



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

22 FEBRUARY 2022 AT 6:30 PM

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 18 January 2022.

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For Decision

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OTHER BUSINESS

QUESTIONS WITHOUT NOTICE

MOTIONS WITHOUT NOTICE

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

18 JANUARY 2022

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

OBSERVERS

Cr K Grenfell and Cr G Reynolds

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager Business Excellence, Mr B Kempster
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee
Meeting held on 14 December 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Mayor G Aldridge
Seconded Cr S Ouk

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Chair and membership nominations for Burton and Para Hills Community Hub Precincts' Sub Committees

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the following nominations for appointment to the Burton Community Hub Precinct Sub Committee for a period commencing March 2022 until the remainder of the Council term (subject to their respective acceptance of the role):
 - a. Tony Dalwood (Salisbury United Football Club)
 - b. Jennifer Cook (Burton Community Centre)
 - c. Kelly Blandford (Burton Primary School)
2. Approves the following nominations for appointment to the Para Hills Community Hub Precinct Sub Committee for a period commencing March 2022 until the remainder of the Council term (subject to their respective acceptance of the role):
 - a. Shaun St Alban (The Paddocks Centre)
 - b. Karen Winter (Lieberman Kindergarten)
 - c. Robert Taylor (The Salvation Army)

CARRIED

5.1.1 Chair and membership nominations for Burton and Para Hills Community Hub Precincts' Sub Committees ...(cont'd)

Moved Cr P Jensen
Seconded Cr B Brug

That Council:

3. Appoints Deputy Mayor Councillor Chad Buchanan as Chairman of the Burton Community Hub Precinct Sub Committee and Cr D Proleta as Deputy Chairman for a period commencing March 2022 until the remainder of the Council term.

Cr C Buchanan declared a material conflict of interest on the basis of being nominated as Chair of the Burton Community Hub Precinct Sub Committee. Cr Buchanan left the meeting at 6:34 pm.

CARRIED

Cr C Buchanan returned to the meeting at 6:35 pm.

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

4. Appoints Councillor Shiralee Reardon as Chairman of the Para Hills Community Hub Precinct Sub Committee and Cr P Jensen as Deputy Chairman for a period commencing March 2022 until the remainder of the Council term.

Cr P Jensen declared a perceived conflict of interest on the basis of being nominated for the position of Deputy Chairman of the Para Hills Community Hub Precinct Sub Committee. Cr Jensen left the meeting at 6:36 pm.

CARRIED

Cr P Jensen returned to the meeting at 6:36 pm.

5.1.2 Grant no. 40/2021-22: Just Dance Community Grant Application

Moved Cr J Woodman
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the January 2022 round of Community Grants as follows:
 - a. Grant No. 40/2021-22 to the value of \$2270: Just Dance to assist with purchasing new sound equipment and a microphone.

CARRIED

5.1.3 **Grant No. 41/2021-22: Dheeyan Punjab Diyan South Australia Inc. Community Grant Application**

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

Defers the item to the next Community Wellbeing and Sport Committee, subject to further information regarding location of membership, its office bearers locations and events locations.

CARRIED

5.1.4 **Grant No. 42/2021-22: Northern Area Riding for Disabled Community Grant Application**

Moved Cr D Hood

Seconded Cr B Brug

That Council:

1. Approves funding for the January 2022 round of Community Grants as follows:
 - a. Grant No. 42/2021-22 to the value of \$2,252: Northern Area Riding for Disabled to assist with purchasing a wall-mounted defibrillator
2. Approves the grant on the proviso that the defibrillator is publicly accessible and not locked.

CARRIED

For Information

5.2.1 **Amendments to Community Event Sponsorship Program (CESP) Grant Applications**

Moved Cr J Woodman

Seconded Cr S Ouk

That Council:

1. Notes that the Community Development Grants Program is available for a range of community requirements, requests and needs with a budget \$120,000 allocated per annum.
2. Notes additionally, the Community Events Sponsorship Program (CESP) is available for community events (exclusively), at two levels - \$5,000 and \$10,000 per annum respectively.
3. Notes the Administration is flexible and able to consider smaller community focused event grant applications on a more frequent basis under the Community Development Grants Program and therefore, these applications are able to be considered monthly as per that program's current Guidelines.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6.44 pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
28/01/2020 1.1.2 Due:	Bridgestone Athletics Centre – Management Model Options A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee. April 2022	Andrew Hamilton
27/07/2020 1.1.2 Due: Deferred to: Reason:	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. February 2022 March 2022 Further investigation required.	Amy Pokoney Cramey
21/12/2020 2.4.1 Due:	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential. August 2022	Amy Pokoney Cramey
25/01/2021 5.2.1 Due:	Bridgestone Athletics Centre – Construction Update 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre. April 2022	Andrew Hamilton
27/09/2021 5.0.1 Due: Deferred to: Reason:	Future Reports for the Community Wellbeing and Sport Committee 2. That the report on the Upgrade to Current Sporting and Recreational Facilities (i.e. Parafield Gardens Recreation Centre) (12.1 24/06/2019), Indoor Sporting Facilities report (2.5.1 24/02/2020), the Regional Indoor Sporting Facilities report (June 2020) and the Place Activation Strategy – Community Facilities report (1.1.2 27/7/20) be merged into one report and reported to Council by February 2022. February 2022 March 2022 All resolutions referred to above have been addressed this month, apart from 1.1.2 of July 2020 (refer above for deferral reason).	Andrew Hamilton

25/10/2021	Review of the Community Recreational Facilities Signage Policy	Lavinia Morcoase
5.1.1	1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. Due: February 2022 Deferred to: April 2022 Reason: Staff are planning on holding this workshop in March, with a report to the Committee in April.	
25/10/2021	Review of the Community Recreational Facilities Sponsorship Policy	Lavinia Morcoase
5.1.2	1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. Due: February 2022 Deferred to: April 2022 Reason: Staff are planning on holding this workshop in March, with a report to the Committee in April.	
25/10/2021	Age Friendly Strategy 2022-2027	Myfanwy Mogford
5.1.6	2. Notes that staff will report annually at the end of each financial year for the duration of the strategy. Due: October 2022	
22/11/2021	Commonwealth Home Support Programme (CHSP) Payment In Arrears	Vesna Haracic
5.2.1	Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available. Due: July 2022	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.1.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Indoor Recreation Facilities
AUTHOR	Andrew Hamilton, Manager Sport, Recreation & Community Planning, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	Indoor recreation facilities continue to be an important part of the community recreation offering. Despite this, attendances at the City of Salisbury centres are in decline. Noting that both facilities are in excess of 30 years old, their design limits their ability to respond to the recreation needs of an increasingly diverse community. Similarly, when considering community infrastructure, such as libraries, community centres, senior centres and community hubs, it is important to consider how the City's assets address community growth, increased diversity and demand changes.
RECOMMENDATION	
	<u>That Council:</u>
	<ol style="list-style-type: none">1. Notes the current condition and functionality of the Ingle Farm and Gardens Recreational Centres.2. Approves the development of an overarching strategic direction by 2024 to partner with others to plan for a regional indoor facility for the north in the next ten years, which will consider the future role of Ingle Farm and Parafield Gardens.3. Notes that the management of the current facilities and potential opportunities to partner with the private sector for capital improvements to these sites are subject to a further report at the Community Wellbeing and Sport Committee, 22 February 2022, titled Managed Recreational Assets – Future Management Options.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Recreation Centres Activity Comparisons
2. Salisbury Recreation Centres - Phase 1 Review

1. BACKGROUND

Indoor Recreation Facilities

- 1.1 At its meeting on 24 June 2019, Council resolved (resolution 0217/2019):
 - 1.1.1 *That staff provide a report for costing for upgrades to our current major sporting centres, excluding Ingle Farm Recreation Centre, to support our community over the coming 40+ years.*
- 1.2 At its meeting on 24 February 2020, Council resolved (resolution 0403/2020):
 - 1.2.1 *A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being development by the Office for Recreation, Sport and Racing.*
- 1.3 At its meeting on 21 December 2020, Council resolved (resolution 0803/2020):
 - 1.3.1 *Staff collaborate with stakeholders (including the Office for Recreation, Sport and Racing and neighbouring Councils) to develop a regional indoor recreation masterplan for the North of Adelaide by 30 June 2022.*
- 1.4 At its meeting on 27 September 2021, Council resolved (resolution 1105/2021):
 - 1.4.1 *That the report on the Upgrade to Current Sporting and Recreational Facilities (i.e. Parafield Gardens Recreation Centre) (24/6/2019) Indoor Sporting Facilities report (24/2/2020), the Regional Indoor Sporting Facilities report and the Place Activation Strategy be merged into one report and reported to Council by February 2022.*
- 1.5 The Gardens Recreation Centre and the Ingle Farm Recreation Centre represent the City of Salisbury's (CoS) two indoor recreation centres.
- 1.6 Built in 1978 (Ingle Farm) and 1988 (The Gardens), both facilities are owned by the CoS but operated by Belgravia Leisure under contracts of lease and provision of management services. This contract expires on 30 June 2023.
- 1.7 Both Centres play an important role in providing a range of recreation and sport services within the northern region.
- 1.8 Their importance is further heightened due to a lack of indoor court spaces between the inner northern suburbs and Gawler, relative to the resident population. That is, there is likely to be a significantly higher level of demand for indoor recreation space than what The Gardens and Ingle Farm Recreation Centre can respond to.
- 1.9 The South Australian Government's Office for Recreation, Sport and Racing (ORSR) have also highlighted the need for additional indoor recreation centres within the State.

- 1.10 Condition audits conducted on the CoS centres indicate that both facilities need improvements if they are to provide an attractive option for the community.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.4 City Infrastructure

2.2 External

2.2.4 Belgravia Leisure

2.2.5 BRM Advisory

2.2.6 The Lights Sports and Community Centre

2.2.7 City of Port Adelaide Enfield

2.2.8 Office for Recreation, Sport and Racing

2.2.9 Basketball SA

2.2.10 Volleyball SA

3. REPORT

State Sport and Recreation Infrastructure Plan 2020-2040

- 3.1 The Office for Recreation Sport and Racing (ORSR) have developed the State Sport and Recreation Infrastructure Plan 2020-2040 to ensure that adequate facilities are available to all South Australians.
- 3.2 ORSR note that indoor facilities are viewed as the largest gap in recreation provision and that interest in unstructured physical activity is strong. Well-designed indoor facilities can play a vital role in responding to this need through the provision of both structured and unstructured sport and recreation opportunities.
- 3.3 The Plan also notes that people living in areas of need have the lowest participation rates in recreation and sport and that the provision of appealing recreation and open spaces is critical to developing participation in these groups.
- 3.4 Recreation centres are important to community as they provide access to a large range of physical activity services all year round. Due to the significant cost of building these facilities and the ongoing cost of ownership, they are typically only provided by governments.
- 3.5 ORSR's consultation also highlighted a need for more multi-purpose facilities that support both organised sport and unstructured activities. To appropriately cater for the needs of people interested in basketball and other court sports, ORSR recommends that future developments should include a minimum of four court spaces. Four courts are recommended (as a minimum) as this increases the likelihood of the facility being used for regional level carnivals. Multiple court spaces also increases the versatility of the centre as spaces can be used for both traditional court sports and other community activities at the same time. The two CoS facilities only include three full-size court spaces.

- 3.6 Whilst ORSR's Infrastructure Plan explores various sport and recreation needs, it does not identify or commit to specific infrastructure projects. Currently, the Plan operates through an open invitation system inviting capital project owners to submit committed projects. Whilst this process may create an opportunity for partnership, neither funding nor support is directly offered in exchange for submitting a project outline.

City of Salisbury Recreation Centres

- 3.7 The Gardens and Ingle Farm Recreation Centres are valuable community assets, especially considering the undersupply of similar indoor courts in the northern suburbs as described in Attachment 3 – *Salisbury Recreation Centres Phase 1 Review*.

- 3.8 Both Centres offer a range of features:

The Gardens Recreation Centre	Ingle Farm Recreation Centre
Three full size courts	Three full size courts
A multi-purpose activity area	Four squash courts
Small kiosk/café	Training rooms
A general activity room which is used exclusively by a not-for-profit aged care provider.	Offices
	Function room with a commercial style kitchen attached.

- 3.9 The Gardens Recreation Centre court spaces are used primarily for basketball, netball, kindi-gym, badminton and volleyball with smaller user groups also utilising areas when available.
- 3.10 Ingle Farm Recreation Centre court spaces are used primarily for basketball, inclusive basketball, netball, roller skating and kindi-gym, with additional usage by non-traditional groups such as archery and model plane groups.
- 3.11 Despite growing demand within the region, the Centres do not operate at capacity. A sample of the court occupancy data from 2019 (pre-pandemic) shows that the two Centres averaged 50% court occupancy. Data from the past two years has not been considered as attendances at the Centres has been heavily compromised by Covid restrictions.
- 3.12 Ingle Farm had experienced some downturn in team numbers prior to the introduction of community restrictions. This is perhaps linked to the 2019 opening of The Lights Community and Sports Centre (The Lights) located within the City of Port Adelaide Enfield (PAE). The Lights is a state-of-the-art indoor recreation and sport facility located 4km from Ingle Farm Recreation Centre.

- 3.13 Community feedback indicates support for the Centres however acknowledges that the Centres are of low quality, aged and, whilst tidy and clean, overall are poorly presented.

Current Condition

- 3.14 Condition audits of both facilities were undertaken in August 2020 as part of a city-wide building audit program. These audits were visual inspections and included overall condition, compliance and building services checks.
- 3.15 Overall, both Centres were rated fair to good in the majority of the areas inspected, though it should be noted this refers only to the levels of compliance and whether or not they are fit for purpose. It did not assess operability/function.
- 3.16 There are modifications and upgrades that could improve the experience of the users e.g. increasing the regularity of court re-surfacing as this improves the appearance of the flooring for short periods of time, but improvement of the functionality of the Centres and their value to community is only achievable through major upgrade or renewal.
- 3.17 While the buildings may be technically ‘fit for purpose’ within their current use profile, they could not be categorised as attractive or modern in their presentation. This impacts on their appeal to potential customers and their ability to capitalise on an undersupply of indoor courts in the northern suburbs.

Limitations of Centre Design

- 3.18 Both Recreation Centres carry a range of limitations caused by their design.

At Ingle Farm:

- Limited or no viewing spaces for the court areas restrict the type of basketball competitions that can be held.
 - A lack of multi-use ‘break out’ areas that could be used extensively for parties and small community events.
 - The lack of an open reception area and views through the facility at Ingle Farm are in stark contrast to the design of modern facilities such as the Lights Community and Sports Centre.
- 3.19 Whilst The Gardens has a slightly more open design, the lack of seating areas suitable for viewing the court spaces make it unsuitable to hold community level/social basketball. Consultation with Basketball SA indicates that this prevents the Centre from being used for District competitions or regional carnivals.
- 3.20 The Gardens also lacks multi-purpose rooms that could be used for meetings, conferences, staff training or similar types of activity. Spaces such as these are incorporated in all contemporary centres as they significantly broaden the potential usage profile by making the spaces more adaptable to different user groups.

Modern Design and the Impact on Participation

- 3.21 Modern community recreation centres use contemporary design to ensure that the facilities are flexible and adaptable for use by broad groups with the underlying operations and financial sustainability of the centre underpinned by core sports (e.g. basketball and netball).
- 3.22 The Lights Community and Sports Centre, opened by PAE in 2019, represents one of the better local examples of contemporary design in indoor facilities. The facility includes:
- Five hard courts including one ‘show court’ with seating for approximately 1500 spectators
 - Modern function rooms overlooking the courts
 - Large community rooms
 - Café
 - Fitness facility.
- 3.23 Since it opened in 2019, the PAE have been able to engage 30 regular user groups at the new facility. This represents a significant increase in participation in comparison to the facility which the Lights replaced at Hillcrest which had only two regular user groups.
- 3.24 Prior to opening, The Lights conducted an expression of interest process attracting more than 50 clubs and associations, many from outside the ‘traditional’ user groups, providing an opportunity to broaden the Centre’s impact within the community.
- 3.25 Attachment 2 – *Recreation Centres Activity Comparisons* shows the difference in user groups that is achievable at a centre with more contemporary design versus the user groups that currently utilise the CoS Centres.
- 3.26 Cost estimates for The Lights indicate that a contemporary facility of this nature involves expenses over \$25m. It should be noted that the process to build The Lights was undertaken before COVID-19 had significant effect on the building industry and global supply chains. It would be reasonable to expect that costs in the current environment would be higher.
- 3.27 Any major investment into the CoS Recreation Centres should be supported by a detailed demand analysis, business case and cost assessment (incorporating any potential for offset through revocation of existing site property).

Demand

- 3.28 Both Centres service areas are expected to experience significant population growth. Between 2016 – 2036, Ingle Farm and Parafield are forecast to grow by 16.5% and 10.4% respectively.
- 3.29 The community surrounding these Centres is diverse. In fact, the suburbs in which they are located are some of the most diverse in the CoS. Parafield Gardens (36%) and Ingle Farm (29.5%) both have a larger percentage of people born overseas than the Greater Adelaide area (26.3%). The number of people born overseas is expected to grow. Neither of the Centres are designed to accommodate the needs of a diverse community e.g. areas that can be separated for gender-based participation, prayer rooms etc.

- 3.30 When compared to neighboring councils, the CoS ranks last in terms of indoor courts provided per person, as shown in the table below (i.e. Salisbury provides one court to 24,435 people, versus City of Port Adelaide Enfield providing one court to 10,794 people). The reduced number courts in Salisbury reduces the recreation centres to respond to the community:

Council	Indoor Courts	Population	Courts per Person
Port Adelaide Enfield	12	129,530	1 : 10,794
Tea Tree Gully	6	97,714	1 : 16,285
Charles Sturt	6	120,733	1 : 20,122
Playford	4	96,547	1 : 24,137
Salisbury	6	146,551	1 : 24,425

- 3.31 Attachment 3 – *Salisbury Recreation Centres Phase 1 Review* provides a preliminary review into the role both of the CoS Recreation Centres play in supporting the community's recreation needs. This report highlights the shortage of indoor recreation space within the northern suburbs and the opportunity available for the City's recreation centre to appeal to a wide catchment.

Recreation Centre Management

- 3.32 The City of Salisbury (CoS) has four managed recreation assets including the Salisbury Aquatic Centre, Little Para Golf Course, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre. The Salisbury Aquatic Centre, as a new centre, requires a manager. A management agreement is in place with Belgravia Leisure to manage the golf course and recreation centres. This expires on 30 June 2023. The current contract does not provide for an extension.
- 3.33 Future management by an external partner needs to be facilitated through a procurement process. Utilisation of an expression of interest process to attract a new manager, who, in addition to offering expertise, systems and scalability may offer capital investment, which may assist in improving the amenity of the Recreation Centres.
- 3.34 This is discussed in a separate report to the Community Wellbeing and Sport Committee, 22 February 2022, titled *Managed Recreational Assets – Future Management Options*.

4. CONCLUSION / PROPOSAL

- 4.1 Due to the age and outdated design of the CoS Recreation Centres they are unable to properly respond to the diverse needs of the community and that broad scale renovation is unlikely to be a viable consideration.

- 4.2 Any major renewal should consider the increasing diversity and growth of population within the City and more broadly to Gawler. From a sport perspective, consideration would also need to be given to how the Centre may underpin major carnivals and provide appropriate infrastructure (e.g. spectator seating) to balance the attraction of revenue-based activities with community service.
- 4.3 Note that delivering a regional indoor recreation facility is likely to cost in excess of \$25m each.
- 4.4 Note that future management approaches may consider how a partnership approach may attract new capital and service improvement. This is discussed in a separate report to the Community Wellbeing and Sport Committee, 22 February 2022, titled Managed Recreational Assets – Future Management Options.

Comparison of Activities at City of Salisbury Facilities and The Lights Community and Sports Centre

	City of Salisbury Centres	The Lights Community and Sports Centre
Sports and activities utilising Court Spaces	Basketball Inclusive Basketball Mixed Netball Roller Skating Birthday Parties Learn to programs (skills classes) Gymnastics Kindigym Badminton Archery Table Tennis Model Planes Futsal School Holiday Programs Netball Strength for life Volleyball Martial Arts	Basketball – District Basketball – Social Basketball – Club Competition NABC Walking Netball (Inclusive) Walking Football (Inclusive) Indoor Lacrosse Judo Roller Derby Fencing Wheelchair SANFL Active Kids Programs – <i>Glow Gym, Active Story Time, Spark Ball</i> Netball – Social Badminton – Social Badminton – Children coaching Volleyball – VSA State League Volleyball - Social Wheelchair basketball Birthday Parties Inclusive <ul style="list-style-type: none"> • Basketball • Futsal • Pickleball • Tennis • Badminton Casual hire – <i>Volleyball, Badminton, Netball, Basketball</i> Expos School Holiday Programs – Variety of activities from Sports games/general activities. OHSC groups School bookings (use of PlaySight Smart Court Tech) Birthday Parties

	City of Salisbury Centres	The Lights Community and Sports Centre
Function and Activity Spaces	Meetings Over 50's Women's Group Helping Hand Yoga Councillor Church Church (Offices/meeting room) Helping Hand	Strength for Life Group fitness – <i>Zumba/BoxFit/Yoga</i> Community Church Bollywood Dancing – female and male Inclusive Dance Group City of PAE – Wise Moves for Women, Connect groups Table Tennis Sewing Group Martial Arts Community/Sports Workshops School groups Conferences – Schools/Education Dep/Sports Groups Study Spaces Awards/Presentation General corporate meetings Coaching Clinics Language classes <i>Shine Bright at the Lights</i> (the Lights inclusive health and wellbeing program)



City of Salisbury The Gardens and The Ingle Farm Recreation Centres Preliminary Phase 1 Review

May 2020

BUSINESS • RESOURCE • MANAGEMENT

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This report documents the findings of our preliminary review. We have been provided with only limited and high level information with which to base our findings. Should the Recipient require more in depth analysis, we will require more detailed information to inform our findings.

Liability limited by a scheme approved under Professional Standards Legislation.

Mr Brian Gilles
Team Leader – Sport, Recreation and Cemeteries
34 Church Street
SALISBURY SA 5108

Dear Brian,

Thank you for engaging us to undertake a preliminary review of the operational performance of The Ingle Farm and The Gardens Recreation Centres. This limited scope review has been commissioned to identify areas for further consideration and review as the City of Salisbury (Salisbury) considers its future strategic options for the ongoing provision of indoor sport and recreation services in the council area.

Both Recreation Centres are over 30 years old and are managed by an experienced external operator who has managed both centres for over 5 years. The existing management contract expires in 2021 which will allow Salisbury to explore new opportunities from both an asset improvement, operational and program perspective at each Centre over the next 12 months.

Our preliminary observations of both centres is that they appear dated (based on physical appearance) but are otherwise in reasonable operating condition. There is however a lack of scale of services at both centres and a lack of synergy between complimentary health and wellness services at both sites. This is likely to be creating inefficiencies and impacting on the financial viability and community utilisation of the Recreation Centres.

Improved financial and community outcomes can be achieved when complimentary services can be integrated in a 'hub' style operating model where additional infrastructure i.e. pools, additional courts, fitness assets and allied health services can be consolidated onto existing sites. Strategically reviewing opportunities for capital investment at both sites could create additional utilisation and scale and increase the community benefit from each Recreation Centre.

While we have not reviewed the programs being provided at each site in detail, innovative operators nationally are creating programs that target schools and other groups who have not traditionally used council owned recreation centres. Such strategies can increase utilisation during off-peak times, financial performance and create greater awareness of the services being provided by council.

The location of both Recreation Centres and the lack of competition (alternative indoor courts) in the immediate surrounds and to the North makes these attractive community assets.

We recommend Salisbury use the opportunity created by the upcoming completion of the existing management contract to undertake a more comprehensive review of the potential services and improvements that can be made at both sites.

Our observations and findings from our preliminary review are attached. If you have any comments on this review please do not hesitate to contact the writer.

Yours sincerely,



Michael Richardson
BRM Advisory
Director
0408 637 345

background and scope



This limited scope review has been designed to highlight areas for further investigation and give the City of Salisbury a high level understanding of the potential opportunities that may be further investigated as part of a more detailed review into The Gardens and The Farm.

The City of Salisbury of has sought a limited scope review of the Gardens and The Farm Recreation Centres to highlight areas for further investigation and provide a high level understanding of potential opportunities for further investigation.

Background

The Parafield Gardens Recreation Centre (The Gardens) and the Ingle Farm Recreation Centre (The Farm) (collectively the Recreation Centres) are owned by the City of Salisbury (Salisbury) and provide a variety of sport, recreation and community services to the Salisbury community.

The Recreation Centres both have four indoor multipurpose courts with associated meeting & function rooms and catering and kiosk facilities.

The Recreation Centres are currently operated by Belgravia Leisure under a management contract which is due to expire in 2021.

The Gardens Recreation Centre

First opened in 1988, the Gardens comprises three full size indoor sports courts and a large multi-purpose activity area with associated café and meeting room facilities.

The Gardens is used to host a variety of sporting competitions and events including a well patronised annual arts and craft fair.

Ingle Farm Recreation Centre

Established in 1978, The Farm is located in Ingle Farm. The facility consists of three full size multi-sport courts, four squash courts, training rooms, offices and a function room with full catering kitchen.

The Farm offers a wide variety of recreational activities such as basketball, netball, futsal, roller skating, kindy gym, archery, squash, inclusive sports as well as kids' birthday parties.

Scope

We have been asked to perform a review of the Recreation Centres in two phases. The first phase being a high level preliminary review of the Recreation Centres to highlight areas for further investigation and give Salisbury a high level understanding of the potential opportunities that may be further investigated as part of a more detailed review into The Gardens and The Farm.

The first phase review will :

1. Provide a snapshot of the competitive landscape around the Recreation Centres and the innovative services and programs being delivered at comparable recreation centres;
2. Comment on the physical condition of the Centres and current programs being run;
3. Undertake a high level review of recent financial performance¹ and program numbers to understand the change in performance over time; and
4. Identify areas for future improvement that warrant further investigation and assessment during Phase 2 of the review (if applicable).

COVID-19

On the 23rd of March 2020, as a result of direction from the Federal Government, recreation centres across Australia were forced to close as a result of the global COVID-19 pandemic. This has clearly had a significant and unprecedented impact on many centres.

The impact and response to COVID-19 is not within the scope of this review although we note its significance to current operations and short term decisions around allocation of resources.

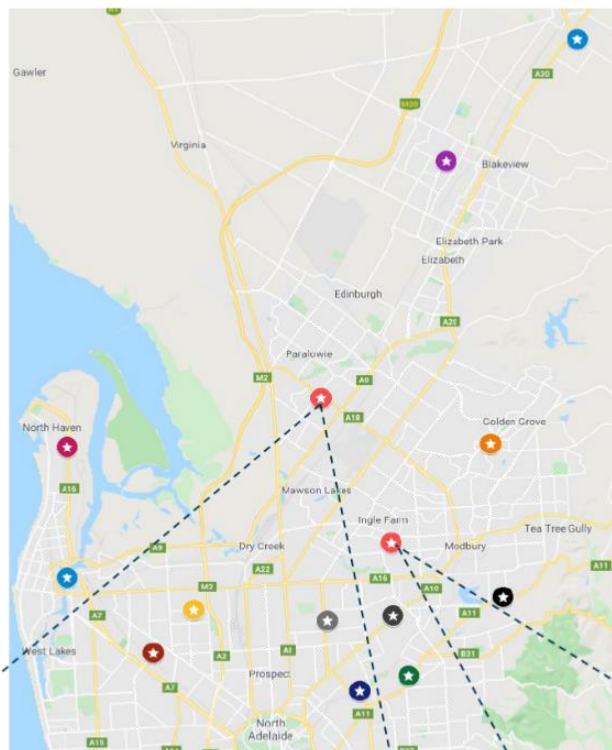
Competing recreation facilities



There is a high distribution of indoor stadium courts in the inner north eastern suburbs of Adelaide with a lack of indoor court infrastructure between The Farm and Starplex in Gawler relative to the resident population in these areas.

Based solely on population metrics, there should be a plus demand for courts in the areas serviced by The Gardens and The Farm.

Distribution of existing recreation centres to the north of Adelaide CBD:



- ★ Ingle Farm Recreation Centre
- ★ The Gardens Recreation Centre
- ★ The ARC Campbelltown
- ★ The Lights Community and Sports Centre
- ★ LeFevre Recreation Reserve
- ★ STARplex Fitness Centre
- ★ Hillcrest Basketball Stadium
- ★ MARS Sporting Complex
- ★ John McVeity Centre
- ★ The Parks Recreation and Sports Centre
- ★ Golden Grove Recreation Centre
- ★ Turramurra Recreation Centre
- ★ West Adelaide Bearcats Basketball Club
- ★ St Clair Recreation Centre



Activity at the Recreation Centres



Activity information shows a relative sharp decline in direct activity at The Farm.

Direct activity at The Gardens declined in FY2018 and FY2019 but has recovered during FY2020 to levels which have exceeded performance in any of the previous five financial years.

Information provided by Belgravia has demonstrated a mixed level of recent attendance activity between the two Recreation Centres, with The Gardens reporting a significant up-turn in FY2020.

Annual Attendances - YTD March The Gardens

	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020*
Direct	68,683	69,193	67,963	57,802	58,191	73,803
Indirect	10,960	14,161	16,401	21,436	25,595	19,504
Total	79,643	83,354	84,364	79,238	83,786	93,307
Direct - Variance from average	2,744	3,254	2,024	-8,137	7,748	7,864
Direct - % change from previous two years			-1%	-16%	-7%	27%

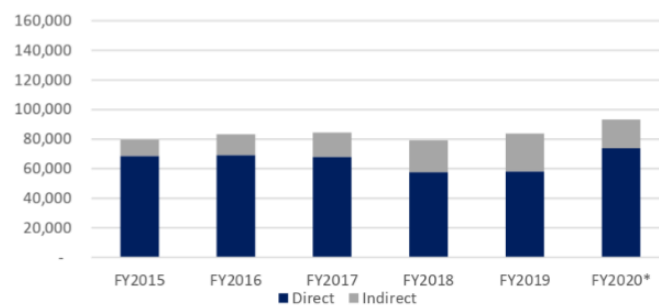
Annual Attendances - YTD March The Farm

	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020*
Direct	60,193	71,966	67,916	59,672	52,236	45,047
Indirect	72,393	66,376	66,631	71,525	59,836	70,293
Total	132,586	138,342	134,547	131,197	112,072	115,341
Direct - Variance from average	688	12,461	8,411	167	7,269	14,458
Direct - % change from previous two years			3%	-15%	-18%	-19%

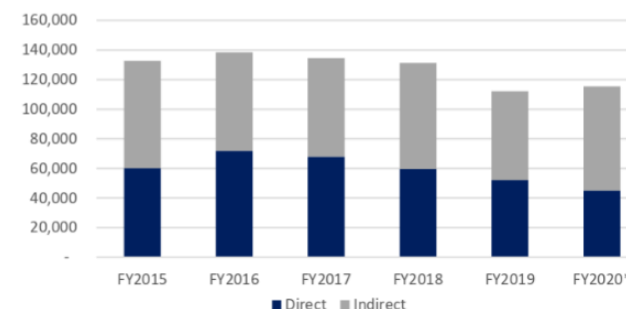
Attendances include: Court sports, kindigym, junior programs, hire groups and events

* We have normalised FY2020 figures to remove the impact of COVID-19 by adjusting March attendances to equal the average March attendance over the preceeding five years.

Annual Attendances - The Gardens



Annual Attendances - The Farm



Recreation Centres – SWOT Analysis



A high level SWOT analysis has been undertaken on the existing Recreation Centres based on our limited scope review.

The opportunities identified have been further analysed in the following page.

Strengths

- Strong geographical separation with competing indoor court facilities particularly to the north of both Recreation Centres.
- Relatively dense residential population in immediate areas surrounding both Recreation Centres.
- Well established competitions and annual events.
- Stable specialist operator with comprehensive understanding of the Recreation Centres.
- A number of local schools surrounding both Recreation Centres.

Weaknesses

- Aging façades and building infrastructure with lack of natural light.
- Lack of complementary infrastructure available such as indoor pools, all access gymnasiums and allied health services to attract users to the Recreation Centres.
- Lack of scale of recreation infrastructure at each Recreation Centre.
- Limited number of courts within each complex to hold regional level events.

Opportunities

- Under supply of court infrastructure in Greater Adelaide, particularly in the outer northern suburbs could provide a business case for future expansion/update of the Recreation Centres.
- Opportunity to provide complimentary services at or around the Recreation Centres including additional courts and potential for aquatic or gymnasium facilities.
- Tighter and stronger engagement with schools to drive utilisation.
- New innovative programs and events.

Threats

- Newer facilities at The Lights and The Arc providing broader range of services and a higher standard of service may result in reduced patronage.
- Potential for City of Playford to construct additional courts to the north of the Recreation Centres.
- Loss of activity and interest from the community due to extended period of shutdown as a result of COVID-19.

Opportunities - General



There is likely to be an excess and unmet demand for court infrastructure in the areas surrounding The Gardens and The Farm.

One key strategy to increase community participation and utilisation is to develop a strong association with schools in the immediate area surrounding a Recreation Centre.

When if schools have their own indoor courts, external providers can attract school age with innovative youth programs and door to door solutions for out of school excursions.

Expansion of court infrastructure in the Salisbury Area

According to Basketball SA Facilities Report in 2016 *"Adelaide needs a minimum of 124 courts to cater for existing basketball demand. It currently has 59. There is a critical shortage of court space and facilities"*.

Added to this, we note there is a lack of supply of indoor courts in the outer northern suburbs of Adelaide with no recreation centre with more than two indoor courts between Salisbury and Gawler. The latent excess demand this creates should ensure that utilisation at the Recreation Centres is above average levels.

This may provide a strong case for expansion of the existing Recreation Centres (more courts) or additional complimentary facilities, particularly towards the northern side of the Council area.

Engagement with schools

One strategy that can be extremely successful in driving improved utilisation is developing strong relationships with local schools and being able to deliver specialised school relating to sports and wellness which may not ordinarily form part of the school curriculum or that can't be easily delivered with existing infrastructure on school grounds.

This strategy can not only increase off-peak utilisation but can also expose and familiarise children with Council's recreation offerings and drive after school usage as well. We are aware of two aquatic and indoor court centres in NSW that have existing commercial arrangements with 85 local schools between them.

Cost and transport can be barriers to engagement with schools. Providing schools with solution focussed offerings which provided door to door solutions (including transport) for large groups of students can drive utilisation of facilities during off-peak hours and also expose children to recreation centres which may create additional patronage during after school hours.

Ideas such as conducting student wellness expos, which focus on mental and physical health wellbeing of teenagers can generate interest from a number of schools in the area and can be run for days or even weeks to drive utilisation and revenue.

Opportunities – General



the completion of the current management agreement, there will be an opportunity to test the external market for operators. This process may generate new ideas and potentially a source of additional capital to upgrade and enhance existing centres.

Developing innovative programs and engaging with less 'popular' sports and community groups is a strategy to increase community utilisation of existing recreation centres.

Future management models

The expiry of the current management contracts will provide Salisbury with an opportunity to re-assess the management model for its Recreation Centres. While a number of Councils have chosen to in-source management of their centres it would be prudent to test the market for the management of the Recreation Centres through an open and transparent process.

By pursuing such an option, Salisbury would gather relevant market information about how a range of external operators would propose to operate the Recreation Centres and may gather additional insights into the potential levels of operational and financial performance that could be achieved.

Through this process it may also be possible to secure capital contributions from potential operators towards centre expansion to improve profitability and usage of the centres they are seeking to operate.

We note that the recent entrance of Bluefit into the South Australian recreation centre management market, after successfully winning the Aquadome management contract, has brought a greater competitive tension to tender processes and new market innovations.

Innovative programs and services

The City of Port Adelaide Enfield, prior to opening The Lights in 2019, released an EOI seeking interest from various sporting and community groups to use the soon to be completed facility.

There was a large response to the EOI with almost 50 clubs and associations registering their interest. In addition to more 'typical' users of indoor courts, The Lights also received interest from:

- Two Bollywood dance groups;
- A number of martial arts groups;
- Roller Derby;
- A community church;
- WiseMoves for Women; and
- A number of ethnically based sporting clubs seeking a home to start a new sports club.

Based on our knowledge and experience of the market, there should be latent demand from a number of user groups who may be interested in using either Recreation Centre if engaged with directly.

We have not reviewed a list of programs and services currently being offered at The Farm and The Gardens as part of this review.

Opportunities – The Gardens



Expansion of service offerings at The Gardens

With only three full sized and one multipurpose court in the complex, there is limited scale for The Gardens to improve financial viability.

Based on the lack of direct competition for indoor courts and additional land available around The Gardens site, there could be a case for either, expansion of the court infrastructure, construction of a new gymnasium or other multipurpose fitness space and/or acquisition of the neighbouring pool and swim school business. The next phase of this review should investigate the potential benefits and synergies generated from each strategy. The development of a Masterplan for the site may be a worthwhile investment.



Additional scale allows a recreation centre to cover more of its fixed operating cost base with additional streams of revenue and can also add to the viability of other services provided such as food and beverage service.

We note the proximity of Kings Road Reserve to the existing The Gardens building footprint and, subject further investigation of the existing land use, there may be potential for a complimentary activity to occupy that land and be managed from The Gardens.

There would also appear to be additional synergies that could be generated by operating the adjacent swimming school and The Gardens under the same management arrangement and/or as a single business. We understand the pool is currently privately owned and operated but a more detailed investigations into the opportunities for collaboration or acquisition should be investigated.

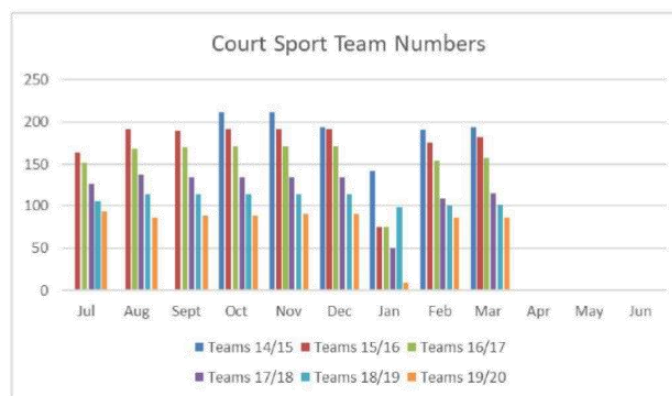
Opportunities – The Farm



Team sports

From the limited information we have been supplied, we note that the court sports team numbers have substantially and consistently declined at The Farm in recent years. The reasons for the decline should be investigated and understood as part of a more detailed review into the performance of The Farm.

Team Numbers - Court Sports Break Down:



Improved and innovative programs and marketing and branding strategies to generate interest from new groups of customers is one way to reverse the recent decline in teams as is closer engagement with nearby schools.

Complimentary Services

There is limited synergy between the alternative service offerings at the Farm and the court infrastructure. The Curves franchise appears to operate independently of the Recreation Centre business with Council or The Farm manager receiving almost no synergies from their tenancy. Similarly, the squash club and shop appears to also operate as a separate business.

The existing function room is dated and could potentially be converted into an alternative use to generate additional services from the site i.e. functional or cross fit training space.

We also note there are some attractive outdoor areas in and around The Farm which could be used for outdoor fitness sessions. Some additional outdoor fitness equipment could be installed to increase the amenity and use of the area.

Developing synergy and scale through a mix of complimentary services is the key to improving performance of court sports based recreation centres.

Physical condition of Recreation Centres



The Recreation Centres are dated but are still functional and appear to be providing users with a reasonable standard of infrastructure.

Given the age of the buildings, we recommend that plans for long term renewal, demolition or expansion of the Recreation Centres be developed and included in Salisbury's existing Asset Management Plans.

This will help to inform any potential future EOI process and give potential orderers clarity on Council's plan for the Recreation Centres from an asset management perspective.

Based on our visual inspection, both The Gardens and The Farm have a dated appearance with exposed brick build form and a lack of natural light. This is not unexpected given the age of the relevant buildings.

There were no obvious issues with court surfaces which appeared to be of a reasonable standard for the desired use.

We did note a roof leak during our tour on one of the squash courts at The Farm which could be indicative of an aged roof structure.

We have been advised by the Administration that there are no formal plans for renewal or new additions to either Recreation Centre within existing Asset Management Plans, although we understand that consideration has been previously given to the opportunities to expand the level of services provided at Ingle Farm through the creation of a 'Wellness Centre'.

While the Recreation Centres could definitely benefit from some façade and interior improvements, these are generally projects that will drive a significant improvement in financial performance or utilisation in their own right.

It is likely that innovative program and service development and stronger relationships with schools and community sporting groups will be more likely to drive utilisation and growth.

Appendix One – Basketball SA Facilities Report



The Basketball SA Facilities Report identifies the priority short and medium term projects in relation to floor court facilities.

Of interest, the report identifies The Farm for an additional investment to replace existing aging infrastructure.

The extract provided shows BSA's view of the 15 year plan for facility development and renewal to meet the needs of basketball.

Facilities Report 2016

15 Year Plan

The key development and planning actions, based on the Facilities Management and Needs Analysis Strategy 2012, are broken into critical, short and intermediate timeframes to 2030. They are summarised in the following table.

TERM	ACTION	FACILITY	DEVELOPMENT	\$
CRITICAL (2016-2020)	Secure	Pasadena Sports Centre	Secure site Increase footprint for future expansion	Land allocation
		Marion Stadium	4-6 courts	\$8m-\$10m
	Construct	Hillcrest Stadium	4 courts	\$8m
		Mount Barker Recreation Centre	4 courts	\$8m
	Upgrade	St Clair Recreation Centre	4-6 courts	\$8m-\$12m
		Wayville Sports Centre	Expand to 7 courts Potential HQ for BSA	\$10m-\$20m
	ESTIMATED INVESTMENT - \$42M TO \$58M			
SHORT TERM (2020-2025)	Construct	Playford Sports Centre	4 courts	\$8m
		Port Adelaide Recreation Centre	4 courts	\$8m
		Ingle Farm Recreation Centre	4 courts	\$8m
		Mount Gambier Recreation Centre	4 courts	\$8m
	Upgrade	Morphett Vale Recreation Centre	Upgrades to administration, wet areas, roofing	\$500,000
	ESTIMATED INVESTMENT - \$32.5			
INTERMEDIATE TERM (2025-2030)	Construct	Turrumurra Recreation Centre	3-4 courts	\$6m-\$8m
		Pasadena	1 court	\$3m
	Upgrade	Mars Sporting Complex	1 court	\$2m
ESTIMATED INVESTMENT - \$11M TO \$13M				
ESTIMATED TOTAL INVESTMENT NEXT 15 YEARS - \$90M				

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Minor Capital Works Grant Program - Brahma Lodge Sports Club Application
AUTHORS	Sarah McEwen, Customer Service Officer – Bridgestone Athletics Centre, Community Development Michelle Atkinson, Administrative Officer, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Brahma Lodge Sports Club Incorporated for the installation of an electronic scoreboard and erection of storage shed has been received. An amount of \$50,000 is recommended for funding through the 2021/22 Minor Capital Works Grant (MCWGP) budget.

RECOMMENDATION

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Brahma Lodge Sports Club Incorporated in the amount of \$50,000 for the installation of an electronic scoreboard and erection of a storage shed to the facility at Brahma Lodge Oval, Harrow Road, Brahma Lodge with any additional costs to be funded by the Brahma Lodge Sports Club Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2021-22_BLSC Grant Application_REDACTED
2. MCWGP 2021-22_BLSC_Quote 1 Installation of Scoreboard & Shed
3. MCWGP 2021-22_BLSC_Quote 2 Installation of Scoreboard & Shed
4. MCWGP 2021-22_BLSC_Quote 3 Installation of Scoreboard & Shed
5. MCWGP 2021-22_BLSC_Quote 4_Scoreboard and Shed
6. MCWGP 2021-22_BLSC_Quote 4_Scoreboard and Shed Notes

7. MCWGP 2021-22_BLSC Certificate of Incorporation

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an Incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from Brahma Lodge Sports Club Incorporated (BLSC), for \$43,180 through the MCWGP for the installation of an electronic scoreboard, and purchase and installation of a storage shed at Brahma Lodge Oval. Applying the necessary 20% contingency to this application, takes the total to \$51,816. This amount exceeds the limit of the Minor Capital Works Grant Program. The application has therefore been adjusted to the maximum permissible under the Program (\$50,000).
- 1.5 BLSC has not received MCWGP funding in the past 24 months.
- 1.6 The year to date 2021/22 MCWGP budget is \$390,517. If this grant application for \$50,000 is approved, there would be \$340,517 remaining in the 2021/22 MCWGP Budget for the rest of the year.
- 1.7 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2021/22 financial year.

2. CONSULTATION / COMMUNICATION

2.1 INTERNAL

- 2.1.1. Community Planning, Community Development
- 2.1.2. Property and Buildings, City Infrastructure
- 2.1.3. Infrastructure Delivery, City Infrastructure
- 2.1.4. Financial Services, Business Excellence

2.2 EXTERNAL

2.2.1. Brahma Lodge Sports Club Incorporated

3. REPORT

- 3.1 BLSC, located at Brahma Lodge Oval, Harrow Road, Brahma Lodge has an executed licence with the City of Salisbury for the use of the playing areas (oval/cricket/soccer) located at the reserve and lease a portion of the building located on site.
- 3.2 BLSC provides senior sporting and leisure opportunities to participants and operates in the Adelaide Football League. The Club has 190 members which is inclusive of sport participants, volunteers, coaches, committee members and club patrons.

Electronic Scoreboard Installation

- 3.3 The Club currently utilises a manual scoreboard. The proposed project encompasses an electronic scoreboard which is considered safer to operate, is more accessible to a range of operators (due to ease of use) and eliminates the regular maintenance required with the existing board as a result of its age.
- 3.4 Upgrade of the current scoreboard will provide a modern, multi-use asset to the playing grounds and will directly benefit BLSC, and other parties who frequent the site including Brahma Lodge Cricket Club.

Storage Shed

- 3.5 BLSC has insufficient storage on site for required equipment and bins. The current solution implemented by the Club is to use the canteen area/committee room to store these items. Using this area to store equipment has raised a safety concern for umpires and volunteers who regularly need to remove the equipment (which is heavy and bulky) to access the area.
- 3.6 Currently the Macedonian United Lions Soccer Club (a co-licensee of the site) are utilising one storage shed onsite and there is no additional storage on site to address BLSC needs.
- 3.7 Installation of an additional storage shed will meet BLSC storage needs and increase functionality of the internal rooms for umpires, committee members and volunteers.
- 3.8 A draft scope of works for the purposes of quotes has been prepared, including:
 - Site preparation
 - Installation of scoreboard with security roller shutter
 - Supply and Install Colorbond shed
 - Concrete flooring inside the shed
 - Relocation of pine bollards for carpark access.

- 3.9 A full scope will be prepared by City Infrastructure in collaboration with the BLSC and relevant contractors, contingent on success of the grant application. BLSC will require final approval from City Infrastructure prior to work commencing.
- 3.10 According to the Minor Capital Works Grant Program Guidelines and Eligibility requirements, a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works.
- 3.11 Where the application of 20% takes the grant request amount over the Program's upper limit, the application approval amount will be set at \$50,000 for Category A grants. This application will be set at \$50,000.
- 3.12 BLSC has agreed to cover any costs above the \$50,000.00 grant funding from either applicant contribution or from external funding programs. Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.
- 3.13 Administration has sighted full financial details of the BLSC however these are not included in this public report for reasons of commercial sensitivity.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Brahma Lodge Sports Club Incorporated meets the guidelines for the MCWG Program and can be completed within the allocated budget. A contingency has been applied to the grant amount requested to ensure the total contribution to the project does not exceed \$50,000.
- 4.3 There is no indication that the Club will experience financial hardship as a result of covering costs associated with this project not covered by the MCWG.
- 4.4 BLSC will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing. City of Salisbury staff will be project managing the works and will work collaboratively with BLSC to ensure the project is completed in a timely manner.
- 4.5 It is recommended that the application to the 2021/22 Minor Capital Works Grant Program by the Brahma Lodge Sports Club be approved and an amount of \$50,000 be allocated for the installation of an electronic scoreboard and storage shed to the grounds at Harrow Road, Brahma Lodge.

Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	Brahma Lodge Sports Club	
Club Incorporation Number or ASIC Registration Number:	8119	
ABN:	30283629036	
Facility Name/Address:	Brahma Lodge Oval	
Postal Address: <small>Registered postal address of the organisation</small>	PO Box 143	
Suburb:	Salisbury	Postcode: 5108
2. CONTACT PERSON DETAILS		
Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Shaun Ryan	
Role / Position within Organisation:	Treasurer	
Phone:	Landline: Mobile:	
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>		
3. ABOUT YOUR MEMBERSHIP		
	Junior	Senior / Master
Male	17	138
Female	9	34
Social		
Total membership	198	
Funding Category		
4. FUNDING CATEGORY		
Category A – up to \$50,000 Clubs that meet <u>one</u> of the following may apply for Category A funding: <ul style="list-style-type: none"> • have a current lease or sub-lease of a Council owned building; or • licence or sub-licence over Council owned land; or • have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or • operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land. 		<input checked="" type="checkbox"/>
Category B – up to \$25,000 Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.		<input type="checkbox"/>
Have you sought, or intend to seek funds from another source for this project? <small>(If Yes – Where from and the amount of funding requested)</small>		

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Source/s: Enter Source		Amount/s: Enter Amount	
About the Project			
5. PROJECT DETAILS			
Name of Project		Install Scoreboard/Shed	
What does your project involve? Describe what you are planning to do		Installing current electronic scoreboard on trailer to the wall of the old canteen. Erecting a new storage shed.	
Are there any time constraints for the project? Please provide details about: <ul style="list-style-type: none"> - When the project is due to commence; - Required completion time; or - Whether there are any other works, events, or programs that may impact on the delivery of the project 		Nil	
Why is the project needed? Eg. Does the proposed works: <ul style="list-style-type: none"> - eliminate/reduce risk - Increase safety of participants, spectators, officials - meet a required sport/building standard - address a gap in the current facility - Increase participation opportunities - provide additional avenue for revenue (please include photographs)		With the club upgrade it has exposed the clubs ability to house the scoreboard and trailer safely. At this point in time the scoreboard is held off site in a members garage. The installation permanently fixing it to the old canteen wall will see a reduced capacity on volunteers having to wheel it out and set it up each time it used.	
		The storage shed is required as once again with the club upgrade, storage space was removed and hence the old canteen, which used to be the room used for the umpires is full as the club has insufficient storage space. This will allow the room to be left and set up for umpires for cricket and football and then allow the Club to set up the committee room appropriately, instead of using it as a make shift umpires room.	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

<p>How will your project increase participation opportunities for sport and recreation?</p> <p>Eg. Does the proposed works:</p> <ul style="list-style-type: none"> - address a gap in participation - Increase safety/reduce risk for participants, spectators, and officials - provide facilities to cater for participation growth - allow club to increase teams, programs, and/or officiating opportunities 	<p>The scoreboard will reduce the need for volunteers to store and bring on game days, it will also ensure that the set up will be permanent and reduce volunteer time.</p> <p>Increased storage will again aid all volunteers not having to organise set up of different areas of the club as well as allow for a central permanent storage area for the Club</p>	
<p>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</p> <p>Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status.</p> <p>The Principles of Universal Design include:</p> <ul style="list-style-type: none"> • Equitable Use • Flexibility in Use • Simple and intuitive to Use • Perceptible Information • Tolerance for Error • Low Physical Effort • Size and Space for Approach and Use <p>Further Information can be found here: http://universaldesignaustralia.net.au/7-principles-of-universal-design/</p>	<p>The installation of the scoreboard will ensure that no physical will be required in its use.</p>	
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p> <p>Attach letters of support where applicable. Head Lease holders must provide support for the project and application.</p>		
	No	

To avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Budget Information

6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE

Item	Amount	Quote Used
Preliminaries	\$5775	City of Salisbury
Install Scoreboard & Roller Shutters	\$6,578	City of Salisbury
Supply & Install Shed	\$18,930	City of Salisbury
Concrete of shed	\$7,635	City of Salisbury
Clasp lock	\$550	City of Salisbury
Contingencies	\$3,712	

a. Total Project Cost

\$ 43,180

b. Your Contribution

\$ 0

c. Other grants / funds secured

\$ 0

Total Grant Requested (= a – b – c)

\$ 43,180

Can the proposed works proceed if the full amount requested is not provided?

☐ Yes☒ No

To avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Terms and Conditions of Funding

All applications are administered according to the following conditions.

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.

Category A Applications

4. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property.
5. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP.
6. The City of Salisbury will project manage the implementation of funded projects.
7. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year.
8. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full.
9. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect.
10. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant.
11. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works.
12. Unspent funds may be retained by the City of Salisbury for future projects.
13. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe.
14. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter in to a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works.

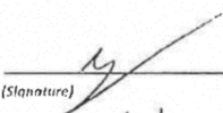
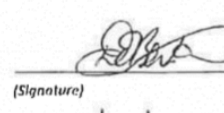
Category B Applications

15. Applicants must be able to demonstrate, if requested, their ownership of the property.
16. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.
17. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST.
18. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.
19. Organisations that are not registered for the GST will not have the grant grossed up.
20. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.
21. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding.
22. Unspent funds are to be returned to City of Salisbury.


We agree to abide by the terms and conditions of funding

Yes ☒

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson	
On behalf of <u>Brahma Lodge Sports Club</u>	
Shaun Ryan - Treasurer (Name & Position)	Dave Bevan - Chairman (Name/Position)
	
(Signature)	(Signature)
<u>8/12/21</u>	<u>8/12/21</u>
(Date)	(Date)
<p>Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.</p>	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



PREPARED FOR

City of Salisbury
34 Church Street
Salisbury, SA 5108

BRAHMA LODGE
SPORTING CLUB

REQUEST FOR QUOTATION
Brahma Lodge Sporting Club
New shed and scoreboard
Contract_Ref: VP264982

BLUBUILT

30/11/2021
City of Salisbury
34 Church Street
Salisbury SA 5108

BLUBUILT

P 08 8449 1667
26 Shipwright Rd,
Largs North SA 5016
blubuilt.com.au

REQUEST FOR QUOTATION
Brahma Lodge Sporting Club – New scoreboard and shed
REF: VP264982

Blu-Built Constructions has pleasure in submitting its tender for the abovementioned project in accordance with Council's Invitation to Quote.

As an overview, BluBuilt Constructions Pty Ltd is a proudly South Australian owned civil and urban construction company that excels in the delivery of technically challenging, multi-disciplinary projects.

Should you have any queries or require any additional information, please do not hesitate to contact the undersigned.

Kind regards,



Michael Hitch
Estimating Manager
M 0417 908 191
E mhitch@blubuilt.com.au

1. TENDER LUMP SUMP PRICING SCHEDULE

Section: 1 - Brahma Lodge Sports Club Shed & Scoreboard

PROJECT:T21-042 Brahma Lodge Sports Club Shed &

SubTitle:

COMPANY: BluBuilt Constructions

DATE:Tue Nov 30 07:20:54 ACDT 2021

Bid Currency:Australian Dollars

BQREF	DESCRIPTION	UNIT	QTY	RATE	COST
	<u>Brahma Lodge Sports Shed & Scoreboard</u>				
1	Preliminaries				
1.1	Mobilisation/de-mobilisation & site clean-up (including project administration)	Item	1.00	11,265.71	11,266
1.2	As constructed survey drawings	Item	1.00	529.75	530
1.3	Planning approval for shed construction	By_Council			
1.4	Service locations	Item	1.00	1,015.36	1,015
	Subtotal - Preliminaries				12,811
2	Scope of Works				
2.1a	Install Big Screen Video with security roller shutter (supplied by club) - Automatic roller shutter	Item	1.00	11,668.23	11,668
2.1b	Cost saving option - Manual roller shutter installed in lieu of automatic	Cost_saving		-525.00	
2.2	Supply and install 6mx 4m Colorbond shed	Item	1.00	15,897.99	15,898
2.3	Concrete flooring inside shed 100mm thick	Item	1.00	6,631.35	6,631
2.4	Kerbing from carpark to shed entry to be removed	Excluded			
2.5	Lighting and power supply to shed (if required)	Excluded			
2.6	Clasp lock on roller door and dead lock to PA door with CoS keying system	Item	1.00	1,737.40	1,737
2.7	Allowance to remove timber bollards and dispose off site - scope to be finalized on site	PC_Sum	1.00	1,000.00	1,000
	Subtotal - Scope of Works				36,935
	TOTAL (excluding GST & CITB Levy)	#			49,746

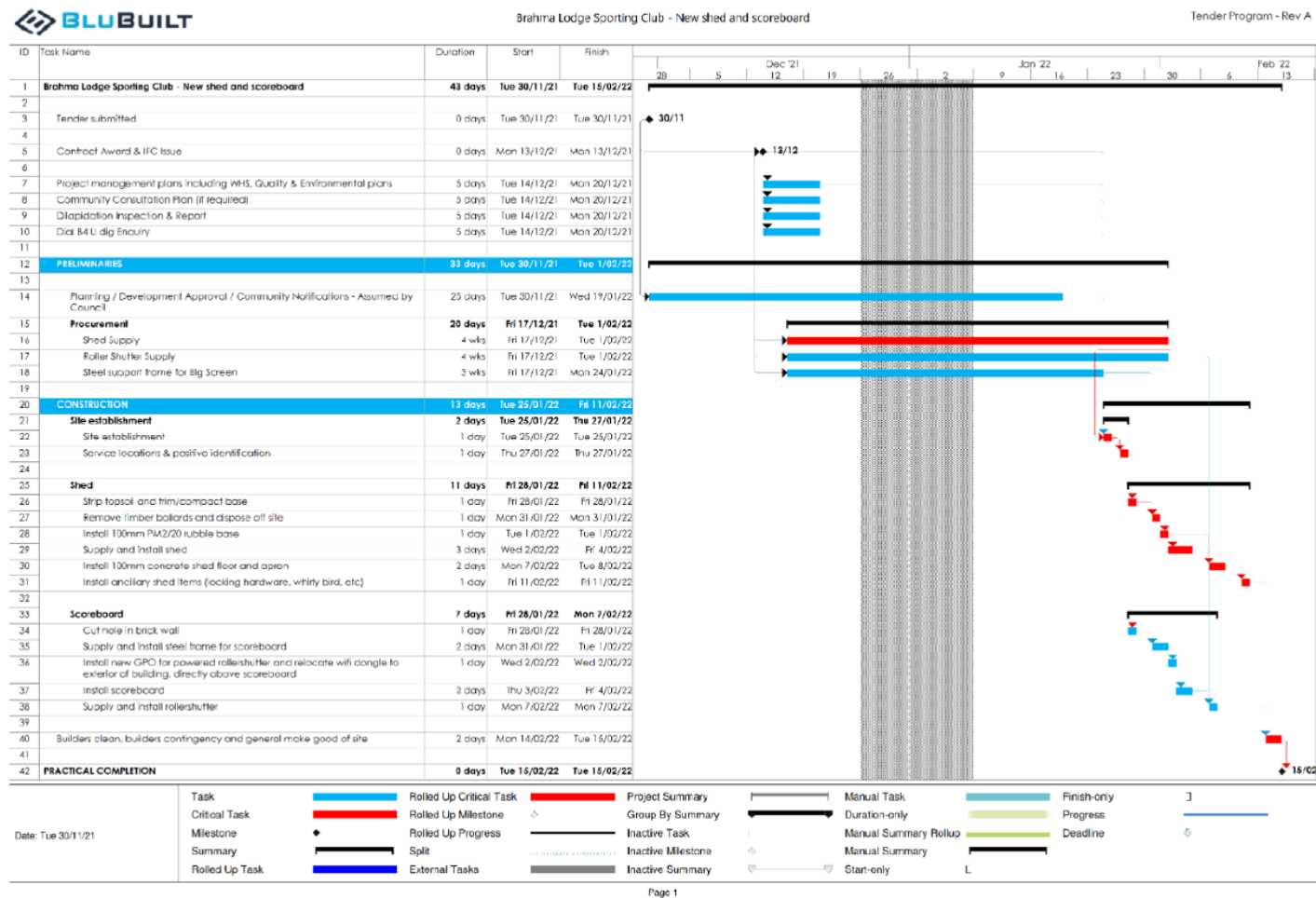
No. QUALIFICATION

1. Pricing is based upon Scope of Works as detailed within Pricing Schedule and Construction Program as attached to this Tender Submission.
2. Pricing assumes that water & power for construction purposes is available free of charge.
3. Pricing based on performance of works during normal working hours Mon-Fri 7am-5pm.
4. Pricing assumes existing infrastructure is suitable to remain/for re-use where detailed without upgrading or modification.
5. Pricing is based on excess excavated material to be disposed offsite as "clean fill"
6. Pricing allows to supply "As constructed" drawings with red-pen mark-ups only.
7. Pricing is based on the Sporting Club allowing BBC to use facilities and amenities free of charge for the duration of the project.

No. EXCLUSIONS

1. Treatment of unsuitable subgrade
2. Rock / Underground obstructions
3. Contaminated material (including environmental testing, classification & disposal)
4. Relocation, alteration or protection of existing services and infrastructure
5. Service authorities Augmentation & Connection/Disconnection fees and charges (SA Water / SA Power/ Telstra / CITB Levy /etc.)
6. EPA Levy increases or changes
7. Council Application Fees
8. Kerb removal, concrete footpath & pram ramps
9. Liquidated Damages
10. Security / Retention / Bank guarantees

3. CONSTRUCTION PROGRAM





Item 5.1.2 - Attachment 2 - MCWGP 2021-22_BLSC_Quote 1 Installation of Scoreboard & Shed



QUOTATION

ATTENTION: Robert Owen
City of Salisbury
34 Church Street
Salisbury SA 5108

Tuesday 30 November 2021

Quote No: **6612**

Project:

**Brahma Lodge Sports Club, Francis Road
Brahma Lodge 5109**

Dear Robert,

RE: Brahma Lodge Sports Club Shed MANUAL shutter

Scope of Works

- Completion of works as per the supplied scope to include MANUAL OPERATION FOR THE SCREEN SHUTTER

Assumptions:

- CITB Levy has been included
- All required access gates to be unlocked or a key made available for relevant access
- Approval given by the Council for the temp fence location
- No allowance for Engineer inspection & reports
- PC sum allowed for new lintel for the screen dependent on Engineer findings
- All works to be completed during normal working hours
- All works to comply with Australian Standards and the NCC
- All works to be conducted using correct safety, SWMS/JSA's and appropriate supervision
- Remove all associated waste from site
- Any works completed outside of the scope of works listed above will incur additional costs

ITEM	TOTAL
1.1 - Mobilisation/De-Mobilisation & Site Clean Up	\$782.00
1.2 - As constructed survey drawings	\$0.00
1.3 - Planning Approval for Shed Construction	\$690.00
1.4 - Service Locations	\$690.00
1.5 - Builders Overhead/Project Management/Admin	\$3,726.86
1.6 - Site Establishment & Temp Fencing	\$1,840.00
2.1 - Install Big Screen Video With Manual Opening Security Roller Shutter, Electrical & Building Works	\$8,635.47
2.2 - Supply & Install 6x4m Colorbond Shed, Gutters, Downpipes, Safety Mesh, & Whirly Bird	\$13,392.27
2.3 - Concrete Flooring inside shed 100mm thick	\$3,450.00
2.4 - Kerbing from carpark to shed entry (Remove & reinstate pine log bollards)	\$2,300.00

PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU



2.5 - Lighting & power supply to shed	\$0.00
2.6 - Clasp lock on roller door & dead locak to PA door with CofS keying system	\$811.90
3.1 - Civil works (bench & fill)	\$2,875.00
COST FOR THIS PROJECT	\$39,193.50
GST	\$3,919.36
TOTAL COST INC GST	\$43,112.86

This quotation remains firm for 30 days from date of issue

Kind Regards,

Adam Davey | ACCOUNT MANAGER
Premier Building Solutions (SA) Pty Ltd
 adam.davey@pbssa.com.au
 0403852343

Page 2 of 2

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 PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU



**BRAHMA LODGE SPORTING CLUB STORAGE SHED & SCOREBOARD
INSTALLATION
QUOTATION SUBMISSION**



bic	Bruce Interiors and Constructions Pty Ltd	214 Glen Osmond Road Fullarton SA 5063 ABN 37 130 642 385 BLD 211 223	Ph 08 8338 1818 Fax 08 8338 1504 admin@bicpl.com.au www.bicpl.com.au
	"Build In Confidence"		

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commercial construction ☐ education ☐ hospitality ☐ health & aged care ☐ retail ☐ office ☐ heritage ☐ industrial ☐ community housing

PROJECT METHODOLOGY

BRAHMA LODGE SPORTING CLUB – SHED & SCOREBOARD INSTALLATION

BIC are pleased to provide our Quotation Submission to undertake the construction works at the Brahma Lodge Sporting Club as detailed on the tender documents provided and as clarified below.

Proposed work plan

Prior to commencement on site BIC will submit our WHS site management plan for approval which details temporary fencing, safety signage and egress paths. BIC will prepare and submit JSA's and SWMS where appropriate.

Among a range of objectives, the SMP also provides details of minimisation of construction waste, avoiding contamination of surroundings, waste recycling and resource conservation.

Methodology

BIC will ensure that all off site works are conducted prior to commencing on site. This includes the submission of documents to the City of Salisbury to achieve Development Approval, issuing purchase orders to subcontractors and ensuring the new shed structure is fabricated. Site works will begin for the new shed followed by concrete works. The new shed will then be erected and pinned to the new slab. Whilst the shed works are occurring BIC will begin the installation of the scoreboard and all associated works including the installation of the roller door.

Find below a 3D render of the proposed shed and veranda.

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Program

We have allowed for an onsite construction period of 2 calendar weeks, subject to finalisation of details, confirmation of contractor availability and material supply lead times. Refer to program in Appendix 1.

PROJECT EXPERIENCE & OUR TEAM

BIC is a proudly South Australian commercial building company that has been operating since 1989. We have been providing innovative building solutions and excellence in customer service for three decades and we have gained extensive experience in all sectors of commercial construction.

BIC have undertaken many similar projects and have a large amount of experience and detailed knowledge that will allow us to expedite the works to a smooth conclusion. A site specific safety management plan will be formulated for this project incorporating any COVID requirements. Contract administration and management would be undertaken by Savas Diakos. Construction supervision would be undertaken by John Defazio. John has undertaken many similar projects for other major clients. Andrew Ferraresso will support John Defazio in supervising this project.

BIC have successfully completed the following similar projects:

1. CTTG - Gallery Shed and associated works, Tea Tree Gully
2. CTTG - Design and construct new CFS shed, Tea Tree Gully
3. DIT FS - Mt Barker High School Locker Shelter (under construction)

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**Junior Estimator /
Project Manager**

Savas Diakos

SKILLS PROFILE

Client & Subcontractor Liaison, Takeoffs, Tendering including budgeting & costing, assisting with Contract Administration and Project Management. WHS and hands on knowledge of concrete works and joinery trades.

EMPLOYMENT EXPERIENCE

Bruce Interiors and Constructions
Estimator / Project Manager, Mar 2020 – Current

Qik Estimating
Estimator, Sept 2019 – Mar 2020

West Coast Concrete Pumping
Medic Concrete Pumping
Concrete Pumper (part time) Nov 2017 – Mar 2020

Jag Kitchens (2016 – 2017)
C & B Cabinets (2014 – 2020)
Assistant Cabinet Maker and General Labourer (holiday and part time work)

QUALIFICATIONS

University of South Australia
Bachelor of Built Environment March 2015-2018

RELEVANT PROJECT EXPERIENCE

- **SA Ambulance Service** – Peterborough Station Upgrade \$344K
- **81 Flinders Street** - End of Trip Facility \$600K
- **Lockleys Primary School** – internal fitout \$30K
- **Southern Montessori School** – Common area works \$60K
- **ElectraNet** – Third floor fitout \$100K
- **St George College** – Senior Secondary Centre \$450K

RELEVANT ESTIMATING EXPERIENCE

- **LJ Hooker** – Commercial & Payneham - Fitouts
- **A Touch of Beauty** – Shop fitout
- **St Michael College** – Library refurbishment
- **Balfours Heritage Building** – Rundle Mall Fitout
- **St Marks Lutheran College** - Classrooms & reception upgrade
- **Parliament House** – Roofing works

CONTACT

0411 891 685
sdiakos@bicpl.com.au
08 8338 1818
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Site Manager
WHS Co-ordinator

Andrew Ferraresso

SKILLS PROFILE

Project Co-ordination, Supervision, Subcontractor & staff co-ordination, Work Health & Safety Compliance, Client Liaison, Project Management and Planning/Budgeting.

EMPLOYMENT EXPERIENCE

Bruce Interiors and Constructions

Site Manager, 2011 – Current

Liptak Projects

Site Manager, 2010 - 2011

Axis Building Group

Project Manager, 2001 - 2010

Complete Building Services

Customer Service & Maintenance Coordinator, Aug 2016 – Aug 2017

QUALIFICATIONS

Licensed Builder / Supervisor, BLD28015, 1987 – current

Advanced Cert IV in Building

Working at Heights / EWP trained operator - 2005

Roof Truss Installation – 2011

Indenture of Apprenticeship for Masonry & Bricklaying

RELEVANT PROJECT EXPERIENCE

• **GOVERNMENT / LOCAL GOVERNMENT:**

DCSI - Housing SA Elizabeth Office Refurbishment,
DPTI - Roma Mitchell House, Level 8 upgrade & new WC, Echunga FX facility,
DCS – Mt Barker, Victor Harbor and Pt Adelaide secure facilities,
Uni SA – City East, City West and Mawson Lakes campuses,
University of Adelaide – including North Terrace, Waite and Roseworthy campuses,
SA Housing Trust – numerous projects,
SA District Netball Clubrooms, St Agnes BMX Club.

• **EDUCATION**

Scotch College Junior School, 2 x classroom/re-roofing projects,
Immaculate Heart of Mary School, Mt Carmel College,
Stepping Stone Child Care at the new RAH,
Westminster College, Pulteney Grammar School ELC

• **AGED CARE / HEALTH PROJECTS**

St Hilarion Aged Care,
Pennwood Aged Care,
Payneham Dialysis Clinic,
Malvern Medical Centre.

• **COMMERCIAL FACILITIES**

Tomcor Investments, Prospect, APD Warehouse, Keswick,
Solitaire Volvo / Maserati refurbishment,
The Precinct tenancies, 45 Pirie St - wet area upgrades to 5 levels.

• **HERITAGE**

Scotch College Barr Smith Theatre upgrade,
ElectraNet Rymill Building,
Tea Tree Gully Steventon building.

CONTACT

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aferraresso@bicpl.com.au

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**Construction Manager
BIC Company Director**

John Defazio

SKILLS PROFILE

Business Management and Administration, Business Development, Client Liaison, Estimating, Tendering, Project Management, Planning, Budgeting, Costing and Supervision

EMPLOYMENT EXPERIENCE

Bruce Interiors and Constructions

Construction Manager / Director, 2008 – Current

Bruce Interiors and Constructions

Tradesman, Supervisor / Construction Manager, 1990 – 2008

Interior Projects

Supervisor, 1985 – 1990

Bruce Interiors

Tradesman / Foreman / Supervisor, 1979 – 1985

QUALIFICATIONS

Advanced Certificate in Building Technology (Supervisor) 1994

Licensed Builder / Supervisor, BLD36007, 1987- current

Roof Truss Installation – 2011

Asbestos Handling and Removal – 2007

Cert of Passive Fire Protection – 2010

Wet Area Waterproofing – 2010

HIA Building Works Supervisor - 2005

RELEVANT PROJECT EXPERIENCE

DIT Facility Services – numerous schools projects

DCSI – Victor Harbor, OFW Adelaide, Neami, Saemac – office refurbishments

Dept Correctional Services – Mt Barker and Victor Harbor secure facilities

Uni SA – Various Projects – City East, City West & Mawson Lakes campuses

SA Ambulance Service – Regional ambulance station upgrades x 5

Stepping Stone Childcare Centre – new Royal Adelaide Hospital Fitout

Westminster College – relocation of Food-Hosp/Tech temporary works

Warradale Primary School – Construction of 4 classroom GLA building

Pulteney Grammar School – Classroom refurbishment & ELC

Scotch College – Junior School Classrooms refurbishment

Anglicare Brompton – refurbishment of rooms, common areas and landscaping

St Hilarion Aged Care Facility – significant upgrade & refurbishment

Pennwood Aged Care Village, Pennington – 20 bed & 2 building expansion

Adelaide City Medical Practice – new facility

Tomcor Investments, Prospect – 2 story Office/Showroom/Warehouse w carpark

APD Warehouse, Keswick – 2 story Office/Warehouse with carpark

South Adelaide Football Club – Dining, bar and gaming redevelopment

Bombay Bicycle Club – Gaming room upgrade

Harts Mill Façade – heritage upgrade

Gays Arcade – full 2 story retail refurbishment

Mercedes College – Strathspey house – Roof and balcony restorations

Solitaire Volvo/Maserati – refurbishment

Jarvis Ford Trinity Gardens – New customer service/reception & toilet upgrade

Jarvis Ford Hillcrest - New Carpark & associated works

CONTACT

0419 843 621

jdefazio@bicpl.com.au

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ADDITIONAL INFORMATION & CLARIFICATIONS

Preliminaries

- **We have allowed for:**
 - Part time site supervision
 - Part time project manager
 - Disposal of any waste
 - Works to be undertaken in a single stage
 - Use of existing amenities for our personnel.
 - Services location to proposed area

Development Approval

- **We have allowed for:**
 - Planning approval and building certification

Demolition

- **We have allowed for:**
 - Removal of brickwork for new scoreboard opening
 - Removal of existing pine logs
 - Removal/ reinstatement of equipment within storage room

Site Works

- **We have allowed for:**
 - The excavation, compaction and supply of 100mm quarry rubble for the shed
 - Reinstatement of existing pine logs.
 - A provisional sum of \$1,000 excl GST for making good to existing areas

Concrete Works

- **We have allowed for:**
 - The new shed concrete slab
 - One layer of mesh to the shed

Shed

- **We have allowed for:**
 - A new colorbond shed 6m long x 4m wide x 2.7m high.
 - Manual colorbond roller door
 - Roof and wall safety mesh (300 x150)
 - Polycarbonate skylights
 - Gutters and Downpipes
 - Padlocks and master keying

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- Standard Engineering certificate

Roller Door

- We have allowed for:
 - A manual roller door to cover the proposed scoreboard.

Brickwork

- We have allowed to:
 - Make good to any disrupted brickwork due to the new opening
 - Install 2x 150 x 100 x 3m(L) angle lintels for the new opening
 - Infill where necessary.

Carpentry

- We have allowed to:
 - Trim the inside of the new opening using 190 x 30 fascia board.

Painting

- We have allowed to:
 - Paint the existing exterior wall where the opening is created.

Electrical Services

- We have allowed for:
 - Electrical works as per our most competitive quote

OPTION 1 – MANUAL ROLLER DOOR

Quote Amount excl GST	\$49,200
GST 10 %	\$ 4,920
Quote Amount incl GST	\$54,120

OPTION 2 – AUTOMATIC ROLLER DOOR

Quote Amount excl GST	\$49,700
GST 10%	\$ 4,970
Quote Amount incl GST	\$54,670

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bic	Bruce Interiors and Constructions Pty Ltd	214 Glen Osmond Road Fullarton SA 5063 ABN 37 130 642 385 BLD 211 223	Ph 08 8338 1818 Fax 08 8338 1504 admin@bicpl.com.au www.bicpl.com.au
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EXCLUSIONS

- Removal of contaminated soil
- Soil testing
- Any Services Works, not nominated in our quote.
- Upgrade/ alter or increase capacity of existing boards, sub boards or circuits.
- Latent Conditions & Liquidated damages.
- Bank guarantees or cash retention.
- Out of hours work, not nominated in our quote.
- All Authorities fees, levies or charges.
- Cost of Engineers inspections and advice, if needed.
- Repairs to any existing damaged surfaces unless nominated.
- Power, water or gas usage costs.

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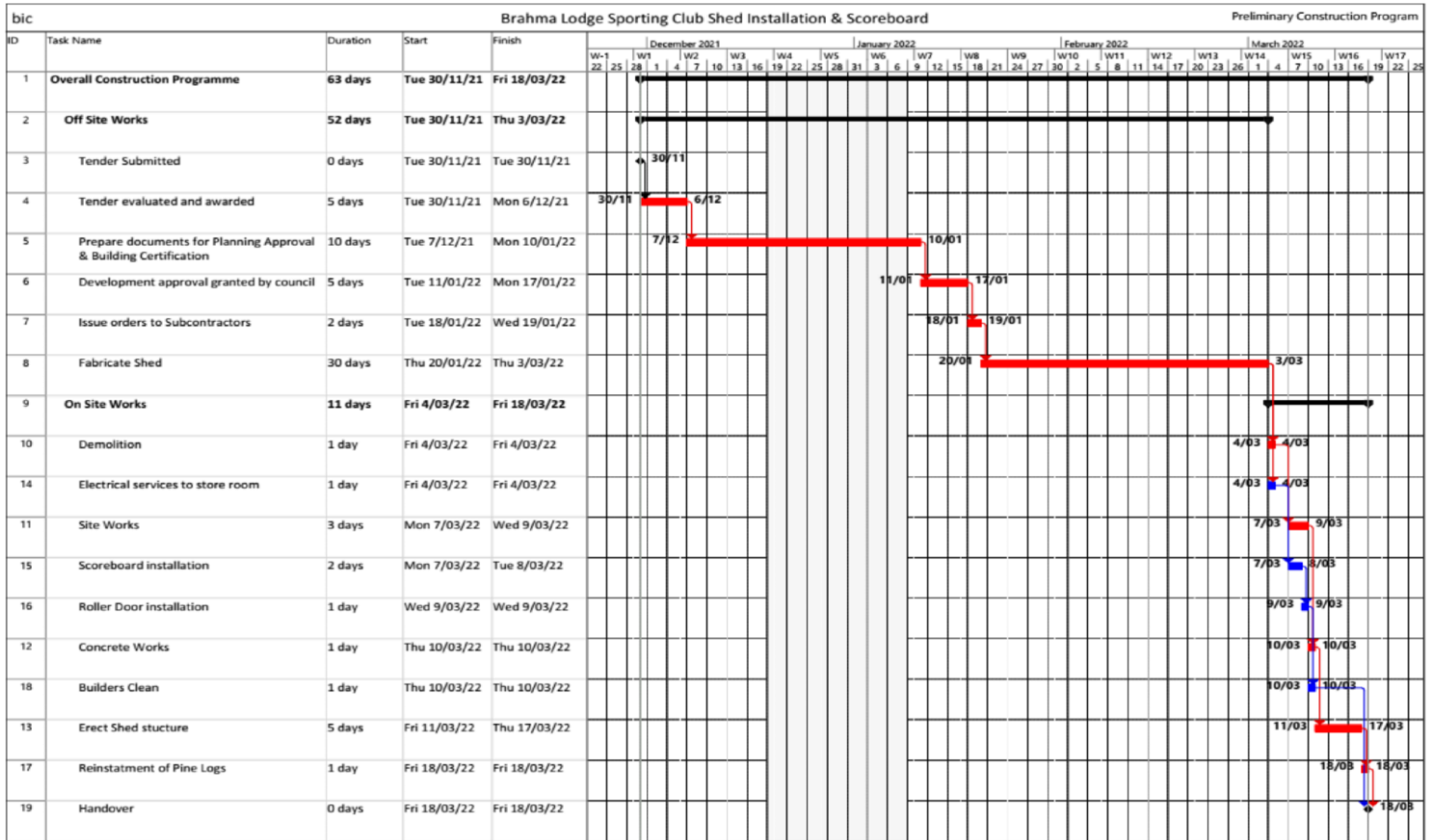
TENDER LUMP SUM PRICING SCHEDULE

T5731 Brahma Lodge Sports Club Shed + Scoreboard

Item	Trade	Amount
1	Preliminaries	\$ 7,400
2	Mobilisation	incl
3	As constructed Survey	incl
4	Planning approval for shed construction	incl
5	Service locations	incl
6	Scope of Works	\$ 40,800
7	Install big screen video with security roller shutter	incl
8	supply and install 6m x 4m colorbond shed	incl
9	Concrete Flooring inside shed 100mm thick	incl
10	Kerbing from carpark to shed entry to be removed	incl
11	lighting and power supply to shed (if required)	incl
12	Clasp lock on roller door and dead lock to PA door with Cos keying system	incl
13	Provisional Sums	\$ 1,000
14	make good to any existing surfaces	incl
20		\$ -
		\$ -
	Contract Value	\$ 49,200
	GST 10%	\$ 4,920
	Contract Value including GST	\$ 54,120

commercial construction ☐ education ☐ hospitality ☐ health & aged care ☐ retail ☐ office ☐ heritage ☐ industrial ☐ community housing

ANNEXURE 1 – TENDER PROGRAMME





City of Salisbury
ABN 82 615 416 895
34 Church Street
PO Box 8
Salisbury SA 5108
Australia

Telephone 08 8406 8222
Facsimile 08 8281 5466
city@salisbury.sa.gov.au
www.salisbury.sa.gov.au

Tender Lump Sum Pricing Schedule

Item	Description	Unit	Quantity	Rate	Amount \$
1 Preliminaries					
1.1	Mobilisation/de-mobilisation & site clean-up	Item	1		\$3,500
1.2	As constructed survey drawings	Item	1		\$1,000
1.3	Planning approval for shed construction	Item	1		\$500
1.4	Service locations	Item	1		\$250
1.5		Item			
1.6		Item			
	Subtotal Item 1.0				\$5250
2 Scope of Works					
2.1	Install Big Screen Video with security roller shutter	Item	1		\$5,980
2.2	Supply and install 6mx 4m Colorbond shed	Item	1		\$17,209
2.3	Concrete flooring inside shed 100mm thick	Item	1		\$6,941
2.4	Kerbing from carpark to shed entry to be removed	Item			
2.5	Lighting and power supply to shed (if required)	Item			
2.6	Clasp lock on roller door and dead lock to PA door with Cos keying system	Item	1		\$500
	Subtotal Item 2.0				\$30,630
3 Provisional Sums					
3.1		Item			
3.2		Item			
3.3		Item			
	Subtotal Item 3.0				\$
Total excl. GST					\$35,880
GST					\$3,588
Total Incl. GST					\$39,468



CARPENTERS PTY LTD

5 Bennett Street Salisbury Plain SA 5109
 Telephone: (08) 8283 3922
 Email: admin@kempcarpenters.com.au

BLD: 273876

Tuesday 30th November 2021

City of Salisbury

NOTES WITH TENDER

Brahma Lodge Sports Club Shed & Scoreboard Installation

Kemp Carpenters tender submission is based on information provided by council including information from the on-site meeting and also associated addendums

Include in Quote

- All approval and third part certification costs
- Site set up and development of site specific WHS
- Installation of site fencing and signage around perimeter of both work zones
- Service location

Scoreboard Installation

- Removal of masonry wall to expand opening to suit new scoreboard
- Installation of new supporting lintel
- Installation of Colorbond flashings to perimeter of new opening
- Supply and installation of manual roller shutter
- Supply and installation of new DGPO for score board power feed (no additional allowance for upgrading of circuits if required)
- Supply and mounting of patch lead to wireless receiver.
- Paint to any disturbed surfaces to make good
- Cleaning of work zone at completion

Optional extra (not included in tendered price)

- Upgrade to automated roller shutter and connection to power supply \$600 +GST

Shed Installation

- Supply of Stratco Shed, See attached specs for details
- Third party certification and building approvals and consents
- Earthworks including,
 - Leveling of site and digging footings
 - Removal of all spoil from site
 - Removal of pine bollards
 - Installation of 100mm thick compacted road base under concrete floor
- Construction of shed, including



Building Refurbishment / General Carpentry / Fitouts





5 Bennett Street Salisbury Plain SA 5109
Telephone: (08) 8283 3922
Email: admin@kempcarpenters.com.au

- Posts to be concreted in ground as per engineering from shed supplier
- Upgrade of wall sheeting to .48bmt Superdek cladding colour matched to existing
- 4 polycarbonate roof sheets
- Heavy duty manual roller door with floor mounted clasp lock
- Double skinned PA door with lock keyed to council system
- Installation of 50 x 50 x 4mm weldmesh secured to internal side of wall girts and roof purlins
- 100mm thick concrete slab, with apron at roller door end and 100 thickened edge to all perimeter edges of shed
- Security type screws to secure wall cladding
- Removal of all rubbish and debris and tidying of work zone at completion of the project

Project delivery

Once the project has been awarded we will lodge appropriate documentation for approvals ASAP, we will then require a 3 week lead time from when the approvals have been granted to order materials prior to construction beginning on site, we expect that if the approvals process run smoothly this project is likely to be able to commence mid to late February 2022. This project has been priced for all works to be conducted at the same time, if the client would like to move on the scoreboard installation at an earlier time to the shed this may incur additional costs.

Exclusions

Upgrading of electrical circuits if required

Any unforeseen ground conditions such as rock or tree roots

Additional fill if required as per further details to follow from council engineers in regard to required finished slab height.

Any unforeseen circumstances

Any asbestos related works

Please do not hesitate to contact me with any further enquiries on 0403 288 636.



Building Refurbishment / General Carpentry / Fitouts





Association

BRAHMA LODGE SPORTS CLUB INCORPORATED

Extracted from ASIC's database at AEST 15:16:05 on 07/12/2021

Association Summary	
Name:	BRAHMA LODGE SPORTS CLUB INCORPORATED
ABN:	
Registration Number:	A8119
Registered State:	South Australia
Registration Date:	16/07/2009
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

07/12/2021 AEST 15:16:05

1

ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Revised Sorry Day, Reconciliation Week and NAIDOC Week program for 2022
AUTHOR	Andrew Hamilton, Manager Sport, Recreation & Community Planning, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The City of Salisbury has a long history of recognising Aboriginal culture across the City of Salisbury through the delivery of a program of events and activities to support Reconciliation Week and NAIDOC Week. Opportunity exists to revitalise the program through the delivery of new initiatives in recognition of Sorry Day, Reconciliation Week and NAIDOC Week, and to enhance the amenity of the City Centre through the use of artwork which could reflect the City's commitment to reconciliation.

RECOMMENDATIONThat Council:

- 1.1 Approves a revised program to recognise Sorry Day, Reconciliation Week and NAIDOC Week, encompassing:
 - 1.1.1 Recognising Sorry Day by inviting Mr Alex Houthuysen (Hill) to make a presentation on the importance of Sorry Day and the Stolen Generation experience. This will be held at the Salisbury Community Hub and delivered through two sessions (to staff and the public).
 - 1.1.2 Supporting National Reconciliation Week (27 May to 3 June) by offering a range of 'cultural awareness' and 'cultural sensitivity and respect' sessions for free at the Hub to the community, elected members and staff.
 - 1.1.3 Supporting NAIDOC Week through the provision of five cultural bus tours with a Kurna presenter tour guide which would be available free to the community.
 - 1.1.4 Consideration to the inclusion of indigenous art and representation in the John and Church Street revitalisation project public artworks.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The City of Salisbury (CoS) has a long history of recognising Reconciliation Week and NAIDOC Week. The CoS Reconciliation Action Plan includes an action to: *‘celebrate and participate in National Reconciliation Week and NAIDOC Week by providing opportunities to build and maintain relationships between Aboriginal and Torres Strait Islander peoples and other Australians’*.
- 1.2 An annual program of events and activities to support this activity has been in operation for more than 10 years.
- 1.3 In 2020 the program was cancelled due to Covid. In 2021 the program was again impacted due to Covid restrictions, resulting in a reduced program and attendance.
- 1.4 This impact promoted a reflection on the current program structure with an emphasis on identifying ways to revitalise recognition of Aboriginal and Torres Strait Islander history and culture. An approved budget carry-over also enables an expanded reach in 2022.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Manager Community, Experience and Relationships
- 2.1.2 Team Leader, Communications and Marketing
- 2.1.3 Community Planner, Arts and Culture
- 2.1.4 Team Leader, Natural Assets
- 2.1.5 Team Leader, Projects, Buildings and Parks
- 2.1.6 Team Leader, Urban Built Assets
- 2.1.7 Manager, Infrastructure Delivery
- 2.1.8 Manager, Community Health and Wellbeing
- 2.1.9 Team Leader, Community Learning and Development

2.2 External

- 2.2.1 The Healing Foundation (national organisation for Stolen Generation survivors and their families)
- 2.2.2 Northern Nunga Network
- 2.2.3 Mr Alex Houthuysen (Hill)
- 2.2.4 Dr Jenny Caruso – Adjunct Lecturer at University of Adelaide, member of Stolen Generation and local community member
- 2.2.5 Frank Wanganeen

3. REPORT

- 3.1 The revised program for 2022 encompasses Reconciliation Week, NAIDOC Week and again includes Sorry Day. The purpose of observing these days and weeks are outlined below:
 - 3.1.1 Reconciliation Week is held annually from the 27 May to 3 June. These dates commemorate the successful 1967 referendum in which Australians voted overwhelmingly to amend the Constitution to allow the Commonwealth to make laws for Aboriginal people and include them in the census, and the High Court Mabo decision which acknowledged the traditional rights of the Meriam people to their land, and also decided that native title existed for all Aboriginal and Torres Strait peoples.
 - 3.1.2 NAIDOC Week, held across Australia each July, aims to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.
 - 3.1.3 Sorry Day aims to remember and acknowledge the mistreatment of Aboriginal and Torres Strait Islander people who were forcibly removed from their families and communities, which we now know as ‘The Stolen Generations’.
- 3.2 The proposed new program aims to deliver an integrated approach, leveraging the three recognition events to deliver improved impact through education, advocacy and celebration of Aboriginal culture.
- 3.3 The Reconciliation Action Group working group will be invited to provide feedback on the proposed program post Council approval.

Previous Program

- 3.4 The CoS has previously delivered a range of activities including:
 - 3.4.1 From 2017 to 2019, providing support (sponsorship and staff resources) to Relationships Australia SA for the delivery of the ‘Sorry Day in the North’ event held at the Stolen Generation Memorial Garden at Stebonheath Park in the City of Playford.
 - 3.4.2 Recognising Reconciliation Week and NAIDOC Week through a launch event e.g. “Reconciliation in the North Morning Tea”, held at the Golden Grove Arts Centre, has been held in partnership with Tea Tree Gully Council since 2017 (cancelled in 2020 due to COVID).

This was followed by a program of events/activities e.g. basket weaving demonstrations, held across the City including at community centres, libraries, Twelve 25, Jack Young Centre, Paralowie Garden and Gallery.

Proposed Program

3.5 The proposed program for 2022 includes:

<i>Date</i>	<i>Recognition Event</i>	<i>Activity</i>	<i>Approximate Budget</i>
26 May	Sorry Day	Mr Alex Houthuysen (Hill) to present two sessions (staff and public) on the importance of Sorry Day at the Hub.	\$3,000
27 May to 3 June	Reconciliation Week	Community engagement and cultural awareness activities for the community and cultural competency training for community members, staff and Elected Members.	\$29,000
3 – 10 July	NAIDOC Week	Free cultural bus tour within the City.	\$5,500

3.6 The impact of COVID on Reconciliation Week and NAIDOC Week celebrations resulted in an underspend in FY2020/21. Unexpended funds of \$16,000 were approved for carry over to support an expanded program in FY2021/22.

The total cost of the proposed program will be funded from carry over funds and existing Aboriginal Development Reconciliation program activities budget.

Sorry Day

3.7 To recognise Sorry Day it is proposed to invite Mr Alex Houthuysen (Hill) to make a presentation on the importance of Sorry Day and the Stolen Generation experience. This will be held at the Salisbury Community Hub and delivered through two sessions:

- 1) Morning session for staff.
- 2) Afternoon session open to the public (guests to be determined).

3.8 Mr Alex Houthuysen (Hill) is an Aboriginal man from the Yamatji Nation of the Pilbara region of Western Australia and is a Stolen Generations Survivor. Mr Houthuysen currently works as an Aboriginal Culture Broker for St Johns Youth Service, supporting Aboriginal & Torres Strait Islander young people to break the cycle of homelessness.

Alex has had a varied career focused originally on Aviation, having spent 21 years in the RAAF retiring here at Edinburgh, but continuing his aviation journey joining National Jet Systems as a Life Support System Engineer for a further 14 years.

It was during this time Alex was made aware of his heritage and the feeling he needed to pursue who he was as an Aboriginal man. Alex is currently Deputy Chair of the Port Adelaide Enfield Council Aboriginal Advisory Panel and a board member of Turkindi Aboriginal Information Network of SA, and Aboriginal Veterans SA.

3.9 Indicative costs for hosting a Sorry Day celebration is estimated at \$3,000.

Reconciliation Week

3.10 In line with the City of Salisbury's vision for Reconciliation which is to '*Enhance recognition, relationships and respect for Aboriginal culture to enrich our inclusive community*' a range of activities are proposed to support National Reconciliation Week (27 May to 3 June 2022).

3.11 Proposed activities will be delivered at the Hub, free of cost to the community, Elected Members and CoS staff members. Activities will include community engagement, cultural awareness and training to develop cultural sensitivity and respect.

3.12 The Reconciliation Action Plan (RAP) Working Group will be consulted following Council endorsement of the proposal to ensure cultural sensitivities and protocols are addressed.

3.13 Subject to presenter availability and RAP Working Group consultation, the following program of activities is recommended:

Date	Activity	Cost
Friday 27 May	<u>Welcome to Country and Dance Performance</u> (Kuma Kaaru) at the Hub – open to whole community	\$10,000
Friday 27 May	<u>Cultural Activity Workshops</u> (Kuma Kaaru) open to community members up to 2 x 2hrs each (e.g. dance, boomerang making)	\$1,000
Friday 27 May	<u>Cultural Awareness training</u> (Kuma Kaaru) for community members – up to 25 people per session - 2 x 2hrs	\$4,000
Tuesday 31 May	<u>Cultural sensitivity and respect training</u> (Bookabee, Haydyn Bromley) – 2 x half day for staff and Elected Members – up to 30 people per session	\$5,000
Thursday 2 June	<u>Cultural sensitivity and respect training</u> (Bookabee, Haydyn Bromley) – full day for community members – up to 30 people per session	\$4,500
Friday 3 June	<u>Cultural sensitivity and respect training</u> (Bookabee, Haydyn Bromley) – full day for community members – up to 30 people per session	\$4,500

- 3.14 It is intended to engage Mr Haydyn Bromley, Executive Director of Bookabee Australia to deliver the ‘culture sensitivity and respect’ training sessions. These sessions are designed to engage participants in a cultural immersion experience that sensitively encourages them to examine their views and attitudes towards Aboriginal Australia in a safe non-judgmental learning environment. The aim of the experience is to safely and sensitively present facts and information to assist participants to adopt a healthier, more positive world view of Aboriginal Australia.
- 3.15 Haydyn is recognised for his dedication, commitment and contribution to the community and business in the field of Aboriginal Cultural Sensitivity and Respect Training.

Haydyn is a descendant of the Adnyamathanha, Yarluyandi and Narrunga peoples. He has direct family ties with the Flinders Ranges, Yorke Peninsula, Simpson Desert & South- West Queensland.

Mr Bromley is a qualified teacher with over 30 years’ experience in education and training. In 2005, Haydyn established Bookabee Australia, through which he has delivered cultural awareness/sensitivity and respect training to many thousands of participants across schools, universities and Government, NGO, corporate and private organisations.

Bookabee Australia is a South Australian Tourism Hall of Fame recipient and multi-award-winning company based in Adelaide South Australia.

- 3.16 It is intended to engage Mr Jack Buckskin, representing Kuma Kaaru, to deliver the ‘cultural awareness’ sessions. These sessions will focus on increasing knowledge of Aboriginal culture including Aboriginal people pre and post colonisation, Aboriginal society today and information about Reconciliation, Closing the Gap and the importance of land, kinships and language.
- 3.17 Mr Jack Kanya Kudnuita Buckskin is a Kurna and Narungga man who has dedicated his life re-learning and passing on his knowledge and language to the future generations of Kurna people. Jack speaks and teaches the once said ‘extinct Kurna language’ of the Adelaide Plains. Jack leads the Kuma Kaaru Performance Group. The group performs at various workshops and events to educate and share culture through song and dance. Jack has had the opportunity to promote and teach about his language and culture around the world. Jack features in the film Buckskin’ which is about his mission to teach the Kurna language to as many people as he can in his lifetime.
- 3.18 Jack received the City of Salisbury Living Legend Award in 2011 for sharing the Kurna language and culture with the wider Salisbury community in the hope that one day those living in the Adelaide Plains will have an understanding of the history of this land.
- 3.19 The total estimated cost of the planned Reconciliation Week activities is \$29,000.
- NAIDOC Week*
- 3.20 To support NAIDOC Week, it is proposed to provide a number of cultural bus tours with a Kurna presenter tour guide which would be available free to the community.

- 3.21 Five 1.5 hour tours would be conducted during the week – 1 per day 4 July to 8 July (dependent on presenter availability). Assuming that the same bus that is used for the Salisbury Community Bus is available, this would (COVID restrictions permitting) provide for up to 165 participants (less if the wheel chair access feature of the bus is utilised).
- 3.22 The tour will share information about Kaurna people and include the following key sites:
- Kaurna Park - this wetland includes the Tapa Wardlipari trail ('tapa' meaning trail and 'wardlipari' meaning 'milky way'), a historically sacred area for the Kaurna people who found it to be an important resource of economic and spiritual wealth.
 - Greenfields Wetlands – 'Together Woven', which is a heritage marker in recognition of Kaurna people as the original inhabitants of the Adelaide plains. The art work at this site resembles a net or a flock of birds suspended in the sky. The hollow part within the net suggests that a boomerang has flown through. The concept is based on the traditional Kaurna hunting practice. The sculpture points south west towards Kangaroo Island, a sacred place for Kaurna People.
- 3.23 The estimated cost of this NAIDOC week initiative is \$6,000.

Impact on Previous Program

- 3.24 The impact of the proposed program will result in the withdrawal of financial support to community centres, libraries and other interested areas across Council who have traditionally utilised funding from the reconciliation budget to support localised activities. Whilst many of these activities are long standing with lower levels of impact, they would likely be suitable for attracting external funding that is regularly made available for these types of activities e.g. the Australian Government (NIAA) NAIDOC Local Grants Program or through Council's Community Development Grants program.

Utilisation of the City Clock Tower and Church/John Street Light Shrouds

- 3.25 The current Church/John Street Project aims to revitalise and improve the City's centre.
- 3.26 Rejuvenation of the Clock tower is included within the scope of the John/Church Street redevelopment, as is upgraded lighting, including new shrouds, across the city centre.
- 3.27 These works provide a significant opportunity to enhance the amenity of the City Centre through the use of artwork.

- 3.28 One of the considerations for artwork in the City Centre could reflect the City's commitment to reconciliation and be guided by the following principles:
- 3.28.1 Reconciliation principles (relationships, respect, opportunities)
 - 3.28.2 Kaurna/ Kaurna people
 - 3.28.3 Central meeting place linking with Inparenthi Kumangka - City Square
 - 3.28.4 John Street/ Church Street design.
- 3.29 It is recommended that indigenous art and representation be considered for inclusion as part of the Church/John Street revitalisation public artworks to further symbolise Council's commitment to reconciliation.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that Council:
- 4.1.1 Recognises Sorry Day by inviting Mr Alex Houthuysen (Hill) to make a presentation on the importance of Sorry Day and the Stolen Generation experience. This will be held at the Salisbury Community Hub and delivered through two sessions to staff and the public.
 - 4.1.2 Supports National Reconciliation Week (27 May to 3 June) by offering a range of 'cultural awareness' and 'cultural sensitivity and respect' sessions for free at the Hub to the community, elected members and a staff.
 - 4.1.3 Supports NAIDOC Week through the provision of five cultural bus tours with a Kaurna presenter tour guide which would be available free to the community.
 - 4.1.4 Give due consideration to indigenous artwork and representation as part of the Church and John Street revitalisation public art works.

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Minor Capital Works Grant Program - Salisbury Football Club Application
AUTHORS	Sarah McEwen, Customer Service Officer – Bridgestone Athletics Centre, Community Development Michelle Atkinson, Administrative Officer, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Salisbury Football Club Incorporated for the installation of permanent football netting behind the northern and southern end goals has been received. An amount of \$15,240.00 is recommended for funding under the 2020/21 MCWGP budget available for grant allocation.

RECOMMENDATIONThat Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury Football Club Incorporated in the amount of \$15,240 with a contingency provision to be applied if necessary to a total value of \$18,288 for the installation of permanent football netting to the Salisbury Oval, Orange Avenue, Salisbury, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury Football Club Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2021-22_SFC Grant Application_REDACTED
2. MCWGP 2021-22_SFC_Certificate of Incorporation
3. MCWGP 2021-22_SFC_Letter of Support_Northern Districts Cricket Club
4. MCWGP 2021-22_SFC_Letter of Support_Salisbury Sportsmans Association Inc
5. MCWGP 2021-22_SFC_Proposed Scope
6. MCWGP 2021-22_SFC_Quote 1
7. MCWGP 2021-22_SFC_Quote 2
8. MCWGP 2021-22_SFC_Quote 3

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an Incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from Salisbury Football Club Incorporated, for \$15,240.00 through the MCWGP for the installation of permanent football netting on the oval at Salisbury Oval.
- 1.5 Salisbury Football Club Incorporated has not received MCWGP funding in the past 24 months.
- 1.6 The year to date 2021/22 MCWGP budget is \$390,517. Two applications (second application from Brahma Lodge Sports Club) have been submitted in February. If this grant application for \$15,240 is approved, there would be \$375,277 remaining in the 2021/22 MCWGP Budget. If both applications are approved there would be \$332,097 remaining in the FY2021/22 budget.
- 1.7 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2021/22 financial year.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Community Planning, Community Development
 - 2.1.2 Property and Buildings, City Infrastructure
 - 2.1.3 Infrastructure Delivery, City Infrastructure
 - 2.1.4 Design, City Infrastructure
 - 2.1.5 Financial Services, Business Excellence
- 2.2 External
 - 2.2.1 Salisbury Football Club Incorporated

3. REPORT

- 3.1 Salisbury Football Club Incorporated, located at Salisbury Oval, (Orange Avenue, Salisbury) has a total membership of 387. The sporting club has an executed license with the City of Salisbury for the use of the playing areas (oval/cricket pitch) located at the reserve.
- 3.2 Salisbury Football Club Incorporated provides junior and senior sporting and leisure opportunities to male and female participants, and operates in the Adelaide Football League. Membership at the club is inclusive of sport participants, volunteers, coaches, committees and club patrons.
- 3.3 The Club currently has a roadway around the playing oval that vehicles can utilise during a game and/or training. There is a significant risk to safety for volunteers, players and coaches when the footballs are kicked onto the roadway. Retrieving the ball quickly requires either a player or an umpire (either children or adults) to go under or over the boundary fence and enter the area where vehicle traffic moves around the oval.
- 3.4 Installation of permanent football netting behind the northern and southern end goals of Salisbury Oval will benefit both the Salisbury Football Club and enhance safety to spectators, vehicles, players and umpires when kicks at goal occur both during training and matches.
- 3.5 The netting would also alleviate safety concerns at the northern end of the grounds as it would mitigate the risk of footballs landing in the adjacent Salisbury Bowls Club.
- 3.6 Salisbury Football Club is seeking to access the Minor Capital Works Grant Program to gain financial support for the installation of permanent football netting to the playing grounds at Salisbury Oval, Orange Avenue, Salisbury.
- 3.7 A draft scope of works for the purposes of quotes has been prepared, including:
 - 3.7.1 Fabrication and installation of posts to support netting
 - 3.7.2 Installation of 32m x 9m netting
 - 3.7.3 Installation includes excavation and removal of dirt.
- 3.8 A full scope will be prepared by City Infrastructure in collaboration with the Salisbury Football Club Incorporated and relevant contractors, contingent on success of the grant application. Salisbury Football Club Incorporated will require final approval from City Infrastructure prior to work commencing.
- 3.9 Applying the required contingency to the maximum amount required, the total grant amount is to be capped at \$18,288.

- 3.10 The Minor Capital Works Grant Program Guidelines and Eligibility require a 20% contingency be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works. This application will be set at \$15,240 with the provision of the 20% contingency to be applied if necessary. Should this contingency be required, the total amount of the grant amount will be \$18,288.
- 3.11 It is not anticipated that the project costs will be above the \$18,288. grant funding, however an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.12 Staff have sighted full financial details of the Salisbury Football Club Incorporated however have removed details within the attachments to this report for reason of commercial sensitivity.
- 3.13 The Club has noted that if successful, the works could commence at the beginning of the football season and has made plans to continue using the oval during installation of the new goal netting structure. Training areas can be adjusted to ensure that training and activity can continue without risk to players and officials.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Salisbury Club Incorporated meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget. A contingency has been applied to the grant amount requested to ensure the club will not be in financial hardship as a result of undertaking this project which takes the total grant amount to \$18,288.
- 4.3 The Salisbury Football Club Incorporated will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing. City of Salisbury staff will be project managing the works and will work collaboratively with the Salisbury Football Club Incorporated to ensure the project is completed in a timely manner.
- 4.4 It is recommended that the application to the 2020/21 Minor Capital Works Grant Program by the Salisbury Football Club be approved and an amount of \$15,240 be allocated for the installation football netting to the playing grounds at Salisbury Oval, Orange Ave, Salisbury.

City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date:

Receipt number: MCWGP42

Related form version: 25

Organisation Information

Name of the Club / Organisation: Salisbury Football Club Incorporated

Club Incorporation Number OR ASIC Registration Number: A6313

Australian Business Number (ABN): 83657262230

Facility Name: Salisbury Oval

Facility Address: Orange Avenue, Salisbury, SA, 5108

Postal Address: PO Box 504, Salisbury, SA 5108

Person Responsible for the Grant: Liam Short

Role/Position within Club: President

Contact Email:

Contact Mobile:

Club Membership

Male - Junior	160
Female - Junior	40
Social - Junior	10
Male - Senior	133

1 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior	34
Social - Senior	10
Total Membership:	387

Please provide membership numbers for the previous 3 seasons: 2018 - Total: 445, 2019 - Total: 413, 2020 - Total: 379

Funding Category

Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding: have a current lease or sub-lease of a Council owned building; or

Category B – up to \$25,000 Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.

Which category of funding is being applied for? Category A - up to \$50,000

Have you sought, or intend to seek funds from another source for this project?

If yes, please list the source/s and amount/s requested:

About the Project

Name of Project: Salisbury Oval Football Netting

What does the project involve? Provision of permanent football netting behind the northern end goals of Salisbury Oval

Are there any time constraints for the project? No time constraints but preference to install during 2022 Season (forecast to commence late March 2022).

2 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Why is the project needed?

Salisbury Oval is trafficable by vehicles and pedestrians around its perimeter. The introduction of approximately 9m high netting behind the goals at the northern end of the ground (spanning past from point post to point post) will enhance the safety of both unsuspecting spectators/pedestrians, and vehicles trafficking behind the goals when kicks at goal occur during training and matches.

Netting at the northern end will also mitigate the risk of footballs landing in the adjacent Salisbury Bowls Club (which frequently occurs). We have been advised by the Salisbury Bowls Club, on occasion, footballs have come close to landing on unsuspecting lawn bowls participants and the impact of the football damaging greens.

Netting will also make it safer for players at training and during matches. The netting will reduce the need for players to jump the fence and walk across the adjacent perimeter road to pick up and return footballs to the field of play. This is a particular issue during training sessions when there are a number of teams training on the oval at once and when vehicular traffic for drop-off / pick-up is high as training concludes for one team, while commencing a short time later for another.

How will the project increase participation opportunities for sport and recreation?

Primarily a safety initiative to reduce risk of injury and damage to spectators, players, and adjoining owners property and vehicles.

3 of 7

City of Salisbury - Minor Capital Works Grant Program Application

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The Salisbury Football Club is an inclusive club, with senior men's and women's, and junior boys and girls teams registered in a range of South Australian football leagues. The club also fields a team in the SANFL Inclusive Sports Footy League for players with integration difficulties and physical disabilities.

The netting provided will be a permanent fixture at Salisbury Oval and there will be no need to exert physical effort to remove before and after training/matches (which would also prove a safety issue due to the size of the netting and associated posts).

Similarly to the safety reasons outlined previously, the netting will also be a welcomed inclusion for all members of the local community who use Salisbury Oval for recreational kicking of footballs and soccer balls through the goals.

Wear and tear of the netting will be monitored by Salisbury Club officials and any maintenance required will be reported to the City of Salisbury.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

The local community use the oval's northern goals for soccer and Australian Rules Football scoring. The netting will provide a safer environment and reduce risk for balls entering the perimeter roadway or adjacent Salisbury Bowls club, and negate the need to jump the fence (behind the goals) to retrieve balls that exit the field of play.

Budget Information

4 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Total Project Cost	15240
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	15240
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	mcwgp_budget_template_SalisburyFootballClub.xlsx
Quote 1	F204676 - Salisbury FC - Quin Sports.docx
Quote 2	Quote QU0815 - PM Sports.pdf
Quote 3	Salisbury Football Club - Goal netting - Oxley Nets.pdf

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status [ASICRegistration.pdf](#)

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact [SFCCommitteeMinutes_August 2021.pdf](#)

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM [FINAL to 31 October 2021 - Salisbury Football Club \(1\).pdf](#)

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the project [SFC_SafetyGoalNettingProposal.pdf](#)

Provide photos that clearly demonstrate why the works are needed [NorthernEnd.pdf](#)

5 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application

[NDCC_SFC Netting support letter.pdf](#)

[Sportsmans Support Letter.jpg](#)

Please upload any further information / documentation

Application Declaration

On behalf of (Club/Organisation)

Salisbury Football Club Incorporated

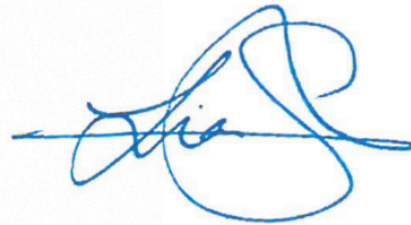
Name & Position (President/Chairperson)

Liam Short, President

Date of Signature

28/01/2022

Signature 1



Uploaded signature image: [LS Signature.jpg](#)

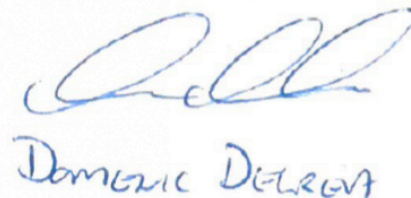
Name & Position (Representative 2)

Domenic Decrea, Chairperson

Date of application

28/01/2022

Signature 2



Uploaded signature image: [DD Signature.jpg](#)

6 of 7

City of Salisbury - Minor Capital Works Grant Program Application

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

7 of 7



Association

SALISBURY FOOTBALL CLUB INCORPORATED

Extracted from ASIC's database at AEST 21:24:17 on 19/09/2021

Association Summary	
Name:	SALISBURY FOOTBALL CLUB INCORPORATED
ABN:	
Registration Number:	A6313
Registered State:	South Australia
Registration Date:	12/09/2002
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

19/09/2021 AEST 21:24:17

1



Northern Districts Cricket Club Inc
Affiliated with SACA ABN 70 595 159 665

1/12/2021

To whom it may concern,

I am writing on behalf of the Northern Districts Cricket Club to confirm we support the Salisbury Football Club proposal to install netting at the Northern End of the Salisbury Oval complex.

The aim of this netting is to prevent footballs in the normal motion of play or training from crossing into the access road/track which circles the Oval and/or crossing the fence into neighbouring areas.

If any further clarification is required, you are urged to contact the writer.

Kind Regards,

Annie Schiller

NDCC Secretary
Box 113 Salisbury SA 5108
ndjetssecretary@gmail.com
0417 457 605

SALISBURY SPORTSMANS ASSOCIATION INC.

P.O. Box 409

SALISBURY 5108

Est.1974

To Whom it May Concern

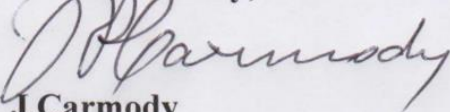
I write on behalf of this Association which is the governing body of the Salisbury Football Club Inc. and the Northern Districts Cricket Club Inc. who tenant the premises known as Salisbury Oval for their respective seasons.

The Association has been advised that the Salisbury Football Club has recently applied for a grant to erect netting at the northern end of the oval to eliminate footballs being kicked onto an access road behind the goals and also into adjacent premises.

This project /works will assist greatly in regard to retrieving footballs in a safe manner at this end of the ground and it must be said is well overdue for attention.

The Association fully supports this application and wishes the Football club well with the project.

Yours Sincerely,



J.Carmody

Secretary

06/12/2021



IMAGE NOT TO SCALE



PROJECT EXAMPLE:
HASLAM OVAL, PEMBROKE COLLEGE



PROJECT EXAMPLE:
ALBERTON OVAL, PORT ADELAIDE FOOTBALL CLUB



SAFETY GOAL NETTING PROPOSAL:
NORTHERN END OF SALISBURY OVAL

SALISBURY FOOTBALL CLUB INC.
ORANGE AVENUE, SALISBURY, SA



Compose

Inbox 9,137

Snoozed

Important

Sent

Drafts 52

Meet

New meeting

Join a meeting

Hangouts

Liam and Emm: +

Kieran Short

installations are based on engineered designs and are site specific

As we are located in Melbourne we could offer supply only of a net t
Netting alone say 32m x 9m would be priced at \$3,160.00.00 plus g
Regards,

Richard Schober

OXLEY NETS | Sports, Industrial & Safety Netting

M 0427 530 049 | **P** +61 1300 730 731 | **F** +61 3 9646 4920 |
richard@oxleynets.com.au
 20 Network Drive, Port Melbourne VIC 3207 Australia | PO Box 12
 Melbourne VIC 3207 | www.oxleynets.com.au

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 damage arising from the use or distribution of this e-mail.*

Please consider the environment before printing this email.



QUOTE

Salisbury Football Club

Date
10 Jan 2022

Expiry
9 Feb 2022

Quote Number
QU-0815

Reference
Back nets

ABN
63 639 322 599

PM Sports
24B Coburg Road
ALBERTON SA 5014

Description	Quantity	Unit Price	GST	Amount AUD
POSTS 141 OD Round Posts x 6.5mm wall Powdercoated satin black. 8 @ 9m includes caps	4.00	1,092.00	10%	4,368.00
NETTING 40mm x 40mm black polyethylene 60ply. Rigged to 6mm stainless steel wires. Coverage 1 @ 32m x 9m	1.00	3,456.00	10%	3,456.00
HARDWARE -Eyebolts -shackles -Thimbles /Swages Wires -Saddles all 316 marine grade stainless steel	1.00	230.00	10%	230.00
INSTALLATION Excavation and removal of dirt. Concrete Crane truck Boom lift Net install	1.00	5,800.00	10%	5,800.00
Subtotal				13,854.00
TOTAL GST 10%				1,385.40
TOTAL AUD				15,239.40

Terms

Customer is responsible for location of all underground services prior to digging. Hard digging clause applies to all quotations. All equipment is guaranteed against faulty materials and workmanship for 12 months from date of installation. This warranty does not include misuse, theft or vandalism.

**Quin Sports & Nets**

331 St Vincent Street East
 PO Box 116
 PORT ADELAIDE SA 5015
P: 08 8447 3577
 F: 08 8447 4588
 E: sales@quinsports.com.au
 W: www.quinsports.com.au

Salisbury FC

18th January 2022

Dear Liam

Quote for Back net x 1, 25m x 9m.

You can be confident that at Quin Sports & Nets we have made a commitment that our net makers will maintain excellent workmanship and use only the best quality materials and hardware so you will be delighted with your new product.

Your investment of \$22,750.00 plus GST would include the following:

Netting 100mm Poly net 25m Long x 9m High

- Net 100x100mm black polyethylene 3mm braided. 5mm galvanised wire top and bottom of the netting.
- 8 x Post 210mm Diameter, 8mm wall, colour Black.
- Footings 2.3m depth x 450mm wide, N25 Concrete.
- The posts will be sleeved in the ground, footing 2.3m depth. Including reo cages.
- Note: A site specific engineering report supplied for the footings and posts. The council may ask for this.

The netting will be Supplied and Installed to industry standards

We also guarantee Quin's netting products have the maximum ultraviolet rating available (.3% for ropes and netting), giving Quin's the longest lasting and hardest wearing nets on the market.

Quote number F204676,

This quote is valid for 30 days.

Normal delivery is 10 days from order date.

Payment Terms: 50% Deposit on acceptance of quote with the balance to be paid on job completion.

Regards,

Russell Hart

Operations Manager

Mobile: 0432350366

Quin Sports & Nets

Factory: 10 Kyle Place, Port Adelaide SA 5015, Phone: (08) 8447 3577

SPORTS SAFETY NETTING, FALL PROTECTION NETTING, SPORTS GROUND EQUIPMENT, STEEL FABRICATION

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Grant No. 43/2021-22: Salisbury Business Association Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Business Association Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes the request for funding for the February 2022 round of Community Grants as follows:
 - a. Grant No. 43/2021-22 to the value of \$5,000: Salisbury Business Association Inc. to assist with hosting various events to showcase the Salisbury City Centre.
2. Approves the Committee defer this matter until further information is provided by the applicant.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant Application 43/2021-22: Salisbury Business Association Inc. Community Grant Application

1. BACKGROUND

- 1.1 The Salisbury Business Association Inc. (SBA) have applied for the February 2022 round of Community Grants to assist with funding their 2022 Event Program (11 events listed).
- 1.2 The SBA have received prior Community Grant funding. In 2019, SBA Inc. was provided \$5,000 to assist with hosting the 'Aussie Era Salisbury Car Show'.


2. REPORT

- 2.1 The SBA is a not for profit incorporated membership based organisation funded through an annual Special Rate levy collected by the City of Salisbury.

- 2.2 The SBA provides a range of services including but not limited to; advocacy on behalf of local traders, delivering and facilitating training seminars and workshops and organising engagement activities and events within the City of Salisbury.
- 2.3 This grant application is requesting funds to assist with delivering the Salisbury Business Associations Inc. 2022 Events Program, however this application does not meet the eligibility criteria for the requested Community Grants Program funding.
- 2.4 As this funding is requested for various events, neither quotes nor a budget plan can be provided at this time, meaning prior to the acquittal process, the Community Wellbeing and Sport Committee (the Committee) will not have visibility on what this grant will be spent on.
- 2.5 The Executive Office of the SBA is requesting the Committee consider this grant application and provide flexibility to assist the Salisbury Business Association to host the proposed events. Noting that the Salisbury Business Association is a unique organisation and has a long-standing relationship with the City of Salisbury.
- 2.6 The Executive Officer of the SBA has advised he can attend a future Committee meeting to provide a deputation and answer any questions the Committee members may have in relation to this application.
- 2.7 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$19,270 remaining to date.
- 2.8 The money committed to this application for the February 2022 round, if approved, is \$5,000.
- 2.9 The remaining balance of the grant funding if all grant applications received (3 in total) for the February round are approved is \$6,575.

3. CONCLUSION / PROPOSAL


- 3.1 That the Community Wellbeing and Sport Committee notes the grant funding application from the SBA for \$5,000 to assist with hosting various events to showcase the Salisbury City Centre in 2022 and provides the Administration with further advice, recognizing the long standing relationship and unique position of the SBA.




Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury
The Living City



Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Salisbury Business Association Inc.	
Address:	PO Box 971	
Suburb:	Salisbury SA Postcode: 5108	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr David Waylen	
Title (your role with the group/organisation):	Executive Officer	
Address:	[REDACTED]	
Phone:	Landline: N/A Mobile: [REDACTED]	
Email:	info@salisburyba.com.au	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Other: David Waylen	
Title (role with the group/organisation):	Executive Officer	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Board	
Is your organisation:		
a) Incorporated:	<div>Yes</div> <input checked="" type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input type="checkbox"/> <div>(go to question b)</div>
ASIC Registration Number:		
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input type="checkbox"/> <div>(go to question c)</div>
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Salisbury City Centre Special Rate Levy	
f) Purpose:	Marketing, promotion and activation of the Salisbury City Centre	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Salisbury Business Association Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Westpac</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	[REDACTED]	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 2 6 8 7 1 2 4 5 7 4 8 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 5,000
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 5,000
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Insurance, in-kind donation, staffing and volunteers, supplementary marketing, social media, etc.
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Entertainment	\$ 2,500
Childens & Event Specific Activities	\$ 2,500
Catrrering	\$ 2,000
Marketing, graphic design & singage	\$ 3,000
TOTAL (including GST):	\$ 10,000

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	2022 Salisbury City Centre Events Program
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	May, June, July, August, September, October, November & December
Total cost of Project/Event	\$ 10,000
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	<input checked="" type="checkbox"/> There are no relevant attachments. <input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input checked="" type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	2019 - Aussie Era Salisbury Car Show
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	December 2019
Group/Organisation Information	
Group/Organisation Name	Salisbury Business Association Inc
Group/Organisation Description	Local Chamber of Commerce/Business Services
Group/Organisation Registered Address	Number/Street: 20a John Street Suburb: Salisbury SA Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	430
% of Membership that reside in the City of Salisbury	70 %
Project/Event Details	
Project/Event Name	2022 Salisbury City Centre Events Program
Project/Event Summary	3 new events and 2 continuing events (specifically)
Date(s) of Project/Event	2022
Location of Project/Event:	Number/Street: Salisbury City Centre Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	Showcasing the Salisbury City Centre and promoting key themes such as health and wellbeing, volunteering, Family businesses, businesses
How many individuals will benefit from the Project/Event?	5,000
% of project/event participants that reside in the City of Salisbury	90 %
If it is an Event, is it open to the public?	Yes <input type="button" value="v"/>
How will the Project/Event be promoted?	Multiple marketing and social media avenues by the SBA and partners

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested		
Amount Requested	\$ 5,000	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
See page 6	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
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	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 0	
Quote Attached:	<input type="checkbox"/> Yes	<input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote <u>must</u> be provided with the application.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p>Provide a description of the proposed project or event: <i>Event support funding for our 2022 Event Program</i></p> <p>* <i>National Volunteer Week Expo and Social Media Campaign 16 – 22 May</i> * <i>Mainstreets of Australia Week 16 – 22 May</i> * <i>Salisbury Community Health Expo 16 June</i> <i>Salisbury City Centre Business Awards 1 July – 6 August</i> <i>Superhero Saturday Family Fun Day 23 July</i> * <i>Salisbury ... Food, Glorious Food 1 – 31 August</i> * <i>Celebrating Family Business Month 1 – 30 September</i> * <i>Salisbury Business Showcase 1 – 31 October</i> <i>Halloween Family Fun Day 29 October</i> <i>30th Salisbury Community Christmas Parade 3 December</i> <i>Salisbury Christmas Markets 17 December</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope. <input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>A range of events, targeting different demographics across the City of Salisbury, showcasing the Salisbury City Centre, it's events, promotions, traders and businesses.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

*Partnered events with
Northern Volunteering SA Inc
City of Salisbury
The Polaris Centre
SA Small Business Commissioner
Rotary Club of Salisbury
Local service clubs and emergency service groups
Local health and wellbeing providers*

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

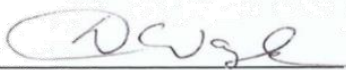

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

Providing they are successful, these will all be on-going events.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Salisbury Business Association</u> (Group/Organisation)</p>	
<p>David Waylen / Executive Officer (Name/Position)</p>	<p>Melissa Shorter / Chairperson (Name/Position)</p>
 (Signature 1)	 (Signature 2)
<p>31 January 2022 (Date)</p>	<p>03 February 2022 (Date)</p>
<p>Contact (phone number): [REDACTED]</p>	<p>Contact (phone number): [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
PREV REFS	Community Wellbeing and Sport Committee 5.1.3 18/01/2022
HEADING	Grant No. 41/2021-22: Dheeyan Punjab Diyan South Australia Inc. Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Dheeyan Punjab Diyan South Australia Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee with further information provided for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the February 2022 round of Community Grants as follows:
 - a. Grant No. 41/2021-22 to the value of \$5,000: Dheeyan Punjab Diyan South Australia Inc. to assist with purchasing various materials and equipment to commence a project titled 'Soan Chirhi (The Golden Bird) - Keeping Culture Alive'.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 41-2021/22: Dheeyan Punjab Diyan South Australia Inc. Community Grant Application
2. Response Email providing Further Information Requested

1. BACKGROUND

- 1.1 At its Committee Meeting held 18 January 2022, the Community Wellbeing and Sport Committee (the Committee) resolved:

Defers the item to the next Community Wellbeing and Sport Committee, subject to further information regarding location of membership, its office bearers' locations and events locations.

- 1.2 As per Attachment 2, Dheeyan Punjab Diyan South Inc. have provided responses to the Committee's questions, advising that:
 - 1.2.1 Most members are located in the City of Salisbury, specifically Ingle Farm, Para Hills, Gulfview Heights, Mawson Lakes and Parafield Gardens. Dheeyan Punjab Diyan South Inc. have advised they also have members in Modbury and Valley View.
 - 1.2.2 The President of Dheeyan Punjab Diyan South Inc. is located in Mawson Lakes and the Secretary/Public Relation Officer of Dheeyan Punjab Diyan South Inc. is located in Ingle Farm.
 - 1.2.3 The events proposed in this application will be located in the Mawson Lakes Library rooms.
- 1.3 Dheeyan Punjab Diyan South Australia Inc. applied for the February 2022 round of Community Grants to assist with purchasing materials and equipment to commence a project titled 'Soan Chirhi (The Golden Bird) - Keeping Culture Alive'.

2. REPORT

- 1.4 Dheeyan Punjab Diyan South Australia Inc. is a not-for-profit organisation and its application meets the eligibility criteria for the requested Community Grants Program funding.
- 1.5 Formed in 2014, Dheeyan Punjab Diyan South Australia Inc. is a women's association based in South Australia.
- 1.6 Previously Dheeyan Punjab Diyan South Australia Inc. has organised a large event titled 'Adelaide Mela Teeyna Da'. In 2019, this event was held at the Adelaide Showgrounds and had more than 4000 attendees. The purpose of this event was to educate new migrant women regarding careers, women's health and domestic violence.
- 1.7 Due to COVID-19, Dheeyan Punjab Diyan South Australia Inc. have decided to focus on smaller projects, rather than a big yearly event. As such, this grant application is requesting funds to assist with purchasing materials and equipment for a project called 'Soan Chirhi (The Golden Bird) - Keeping Culture Alive'.
- 1.8 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$19,270 remaining to date.
- 1.9 The money committed to this application for the February 2022 round, if approved, is \$5,000.
- 1.10 The remaining balance of the grant funding if all grant applications received (3 in total) for the February round are approved is \$6,575.

3. CONCLUSION / PROPOSAL

- 1.11 That the Community Wellbeing and Sport Committee approves the grant funding application from Dheeyan Punjab Diyan South Australia Inc. for \$5,000 to assist with purchasing materials and equipment for their 'Soan Chirhi (The Golden Bird) - Keeping Culture Alive' project.



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	<i>Dheeyan Punjab Diyan South Australia Incorporated</i>
Address:	<i>19 ulaka road</i>
Suburb:	<i>Ingle Farm</i> Postcode: <i>5098</i>
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs <input checked="" type="checkbox"/> <i>Gurpreet Kaur Bhangu</i>
Title (your role with the group/organisation):	<i>Secretary</i>
Address:	<i>19 Ulaka road Ingle Farm</i>
Phone:	Landline: Mobile: XXXXXXXXXX
Email:	XXXXXXXXXX@XXXXXX.XX
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	<i>Other: Gurpreet Kaur Bhangu</i> <i>Gurpreet Kaur Bhangu</i>
Title (role with the group/organisation):	<i>Secretary</i>
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	<i>Meetings are held quarterly</i>
Is your organisation:	
a) Incorporated:	<div style="display: flex; justify-content: space-around;"> <div> Yes <input checked="" type="checkbox"/> (go to question c) </div> <div> No <input type="checkbox"/> (go to question b) </div> </div>
ASIC Registration Number:	<i>A43861</i>
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div style="display: flex; justify-content: space-around;"> <div> Yes <input type="checkbox"/> (go to question c) </div> <div> No <input checked="" type="checkbox"/> (go to question c) </div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify): <i>Sponsorships and members contributions</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Dheeyan Punjab Diyan SA INC</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bendigo Bank</i> Branch Location: <i>Modbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 7 7 1 2 3 2 5 6 0 5 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 1,500
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 2,000
Donations: (please specify the source, product or service and estimated amount of funding requested)	Books, Dvds and teaching and management services
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 3,500
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	The organisation will provide volunteer teachers and helpers for language classes, cultural activities, dance classess, music classes and mobile multilingual classes. Books have already been donated by volunteers.
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Music system (for music and dance classes)	\$ 1,495
Portable projector	\$ 1,495
Screen for projector	\$ 699
Laptop	\$ 1,149
Ethnic costumes	\$ 1,200
Camera	\$ 800
Sationary and printer	\$ 500
microphone	\$ 698
TOTAL (including GST):	\$ 8,036

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Soan Chirhi (The Golden Bird) -Keeping Culture Alive</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>ongoing</i>
Total cost of Project/Event	<i>\$ 8,036</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>Our organisation Dheeyan Punjab Diyan SA Inc has been working towards women empowerment since 2014. Further information attached.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Organistaion information</i> 2. <i>previous year event pictures</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Dheeyan Punjab Diyan South Australia Incorporated</i>
Group/Organisation Description	<i>Multicultural women organisation</i>
Group/Organisation Registered Address	Number/Street: <i>19 Ulaka road</i> Suburb: <i>Ingle Farm</i> Postcode: <i>5098</i>
Is the Club Incorporated?	<i>yes</i>
Number of Members	<i>100</i>
% of Membership that reside in the City of Salisbury	<i>95 %</i>
Project/Event Details	
Project/Event Name	<i>Soan Chirhi (The Golden Bird)- Keeping Culture Alive</i>
Project/Event Summary	<i>Multilingual language and cultural classes, multilingual mobile library</i>
Date(s) of Project/Event	<i>January 2022 onwards (weekly)</i>
Location of Project/Event:	Number/Street: <i>Wilkinson Road</i> Suburb: <i>Para hills</i> Postcode: <i>5096</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>The project will contribute significantly to physical, cultural and mental well being of residents of Salisbury of CALD community.</i>
How many individuals will benefit from the Project/Event?	<i>500</i>
% of project/event participants that reside in the City of Salisbury	<i>80 %</i>
If it is an Event, is it open to the public?	<i>No</i>
How will the Project/Event be promoted?	<i>Social media (facebook, instagram, word of mouth)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Our organisation Dheeyan Punjab Diyan SA inc is a women's association working in South Australia. Our organisation was formed in 2014 and in 2019 it became incorporation. In past we have organised Adelaide's biggest ladies event 'Adelaide Mela Teeyan Da' (It is a celebration of rainy season). In our last event in 2019 we there were more than 4000 women from all communities. Our event venue was Adelaide Show grounds. We used our big event to educate new migrant women. We had Australian Defence women there to educate about recruitment in defence. We had information about swinging and where to learn as it is very important here in Australia. We had stalls to educate women about their personal health and well-being, e.g cancer awareness and mental health issues. There was a separate stall with information about domestic violence and violence against women.

This used to be a full day of fun and education together. Women in Adelaide used to wait for our event eagerly. Unfortunately due to COVID we are unable to host one big event for last two years. As COVID situation isn't changing in Australia in our last meeting our organisation decided to focus on small projects instead of one big event until the situation changes.

Our proposed project details are described below:

A new project where we'll teach punjabi language and cultural awareness to children. The cultural awareness classes will include dance, music and art craft oriented towards culture awareness.

We'll also teach basic English language skills to elderly people who are here to visit their children.

A mobile multilingual library and book club is in the proposal too.

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☒ The following documents are attached relating to the Project or Event Scope:
1. *Project plan - Soan chirhi (The Golden Bird)-Keeping Culture Alive*
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

City of Salisbury hosts a multicultural community including CALD.

Research indicated that multiculturalism plays vital role in economic and social growth.

The changing demographic composition of City of Salisbury have indicated that its becoming South Australia's most multicultural council area. To support the multiculturalism and culturally and linguistically diverse community, there is arising need of community activities that will promote physical, mental and social wellbeing of the participants. This project will satisfy above needs by acting as a platform for multilingual community and bringing them more closer and confident in wider community.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Sara Howley

Subject: FW: FW: Further Information Required | Community Grant
Attachments: image87d68d.JPG

From: Dhyan Punjab Dyan Adelaide <dhyanpunjabdyan2014@gmail.com>
Sent: Sunday, 6 February 2022 10:14 AM
To: Sara Howley <SHowley@salisbury.sa.gov.au>
Subject: Re: FW: Further Information Required | Community Grant

Hi Sara
 Thanks for your mail.
 As per requirements we are located in Salisbury.

- Location of members *Most members are located on Ingle farm, Para hills, Gulview heights, Mawson Lakes, Modbury, Parafield Gardens, Valley view,*
- Office bearers location - *Gurpreet Kaur (Secretary / Public relation office) in Ingle Farm, President Navneet Dhillon is located in Mawson Lakes.*
- Where the events will be located. *Events will be located in Mawson Lakes library rooms.*

Any further information required Pls let us know.

Cheers
 Gurpreet Kaur

On Thu, 20 Jan 2022, 10:30 am Sara Howley, <SHowley@salisbury.sa.gov.au> wrote:

Good Morning Gurpreet,

I hope you are going well and staying safe throughout this time.

Please see attached the minutes from the Community Wellbeing and Sport Committee (the Committee) held on the 18th January.

Please note, unfortunately the Committee requires further information prior to making a decision on your grant application.

Specifically, the Committee would like to confirm:

- Location of members *(I note that you've stated 80% of your membership are people who live in Salisbury)*
- Office bearers location *(I note that you've stated that your Secretary resides in Ingle Farm)*
- Where the events will be located.

I apologise for this inconvenience, but to progress your application, I need to gather this information from you to present to the Committee next month.

I am available to discuss any of the above with you or to help in anyway, so please don't hesitate to reach out to me.

Thank you,

Sara Howley

PA to GM Community Development
 Personal & Admin Support
 D: 08 8406 8352
 E: SHowley@salisbury.sa.gov.au

City of Salisbury

34 Church St, Salisbury, South Australia, 5108
P: 08 8406 8222
F: 08 8281 5466
W: www.salisbury.sa.gov.au

ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Grant No. 44/2021-22: Licensed Club Darts Association Inc. Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Licensed Club Darts Association Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the February 2022 round of Community Grants as follows:
 - a. Grant No. 43/2021-22 to the value of \$2,695: Licensed Club Darts Association Inc. to assist with purchasing a defibrillator and cabinet.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 44/2021-22: Licensed Club Darts Association Inc. Community Grant Application
2. Quote for Defibrillator

1. BACKGROUND

- 1.1 The Licensed Club Darts Association Inc. have applied for the February 2022 round of Community Grants to assist with purchasing a defibrillator and cabinet.
- 1.2 The Licensed Club Darts Association Inc. have not received prior Community Grant funding.
- 1.3 In June 2021, Council allocated \$50,000 through the Minor Capital Works Grant Program budget to the Licensed Club Darts Association Inc. for the supply and installation of a cool room with associated works.

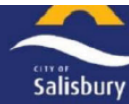
2. REPORT

- 2.1 The Licensed Club Darts Association Inc. is a not for profit organisation. Their application meets the eligibility criteria.

- 2.2 The Licensed Club Darts Association Inc. provides a range of social competitions including darts, 8-Ball, bar facilities and a hall for hire for the community. The Licensed Club Darts Association Inc.'s purpose is to build social connection through socially competitive darts and 8-Ball games.
- 2.3 This grant application is requesting funds to assist with purchasing a defibrillator and a cabinet to place the defibrillator in.
- 2.4 This grant application meets the eligibility criteria for the requested Community Grants Program funding. However, the amount requested exceeds the amount outlined in the Eligibility Criteria and Guidelines (section 1.2 states the limit of a defibrillator community grant is \$2,000).
- 2.5 The Licensed Club Darts Association Inc. were advised that the community grant for defibrillators is limited to \$2,000, however they have requested the additional \$695 (or any additional amount over the \$2,000 limit) be considered for approval by the Community Wellbeing and Sport Committee.
- 2.6 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$19,270 remaining to date.
- 2.7 The money committed to this application for the February 2022 round, if approved, is \$2,695.
- 2.8 The remaining balance of the grant funding if all grant applications received (3 in total) for the February round are approved is \$6,575.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Licensed Club Darts Association Inc. to assist with purchasing a defibrillator and cabinet.



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application is NOT eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Bernie Davis	
Address:	[REDACTED]	
Suburb:	[REDACTED]	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>	
	Mr Bernie Davis	
Title (your role with the group/organisation):	Vice President	
Address:	[REDACTED]	
Phone:	Landline: [REDACTED] Mobile: [REDACTED]	
Email:	b [REDACTED]	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>	
	As above	
Title (role with the group/organisation):	As above	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed:	Committee	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:	[REDACTED]	
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation		
Name:	[REDACTED]	
ASIC Registration Number:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:	To bring people together to play socially competitive darts and 8t	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED] <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location:	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	[REDACTED]	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 29012720189 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ Nil
Organisation's contribution:	\$ Depending on what the Committee can provide, up to \$69
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ Type text here Nil
Income received from sponsors: (list sponsor(s) and their contribution)	\$ Nil
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ Nil
Have you sought any other funding for the project: (please specify the source and amount of funding requested)	\$ Nil
TOTAL (including GST):	\$ 2,695.00
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Committee will install the cabinet and advise SA Ambulance so the public can access it.
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Defibrillator	\$ 2,495
Cabinet	\$ 200
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,695.00

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Defibrillator
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	N/A
Total cost of Project/Event	\$ 2,695.00
Amount of Community Grant Funding Requested	\$ 2,695.00 (or any funds above \$2,000 would be greatly appreciated).
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Quote 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

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Community Grant Application - Page 7 of 13

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	Minor Capital Works Grant was received in 2021.	
What amount of Grant funding was provided:	\$	
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	Licensed Darts Association Inc.	
Group/Organisation Description		
Group/Organisation Registered Address	Number/Street: 36 Goddard Drive Suburb: Salisbury Park Postcode: 5109	
Is the Club Incorporated?	yes	
Number of Members	approx. 250	
% of Membership that reside in the City of Salisbury	approx 50%-70%	
Project/Event Details		
Project/Event Name	Requesting a Defibrillator for our club.	
Project/Event Summary	To help members in an emergency.	
Date(s) of Project/Event		
Location of Project/Event:	Number/Street: to be located at the club. Suburb: Postcode:	
How will the Project/Event benefit the residents of the City of Salisbury?	To help members in an emergency.	
How many individuals will benefit from the Project/Event?		
% of project/event participants that reside in the City of Salisbury		
If it is an Event, is it open to the public?		
How will the Project/Event be promoted?	Will advise SA Ambulances.	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested		
Amount Requested	\$2,695	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Defibrillator	\$2495.00	
Cabinet	\$200	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$2695	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>		<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The Club is seeking a defibrillator to potentially save a member or a member of the public's life in an emergency.
The club is happy to raise funds for this as it understands the base amount for a defibrillator grant is \$2,000. Any funds over this base amount would be greatly appreciated by the club, as you can see there is an additional \$695 required to purchase and install the defibrillator.

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:
As above.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

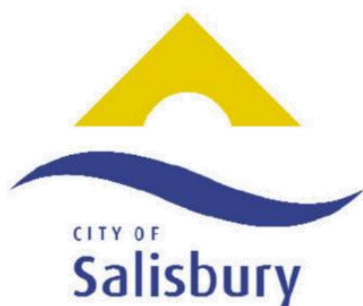
to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p style="color: red; font-weight: bold;">Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>
<p>On behalf of <u>Licensed Darts Association Inc.</u> (Group/Organisation)</p>	
<p>/</p> <p style="color: red; font-size: small;">(Name/Position)</p>	<p>and</p> <p>/</p> <p style="color: red; font-size: small;">(Name/Position)</p>
<p><u>Bernie Davis / Vice President</u></p> <p style="color: red; font-size: small;">(Signature 1)</p>	<p><u>Danni / Match Secretary</u></p> <p style="color: red; font-size: small;">(Signature 2)</p>
<p><u>24/01/21</u></p> <p style="color: red; font-size: small;">(Date)</p>	<p><u>24.01.21</u></p> <p style="color: red; font-size: small;">(Date)</p>
<p style="color: red; font-size: small;">Contact (phone number):</p> <p>[REDACTED]</p>	<p style="color: red; font-size: small;">Contact (phone number):</p> <p>[REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

Lifepak CR2 Essential automatic defibrillator

HSFR20

\$2,495.00

DescriptionDetails

The Lifepak CR2 Essential fully automatic defibrillator carries many of the features you know and love about the Lifepak CR2, just without the Wi-Fi and cellular capability that gives you the added features of LIFELINKcentral™ AED Program Manager.

- Layered design with easy-to-follow, bold graphics.
- QUIK-STEP™ electrodes
- Metronome and CPR coaching
- Child Mode
- ClearVoice™ technology
- Highest available energy
- Bilingual
- LIFEPAK TOUGH – IP55



St Johns

ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Managed Recreation Assets - Future Management Options
AUTHOR	Andrew Hamilton, Manager Sport, Recreation & Community Planning, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 3.3 Our infrastructure supports investment and business activity 3.4 Our urban growth is well planned and our centres are active
SUMMARY	<p>The City of Salisbury (CoS) has four managed recreation assets including the Salisbury Aquatic Centre, Little Para Golf Course, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre. The Salisbury Aquatic Centre, as a new centre, requires a manager. A management agreement is in place with Belgravia Leisure to manage the golf course and recreation centres. This expires on 30 June 2023. The current contract does not provide for an extension. Future management by an external partner needs to be facilitated through a procurement process. Utilisation of an expression of interest process enables Council to gain visibility of the private sectors interest in offering expertise, systems and scalability and capital investment in exchange for management rights.</p>
RECOMMENDATION	
<u>That Council:</u>	
1.	Approves a procurement process facilitated through an Expression of Interest to capture market response and interest in managing the Little Para Golf Course, Salisbury Aquatic Centre, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre
2.	Notes the Opportunity Study: Little Para Golf Course as included in Attachment 1, Community Wellbeing and Sport Committee, 22 February 2022, Item no 5.4.1.
ATTACHMENTS	
This document should be read in conjunction with the following attachments:	
1.	Attachment 1 - Opportunity Study: Little Para Golf Course

1. BACKGROUND

1.1 At its meeting on 27 April 2021, Council resolved (0908/2021):

1. *That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted.*
2. *That the Little Para Golf Course remains open and the administration seeks to implement efficient management arrangements.*
3. *That a discretionary 20/21 Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to identify complimentary and financially viable recreational opportunities at the Little Para Golf Course site. The study shall include:*
 - 3.1 *Opportunities that would be consistent with the current land use and natural assets of the Little Para Golf Course.*
 - 3.2 *Enhanced golfing facilities including:*
 - (a) *The feasibility a themed mini golf course.*
 - (b) *Additional target features in the driving range.*
 - (c) *A re branding of the golf course with an awareness campaign via signage, social media and Salisbury Aware.*
 - (d) *Establishment of an annual promotional tournament for public and community figures.*
 - 3.3 *The assessment of the opportunities should give consideration to:*
 - (a) *Improving or leveraging the existing use.*
 - (b) *Local community impact.*
 - (c) *Identifying who and how Council might approach for the development of such opportunities.*
 - (d) *High level investment/revenue projections.*
 - (e) *Identifying successful examples.*
 - (f) *A high level risk assessment.*
4. *That staff provide a further report to Council within 6 months on the results of this study.*

1.2 At a previous meeting, Council considered this matter.

2. CITY PLAN CRITICAL ACTION

2.1 Continue to develop the capability of our people to deliver transformative projects, innovate and engage with the community

3. CONSULTATION / COMMUNICATION

3.1 Internal

3.1.1 Key stakeholders

3.2 External

3.2.1 BRM Advisory

3.2.2 Belgravia Leisure

3.2.3 City of Port Adelaide Enfield

3.2.4 Disc Golf South Australia

3.2.5 Golf Australia

3.2.6 Various golf operators

4. REPORT

4.1 The City of Salisbury has four managed recreation assets:

- Little Para Golf Course (LPGC)
- Ingle Farm Recreation Centre (IFRC)
- Parafield Gardens Recreation Centre (PGRC)
- Salisbury Aquatic Centre (SAC)

4.2 The operation and community impact achieved by a recreation facility is shaped by:

- a. Management – the expertise, specialization and capability to manage the facility/asset and its operations in a manner that responds to consumer need in an efficient manner.
- b. Function – design, condition and aesthetic of the asset.
- c. Consumer sentiment – the types of products and services desired by the community.

4.3 The SAC, as a new facility, requires a manager.

The underlying SAC business case assumed a single manager for the recreation elements as this provided the maximum opportunity to deliver comprehensive services and achieve maximum revenue capability. Whilst the café could potentially be separated, it is not recommended as a) it removes the opportunity to leverage multi-skilled staff across multiple functions within the Centre, and b) introduces a risk that where an operator is unsuccessful, that it leaves the Centre without a café, undermining the service options and feel, whilst sourcing a new service arrangement.

4.4 A management agreement is in place with Belgravia Leisure to manage the golf course and recreation centres. This expires on 30 June 2023. There is no mechanism within the contract to extend the agreement. Belgravia can only be re-appointed as ‘managers’ as a result of a competitive procurement process.

Management Approaches

4.5 There are two approaches available for the management of recreation assets:

1. Internally managed by Council
2. Outsourced to an external manager or managers.

4.6 When determining a management model, the following should be considered:

Staffing	Ability to attract and retain an appropriately skilled workforce that can meet the span of service arrangements.
Intellectual Property	Access to researched consumer centred product.
Technology	Customer management systems.
Market expertise	Specialised understanding of ‘product’ e.g. golf and the associated market (i.e. market approaches and segmentation) .
Innovation opportunities	Awareness of, and risk appetite for, new market opportunities (including capital

	investment).	
Set up/administration processes	Readiness/ability to leverage existing operations.	Item 5.1.8
Management Cost	Management expertise that can leverage experience and infrastructure to deliver efficiency.	
Operational Control	Ability to design and direct programming	
Risk	Legislative compliance (water quality, safety, food handling etc)	

4.7 Whilst it is reasonable for Council to understand its capability and capacity to manage these assets, it is difficult to make a comparative assessment without understanding the interest and value offered by external managers.

4.8 Importantly, external managers are likely to view the management opportunity from a different perspective and potentially bring expertise, systems and scalability and potential new investment that improves both service and function in exchange for exclusive management rights.

4.9 This is particularly important when considering the poor function and aesthetic of the recreation centres (when compared to contemporary standards) and similarly, the limitations e.g. short driving range, and poor performance of the golf course.

Little Para Golf Course

4.10 The role consumer sentiment, asset condition and function, and management approach has on a recreation asset can be observed in a case study of LPGC.

4.11 LGPC has consistently struggled to attract high levels of participation. It's current tee time utilisation runs at 16% and costs Council in excess of \$240,000 p.a. As a result, Council considered its closure in both 2015 and 2021.

4.12 A recent independent review of LGPC (included as Attachment 1 – Little Para Golf Course Opportunity Study) described the facility as:

'an outstanding natural environment, an intertwining river, full length par 3 holes, good sized greens and multiple bunkers makes Little Para Adelaide's best par 3 golf course'.

4.13 However, due to a combination of factors, ranging from its aesthetic, limitations of its assets and the manner in which its services are positioned within the community, mean that it remains poorly utilised.

This can be evidenced in the comparative growth at other golf offerings that have taken advantage of the resurgence in golf as a result of COVID. The below table illustrates the percentage of participation increases in 2021 at a number of venues in comparison to LPGC:

West Beach Driving Range	75%
Regency Park	67%
North Adelaide	65%
Little Para	23%

4.14 Whilst COVID has stimulated growth in golf participation, previously, the sport experienced a sustained decrease in participation.

- 4.15 In some instances, specialised operators have addressed this change in consumer sentiment by making golf more attractive to a broader market. They have achieved this through the introduction of new products, branding and infrastructure.
- 4.16 For example, the City of Port Adelaide Enfield sought to address declining participation at their Regency Park Golf Course by seeking a specialist partner through an expression of interest to the open market.
- 4.17 This attracted golf specialist Greenspace Management who commenced management of the facility in 2020/21.
- 4.18 In exchange for management rights, Greenspace Management brought a range of improvements, including:
 - 4.18.1 An injection of capital delivering South Australia's first Shanx Minigolf course: SHANX Mini Golf - Australia's BEST Mini Golf Courses. This high calibre mini golf course makes golf accessible to families and non-golfers, whilst providing an easy entry point and pathway for those who may wish to go on and play golf more seriously.
 - 4.18.2 A significant social media and market presence supported by specialist knowledge and customer management infrastructure.
 - 4.18.3 Changing the name from 'golf club' to 'community golf course' as well as change 'memberships' to 'season passes'. This underpins a significant shift in philosophy of golf courses from only being open to 'dedicated golfers' to being accessible to the entire community – regardless of their golfing ability.
- 4.19 Regency Park Golf Course moved from 29,581 participants in 2019/20 to 49,408 in 2020/21. The Shanx course was only established during this time and hence, the impact to participation is not included in these figures. Informal feedback indicates that the Shanx course has stimulated a significant further increase in participation.
- 4.20 The recent review of LPGC has identified that similar opportunities are available to improve the facility. Broadly, these include:
 - 4.20.1 Establishment of a Shanx like course or other similar family-oriented recreation offering. The existing course has a range of space to enable such a development.
 - 4.20.2 Improvements to the driving range ranging from the inclusion of game-based targets through to an extension in length.
 - 4.20.3 Capital investment to leverage the adjacent lake for additional recreation opportunities.
 - 4.20.4 Major redesign of the course layout.
 - 4.20.5 Car park and signage improvements.
 - 4.20.6 Marketing and branding.
- 4.21 Many of these improvements require significant capital investment and expertise. Whilst Council could consider some of these options now, there is merit in seeking to understand the interest of the private sector in partnering Council to improve the recreation asset and/or participation experience in exchange for exclusive management rights. In addition to potentially attracting private equity,

such an approach would assist in mitigating any potential Council investment that may not align with a future operators desired site approach. In the event the private sectors interest is limited or considered of low value, Council retains the opportunity to consider an alternative approach.

Expression of Interest

- 4.22 An expression of interest (EOI) process through the provision of a prospectus into the national market would enable Council to understand the private sector's interest in securing the management rights to either all, a combination, or individual managed recreation assets (Note – it is recommended that the two recreation centres be considered collectively as opposed to separate entities given the like service offering and the opportunity to leverage programming efficiencies, staffing etc.).
- 4.23 Combining Council's 'managed recreation assets' together in a single EOI process provides the greatest opportunity to leverage the investment Council has already made in the ownership and development of these assets and to offer scale and diversity from which to attract a greater number of suitable partners.
- 4.24 The process would also provide visibility of the value a partner may offer in terms of their expertise, systems, market understanding and willingness to invest capital. It also enables Council to consider the benefits a longer-term partnership arrangement might attract. A number of recreation managers have already expressed interest informally.
- 4.25 The only key risk to Council of undertaking such a process is the time and resource required to facilitate it.
- 4.26 The EOI process entails a number of stages:
- 4.26.1 Development of the EOI
 - 4.26.2 Advertising of the EOI
 - 4.26.3 Assessment of the EOI
 - 4.26.4 Proposal to Council/Council decision
 - 4.26.5 Defining partnership and contract development
 - 4.26.6 Management transition/onboarding.
- 4.27 A timeline for the process is illustrated below:

EOI open – <i>prospectus complete, national advertising and assessment of proposals</i>	April to June 2022
Council decision – <i>analysis and proposal to Council recommending preferred manager(s) and identification of areas for further negotiation, contract development for Council approval</i>	July/August 2022
Onboarding – <i>induction, implementation of partnership and transition arrangements</i>	January to June 2023

Management commences	July 2023 (pool subject to completion date)
----------------------	---

- 4.28 It is recognised that Council may consider the future viability of one of the recreation centres during the term of a new management agreement. Whilst the scope of such a determination is outside the proposed process, provision will be made within the EOI and contract to enable such consideration if it arises.
- 4.29 It is also understood that Council desires to retain control of pricing. Pricing has a direct relationship with revenue, and hence, it will be important to design any management agreement in a way that provides the necessary financial return through another means where pricing decisions result in under market rates.

5. CONCLUSION / PROPOSAL

- 5.1 It is recommended that Council approves a procurement process facilitated through an Expression of Interest to capture the market's interest in managing the Little Para Golf Course, Salisbury Aquatic Centre, Ingle Farm Recreation Centre and the Parafield Gardens Recreation Centre.



Opportunity Study: Little Para Golf Course

December 2021

BUSINESS • RESOURCE • MANAGEMENT



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BRM ADVISORY
BUSINESS RESOURCE MANAGEMENT

Level 8, 420 King William Street, Adelaide SA 5000
Tel 08 8168 8401
ABN: 65 067 721 797

EXECUTIVE SUMMARY

The Little Para Golf Course (LPGC) is one of the best, if not the best, public access par 3 golf course in Adelaide. As a golfing experience, no other competing par 3 course offers the player grass tees, full length par 3 holes, established trees, a river that winds around and through many holes, good sized greens and multiple bunkers.

Despite this, in recent times, the LPGC has been the subject of much uncertainty regarding its long-term future as a golf course, with Council as recently as September 2020 resolving to investigate alternative non golf uses for the site on the back of relatively low usage and poor financial performance. Despite this decision being subsequently changed, historic uncertainty over the LPGC continued tenure as a golf facility has resulted in a recent lack of capital investment and strategic planning and a facility which is currently in need of changes to maximise its ongoing benefit to the community.

In Australia, and particularly in Adelaide, there is an undersupply of quality public access, short golf course facilities which properly cater to the largest golf customer segment; the 'non-golfer' and the 'beginner golfer'. In the aftermath of the COVID-19 pandemic, golf has experienced a boom in popularity with a significant increase in both public interest and participation. There is a significant opportunity to enhance the financial and community outcomes being generated by the LPGC by developing an improved understanding of the LPGC's potential (as opposed to its current) customer base and by investing in golfing infrastructure that better meets those needs.

The first step to unlocking this opportunity is for Council to make a long-term commitment to the continued use of the LPGC as a golf facility. This will allow either City of Salisbury (CoS) or the private sector to make commercially sound investments in upgrading the existing infrastructure at LPGC to better meet the needs of potential customers. Without security of tenure and a long-term commitment of Council, upgrades to LPGC cannot be made and the facility will continue to deteriorate and be an ongoing financial burden on CoS ratepayers. One way this security of tenure can be achieved is by CoS seeking a long-term lease (say 10 years) with an operator at the cessation of this current operator's contract period at 30 June 2023.

In return for tenure, we consider it highly likely that multiple external golf facility operators would be willing to invest capital in new and/or renewed golfing assets at LPGC as part of a long-term operating agreement, with a view to improving utilisation and the financial outcomes currently being achieved by CoS. CoS could also have an opportunity to invest capital itself, if it chooses to do so, in partnership with a future operator of the LPGC.

Other public access facilities in both Australia and South Australia have made recent investments to capitalise on the renewed interest in public access golf. Regency Park Community Golf Course (owned by City of Port Adelaide Enfield) and West Beach Parks Golf (owned by West Beach Trust) are two facilities which have recently made or facilitated investments in their operating and capital golf infrastructure to better meet the needs of their customers and have experienced significant and unprecedented growth. The City of Campbelltown has also made a recent decision to invest over \$140,000 in its Lochiel Park Par 3 Golf Course to address the poor condition of its course in response to a 40% increase in rounds played following the start of the COVID-19 pandemic.

Despite having the potential to be a great community recreation facility, the existing infrastructure and operating model at the LPGC is not attracting high levels of usage. With an investment in targeted infrastructure and specific focus on branding and web-based customer engagement strategies, the community and financial outcomes from the LPGC can and should be significantly improved.

We recommend that the City of Salisbury commit to undertaking a market approach during 2022 for the next external operator of the LPGC, with a particular focus on providing security of tenure and attracting capital investment to upgrade and expand on the existing golfing infrastructure. We consider that the site is well suited to an improved driving range offering and/or the establishment of a mini golf course to increase scale and utilisation and to complement the existing Par 3 course.

In the interim, minor capital improvements by council can be made to the existing site to prepare it for the next operations cycle. The current operator has advised of significant issues with the existing aging irrigation system which at some stage will likely need to be repaired or replaced. Council may also like to review the existing access arrangements for vehicles and to seek to activate some additional carparking if possible, which will support any future investment that seeks to increase attendances at the site. Other capital improvements should be deferred pending the outcomes of the market approach.

Once an expression of interest process for an operator is undertaken, Council can review the market's ideas for the site, have a greater understanding of the long-term capital and operational commitments on CoS and make a fully informed decision about the long-term future of the LPGC.

Our detailed report follows.

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INTRODUCTION

Background

The Little Para Par 3 Golf Course (LPGC) has for several years been the subject of Council scrutiny in relation to its continued operation as a golf course. In 2015, CoS Council formally considered closure of the LPGC, although that motion was later rescinded. More recently, in September 2020, Council received a report from the Administration which again considered the merits of closure given the relatively limited membership and use of the golf course. As an outcome of that Council meeting, Council gave its in principle support to Option 1; which was to return the LPGC to open space and sought further information from the Administration in relation to alternative uses.

In December 2020, a further report was provided to Council which sought endorsement of a number of principles in relation to the future alternative uses of the LPGC. As an outcome of this meeting, a decision was made to seek community feedback with the aim of encouraging residents of the City of Salisbury to share their views and vision of how the LPGC and surrounds should be used in the future.

In April 2021, a report was presented to Council which included the community feedback as well as a petition opposing closure of the LPGC. Council was presented with two options; firstly for the LPGC to remain open and for a study to be undertaken exploring options to further activate the site and pursue opportunities to further increase revenue, or, secondly to close the LPGC and proceed with design work for an alternative recreation use.

At the April Council meeting, the following motion was carried:

4.1.7 Little Para Golf Course Review of Recreational Opportunities - Community Engagement Results

Moved Cr C Buchanan
Seconded Cr M Blackmore

1. That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted.
2.
 - a) That the Little Para Golf Course remains open, and the administration negotiate arrangements for the management of the Course.
 - b) That a discretionary Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to further activate the site, including potential opportunities to increase revenue.
 - c) That staff provide a further report to Council on the results of this study.

CARRIED

This decision secures the immediate future of LPGC as a par 3 golf course. This report responds to the request for a study to be undertaken exploring options to further activate the site including potential opportunities to increase revenue.



THE LPGC AND SURROUNDS

Little Para Golf Course Assets

The site which is the subject of this Study is broadly defined in Figure One. This map has been taken from the 2021 community consultation package.

Figure One: LPGC and nearby surrounds



Source: communicate et al Little Para Golf Course Consultation Package

The Control Point (Club Room):



The Control Point contains an administration counter, basic golf shop, men's, women's and disabled toilets, a kiosk style food service area and an undercover outdoor area for consumption of food and drinks.

The building has some character and was designed and constructed in or around the 1990s. It is considered fit for purpose for the current golf offering at the LPGC.



Golf Course:



The LPGC comprises 9 par 3 holes, with grass greens and grass tee blocks and a practice putting green.

The LPGC is currently maintained to a moderate standard, by a third-party turf management provider (engaged by the operator), commensurate to a standard one might expect for a public owned par 3 golf course. The current condition of the par 3 course is likely sufficient to meet the needs of current users and most beginner and social golfers.

The Driving Range:



The Driving Range starts to the immediate north of the Control Point and runs in a north easterly direction towards Martins Road. The Driving Range is currently in poor condition. Hitting mats are ripped and aged, the footprint of the range is relatively small and the landing area for golf balls has significant undulation which can obscure the players view of the landing zone for shots.

For shots aimed towards the back left of the range, the distance to the fence is just under 200 metres. Even when using reduced flight (70%) driving range balls, longer hitters can hit balls outside of the footprint of the range and towards Martins Road. This issue is exacerbated if players bring their own standard flight golf balls (not permitted but can occur) which would increase the potential distance of each golf shot by 30%. While we are not aware of any instances of damage to property resulting from driving range balls exceeding the driving range boundaries, the operator has identified that balls are being hit over the fence. Any future increased use of the driving range could pose an increased safety threat without appropriate risk mitigation works (i.e. lengthening the range and/or installation of nets).

The back half of the range (past the 100m sign) is not irrigated and consequently, grass coverage on parts of the range is poor and some areas are subject to becoming boggy during the winter months. While the main flow of the Little Para River has been redirected under the range through



a concrete inlet, in times of heavy rain, the river can overflow onto the range. Range balls are usually collected via a vehicle towing a mechanical range picker. This collection method is efficient but can't be used when balls are sitting on boggy ground meaning that manual collection of golf balls is required. Golf balls covered in mud must also be cleaned before they can be reused again highlighting the benefit of good quality grass coverage to the efficient operation of a driving range.

We also note there are limited defined targets on the range to interact and provide a level of additional interest for golfers.

For the range to be brought up to a higher standard and for it to be a more meaningful revenue generator for the LPGC, it requires capital enhancements. Given their existing poor condition, the driving range hitting mats should be immediately replaced by the operator.

Carparking and Access:



Access to the golf course precinct is via Martins Road to the north. There is no vehicle access from the southern boundary however pedestrians can access the golf control point and course from the south. The access road is bitumised, has a one lane bridge crossing and only has the bitumised width for traffic in one direction at a time.

There is limited parking available on the entrance road with approximately 30 carparks (one disabled park) within 75 metres of the Control Point. There is an additional unused overflow carpark (shown above) which is approximately 30m by 60m, close to the entrance on Martins Road and approximately 150 metres from the Control Point which is in poor to average condition. The existing carparking is sufficient for the current use but is unlikely to be suitable if the site was expanded.



Southern Passive Recreation Zone



To the south of the Control Point lies a passive recreation zone with a basic playground and a large lake which contains bore water used to irrigate the golf course. As this is not a stormwater detention basin, the lake is not subject to major changes in levels and is suitable for some forms of water based recreation use such as remote controlled boats. We have been told that the lake is sometimes used by kayakers and is home to several species of birds and other small fauna.

Power lines:

The site is crossed by two sets of high frequency electrical transmission lines (shown in Figure One) which are unsightly and do not complement the otherwise natural feel of the area.

Some potential future forms and locations of development may be impacted due to clearance requirements from the power lines.

Summary:

Despite some challenges with the broader site, from a golf perspective we would argue that the existing nine hole LPGC layout is the best par 3 golf course in Adelaide. No other Adelaide course offers the customer grass tees, full length par 3 holes, very established trees, a river that winds around and through many holes, good sized greens and multiple bunkers. The course feels very secluded and natural with good separation between holes, roads and houses. Visually the course is appealing and exciting to play even for the more experienced golfer who would not usually look to play a public par 3 course.

On the flip side, the elements that make the golf course appealing also make it more expensive to maintain; with steep riverbanks and tall trees that block light making grass harder to grow. Beginner players may find the long grass that typically lines the riverbanks and the water carries difficult to negotiate.

The poor condition and size of the Driving Range is a major factor impacting performance.

Additional carparking and upgrades to the entrance road are required if Council is seeking to further maximise future usage at the precinct.



Current financial performance

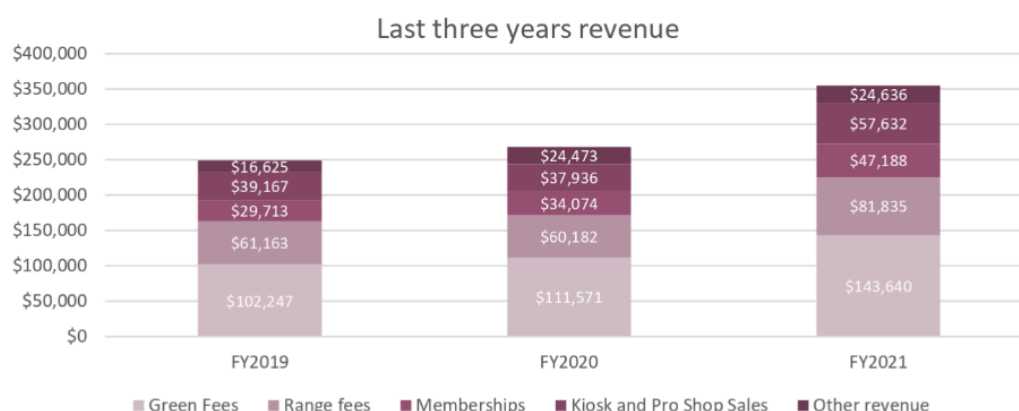
The LPGC is operated by Belgravia Leisure (Belgravia) under the terms of a Management Agreement (Agreement). Under the Agreement, Belgravia are responsible for day-to-day operations including staffing the pro shop and maintaining the course (which we understand is contracted to Belair Turf Management). Belgravia keep all trading receipts and pay most expenses.

From a financial perspective, CoS pay a fixed operating subsidy to support operations of the LPGC (\$246k in FY2022) and there is an arrangement whereby CoS and Belgravia share profits or losses generated by the LPGC (after the Council subsidy) on a 40% / 60% basis. In addition, CoS pays maintenance costs over a certain threshold, although we have been unable to sight documentation to confirm the origins or exact nature of this arrangement. The additional maintenance costs being paid by CoS is in the order of \$2,100 per month or \$25,000 per annum in addition to other subsidies and management fees paid by CoS.

Revenue

From a revenue perspective, Figure Three shows revenue performance over the last three financial years. FY2021 has seen significant growth in the order of 35% from FY2020, consistent with increases in the popularity and access to golf during the COVID-19 pandemic.

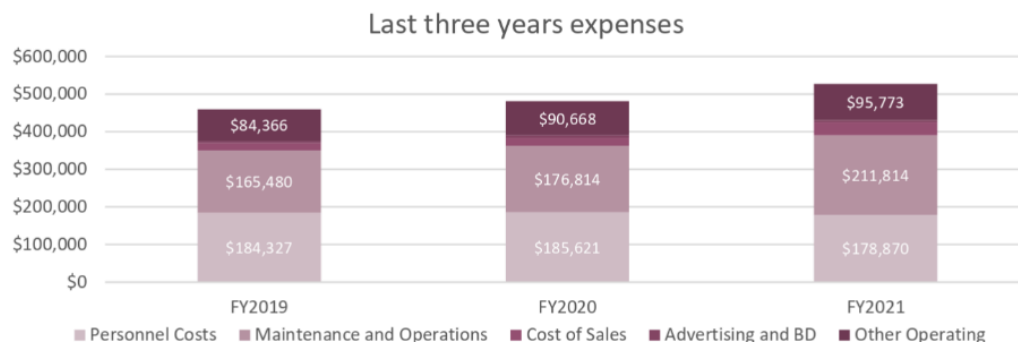
Figure Two: Last three years revenue growth



Note to chart – FY2021 results have been adjusted to remove the impact of the jobkeeper subsidy and are based on management account information provided to us. FY2019 and FY2020 are based on end of year financial accounts.



Expenses



When reviewing expenditure, we note that there is no expense recorded for water to irrigate the course. This is because water is provided via a bore system and stored in the adjacent precinct lake. Water is usually the third largest cost for a golfing precinct (behind labour and grounds maintenance) therefore the financial performance of the LPGC should be considered in the context that Council is providing water to the operator for \$nil cost.

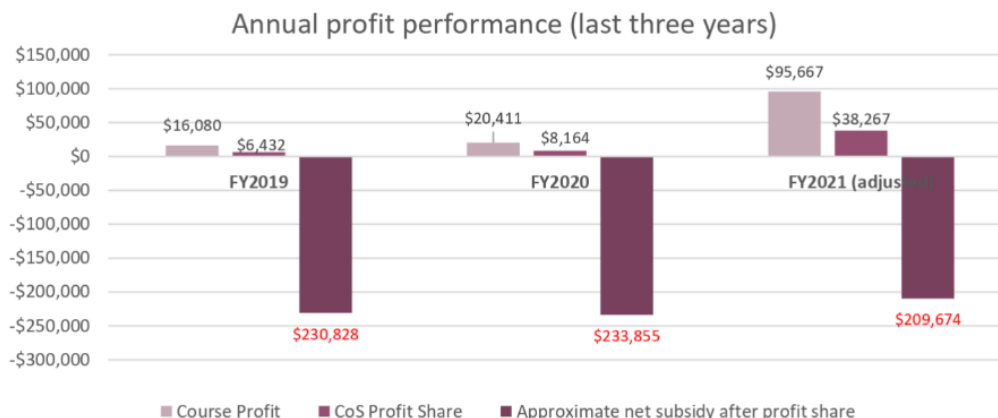
Expenses grew by less than 10% in FY2021 despite a 35% increase in revenue. Personnel costs remained consistent, while maintenance costs have increased over the last three years.

Collectively, this has contributed to a significantly improved financial performance outcome in FY2021.

Profitability

The subsidy paid over the last three completed financial years is shown in Figure Two.

Figure Three: Last three years profit distribution after council subsidy



Note to chart – FY2021 results have been adjusted to remove the impact of the jobkeeper subsidy and are based on management account information and excludes the additional maintenance contribution which is managed outside of the Little Para Golf Course accounting ledger.



Based on the last three years data, the total annual cash subsidy (excluding job keeper) paid by CoS in relation to the LPGC is over \$225k per annum (which excludes the cost of water).

Financial summary

Both the Driving Range and the golf course are not currently operating at or anywhere near full capacity. For FY2021, tee bookings occupancy was at 16.92%, which means that over 80% of the available tee slots were unused during the last financial year. Improved financial performance can be achieved by attracting additional customers to the precinct either through improved utilisation of the existing key site assets or by introducing complementary service offerings to leverage the existing infrastructure and attract a broader market of customers to the site.

Moving forward, CoS should have an objective of reducing the financial subsidy and/or increasing community utilisation of the LPGC.



GOLF IN SOUTH AUSTRALIA

Why golf?

The sport of golf is inclusive; it can be played by people of all genders, nationalities, nearly all ages and by people with intellectual and/or physical disabilities. The sport promotes a healthy outdoor lifestyle and, with the right infrastructure, has many adaptations that can be enjoyed by people of all levels of skill and competitiveness.

Importantly, golf can be played competitively or in a completely unstructured format which has greater levels of appeal for participants and is consistent with the current recreation trend of the population moving towards more unstructured activities.

The problem with golf....

Golf in South Australia has a problem; the majority of the golf infrastructure available does not match the needs of most potential customers.

Due to the long-lived nature of golf courses, their design and product offering typically reflects the market place and community values at the time they were built. A large number of golf courses were established in South Australia during the post WW2 economic boom period.

Increasing affluence and urbanisation resulted in a high demand for golf and under supply of facilities. From 1950 up to the global financial crisis in the late 2000's there was no economic pressure for golf facilities to diversify their infrastructure; golf courses were at capacity and surplus resources were channelled into better facilities for members. Public access facilities were also popular with consumers.

Private golf club membership was prized for its social status and to a large degree this drove the market to produce more and more high status, full form golf courses. It was in the interest of these facilities to deliberately engineer and project a level of exclusivity, as a result, long waiting lists and restrictive entry criteria were common. Under the old system, new members were introduced to clubs by existing members. This pattern flowed down seeing almost all golfers being introduced to the game by existing golfers; there simply wasn't the need to allocate resources to drive new market demand.

Fast forward to 2021 where we now have a vast array of new recreation and technology offerings vying for a consumer's time and attention. There is no longer the same level of prestige for being a member of a private golf club and the golfing network can no longer be relied upon to provide an endless stream of new golfers to the sport.

The high prestige clubs are the last to suffer from this market change. They simply offer incentives that have the effect of poaching committed golfers from lower prestige clubs, forcing the lower prestige clubs in turn poach from even lower prestige clubs and public facilities.

The current financial issues with the LPGC are a symptom of the breakdown in the golf ecosystem as it decays from the bottom up.



Infrastructure and participation

For the reasons stated above, in South Australia and in most places around the world, golf infrastructure is overly weighted towards the historical market conditions that favoured the elite, long form and more structured versions of the game (i.e. full length, private golf courses). A broad representation of the golf infrastructure available in South Australia is shown in Figure Four below.

Figure Four: Golf infrastructure in South Australia "inverse pyramid"

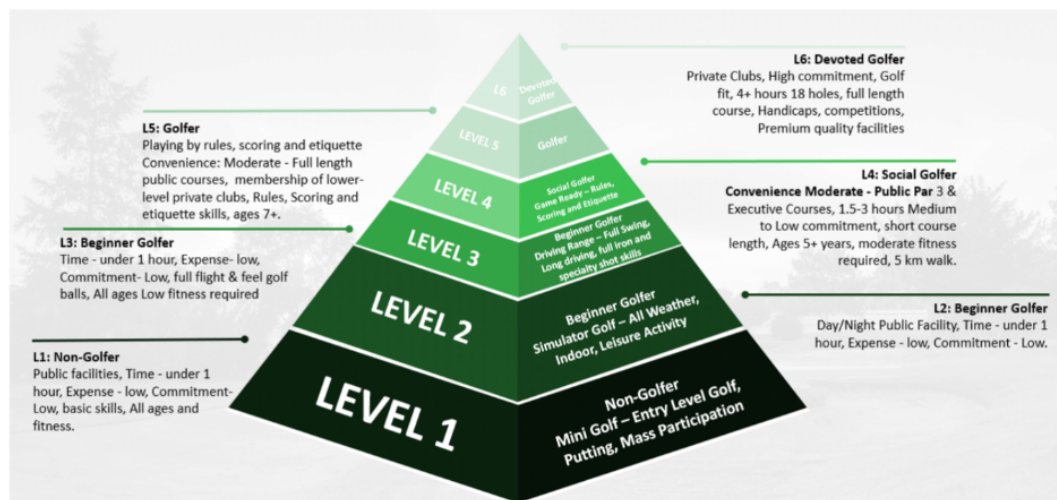


Private golf courses are not necessarily 'accessible' to a majority of the public, with high membership fees and strict rules (i.e. dress codes and golf etiquette) and a relatively high level of skill required to enjoy a full length golf course. This makes private golf clubs relatively unappealing to most potential customers.

Contrast the golf infrastructure pyramid with the potential market for golfers, which essentially includes a majority of the population of varying skill levels, with most potential players having never played or having only a basic level of skills. Figure Five depicts the pathway for golfers to take someone from never having played the game before (Level 1) to the top of the pyramid (Level 6).



Figure Five: Golf skills pyramid



It has been well documented that there has been a long-term trend of reduced participation in golf in Australia. We contend that a key driver of this long-term decline has been the lack of suitable golf infrastructure to accommodate most potential golfers, reducing the potential pathway for new players and having the effect of reducing overall participation.

This trend highlights the important role for municipal public access facilities in making the game of golf, in all its forms, accessible to the population.

The role of public golf facilities and what makes some successful

Golf in its full form is extremely difficult to master and is generally not 'fun' for participants without the requisite skills to meet the challenge.

How many times have you heard a person state that they "hate golf"? Often this comment follows an experience with the game of being thrust into playing a full size golf course without the appropriate level of baseline skill to meet the challenge.

Public golf facilities are the feeder ground for entry into the sport of golf and should develop infrastructure tailored to 'non golfers' or players who are new or beginning to learn the skills of golf. Many public golf facilities have historically fallen for the trap of trying to compete for customers with private golf facilities and have consequently seen a reduction in participation.

Importantly, public access facilities are consumer businesses and should be operated using commercial business principles, which includes tailoring the product offering and infrastructure to meet customer demand while seeking to make a profit (or to at least operate without or with a limited subsidy).

There are numerous examples in South Australia, Australia and around the world of modern public golf facilities that have tailored their infrastructure offering to meet the needs of non golfer and golfers at the 'bottom levels' of the pyramid with great success. Many of these facilities have aggregated offerings such as modern driving ranges, mini golf and short or executive courses,



operating from a single control point to create economies of scale. Some incorporate informal dining and even licensed offerings to create a more social and relaxed environment.

Modern public access golf facilities are designed and marketed to remove the real and perceived barriers to golf. When well designed, they provide a fun, social, skill development pathway that enables people to play on modified infrastructure as their skills develop.

Private operators

Recent years has also seen private capital flood into the lower half of the 'pyramid' with innovative product offerings such as Top Golf (<https://topgolf.com.au/>) and X-Golf (<https://www.xgolf.com.au/>) utilising impressive new technology to bring the product of golf into the 21st century.

Further, there are a number of private companies that specialise in operating public golf infrastructure or offering a golf operations service as part of a broader recreation service offering on behalf of municipalities.

The future for golf is bright(er)...

Has the wheel turned? The positive news is that golf is still seen as a very desirable activity by a large percentage of the Australian population.

In a 2021 Australian Golf Industry Council participation study a large number of **non golfers** were asked "If given the opportunity, would you like to try golf?" The study extrapolated that there were 5.8 million 'non golfers' in Australia who had not played golf in the last year but would be interested in doing so.

When questioned, this demographic saw golf as a way of switching off from the digital world and spending active time with friends, rating the mental, physical, social and lifestyle benefits of golf key to their interest. Having more access to public golf facilities was the second highest identified driver in converting 'non golfers' into 'ball hitters' or 'round players'.

Extrapolating the Golf Industry Council data to the population of CoS would suggest there are potentially 25,000+ residents who could be potential future customers of the LPGC. We estimate that it would only require an additional three customers per hour, across the hours of operation, to transform the current iteration of the LPGC into a breakeven financial proposition. A goal that we consider is achievable with incremental improvements to the product offering, a shift in market focus to the 'non golfer' and improved infrastructure to better meet the needs of the market.

COVID Boom

Unlike other sport and recreation activities which were severely impacted by the COVID-19 pandemic, golf activity in South Australia was only marginally impacted by the public health restrictions imposed by SA Health. This caused a mini 'boom' in golf activity from around March 2020 which is still being experienced today.

While the increase in activity changes from site to site and from public to private facilities, for public facilities, based on our market knowledge, increases in golf activity generally ranged from 20% to 50% when comparing FY2020 results to FY2021, for facilities where no other material changes were made.



Case studies of South Australian public golf facilities

West Beach Parks Golf (formerly Adelaide Shores Golf)



Adelaide's home of public golf

At West Beach Parks Golf we believe golf should be fun and flexible. Instead of telling you what you can't do we want you to play your own game. From a serious Saturday competition, a social hit with a few mates after work or to a relaxing holiday round, it's all yours.

About

West Beach Parks is a statutory authority constituted under the West Beach Recreation Reserve Act (1987) to manage the West Beach recreation reserve and associated facilities with the vision of:

"West Beach Parks is a world-class tourism, sport and recreation precinct, providing exceptional leisure experiences."

West Beach Parks has a suite of relationships with peak sporting bodies and private entities who use land on the site to operate tourism, sport and recreation assets. One of the core service offerings at West Beach Parks is golf.

The West Beach Parks suite of golfing related infrastructure includes:

- The Patawalonga Course - A full size 18 hole public access golf course affectionately known as 'The Pat';
- The Short Course - A reduced size 'executive' par 3 and par 4 15 hole golf course.
- An on course warm-up range and putting green
- A separate privately run Mini Golf Facility (<https://www.westbeachminigolf.com/>)
- A separate privately run Driving Range and Practice Facility and golf retail store operated by Drummond Golf (<https://www.drummondgolf.com.au/storelocator/storedetail?id=48>)

West Beach Parks brought golf management and operations in-house in February 2019 and according to their FY2020 annual report recorded \$2.9 million in golf income for the 12 months ended 30 June 2020. While the profit on golf operations was not separately disclosed in the financial statements, the Annual Report comments:

"West Beach Parks assumed operation of the Golf Pro Shop in February 2019. The 2019-20 Business Plan included a 12-month review and analysis of the Pro Shop's performance. The overall positive financial impact exceeded the original forecast by \$227,000. All revenue streams showed an increase including retail and golf cart income."

Overall round numbers on both golf courses increased. In December 2019, a designated West Beach Parks Golf website was launched. Its key objective was to improve online sales. Before December 2019, online sales were approximately 5 percent of overall bookings. As of 30 June 2020, online sales have increased to approximately 17 percent of overall bookings. During COVID-19, the number of rounds significantly increased and revenue from March to June 2020 increased \$252,425 (31.3%) from same period last year"



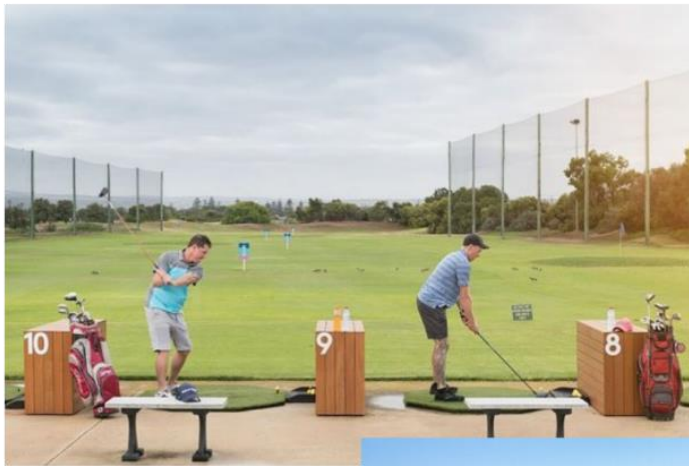
In addition to the diversified golf offering at 'The Pat', we understand West Beach Parks charge a 'market' rent to operators of the separate Mini Golf and Driving Range facilities for the use of land. The amount charged to each operator is not separately disclosed in the financial statements.

From the outside, it appears that West Beach Parks understand its place in the market and is driving strong growth through a focus on meeting the needs at the bottom of the golfing pyramid. The following quote from the West Beach Parks website demonstrates this point well:

"Adelaide's Home of Public Golf"

"At West Beach Parks Golf we believe golf should be fun and flexible. Instead of telling you what you can't do we want you to play your own game."

Seeking to improve accessibility and remove the barriers to entry for new golfers in our view is a key determinant of the success of a public access golf facility.



Pictured left is the current West Beach Parks Driving Range at the Patawalonga.

This is an example of how large nets can be used on a relatively small parcel of land to ensure it can still function as a working driving range.





Regency Park Community Golf Course



"The Best Little Golf Course in Adelaide"

This is the strap line relating to the new Regency Park Community Golf Course (formerly Regency Park Golf Club). Regency Park is a 9 hole golf course with a brand new custom built mini golf course known as 'Shanx' (shown in the left hand picture).

The City of Port Adelaide Enfield owns three different public access golf courses. Following a strategic review in around 2019, a decision was made to seek external investment in the golf infrastructure at Regency Park through an Expressions of Interest Process to improve community use and operational performance.

An open market approach was undertaken and a number of proposals were received from operators both from within and around Australia. The winning EOI from this process was from a Victorian based specialist golf facility management company, Greenspace Management (<https://greenspacemanagement.com.au/>).

Along with the operations (but not the maintenance) of the golf course, Greenspace proposed to invest their own capital to construct one of their proprietary mini golf courses on the site. Known as Shanx (pictured above to the left), it represents the first mini golf course of this style in Adelaide. Shanx moves away from the traditional themed mini golf concept (think windmills and dinosaurs) to a more natural look and feel, using undulations in the surface and imitation white bunker hazards to achieve a level of interest and challenge for the player.

Shanx Mini Golf opened in late September 2021, and (very) early indications are that the facility has exceeded expectations in terms of usage, financial performance and repeat business.

Like West Beach Parks, Greenspace Management clearly believe in the value of public access golf courses and how these facilities can be financially viable and drive participation in the game of golf.

Table One shows the increase in the number of rounds at Regency Park over the last four years:

Table One: Rounds played at Regency Park over the last four financial years.

	2017-18	2018-19	2019-20	2020-21
Regency Park	18,389	7,760*	29,581	49,408

* Only six months of data available in FY2019



During FY2018 and FY2019, Regency Park was operated under a traditional golf management model, run by an individual golf professional who had long term tenure at the golf club. In FY2020 that professional was replaced by Belgravia Leisure who operated the course under a caretaker arrangement. In FY2021, operations were transferred to Greenspace. The growth in rounds played from FY2020 to FY2021 is 67%, which is greater than the average increase in activity resulting from the 'COVID Boom'. By way of comparison, the LPGC had an increase in rounds played of 23% from FY2020 to FY2021.

We believe a major cause of this increase is the change of focus of the golf course from a part public and part member based course to a true public access golf facility.

Two important but subtle examples of how Regency Park is looking to improve accessibility and Regency Park's reputation as a public facility are:

- Greenspace with the agreement from council has changed the name of the course from "Regency Park Golf Club" to "Regency Park Community Golf Course" with the use of the word 'community' and removal of the word 'club' a subtle but important reminder that the facility is accessible to each and every person.
- The second change relates to the movement away from offering course 'memberships' to offering a 'season pass' for regular users. This is seeking to again ensure that no individual feels entitled to a 'membership' of a public facility.

Greenspace also have a significant 'online' focus to their operations, investing heavily in social media, website bookings, and customer systems to develop a better and more targeted understanding of the customer.

Based on our discussions with Greenspace and City of Port Adelaide Enfield, Greenspace have brought the 'next level' of online sophistication to the operations at Regency Park which has driven a shift from physical and phone bookings to online bookings. This allows the operator to capture customer data and to directly engage with existing customers via targeted online marketing initiatives.

Regency Park is a great case study of how a council and the private sector can work together to enhance and invest in a traditional golf facility to make the facility more accessible to a greater number of participants and ultimately to improve financial performance.



SWOT ANALYSIS – LITTLE PARA GOLF COURSE



Strengths

- Available land for alternative / complementary use
- Trees and natural setting create a relaxing environment
- Connection to Salisbury City Centre / Little Para Trails
- Limited driving range, mini golf or other competing golf facilities in the immediate vicinity
- Limited competition for quality short course golf offerings in Adelaide
- Nearby passive recreation zone and lake can act as an attractor



Weaknesses

- Limited main road frontage and reputation
- Current financial performance requires a large council subsidy for operations
- Council may not be willing to invest capital to improve performance
- Limited access and carparking infrastructure
- Power lines running through site
- Driving range is not fit for purpose
- Budget constraints in relation to maintenance and conditioning
- Lack of economies of scale to generate revenue
- Limited membership base
- Aged irrigation system



Opportunities

- Utilise adjacent land to develop complementary offerings
- Pedestrian linkages with the SRP
- Improve online and social media presence of the LPGC
- Increase activity through innovative marketing and social media engagement
- Improve understanding of the customer through collecting / establishing a database and targeting new customer segments
- Future reciprocal arrangements with other CoS major recreation facilities
- Attracting private capital to support a relaunch and upgrade of the LPGC.



Threats

- Council may revisit decision to close the LPGC at any time
- Participation in golf may reduce post COVID
- Failure to attract a suitable operator / funding partner at the expiration of this Management Agreement
- New competition may enter the market in the future (i.e. a new driving range to the north of Adelaide)



STRATEGIES TO IMPROVE PERFORMANCE

Improved future performance at the LPGC can be defined as either:

- increasing the community utilisation of the LPGC and surrounds (without a proportionate increase in the financial subsidy offered by CoS); and/or
- reducing the operational subsidy that is required to operate the LPGC and surrounds whilst maintaining current utilisation and the service standard being offered.

We have considered three broad strategies to improve current performance of the LPGC and the surrounding precinct. These are:

1. Incremental improvements based on current use (with limited additional capital spend);
2. Capital improvements to site layout with a focus on golf; and
3. Capital improvements to site layout considering additional non-golf related activities.

The single biggest thing the LPGC needs is security of tenure and a long-term commitment from Council that the course will continue to be operated as a golf facility into the future (without a regular review). None of the suggested initiatives are quick wins and each will require some time to change market perceptions and provide a return on investment.

Incremental improvements based on current use

This scenario considers some strategies to improve performance with limited new capital spending (renewal capital will still be required).

Without new capital, improvements would need to be driven by either increasing use of the golf course through renewing the existing assets and making them more attractive for use and increasing the number of customers through new marketing and attraction initiatives.

Renewal capital

The driving range is currently in poor condition with work required on the existing matting and landing zone. A full replacement of all hitting mats should be considered by CoS. Some modern alternatives to the existing standalone hitting mats are shown in Figure Six.

Figure Six: Example of continuous synthetic turf range strip





The advantage of these synthetic systems are that they look great and that wear and tear can be apportioned across the synthetic surface and not focussed on an individual point such as what occurs with individual hitting mats. A disadvantage is that major damage (i.e. if the surface is cut) can be more difficult to repair than replacing a single mat. Such a solution would be expected to have a useful life of between 5 and 10 years and would incur a capital cost of between \$15,000 and \$45,000 (including installation) depending the solution employed at the LPGC.

There would also be an opportunity to install some basic additional targets on the range such as golf flags or goal posts for a relatively low cost which would increase the level of interest for users and improve the usability of the driving range.

The current operator has also reported significant issues with the existing irrigation system that requires regular additional maintenance costs. Prior to June 2023 (cessation of the existing management contract), CoS should undertake a review of the existing irrigation system for the course and develop a renewal program to replace aging irrigation infrastructure over the short to medium term. This review should include the potential to add irrigation on the back half of the driving range so that grass coverage can be maintained to assist with aesthetics and ball collection.

Branding

Public access golf facilities are scale businesses. To attract scale, the wider the range of potential customers, the more probability of generating additional utilisation.

We feel that given the recent and historical uncertainty regarding the future of the golf course, and now that a decision has been made that the course will continue as a golf facility, the LPGC would benefit from a branding / marketing push. This will provide an opportunity to increase public interest and patronage but also to communicate CoS's commitment to the LPGC.

We feel that the current branding is targeting existing golfers and overly focussed on the par 3 golf course asset. We feel the branding should pivot to targeting 'non golfers' with a larger degree of focus on the driving range and less focus on the par 3 course.

Given the identified barriers to participation in the game of golf which includes 'non golfers' feeling unwelcomed or intimidated by a golf course, ensuring that the public understand that Little Para is a community facility accessible to everyone will be a key driver of future performance.

The rebranding of the Regency Park Golf Club to the Regency Park Community Golf Course is a good example of a rebrand designed to improve the accessibility of a public golf facility.

Some potential re-brand options that could be considered by CoS and the current/future operator include:

"Little Para Driving Range and Community Golf Facility"

"Little Para Public Golf Facility"

"Salisbury Community Golf Course and Driving Range"

The use of a branding hook or strap line should also be considered to drive additional interest and understanding of the product offering at the LPGC. Some examples are shown below:



"Adelaide's most natural golf experience"
 "Adelaide's best Par 3 golf course"
 "[insert name] - where the Little Para Trails meet golf"
 "The best driving range in the North of Adelaide"

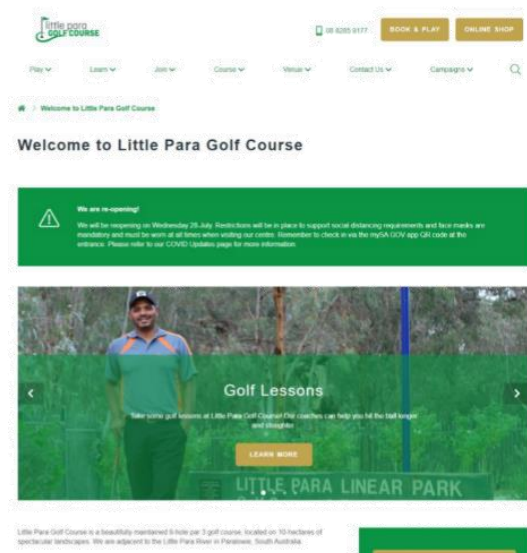
Marketing

To complement a rebranding, additional utilisation can be generated by improved marketing initiatives and a renewed investment in marketing.

We make the following observations about the LPGC and its current and future marketing and web presence:

1. Website:

Figure Seven: Website homepage as at 8 November 2021.



While there is an existing dedicated website for the LPGC which contains useful information, in our view it falls short of being a modern and functional website to support the operations of a public golf facility.

- The website does not allow for the booking of a tee time or driving range slot and payment for those services. Such functionality is an expectation for younger demographic customers and has the added benefit of allowing the operator to capture additional data about each customer at 'checkout'.
- The Driving Range which should be a major cash generator is not mentioned on the front landing page unless the user scrolls down.
- The home page does not clearly articulate that the course is public access which may discourage some non-golfers from attending the LPGC.



- There are very few images and no video footage to demonstrate the natural beauty of the golf course. With the advent of drone footage, such content can be prepared relatively cheaply and would have a high impact in terms of demonstrating the strengths of the facility.
2. Focus on the Driving Range
 - Over the last three years the Driving Range is currently contributing less than 25% of total precinct revenue.
 - A marketing and brand shift away from the par 3 course and towards the driving range would result in additional opportunities for revenue growth and to better service the current unmet demand for driving range facilities in the north of Adelaide.
 3. Google

We note the following about the Google presence of the LPGC:

“Adelaide Driving Range”

The facility ranks 8th on the google rankings despite being or having the potential to be one of the better public access driving ranges available in Adelaide.

“Adelaide Par 3 Course”

The facility ranks third behind North Adelaide and Glanville in a search for Adelaide Par 3 Courses.

“Adelaide Public Golf Course”

The facility does not appear on the first page of our google search in relation to Adelaide Public Golf Courses.

Improving the LPGC’s google presence using either Google Ads or improved web analytics should create additional utilisation.

4. Social Media

The LPGC has a dedicated Facebook page where approximately one post per week is made by the operator. The LPGC has no Instagram presence. Both Instagram and Facebook are a great way to share regular information about operations and to offer discounts / promotions (see below). We do not consider the existing social media presence of the LPGC to be best practice.

5. Use of promotions

Promotions that remove barriers for ‘non-golfers’ to use the LPGC should be encouraged (i.e. free club hire for kids on a specific day of the week), 2 for 1 range balls, free round of golf to new residents of City of Salisbury etc.

These kinds of initiatives can bring people to the LPGC who would not ordinarily attend a public golf facility.

6. Leverage of council existing marketing resources

Council has access to a large database and is in regular communication with its community. The operator has reported that its historical request to leverage council’s existing communication platforms have been met. There will be further opportunities in the future to creatively leverage a marketing and branding push for the LPGC to improve the CoS’s community understanding of the precinct.



7. Customer data collection

Discussions with the operator have confirmed that limited data is captured from non-member users of the LPGC. This prevents the operator from developing a comprehensive mailing list or understanding other key information about its customers to inform future marketing efforts.

Integrating online bookings into a highly functional website and having a best practice social media and customer relationship management system is a key factor in running a successful public access golf facility. We consider the lack of understanding of the customer and the current online systems in place to be a major limitation with the performance of the current LPGC operator.

8. Leveraging CoS other recreation assets

Upon completion of the Salisbury Aquatic redevelopment which is less than 1km away from the LPGC, there may be opportunities to offer customers discounts or incentives to use both recreation precincts. There may also be opportunities to leverage CoS's indoor recreation centres in a similar way.

Recently utilisation and usage of the LPGC has improved significantly but we believe opportunity still exists to capture additional market share and utilisation with a more mature and proactive marketing and social media approach.

While a majority of the responsibility for marketing should fall with the operator, we would encourage CoS to oversee and push the current and future operator of the LPGC to implement innovative marketing initiatives to ensure that they are maximising the financial outcomes and community benefits from the LPGC.

Customer Service

The importance of good customer service in a public golf precinct is paramount. Knowledgeable staff who can speak to their facility with experience and passion can dramatically impact a customer's overall level of enjoyment and to generate repeat business.

Incremental improvement summary:

Like with any council asset, the LPGC must be maintained and renewed to a reasonable standard to ensure community use is maximised. Even without a significant new capital injection, it would be in CoS's financial interest to undertake a refresh of the driving range and a review of course irrigation systems.

We consider the current operator's approach to marketing and branding to be satisfactory but falling short of being considered innovative or best practice. Improved investment and efforts in the marketing and CRM space, particularly around the driving range are in our view likely to result in an improvement in overall financial performance of the LPGC.



Capital improvements - golf focus

Improved performance can be achieved through a capital investment in new infrastructure at the LPGC to complement the existing golfing infrastructure available.

Assuming ongoing service of the existing 9-hole par 3 golf course, we see two options. Firstly, a moderate level of capital investment which involves construction of a mini golf course and improvements to the driving range. Secondly, a high level of capital investment which reconfigures key elements of the site to address a majority of the identified existing site issues. How such capital works could be funded is addressed in a later section of this report.

Moderate Capital Improvement Scenario:

The moderate capital improvement scenario addresses some but not all the existing issues with the site. It provides a realistic example of a level of investment that could generate a commercial rate of return for the precinct, improve ongoing financial performance and would almost certainly increase community benefit and use.

This option includes:

1. Improvements to the Driving Range:
 - a. Constructing netting at the rear and on the right-hand side of the driving range to prevent ball loss and improve safety;
 - b. Renewing the existing driving range mats and creating an area whereby players can hit off grass at certain times of the year;
 - c. Constructing targets for players to aim at while hitting balls; and
 - d. Where financially viable, seeking to flatten portions of the landing zone and include irrigation on the range to improve turf quality.
2. Constructing a new Mini Golf in the area of the existing practice putting green.
3. Creating improved pedestrian connections and wayfinding from the existing 'entrance carpark' to the control point to address the current lack of carparking if additional activation is to occur.

This option excludes:

1. Lengthening of the Driving Range
2. Reorientation or any major changes to the par 3 golf course
3. Major changes to carparking
4. Changes to the control point

This option is shown in Figure Eight.



Figure Eight: Moderate Capital Improvement Option



While we are not cost estimators nor have we sought to independently cost or verify each component, we estimate such an upgrade could be achieved with a capital injection of between \$1.0 million and \$1.5 million. The actual costs will depend largely on the level of investment in the Mini Golf Course explained below.

Mini Golf

One popular initiative in relation to public golf facilities is to create additional scale by constructing complementary assets on a site.

The financial rewards from the addition of a mini golf at the LPGC could be significant with low variable costs associated with operations and the ability of the mini golf to generate a net cash inflow as well as driving additional patronage through the par 3 course. Once constructed, operating costs in relation to mini golf courses include only minor daily maintenance to remove natural debris and taking customer receipts, which can be absorbed into the existing control point and with the improved use of technology (i.e. online bookings and sales).

There are numerous themes and styles which could be constructed which range from the more traditional themed mini golf course (i.e. dinosaur / cartoon) style which is generally favoured by a younger demographic to a Shanx style offering which may have a broader but less defined appeal.



Capital costs to construct a functioning Mini Golf course could range from \$250,000 to over \$1 million. The commercial returns and attendances required to justify the investment is obviously proportionate to the capital cost.

Indicatively, if \$500k was invested into mini golf at the LPGC, it would likely need to generate a minimum of \$150k per annum of revenue to generate a commercial rate of return in the context of an additional and complementary offering. This would require in the order of 30 to 50 paying customers per day.

Moderate Capital Improvement Summary

With an investment in new infrastructure at the LPGC, additional revenue could be generated and improved community utilisation of the precinct would be achieved. We expect the proposed upgraded driving range and the new mini golf to generate a commercial return which would then have the impact of reducing the current operating subsidy required to operate the LPGC.

Whether this operating subsidy could be eliminated entirely under this model is not certain however, in our view it should substantially reduced from current levels under this scenario.



High Capital Improvement Scenario:

To address all current site limitations, significant capital works are required. This scenario would address major issues identified during our review and bring the LPGC up to a standard commensurate to a modern public golf facility with significantly higher levels of community use. The major changes include:

1. Addressing the current lack of carparking and access issues with the site and creating vehicle access from both the north and the south of the precinct;
2. Create a longer (280m) and more fit for purpose, multi-story driving range with 'green' like targets for players to aim for;
3. Include a new mini golf course;
4. Re-routing the golf course to accommodate the major site changes;
5. Constructing a new tee box on each hole to provide a shorter hole for novice and/or junior and elderly players who may struggle to carry river crossings; and
6. Include a new control point with a café overlooking the lake and playground precinct to service the new course, range and mini golf;

Our high capital improvement design is shown in Figure Nine below.

Figure Nine: High capital improvement scenario overhead view





Our high capital improvement scenario does not rectify the site locality specific issues; mainly that the site lacks main road frontage and connections to key public transport routes and other complementary infrastructure.

Capital cost:

This scenario would require considerable civil and construction works in creating new carparking and access arrangements and constructing a new control point building. Again, while we have not sought to cost this scenario, indicatively we estimate this redevelopment option to cost in the order of \$5 million.

Benefits:

The benefit of such an approach is it is likely to create a more sustainable business model for ongoing use (albeit achieving a commercial return on capital due to the high level of capital investment would be difficult) and the level of community benefit and patronage would be expected to be considerably higher than current levels. Given the current priority and focus of CoS on completing the redevelopment of the Salisbury Recreation Precinct, we understand a capital investment in the golf course may not be a priority. Should such an approach be of interest to Elected Members, a public private partnership approach to the investment may be pursued (see later section).

High Capital Improvement Summary

This scenario addresses most of the identified site issues but is a capital-intensive option and we would not have confidence that a commercial financial return could be generated from the investment.

However, such a model would create a market leading public golf facility in South Australia and significantly increase community use and utilisation of the precinct, which could increase the overall community benefit of the precinct and future proof the facility for future generations.



Alternative and complementary uses – non golf

As part of our scope, we have also undertaken an investigation as to whether other 'non golf' activities could support the overall viability of the LPGC. Some potential alternative non golf uses have been investigated below.

Tree climb

Taking inspiration from the Adelaide Parklands, we have investigated the appropriateness of inviting an activity such as tree climb or a high ropes course to the LPGC.

We approached the owner of Treeclimb Adelaide (<https://www.treeclimb.com.au/>) to understand the viability of a similar operation at the LPGC.

While there was interest in developing a Treeclimb site in the north of Adelaide, the LPGC location was not deemed suitable due to:

- Carparking and access issues which would be costly to rectify.
- The best trees for this use are already within the golf course precinct, which could only be used if the course was re-routed.
- Other areas within the precinct are either unsuitable in terms of the types of trees or in close proximity to neighbouring residents which would create noise and congestion issues if a tree climb facility was constructed.

Treeclimb are interested in continuing to explore options for future collaboration with CoS however it is considered unlikely that this would involve the LPGC site.

Disc Golf



Photo source: Australian Disc Golf Incorporated Website

Disc Golf is a sport which, as the name suggests, has a lot of similarities to traditional golf. Instead of a ball and clubs, players throw a flying disc at a target (known as a basket) with the hope of completing each hole in the fewest number of throws.

The sport, which is more established in the United States of America, enjoys a small but growing and passionate following in Australia.

According to the Australian Disc Golf Incorporated website, the sport is on a strong growth curve as a result of:



- Its accessibility: one can start playing with any flying disc, but a custom disc costs as little as \$20, with 95% of disc golf courses in Australia being free to play.
- It is unstructured: while participation in structured sports across Australia is declining, participation in unstructured sports and recreation such as Disc Golf can help keep people active and outdoors.
- Low impact and cost to establish: the environmental impact and costs of establishing a disc golf course are low. Some simple signage, 9 or 18 tee pads and baskets arranged around the natural landscape is all that is required to establish a course.

There are only two major Disc Golf courses in South Australia, one in the Adelaide Parklands and the other in Mount Gambier. Other capital cities around Australia have several more courses with Perth having over 10 options available to Disc Golfers.

The wooded landscape around the LPGC would be highly desirable to the establishment of a Disc Golf course. In establishing a course, we would try to avoid too much interaction between the 9 hole par 3 layout and a Disc Golf course as both sets of users may interfere with one another.

By establishing a Disc Golf course, CoS would be creating additional activation around the site which may lead to a greater level of site recognition and potentially additional patronage to the golf course and cafeteria. However, one of the attractions of Disc Golf is it is a free sport and accordingly, there are limited opportunities for CoS to earn additional revenue by supporting this potential use. Any change in golf course revenue because of such an initiative is expected to be immaterial.

According to our discussions with a representative of South Australian Disc Golf, a 9 basket course with 18 tees can be established for in the order of \$12k, which includes the purchase of the baskets, course design and wayfinding signage. All or at least most of this capital cost would need to be funded by CoS if this initiative was to be progressed.

An area to support Council's Community Programs

Golf can be a great game to connect people in the community. The sport also promotes many physical and mental traits which are linked to overall wellbeing and happiness.

It is for this reason we believe there is significant merit in investigating opportunities to integrate CoS's ongoing investment in the LPGC with CoS's current community programs; much like a council links its investment and use of a community centre with community programs.

Integrating a 'golf' element into a number of Councils existing community programs would be an innovative approach, which to our knowledge is untried in South Australia.

Council could support (through professionals and/or volunteers) a come and try golf program aimed at migrants or at other marginalised groups such as disadvantaged youth. These programs could support some basic coaching and skills development but with an overall purpose of increasing community connections and wellbeing rather than developing future 'golfers'.

This could also be a complementary activity for the community members who would traditionally participate in a Men's Shed approach to improve connectiveness.

Discounts / vouchers could be given to new migrants, new citizens for access to the course and group coaching lessons.



While we have not investigated the specific opportunities, we consider there is merit in encouraging the CoS Community Team to review their existing programs and clients and seek opportunities to leverage the LPGC in future community programs.

Use as a campground / RV Park

The popularity of caravanning and camping has increased significantly over the last decade. According to data supplied by the Caravan Industry of Australia, total caravan and camping visitor nights exceeded 60 million in 2019 which has increased from 42.7 million in 2010.

The popularity of this form of holidaying, particularly with the older generations (referred to as Grey Nomads in this context) has seen many municipalities around Australia pursue opportunities to make their cities more Recreational Vehicle (RV) friendly.

Some councils including CoS have taken to providing basic infrastructure to support RV's in their cities by providing parking, access to basic ablution facilities and dump points for wastewater at selected locations. We understand CoS has an existing dump point at St Kilda.

By establishing an RV park in or close to the Salisbury City Centre, CoS could generate additional economic activity, however quantifying this benefit is complex and beyond the scope of this advice.

Figure Ten shows the potential locations for a RV park at the LPGC site.

Figure Ten: Potential locations for an RV park at LPGC



There is the potential for the existing unused carpark (shown in yellow) at the entrance to the Little Para Golf Course to be repurposed as an RV park given its accessibility to vehicles however there are no supporting ablution facilities in the vicinity, the bitumen is in poor condition and it is adjacent to nearby residents who would be unlikely to support this proposed use.

Alternatively, a more scenic location is shown (orange box) adjacent the bore water lake. While this site is adjacent to the Control Point ablution facilities and is picturesque, it has limited vehicle access and infrastructure, and would likely take away from the existing amenity in and around the lake for other users.

While it is ultimately Council's decision, we do not consider the existing infrastructure at the LPGC to be suited to support an RV site or campground, as such use will likely detract from the key strengths of the precinct for its current and future users and add little benefit.

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 February 2022
HEADING	Youth Sponsorship Application - February 2022
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Application assessed in February 2022.

RECOMMENDATIONThat Council:

1. Receives and notes the information.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Application was assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in February 2022.

Funding per application	Event	Total Funding
1 @ \$250	One application has been received to represent South Australia at the Australian mens and mixed netball championships to be held in Adelaide (Mile End Stadium) in April 2022.	\$250
	Total Funding for February 2022:	\$250

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2021/22 is \$45,000 with only the allocation of \$920 from this fund being for the Youth Parliament as resolved by Council in June 2021. The remaining balance accounting for the Youth Parliament and the application noted in this report is \$43,830.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 14/02/2022