



## **AGENDA**

**FOR FINANCE AND CORPORATE SERVICES COMMITTEE MEETING TO BE HELD ON**

**13 DECEMBER 2021 AT CONCLUSION OF POLICY AND PLANNING COMMITTEE**

**IN THE LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr D Proleta (Chairman)  
Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Deputy Mayor, Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen (Deputy Chairman)  
Cr S Ouk  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd

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**APOLOGIES**

**LEAVE OF ABSENCE**

**PRESENTATION OF MINUTES**

Presentation of the Minutes of the Finance and Corporate Services Committee Meeting held on 15 November 2021.

**REPORTS**

*Administration*

2.0.1 Future Reports for the Finance and Corporate Services Committee..... 7

**OTHER BUSINESS**

**CLOSE**



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING  
HELD IN THE LITTLE PARA CONFERENCE ROOMS, SALISBURY  
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

**15 NOVEMBER 2021**

**MEMBERS PRESENT**

Cr D Proleta (Chairman)  
Mayor G Aldridge  
Cr L Braun  
Cr B Brug  
Deputy Mayor, Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr S Ouk  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.46 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr M Blackmore, Cr P Jensen and Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr L Braun  
Seconded Cr B Brug

The Minutes of the Finance and Corporate Services Committee Meeting held on 18 October 2021, be taken as read and confirmed.

**CARRIED**

**REPORTS**

*Administration*

**2.0.1 Future Reports for the Finance and Corporate Services Committee**

Moved Cr N Henningsen  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED**

*For Decision***2.1.1 First Quarter Budget Review 2021/22**

Moved Cr C Buchanan  
 Seconded Cr J Woodman

That Council:

1. Notes the First Quarter Budget Review 2021/22 report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) and net capital and operating \$2,182,387 be credited to the Sundry Project Fund. This will bring the Sundry Project Fund balance to \$2,182,387, prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following non-discretionary net bids:

**OPERATING**

Bowls SA Sponsorship	\$15,000
BS&S Hardware Agreements	\$136,000
Capital Works Project Manager	\$11,900
Salisbury Lions Club Civic Convention	\$7,000
Salisbury United Football Club Temporary Relocation	\$25,000
Senior Civil Environment Engineer	\$24,400
Senior Engineer - Civil & Transport Assets	\$11,800
Senior Landscape Architect	\$12,900
Senior Project lead	\$12,900

**CAPITAL**

Burton Community Hub – The Shed & Community Garden Full Allocation	\$150,000
Confidential Item 1	\$871,000
Confidential Item 2	\$450,000

**TOTAL** **\$1,727,900**

*(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$454,487.)*

4. Approves the allocation of funding for the following discretionary net bids:

**OPERATING**

Salisbury Fringe Carnival	\$10,000
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**TOTAL** **\$10,000**

*(NB: If parts 1, 2, 3 & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$444,487.)*

5. Approves the following transfers:
- |  |        |
|--|--------|
| Bridgestone Athletics Centre – Expenditure Budget Transfer | 20,000 |
| Bridgestone Athletics Centre – Income Budget Transfer      | 20,000 |
| New Street Sweeper – Contractual Services to S&W           | 95,000 |
| Production of Land Division Video                          | 950    |
| Staff Uniforms   | 7,500  |
| Strategic & International Partnerships                     | 35,900 |
| Sustainability Strategic Coordination and Partnerships     | 50,000 |
| Transfer of Funds for Operating Contracts                  | 66,500 |
| Confidential Item  | 19,000 |
6. Approves the reduction of capital income disclosed in the Consolidated Funding Statement by \$1,284k to correct the overstatement reported in the 2021/22 Consolidated Summary presented as part of the budget process, noting that proceeds from plant and fleet disposals \$840k and transfers from reserves for developer contributions \$424k should not be recognised as capital income
7. Approves the variation of Loan Borrowings to reflect the bids, transfers, corrections and timing adjustments endorsed by Council detailed in parts 1 to 6 of this resolution.
- (NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2021/22 will increase by \$819,513.)*
8. Approves the adjustment of 2020/21 Project Returned Funds, previously approved by Council Resolution 1097/2021, by \$134,000 to correct returned funds relating to the Salisbury Community Hub project.

**CARRIED****2.1.2 Council Finance Report - October 2021**

Moved Cr N Henningsen  
 Seconded Mayor G Aldridge

That Council:

1. Notes the report.

**CARRIED****OTHER BUSINESS**

Nil

The meeting closed at 6.49 pm.

CHAIRMAN.....

DATE.....

<b>ITEM</b>	2.0.1
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	13 December 2021
<b>HEADING</b>	Future Reports for the Finance and Corporate Services Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Finance and Corporate Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

#### **RECOMMENDATION**

##### That Council:

1. Notes the report.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

#### **2. CONSULTATION / COMMUNICATION**

##### 2.1 Internal

- 2.1.1 Report authors and General Managers.

##### 2.2 External

- 2.2.1 Nil.

### 3. REPORT

- 3.1 The table below outlines the reports to be presented to the Finance and Corporate Services Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
22/02/2021 2.1.2 <b>Due:</b>	<b>Event Management Framework &amp; Room Booking Fees &amp; Charges, Salisbury Community Hub</b> 1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council. February 2022	Julie Kushnir
22/02/2021 2.4.1 <b>Due:</b>	<b>Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999</b> Council has previously resolved this resolution to be confidential. February 2022	Kate George

### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Finance and Corporate Services Committee have been reviewed and are presented to Council for noting.