antigen Tests Collection Point

Moved Cr C Buchanan
Seconded Cr J Woodman

That Council:

1. That the City of Salisbury express its concern and disappointment that the State Government to date has not provided a RAT pick up location in the City of Salisbury or the North.
2. Notes that the City of Salisbury has made available to the State Government facilities to be utilised for RAT collection and calls on the Premier to immediately establish a RAT collection point in the City of Salisbury, noting that the City of Salisbury has:
 - one of the highest rates of COVID,
 - lowest vaccination rates,
 - inadequate public transport,
 - no train, and
 - prohibitive costs of taxi services
3. Council notes that as of 24 January 2022 there is a RAT pick up location in the City of Salisbury, and that the City of Salisbury welcomes today's announcement.

**CARRIED
UNANIMOUSLY
1213/2022**

Moved Cr N Henningsen
Seconded Cr K Grenfell

That Council:

1. Adopts the recommendations of the Finance and Corporate Services Committee Meeting held on 17 January 2022, listed below.

**CARRIED
1214/2022**

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr N Henningsen
Seconded Cr K Grenfell

That Council:

1. Notes the report.

**CARRIED
1214/2022**

For Decision

2.1.1 City of Salisbury E-sports program review

Moved Cr N Henningsen
Seconded Cr K Grenfell

That Council:

1. Notes that budget bid OPN000211 for E-Sports program delivery from 2019-2021 has now been completed.
2. Notes that the program was very successful with the delivery of 28 events engaging over 650 participants, online tournaments and significant social connections, learning opportunities and key partnerships.
3. Notes that given the success of the program that the continuation of the E-Sports program be considered as part of the 2022/23 budget process.

**CARRIED
1214/2022**

3 Governance and Compliance Committee Meeting

Moved Cr J Woodman
Seconded Cr B Brug

That Council:

1. Adopts the recommendations of the Governance and Compliance Committee Meeting held on 17 January 2022, listed below.

**CARRIED
1215/2022**

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr J Woodman
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
1215/2022**

For Decision

3.1.1 Local Government Association Ordinary General Meeting: 08/04/2022 - Proposed Items of Business and Voting Delegates

Moved Cr J Woodman
Seconded Cr B Brug

That Council:

1. Notes the information.

**CARRIED
1215/2022**

4 Urban Services Committee Meeting

Moved Cr C Buchanan
Seconded Cr D Hood

That Council:

1. Adopts the recommendations of the Urban Services Committee Meeting held on 17 January 2022, listed below, with the exception of items:

4.1.1 Capital Works Program Monthly Report - December 2021 Update

US-OB2 Road Surface Issues – Kimba Road, Para Hills

which were withdrawn to be considered separately.

**CARRIED
1216/2022**

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr C Buchanan

Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED
1216/2022**

US-OB1 School Transport Framework – Salisbury East High School

Moved Cr C Buchanan

Seconded Cr D Hood

That Council:

1. That the Administration prepare a report for the February 2022 Urban Services Committee Meeting on the preferred design and costings for School Transport Framework infrastructure associated with Salisbury East High School, including Kiss and Drops and parking arrangements associated with Smith Road and Fern Grove Boulevard.

**CARRIED
1216/2022**

The meeting then proceeded to consider items 4.1.1 and US-OB2, which were withdrawn to be considered separately.

For Decision

4.1.1 Capital Works Program Monthly Report - December 2021 Update

Cr D Hood declared an actual conflict of interest on the basis of being a Board member of the Salisbury North Football Club. Cr D Hood left the meeting at 6:39 pm.

Moved Cr N Henningsen

Seconded Cr B Brug

That Council:

1. Approves the inclusion of a Second Quarter 2021/22 non-discretionary bid to reflect the additional \$29k of income and

expenditure associated with the installation of a new electronic scoreboard at Salisbury North Oval as part PR17598 Minor Capital Works Grants Program.

2. Approves the inclusion of a Second Quarter 2021/22 non-discretionary bid to reflect the additional \$8k of income and expenditure associated with the construction of asphalt paths at Walkley Heights as part PR22118 Bituminous Paths Program.
3. Approves the inclusion of a Second Quarter 2021/22 non-discretionary bid to reflect the \$450k of income not received as part of PR13725 Major Traffic Improvements Program for works at Greenfields Industrial Estate which is not proceeding in 2021/22.
4. Approves the inclusion of Karingal Crescent, Salisbury Park, within the 2021/22 Kerb Ramp Construction / Upgrade Program, PR21412.
5. Approves the inclusion of roof renewal works at Jack Young Centre, Salisbury, within the 2021/22 Building Renewal Program, PR18097.

**CARRIED
1217/2022**

Cr D Hood returned to the meeting at 6:39 pm.

US-OB2 Road Surface Issues – Kimba Road, Para Hills

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. That the Urban Services Committee notes the recent road surface issues on Kimba Road, Para Hills and request the General Manager to seek an urgent report from the contractor and advise Council what remedies will be taken to restore the surface of Kimba Road.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows:

That Council:

1. That the Urban Services Committee notes the recent road surface issues on Kimba Road, Para Hills and request the General Manager to seek an urgent report from the contractor and advise Council what remedies will be taken to restore the surface of Kimba Road.
2. That Council notes the verbal update provided by the General Manager City Infrastructure and that the advice be recorded.

**CARRIED
1218/2022**

Advice provided by the General Manager City Infrastructure:

The General Manager City Infrastructure advised that the Administration have been communicating with the contractor and further inspections of the site have been undertaken. Temporary remediation works have already commenced to improve the current state of the road and these works included the spreading and rolling of more aggregate and the sweeping of excess stones.

Administration is expecting that the technical report from the contractors outlining detailed information on remedial actions undertaken and the likely cause of the spray seal failure will be received in time to report back to Council as part of the February 2022 meeting cycle. This report will include options to ensure that the road surface is sealed to an acceptable standard.

5 Community Wellbeing and Sport Committee Meeting

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Adopts the recommendations of the Community Wellbeing and Sport Committee Meeting held on 18 January 2022, listed below, with the exception of item:

5.1.1 Chair and Membership Nominations for Burton and Para Hills Community Hub Precincts' Sub Committees

which was withdrawn to be considered separately.

**CARRIED
1219/2022**

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
1219/2022**

5.1.3 Grant No. 41/2021-22: Dheeyan Punjab Diyan South Australia Inc. Community Grant Application

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Defers the item to the next Community Wellbeing and Sport Committee, subject to further information regarding location of membership, its office bearers locations and events locations.

**CARRIED
1219/2022**

5.1.4 Grant No. 42/2021-22: Northern Area Riding for Disabled Community Grant Application

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves funding for the January 2022 round of Community Grants as follows:
 - a. Grant No. 42/2021-22 to the value of \$2,252: Northern Area Riding for Disabled to assist with purchasing a wall-mounted defibrillator
2. Approves the grant on the proviso that the defibrillator is publicly accessible and not locked.

**CARRIED
1219/2022**

For Information

5.2.1 Amendments to Community Event Sponsorship Program (CESP) Grant Applications

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes that the Community Development Grants Program is available for a range of community requirements, requests and needs with a budget \$120,000 allocated per annum.
2. Notes additionally, the Community Events Sponsorship Program (CESP) is available for community events (exclusively), at two levels - \$5,000 and \$10,000 per annum respectively.
3. Notes the Administration is flexible and able to consider smaller community focused event grant applications on a more frequent basis under the Community Development

Grants Program and therefore, these applications are able to be considered monthly as per that program's current Guidelines.

**CARRIED
1219/2022**

The meeting then proceeded to consider item 5.1.1 which was withdrawn to be considered separately.

5.1.1 Chair and Membership Nominations for Burton and Para Hills Community Hub Precincts' Sub Committees

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the following nominations for appointment to the Burton Community Hub Precinct Sub Committee for a period commencing March 2022 until the remainder of the Council term (subject to their respective acceptance of the role):
 - a. Tony Dalwood (Salisbury United Football Club)
 - b. Jennifer Cook (Burton Community Centre)
 - c. Kelly Blandford (Burton Primary School)
2. Approves the following nominations for appointment to the Para Hills Community Hub Precinct Sub Committee for a period commencing March 2022 until the remainder of the Council term (subject to their respective acceptance of the role):
 - a. Shaun St Alban (The Paddocks Centre)
 - b. Karen Winter (Lieberman Kindergarten)
 - c. Robert Taylor (The Salvation Army)

**CARRIED
1220/2022**

Cr P Jensen declared a perceived conflict of interest on the basis of being nominated for the position of Deputy Chairman of the Para Hills Community Hub Precinct Sub Committee. Cr Jensen managed the conflict by remaining in the meeting but not voting on the item.

Cr S Reardon declared a material conflict of interest on the basis of being nominated as Chairman of the Para Hills Community Hub Precinct Sub Committee. Cr Reardon left the meeting at 6:54 pm.

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

4. Appoints Cr Shiralee Reardon as Chairman of the Para Hills Community Hub Precinct Sub Committee, and Cr Peter Jensen as Deputy Chairman for a period commencing March 2022 until the remainder of the Council term.

**CARRIED
1221/2022**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr P Jensen DID NOT VOTE on the MOTION.*

Cr S Reardon returned to the meeting at 6:54 pm.

Mayor G Aldridge left the meeting at 6:54 pm. Deputy Mayor Buchanan assumed the Chair at 6.54 pm.

Cr C Buchanan declared a material conflict of interest on the basis of being nominated for the position of Chairman of the Burton Community Hub Precinct Sub Committee, a position which has a pecuniary interest.

Cr Buchanan sought leave of the meeting to appoint Cr J Woodman as Acting Chairman and leave was granted.

Cr C Buchanan left the meeting at 6:56 pm.

Cr J Woodman assumed the Chair at 6.56 pm.

Cr D Proleta declared a perceived conflict of interest on the basis of being nominated as Deputy Chairman of the Burton Community Hub Precinct Sub Committee. Cr Proleta managed the conflict by remaining in the meeting and voting on the item.

Moved Cr B Brug
Seconded Cr S Ouk

That Council:

3. Appoints Deputy Mayor Cr Chad Buchanan as Chairman of the Burton Community Hub Precinct Sub Committee, and Cr Donna Proleta as Deputy Chairman for a period commencing March 2022 until the remainder of the Council term.

**CARRIED
1222/2022**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Proleta voted IN FAVOUR of the MOTION.*

Mayor G Aldridge returned to the meeting at 6:57 pm and resumed the Chair.

Cr C Buchanan returned to the meeting at 6:57 pm.

6 Innovation and Business Development Committee Meeting

Moved Cr P Jensen
Seconded Cr K Grenfell

That Council:

1. Adopts the recommendations of the Innovation and Business Development Committee Meeting held on 18 January 2022, listed below.

CARRIED
1223/2022

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr P Jensen
Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED
1223/2022

For Information

6.2.1 Community Requests - Response Dashboard

Moved Cr P Jensen
Seconded Cr K Grenfell

That Council:

1. Notes the report, with paragraph 3.13 of the report to be amended to read “2022” instead of “2021”.

CARRIED
1223/2022

8 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 21 December 2021 were noted by Council.

GENERAL BUSINESS

GB1 Advocacy Priorities for 2022 Elections

Cr G Reynolds declared a perceived conflict of interest on the basis of being a candidate in State election. Cr Reynolds left the meeting at 6:59 pm.

Moved Cr C Buchanan
Seconded Cr A Duncan

That Council:

1. Notes the advocacy document “Partnership Projects 2022” to support active lobbying for outcomes on key strategic programs and projects, as included in Attachment 1 to this report (Council, 24/01/2022, Item No. GB1).
2. Notes the Chief Executive Officer may make any minor editorial changes to the document prior to publishing and its distribution for advocacy purposes, as may be required.

CARRIED
1224/2022

Cr G Reynolds returned to the meeting at 7:06 pm.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr N Henningsen
Seconded Cr J Woodman

That Council:

1. Notes this information.

CARRIED
1225/2022

REPORTS FROM COUNCIL REPRESENTATIVES

No verbal reports were given.

QUESTIONS ON NOTICE

No Questions on Notice were received.

QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice,

NOTICES OF MOTION

NOM1 Motion on Notice: St Kilda Pirate Ship

Moved Cr C Buchanan

Seconded Cr L Braun

That Council:

1. In light of the unfortunate incident of the pirate ship being set on fire by vandals, Council commits to fully restoring the pirate ship and commits to giving consideration to making necessary modifications to enable full inclusive access for wheelchairs and mobility scooters.
2. That staff bring back a further report by February, with costings including a non-discretionary budget bid to be included in the next quarterly budget review.

**CARRIED
1226/2022**

OTHER BUSINESS / MOTIONS WITHOUT NOTICE

OB1 Community Development Grants and Community Event Sponsorship Program Grants

Moved Cr C Buchanan

Seconded Cr A Duncan

That Council:

1. Notes that the Community Development Grants Program is available monthly for community events up to \$5,000 each.
2. The Community Wellbeing & Sport Committee be authorised to consider an application for a major community event under the Community Event Sponsorship Program outside the existing scheduled application periods of April and October.

**CARRIED
1227/2022**

OB2 Gulfview Heights Lake – Hot Weather Contingency

Moved Cr P Jensen
Seconded Cr C Buchanan

That Council:

1. Requests that the administration continue to monitor the state of the Gulfview Heights lake, as per previous resolution.
2. To ensure the clay liner does not dry out and adequate water is retained in the lake, Council:
 - i allocates appropriate water to the lake
 - ii ensures that monitoring is undertaken more regularly during weeks where the average temperature exceeds 35°
 - iii relevant costings are reported to the February Urban Services Committee

**CARRIED
1228/2022**

ORDERS TO EXCLUDE THE PUBLIC

There were no Orders to Exclude the Public

The meeting closed at 7.18pm.

CHAIRMAN.....

DATE.....