



## **AGENDA**

**FOR COUNCIL MEETING TO BE HELD ON**

**20 DECEMBER 2021 AT 6.30 PM**

**IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd



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# Council Meeting: 20 December 2021

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**Questions on Notice**

There are no Questions on Notice

**Questions Without Notice**

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There are no Motions on Notice

**Motions Without Notice**

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## **KAURNA ACKNOWLEDGEMENT**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.*

## **PRAAYER**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.*

*We thank you for the opportunity to now deliberate over how best to help our community.*

*Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name.*

*Amen.*

## **APOLOGIES**

## **LEAVE OF ABSENCE**

## **PUBLIC QUESTION TIME**





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## DEPUTATIONS

**DEP1 Deputation: The Honourable John Dawkins, MLC**

The Honourable John Dawkins, MLC will attend the Council Meeting as a deputation to acknowledge the relationship formed with the City of Salisbury during his time in Parliament.

**DEP2 Deputation: Opposition to Housing at Finniss Avenue Reserve, Ingle Farm**

Mr John McGee of Ingle Farm will attend the Council Meeting for a deputation on residents' opposition to housing at Finniss Avenue Reserve, Ingle Farm.  
*NB - the Strategic Development Sub Committee considered a petition on this subject at its meeting held 7 December 2021.*

**DEP3 Deputation: Opposition to Proposed Revocation of Classification as Community Land - Venlo Court Reserve, Salisbury Downs**

Mr Nick Langanis of Salisbury Downs will attend the Council Meeting as a deputation to express opposition to the proposed revocation of classification as community land at Venlo Court Reserve, Salisbury Downs.

*NB - Council considered a petition on this subject at its meeting held 22 November 2021.*

**DEP4 Deputation: Opposition to Proposed Revocation of Classification as Community Land - Venlo Court Reserve, Salisbury Downs**

Ms Debra Blair of Salisbury Downs will attend the Council Meeting as a deputation to express opposition to the proposed revocation of classification as community land at Venlo Court Reserve, Salisbury Downs.

*NB - Council considered a petition on this subject at its meeting held 22 November 2021.*



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## PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 22 November 2021.

## PETITIONS

**PET1**      **Petition: Housing east and west of Fairfax Road, Ingle Farm (referred to as Montague Road)**

### Petition Details

Petition Register Number	129
Date Received	26 November 2021
First Signatory's Name	Mr Wayne Rehn
Number of Signatories	201
Nature of Petition	Objecting to housing east and west of Fairfax Road, Ingle Farm (referred to as Montague Road)

### Action

General Manager Responsible	General Manager City Development, Michelle English
Response	<p>The Strategic Development Projects team is undertaking community engagement on eight (8) parcels of land that have been identified as having potential for future housing.</p> <p>The first stage of engagement closed 8 November 2021. A report was presented to the December meeting of the Strategic Property Development Sub Committee on the outcome of the Stage 1 community engagement activity.</p>
Report to Council Expected	December 2021 Strategic Property Development Sub Committee

### RECOMMENDATION

#### That Council:

1. Receives the notice of petition in relation to the future development of Montague Road, Ingle Farm.
2. Notes that the Administration has addressed the petition in Item SPDSC2 presented to the 7 December 2021 meeting of the Strategic Property Development Sub Committee.



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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

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#### *Chairman - Cr C Buchanan*

Consideration of the minutes of the Policy and Planning Committee Meeting - 13 December 2021 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

It is recommended to Council that:

#### That Council:

1. Notes the report.

#### *For Decision*

##### **1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 7 December 2021**

It is recommended to Council that:

#### That Council:

Receives and notes the information contained in the Youth Council Sub Committee minutes of the meeting held on 7 December 2021 and that the following recommendations contained therein be adopted by Council:

##### **1.1.1-YC1 Future Reports for the Youth Council Sub Committee**

It is recommended to Council that:

#### That Council:

1. Notes the report.
2. Notes the verbal update provided by Julie Brett regarding Item 28/06/2021 1.1.1 – YC5 ‘Waste Management Education Partnership Update’ and doesn’t require a report back to Council.

##### **1.1.1-YC2 Recycle Bin - Salisbury Community Hub and Twelve25 Youth Centre**

It is recommended to Council that:

#### That Council:

1. Notes the report
2. Approves the purchase and implementation of Terracycle boxes at Twelve25 and the Salisbury Community Hub for the collection and recycling of disposable face masks, with the collection rate to be monitored, reviewed and reported to the April 2022 meeting of the Youth Council subcommittee.

- 
3. Council to write to local relevant businesses advising where they can purchase bulk compostable coffee cups. These letters are also to include information on how businesses can sustainably recycle and compost these coffee cups.
  4. Strategically locates the mask collection boxes and provides advertising encouraging people to recycle multiple masks at these locations.

#### **1.1.1-YC3 Youth Programs and Events Update November 2021**

It is recommended to Council that:

That Council:

1. Notes the report.

#### **1.1.1-YC4 Youth Council Project Team Updates**

It is recommended to Council that:

That Council:

1. Notes the report.
2. Provides a copy of the letter received from Salisbury East High School and the report with survey results from the 'Mental Health Awareness Day' to the Chief Executive Officer, Mayor and Elected Members of the City of Salisbury.

#### **1.1.1-YC5 Additional Youth Council Achievements 2021**

It is recommended to Council that:

That Council:

1. Notes the report.

#### **1.1.1-YC6 Youth Council Membership 2022**

It is recommended to Council that:

That Council:

1. Notes:
  - a. The resignation of Jack Prince
  - b. The resignation of Monu Chamlagai
  - c. That Amanda O'Sullivan and Rebecca Etienne will not continue as Youth Council Mentors
2. Approves an update of the Terms of Reference where relevant to provide the automatic termination of the appointment of a Youth Council Member in the circumstances where the Member was absent without an apology or without leave of the Council for three (3) consecutive Youth Council meetings.

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3. Council re-appoint Youth Council Members; Sofina Le Thi, Brooke Duncan, Sharifullah Habibi, Madeline Prince and Emily Williams for a further two-year maximum term . Appoints:
    - a. New Youth Council Members; Sonthari Dilen Keam, Patrick Macie, Zamda Omba, Alexandria Williams, Poppy Boss, Vinnie Reed and Mozhgan Haidari for a two-year term
    - b. Nicolette Nedelcev as a Youth Council Mentor for a maximum of a two-year term
    - c. Wathnak Vy as a Youth Council Mentor for a maximum of a two-year term
  4. Approves an update to the Terms of the Reference where relevant to change the quorum to be a third of the membership plus one.

### **1.1.2 Parafield Airport Consultative Committee membership**

It is recommended to Council that:

That Council:

1. Appoints Councillor Shiralee Reardon to replace Councillor Adam Duncan on the Parafield Airport Consultative Committee.
2. The General Manager City Development advise the Parafield Airport Consultative Committee of the appointment.

### ***For Information***

#### **1.2.1 Strategic Review: Promotion and Activation of the Salisbury Community Hub**

It is recommended to Council that:

That Council:

1. Notes this report.

#### **P&P-OB1 Proposed Development on Kings Road**

It is recommended to Council that:

That Council:

- (1) Notes the concerns expressed by members of the public and Council members relating to the proposed development of a service station and seventeen (17) homes on Kings Road, in context of the existing traffic congestion and the need for the State Government to invest in the upgrade and duplication of Kings Road.

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## **2 Finance and Corporate Services Committee Meeting**

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### ***Chairman - Cr D Proleta***

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 13 December 2021 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

It is recommended to Council that:

#### **That Council:**

1. Notes the report.



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### **3 Governance and Compliance Committee Meeting**

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#### ***Chairman - Cr J Woodman***

Consideration of the minutes of the Governance and Compliance Committee Meeting - 13 December 2021 and adoption of recommendations in relation to item numbers:

#### ***Administration***

##### **3.0.1 Future Reports for the Governance and Compliance Committee**

It is recommended to Council that:

##### That Council:

1. Notes the report.

#### ***For Decision***

##### **3.1.1 Improving Audio Visual Capability in the Little Para Conference Rooms**

It is recommended to Council that:

##### That Council:

1. Notes the report.
2. Reiterates its earlier position as per its decision on 27 September 2021, that the administration commences necessary preparations to implement quality audio recording of all public meetings, and publish the recording of the public Council meeting on the Council website within 48 hours after the Council meeting and retain on the website for a period of 3 months, after which it will be removed from the website; with the associated 2022/23 new initiative budget bid to be presented to Council for consideration in due course.

##### **3.1.2 Review of the Internal Review of Council Decisions Policy and Procedure**

It is recommended to Council that:

##### That Council:

1. Adopts the revised Internal Review of Council Decisions Policy and Procedure as contained in Attachment 1 to this report (Governance and Compliance 13/12/2021, Item No. 3.1.2).
2. Authorises the Chief Executive Officer to, where deemed appropriate, reduce, waive or refund the new prescribed statutory application fee of \$20 for a review of a Council decision in accordance with the new section 270(3a) of the *Local Government Act 1999*.
3. Authorises the Chief Executive Officer to, where deemed appropriate choose to permit applications made after 6 months of the making of the relevant Council decision in accordance with the new section 270(2a) of the *Local Government Act 1999*.

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### **3.1.3 Review of Elected Members Training and Development Policy**

It is recommended to Council that:

That Council:

1. Adopts the reviewed Elected Members Training and Development Policy as contained in Attachment 1 to this report (Governance and Compliance, 13/12/2021, Item No. 3.1.3)

### **3.1.4 Nominations Sought for the SA Power Networks Community Advisory Board**

It is recommended to Council that:

That Council:

That no-one be nominated for the SA Power Networks Community Advisory Board position.

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## **4 Urban Services Committee Meeting**

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### ***Chairman - Cr L Braun***

Consideration of the minutes of the Urban Services Committee Meeting - 13 December 2021 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **4.0.1 Future Reports for the Urban Services Committee**

It is recommended to Council that:

##### That Council:

1. Notes the report.

### ***For Decision***

#### **4.1.1 Capital Works Program Monthly Report - November 2021 Update**

It is recommended to Council that:

##### That Council:

1. Approves the program amendments within PR16999 Local Flooding and PR22229 Major Flood Mitigation Program, as noted within this Report (Item 4.1.1 – Capital Works Program Monthly Report – November 2021 Update - Urban Services Committee, 13 December 2021) with no impact to the budget.
2. Approves the program inclusion of pump aerator replacement at The Bridges, Mawson Lakes, within PR21456 Reserve Upgrade Program.
3. Approves the program locations within PR22852 Bus Shelter Renewal and Improvement Program, as noted within this report (Item 4.1.1 – Capital Works Program Monthly Report – November 2021 Update - Urban Services Committee, 13 December 2021) with no impact to the budget.

#### **4.1.2 Creation of Cul-de-sacs Northern Connector**

It is recommended to Council that:

##### That Council:

1. Authorises the Manager Property and Buildings to arrange approval of the Certificate of Consents to Deposit Plans of Division vesting the land identified in Attachment 1 of this Report (Item 4.1.2 – Creation of Cul-de-sacs Northern Connector - Urban Services Committee, 13 December 2021) and outlined in red to the City of Salisbury as Road.
2. Authorises the Manager of Property and Buildings to organise the approval of any required documentation to vest any further land into Council ownership where no consideration is payable.

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#### **4.1.3 Request to Reduce Easement Width - 62 Coomurra Drive, Salisbury Heights**

It is recommended to Council that:

That Council:

1. Authorises the Manager of Property and Buildings to prepare the necessary documentation to extinguish Council's current easement measuring 16.80 metres wide and register a new easement at a width of 8.4 metres wide over the land identified as Allotment 222 in Deposited Plan 15899, all costs associated are to be borne by the owners of 62 Coomurra Drive as the applicants.

#### **4.1.4 Revocation of Community Land Classification Venlo Court Reserve**

It is recommended to Council that:

That Council:

1. Notes the submissions received in response to Council's public consultation summarised in section 3.3 and documented in attachment 3 of this Report (Item 4.1.4 -Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 13 December 2021).
2. Notes the comments in response to the issues raised within the submissions summarised in section 3.4 and documented in attachment 3 of this Report (Item 4.1.4 -Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 13 December 2021).
3. Approves that the land delineated in Attachment 1 of this Report (Item 4.1.4 - Revocation of Community Land Classification Venlo Court Reserve - Urban Services Committee, 13 December 2021) described as portion of Allotment 56 in Deposited Plan 11139 known as Venlo Court Reserve be declared surplus to Council's requirements.
4. Notes that the required public consultation requirements of the Local Government Act 1999 have been complied with and submissions addressed.
5. Authorises the Manager Property and Buildings to proceed with the revocation process and prepare and submit the necessary report and related documentation to the Minister for approval pursuant to Section 194 (3) of the Local Government Act 1999.
- 6.1 Approves (6.1) as part of any sale agreement with the school, the administration incorporates specific initiatives to be provided by the school which addresses matters raised through community consultation such as increased car parking, installation of landscaping and appropriate boundary treatments to address loss of vegetation and visual amenity at the boundary interface.
- 6.2 Consideration of allocation of funds to traffic management improvements in the vicinity of the school including changes to parking and pedestrian crossings.

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#### **4.1.5 Revocation of Community Land Classification - Portion Burton Drainage Reserve for Disposal**

It is recommended to Council that:

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 23 in Deposited Plan 68667, Certificate of Title Volume 6080 Folio 161, also known as Burton Drainage Reserve and measuring approximately 3,007 square metres, pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Manager Property and Buildings to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Manager Property and Buildings to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer to the owner of the adjoining property as previously approved by Council on the 26<sup>th</sup> of July 2021, Item 4.4.1, Resolution Number 1039/2021.

#### **4.1.6 Transport Planning Studies Relating to Northern and Western Suburbs**

It is recommended to Council that:

That Council:

1. Note the report and letter received from DIT CEO Tony Braxton Smith and request the CEO of Salisbury to respond and include the following:
  - a. Requesting DIT to specifically include in the traffic network analysis consideration of an upgrade/duplication of Kings Road west of Salisbury Highway and similar upgrade to Waterloo Corner Road for its inclusion in the planning studies.
  - b. DIT to also include in the planning studies network options for consideration of the future development of the Salisbury Centre level crossing.
  - c. The City of Salisbury also reinforce our opposition to any closure of passenger rail level crossing, and Council's preference for an under or overpass.

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#### **4.1.7 Salisbury Heights Traffic Management Concept Plans**

It is recommended to Council that:

That Council:

1. Notes that the ongoing increase infill development in Salisbury Heights and Tea Tree Gully has caused a significant increase in traffic congestion and road safety risk on key arterial routes.
2. Notes that key Department for Infrastructure and Transport (DIT) road junctions in the Salisbury Heights area require priority attention, in particular:
  - 2.1 Green Valley Drive – The Grove Way intersection
  - 2.2 Target Hill Right Turn into Main North Road
  - 2.3 The Grove Way – Canterbury Drive intersection
3. Notes that there is no funding in Council’s Long Term Financial Plan to contribute to the upgrade of these Department for Infrastructure and Transport controlled road junctions.

#### **4.1.8 Fairbanks Reserve Upgrade - Consultation Outcomes**

It is recommended to Council that:

That Council:

1. Notes the outcomes of the consultation.
2. Approves the Final Concept plan for the Fairbanks Reserve Upgrade as presented in Appendix C to this Report (Item 4.1.8 - Fairbanks Reserve Upgrade - Consultation Outcomes – Urban Services Committee, 13 December 2021).
3. Notes the remaining existing allocated budget of \$1,186,601 for the Fairbanks Reserve Upgrade project.
4. Approves that the Fairbanks Reserve Upgrade project proceed to detailed design and construction in the 2022/2023 financial year.
5. Approves the location of the toilet and the rage cage and that construction for these elements commences as soon as possible ahead of the main works.
6. Approves for a non-discretionary budget bid of \$1,350,000 to be considered in the 2022/2023 financial year budget process to fund the remainder of the Fairbanks Reserve Upgrade project.

#### **4.1.9 Stanford Road New Playspace - Consultation Outcomes**

It is recommended to Council that:

That Council:

1. Notes the outcomes of the New Playspace consultation as included in Appendix B to this Report (Item 4.1.9 - Stanford Road New Playspace - Consultation Outcomes – Urban Services Committee, 13 December 2021).

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***For Information***

**4.2.1 Partnerships – Tree Planting and Sustainability Initiatives**

It is recommended to Council that:

That Council:

1. Notes that Administration will continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with State Government through Green Adelaide Education staff hosted by Council.
2. Notes that the Natural Assets Team will continue to provide a half yearly update to the Urban Services Committee, informing Council of the sustainability education programs being undertaken throughout the City as well as any events being held, where possible three months in advance.

**4.2.2 Use of Synthetic Turf on Football Fields**

It is recommended to Council that:

That Council:

1. Notes the playing fields at Underdown Park are in good condition, are maintained to a higher standard than average and are coping well with existing carrying loads.
2. Approves not to proceed in the development, operation or renewal of artificial surfaces at this time, however any future proposals will be assessed on their value proposition and cost, in addition to strategic location.
3. Notes that Salisbury Inter Football Club will be supported to apply for a Minor Capital Works Grant Program to fund part of the infrastructure required to enable them to host women's league games, provided the Club can secure the League's commitment to schedule games at this location.
4. Notes the cost estimate as provided in Attachment 1 to this Report (Item 4.2.2 - Use of Synthetic Turf on Football Fields - Urban Services Committee, 13 December 2021).
5. Request the administration to apply for state and federal government grant funding for synthetic turf playing field upgrade to Underdown Park.

***Confidential***

***Refer to CONFIDENTIAL ITEMS section of Council Agenda***

**4.4.1 Tenancy Matter**

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## **5 Community Wellbeing and Sport Committee Meeting**

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### ***Chairman - Cr A Duncan***

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 14 December 2021 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

It is recommended to Council that:

##### That Council:

1. Notes the report.

### ***For Decision***

#### **5.1.1 Establishment of Sub-Committees for Burton and Para Hills Community Hub Precincts - Nomination Process**

It is recommended to Council that:

##### That Council:

1. Approves the increase of external community representation on the Burton Community Hub Precinct Sub Committee from two to three members and amendments to the Terms of Reference to reflect this membership change.
2. Approves to seek external Sub Committee Members for the Burton Community Hub Precinct Sub Committee via a targeted process under the Terms of Reference being:
  - i. 1 x Community Centre (management committee)
  - ii. 1 x local sporting club representative
  - iii. 1 x local school representative
3. Approves to seek external Sub Committee Members for the Para Hills Community Hub Precinct Sub Committee via a targeted process under the Terms of Reference, being:
  - i. 1 x Community Centre (management committee)
  - ii. 1 x local school, sporting club or education representative
4. Approves the selection criteria as outlined in 3.4 of this report which requires that applicants:
  - i. live or work within the City of Salisbury, ideally in the relevant Precinct; and
  - ii. have relevant experience of working with community groups within the City of Salisbury and relevant Precinct; and
  - iii. are strategic and solutions focused with a collaborative, inclusive and evidence-based approach.



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5. Authorises the General Manager Community Development to oversee the selection process and to assess and make recommendations to Council for the appointment of external Sub Committee Members of the Burton and Para Hills Community Hub Precincts.

### **5.1.2 Community Event Sponsorship Grant Applications - Round 8**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for Round Eight (8) of the Community Events Scholarship Program for Grant No. 1/2021 and Grant No. 2/2021 as follows:
  - a. Grant No. 1/2021: La Festa Di San Guisepe Association, application for \$5,000 for their St Joseph Italian Festival 50<sup>th</sup> Anniversary.
  - b. Grant No. 2/2021: Northern Districts Athletics Club Incorporated, application for \$5,000 for their Salisbury.RUN.
2. Approves funding for Round Eight (8) of the Community Events Scholarship Program for Grant No. 3/2021 as follows:
  - a. Grant No. 3/2021: Punjab Aussie Association of SA Inc, application for \$10,000 for the Vaisakhi Mela Festival, is awarded on the proviso that the following information is received prior to the receipt of any funds:
    - Confirmation of insurance
    - Supporting letters
    - Minutes of Annual General Meeting
    - Certificate of Incorporation,
    - A letter from the Punjab organisation supporting the event itself
    - Evidence of cash support
    - Most recent annual financial statement certified by Treasurer or audited qualified accountant.

### **5.1.3 Grant No. 35/2021: Zomi United Adelaide Community Grant Application**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 35/2021 to the value of \$5,000 to the Zomi United Adelaide Inc. to assist with purchasing various soccer equipment and uniforms to launch their soccer club.

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**5.1.4 Grant No. 36/2021: AVV All Stars Millennium Social and Fundraising Committee Inc. Community Grant Application**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 36/2021 to the value of \$5,000 for the AVV All Stars Millennium Social and Fundraising Committee Inc. to assist with purchasing tumbling and dance equipment for their organisation.

**5.1.5 Grant No. 37/2021: Mawson Lakes Golf Club Inc. Community Grant Application**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 37/2021 to the value of \$5,000 for the Mawson Lakes Golf Club Inc. to assist with purchasing a new tractor.

**5.1.6 Grant No. 38/2021: With Love Formal Wear Inc. Community Grant Application**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 38/2021 to the value of \$2662: With Love Formal Wear to assist with purchasing furniture for their Parents Nook.

**5.1.7 Grant No. 39/2021: The Gardens Over 50's Table Tennis Club Inc. Community Grant Application**

It is recommended to Council that:

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 39/2021 to the value of \$3070 for The Gardens Over 50's Table Tennis Club Inc. to assist with purchasing table tennis equipment.

---

*For Information*

**5.2.1 Community Development - Quarterly Service Update**

It is recommended to Council that:

That Council:

1. Notes the report.

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Agenda*

**5.4.1 Salisbury Aquatic Centre Redevelopment - Prudential Report**

---

## **6 Innovation and Business Development Committee Meeting**

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### ***Chairman - Cr K Grenfell***

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 14 December 2021 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

It is recommended to Council that:

##### That Council:

1. Notes the report.

#### **6.0.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 7 December 2021**

It is recommended to Council that:

##### That Council:

1. Receives and notes the information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 07 December 2021 and that the following recommendations contained therein be adopted by Council:

##### **6.0.2-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

It is recommended to Council that:

##### That Council:

1. Notes the report.

##### **6.0.2-SPDSC2 Stage One Community Engagement Outcome - Eight Investigation Sites: Ingle Farm, Para Vista, Para Hills**

It is recommended to Council that:

##### That Council:

1. Notes the concerns raised by the community as part of the Community Engagement undertaken for eight sites located in Ingle Farm, Para Vista and Para Hills.
2. Requests that Administration undertake further investigations in relation to the matters raised by the community, such as traffic and parking implications, intensity of development, retention of trees and habitat, as well as opportunities to improve existing open space, and report back to Council on these matters.

---

*For Decision*

**6.1.1 KIK Innovations and 42 North Partnership Opportunity**

It is recommended to Council that:

That Council:

1. Notes that \$25,000 from the existing Community Development Operating Budget will be allocated to partner with KIK Innovations and 42 Adelaide.
2. Notes the outcomes of the partnership will include placement of 20 graduates with northern businesses and the attraction of a further 20-40 students from the City of Salisbury into the program in 2022.
3. Notes that the City of Salisbury will continue to work with KIK innovations to explore enterprise solutions to youth unemployment across sectors relevant to our local context.

**6.1.2 Northern Futures Inc Winding Up - Establishing an Economic Futures Fund and Reference Group**

It is recommended to Council that:

That Council:

1. Approves the establishment of the Economic Futures Fund and Reference Group as a CEO Working Group.
2. Approves the appointment of Mayor G Aldridge as the City of Salisbury representative on the Economic Futures Fund Reference Group.
3. Authorises the CEO to approve administrative arrangements relating to the establishment of the Economic Futures Fund and the Reference Group.
4. Approves the acceptance of Northern Future's Inc's surplus funds on its winding up.

*For Information*

**6.2.1 Community Requests - Response Dashboard**

It is recommended to Council that:

That Council:

1. Notes the report.

---

### **6.2.2 Community Bus Trial Implementation Update**

It is recommended to Council that:

That Council:

1. Notes that passenger numbers in the Community Bus Trial are steadily increasing and that Salisbury City Centre (Parabanks bus stop), St Kilda; and Highway One Caravan Park are the most popular bus stops.
2. Request that the administration introduce the additional bus stops, subject to confirmation from the bus company, for the remainder of the trial, effective immediately at:
  - Martins Road adjacent to the bike track
  - Bolivar Road near dog park
  - St Kilda near the roundabout
3. Staff provide a further information report to Council on cost implications of introducing a Sunday service for the remainder of the trial.
4. Approves that a non-discretionary bid of \$42,000 is considered through the second quarter budget review process to cover the cost of increased passenger capacity and disability access for the Community Bus Trial as expressed by Council.

**\*\* See Further Information Item:**

#### **6.2.2FI Community Bus Trial Implementation Update: for the report see page 73**

It is recommended to Council that:

That Council:

1. Incorporates additional bus stops at Martins Road and Bolivar Road into the Community Bus Trial from 31 January 2022.
2. Incorporates an additional Sunday community bus service into the Community Bus Trial commencing 2 January 2022.
3. Approves a further non-discretionary bid of \$19,158 through the second quarter budget review process to cover the cost of providing additional services on Sundays for the remainder of the Community Bus Trial.

### **6.2.3 Business Transformation Program Update**

It is recommended to Council that:

That Council:

1. Notes the report.

***Confidential***

***Refer to CONFIDENTIAL ITEMS section of Council Agenda***

#### **6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 7 December 2021**

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**8 Council Assessment Panel Meeting**

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Council to note the minutes of the Council Assessment Panel Meeting held on 23 November 2021.





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**GENERAL BUSINESS**

*Report to be distributed separately.*



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## MAYOR'S DIARY REPORT

### Recommendation

That Council:

Notes the information.

<b>Date</b>	<b>Time</b>	<b>Function</b>
17/11/2021	03:30 PM	Meeting to discuss Watershed
17/11/2021	04:30 PM	Audit Terms of Reference discussion
18/11/2021	09:00 AM	LGA Board of Directors meeting - Uni SA Mount Gambier Campus
18/11/2021	07:00 PM	Year 12 Valedictory Service and Celebration Supper
19/11/2021	09:50 AM	Graveside Acknowledgement Ceremony
19/11/2021	10:30 AM	RAAF Commemorative Event
19/11/2021	10:50 AM	Commemorative Service and P-3 Orion Propeller Dedication
19/11/2021	12 Noon	Meeting with the Governor - Her Excellency the Honourable Frances Adamson AC
22/11/2021	11:00 AM	St Vincent De Paul Hutt Street Centre
22/11/2021	02:30 PM	Meeting with Resident - Hub
22/11/2021	03:30 PM	Meeting with Resident
22/11/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
22/11/2021	04:30 PM	Pre-Council Meeting Briefing
22/11/2021	06:30 PM	Council Meeting
24/11/2021	07:00 PM	PARALOWIE R12 Presentation
25/11/2021	01:00 PM	Regular meeting Mayor/CEO/EA
25/11/2021	02:00 PM	Private Citizenship Ceremony
25/11/2021	03:00 PM	Citizenship Ceremony - Early Session
25/11/2021	04:30 PM	Briefing for Mayor - Salisbury Seniors Alliance
25/11/2021	06:30 PM	Citizenship Ceremony - Evening Session
26/11/2021	10:30 AM	Asbestos Victim Ceremony 2021
26/11/2021	07:00 PM	Elected Member and Executive Christmas Dinner
28/11/2021	10:00 AM	Mawson Centre Christmas Market for 2021
29/11/2021	12:30 PM	Meeting with Mayor Elizabeth Flicker
30/11/2021	08:45 AM	Salisbury Women's Safety Summit
30/11/2021	12:30 PM	Salisbury Seniors Alliance
30/11/2021	12 Noon	Media Issues - Regular Catch-up
1/12/2021	03:00 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
1/12/2021	04:00 PM	SBA Christmas Drinks
2/12/2021	11:00 AM	Meeting with Resident
4/12/2021	11:00 AM	Christmas Story Time with the Mayor (SBA Event)
5/12/2021	11:00 AM	Open Day - Seeds Montessori
6/12/2021	06:30 PM	CEO Briefing / Workshop
7/12/2021	10:15 AM	Mayor's radio show: preview of upcoming 2022 events
7/12/2021	01:00 PM	Pre-Briefing and 1:45pm Radio Interview with the ABC regarding Kurna Wetlands issue
7/12/2021	02:00 PM	PA Catch Up - Letters etc
7/12/2021	04:30 PM	CCTV Policy and Assessment Framework Working Party Meeting

7/12/2021	06:30 PM	Strategic Property Development Sub Committee
7/12/2021	12 Noon	Media Issues - Regular Catch-up
8/12/2021	02:30 PM	Regular meeting Mayor/CEO/EA
8/12/2021	06:00 PM	Let's Talk about Youth Climate Action Forum
10/12/2021	05:00 PM	Friends of Ramsay Christmas drinks
10/12/2021	06:30 PM	Rotary End of Year Celebration
11/12/2021	10:00 AM	Local Government Womens Association
11/12/2021	11:30 AM	Vietnam Veteran's Association of Australia Christmas Lunch
12/12/2021	02:00 PM	Community Christmas music concert
12/12/2021	07:00 PM	Community Christmas Carols
13/12/2021	01:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
13/12/2021	02:00 PM	LGA Session
13/12/2021	03:30 PM	Australia Day Award Judging
13/12/2021	06:30 PM	Committee Meetings
14/12/2021	12:30 PM	Resident inquiry
14/12/2021	01:30 PM	Media Issues - Regular Catch-up
14/12/2021	02:00 PM	Para Hills Bowling Club
14/12/2021	03:00 PM	Northern Leaders Program Discussion
15/12/2021	12:00PM	Briefing re Award Win
15/12/2021	12.30PM	Judging Salisbury Hub Christmas Display
15/12/2021	01:00 PM	Regular meeting Mayor/CEO/EA
15/12/2021	06:00 PM	NBB December Cocktail Networking Event

#### **Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
19/11/2021	Cr Sarah Ouk	Garden College Yr 12 Graduation Ceremony

### **REPORTS FROM COUNCIL REPRESENTATIVES**

#### **QUESTIONS ON NOTICE**

No Questions on Notice have been received.

#### **QUESTIONS WITHOUT NOTICE**

#### **MOTIONS ON NOTICE**

No Notices Of Motion have been received.

### **OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 Tenancy Matter

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#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by the Tenant.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## 5.4.1 Salisbury Aquatic Centre Redevelopment - Prudential Report

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### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **Salisbury Aquatic Centre Redevelopment - Prudential Report** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

---

**6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 7 December 2021**

---

**Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 7 December 2021** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**







**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**22 NOVEMBER 2021**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr L Braun  
Cr B Brug  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

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The Mayor read the Kurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

## **APOLOGIES**

An apology was received from Cr M Blackmore.

## **LEAVE OF ABSENCE**

Nil

## **PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

## **DEPUTATIONS**

No Deputations were received.

## **PRESENTATION OF MINUTES**

Moved Cr G Reynolds

Seconded Cr L Braun

The Minutes of the Council Meeting held on 25 October 2021, be taken as read and confirmed.

**CARRIED**  
**1147/2021**

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**PETITIONS**
**PET1 Petition: Proposed Revocation of Classification as Community Land - Allotment 56 Venlo Court Reserve, Salisbury Downs**


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Moved Cr D Proleta

Seconded Cr S Ouk

That Council:

1. Receives the attached notice of petitions in relation to the proposed revocation of classification as community land at Allotment 56 Venlo Court Reserve, Salisbury Downs.
2. Notes that the Administration intends to report back to Council addressing the petition in December 2021.

**CARRIED  
1148/2021**

**PET2 Petition: Development of Kelvin Road Reserve**


---

Moved Cr J Woodman

Seconded Cr P Jensen

That Council:

1. Receives the attached notice of petition in relation to the future development of Kelvin Road Reserve, Ingle Farm.
2. Notes that a report will be presented to Council at its December 2021 meeting, addressing the matter raised in the petition.

**CARRIED  
1149/2021**

**PET3 Petition: Housing at Finnis Avenue Reserve, Ingle Farm**


---

Moved Cr P Jensen

Seconded Cr N Henningsen

That Council:

1. Receives the attached notice of petition in relation to the future development of Finnis Avenue Reserve, Ingle Farm.
2. Notes that Administration intends to report back to Council addressing the petition in December 2021.

With leave of the meeting and consent of the seconder, Cr P Jensen VARIED the MOTION as follows:

1. Receives the attached notice of petition in relation to the future development of Finnis Avenue Reserve, Ingle Farm, and that any feedback be incorporated into the community consultation feedback process.
2. Notes that Administration intends to report back to Council addressing the petition in December 2021.

**CARRIED  
1150/2021**

---

## COMMITTEE REPORTS

### **1 Policy and Planning Committee Meeting**

---

Moved Cr A Duncan  
Seconded Cr C Buchanan

That Council adopt the recommendations of the Policy and Planning Committee Meeting held on 15 November 2021, listed below.

**CARRIED  
1151/2021**

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr A Duncan  
Seconded Cr C Buchanan

That Council:

1. Notes the report.

**CARRIED  
1151/2021**

#### *For Information*

##### **1.2.1 Street Libraries**

Moved Cr A Duncan  
Seconded Cr C Buchanan

That Council:

1. Notes the information regarding the review and update on the establishment of the community led option for Street Libraries.
2. Notes that the Community Capacity and Learning team is expanding the services that the Home Library van provides to include community outreach activities at special events and the like, to showcase the wide range of services available and encourage people to access our programs and collections.

**CARRIED  
1151/2021**

#### *Confidential Items*

##### *Refer to CONFIDENTIAL ITEMS section of Council Minutes*

##### **1.4.1 Salisbury Community Hub - Project Close Out Report**

---

## 2 Finance and Corporate Services Committee Meeting

---

Moved Cr D Proleta  
Seconded Cr J Woodman

1. That Council adopt the recommendations of the Finance and Corporate Services Committee Meeting held on 15 November 2021, listed below.

**CARRIED**  
**1152/2021**

### *Administration*

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

Moved Cr D Proleta  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED**  
**1152/2021**

### *For Decision*

#### **2.1.1 First Quarter Budget Review 2021/22**

Moved Cr D Proleta  
Seconded Cr J Woodman

That Council:

1. Notes the First Quarter Budget Review 2021/22 report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) and net capital and operating \$2,182,387 be credited to the Sundry Project Fund. This will bring the Sundry Project Fund balance to \$2,182,387, prior to the allocation of approved net bids.

3. Approves the allocation of funding for the following non-discretionary net bids:

**OPERATING**

Bowls SA Sponsorship	\$15,000
BS&S Hardware Agreements	\$136,000
Capital Works Project Manager	\$11,900
Salisbury Lions Club Civic Convention	\$7,000
Salisbury United Football Club	\$25,000
Temporary Relocation	
Senior Civil Environment Engineer	\$24,400
Senior Engineer - Civil & Transport	\$11,800
Assets	
Senior Landscape Architect	\$12,900
Senior Project lead	\$12,900

**CAPITAL**

Burton Community Hub – The Shed & Community Garden Full Allocation	\$150,000
Confidential Item 1	\$871,000
Confidential Item 2	\$450,000

**TOTAL** **\$1,727,900**

*(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$454,487.)*

4. Approves the allocation of funding for the following discretionary net bids:

**OPERATING**

Salisbury Fringe Carnival	\$10,000
---------------------------	----------

**TOTAL** **\$10,000**

*(NB: If parts 1, 2, 3 & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$444,487.)*

5. Approves the following transfers:
- |  |        |
|--|--------|
| Bridgestone Athletics Centre – Expenditure Budget Transfer | 20,000 |
| Bridgestone Athletics Centre – Income Budget Transfer      | 20,000 |
| New Street Sweeper – Contractual Services to S&W           | 95,000 |
| Production of Land Division Video                          | 950    |
| Staff Uniforms   | 7,500  |
| Strategic & International Partnerships                     | 35,900 |
| Sustainability Strategic Coordination and Partnerships     | 50,000 |
| Transfer of Funds for Operating Contracts                  | 66,500 |
| Confidential Item  | 19,000 |
6. Approves the reduction of capital income disclosed in the Consolidated Funding Statement by \$1,284k to correct the overstatement reported in the 2021/22 Consolidated Summary presented as part of the budget process, noting that proceeds from plant and fleet disposals \$840k and transfers from reserves for developer contributions \$424k should not be recognised as capital income
7. Approves the variation of Loan Borrowings to reflect the bids, transfers, corrections and timing adjustments endorsed by Council detailed in parts 1 to 6 of this resolution.
- (NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2021/22 will increase by \$819,513.)*
8. Approves the adjustment of 2020/21 Project Returned Funds, previously approved by Council Resolution 1097/2021, by \$134,000 to correct returned funds relating to the Salisbury Community Hub project.

**CARRIED  
1152/2021**

**2.1.2 Council Finance Report - October 2021**

Moved Cr D Proleta  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
1152/2021**

**3 Governance and Compliance Committee Meeting**

Moved Cr J Woodman  
Seconded Cr N Henningsen

- 
1. That Council adopt the recommendations of the Governance and Compliance Committee Meeting held on 15 November 2021, listed below, with the exception of items:

**3.1.4 Audit Committee In-Camera Session with the Auditor and Local Government Reform**

**3.1.6 Review of Code of Practice for Meeting Procedures**

**3.1.8 Nominations Sought for the Dog and Cat Management Board**

which were withdrawn to be considered separately.

**CARRIED  
1153/2021**

***Administration***

**3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr J Woodman  
Seconded Cr N Henningsen

That Council:

1. Notes the report.

**CARRIED  
1153/2021**

***For Decision***

**3.1.1 Formal Meeting Schedule for 2022**

Moved Cr J Woodman  
Seconded Cr N Henningsen

That Council:

1. Adopts the Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.1.1, Governance and Compliance Committee, 15 November 2021).
2. Authorises the Chief Executive Officer to amend the attached Formal Meeting Schedule should the need arise.
3. Approves the switch of the Community Wellbeing and Sport Committee (to be first) with the Innovation and Business Development Committee (to be second).

**CARRIED  
1153/2021**



**3.1.2 By- Laws Review 2022**

Moved Cr J Woodman  
 Seconded Cr N Henningsen

That Council:

1. Approves that this item be deferred to a CEO Briefing or Workshop Session to discuss in more detail with Elected Members and staff.

**CARRIED  
 1153/2021**

**3.1.3 Temporary Road Closures Policy Review**

Moved Cr J Woodman  
 Seconded Cr N Henningsen

That Council:

1. Adopts the newly formatted Temporary Road Closure Policy as found in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.3), noting that there are no changes to the policy content.

**CARRIED  
 1153/2021**

**3.1.5 Review of Elected Member Allowances, Facilities and Support Policy**

Moved Cr J Woodman  
 Seconded Cr N Henningsen

That Council:

1. Adopts the reviewed Elected Member Allowances, Facilities and Support Policy as contained in Attachment 2 to this report (Governance and Compliance, 15/11/2021, Item No. 3.1.5), with the following amendment to Schedule 3:  
 allocation of 1,000 Business Cards for all Elected Members.

**CARRIED  
 1153/2021**

**3.1.7 Review of Code of Practice for Access to Meetings and Associated Documents**

Moved Cr J Woodman  
 Seconded Cr N Henningsen

That Council:

1. Adopts the Reviewed Code of Practice for Access to Meetings and Associated Documents as contained in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.7).

**CARRIED  
 1153/2021**

---

*The meeting then proceeded to consider items 3.1.4, 3.1.6 and 3.1.8 which were withdrawn to be considered separately.*

Cr C Buchanan sought leave of the meeting to bring forward item GB2, to be moved in conjunction with item 3.1.4.

### **3.1.4 Audit Committee In-Camera Session with the Auditor and Local Government Reform**

Moved Cr C Buchanan  
Seconded Cr L Braun

#### That Council:

1. Notes that the Local Government Association is currently seeking feedback on the proposed draft wording of new Regulation 17B of the *Local Government (Financial Management) Regulations 2011* on the requirement of the Council's Audit and Risk Committee to liaise with the Council Auditor in confidence on at least one occasion each year.
2. Approves to submit Council's feedback on the draft proposed wording of new Regulation 17B of the *Local Government (Financial Management) Regulations 2011* to the Local Government Association as included in Attachment 1 to this report (Governance and Compliance Committee 15/11/2021, Item 3.1.4).
3. Notes that the LGA advised that the intended application of proposed Regulation 17B of the *Local Government (Financial Management) Regulations 2011* is limited to the external auditor for the purposes of section 128 of the *Local Government Act 1999*.
4. Approves the Terms of Reference of the Audit Committee to be updated to include in-camera sessions with the external auditor, with no staff to be present, specifically noting the intent of the regulation that the in-camera session is not applicable to internal audit.
5. Approves that the minuting during in-camera sessions with the external auditor will be undertaken by the Chairman of the Audit Committee and that those minutes are to be issued to the Manager Governance or delegate after the meeting, for compliance with Regulation 25 of the *Local Government (Procedures at Meetings) Regulations 2013*.
6. Notes that pursuant to section 129 (4) and (5a) of the *Local Government Act 1999*, the Auditor will provide advice on particular matters arising from an audit to the principal member of the Council who will ensure that copies are provided to the Chief Executive Officer (CEO), which allows the CEO to take relevant action if required.

7. Notes that a further report will be presented to the Governance and Compliance Committee with further proposed amendments to the Audit Committee Terms of Reference, in context of the Local Government Reform.
8. Notes a further report be considered by Council on the 22 November 2021 which will enable the inclusion of material from the review group to be considered by Council at its meeting.

**GB2 Further Report from the Review Group - Audit Committee Terms of Reference**

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That Council:

1. Notes that following the resolution of Council on 25 October 2021, the Mayor, Deputy Mayor, Audit Committee Chair, and the CEO met on 17 November 2021, and unanimously recommended changes to the Audit Committee Terms of Reference.
2. Approves the amendment of the Authority, Functions and Responsibilities of the Audit Committee Terms of Reference to align with the functions and responsibilities as provided for under the *Local Government Act 1999* and associated Regulations, and notes that the existing Terms of Reference of the Governance and Compliance Committee continue to include the oversight of Corporate Management and Corporate Governance.
3. Approves the amendment of the Audit Committee Terms of Reference to provide for the opportunity to liaise with the external auditor in or around October each year in confidence within the provisions of section 90(3) of the *Local Government Act 1999*, with the majority of the members of the Audit Committee to be present and no employees of the council to be present, to discuss the external audit process and relevant matters arising from the external audit in the context of Division 4 of the *Local Government Act 1999*.
4. Approves the renaming of the Audit Committee to “Audit and Risk Committee”, in readiness for the Local Government Reform, bringing in this name change under the *Statutes Amendment (Local Government Review) Act 2021*.
5. Adopts the new Terms of Reference for the Audit and Risk Committee as contained in attachment 1 to this report (Council, 22/11/2021, Item GB2).

**CARRIED  
1154/2021**

### 3.1.6 Review of Code of Practice for Meeting Procedures

Moved Cr G Reynolds  
Seconded Cr C Buchanan

That Council:

1. Adopts the reviewed City of Salisbury Code of Practice for Meeting Procedures as contained in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.6), with the following amendment:
  - (4) The minutes of the proceedings of a meeting must include:
    - (a) the names of the members present at the meeting; and
    - (b) in relation to each member present
      - (i) the time at which the person entered or left the meeting; and
      - (ii) unless the person is present for the whole meeting, the point in the proceedings at which the person entered or left the meeting; and
      - (iii) whether the member is in attendance via remote participation as per S.RP; and

**CARRIED**  
**1155/2021**

### 3.1.8 Nominations Sought for the Dog and Cat Management Board

*Mayor G Aldridge declared a material conflict of interest on the basis of being nominated for the position which is remunerated. Mayor Aldridge left the meeting at 6:51pm.*

*Deputy Mayor, Cr C Buchanan assumed the Chair at 6.51pm.*

Moved Cr J Woodman  
Seconded Cr A Duncan

That Council:

1. Approves the nomination of Mayor G Aldridge as a Local Government Member on the Dog and Cat Management Board.

**CARRIED**  
**UNANIMOUSLY**  
**1156/2021**

*Mayor G Aldridge returned to the meeting at 6:52pm.*

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## 4 Urban Services Committee Meeting

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Moved Cr N Henningsen  
Seconded Cr S Ouk

1. That Council adopt the recommendations of the Urban Services Committee Meeting held on 15 November 2021, listed below, with the exception of items:

**4.1.1 Kiss and Drop Zone - Coreena Avenue, Paralowie**

**4.1.5 Gulfview Heights Lake, Bayview Parade - Update**

**4.1.7 Licence Agreement - Hausler Reserve**

which were withdrawn to be considered separately.

**CARRIED  
1157/2021**

### *Administration*

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 November 2021**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED  
1157/2021**

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Notes the report.
2. Authorises staff to remove the future report in relation to Camelot Drive listed as 22/02/2021 – AMSC-OB1 – Camelot Drive, Paralowie Playspace.

**CARRIED  
1157/2021**

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**AMSC2 Street Tree Species Palette – Update Report**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
1157/2021**

**4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 November 2021**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED  
1157/2021**

**4.0.2-TMASC1 Future Reports for the Tree Management Appeals Sub Committee**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
1157/2021**

**4.0.2-TMASC2 Tree Removal Requests - Monthly Update**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
1157/2021**

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**4.0.3 Future Reports for the Urban Services Committee**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
1157/2021**

*For Decision*

**4.1.2 Grant Funding Update - Local Roads and Community Infrastructure, Phase 3**

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Approves the submission of the ‘*Amenity Upgrade and Improvements, John Street and Church Street, Salisbury, extending to Park Terrace and Commercial Road*’ project and ‘*Salisbury Recreation Precinct Entry and Carpark Upgrade*’ project to the Federal Government for approval as part of the Local Roads and Community Infrastructure, Phase 3, stimulus funding program, noting that should these applications not be successful a further report to Council will be provided for consideration.
2. Approves the submission of a Non-discretionary, 2021/22, 2<sup>nd</sup> Quarter Budget Review Bid to reflect the \$3,367,692 of Federal Government grant funding which is to be received as part of the Local Roads and Community Infrastructure, Phase 3, program.

**CARRIED  
1157/2021**

**4.1.3 Capital Works Program Monthly Report - October 2021 Update**

Moved Cr N Henningsen  
 Seconded Cr S Ouk

That Council:

1. Approves the collation of all projects associated with Local Roads and Community Infrastructure, Phase 2, be brought into a single program which will sit within the Strategic Projects Asset Category to aid in the management of the grant and associated budget allocation
2. Approves the inclusion of a \$1.5M, 2021/22, Non-Discretionary, 2<sup>nd</sup> Quarter Budget Review Bid, to reflect the reduction in income which was associated with the construction of a new Community Sports Clubroom at the Paddocks, noting in lieu the existing facility (leased by the Para Hills Knights Soccer Club) to undergo renewal works funded via 2021/22 and 2022/23 budget funding.

**CARRIED  
 1157/2021**

**4.1.4 Goodfield Road Laneway - Provision of Accessible Council Water**

Moved Cr N Henningsen  
 Seconded Cr S Ouk

That Council:

1. Approves the installation of a new SA Water connection point within the laneway with secured tap to be funded through savings in the capital works program budget for 2021/2022 on the condition that:
  - a. This would be for the purpose of hand watering plants;
  - b. An automatic irrigation system will not be considered as part of the works;
  - c. Should the residents’ maintenance of the laneway cease, the design of the landscaped area will be considered.
2. Notes the ongoing expected annual operations cost of \$1,500.

**CARRIED  
 1157/2021**



#### 4.1.6 Revised Capital Infrastructure Program

Moved Cr N Henningsen  
Seconded Cr S Ouk

That Council:

1. Approves the following 2021/22 Capital Infrastructure Budget Program amendments in order to establish a deliverable program in response to the current construction industry environment and to enable financial targets to be met;
  - a. Schedule of Cash Flow Recast from 2021/22 into future year/s, as per Attachment 1 to this report (Item No. 4.1.6, Urban Services Committee, 15<sup>th</sup> November 2021)
  - b. Schedule of Project Deferrals from 2021/22 Project Expenditure Budgets into future year/s, as per Attachment 2 to this report (Item No. 4.1.6, Urban Services Committee, 15<sup>th</sup> November 2021)
  - c. Schedule of Project Declarations from 2021/22, as per Attachment 3 to this report (Item No. 4.1.6, Urban Services Committee, 15<sup>th</sup> November 2021)
  - d. A Non-discretionary Capital Budget Bid of \$3.3M for inclusion within the 2021/22 Second Quarter Budget Review to cover the current escalation in pricing being experienced, with the uncommitted funds declared at the end of 2021/22 financial year.
  - e. The delegation to the Chief Executive Officer for the distribution of the \$3.3M escalation budget as per Recommendation 1, Part D, of this report (Item No. 4.1.6, Urban Services Committee, 15<sup>th</sup> November 2021) with these allocations summarised within the following Quarterly Budget Review.
2. Note further consideration of service standards associated with renewal programs and the ongoing implications for upgrade and new capital expenditure through future presentation(s) and report(s) on Strategic Asset Management Plan and the Long Term Financial Plan, which are planned to present in December 2021.

**CARRIED**  
**1157/2021**

*The meeting then proceeded to consider items 4.1.1, 4.1.5 and 4.1.7 which were withdrawn to be considered separately.*

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**4.1.1 Kiss and Drop Zone - Coreena Avenue, Paralowie**

Moved Cr C Buchanan  
Seconded Cr D Proleta

That Council:

1. Notes the Report.
2. That staff bring back a further report on costing for the installation of a children's crossing on Coreena Avenue as previously identified in the school traffic framework.
3. Staff and ward councillors to meet with school representatives and DECS representatives about addressing the immediate and medium term increase in traffic movements, noting that Paralowie R-12 School will be receiving an additional 400 students in 2022.
4. Staff bring back a report with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant section of the Road Traffic Act.

**CARRIED  
1158/2021**

**4.1.5 Gulfview Heights Lake, Bayview Parade - Update**

Moved Cr P Jensen  
Seconded Cr S Reardon

That Council:

1. Notes that staff continue to monitor Gulfview Heights Lake and will report back to Council in May 2022 after the 2021/22 summer on the water levels and condition of the lake.

**CARRIED  
1159/2021**

**4.1.7 Licence Agreement - Hausler Reserve**

*Cr C Buchanan declared an actual conflict of interest on the basis of being an executive member of the Club committee.  
Cr C Buchanan left the meeting at 7:02 pm.*

Moved Cr D Proleta  
Seconded Cr K Grenfell

That Council:

1. Notes the report.
2. Authorise the Manager of Property and Buildings to prepare a Deed of Variation to the existing lease held by North Pines Redbacks Football and Sporting Club over Andrew Smith Drive Reserve to incorporate a licence allowing their use of Hausler Reserve as an overflow location for cricket and soccer. This variation is to be in accordance with their existing agreement and Councils relevant fees and policies.

*Cr C Buchanan returned to the meeting at 7:03 pm.*

**CARRIED  
1160/2021**

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**5 Community Wellbeing and Sport Committee Meeting**


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Moved Cr N Henningsen  
Seconded Cr D Hood

1. That Council adopt the recommendations of the Community Wellbeing and Sport Committee Meeting held on 16 November 2021, listed below.

**CARRIED  
1161/2021**

*Administration***5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr N Henningsen  
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED  
1161/2021**

*For Decision***5.1.2 Christmas and New Year Period 2021-2022 Operating Hours**

Moved Cr N Henningsen  
Seconded Cr D Hood

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That Council:

1. Approves the proposed operating hours as outlined in paragraph 3.1 in this report (Community Wellbeing and Sport Committee 16 November 2021, item 5.1.2).
2. Notes that notice will be provided to the community regarding the opening hours during the Christmas and New Year period for 2021-2022 by 26 November 2021.

**CARRIED**  
**1161/2021**

*For Information***5.2.1 Commonwealth Home Support Programme (CHSP) Payment In Arrears**

Moved Cr N Henningsen  
Seconded Cr D Hood

That Council:

1. Notes that Council will continue to collaborate with the Local Government Association and the broader sector, to advocate that all providers, including Local Governments, maintain operational viability under the payment in arrears model.
2. Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available.

**CARRIED**  
**1161/2021**

**CWS-OB1 Amendments to Community Event Grant Applications**

Moved Cr N Henningsen  
Seconded Cr D Hood

That Council:

1. That staff bring back a report with proposed amendments to the community event grant applications to allow applications to be received monthly.

**CARRIED**  
**1161/2021**

**6 Innovation and Business Development Committee Meeting**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. That Council adopt the recommendations of the Innovation and Business Development Committee Meeting held on 16 November 2021, listed below.

**CARRIED**  
**1162/2021**

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*Administration*

**6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
1162/2021**

**6.0.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 November 2021**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Receives and notes the information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED  
1162/2021**

**6.0.2-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
1162/2021**

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*For Information*

**6.2.1 Community Requests - Response Dashboard**

*Further Information Item 6.2.1FI*

Moved Cr K Grenfell  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED  
1162/2021**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**6.4.1 Recommendations of the Confidential Strategic Property Development  
Sub Committee meeting held on Monday 8 November 2021**

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**7      Audit Committee Meeting**

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Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. That Council adopt the recommendations of the Audit Committee Meeting held on 09 November 2021, listed below.

**CARRIED  
1163/2021**

*Administration*

**7.0.2      Actions List**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the report.

**CARRIED  
1163/2021**

*For Decision*

**7.1.1      Audit Committee Annual Work Plan 2021/2022**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Approves the revised Audit Committee Annual Work Plan for 2021/2022 as set out in Attachment 1 to this report (Audit Committee, 9 November 2021, Item No.7.1.1).

**CARRIED  
1163/2021**



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### 7.1.2 3-Year Internal Audit Plan 2021/22-2023/24

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No.7.1.2).
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit Committee, 09/11/2021, Item No. 7.1.2).
3. Notes that the Manager Governance and Executive are reviewing the audit program to address the feedback in relation to capacity and focus on what are the core elements that need to be done in next financial year, to prioritise high risk critical areas and optimise resource availability and to bring an updated 3-year Internal Audit Plan to the next Audit Committee meeting.

**CARRIED**  
**1163/2021**

### 7.1.3 Risk Management and Internal Controls Activities

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 13<sup>th</sup> July 2021 Audit Committee meeting, as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
2. Adopts the Enterprise Risk Management Policy, as set out in Attachment 2 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3) incorporating editorial changes highlighted.
3. Notes the Enterprise Risk Management Program Roadmap, as set out in Attachment 3 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
4. Notes the Updated Strategic Risk Register as set out in Attachment 4 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).

**CARRIED**  
**1163/2021**

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**7.1.4 Outstanding Actions Arising From Internal Audits**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 09/11//2021, Item No.7.1.4).

**CARRIED  
1163/2021**

**7.1.5 Internal Audit Report on Volunteer Management Audit**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the final audit report for the Volunteer Management audit with management comments as set out in Attachment 1 to this report (Audit Committee, 9 November 2021, Item No.7.1.5).

**CARRIED  
1163/2021**

***For Information***

**7.2.1 Work Health & Safety Audits**

Moved Cr S Reardon  
Seconded Cr G Reynolds

That Council:

1. Notes the report.

**CARRIED  
1163/2021**

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## GENERAL BUSINESS

### GB1 Para Hills Uniting Church & Sindhi Sangat South Australia - Community Grant Application

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Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves the grant funding for the Para Hills Uniting Church and Sindhi Sangat South Australia as follows:
  - 1.1 Grant Number 34/2021: Para Hills Uniting Church and Sindhi Sangat South Australia be awarded the amount of \$4,060 to assist with hosting their Christmas Street Barbeque at the Para Hills Uniting Church.

**CARRIED**  
**1164/2021**

*Agenda item GB2: Further Report from the Review Group – Audit Committee Terms of Reference was brought forward and included as part of item 3.1.4: Audit Committee In-Camera Session with the Auditor and Local Government Reform.*

## MAYOR'S DIARY

### MD1 Mayor's Diary

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Moved Cr G Reynolds  
Seconded Cr J Woodman

That Council:

1. That this information be noted.

**CARRIED**  
**1165/2021**

## REPORTS FROM COUNCIL REPRESENTATIVES

### Cr C Buchanan:

- 26/10 Meeting with Zomi International
- 26/10 Paralowie R-12 Governing Council meeting
- 27/10 Meeting with executive of Adelaide Tamil Association
- 27/10 Meeting with NALHN Director regarding funding from City of Salisbury
- 27/10 Meeting with local business owners, Buri and Callum about local community projects they can support
- 28/10 Meeting with community leader Re Italian Community Hall
- 28/10 Cooking BBQ for SES volunteers responding to hail damage
- 29/10 Local Government Association AGM (Council delegate)
- 29/10 Cooking BBQ for SES volunteers responding to hail damage
- 29/10 Presenting awards at Ghan Soccer presentation

- 
- 30/10 Mr Rowland, Paralowie resident regarding localised flooding
  - 30/10 African Women's Federation
  - 30/10 Presenting awards at Sarbat Khalsa Sports Day with Mayor
  - 30/10 Punjabi Aussie Association Gala Dinner
  - 31/10 St Kilda Sail Past - Opening of the sailing season
  - 1/11 Opening of Playford Secondary College
  - 1/11 Meeting with Cr Proleta, Mayor with resident
  - 1/11 CEO Briefing/workshop
  - 2/11 Council workshop
  - 3/11 NALHN Executive steering group meeting
  - 3/11 On-site meeting at Parafield Gardens HS with MP's and Councillor Sarah Ouk
  - 5/11 Media with local MP's and Mayor Regarding vaccination rates in the north
  - 5/11 RAAF exercising right of entry to the City of Salisbury- Centenary event
  - 5/11 Speaking at rally at Parliament House in support of Myanmar community
  - 6/11 Coffee with the Mayor event at Hollywood
  - 6/11 Attended BAPS Diwali event with Mayor, Cr Brug and Cr Ouk
  - 6/11 Fabulous Baker Boys 25th anniversary with Cr Brug
  - 6/11 Salisbury State Emergency Service quiz night
  - 8/11 Sub Committee meetings at Council
  - 9/11 Northern Volunteering AGM at Salisbury Uniting Church
  - 9/11 JP service for Mr Robertson at Hub
  - 10/11 Meeting with Sikh Community leaders
  - 10/11 Meeting with CEO Re briefing about meeting with community leaders
  - 10/11 Lindblom Park Master Plan meeting at Council
  - 11/11 Remembrance Day Service at Salisbury RSL
  - 13/11 Street Corner Meetings
  - 13/11 ARA AGM
  - 13/11 Deepavali celebration at Angkor Hall - speaking and launch ATA sports club
  - 15/11 7th Battalion, RAR, Community cricket match with Cr David Hood
  - 16/11 Northern Partnerships Roundtable meeting
  - 16/11 Standing Committee meetings at Council
  - 17/11 Audit Committee Terms & Ref meeting with Mayor, Cr Reynolds and CEO
  - 18/11 Green Adelaide Board meeting presentation on behalf of Mayor/Council
  - 18/11 Presenting community achievement awards at HOST international ceremony - Para Hills Community Hub
  - 18/11 IAASA Dinner with ABC editor and ABC staff
  - 19/11 Speaking at Khmer Krom Khatina festival at Salisbury Villa Soccer Club
  - 21/11 Khatina festival at Laos temple with Cr Ouk
  - 22/11 Vietnamese Boat People's Monument presentation to St Vinnies

**Cr S Ouk:**

- 31/10 Happy Halloween Fun Run
- 09/11 Meeting with resident
- 06/11 Coffee with councillors
- 12/11 Lantana kindergarten illuminate, me Art Show
- 19/11 Garden College Year 12 Graduation
- 19/11 Khmer Krom Katina festival

**Cr N Henningsen:**

09/10 Resident visit Walkley Heights  
 11/10 Resident visit Walkley Heights  
 29/10 LGA Annual Board Meeting  
 07/10 Northridge Para Vista Scout Group Hall planning night  
 17/10 Northridge Para Vista Scout Group Hall Opening

**Cr J Woodman:**

LGA AGM  
 Valley View Secondary School Graduation  
 Host International event (2<sup>nd</sup> anniversary) - working with individuals from diverse backgrounds

**QUESTIONS ON NOTICE****QON1 Question on Notice: Opportunities for Ratepayer Engagement and Understanding**

At the 25 October 2021 Council Meeting, Mr David Waylen from the Salisbury Business Association asked the following questions:

1. We ask the City of Salisbury, in the strongest possible terms, to write to the Premier and State Transition Committee to urgently call upon them to release the SA post-COVID Road Map in the lead up to Christmas, a crucial time for retail, hospitality and entertainment businesses to immediately remove the density requirements of three people per four square metres, subject to medical advice.
2. Regarding CEO Briefing/Workshops, will Council provide greater public information or social media marketing around these sessions, in particular Budget Sessions 1-3, and 4 if necessary, but others as well, e.g. Salisbury Water, Intercultural and other strategies etc, thereby helping reinforce Council's commitment to transparency and open governance, and provide additional opportunities for ratepayer engagement and understanding, use of Facebook as an example.

The Questions were taken on Notice.

At the October meeting, question 1. was subsequently moved and resolved as a Motion Without Notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response to question 2:

**Question 1:**

Following the question to Council, at the same meeting Council resolved to send a letter to the Premier and the Chief Executive of the State Transition Committee reflecting the intent of the question asked of Council. The next day the State Government announced its post COVID Road Map. A letter was still sent to the Premier and the Chair of the State Transition Committee advising of the Council resolution noting the resolution and acknowledging the release of the plan but also seeking continued consideration by the state government of the impacts of COVID on the community.

**Question 2:**

Consideration will be given to increasing promotion of the workshops held by Council to consider its budget and annual plan through its various social media channels. In regard to the CEO Briefings/Workshops, these are already communicated through Council's website and are generally intended to brief Council on particular matters unlike the budget development process which seeks community feedback on the proposed budget and rating strategy.

## MOTIONS ON NOTICE

### MON1 Motion on Notice: Traffic Management Study (Mawson Lakes)

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Notes the successful council improvements to car parking in Augustine Street, Mawson Lakes by providing painted car parking spaces.
2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays.
3. That the report consider any costings associated with each street, opportunities for grant funding if applicable and any other information required for consideration including timeframes to commence and complete works.
4. That the report be presented to the Urban Services Committee by May 2022.

**CARRIED**  
**1166/2021**

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**QUESTIONS WITHOUT NOTICE****OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**OB1 Salisbury Heights Traffic Management Concept Plans**

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Moved Cr A Duncan  
Seconded Cr C Buchanan

That Council:

1. Request staff to prepare a report to the December 2021 Urban Services Committee showing Salisbury Heights Traffic Management concept plans and indicative costings for appropriate traffic management treatments and future concepts for select DIT controlled intersections that require improvement in Salisbury Heights.

**CARRIED  
1167/2021**

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## ORDERS TO EXCLUDE THE PUBLIC

### 1.4.1 Salisbury Community Hub - Project Close Out Report

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Moved Cr S Reardon  
 Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest; and*

*- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*

*- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this matter at this time will protect information that if disclosed may prejudice the commercial position of the Council*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Project Close Out Report** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1168/2021**



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## 6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 November 2021

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Moved Cr J Woodman  
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 November 2021** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1169/2021**

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**C1 NAWMA - Appointment of Independent Chairperson**

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Moved Cr S Reardon  
Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Information contained within the report includes personal information from applicants for the role of independent chair for the Board of NAWMA; non-disclosure of this information will protect personal information of an employment nature of those applicants*

*On that basis the public's interest is best served by not disclosing the **NAWMA - Appointment of Independent Chairperson** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**1170/2021**

The meeting moved into confidence at 7.27 pm.

The meeting moved out of confidence at 7.31 pm.

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**OB2 COVID Response Update**

Moved Cr C Buchanan  
Seconded Cr A Duncan

1. Council notes the Chief Executive Officer’s update in regards to the COVID response.
2. Elected Members be encouraged to provide their vaccination status as part of the organisation’s vaccination policy framework.

**CARRIED  
1171/2021**

The meeting closed at 7.51 pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	6.2.2FI
	<b>INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Community Bus Trial Implementation Update
<b>AUTHOR</b>	Julie Douglas, Senior Social Planner, Community Development
<b>CITY PLAN LINKS</b>	1.3 People are valued and they feel safe, included and connected 1.2 The health and wellbeing of our community is a priority 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report provides information in regards to additional services and bus stops recommended for Council's Community Bus trial. It provides a progress update and commentary on the recommended changes, including budget implications and updated passenger usage numbers.

## RECOMMENDATION

### That Council:

1. Incorporates additional bus stops at Martins Road and Bolivar Road into the Community Bus Trial from 31 January 2022.
2. Incorporates an additional Sunday community bus service into the Community Bus Trial commencing 2 January 2022.
3. Approves a further non-discretionary bid of \$19,158 through the second quarter budget review process to cover the cost of providing additional services on Sundays for the remainder of the Community Bus Trial.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Bus Trial - Service Usage Data

### 1. BACKGROUND

- 1.1 At the 26 October 2020 Council meeting, the following was approved in relation to the Community Bus trial:

1. *That the information contained in this report be noted.*
2. *That Council endorse a 6-month trial of a Fixed Route Community bus service linking the greater Salisbury area to the suburbs west side of Pt Wakefield Road during the 2021/2022 daylight savings period - 3 October 2021 to 3 April 2022, and that a corresponding New Initiative Bid be developed by staff for consideration in the 2021/22 budget.*
3. *That the service be a fully funded council-provided service operating 3 times per day on 3 days per week.*
4. *That the Route of the Community bus service incorporate;*

- *The Salisbury Hub*
- *Hollywood Plaza*
- *Globe Derby Park*
- *Bolivar (Highway One Caravan Park/Truck stop)*
- *Paralowie Village Shop Shopping Centre*
- *Springbank Plaza*
- *St Kilda Tram Museum*
- *St Kilda Playground*

5. *That Council promote the trial through social media, print media and use of the Hub tele-screen.*
6. *That a report be brought back at the conclusion of the trial, analysing the success or otherwise of the trial, including;*
  - *the uptake of the service overall*
  - *which stops are used the most/least*
  - *Customer and staff feedback.*

*(Resolution Number: 0710/2020)*

- 1.2 At the Innovation and Business Development Committee meeting of 14 December 2021, the following recommendation was approved:

*That Council:*

1. *Notes that passenger numbers in the Community Bus Trial are steadily increasing and that Salisbury City Centre (Parabanks bus stop), St Kilda; and Highway One Caravan Park are the most popular bus stops.*
2. *Request that the administration introduce the additional bus stops, subject to confirmation from the bus company, for the remainder of the trial, effective immediately at:*
  - *Martins Road adjacent to the bike track*
  - *Bolivar Road near dog park*
  - *St Kilda near the roundabout*
3. *Staff provide a further information report to Council on cost implications of introducing a Sunday service for the remainder of the trial.*
4. *Approves that a non-discretionary bid of \$42,000 is considered through the second quarter budget review process to cover the cost of increased passenger capacity and disability access for the community bus trial as expressed by council.*

- 4.1 The remainder of this report provides an update of the Community Bus trial as per the recommendation of the Innovation and Business Development Committee, and includes a summary of budget implications, additional services, assessment of the proposed additional bus stops and more detailed service usage data.

## **5. CONSULTATION / COMMUNICATION**

### **5.1 Internal**

- 5.1.1 City Infrastructure, Infrastructure Management – in relation to traffic management and safety.
- 5.1.2 Community Experience – in relation to customer enquiries and feedback.

- 5.1.3 Community Experience and Relationships – in relation to promotion of service changes.
- 5.1.4 Financial Services – in relation to procurement.
- 5.2 External
  - 5.2.1 Des's Minibus - in relation to additional service provision and route changes.

## 6. REPORT

- 6.1 Consultation with the Community Bus service provider and Council's Infrastructure Management Division has been undertaken in relation to the introduction of additional bus stops, which is summarised as follows:
  - 6.1.1 Martins Road adjacent to the bike track – This site can be easily and immediately accommodated within the Community Bus service;
  - 6.1.2 Bolivar Road near dog park – This site will require additional traffic management work to be undertaken, specifically line marking and the installation of permanent signs, to ensure that the site is safe for the purposes of the Community Bus service. It is anticipated that this site could be safely incorporated into the Community Bus service by the end of January 2022, considering the limited availability of contractors during the Christmas season.
  - 6.1.3 St Kilda near the roundabout – This site was considered as a security and safety risk by the Bus Service provider and Council's Infrastructure Management Division, due to the isolation of the area and relative lack of transport and safety infrastructure.
- 6.2 To enable the additional bus stops to be appropriately signposted and promoted requires ordering additional signs and reprinting the promotional materials. These can be ordered immediately but are unlikely to be received before the Christmas/New Year closure of the suppliers. It is anticipated that the promotional materials will be available for use by mid-January 2022.
- 6.3 Due to the anticipated timing of delivery of the necessary promotional materials and required traffic management and sign-posting work, the introduction of the Martins Road and Bolivar Road bus stops is likely to be achievable by the end of January 2022.
- 6.4 The introduction of additional bus services on Sundays for the remainder of the trial is achievable from 2 January 2022. The budget impact is as follows:
  - 6.4.1 Sunday service provision is calculated in accordance with the current contract agreement daily rate of \$1,034.41 plus an additional \$334 surcharge. This brings the Sunday daily rate to \$1,368.41. Calculated across the remainder of the trial, this adds an additional \$19,158 to the budget.
- 6.5 The Community Bus Trial is in its 11<sup>th</sup> week of operation, with passenger usage numbers indicating that use of the service is increasing. Detailed service usage data is provided in attachment 1.

**7. CONCLUSION / PROPOSAL**

- 7.1 After consultation and assessment of the proposed additional bus stop inclusions into the current Community Bus Trial, it is recommended that Martins Road and Bolivar Road be incorporated into the trail in late January to enable the required traffic management work, sign-posting and promotional materials to be undertaken.
- 7.2 The provision of an additional Sunday service offering can be implemented from 2 January 2022, noting that promotion of the additional service will be exclusively web and social media based until printed promotional collateral is available.
- 7.3 The budget impact from the provision of the additional Sunday bus service will be \$19,158 for the remainder of the trial.



## Community Bus Service Usage – Weeks 1-10

Week 1																	
3 - 9 October 2021																	
Tuesday 5/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1	1	St Kilda Park			Parabanks			St Kilda Park			Parabanks			St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park			Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>1</b>	<b>1</b>															
Thursday 7/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks			St Kilda Park			Parabanks			St Kilda Park		
Hollywood	3		St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park		3	Parabanks			St Kilda Park			Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>3</b>	<b>3</b>															

1

Saturday 9/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1	1	St Kilda Park			Parabanks	1		St Kilda Park			Parabanks	1		St Kilda Park		
Hollywood	1		St Kilda Hotel			Hollywood	1		St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby		1	Springbank			Globe Derby		1	Springbank			Globe Derby			Springbank		
Caravan Park	1	1	Paralowie			Caravan Park	4		Paralowie			Caravan Park		1	Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank	1		Globe Derby			Springbank		2	Globe Derby			Springbank	2		Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park		1	Parabanks			St Kilda Park		2	Parabanks			St Kilda Park		2	Parabanks		
<b>Route Totals</b>	<b>4</b>	<b>4</b>					<b>6</b>	<b>5</b>					<b>3</b>	<b>3</b>			
<b>Weekly Totals</b>	<b>8</b>	<b>8</b>					<b>6</b>	<b>5</b>					<b>3</b>	<b>3</b>			
<b>Total Weekly Passenger Number</b>	<b>17</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>Hollywood</b>									<b>5</b>							
	<b>Caravan Park</b>									<b>5</b>							
	<b>Parabanks</b>									<b>4</b>							
	<b>Springbank</b>									<b>3</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>St Kilda Park</b>									<b>8</b>							
	<b>Parabanks</b>									<b>2</b>							
	<b>Caravan Park</b>									<b>2</b>							
	<b>Springbank</b>									<b>2</b>							
	<b>Globe Derby Park</b>									<b>2</b>							

Item 6.2.2FI - Attachment 1 - Community Bus Trial - Service Usage Data

Week 2 10 - 16 October 2021																	
Tuesday 12/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks		1	St Kilda Park	1		Parabanks	1		St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood	1		St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby	1		Springbank			Globe Derby			Springbank			Globe Derby		1	Springbank		
Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby		1	Springbank			Globe Derby	3	
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood	1		St Kilda Hotel			Hollywood		
St Kilda Park		1	Parabanks			St Kilda Park			Parabanks		1	St Kilda Park			Parabanks		1
<b>Route Totals</b>	<b>1</b>	<b>1</b>					<b>1</b>	<b>1</b>		<b>2</b>	<b>2</b>		<b>1</b>	<b>1</b>		<b>3</b>	<b>1</b>
Thursday 14/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks	1		St Kilda Park			Parabanks			St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel	3		Hollywood			St Kilda Hotel		
Globe Derby	1		Springbank			Globe Derby		1	Springbank			Globe Derby			Springbank		
Caravan Park	2		Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park		2	Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby	1	1	Springbank			Globe Derby		
St Kilda Hotel		3	Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park			Parabanks		1	St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>3</b>	<b>3</b>					<b>1</b>	<b>1</b>		<b>4</b>	<b>4</b>						

Saturday 16/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1		St Kilda Park	1		Parabanks			St Kilda Park	2		Parabanks			St Kilda Park		1
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park		1	Paralowie			Caravan Park	1	1	Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park		2	Parabanks			St Kilda Park			Parabanks		1	St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>2</b>	<b>2</b>		<b>1</b>	<b>1</b>					<b>3</b>	<b>2</b>						<b>1</b>
<b>Weekly Totals</b>	<b>6</b>	<b>6</b>		<b>1</b>	<b>1</b>		<b>2</b>	<b>2</b>		<b>9</b>	<b>8</b>		<b>1</b>	<b>1</b>		<b>3</b>	<b>2</b>
<b>Total Weekly Passenger Number</b>	<b>22</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>Globe Derby Park</b>									<b>7</b>							
	<b>Parabanks</b>									<b>5</b>							
	<b>Caravan Park</b>									<b>4</b>							
	<b>St Kilda Park</b>									<b>3</b>							
	<b>St Kilda Hotel</b>									<b>3</b>							
	<b>Hollywood</b>									<b>2</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>Parabanks</b>									<b>4</b>							
	<b>Globe Derby Park</b>									<b>4</b>							
	<b>Caravan Park</b>									<b>4</b>							
	<b>St Kilda Park</b>									<b>4</b>							
	<b>St Kilda Hotel</b>									<b>3</b>							

Week 3 17 - 23 October 2021																	
Tuesday 19/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks		1	St Kilda Park			Parabanks	1		St Kilda Park		
Hollywood		1	St Kilda Hotel			Hollywood	1		St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby	1		Springbank			Globe Derby			Springbank			Globe Derby		1	Springbank		
Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park			Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>1</b>	<b>1</b>					<b>1</b>	<b>1</b>					<b>1</b>	<b>1</b>			
Thursday 21/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks	1		St Kilda Park			Parabanks			St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby		1	Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel		1	Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park			Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>1</b>	<b>1</b>					<b>1</b>	<b>1</b>									

Saturday 23/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1		St Kilda Park			Parabanks		1	St Kilda Park			Parabanks			St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park			Paralowie			Caravan Park		1	Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park		2	Parabanks			St Kilda Park	1		Parabanks			St Kilda Park	1		Parabanks		
<b>Route Totals</b>	<b>2</b>	<b>2</b>					<b>1</b>	<b>1</b>					<b>1</b>	<b>1</b>			
<b>Weekly Totals</b>	<b>4</b>	<b>4</b>					<b>3</b>	<b>3</b>					<b>2</b>	<b>2</b>			
<b>Total Weekly Passenger Number</b>	<b>9</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>Parabanks</b>									<b>3</b>							
	<b>Caravan Park</b>									<b>2</b>							
	<b>St Kilda Park</b>									<b>2</b>							
	<b>Globe Derby Park</b>									<b>1</b>							
	<b>Hollywood</b>									<b>1</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>Parabanks</b>									<b>2</b>							
	<b>Globe Derby Park</b>									<b>2</b>							
	<b>St Kilda Park</b>									<b>2</b>							
	<b>Hollywood</b>									<b>1</b>							
	<b>Caravan Park</b>									<b>1</b>							
<b>St Kilda Hotel</b>									<b>1</b>								

Week 4																	
24 - 30 October 2021																	
Tuesday 26/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
Salisbury to St Kilda			St Kilda to Salisbury			Salisbury to St Kilda			St Kilda to Salisbury			Salisbury to St Kilda			St Kilda to Salisbury		
Parabanks	2	2	St Kilda Park	1		Parabanks	1		St Kilda Park	3		Parabanks			St Kilda Park	2	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby		1	Springbank			Globe Derby			Springbank	1		Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park	3	1	Paralowie		3	Caravan Park	2		Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		2	Caravan Park		2
Springbank	1		Globe Derby		1	Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park		3	Parabanks		1	St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>3</b>	<b>3</b>		<b>1</b>	<b>1</b>		<b>4</b>	<b>4</b>		<b>4</b>	<b>4</b>		<b>2</b>	<b>2</b>		<b>2</b>	<b>2</b>
Thursday 28/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
Salisbury to St Kilda			St Kilda to Salisbury			Salisbury to St Kilda			St Kilda to Salisbury			Salisbury to St Kilda			St Kilda to Salisbury		
Parabanks			St Kilda Park	1		Parabanks	2		St Kilda Park			Parabanks	1		St Kilda Park	1	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park		2	Paralowie			Caravan Park	1	1	Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		1
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park		1	Parabanks		1	St Kilda Park			Parabanks			St Kilda Park		1	Parabanks		
<b>Route Totals</b>	<b>1</b>	<b>1</b>		<b>1</b>	<b>1</b>		<b>2</b>	<b>2</b>					<b>2</b>	<b>2</b>		<b>1</b>	<b>1</b>

Saturday 30/10/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	3	3	St Kilda Park	3	3	Parabanks			St Kilda Park			Parabanks	1		St Kilda Park	1	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park	5		Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park		5	Parabanks			St Kilda Park		1	Parabanks		1
<b>Route Totals</b>	<b>3</b>	<b>3</b>		<b>3</b>	<b>3</b>		<b>5</b>	<b>5</b>					<b>1</b>	<b>1</b>		<b>1</b>	<b>1</b>
<b>Weekly Totals</b>	<b>7</b>	<b>7</b>		<b>5</b>	<b>5</b>		<b>11</b>	<b>11</b>		<b>4</b>	<b>4</b>		<b>5</b>	<b>5</b>		<b>4</b>	<b>4</b>
<b>Total Weekly Passenger Number</b>	<b>36</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>St Kilda Park</b>									<b>12</b>							
	<b>Parabanks</b>									<b>8</b>							
	<b>Caravan Park</b>									<b>7</b>							
	<b>Springbank</b>									<b>2</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>Parabanks</b>									<b>8</b>							
	<b>St Kilda Park</b>									<b>6</b>							
	<b>Caravan Park</b>									<b>5</b>							
	<b>Paralowie</b>									<b>5</b>							
	<b>Globe Derby Park</b>									<b>2</b>							



Week 5																	
31 October - 6 November 2021																	
Tuesday 2/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park			Parabanks	3		St Kilda Park			Parabanks	2		St Kilda Park	1	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel	1		Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby		3	Springbank			Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park	3		Paralowie		3	Caravan Park	2	2	Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie			Caravan Park	4	1
Springbank			Globe Derby	1		Springbank			Globe Derby			Springbank			Globe Derby		4
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		1	St Kilda Hotel		2	Hollywood		
St Kilda Park			Parabanks		1	St Kilda Park		3	Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>				<b>1</b>	<b>1</b>		<b>6</b>	<b>6</b>		<b>1</b>	<b>4</b>		<b>4</b>	<b>4</b>		<b>5</b>	<b>5</b>
Thursday 4/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1		St Kilda Park			Parabanks	2		St Kilda Park			Parabanks	2		St Kilda Park	3	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby	1		Springbank			Globe Derby		1	Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park	2	2	Paralowie	1	1	Caravan Park	1	1	Paralowie		
Paralowie			Caravan Park	1		Paralowie			Caravan Park			Paralowie	1		Caravan Park	2	
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		1	Hollywood		
St Kilda Park		3	Parabanks		1	St Kilda Park		1	Parabanks			St Kilda Park		1	Parabanks		5
<b>Route Totals</b>	<b>3</b>	<b>3</b>		<b>1</b>	<b>1</b>		<b>4</b>	<b>4</b>		<b>1</b>	<b>1</b>		<b>4</b>	<b>3</b>		<b>5</b>	<b>5</b>

Saturday 6/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1	3	St Kilda Park	3	3	Parabanks	1		St Kilda Park			Parabanks	2		St Kilda Park		
Hollywood	1		St Kilda Hotel			Hollywood	1		St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby		1	Springbank			Globe Derby		1	Springbank	2		Globe Derby			Springbank		
Caravan Park	3	1	Paralowie			Caravan Park	5		Paralowie			Caravan Park	6	2	Paralowie		
Paralowie	2		Caravan Park	2		Paralowie			Caravan Park			Paralowie	2		Caravan Park	2	
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood		2	St Kilda Hotel			Hollywood			St Kilda Hotel		8	Hollywood		
St Kilda Park		2	Parabanks			St Kilda Park		5	Parabanks		2	St Kilda Park			Parabanks		2
<b>Route Totals</b>	<b>7</b>	<b>7</b>		<b>5</b>	<b>5</b>		<b>7</b>	<b>7</b>		<b>2</b>	<b>2</b>		<b>10</b>	<b>10</b>		<b>2</b>	<b>2</b>
<b>Weekly Totals</b>	<b>10</b>	<b>10</b>		<b>7</b>	<b>7</b>		<b>17</b>	<b>17</b>		<b>4</b>	<b>7</b>		<b>18</b>	<b>17</b>		<b>12</b>	<b>12</b>
<b>Total Weekly Passenger Number</b>	<b>68</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>Caravan Park</b>									<b>34</b>							
	<b>Parabanks</b>									<b>14</b>							
	<b>St Kilda Park</b>									<b>7</b>							
	<b>Paralowie</b>									<b>6</b>							
	<b>Globe Derby Park</b>									<b>2</b>							
	<b>Hollywood</b>									<b>2</b>							
	<b>Springbank</b>									<b>2</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>St Kilda Park</b>									<b>18</b>							
	<b>Parabanks</b>									<b>14</b>							
	<b>St Kilda Hotel</b>									<b>11</b>							
	<b>Globe Derby</b>									<b>10</b>							
	<b>Caravan Park</b>									<b>10</b>							
	<b>Paralowie</b>									<b>4</b>							
	<b>Hollywood</b>									<b>3</b>							

Item 6.2.2FI - Attachment 1 - Community Bus Trial - Service Usage Data

Week 6 7 - 13 November 2021																	
Tuesday 9/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks			St Kilda Park	1	2	Parabanks	3		St Kilda Park		3	Parabanks	2		St Kilda Park	1	
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel	2		Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park			Paralowie			Caravan Park	1	1	Paralowie			Caravan Park		1	Paralowie		
Paralowie			Caravan Park	1		Paralowie			Caravan Park	1		Paralowie			Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel		1	Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks			St Kilda Park		1	Parabanks			St Kilda Park		1	Parabanks		1
<b>Route Totals</b>				<b>2</b>	<b>2</b>		<b>4</b>	<b>3</b>		<b>3</b>	<b>3</b>		<b>2</b>	<b>2</b>		<b>1</b>	<b>1</b>
Thursday 11/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1		St Kilda Park			Parabanks			St Kilda Park			Parabanks	4		St Kilda Park		
Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		
Paralowie			Caravan Park			Paralowie			Caravan Park			Paralowie		4	Caravan Park		
Springbank			Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood			St Kilda Hotel			Hollywood		
St Kilda Park			Parabanks		2	St Kilda Park			Parabanks			St Kilda Park			Parabanks		
<b>Route Totals</b>	<b>2</b>				<b>2</b>								<b>4</b>	<b>4</b>			

Saturday 13/11/21																	
09:00	On	Off	10:20	On	Off	12 :00	On	Off	13:20	On	Off	15:00	On	Off	16:20	On	Off
<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>			<b>Salisbury to St Kilda</b>			<b>St Kilda to Salisbury</b>		
Parabanks	1		St Kilda Park			Parabanks	1		St Kilda Park		3	Parabanks	8		St Kilda Park		
Hollywood	1		St Kilda Hotel			Hollywood	1		St Kilda Hotel	2		Hollywood			St Kilda Hotel		
Globe Derby			Springbank			Globe Derby			Springbank			Globe Derby			Springbank		
Caravan Park	1		Paralowie			Caravan Park			Paralowie			Caravan Park	2		Paralowie		
Paralowie			Caravan Park	2		Paralowie		1	Caravan Park			Paralowie			Caravan Park	2	
Springbank		1	Globe Derby			Springbank		1	Globe Derby			Springbank			Globe Derby		
St Kilda Hotel			Hollywood		2	St Kilda Hotel			Hollywood	1		St Kilda Hotel		2	Hollywood		
St Kilda Park		2	Parabanks			St Kilda Park			Parabanks			St Kilda Park		8	Parabanks		2
<b>Route Totals</b>	<b>3</b>	<b>3</b>		<b>2</b>	<b>2</b>		<b>2</b>	<b>2</b>		<b>3</b>	<b>3</b>		<b>10</b>	<b>10</b>		<b>2</b>	<b>2</b>
<b>Weekly Totals</b>	<b>5</b>	<b>3</b>		<b>4</b>	<b>6</b>		<b>6</b>	<b>5</b>		<b>6</b>	<b>6</b>		<b>16</b>	<b>16</b>		<b>3</b>	<b>3</b>
<b>Total Weekly Passenger Number</b>	<b>40</b>																
<b>Most Frequently Used Bus Stops (by passenger use) – Pick Up</b>	<b>Parabanks</b>									<b>20</b>							
	<b>Caravan Park</b>									<b>11</b>							
	<b>St Kilda Hotel</b>									<b>4</b>							
	<b>Hollywood</b>									<b>3</b>							
	<b>St Kilda Park</b>									<b>2</b>							
<b>Most Frequently Used Bus Stops (by passenger use) – Drop Off</b>	<b>St Kilda Park</b>									<b>20</b>							
	<b>Parabanks</b>									<b>5</b>							
	<b>Paralowie</b>									<b>5</b>							
	<b>St Kilda Hotel</b>									<b>3</b>							
	<b>Caravan Park</b>									<b>2</b>							
	<b>Hollywood</b>									<b>2</b>							
	<b>Springbank</b>									<b>2</b>							

