



**MINUTES OF AUDIT AND RISK COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

16 FEBRUARY 2022

MEMBERS PRESENT

Cr G Reynolds (Chair)
Cr K Grenfell (Deputy Chair)
Ms P Davies (*from 6:36pm via Teams VC*)
Mr N Ediriweera
Mr C Johnson (*via Teams VC*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto (*via Teams VC*)
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Internal Auditor & Risk Coordinator, Mr H Rafeeu

The meeting commenced at 6:30pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Paula Davies, who then joined via video conferencing at 6.36 pm.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Mr N Ediriweera

The Minutes of the Audit Committee meeting held on 09 November 2021 be taken as read and confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Audit Committee

(please note there are no forward reports as a result of a Council resolution to be listed at this time)

7.0.2 Actions List

Moved Mr N Ediriweera
Seconded Mr C Johnson

That Council:

1. Notes the report.

CARRIED

For Decision

7.1.1 Audit & Risk Committee Annual Work Plan 2021/2022

Moved Cr K Grenfell
Seconded Mr N Ediriweera

That Council:

1. Approves the revised Audit & Risk Committee Annual Work Plan for 2021/2022 as set out in Attachment 1 to this report (Audit & Risk Committee, 16 February 2022, Item No.7.1.1).

CARRIED

7.1.2 3-Year Internal Audit Plan 2021/22-2023/24

Moved Cr K Grenfell
Seconded Mr N Ediriweera

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2) with the exception that:
 - (a) The IT Disaster Recovery Plan audit be considered by Administration for rescheduling to the last quarter of 2022/2023, and
 - (b) A further report be provided to the next Audit & Risk Committee meeting revising the 3-year Internal Audit Plan including part (a).
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 16/02/2022, Item No.7.1.2).

CARRIED

7.1.3 Outstanding Actions Arising From Internal Audits

Moved Cr K Grenfell
Seconded Ms P Davies

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 16/02/2022, Item No.7.1.3) and the Contaminated Land and Water Integrated Risk Management Action Plan prepared to implement the recommendation in Audit Log Action Register item 35, as outlined in attachment 2 of this report (Audit Committee, 16/02/2022, Item No.7.1.3).

CARRIED

7.1.4 Risk Management and Internal Controls Activities

Moved Mr C Johnson
Seconded Ms P Davies

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 9th November 2021 Audit & Risk Committee meeting, as set out in Attachment 1 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).
2. Notes the Strategic Risk Register as set out in Attachment 2 to this report (Audit & Risk Committee, 16/02/2022, Item No.7.1.4).

CARRIED

7.1.5 Audit & Risk Committee Performance Self-Assessment

Moved Cr K Grenfell
Seconded Mr N Ediriweera

That Council:

1. Approves the self-assessment survey questions, as set out in Attachment 1 to this report (Audit and Risk Committee, 16/02/2022, Item No. 7.1.5) for issuance to members of the Audit and Risk Committee for completion following the February 2022 Council meeting, with results to be collated and presented at the next Audit and Risk Committee meeting.

CARRIED

OTHER BUSINESS

A&R-OB1 - Presentation on Business Transformation Project (*No Report - Verbal Presentation*)

Presentation deferred to the next Audit & Risk Committee Meeting

The meeting closed at 7:23pm.

CHAIRMAN.....

DATE.....