



## **AGENDA**

**FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE  
HELD ON**

**14 DECEMBER 2021 AT CONCLUSION OF INNOVATION AND BUSINESS  
DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34  
CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr A Duncan (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr J Woodman

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager Business Excellence, Mr C Mansueto  
Manager Governance, Mr R Deco  
Team Leader Corporate Governance, Mr B Kahland  
Governance Support Officer, Ms K Boyd

### **APOLOGIES**

An apology has been received from Cr D Hood.

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 16 November 2021.

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## **REPORTS**

### *Administration*

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## **OTHER BUSINESS**

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## CONFIDENTIAL ITEMS

### 5.4.1 Salisbury Aquatic Centre Redevelopment - Prudential Report

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Aquatic Centre Redevelopment - Prudential Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CLOSE**





**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**16 NOVEMBER 2021**

**MEMBERS PRESENT**

Cr A Duncan (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr D Hood  
Cr S Ouk

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.46 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr P Jensen and Cr J Woodman.

**LEAVE OF ABSENCE**

Nil

## PRESENTATION OF MINUTES

Moved Cr S Ouk  
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee  
Meeting held on 19 October 2021, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr B Brug  
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **5.1.1 32/2021 - Lutheran Care Community Grant Application**

Moved Mayor G Aldridge  
Seconded Cr B Brug

That the Community Wellbeing and Sport Committee, in accordance  
with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the October 2021 round of Community Grants as follows:
  - a. Grant No. 32/2021: Lutheran Care be awarded the amount of \$5,000 to assist with hosting a 'Family Fun Day' to be held at Ingle Farm.

**CARRIED**

#### **5.1.2 Christmas and New Year Period 2021-2022 Operating Hours**

Moved Mayor G Aldridge  
Seconded Cr S Ouk

That Council:

1. Approves the proposed operating hours as outlined in paragraph 3.1 in this report (Community Wellbeing and Sport Committee 16 November 2021, item 5.1.2).
2. Notes that notice will be provided to the community regarding the opening hours during the Christmas and New Year period for 2021-2022 by 26 November 2021.

**CARRIED**

**5.1.3 Northern Health and Wellbeing Precinct**

Moved Cr C Buchanan  
Seconded Cr B Brug

That the Community Wellbeing and Sport Committee

1. Approves \$10,000 in 2021/22 and \$10,000 in 2022/23 as the City of Salisbury's financial contribution towards the development of a Northern Health and Wellbeing Precinct that meets the needs of our community.
2. Include in the 3<sup>rd</sup> Quarter Budget Review.

**CARRIED**

**5.1.4 33/2021: Uniting in Care Salisbury Inc. Community Grant Application**

Moved Cr D Hood  
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the November 2021 round of Community Grants as follows:
  - a. Grant No. 33/2021: Uniting in Care Salisbury Inc. to provide 'Parcels of Love' to the community.

**CARRIED**

*For Information*

**5.2.1 Commonwealth Home Support Programme (CHSP) Payment In Arrears**

Moved Mayor G Aldridge  
Seconded Cr S Ouk

That Council:

1. Notes that Council will continue to collaborate with the Local Government Association and the broader sector, to advocate that all providers, including Local Governments, maintain operational viability under the payment in arrears model.
2. Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available.

**CARRIED**

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## OTHER BUSINESS

### CWS-OB1 Amendments to Community Event Grant Applications

Moved Cr C Buchanan

Seconded Cr D Hood

1. That staff bring back a report with proposed amendments to the community event grant applications to allow applications to be received monthly.

**CARRIED**

The meeting closed at 6.52 pm.

CHAIRMAN.....

DATE.....

<b>ITEM</b>	5.0.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Future Reports for the Community Wellbeing and Sport Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
24/06/2019 12.1 <b>Due:</b>	<b>Motion without Notice: Upgrades to Current Sporting Facilities</b> That staff provide a report for costings for upgrades to our current major sporting centres, excluding Ingle Farm Recreation Centre, to support our community over the coming 40+ years. February 2022	Andrew Hamilton
28/01/2020 1.1.2 <b>Due:</b>	<b>Bridgestone Athletics Centre – Management Model Options</b> A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee. April 2022	Andrew Hamilton
24/02/2020 2.5.1 <b>Due:</b>	<b>Indoor Sporting Facilities</b> 1. A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being developed by the Office for Recreation, Sport and Racing. February 2022	Andrew Hamilton
27/07/2020 1.1.2 <b>Due:</b>	<b>Place Activation Strategy – Community Facilities</b> 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. February 2022	Amy Pokoney Cramey
21/12/2020 2.4.1 <b>Due:</b>	<b>Operating Savings Initiatives – Library Services</b> Council has previously resolved this resolution to be confidential. August 2022	Amy Pokoney Cramey
25/01/2021 5.2.1 <b>Due:</b>	<b>Bridgestone Athletics Centre – Construction Update</b> 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre. April 2022	Andrew Hamilton

27/09/2021	<b>Future Reports for the Community Wellbeing and Sport Committee</b>	Andrew Hamilton
5.0.1	2. That the report on the Upgrade to Current Sporting and Recreational Facilities (i.e. Parafield Gardens Recreation Centre) (12.1 24/06/2019), Indoor Sporting Facilities report (2.5.1 24/02/2020), the Regional Indoor Sporting Facilities report (June 2020) and the Place Activation Strategy – Community Facilities report (1.1.2 27/7/20) be merged into one report and reported to Council by February 2022. <b>Due:</b> February 2022	
25/10/2021	<b>Review of the Community Recreational Facilities Signage Policy</b>	Lavinia Morcoase
5.1.1	1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. <b>Due:</b> December 2021 <b>Deferred to:</b> February 2022 <b>Reason:</b> To allow for staff to organise a workshop with the relevant parties and subsequent review of the policy.	
25/10/2021	<b>Review of the Community Recreational Facilities Sponsorship Policy</b>	Lavinia Morcoase
5.1.2	1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. <b>Due:</b> December 2021 <b>Deferred to:</b> February 2022 <b>Reason:</b> To allow for staff to organise a workshop with the relevant parties and subsequent review of the policy.	
25/10/2021	<b>Age Friendly Strategy 2022-2027</b>	Myfanwy Mogford
5.1.6	2. Notes that staff will report annually at the end of each financial year for the duration of the strategy. <b>Due:</b> October 2022	
22/11/2021	<b>Commonwealth Home Support Programme (CHSP) Payment In Arrears</b>	Vesna Haracic
5.2.1	Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available. <b>Due:</b> February 2022	
22/11/2021	<b>Amendments to Community Event Grant Applications</b>	Julie Kushnir
CW&S-OB1	That staff bring back a report with proposed amendments to the community event grant applications to allow applications to be received monthly. <b>Due:</b> January 2022	

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.



<b>ITEM</b>	5.1.1  <b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Establishment of Sub-Committees for Burton and Para Hills Community Hub Precincts - Nomination Process
<b>AUTHOR</b>	Claudine Spinner, Team Leader, Community Learning and Development, Community Development
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report recommends the membership selection process for the establishment of the Burton and Para Hills Community Hubs Precincts' Sub Committees.
<b>RECOMMENDATION</b>	

That Council:

1. Approves the increase of external community representation on the Burton Community Hub Precinct Sub Committee from two to three members and amendments to the Terms of Reference to reflect this membership change.
2. Approves to seek external Sub Committee Members for the Burton Community Hub Precinct Sub Committee via a targeted process under the Terms of Reference being:
  - i. 1 x Community Centre (management committee)
  - ii. 1 x local sporting club representative
  - iii. 1 x local school representative
3. Approves to seek external Sub Committee Members for the Para Hills Community Hub Precinct Sub Committee via a targeted process under the Terms of Reference, being:
  - i. 1 x Community Centre (management committee)
  - ii. 1 x local school, sporting club or education representative
4. Approves the selection criteria as outlined in 3.4 of this report which requires that applicants:
  - i. live or work within the City of Salisbury, ideally in the relevant Precinct; and
  - ii. have relevant experience of working with community groups within the City of Salisbury and relevant Precinct; and
  - iii. are strategic and solutions focused with a collaborative, inclusive and evidence-based approach.

5. Authorises the General Manager Community Development to oversee the selection process and to assess and make recommendations to Council for the appointment of external Sub Committee Members of the Burton and Para Hills Community Hub Precincts.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 In September 2021 Council resolved (1107/2021) regarding the Community Hubs Management Model and Community Centre's Collaboration Agreement Review that:
  - 1.1.1 *Under section 41(7) of the Local Government Act 1999 the establishment of Community Hub Precinct Sub Committees for Burton and Para Hills Community Hubs by March 2022, with governance model as set out in paragraph 5.2 to this report (Innovation and Business Development 16/03/2021, Item No.6.1.1), and Terms of Reference as contained in Attachments 3 & 4 to this report (Innovation and Business Development 16/03/2021, Item No.6.1.1).*

### 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 Manager Governance
  - 2.1.2 Team Leader Corporate Governance
  - 2.1.3 Elected Members
- 2.2 External

Nil

### 3. REPORT

- 3.1 The Burton Community Hub Precinct Sub Committee Terms of Reference were adopted by Council in September 2021 (1107/2021). Membership is outlined in part 4 of the Terms of Reference which state that:
  - 3.1.1 The membership of the Sub Committee will consist of five members as nominated and appointed by Council.
  - 3.1.2 Membership is to consist of two Elected Members, the Mayor (ex-officio), one Community Centre (management committee) representative and one local sporting club or school or education representative.
- 3.2 In order to enable greater community representation on the Sub Committee, it is proposed that the external membership of the Burton Community Hub Precinct Sub Committee be increased from two to three community representatives.
- 3.3 The Para Hills Community Hub Precinct Sub Committee Terms of Reference were adopted by Council in September 2021 (1107/2021). Membership is outlined in part 4 of the Terms of Reference which state that:

- 3.3.1 The membership of the Sub Committee will consist of five members as nominated and appointed by Council.
- 3.3.2 Membership is to consist of two Elected Members, the Mayor (ex-officio), one Community Centre (management committee) representative and one local sporting club or school or education representative.
- 3.4 The criteria for selection to the Sub Committees are as follows:
  - 3.4.1 live or work within the City of Salisbury, and ideally in the relevant precinct; and
  - 3.4.2 have relevant experience or involvement in working with community groups within the City of Salisbury and relevant precinct; and
  - 3.4.3 are strategic and solutions focused with a collaborative, inclusive and evidence-based approach.
- 3.5 The overall selection process will be managed by the General Manager Community Development.
- 3.6 The timing of this process is proposed to be concluded by February 2022 to provide sufficient time for the new Sub Committee Members to be inducted and provided governance training in readiness for commencement of the Sub Committee in March 2022.

#### 4. CONCLUSION / PROPOSAL

- 4.1 The process for nomination of external members to the Burton Community Hub Precinct and the Para Hills Community Hub Precinct Sub Committees will be undertaken via a targeted approach using the following criteria:
  - 4.1.1 they live or work within the City of Salisbury and ideally in the relevant Precinct; and
  - 4.1.2 have relevant experience of working with community groups within the City of Salisbury and relevant Precinct; and
  - 4.1.3 are strategic and solutions focused with a collaborative, inclusive and evidence-based approach.
- 4.2 To enable greater community representation on the Sub Committee, that the external membership of the Burton Community Hub Precinct Sub Committee be increased from two to three external community representatives.
- 4.3 The overall selection process will be managed by the General Manager Community Development.
- 4.4 The selection process and required governance training of all members will be completed by February 2022.



<b>ITEM</b>	5.1.2
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Community Event Sponsorship Grant Applications - Round 8
<b>AUTHOR</b>	Michelle Dagger, Team Leader Events, Place Activation and Curation, Business Excellence
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	This report outlines the Community Event Sponsorship Program (CESP) Applications for Round Eight (8). Three (3) applications are submitted for consideration by the Community Wellbeing and Sport Committee.

### RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for Round Eight (8) of the Community Events Scholarship Program for Grant No. 1/2021 and Grant No. 2/2021 as follows:
  - a. Grant No. 1/2021: La Festa Di San Guiseppe Association, application for \$5,000 for their St Joseph Italian Festival 50<sup>th</sup> Anniversary.
  - b. Grant No. 2/2021: Northern Districts Athletics Club Incorporated, application for \$5,000 for their Salisbury.RUN.
2. Approves funding for Round Eight (8) of the Community Events Scholarship Program for Grant No. 3/2021 as follows:
  - a. Grant No. 3/2021: Punjab Aussie Association of SA Inc, application for \$10,000 for the Vaisakhi Mela Festival, is awarded on the proviso that the following information is received prior to the receipt of any funds:
    - Confirmation of insurance
    - Supporting letters
    - Minutes of Annual General Meeting
    - Certificate of Incorporation,
    - A letter from the Punjab organisation supporting the event itself
    - Evidence of cash support
    - Most recent annual financial statement certified by Treasurer or audited qualified accountant.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Northern Districts Athletics Club
2. La Festa Di San Guiseppe Association
3. Punjab Aussie Association of SA Inc

### 1. BACKGROUND

- 1.1 Three (3) applications have been received for Round Eight (8) of the Community Event Sponsorship Program for consideration. This round closed on Monday 13<sup>th</sup> November and funded events will occur in the 2021/22 financial year.
- 1.2 Events form an important part of the social, cultural and economic fabric of the City of Salisbury. They are designed to stimulate activity, provide interesting places for people to engage, and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
  - Provide experiences that make our places lively and interesting;
  - Celebrate our community's diversity.

### 2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Program (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The program will assist in achieving the vision of *"A progressive, sustainable and connected community"*.
- 2.2 Furthermore, the CESP contributes to the critical action of *"from operational and site-specific projects that will have immediate impact, to strategic objectives that will guide how and what Council achieves in the longer term"*.
- 2.3 The CESP aims to complement the City of Salisbury's existing events calendar, whilst increasing the capacity of community organisations to deliver events thereby increasing participation and attendances.

### 3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event must demonstrate:
  - Maturity around risk and organisation management
  - Significant community impact
  - Attraction to the broader community (not limited to membership of an organisation)
  - The event will be hosted in the City of Salisbury
  - Positive promotion of the City of Salisbury
- 3.2 All eligible applications are assessed against the following criteria:
  - *Completion of the application in full;*
  - *Demonstrated need for the event;*
  - *Stakeholder endorsement and support for the event;*
  - *Consideration of, and with, existing events calendar and events;*

- *Demonstrated multiple community, organisations or associations benefits;*
- *Extent to which the project addresses strategic objectives and community needs;*
- *Extent to which alternative, complementary sponsorship and funding sources have been explored or secured;*
- *Adequate, comprehensive and value for money of event budget;*
- *Extent to which the event meets the needs of the CESP;*
- *Alignment with the priorities of the CESP;*
- *Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g. does the organisation have any bad debt with the City of Salisbury); and*
- *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year).*

3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the Community Grants Program.

#### 4. REPORT

4.1 The applications that are presented for Round Eight (8) of the Community Event Sponsorship Program for consideration for up to \$5,000 are:

4.1.1 Applicant: **La Festa di San Guiseppe Association Inc.**  
 Event: **St Joseph Italian Festival 50<sup>th</sup> Anniversary**  
 Amount Requested: **\$5,000.00**

Traditionally this festival gives the Italian community the opportunity to celebrate and share their culture with the broader community of Adelaide and it is currently the only Italian event held in northern Adelaide.

There are a number of planned activities scheduled throughout the day. Some of these planned activities include a cultural and religious service followed by the traditional procession along the surrounding residential streets. There will also be a social programme showcasing a wide variety of traditional entertainment by local artists (musical and dance performances) on a stage under a marquee. There will also be food stalls serving a variety of traditional Italian food, desserts, beverages and sweets.

The event starts at 9.30am and concludes at approximately 10:00pm, throughout the day approximately 3500 people (no more than about 1500 at any given time) are anticipated to participate in the celebrations. This event is inclusive and welcomes everyone from the community to attend.

4.1.2 Applicant: **Northern Districts Athletic Club**  
 Event: **Salisbury. RUN**  
 Amount Requested: **\$5,000.00**

Salisbury.RUN is a community-based running/walking festival aimed at all ages and demographics and fitness levels. It is believed to be the only

such event in the northern metropolitan region. Distances include 2, 5, 10, 21.1km. It also has a team's events for schools, business and community groups. Plans for 2022 include greater opportunities for involvement by para-athletes and also senior members of our community.

4.1.3      Applicant:                      **Punjab Aussie Association of SA Inc**  
                  Event:                              **Vaisakhi Mela Festival**  
                  Amount Requested:              **\$10,000.00**

Vaisakhi is a major festival in the Indian calendar and is celebrated at the end of harvesting season in Punjab. It is generally celebrated in a form of Mela (Meaning Fair) where people come in their traditional colourful clothes in a family friendly atmosphere. In 2021 the event was hosted at the Civic Park at Modbury. The positive response from not only the Punjabi community but from many other cultures/communities was beyond expectation. There were reportedly 10k+ people attending the event enjoying the various culture performances, fresh Indian food which was served compliant with hygiene requirements and with many dignitaries attending.

While the final information concerning the event is yet to be received, the timing of the rounds of applications for funding requires that this application be submitted for approval at this time to enable the event to be held as planned in April 2022.

4.2      It is considered that Grant No. 1/2021 and Grant No.2/2021 have met the assessment criteria as outlined in section 3 of this report.

4.3      Grant No. 3/2021 is yet to provide sufficient evidence to be considered for this grant.

## 5. BUDGET

5.1      Three (3) applications have been received with the total amount requested of \$20,000.00.

## 6. CONCLUSION / PROPOSAL

6.1      Three (3) applications were received for the eighth (8th) round of the Community Events Sponsorship Program. These applications are deemed eligible for funding, noting that the Punjab Aussie Association of SA Inc is yet to provide more information as requested.

6.2      The applications received were:

6.2.1      Applicant:                      **La Festa di San Guiseppe Association Inc.**  
                  Event:                              **St Joseph Italian Festival 50<sup>th</sup> Anniversary**  
                  Amount Requested:              **\$5,000.00**

6.2.2      Applicant:                      **Northern Districts Athletic Club**  
                  Event:                              **Salisbury. RUN**  
                  Amount Requested:              **\$5,000.00**

6.2.3    Applicant:                    **Punjab Aussie Association of SA Inc**  
             Event:                     **Vaisakhi Mela Festival**  
             Amount Requested:       **\$10,000.00**

- 6.3    The 3 applications are the final applications to be considered for Round Eight (8) which has now closed.
- 6.4    The organisations listed in Section 4 (with noted information still to be received on Grant No 3/2021) of this report, have demonstrated their ability to meet the eligibility and assessment criteria of the Community Event Sponsorship Program and is recommended for funding.



# Community Event Sponsorship Form - Round 7



Submission date: 10 November 2021, 3:57PM

Receipt number: 9

Related form version: 3

## Application Form

Name of the organisation:	Northern Districts Athletics Club Incorporated
ABN:	[REDACTED]
Facility Name/Address:	Bridgestone Athletic Stadium, Frost Road, Salisbury
Postal Address:	[REDACTED]
Suburb:	[REDACTED]
Person Responsible for the Sponsorship:	Mr
Name	Andrew Holman
Title/Office:	Event Coordinator
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	5-95

What percentage (%) of your target population reside in City of Salisbury? **70 per cent local, 30 per cent visitors**

1 of 6

What events has your organisation held before?	The Northern Districts Athletics Club has hosted Salisbury.RUN for many years, previously known as Carisbrooke Classic, and now as the more community focused Salisbury.RUN. Last year's event, despite Covid Restrictions, attracted about 420 participants with many more as spectators. These represented schools, community groups, local business. In addition, the Northern Districts Athletics Club is accomplished at hosting athletic events at a local and regional level. We expect participation of our event to increase considerably this year.
Sponsorship category (please select one only):	up to \$5,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Participants do pay a registration fee, though this fee has not increased for a number of years. We also seek sponsorship money from local business, but virtually all their assistance has been in-kind with no financial assistance. However, we will continue to seek sponsorship from business with a long-term view of being able to expand the event and become self sustainable over the longer term.
Amount/s:	5000
Name of Event:	Salisbury.RUN
Date of Event:	May 15, 2022
Location of Event:	Carisbrooke Reserve
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	May 2, 2021

Brief description of your Event:

Salisbury.RUN is a community-based running/walking festival aimed at all ages and demographics and fitness levels. To our knowledge it is the only such event in the northern metropolitan region. Distances include 2, 5, 10, 21.1km. It also has a teams events for schools, business and community groups. Plans for 2022 include greater opportunities for involvement by para-athletes and also senior members of our community.

Why is the event needed?

Salisbury.RUN has a focus on promoting, health, fitness, mindfulness, inclusion and community engagement while promoting athletics across all age groups and demographics. Additionally, it promotes an active appreciation of our natural environment centred around Carisbrooke Reserve. We believe this event has enormous potential to help galvanise the city, create pride, boost morale and productivity and positively promote the City of Salisbury.

3 of 6

How will your event increase participation opportunities for community and economic development?

Involvement in recreational running, walking and fitness have increased during the Covid-19 pandemic. Additionally, the sale of fitness products, clothing, shoes, etc have increased over this time. As a club outreach, Salisbury.RUN actively promotes athletics guaranteeing future membership numbers across all ages. Investigations are under way to provide a seniors aspect to the event, as well as an offering for para-athletes to address gaps in community participation. A continued effort is being made to involved multi-cultural communities as well. Our in-kind supporters have recognised the importance of an active lifestyle to economic develop. Salisbury.RUN provides a vehicle for these sponsors to promote themselves through activations, association, brand visibility and awareness in a healthy, proactive and positive environment. It also provides a showcase of the local economy to visiting participants. This is an area we would like to develop further. Brands represent last year included Bickfords (who provided water), Healthy Garden (who showcased their products to participants, Pick a Local, Pick SA (who provided fresh produce to runners), and Liebherr (who provided branded water bottles to participants). We are seeking event greater business involvement this year.

How will you promote and advertise the Event?

The event will be promoted through a sustained social media campaign, billboards, utilisation of other media channels including websites and social media accounts of our sponsors. We are currently seeking a partnership with Nova. We did receive an online story in The Advertiser this year and hope for similar this year. We will specifically target electronic mailouts to businesses and schools.

4 of 6

<p>Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?</p>	<p>We see this an event for the community, positively reinforcing a message that promotes a healthy, active and vibrant city and celebrates the local environment. The event provides spinoffs to the sport and recreation community and associated business and allows opportunities for activations and targeted visibility for locally-based sponsors.</p>
<p>Community Group / Business</p>	<p>Please see attached event-plan document attached for testimonials. The event also provides opportunities for local charity, with last year's coffee van operated by the Variety Bash. Participants are also encouraged to seek personal sponsorship to raise money for local charities to which they may be aligned. For us, the greater the involvement of community and business groups, the better</p>
<p>How they will benefit</p>	<p>please see above and attached event plan</p>
<p>Attach letters of support where applicable</p>	<p><a href="#">salisbury - Joe Stevens.docx</a></p>
<p><b>**Events seeking \$10,000**</b> What is the regional or state-wide significance of this event?:</p>	
<p><b>**Events seeking \$10,000**</b> What is the long term vision and sustainability of the event in the City of Salisbury:</p>	
<p>Please upload your budget spreadsheet from the template provided.</p>	<p><a href="#">salisburyrun budget.xlsx</a></p>
<p>Please upload any additional documents that you want to include.</p>	<p><a href="#">jen letter of support.docx</a>  <a href="#">Minutes.pdf</a>  <a href="#">Event-Plan.pdf</a></p>
<p>Position:</p>	<p>Event Coordinator, SalisburyRUN</p>
<p>9. APPLICATION DECLARATION</p>	
<p>Name of signatory: Andrew James Holman</p> <div style="background-color: black; width: 280px; height: 35px; margin: 5px auto;"></div>	
<p style="text-align: center;"><a href="#">Link to signature</a></p>	
<p>We agree to abide by the terms and conditions of sponsorship</p>	<p>Yes</p>

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On behalf of (Group/Organisation)	Northern Districts Athletics Club Inc - Salisbury.RUN
Name:	Jenni Dansie - President, Northern Districts Athletics Club
Date:	10/11/2021
	Community Event Sponsorship Program



## YOUR EVENT BUDGET

OUTLINE THE COST OF YOUR EVENT – ALL AMOUNTS ARE TO BE GST INCLUSIVE	AMOUNT	QUOTE USED
<b>Item</b>		
<i>e.g. Marquee / Furniture Hire</i>	\$ -	<i>e.g. Rotary/Atlas Hire</i>
<i>Traffic management</i>	\$ 2,400.00	<i>SEM Traffic Management</i>
<i>St John Ambulance</i>	\$ 460.00	<i>st John Ambulance</i>
<i>Carisbrooke Hire</i>	\$ 168.00	<i>City of Salisbury</i>
<i>Participant bibs</i>	\$ 700.00	<i>ablaze industries</i>
<i>Covid (sanitiser, signs, gloves, masks)</i>		<i>various</i>
	\$ 200.00	
Participant medals (21.1KM, 10KM, 5KM 2KM)	\$2,500	Shenzhen Dingguan
Prizes - caps	\$ 850.00	Australian Tshirts
Prizes - Akubra	\$ 400.00	RM Williams
Advertising, promotion, corflutes	\$ 800.00	facebook, various
Water station cups	\$184	BioPak
water station water, energy drinks, nutrition	\$ 120.00	Drakes
event Bags	\$ 160.00	Pack Queen
Printing	\$450	ParaPrint
Litter bins etc	\$ 100.00	Kesab
Course signage	\$ 292.00	EasySigns
Course marking	\$90	Paint, Cones, etc
Lanyards for medals	\$ 250.00	tba
Trophies, shields	\$ 500.00	local suppliers
<b>a. Total event cost</b>	<b>\$ 10,624.00</b>	
<b>b. Your contribution</b>	<b>\$ 5,624.00</b>	<b>participant registration fees</b>
<b>c. Other funds used</b>		<b>donations, misc sponsors</b>
<b>TOTAL SPONSORSHIP REQUESTED</b>	<b>\$ 5,000.00</b>	



# **15 MAY 2022**

## **CARISBROOKE PARK, MAIN NORTH ROAD SALISBURY PARK SA**

### **THE EVENT**

Celebrating fun, fitness, family, community and our great outdoor environment, Salisbury.RUN is a running festival suitable for all fitness levels and ages. An initiative of the Northern Districts Athletics Club, the event is the club's key community outreach, promoting healthy living, athletics, a strong and proud community, inclusion and diversity.

Buoyed by the success of the 2021 event which attracted recorded record participation and outstanding feedback, preparations are well in hand for an even bigger and better event to be held on May 15, 2022, at Carisbrooke Park.

### **BACKGROUND**

Salisbury.RUN was borne out of the previous Carisbrooke Classic event, opening up opportunities for wider community participation. A major rebranding of the event last year with a new logo, a new feel and a strong emphasis on the City of Salisbury, our parks and environment, and the importance of our local business community, the event instantly hit the mark with strong participation across all age groups and abilities in 2km, 5km, 10km and half marathon events.

## TARGET AUDIENCE

With a catchcry of Salisbury, Put Your Best Foot Forward, the event targets a wide and diverse audience from local recreational runners, the more serious runners, schools and community groups and general participants. As a fun run, walkers also are welcome. Last year's event was boosted by the addition of team events, attracting teams from local business, schools and sporting groups. The committee hopes to attract more teams this year, particularly from schools and local business. Additionally, it is currently investigating how best to involve increasingly-popular para sports as well as senior members of the community with a possible "Seniors Stroll". Based on last year's successful event, our drive for participants, and the growth in recreation running and personal fitness we believe this year's event will attract between 500 and 700 active participants in addition to spectators.

## THE ORGANISERS

A subcommittee of the Northern Districts Athletics Club oversees all aspects of Salisbury.RUN. Subcommittee members have a range of skills for logistics, to finance, marketing, promotions and community engagement to health and welfare. All members are volunteers.



**2**

# Community Event Sponsorship Form - Round 7



Submission date: **16 October 2021, 2:04AM**  
 Receipt number: **8**  
 Related form version: **3**

## Application Form

Name of the organisation:	La Festa di San Giuseppe Association Inc.
ABN:	[REDACTED]
Facility Name/Address:	St Joseph Italian Community Center. 304 Waterloo Corner Road, Paralowie SA 5108
Postal Address:	[REDACTED]
Suburb:	[REDACTED]
Person Responsible for the Sponsorship:	Mr
Name	Rocco Carpentieri
Title/Office:	President
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	5+
What percentage (%) of your target population reside in City of Salisbury?	85%
What events has your organisation held before?	St Josephs Italian Festival Each year since 1972 (Average Attendance 3000+)
Sponsorship category (please select one only):	up to \$5,000
Have you sought, or intend to seek funds from another source for this project?	Yes

1 of 6

Source/s:	Commercial Sponsorship, State Government Grants
Amount/s:	12000
Name of Event:	St Josephs Italian Festival 50th Anniversary 2022
Date of Event:	20th March, 2022
Location of Event:	St Joseph Italian Community Center (304 Waterloo Corner Road, Paralowie)
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Each Year since 1972 in Salisbury

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<p>Brief description of your Event:</p>	<p>Since 1972, La Festa di San Giuseppe Association Incorporated has lead and organised the community celebration of the annual Festival in Salisbury. This traditional festival gives the Italian community the opportunity to celebrate and share their culture with the broader community of Adelaide and it is currently the only Italian event held in northern Adelaide.</p> <p>There are a number of planned activities scheduled throughout the day; some of these planned activities include:</p> <p>A Cultural and Religious service followed by the traditional procession along the surrounding residential streets.</p> <p>This is followed by a social programme showcasing a wide variety of traditional entertainment by local artists (Musical, Performance, etc) on a stage under a marquee</p> <p>Food stalls serving a variety of traditional Italian food and desserts</p> <p>beverages and sweets are available for sale</p> <p>The event starts at 9.30am and concludes at approximately 10:00pm,</p> <p>throughout the day approximately 3500 people (no more than about 1500 at any given time) participate in the celebrations. This event is inclusive and welcomes everyone from the community to attend.</p>
<p>Why is the event needed?</p>	<p>This is an annual event that has been held every year in March since 1972.</p> <p>In 2022, we will celebrate our 50th Anniversary, this celebration will extent to not only the Italian community but the broader community of Adelaide. It is a significant and special cultural milestone for the Italian Community bringing many families together strengthening their bond and sharing important memories through this traditional event.</p>

3 of 6

How will your event increase participation opportunities for community and economic development?

This event was started in 1972 and 2022 signifies 50 years of Italian culture and tradition in Adelaide Community in particular Northern Adelaide. It is an opportunity to acknowledge and pay our respects to the founders of this community event by bringing together all of our community (from all backgrounds) to share and celebrate Italian culture and traditions without fear of discrimination. The last 18 months has been challenging world wide and important celebrations have needed to pause, our community eagerly awaits this celebration in March 2022. This event will not only support the cultural needs of the community but it also ensured that the following economic opportunities are created within the local area:

- Revenue generated from the event supports the continued projects of La Festa di San Giuseppe Association Inc as well as the ongoing operations of the St Joseph Italian Community Center.
- Sponsorship and promotional opportunities for local businesses within the local area.

How will you promote and advertise the Event?

This event is promoted in the months leading up using the following platforms:

- Social Media
- Radio
- Print Media (Newspapers and letter drops)
- 1000 Programme Books distributed to the community.

Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?

This event not only benefits the associations members and associates but over 3500 people of Italian Heritage in Northern Adelaide. This figure is based on previous years attendees to the event and the number of people engaged from the broader Adelaide community. We anticipate an increased number of attendees in 2022 given the event will mark a Jubilee Celebration. In addition, we support many local businesses as we only purchase our stock and products from local suppliers.

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Community Group / Business	Many Local Businesses and Suppliers. Laurito Cakes, Salisbury Bakery, Global Food Distributors, JS Sports, Vince's Fruit and Veg, Italian Cultural Center, Salisbury Catholic Parish, St Augustine's Catholic School, Central District Loam, Virgara Wines, Saints Foodland, Continental Food Affair, Northland Distributors
How they will benefit	Increased Exposure, Financial Benefit by purchase of products and stock, continued collaboration with the local community.
Attach letters of support where applicable	<a href="#">Endorsement Letter - La Festa di San Giuseppe Association Inc.pdf</a> <a href="#">Letter of Endorsement (Tony Zappia).pdf</a>
**Events seeking \$10,000** What is the regional or state-wide significance of this event?:	50th Anniversary of one of the largest Italian Organisations of its kind in SA.
**Events seeking \$10,000** What is the long term vision and sustainability of the event in the City of Salisbury:	Manningham
Please upload your budget spreadsheet from the template provided.	<a href="#">Annexure B - Event Budget.pdf</a>
Please upload any additional documents that you want to include.	<a href="#">Financial Report 2021.pdf</a> <a href="#">Annexure C - Media Schedule.pdf</a> <a href="#">Annexure D - Event Programme.pdf</a> <a href="#">Annexure A - Risk Assessment.pdf</a> <a href="#">Committee Meeting Minutes June 27, 2021.pdf</a> <a href="#">LFDSGAI Certificate of Incorporation.pdf</a> <a href="#">2022 Initial Festa Event Plan.pdf</a> <a href="#">Bank Account Summary.pdf</a> <a href="#">LFDSGAI ABN Status.pdf</a> <a href="#">Quote from Atlas Party Hire.pdf</a>
Position:	President/Chairperson

9. APPLICATION DECLARATION

Name of signatory: Rocco A Carpentieri



[Uploaded signature image: Rocco Signature.JPG](#)

We agree to abide by the terms and conditions of sponsorship

Yes

On behalf of (Group/Organisation)

La Festa di San Giuseppe Association Inc.

Name:

Rocco A Carpentieri

Date:

15/10/2021





## 2022 Festa di San Giuseppe 50th Anniversary Event Budget

OUTLINE THE COST OF YOUR EVENT – ALL AMOUNTS ARE TO BE GST INCLUSIVE	AMOUNT	QUOTE USED
<b>Item</b>		
Marquee/Chairs/Stage Hire	\$ 9,828.00	Atlas Event and Party Hire
Advertising Expenses	\$ 5,200.00	Based on 2021 Expenses
Cost of Goods Sold	\$ 8,000.00	Based on 2021 Expenses
Entertainment Expenses	\$ 6,400.00	See Event Programme
Security	\$ 1,500.00	Based on 2021 Expenses
Packaging Supplies	\$ 800.00	Northland Distributors (Based on 2021 Expenses)
Electrical Costs	\$ 600.00	Based on 2021 Expenses
Cleaner	\$ 400.00	Based on 2021 Expenses
Gas Purchase	\$ 400.00	Supa Gas (Based on 2021 Expenses)
Ice	\$ 325.00	Wingfield Ice (Based on 2021 Expenses)
Cool Room Hire	\$ 300.00	Gino Santoro (3 coolrooms \$100 each)
Waste Oil Removal	\$ 300.00	The Oil Guys (Based on 2021 Expenses)
Cleaning Supplies	\$ 300.00	Based on 2021 Expenses
Admin and Stationery	\$ 300.00	Based on 2021 Expenses
Sanitiser	\$ 275.00	Based on 2021 Expenses
<b>a. Total event cost</b>	<b>\$ 34,928.00</b>	
<b>b. Your contribution</b>	<b>\$ 18,000.00</b>	<b>Projected Income from Sales on Festa Day</b>
<b>c. Other funds used</b>	<b>\$ 12,000.00</b>	<b>From Sponsorship and Donations</b>
<b>TOTAL SPONSORSHIP REQUESTED</b>	<b>\$ 4,928.00</b>	



## La Festa di San Giuseppe Association Inc 2022 Festa Event Plan



<b>Name of event</b>	2022 Festa di San Giuseppe (50th Anniversary)
<b>Date of event – when</b>	20 <sup>th</sup> March 2022
<b>Time of event – when</b>	9:30am – 10:30pm
<b>Location of event &amp; venue</b>	St Joseph Italian Community Centre (304 Waterloo Corner Road, Paralowie)
<b>Objectives</b>	<ul style="list-style-type: none"> <li>• Celebrate 50 years of the Italian Community and Culture in Salisbury.</li> <li>• Enjoy a day of everything Italian.</li> <li>• Honour those who have worked so hard for the past 50 years to ensure this association can continue to thrive and succeed.</li> <li>• Promote Italian culture in Salisbury.</li> </ul>
<b>Description of event – what</b>	<ol style="list-style-type: none"> <li>1. Celebration of Mass</li> <li>2. Traditional procession in the surrounding residential streets with the statue of St Joseph which was brought to Salisbury in 1972.</li> <li>3. Entertainment by local musicians and artists performing a wide variety of genres from 1:00pm until 9:30pm on the main stage under a marquee.</li> <li>4. Food stalls serving a variety of traditional Italian food, desserts, and beverages for all ages.</li> <li>5. Roving Children's Entertainment all afternoon</li> <li>6. Rides, Sideshow and Amusements</li> <li>7. Major Lottery Draw</li> <li>8. Traditional Donkey Dance and Fireworks Display to conclude the evening at approximately 9:30pm</li> </ol>
<b>Event coordinator</b>	Rocco Carpentieri (President) <ul style="list-style-type: none"> <li>• Oversee the entire event from planning to execution.</li> </ul>
<b>Invited Guests</b>	The event is scheduled for March 20, 2022. This happens to coincide with the 2022 State Election however, the event has been held on the 3 <sup>rd</sup> Sunday in March each year since 1972 and can not be changed from this date. All Local MP's will be invited from both federal, state and local jurisdictions. <ul style="list-style-type: none"> <li>• His Excellency, Archbishop Adolfo Tito Camacho Yllana - Apostolic Nuncio to Australia</li> <li>• His Excellency, Archbishop Patrick O'Regan - Archbishop of Adelaide</li> <li>• Fr. Shibu Jacob – Parish Priest of Salisbury</li> <li>• Sr. Melissa O'Dwyer – Delegate Leader Canossian Daughters of Charity Australia</li> <li>• Sr. Elda Sbarra – Local Leader Cannosian Daughters of Charity</li> </ul>

	<ul style="list-style-type: none"> <li>• Dott. Adriano Stendardo -Italian Consul for SA</li> <li>• Hon. Steven Marshall MP – Premier of South Australia</li> <li>• Mr. Peter Malinauskas MP – State Opposition Leader</li> <li>• Mr. Tony Zappia MP - Federal Member for Makin</li> <li>• Mayor Gillian Aldridge - Mayor City of Salisbury</li> <li>• Cr. Chad Buchanan – Deputy Mayor City of Salisbury</li> <li>• Cr Donna Proleta - Councillor for Central Ward of Salisbury</li> <li>• Hon. Jing Lee MP – Assistant Minister to Premier</li> <li>• Hon. Vincent Tarzia MP- State Member for Hartley</li> <li>• Hon. Zoe Bettison MP - State Member for Ramsey</li> <li>• Mr. Nick Champion MP - Federal Member for Spence</li> <li>• Mr. Blair Boyer MP – State Member for Wright</li> <li>• Hon. Frank Pangallo MP – Member of Legislative Council</li> <li>• Hon. Dennis Hood MP – Member of Legislative Council</li> <li>• Mr. Mario Romaldi – President Radio Italiana 531 am</li> <li>• Mr. Dino Musolino – President Radio Italia Uno Adelaide</li> <li>• Ms. Emma Luxardo - Il Globo Newspaper</li> <li>• Mr. Joe Scalzi - President Associazione Nazionale Carabinieri</li> <li>• Mr. Joe Geracitano – President Italian Historical Society SA</li> <li>• Cav. Nick Fazzalari – President Associazione Beneficenza Calabrese SA</li> </ul>
<b>Target audience – Community</b>	<ul style="list-style-type: none"> <li>• The entire Community (Italian and Non-Italian) is invited to participate in this free event.</li> </ul>
<b>Risk assessment</b>	See Annexure A
<b>Budget</b>	See Annexure B
<b>Food Preparation</b>	Volunteer Committee Members will prepare and manage food stalls in accordance with Food Health and Safety Regulations
<b>Promotion</b>	<ul style="list-style-type: none"> <li>• Programme Books</li> <li>• Radio Ads</li> <li>• Local Newspaper</li> <li>• Social Media</li> <li>• Community Group Presentations</li> </ul> (See attached Media Schedule)
<b>Media</b>	See Annexure C
<b>Programme</b>	See Annexure D
<b>Audio visual</b>	Carmine Garreffa has been Booked.



Ref:fb

13 August 2021

**To whom it may concern**

I write in support of the Grant application by La Festa di San Giuseppe Association Inc.

I am aware of the organisation's work and was honoured to be present at La Festa's celebration of its 49th anniversary at the St Joseph Italian Community Centre at 304 Waterloo Corner Rd, Paralowie, on Sunday 21 March 2021 when more than 2,000 community members took part at the free event.

La Festa is an important fixture on the religious and cultural calendar of the local community and has grown in recent years to attract the interest and become significant to the broader Australian-Italian community.

I have no doubt as to the need for which the funds are requested

Yours sincerely

**Tony Zappia MP**  
*Federal Member for Makin*

HOUSE OF REPRESENTATIVES

PARLIAMENT OF AUSTRALIA



## ABN Lookup

### Current details for ABN 24 120 581 420

#### ABN details

Entity name:	La Festa di San Giuseppe Association Incorporated
ABN status:	Active from 04 Jul 2019
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5108

#### Australian Charities and Not-for-profits Commission (ACNC)

La Festa di San Giuseppe Association Incorporated is registered with the [Australian Charities and Not-for-profits Commission \(ACNC\)](#) as follows:

##### ACNC registration

##### From

Registered as a charity [view ACNC registration](#)

01 Jan 2020

#### Charity tax concession status

La Festa di San Giuseppe Association Incorporated is a [Charity](#) endorsed to access the following tax concession:

##### Tax concession

##### From

GST Concession

01 Jan 2020

Income Tax Exemption

01 Jan 2020

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 14 Aug 2020

Page 1 of 1

Record extracted: 16 Oct 2021

#### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#)



Association

LA FESTA DI SAN GIUSEPPE ASSOCIATION INCORPORATED

Extracted from ASIC's database at AEST 01:40:30 on 16/10/2021

Association Summary	
Name:	LA FESTA DI SAN GIUSEPPE ASSOCIATION INCORPORATED
ABN:	
Registration Number:	A43882
Registered State:	South Australia
Registration Date:	20/02/2019
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

16/10/2021 AEST 01:40:30

1



16 October 2021

Dear LA FESTA DI SAN GIUSEPPE ASSOCIATION INCORPORATED,  
Here's your account information and a list of transactions from 14/10/21-16/10/21.

<b>Account name</b>	LA FESTA DI SAN GIUSEPPE ASSOCIATION INCORPORATED
<b>BSB</b>	[REDACTED]
<b>Account number</b>	[REDACTED]
<b>Account type</b>	[REDACTED]
<b>Date opened</b>	[REDACTED]

Date	Transaction details	Amount	Balance
14 Oct 2021	[REDACTED]	[REDACTED]	\$12,445.54

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

If you have questions or need more information, go to [commbank.com.au/support](https://commbank.com.au/support).

Yours sincerely,

Brian Moseley  
General Manager, Retail Customer Service

Created 16/10/21 02:18am (Sydney/Melbourne time)  
While this letter is accurate at the time it's rendered



# Community Event Sponsorship Form - Round 7



Submission date: 25 November 2021, 2:27PM

Receipt number: 12

Related form version: 3

## Application Form

Name of the organisation:	Punjab Aussie Association of South Australia Inc
ABN:	[REDACTED]
Facility Name/Address:	Punjab Aussie Association of South Australia Inc
Postal Address:	[REDACTED]
Suburb:	[REDACTED]
Person Responsible for the Sponsorship:	Mr
Name	Rajesh Kumar
Title/Office:	President
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	All gender and communities will be benefitted from this mela by interacting with people from different cultures, Especially the youngsters who will get an opportunity to build confidence and will get the podium to show their talent. Which might provide them various opportunity to built their future from this event.

What percentage (%) of your target population reside in City of Salisbury? 75%

1 of 6

What events has your organisation held before?	Our organisation has been doing events since 2011. Our organisation has done many indoor events such as Diwali gala dinner, Lohri Mela, from 2016- current we started doing outdoor events such as Vaisakhi Mela it was a very successful event with around 10k people attending with a lot of the numbers being non Indian Background.
Sponsorship category (please select one only):	up to \$10,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Bank, Builder, Real estate, Transporter, Immigration Agent, College, etc.
Amount/s:	14000
Name of Event:	Vaisakhi Mela 2022
Date of Event:	02/04/2022
Location of Event:	Northpines Football Club
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	10th April 2021 at Civic Park, 995 North East Road, Modbury 5092

Brief description of your Event:

We are organising a Indian event which is non profit. Vaisakhi is a huge festival in the Indian calendar and is celebrated at the end of harvesting season in Punjab. It is generally celebrated in a form of Mela (Meaning Fair) Where people come in there traditional colourful clothes in a friendly atmosphere. We are hosting Vaisakhi Mela 2022 on 02/04/2022 at North pines Football Club, Andrews Smith Drive, Parafield Garden SA 5107. In 2021 we hosted this Event at Civic Park. The positive response from not only the Punjabi community but from many other cultures/communities was beyond our expectation. We had 10k+ people attend the event enjoying the amazing culture performances, enjoying fresh Indian food which was presented in the most hygiene way possible, so many dignitaries attended the festival.

Why is the event needed?

This event increases participation opportunities for the public which has been weak since the arrival of COVID-19. this event gives opportunities to those who don't have a stage to show there talent. Also this gives a opportunities to multicultural communities to come together and increase there bond and have fun. Vaisakhi is close to the heart of Punjabis and Sikh community from Northern India who have formed largest group of Indian migrants live in under Salisbury council. . This will give an opportunity to so many multicultural communities to come together on a single platform

3 of 6

How will your event increase participation opportunities for community and economic development?

This will give an opportunity to multicultural communities to come together on a single platform and intermingle and interact in a festival atmosphere. Activities will involve traditional Indian clothes and jewellery shops, face painting and jumping castle etc for kids for their immense fun. We are offering an opportunities to so many small an large business and banks to put up a stall an market, promote there services an goods to a large gathering. The aims and visions of our organisation are met by hosting this event for the community at large where new migrants will get an opportunity to meet and interact with established Indian community members and seek their guide and advice. We will provide a huge stage with proper sound and light effects so that talented community members can show case their multiple talents, be appreciated by a huge audience and provide them requisite confidence to take part again and again. as we will be employing more then 100 volunteers they will get into there act and get huge satisfaction for there work for the community.

How will you promote and advertise the Event?

Social Media such as Facebook, Instagram, Twitter also posters, flyers, handing out brochures, Banners, also putting large poster up in Adelaide region, getting sponsors to advertise to their clients and advertise on social media.

Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?

Indeed this will help the small and large business grow even more since they will be promoting and selling to a very large gathering. which will give them a good reputation/advertisement and they will have a lot of earning by the end of the event. We are offering an opportunity to so many small and large businesses and Banks to put up their stalls and market their products and services to a large gathering.


Community Group / Business

Dance schools, Multicultural community group, Jewellery shop , restaurant, Traditional clothing, and much more businesses .

4 of 6

How they will benefit	This will benefit Community groups such as Dance schools in a lot of ways such as experience to the kids/teens because they will be performing in front of a large audience which will boost there confidence level. For business this will benefit them with advertisement and a lot of earning that then they can use to grow there business even more.
Attach letters of support where applicable	
**Events seeking \$10,000** What is the regional or state-wide significance of this event?:	Punjab Aussie Association of SA is one of organization in South Australia that organize Vaisakhi Mela since 2016.Vaisakhi Mela is a Harvest Festival celebrated world wide. In the South Australia no one ever organised Vaisakhi Mela , our aims is coming generations touch with our culture. We promote multiculturalism in South Australia. The state significance is that South Australia is one of the first states to organise Vaisakhi Mela.
**Events seeking \$10,000** What is the long term vision and sustainability of the event in the City of Salisbury:	PAASA will use the councils fund to help us fund the stage, marquees, sound system, DJ, security but if we don't end up getting the grant we will have to cut off many things in order to make this event continue such as having a set budget. The long term vision for this event is to promote multiculturalism.
Please upload your budget spreadsheet from the template provided.	<a href="#">Vaisakhi Mela Budget 2022.xlsx</a>
Please upload any additional documents that you want to include.	<a href="#">RAF Adelaide.docx</a> <a href="#">2905 Vaisakhi Mela 2022.pdf</a> <a href="#">DJ AKA Quote 10001.pdf</a> <a href="#">insurance.docx</a> <a href="#">Quote.pdf</a> <a href="#">R V photography.docx</a> <a href="#">Vaisaki Mela Quote.pdf</a> <a href="#">Raj 22 Nov 2021.pdf</a> <a href="#">award photo.png</a> <a href="#">Event_Management_Punjab Aussiee 2021.pdf</a>

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Position:	President
9. APPLICATION DECLARATION	Name of signatory: Rajesh Kumar 
	<a href="#">Link to signature</a>
We agree to abide by the terms and conditions of sponsorship	Yes
On behalf of (Group/Organisation)	Punjab Aussie Association Of SA Inc
Name:	Rajesh Kumar
Date:	25/11/2021
	Community Event Sponsorship Program

**Date: 10/04/2021**

**Location: Civic Park**

# **EVENT MANAGEMENT PLAN**

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## APPENDIX

### 1 – Site Map

### 2 – Risk Assessment

**1. The Event**

We are organizing a Not for Profit Indian Community Event which is called "Vaisakhi Mela" also Known as (Harvest Festival) on 10/04/2021 at Civic Park , Modbury SA 5095. It is one of the biggest and most popular North Indian festival and we are expecting more than 8000 people to visit this Mela. This project is about celebrating a very special festival where all community people come together to share joy, happiness, tradition and culture with other multi-cultural communities. We are also arranging various stalls such as food stalls, traditional Indian cloths and jewellery stalls, face paintings and jumping castle etc for kids. Moreover, with support and mutual agreement of local businesses we are displaying and arranging their counters of numerous market stalls at this event for social awareness and an easy access to the community to obtain benefit according to individual interests without scheduling any time fix or appointment.

**1.1 Event date**

10/04/2021 and time 12.30pm to 9.30pm

**1.2 Venue**

Civic Park , Modbury .

**1.3 Event Team**

Harmeet Kaur, Chairperson  
Rajesh Thakur, President,  
Neelam Dhiman, Vice President  
Aman Cheema , Cultural coordinator  
Raj Kaler , Executive member  
Puneet Malik, Executive member  
Love Brar , Executive member  
Lakhwinder Singh , Executive member  
Jaswinder Kaur , Executive member  
Neha Malik , Executive member

*A detailed staff roster is attached in Appendix 3*

**1.4 Key contact list**

**Rajesh Thakur 0405474454**

**Harmeet Kaur 0403231055**

**2. Insurance**

Public liability insurance for \$ 20 Million ( Provide Later)

**3. Risk Assessment**

**Done**

**4. Traffic & Pedestrian Management**

There will be plenty of parking spaces available around the event venue. We will publish a parking plan on our Facebook and event page. This will help attendees to locate safe parking spots and an indication on how to arrive to the event venue.

The Civic car park will only be used by event management committee and will be close and security guard will be there. There will be a volunteer there throughout the event 12:30-9:30 PM to ensure attendees get safe access to the temporarily installed toilets there.

There will be 'No moving vehicles' protocol at the event area and all stall holders will only be allowed to bring their vehicles at the event area before and after the event – 8:00 to 11:30 AM and 10:00 to 11:30 PM. And vehicle drive 10km with hazards light on.

We will also have designated volunteers to control the cars moving onto and off of the event site for drop off and pick up. Our volunteers will fully ensure the safety of the pedestrians.

**5. Incident Management****5.1 Event Command Centre**

We will have a stall for Punjab Aussie Association which will be used as a project/event office for obtaining any event relation information. It will be open to all general public and there will be volunteers available for the whole day to answer any queries and inquiries related to the event. For emergency services, we have already booked St John and have allocated a stall/ office for them,

**5.2 Evacuation**

It is an outdoor event in an open space. It is a FREE event for all to attend; hence there will be specific entry and exit points. There will be sufficient space for people to exit quickly

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and safely to an agreed assembly area. Our site plan will show location of the assembly area in an emergency situation. Our site plan will also be published on our Facebook and event pages.

### **5.3 First Aid**

St John will provide all First Aid services needed on the event day. They will be present two staff and one vehicle . there throughout the event 12:30-9:30 PM

### **5.4 Lost/Found Children**

Our volunteers and child care trained staff will be around the venue throughout the duration of the event and they will escort any lost child to the stage for announcement. We will repeatedly announce on the stage until the parents listen to the announcement and come to collect the lost child. Announcements will be made in English and Maiden language about the child, correct descriptors will be used in order to identify the child which will be provided to the public via announcements on the stage, a report will be maintained regarding any such incident, meanwhile the child will be safely taken care by DCSI cleared volunteers. Lost Child Officer "Harmeet Thakur" will be at the site at all time during the duration of the event. When the parents will come to collect the child, the volunteers will check their appropriate IDs to make sure they are the parents and will hand over the lost child safely to the parents. If there will be no one coming to claim the lost child, we will immediately call police and notify them of the entire scenario. We will assist police with all the information needed.

### **5.5 Lost/Found Property**

Punjab Aussie stall/ office will be the collection centre for Lost properties.

Any lost property found will be handed over to the collection centre. The stage emcee will repeatedly announce in regards to the lost property. The lost property will be given to the owner after checking appropriate IDs and performing other necessary checks making sure the lost property belongs to the right owner, If no one will come to claim the lost property, it will be handed over to the council. We will publish on our Facebook and event page and advise the attendees to contact council's specific department to claim the lost property. The association will make sure that it will not hold on to any lost property that does not belong to the association.

### **5.5 Hot weather**

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We have checked extended weather report and it seems to be moderate on the event day. If the event day gets too hot, we will have plenty of supplies of cold water bottles for all attendees to stay hydrated. The stage will be covered for all performers to save them from performing directly under the sun and on the hot surface. We will have enough marquees and chairs for attendees to stay away from the sun.

In case of extreme cold and wind, our stage and marquees are hired from professional event businesses and will be strong enough to bear the wind. We will announce on our Facebook and event page for all attendees to wear warm cloths, jackets and bring warm blankets to enjoy the festival without any health risks.

If the temperature will go beyond 42 degrees ,we will cancel or postpone the event Before one week (Bcoz one week before correct weather report coming) and again fix date to a day with better weather condition.

#### **5.6 Wet weather**

Slight rain in morning is predicted on the day but we will keep looking at the weather updates and we will organise a large water proof marquee in centre for shelter if there will be any signs of wet weather.

If there will be heavy rain conditions, we will cancel postpone the event Before one week (Bcoz one week before correct weather report coming) and again fix date to a day with better weather condition

#### **5.7 Lightning**

An emergency announcement would be read over the stage announcement system directing people to shelter. Lightning safety tips and/or the emergency action plan will be placed in on our event page alerting those in attendance about what to do and where to go to find a safe location during a thunderstorm.

We will advise attendees to not take shelter under or near trees, bleachers, dugouts or picnic shelters. People will be encouraged to stay away from area where there are iron pillars, rods etc. This will be done by putting the sitting and other activities in areas that can keep people away from such areas. It's tempting to ignore a little lightning when people are having fun at an outdoor activity but an open field is highly susceptible to lightning strikes. We will have public sitting tents ready for people to evacuate to in case lightning becomes apparent.

If we see heavy rain and lighting predicted, we will cancel or postpone the event to a later date.

**6. Food & Entertainment Vendors list and contacts**

All the food vendors are professional businesses with appropriate Food Safety & Hygiene certifications and public liability insurance. The full list of food stall vendor is covered in Appendix 4.

The entertainment is going to be provided by recognised community groups and professional dance and art schools of South Australia. There will be jumping castle ride .they have public liability insurance moreover height is under 3 m so no need safe work sa certificate.

**6.1 Alcohol**

This is an "Alcohol Free" family event

**6.2 Water**

Water will be provided by independent food vendors/ stall holders.

**6.3 Toilets**

10 Number of Mobile toilets are ordered from Rent A Fence Pty Ltd. The toilets will be based at the back of car park near to the council toilets. and car park will be closed. The location of the toilets will be announced by the stage emcee when they will announce all housekeeping rules.

**6.4 Waste Management**

We booked bins through the council. Punjab Aussie Association Hire people and is volunteer Keep clean the area of the event during day. Time to time check bin and replace bin.

**7 Temporary structures**

We have hired all temporary structures from Global Dance & stage (SA) and they are responsible for setting up and removing all stalls safely following appropriate procedures.

**Rides**

The castle supervisor/owner will set up the ride and will be implementing necessary safety plans so that no one is injured. The ride will be tested prior to use and will be supervised

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by the castle supervisor at all times. In case of destructive events - such as winds, rains, lighting- The castle will be shut down and there will be strict restriction on entering the areas. The organiser of the castle will follow correct organisational and operational procedure to pack up the castle safely. They will fully ensure children are safely using the rides during the time of the event.

## **8 Dogs**

Dogs will be allowed in the park as it is a public park but considering the safety of all attendees, only leashed dogs will be allowed in the event.

## **9 Parking Plan**

Punjab Aussie Association is advertisement in social media regarding parking plan to public exp. Tea tree plaza shopping centre parking area, off street parking area , council parking area .and ask to public please don't block any house driveway if he park in off street.

## **10 Noise**

Dj person download app to control sound . during the event one person check continues app so we control sound noise.

APPENDIX 1 – SITE MAP

APPENDIX 2 - RISK ASSESSMENT

APPENDIX 3 – EVENT STAFF ROSTER ( Provide later)

APPENDIX 4 – STALL HOLDER LIST (Provide later)



## YOUR EVENT BUDGET

OUTLINE THE COST OF YOUR EVENT – ALL AMOUNTS ARE TO BE GST INCLUSIVE	AMOUNT	QUOTE USED
Item		
Stalls, Marquees, chair , table	\$14,652	Global Dance and Stage
Electrical	\$6,755	Apollo Lighting
Security	\$3,480.00	Weslo Staff Pty Ltd
phottographar	\$1,750	R V Photographer
Mobile Toilets and Fance	\$5,635	Rent A Fance
Prizes and Momentos	\$1,500	Desire Events
Decoration	\$2,370	Desire Events
DJ & PA	\$2,700	AKA Sound
Flyers , Poster and Banner	\$1,000	Desire Events
Cleaning	\$1,250	Desire Events
Event Insurance	\$1,725	NFP Insurance Broker
<b>a. Total event cost</b>	<b>\$ 42,817.00</b>	
<b>b. Your contribution</b>	<b>\$18,600</b>	
<b>c. Other funds used</b>	<b>\$14,217.00</b>	
<b>TOTAL SPONSORSHIP REQUESTED</b>	<b>\$ 10,000.00</b>	

## Desire Events

Quote for Vaisakhi mela 2022

DATED:- 10/11/2021



### Punjab Aussie Association of SA

[Redacted]

[Redacted]

Item Description	Quantity	Price Per	Total
Cleaning service for Vaisakhi Mela			1250.00
Mementos	60	25.00	1500.00
Printing ( Flyer, poster, banner)			1000.00
Decoration			2370.00
		Subtotal	6120.00
TOTAL			6120.00



### Global Dance & Stage (SA)

## QUOTATION

**Quote To:**

Punjab Aussie Association of SA

## Date \_\_\_\_\_

22 November 2021

### Quote Total

**\$14,652.00**

Att# Rajesh Kumar

Quantity	Supply Description	Total
1	Stage (9.76m x 6.1m) + Marquee Cover (12m x 5m on extension legs) + 40 x 3m x 3m tents	\$10,950.00
1	500 white chairs	\$1,500.00
1	40 x trestle tables	\$420.00
1	Delivery/pickup of above items to Civic Park Modbury for 2 <sup>nd</sup> April 2022	\$450.00
	<b>GST</b>	\$1,332.00
	<b>TOTAL AMOUNT PAYABLE</b>	<b>\$14,652.00</b>

**Thank you for using Global Dance & Stage (SA)**

[REDACTED]

To:

[REDACTED]

Wed, 24 Nov at 1:39 pm

Greetings,

Hope you doing well,

Here we are sending you the photography & videography quotes for the Vaisakhi Mela 2022,

It will be our pleasure to cover the versatile & vibrant event,

we are sending you the quote for the event which will cover from 12 till 9:30 on 2nd April 2022,

includes unlimited professionally edited shots, Highlight of the event and full video of the event,

Quote will be \$1750,

Please feel free to contact us on [REDACTED] if you have any questions,

Kind regards,

RV Photovision

<b>ITEM</b>	5.1.3
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Grant No. 35/2021: Zomi United Adelaide Community Grant Application
<b>AUTHOR</b>	Sara Howley, PA to GM Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Zomi United Adelaide Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 35/2021 to the value of \$5,000 to the Zomi United Adelaide Inc. to assist with purchasing various soccer equipment and uniforms to launch their soccer club.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Grant No. 35/2021: Zomi United Adelaide Inc. Grant Application
2. Signed Application Declaration
3. Zomi United Adelaide Inc. Certificate of Incorporation
4. Zomi United Adelaide Inc. Management Details
5. Quotes for Various Resources and Equipment
6. Letter of Support from Zomi Innkuan Adelaide Inc.
7. Letter of Support from Host International
8. Community Grant Guidelines and Eligibility Criteria
9. Amended Quote

**1. BACKGROUND**

- 1.1 Zomi United Adelaide Inc. have applied for the December 2021 round of Community Grants to assist with purchasing various soccer equipment and uniforms to launch their soccer club.

- 1.2 Zomi United Adelaide Inc. has not received any prior Community Grant funding.

## 2. REPORT

- 2.1 Zomi United Adelaide Inc. is a not-for-profit organisation and its application meets the eligibility criteria for the requested Community Grants Program funding.
- 2.2 Zomi United Adelaide Inc. became incorporated in May 2021, and following this was formalised as a club and are seeking to affiliate with the South Australian Amateur Soccer League.
- 2.3 Zomi United Adelaide Inc. aims to create a positive environment for Zomi youth in the local area to engage them in playing soccer at a competitive level whilst encouraging social connection.
- 2.4 The purpose of this grant application is to help Zomi United Adelaide Inc. launch its club, providing the funds for various soccer equipment and uniforms.
- 2.5 Originally, the Community Grant Application No. 35/2021 had requested funding (\$1697) for a MacBook Pro 13.3. However, following discussions around the justification of this piece of equipment, the President of Zomi Adelaide United Inc. (the President) has requested that this item be removed and instead has requested funding for additional uniforms to give the club an 'away strip'.
- 2.6 Further to this, the President has also requested that the remaining grant funds (\$506) be put towards a training uniform for Zomi United Adelaide Club Inc.
- 2.7 Amended quotes have been provided for the additional uniforms (Attachment 9).
- 2.8 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$49,036 remaining to date.
- 2.9 The money committed to this application for the December 2021 round, if approved, is \$5,000.
- 2.10 The remaining balance of the grant funding if all grant applications received (5 in total) for the December 2021 round is \$28,674.

## 3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from Zomi United Adelaide Inc. for \$5,000 to assist with purchasing various soccer equipment and uniforms to launch its soccer club.

This form can be completed, printed, signed then posted;  
OR completed, signed (sign, place signature in pdf) then  
submitted via the email button.



*check the application before printing or submitting*

# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.**

*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,  
this application may NOT be eligible for grant funding.***

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	Zomi United Adelaide (ZUA)
Address:	North Pine Sport & Social Club, Andrew Smirth Drive,
Suburb:	Parafield Garden Postcode: 5107
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	Mr Khup Za Mung Naulak
Title (your role with the group/organisation):	Chairperson
Address:	
Phone:	Landline: Mobile:
Email:	
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	Mr Khup Za Mung Naulak
Title (role with the group/organisation):	Chairperson
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Answer for Q4 is in the Attachment
Is your organisation:	
a) Incorporated:	<div>Yes</div> <input checked="" type="checkbox"/> <div>to question c)</div> <div>No</div> <input type="checkbox"/> <div>(go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div> <div>No</div> <input checked="" type="checkbox"/> <div>(go to question c)</div>
Parent Organisation Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Through membership fees, sponsors and fundraising activities.	
f) Purpose:	Answer for Q4 (f) is in the Attachment	
g) Other (please specify): <i>Answer for Q4 (g) is in the Attachment</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Zomi United Adelaide</i>  <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Commonwelath Bank of Australia</i>  Branch Location: <i>Salisbury</i>	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	[REDACTED]	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i>  7 1 3 9 9 7 4 0 6 3 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>NB: GST Registration</b> <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Answer in the attachment.</i>
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
<i>Soccer Gears (including shipping)</i>	\$ 5,000
<i>Items list and Price are in the attachment.</i>	
<b>TOTAL (including GST):</b>	\$ 5,000

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Answer in the attachment.</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	
Total cost of Project/Event	\$ 5,000
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	<i>The COVID-19 pandemic has revealed the effects and impacts of forced disconnection and isolation in children and youth. The Club can play instrumental role in such and other situations to keep the youth cohort in the community connected and engaged through social media platform and virtual based activities.</i>
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
<b>Group/Organisation Information</b>	
Group/Organisation Name	Zomi United Adelaide (Inc.)
Group/Organisation Description	A community-based football club managed and run by Zomi youth supp
Group/Organisation Registered Address	Number/Street: 34 Guernsey Cr Suburb: Salisbury North SA Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	50 Family members are connected and engaged in the Club.
% of Membership that reside in the City of Salisbury	100 %
<b>Project/Event Details</b>	
Project/Event Name	Zomi United Adelaide
Project/Event Summary	ZUA has incorporated the club to engage Zomi youth and children living
Date(s) of Project/Event	4 October 2021
Location of Project/Event:	Number/Street: Andrew Smirth Reserve Suburb: Parafield Garden Postcode: 5107
How will the Project/Event benefit the residents of the City of Salisbury?	ZUA wishes to provide the Zomi youth and children with opportunity and environment to develop the game of football both as hobby as well as for career path. The Club wants to support them in positive and
How many individuals will benefit from the Project/Event?	100
% of project/event participants that reside in the City of Salisbury	100 %
If it is an Event, is it open to the public?	Yes <input type="checkbox"/> ZUA as a soccer club is open to all. We have plan to allow youth
How will the Project/Event be promoted?	Answer in the attachment.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Check Attachment for Details.	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

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Community Grant Application - Page 9 of 13



## EVO Sportswear Pty Ltd

PO Box 775  
 Sanctuary Cove  
 QLD, 4212  
 info@evosportswear.com.au  
 https://www.evosportswear.com.au/  
 1300 55 36 26  
 ABN: 12 136 886 595

## Invoice Details

Invoice No: 1735  
 Date: 08/10/2021

Invoice to: [REDACTED] liver To: [REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]

Product Code	Description	Quantity	Rate	Amount
ME-0130FS	Men s Fu Custom PRO Soccer Jersey Sizes TBC	20	\$25.00	\$500.00*
ME-0102FS	Fu Custom PRO Soccer Short. Sizes TBC	21	\$20.00	\$420.00*
ME-0103	Custom Pro C ub Sock. Sizes TBC	20	\$10.00	\$200.00*
ME-0105FS	Men s Fu Custom PRO GK LS Padded Jersey. Sizes TBC	1	\$70.00	\$70.00*
FREIGHT	Startrack Road Express	1	\$50.00	\$50.00*

\*Indicates non-taxable item

### Payment Details

Bank Details:

EVO Sportswear P/L  
 Commonwealth Bank Australia  
 BSB: 063 245  
 ACC: 1085 9246

Subtotal	\$1,240.00
	\$0.00
Total	\$1,240.00
PAID	\$0.00

<b>Balance Due</b>	<b>\$1,240.00</b>
--------------------	-------------------

EVO Sportswear Pty Ltd - Invoice Details 1735 - 08/10/2021

**Notes**

Thank you kindly for your business.

Please detach and send with remittance to:

EVO Sportswear Pty Ltd  
PO Box 775  
Sanctuary Cove  
QLD, 4212

**REMITTANCE ADVICE FOR Invoice # 1735 on 08/10/2021**

Balance Due \$1,240.00

PAID \_\_\_\_\_  
Received From: Da Tuang


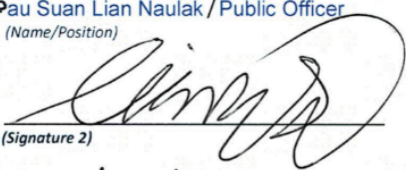
Card Type	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/>		
Cardholder's Name	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>		
Card Number	<div style="display: flex; justify-content: space-between;"> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> <div><div style="border: 1px solid black; width: 20px; height: 20px;"></div></div> </div>	CVV	<div style="border: 1px solid black; width: 20px; height: 20px;"></div>
Expiry Date	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="margin: 0 5px;">/</div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>		
Signature	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>		

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>Zomi United Adelaide (ZUA) has been founded by young soccer enthusiasts from the Zomi community. Until before the incorporation on 26 May 2021, ZUA was run as an informal club engaging Zomi youths and children in the game of soccer and other youth related activities. It has been facilitating Zomi youth to participate in inter-cultural friendly soccer matches.</i></p> <p><i>With the incorporation, ZUA is formalised as a Club and would like to affiliate with the South Australian Amateur Soccer League. This will enable ZUA to help its youth to join the amateur league organized by SAASL, which in turn will allow the Zomi players to participate in more competitive and mainstream soccer tournament. This will make them to work harder for better performance and give them opportunity for exposure to teams from diverse cultural backgrounds, promoting cross-cultural understanding, friendship and connection.</i></p> <p><i>Besides this ZUA will promote the game of soccer among children and provide them with environment and opportunity to learn, practice and enjoy soccer. At the community level, ZUA will be able to engage and connect other family members with the youths and children and foster social cohesion and harmony.</i></p> <p><i>The main objective for grant application is to avail the fund to formally launch the club, buy soccer gears and uniform for the players and widen connection and relation with soccer related institutions and individuals. Once it is formally launched, ZUA will continuously work towards consolidating the club and widening the network to positively contribute soccer fraternity and the wider communities under City of Salisbury.</i></p> <p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li>1. <i>Quotes</i></li> <li>2. <i>Support Letters</i></li> <li>3.</li> </ol>
Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>Through ZUA soccer club programs and activities, Zomi youth and children will be enabled:</i></p> <ul style="list-style-type: none"> <li><i>* To compete in local competitive sporting events or games organized by the local or interstate communities</i></li> <li><i>* To develop mental and physical robustness, maintain a fit and strong body and lead an active and healthy lives</i></li> <li><i>* To foster resilience and positivity through continuous engagement and support from coaches, team-members and club staff members</i></li> <li><i>* To make friends and develop their social and interpersonal skills</i></li> <li><i>* To enhance skills for teamwork which can be utilized throughout their sporting journey, in workplaces and in social and educational settings</i></li> <li><i>* To provide enjoyment and recreation to the participants and entertainment for the community member spectators</i></li> </ul>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Community Grant Application - Page 10 of 13

Application Declaration	
<p><b>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</b></p>	
<p>Please read, tick the <b>S1</b> and <b>S2</b> boxes and sign:</p>	
<p><b>S1</b>   <b>S2</b></p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>
<p>On behalf of <u>Zomi United Adelaide (Inc)</u> <small>(Group/Organisation)</small></p>	
<p><b>Khup Za Mung Naulak / Chairperson</b> <small>(Name/Position)</small></p> <p> <small>(Signature 1)</small></p> <p><u>21/10/2021</u> <small>(Date)</small></p> <p>Contact (phone number): <u>0435 764 292</u></p>	<p>and</p> <p><b>Pau Suan Lian Naulak / Public Officer</b> <small>(Name/Position)</small></p> <p> <small>(Signature 2)</small></p> <p><u>21/10/2021</u> <small>(Date)</small></p> <p>Contact (phone number): <u>0432 794918</u></p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.  
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



**SOUTH AUSTRALIA**

Associations Incorporation Act 1985  
Section 20(1)

Incorporation Number: A44469

**Certificate of Incorporation**

This is to certify that

**ZOMI UNITED ADELAIDE INCORPORATED**

is, on and from the twenty-sixth day of May 2021  
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this  
twenty-sixth day of May 2021



Commissioner of Corporate Affairs



Certificate



046

**Australian Government**  
**Australian Business Register**

**Our reference:** 3613878521631  
**Phone:** 13 92 26  
**ABN:** 71 399 740 631

16 July 2021

**ZOMI UNITED ADELAIDE**  
34 GUERNSEY CR  
SALISBURY NORTH SA 5108

**We have registered you on the Australian Business Register**

Dear Sir/Madam

Your Australian business number (ABN) is **71 399 740 631**.

Your ABN registration is effective as of 16 May 2021.

Please check that the enclosed ABN details recorded for your business or organisation are correct and advise us if they are not.

**Your obligations**  
You're legally required to ensure your ABN details are kept up-to-date and you must notify the Registrar of any changes to your details within 28 days.

You can use myGovID and Relationship Authorisation Manager (RAM) to update your ABN details online. If you'd like to set up myGovID and RAM, visit **abr.gov.au/mynewkey**

Alternatively, you can update your details by contacting us on **13 92 26** between 8.00am and 6.00pm, Monday to Friday.

The Registrar will periodically review your ABN registration. Where there is evidence that you're no longer entitled to hold an ABN your registration will be cancelled. Evidence of entitlement could include declaring business income in your income tax returns, and/or lodging activity statements within two years of your ABN registration.

If you've indicated that you require endorsement as a deductible gift recipient, income tax exempt fund or tax concession charity, an application will be sent to you shortly.

**Starting or running a business**  
The Australian Government's dedicated business website **business.gov.au** is a one-stop shop for business information from all levels of government. The website provides a range of free tools including planning templates, checklists and how-to guides to help you work smarter, not harder. Find business information and support the easy way, visit **business.gov.au** today.

Over the next year we'll be sending you a series of New to Business emails with information to help you manage and grow your business. You'll also receive emails from our Small Business Newsroom to keep you up to date with important tax and super news.

E00228-S00001-F232180

70050.3783-01-2020

**Australian Business Register**

Australian business number (ABN) : 71 399 740 631  
 Entity name : ZOMI UNITED ADELAIDE  
 ABN status : Active  
 ABN registration date : 16 May 2021  
 Postal address : 34 GUERNSEY CR  
 SALISBURY NORTH SA  
 5108  
 Business address : 34 GUERNSEY CR  
 SALISBURY NORTH SA  
 5108  
 Email address : KHUP100NAULAK@GMAIL.COM  
 Type of entity : Other Incorporated Entity  
 ANZSIC code : 9559 - Other Interest Group Services N.E.C.

**Associates**

The following are the associates of the entity:

Associate name	Position held
Mr KHUP ZA MUNG NAULAK	Director
	Office Bearer Of A Club/Association
Mr THANG SUAN SANG	Company Secretary
Mr DAL ZA TUANG NAULAK	Public Officer



 046

**ZOMI UNITED ADELAIDE**  
34 GUERNSEY CR  
SALISBURY NORTH SA 5108

 **Australian Government**  
**Australian Taxation Office**

Our reference: 7123097036087  
16 July 2021

**Your tax file number**

Dear Sir/Madam

The details of your tax file number registration are:

**Name:** ZOMI UNITED ADELAIDE  
**Tax file number:** 693 640 133



It's important to keep this letter and any other document with your tax file number on it, in a safe place.

You should quote this tax file number when contacting us as it will help us find your information faster.

You will be asked to provide your tax file number to financial institutions and investment bodies when you open accounts or make investments with them. You don't have to give your tax file number to these organisations, but if you don't, they may withhold more tax from any investment returns or interest they pay to you.

**For more information**  
You can find out more on our website [www.ato.gov.au/tfn](http://www.ato.gov.au/tfn)  
For information about your rights and obligations, go to [www.ato.gov.au/taxpayerscharter](http://www.ato.gov.au/taxpayerscharter)

Yours faithfully

Melinda Smith  
Deputy Commissioner of Taxation

E00048-S00001-F232145 70155.357492-11-2020



## Your account confirmation as at 05 August 2021

Thank you for banking with us. Here is a quick summary of some of the important features of your Account.

If you have any questions or need more information please go to [netbank.com.au](https://netbank.com.au), call **13 2221** or visit any branch.

### Account details

**Account type** Society Cheque Account

**BSB** 065-175

**Account number** 1046 8406

**BIC/SWIFT Code** CTBAAU2S

**Account title** ZOMI UNITED ADELAIDE

**Start date** 05/08/2021

**TFN/ABN/Exemption quoted** Yes

### Features

The Society Cheque Account is a full transaction access account tailored for not-for-profit organisations with no monthly base maintenance fees. With a Society Cheque Account you can:

Access your money from an ATM, via EFTPOS, cheque or at any Commonwealth Bank branch.

- Get a Business Debit Card which gives you more access to your money and the ability to make purchases online or over the phone.

### Credit interest

### Fees

This section shows some of the fees and charges that apply to your account. For more information on other fees and charges that may apply, please see the Terms and Conditions of your account.

Type of fee	Standard fee
Account Fee	Free
CBA ATM cash withdrawals in Australia	Free
CBA ATM transfers in Australia	Free
EFTPOS in Australia	Free
NetBank transfers and BPAY	Free
Electronic credits	Free
Business Debit Card credit option	Free
Self service phone withdrawals	Free
Direct debits or periodical payments (excluding NetBank)	Free
Staff assisted withdrawals	Free
Over the counter deposit	Free



**ATTACHMENT: ZUA Community Grant Application****4. GROUP / ORGANISATION MANAGEMENT DETAILS**

How is your group/organisation managed:

Zomi United Adelaide (ZUA) has an executive board consisting of Chairperson, Vice-chairperson, Secretary, Treasurer and Public Officer that manages all its affairs, including the programs and activities. It has volunteer manager, coach, team members and volunteers to run the Club on day-to-day basis.

f) Purpose:

- To keep Zomi youth and children positively and actively engaged
- To help youth and children achieve better health and wellbeing outcomes
- To support youth and children develop football game as a hobby and as a career pathway whoever chooses so.

g) Other (please specify): Yes

ZUA wants to promote games and sporting in Zomi children and youth through engagement of families and promote cross-cultural connection by participating in mainstream tournaments and programs.

**5. REFEREE INFORMATION**

Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)

Referee's Name: Lian Cin Khup Langel, Zomi Innkuan Adelaide

Referee's Contact Information: 0403 304 146

Referee's Name: Cin Khan Kap Mang Zong, Zomi Language School of South Australia

Referee's Contact Information: 0469 922 684

Referee's Name: Julie Fyfe, HOST International

Referee's Contact Information: 0434 685 824

**II. GST DECLARATION**

(If Yes - Please Quote ABN:) ABN Number

71 399 740 631

**III. PROJECT/EVENT BUDGET INFORMATION**

What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?

The ZUA Executive team and its members will work on a voluntary basis to run the Club. The ZUA members will pay a nominal membership fees as determined by the Constitution. The members will also support in kind by lending relevant equipment and items for ZUA programs and activities on need basis.

#### IV. SUMMARY OF PROJECT/EVENT INFORMATION

Is the funding for: ☐ New Group  
(please tick which is applicable)

Name of Project/Event Requiring Funding: ZUA will facilitate team members to participate in regular training and practice sessions and support them to participate in football tournament both locally and at interstate level.

#### V. PROJECT/EVENT DETAILS

Group/Organisation Description: A community-based soccer club managed and run by Zomi youth supported by their families.

Project/Event Summary: ZUA has incorporated the club to engage Zomi youth and children living within Salisbury City Council. On getting the support through council community grant program, ZUA would like to launch the club and commence its programs and activities.

How will the Project/Event benefit the residents of the City of Salisbury?

ZUA wishes to provide the Zomi youth and children with opportunity and environment to develop the game of football both as hobby as well as for career pathway. The Club wants to engage them in positive and productive activities allowing peer socialisation and connection for better outcome in terms of their physical and mental health and emotional wellbeing. The youth will also be enabled to connect with other CALD communities to foster understanding, integration and broader social cohesion.

If it is an Event, is it open to the public?

ZUA as a soccer club is open to all. ZUA has plan to allow youth from other community to join the club as player(s).

How will the Project/Event be promoted?


The project will be promoted through social media platforms like Facebook, Twitter, Instagram, emails, meetings and word of mouth.

Attachment for ZUA Community Grant Application

Khup Za Mung Naulak  
Chairperson, Zomi United Adelaide

**QUOTATIONS FOR ITEMS FOR COMMUNITY GRANT APPLICATION**

1. MacBook Pro 13.3" M1 x 1 \$1697.00  
<https://www.officeworks.com.au/shop/officeworks/p/macbook-pro-13-3-m1-8-corecpu-8-coregpu-8gb-256gb-space-grey-mbpm1256sg>
2. Hart Spring Loaded Corner Post Set x 1 \$145.00  
<https://www.hartsport.com.au/sport/soccer/corner-posts/hart-spring-loaded-corner-post?SearchID=4699641&SearchPos=6>
3. Hart Tapered International Soccer Net x 1 \$245.00  
<https://www.hartsport.com.au/sport/soccer/soccer-nets/hart-international-soccer-net-tapered?SearchID=4649244&SearchPos=1>
4. Hart Aluminium Porta Goals: \$249.00 x 2 \$ 498.00  
<https://www.hartsport.com.au/hart-aluminium-porta-goals?SearchID=4649252&SearchPos=1>
5. Hart Flat Agility Ladders x 1 \$25.00  
<https://www.hartsport.com.au/hart-flat-agility-ladders?SearchID=4649258&SearchPos=1>
6. Hart Micro Step Hurdles (Set of Six) x 1 \$52.50  
<https://www.hartsport.com.au/fitness/speed-and-agility/step-hurdles/hart-set-of-6-micro-hurdles-with-carry-bag-15cm?SearchID=4649260&SearchPos=1>
7. Hart Small Soccer Coaching Board x 1 \$65.00  
<https://www.hartsport.com.au/sport/soccer/soccer-coaching-boards/hart-coaching-board-soccer-60x45cm?SearchID=4649268&SearchPos=1>
8. Hart Field Marker Sets x 1 \$55.00  
<https://www.hartsport.com.au/hart-field-marker-sets?SearchID=4649270&SearchPos=1>
9. Hart Spring Base Agility Pole Kit x 1 \$185.00  
<https://www.hartsport.com.au/fitness/speed-and-agility/agility-poles/hart-agility-pole-kit-10-x-2-pce-poles>
10. V8 Bottle Carrier Blue \$24.90 x 3 \$74.70  
<https://www.hartsport.com.au/coaching/drink-bottles/bottle-carriers/v8-bottle-carrier-blue?SearchID=4649285&SearchPos=1>
11. HART Base Drink Bottle \$4.90 x 24 \$117.60  
<https://www.hartsport.com.au/coaching/drink-bottles/hart-drink-bottles/hart-base-drink-bottle-750ml?SearchID=4649286&SearchPos=1>
12. HART Superlite Vests \$5.50 x 11 \$60.50  
<https://www.hartsport.com.au/hart-superlite-vests?SearchID=4649289&SearchPos=2>
13. HART Superlite Vests (Fluro Orange) \$5.50 x 11 \$60.50  
<https://www.hartsport.com.au/hart-superlite-vests?SearchID=4649289&SearchPos=2>

- |   |           |
|---|-----------|
| 14. Hart Evolution Ball Carry Bag x 1   | \$19.90   |
| <a href="https://www.hartsport.com.au/coaching/bags/ball-carry-bags/hart-evolution-ball-carry-bag?SearchID=4649306&amp;SearchPos=4">https://www.hartsport.com.au/coaching/bags/ball-carry-bags/hart-evolution-ball-carry-bag?SearchID=4649306&amp;SearchPos=4</a> |           |
| 15. Nike Premier League Strike Soccer Ball \$34.99 x 12   | \$ 419.88 |
| <a href="https://www.rebelsport.com.au/p/nike-premier-league-strike-soccer-ball-white-5-61656203.html">https://www.rebelsport.com.au/p/nike-premier-league-strike-soccer-ball-white-5-61656203.html</a>   |           |
| 16. Nike Brasilia Large Training Duffel Bag \$59.99 x 2   | \$119.98  |
| <a href="https://www.rebelsport.com.au/p/nike-brasilvia-large-training-duffel-bag-57760501.html">https://www.rebelsport.com.au/p/nike-brasilvia-large-training-duffel-bag-57760501.html</a>   |           |
| 17. Adidas Predator Competition Goalkeeper Gloves x 1   | \$150.00  |
| <a href="https://www.ultrafootball.com/products/predator-competition-goalkeeper-gloves-gk3527">https://www.ultrafootball.com/products/predator-competition-goalkeeper-gloves-gk3527</a>   |           |
| 18. Evo Sports Wear \$50.00 To Whom It May Concernx 20  | \$1150.00 |
| <br>Jersey Quotes.pdf  |           |

**GRAND TOTAL: \$5,140.56**



## ZOMI INNKUAN ADELAIDE INC.

ZOMI COMMUNITY ADELAIDE, SA

[zomi.innkuan.adelaide@gmail.com](mailto:zomi.innkuan.adelaide@gmail.com)

PO Box 7 salisbury, SA 5108

17 October 2021

: To Whom It May Concern

### LETTER OF SUPPORT

Zomi Innkuan Adelaide (ZIA) is pleased to support the application by Zomi United Adelaide (ZUA) for a grant under City of Salisbury Community Grant Program. ZIA is the main community body for ZUA as our community is new to Salisbury area and ZUA don't have enough financial to start with the community sport group.

ZIA is working with ZUA soccer team and as the group is recently established in Salisbury. Most of the members are from refugee backgrounds in Adelaide to build their capacity to independently meet the settlement needs of their members through social cohesion and engaging with other sport group and communities.

ZUA has been actively involving in ZIA events and cultural participation and volunteering. ZUA has been incorporated and will continue to engage with ZIA to complete the remaining parts of its community action plan and continuing to support ZIA community.

Zomi Innkuan Adelaide is strongly supports ZUA's application through the City of Salisbury's Community Grant program to purchase soccer equipment for the team. If successful, this will enable ZUA to formally launch and implement its plans for the club. It would be a huge achievement for young people who has been involving in the sports group.

Yours Sincerely,

Mr Lian Cin Khup Langel  
( ZIA President )





12 October 2021

To Whom It May Concern

### LETTER OF SUPPORT

HOST International is pleased to support the application by Zomi United Adelaide (ZUA) for a grant under City of Salisbury Community Grant Program.

HOST International works with the new and emerging communities from refugee backgrounds in Adelaide to build their capacity to independently meet the settlement needs of their members through the Settlement Engagement and Transition Support - Community Capacity Building (SETS-CCB) program funded by the Australian Government.

ZUA has been participating in HOST SETS-CCB program and have undergone a number of consultations, coaching and training sessions for leadership capacity development. ZUA has been incorporated and will continue to engage with HOST to complete the remaining parts of its community action plan.

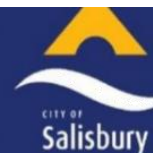
HOST strongly supports ZUA's application through the City of Salisbury's Community Grant program to purchase soccer equipment for the team. If successful, this will enable ZUA to formally launch and implement its plans for the club.

Yours Sincerely,

Julie Fyfe  
Team Leader  
SETS-CCB Program  
HOST International  
451 Pulteney Street Adelaide SA 5000



Effective 23 August 2021



# **Community Grants Program**

## **Guidelines and Eligibility Criteria**



*live it up*

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## City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

### 1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
  - Community Grants are bound to an upper limit of **\$5,000.00**;
  - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
  - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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## 2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:  
[www.salisbury.sa.gov.au/Council/Grants\\_and\\_Awards/Grants/Community\\_Grants](http://www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants).
- 2.2. The application form can be completed by:
  - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
  - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:  
[city@salisbury.sa.gov.au](mailto:city@salisbury.sa.gov.au).
- 2.5. Where email is not possible applications can be:
 

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

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### 3. Community Grants Program Aim and Objectives

#### *Aim*

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

#### *Objectives*

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
  - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
  - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

### 4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

### 5. Community Grants Program Categories

*Community Grants Program funding is available under the following categories:*

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

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## 6. Types of Community Grants and Amount of Funding

*Different levels of funding are available to eligible organisations under the following categories:*

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

## 7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

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## 8. Eligibility to Apply

### Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
  - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
  - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury\*.
  - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
  - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
  - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

*\* Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

### Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
  - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission;
  - Organisations that are seeking commercial gain from the project (either directly or indirectly);
  - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
  - Money already spent or funding of existing debts or shortfalls;
  - Salaries (initial or on-going);

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- Recurrent administration or ongoing costs;
  - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
  - Upgrading facilities which belong to Local, State or Commonwealth Governments;
  - Educational programs in schools and other formal educational institutions;
  - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
  - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
  - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
  - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia are encouraged to apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
- It is recommended that organisations register the availability of their AEDs to increase public awareness and availability of AEDs in emergency situations. SA Ambulance and St John Ambulance Australia manage separate voluntary registration platforms that organisations can utilize to register their AEDs availability for public use.
- The SA Ambulance register is only used by 000 emergency operators during suspected SCA episode to direct callers to the nearest public use AED location. The registration website can be accessed via <http://www.saambulance.com.au/NewsPublications/AEDRegister.aspx> The St John AED registration website can be accessed via <https://data.aed.stjohn.org.au/registration.aspx> and will be made available to the public via a website map or phone app.

*Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.*

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## 9. Eligible Items

Funding will be considered for the following:

### 9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

### 9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

### 9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

### 9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

### 9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

### 9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

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## 10. Ineligible Items

Funding will not be considered for the following:

### 10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

### 10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

### 10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

### 10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
  - vehicles (used for business or administration purposes);
  - fundraising activities (for commercial, competition and/or event door prizes);
  - consumables (e.g. paper, toner, stationery, equipment etc.);
  - maintenance and repairs;
  - service charges (including additional warranties, service agreements and maintenance).

**However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.**

### 10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

### 10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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**10.7. Existing Debts and Shortfalls**

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

**10.8. Other Exclusions**

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

**10.9. Prior Funding Received for Defibrillators**

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator.

**11. Application Process**

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

**Assessment of Applications**

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

## 12. Funding Criteria

The following criteria are examined when assessing applications:

### 12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

### 12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

### 12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
  - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
  - encourage involvement in community activities;
  - reduce social isolation;
  - encourage supportive and safe communities;
  - address gaps in local services;
  - Social Connectedness; and
  - Mental Wellness.

### 12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

### 12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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### 13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

#### *Target Group*

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
  - has been consulted about and is involved in the project or event;
  - is committed to actively participating in the project or event in significant numbers; and
  - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

#### *Project or Event Plan*

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
  - timeframes and how the project will be implemented, facilitated, and monitored;
  - details of the benefits/outcomes that the target group will derive from the project; and
  - details of how the project will meet any of the Community Grants Program Aim and Objectives.

#### *Budget Plan*

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
  - the amount of grant funds requested;
  - funds committed to the project by the applicant (this contribution can be financial or in-kind);
  - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
  - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

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### *Evaluation Plan*

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
  - criteria that will be used to measure the success of the project; and
  - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

### *Other Requirements*

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
  - an ability to support the project beyond the grant period; and
  - the availability of volunteer support for the ongoing viability of the project.

## **14. Referees**

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

## **15. Financial Information**

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

## **16. Application Outcome**

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

### *Unsuccessful Applicants*

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

## 17. Expenditure of Community Grants Program Funds

### *Successful Applicants - Contractual Obligations*

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

## 18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

### *ABN Declaration*

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

## 19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

## 20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
  - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
  - Acknowledge the City of Salisbury as the funding body where applicable;
  - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

### *Recognition of Community Grants Program Funding*

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

## 21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
  - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
  - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
  - The organisation or group does not provide documentation as required under these guidelines by the times specified.



KUSTOMTEAMWEAR

KUSTOMTEAMWEAR

## INVOICE

KTWI21308

TO : DAL TUANG

SHIP TO :

DA

DALNAULAK@GMAIL.COM

09/12/21

SA  
AUSTRALIA

YOUR REFERENCE

TY.	ITEM	PRICE	DIS%	AMOUNT
2	P263 SOCCER GOAL KEEPER SHIRT AND SHORTS	\$34.00		\$68
40	P262 SOCCER JERSEY AND SHORTS	\$29.00		\$1,160
20	P163 CUSTOM POLO SHIRT	\$20.00		\$400
20	P196 T SHIRT	\$19.00		\$380
40	P194 SOCKS	\$7.00		\$280

## PAYMENT METHOD

EFT

BSB CODE 112879 ACCOUNT NUMBER 425999420

PLEASE ENTER YOUR INVOICE NUMBER OR AT LAST 5 DIGITS AS THE REFERENCE NUMBER

PLEASE EMAIL YOUR RECEIPT ONCE PAID

SUB \$2,288

GST \$228

TOTAL \$2,516

APPLIED

BALANCE \$2,516

This Document And Your Order Will Be Used By Our Production Department To Complete Your Order. Do Not Pay This Until You Are Happy With The Design Submitted By Us To You. All Important Information Must Be Listed Herein And Or On The Order If You Need Anything Added Or Omitted Please Advise Us.

Correspondence History Will Not Be Reviewed To Complete The Order And We Will Not Take Any Responsibility For Any Error Or Omission Made

As All Goods Are Custom Made We Have A No Refund Policy But We Will Remake The Mistake Is Ours

Insurance From Us To You Is Optional And Costs \$10 Plus \$1 Per \$100 If You Do Not Take Out Insurance Any Loss Is To Be Borne By You



<b>ITEM</b>	5.1.4
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Grant No. 36/2021: AVV All Stars Millennium Social and Fundraising Committee Inc. Community Grant Application
<b>AUTHOR</b>	Sara Howley, PA to GM Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The AVV All Stars Millennium Social and Fundraising Committee Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

### RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 36/2021 to the value of \$5,000 for the AVV All Stars Millennium Social and Fundraising Committee Inc. to assist with purchasing tumbling and dance equipment for their organisation.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 36/2021: AVV All Stars Millennium Social and Fundraising Committee Inc. Community Grant Application

### 1. BACKGROUND

- 1.1 The AVV All Stars Millennium Social and Fundraising Committee Inc. have applied for the December 2021 round of Community Grants to assist with purchasing tumbling and dance equipment for their organisation.
- 1.2 AVV All Stars Millennium Social and Fundraising Committee Inc. have not received any prior Community Grant funding.

### 2. REPORT

- 2.1 AVV All Stars Millennium Social and Fundraising Committee Inc. is a not-for-profit organisation and their application meets the eligibility criteria for the requested Community Grants Program funding.
- 2.2 AVV All Stars Millennium Social and Fundraising Committee Inc. is a separate organisation to, but fundraises for the 'AVV All Stars Cheer and Dance' organisation, located in Pooraka.

- 2.3 AVV All Stars Cheer and Dance are a cheerleading and dance group, competing in competitions nationally.
- 2.4 The purpose of this grant funding would be to encourage new members to participate in cheerleading and dance and to assist current members to progress their skills.
- 2.5 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$49,036 remaining to date.
- 2.6 The money committed to this application for the December 2021 round, if approved, is \$5,000.
- 2.7 The remaining balance of the grant funding if all grant applications received (5 in total) for the December 2021 round is \$29,044.

### **3. CONCLUSION / PROPOSAL**

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from AVV All Stars Millennium Social and Fundraising Committee for \$5,000 to assist with purchasing tumbling and dance equipment for its organisation.



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months ( <i>with the exception of Defibrillator funding</i> ).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application **may NOT be** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	AVV Millenium Social and fundraising Committee
Address:	35 Langford Street
Suburb:	Pooraka Postcode: 5095
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	Mrs <input checked="" type="checkbox"/> Sandee Erickson
Title (your role with the group/organisation):	Committee Member
Address:	22 Maldon Street, Northfield 5085
Phone:	Landline: Mobile: 0415596929
Email:	sandee.erickson@gmail.com
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	Other: Kelly Krieg
Title (role with the group/organisation):	President of AVV Fundraising Committee
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Fundraising Committee/ committee members
<b>Is your organisation:</b>	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/></div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question b)</div>
ASIC Registration Number:	A20173
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes <input type="checkbox"/></div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question c)</div>
<b>Parent Organisation</b>	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <small>(evidence must be attached to this application)</small>	No <input checked="" type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e &amp; f)</small>	Yes <input type="checkbox"/>  <small>(go to question e &amp; f)</small>	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>community and Parents / fundraising events</i>	
f) Purpose:	<i>to improve and raise funds for Tumble equipment</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>AVV Millennium Social and Fundraising Committee</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bendigo Bank</i>  Branch Location: <i>Adelaide, Grenfell street</i>	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>[REDACTED]</i>	
Referee's Contact Information:	<i>[REDACTED]</i>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN  <i>(If Yes - Please Quote ABN:)</i>  9 8 4 6 4 7 2 5 9 2 3 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>NB: GST Registration</b> <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 0</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
<b>EXPENSES</b> <small>(specify the proposed expense budget by item:)</small>	<b>\$ AMOUNT</b>
<b>TOTAL (including GST):</b>	<b>\$ 0</b>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<b>Equipment</b>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<b>Ongoing</b>
Total cost of Project/Event	<b>\$ 0</b>
Amount of Community Grant Funding Requested	<b>\$ 5,000</b>
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 7 of 13

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
<b>Group/Organisation Information</b>	
Group/Organisation Name	AVV Millennium social & fundraising Committee
Group/Organisation Description	Fundraising Committee
Group/Organisation Registered Address	Number/Street: 35 Langford Street Suburb: Pooraka Postcode:
Is the Club Incorporated?	YES
Number of Members	80
% of Membership that reside in the City of Salisbury	50 %
<b>Project/Event Details</b>	
Project/Event Name	Equipment
Project/Event Summary	to gain new and improved Tumble Equipment
Date(s) of Project/Event	ongoing
Location of Project/Event:	Number/Street: 35 Langford Street Suburb: Pooraka Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	Will help all members progress in skills & training and encourage new members/ residents from the city of salisbury to come and have a try .
How many individuals will benefit from the Project/Event?	80
% of project/event participants that reside in the City of Salisbury	50 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Backflip Trainer	\$ 874
Folding Wedge	\$ 1,026
Wallbars - Fixed 2 Section	\$ 1,198
Supersoft Mat	\$ 3,359
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 6,457</b>
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>We are proud to have our training facilities and club headquarters located in the city of Salisbury Area ( Pooraka ) and provide a sports and recreation option to the city of salisbury residents . Our Club encourages Community Participation and creates a safe and welcoming community space . We hope to grow our club numbers and with new equipment will be able to train and accommodate more athletes .</i></p>
<p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"><li>1.</li><li>2.</li><li>3.</li></ol>

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>AVV All Stars currently has no official partners or financial supporters. We Rely on members of our club to fundraise for equipment or associated costs with the club. Our Neighbouring businesses in Langford Street have welcomed us and we have been supported by surrounding businesses.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>AVV All Stars currently has no official partners or financial supporters. We Rely on members of our club to fundraise for equipment or associated costs with the club. Our Neighbouring businesses in Langford Street have welcomed us and we have been supported by surrounding businesses.</i></p>
<p><b>Attachments</b></p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i></p> <p><i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i></p> <p><i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>AVV is dedicated to the promotion of cheer and dance as a respected athletic discipline and sport. We Provide volunteering opportunities through coaching, and club committees to benefit the whole community . By ensuring we have the best training facilities and equipment we can ensure our athletes continue to achieve great results and continue to be a highly respected club of Northern Adelaide. We recently have been awarded state championships for several of our age groups ranging from 3 years right through to Open level.</i></p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 11 of 13

## Application Declaration

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1   S2

- ☒ ☒ I acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ ☒ I acknowledge that the information provided in this application is true and correct.
- ☒ ☒ I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ ☒ I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- ☒ ☒ I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of AVV Fundraising Committee (Group/Organisation)

Kelly Krieg / President  
(Name/Position)

and

Sarah Soteriou / Secretary  
(Name/Position)

KA Krieg  
(Signature 1)

S. Soteriou  
(Signature 2)

12 November 2021  
(Date)

12 November 2021  
(Date)

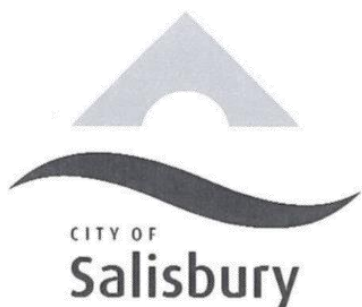
Contact (phone number): XXXXXXXXXX

Contact (phone number): XXXXXXXXXX

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.  
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 12 of 13



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

\_\_\_\_\_  
(Group/Organisation)

\_\_\_\_\_  
(Name/Position)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 13 of 13

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## Products

Aerobic  
Floors (2)

Badminton  
Equipment  
(11)

Balance  
Beams (24)

Balance  
Benches (4)

Ballet Rails (4)

Basketball  
Backboards –  
Outdoor Use  
(17)

Basketball  
Backboards  
(27)

Beatboards  
(10)


Boxing Ring &  
Equipment  
(11)

Chalk and  
Chalk Stands,  
Resin Gum (5)

Climbing  
Ropes, Tracks  
&

### Backflip Trainer

**[A20-80]**

Product Description

Specifications

Vinyl Covered, Medium Density Foam.

Height: 890mm  
Length: 1030mm  
Width: 700mm

**\$874.00 (excl GST)**


1 [ADD TO CART](#)

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Notify me of updates to **Backflip Trainer**

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**PEOPLE WHO BOUGHT THIS ALSO PURCHASED**



**Airboard Air Board Replacement**  
**[A3-22]**  
\$174.00



**Balance Beam - approved**  
**[A1-11]**  
\$2,830.00

**Chalk Blocks - Carton, 36 Pack**  
**[A15-79]**  
\$548.00

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- Aerobic Floors (2)
- Badminton Equipment (11)
- Balance Beams (24)
- Balance Benches (4)
- Ballet Rails (4)
- Basketball Backboards - Outdoor Use (17)
- Basketball Backboards (27)
- Beatboards (10)
- Boxing Ring & Equipment (11)
- Chalk and Chalk Stands, Resin Gum (5)
- Climbing Ropes, Tracks &

## Mat - Supersoft, 3660 x 1830 x 610mm [A8-48]

Product Description

Specifications

Mat - Supersoft, 3660 x 1830 x 610mm

Used for gymnastics training.

**\$3,359.00 (excl GST)**

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Notify me of updates to **Mat - Supersoft, 3660 x 1830 x 610mm**

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**PEOPLE WHO BOUGHT THIS ALSO PURCHASED**

**Mat - Supersoft 450mm [A8-49]**  
\$2,834.00

**Tumbling Tram [A12-140]**  
\$10,456.00

**Mat - Landing, Vinyl Covered 3 JSO [A8-147]**

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[Basketball Backboards - Outdoor Use \(17\)](#)

[Basketball Backboards \(27\)](#)

[Beatboards \(10\)](#)

[Boxing Ring & Equipment \(11\)](#)

[Chalk and Chalk Stands, Resin Gum \(5\)](#)

[Climbing Ropes, Tracks &](#)

### Wedge - Folding, 1800 x 1200 x 600mm [A20-61]

\$1,026.00 (excl GST)

1
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Notify me of updates to **Wedge - Folding, 1800 x 1200 x 600mm**

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PEOPLE WHO BOUGHT THIS ALSO PURCHASED

Single Bar - Por Adjustable SS E [A7-60]
\$641.00

Vault Transpor [A13-88]
\$347.00

Vault Mat - Anti Sting, 1200 x 1 [A13-120]
\$183.00

Product Description

Specifications

Wedge - Folding, 1800 x 1200 x 600mm

High density foam covered with tough fire retarded vinyl. Wide enough for children to roll down sideways. Designed for kindergym, school and gymnastic programmes. Wedge folds to form a padding box - 1200mm x 900mm x 600mm. Touch tape holds it closed.

Item 5.1.4 - Attachment 1 - Grant No. 36/2021: AVV All Stars Millennium Social and Fundraising Committee Inc. Community Grant Application

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Community Wellbeing and Sport Committee Agenda - 14 December 2021

City of Salisbury

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**Products**

- Aerobic Floors (2)
- Badminton Equipment (11)
- Balance Beams (24)
- Balance Benches (4)
- Ballet Rails (4)
- Basketball Backboards - Outdoor Use (17)
- Basketball Backboards (27)
- Beatboards (10)
- Boxing Ring & Equipment (11)
- Chalk and Chalk Stands, Resin Gum (5)
- Climbing Ropes, Tracks &

### Wall Bars - Fixed, 2 Section, 2400mm High x 1520mm Wide [A14-1]

**\$1,198.00 (excl GST)**

1 [ADD TO CART](#)

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[Notify me of updates to Wall Bars - Fixed, 2 Section, 2400mm High x 1520mm Wide](#)

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**Product Description**

Specifications

Wall Bars - Fixed, 2 Section, 2400mm High x 1520mm Wide

**Climbing Rope 8000mm [A5-43]**  
\$181.00

**Horizontal Bar S/Steel Bar - Fri [A7-32]**  
\$1,292.00

**Parallel Bars - Olympic - Super [A9-85]**  
\$4,138.00



**AVV Fundraising Committee  
Meeting Minutes  
Wednesday 6<sup>th</sup> October, 2021 6.30pm**

Present – Kelly Krieg (President)  
Tina Beaton  
Sandee Erickson  
Sarah Soteriou

Apologies Belinda Grygorcewicz  
Liz Mowers  
Anne- Marie O'Grady

**1. X- Lotto**

Decision not to run X-Lotto numbers in term 4 as shorter term. Will recommence in 2021

**2. Term 4 Movie Night**

- Proposed date of Fri 5<sup>th</sup> Nov to be held at AVV clubroom
- Once details confirmed request Bianca to design poster for promotion. 6.30pm – 9.30pm. \$10 Popcorn/drink. Sausage sizzle available
- Kelly to complete stock take to ascertain if chips etc are required.
- At interval ask Open team members to run competitions/games
- Share with AVV Calisthenics Club to increase numbers

**3. Club presentations**

- Request by Committee to have 5-year awards presented to those members who are eligible as well as introduce club trophy(s)
- Committee to seek appropriate venue to host presentation night. Dates proposed are Fri 3<sup>rd</sup> or Fri 10<sup>th</sup> Dec
- Committee to subsidise cost for all members (accompanying adults will be required to pay)

**4. General club promotion/Fundraising**

- Request to have club masks ordered/made and sold to members/supporters prior to remaining comps.



- Confirm if AVV could participate in Salisbury, Mawson Lakes & Elizabeth Christmas pageants (if not ensure we can in 2022)
- Research if AVV is eligible & if so apply for Community grant available through City of Salisbury
- Register for Bunnings Sausage Sizzle Churchill Centre
- Quiz Night to be held in line with April Fools in 2022

#### 5. Current action Items

Request Bianca to design promotional poster for movie night once date confirmed & share with AVV Cali	Kelly
Do we have popcorn machine available or willing to hire for Movie night	Sandee
Ask for follies donations and possible chips once stock take is complete	Kelly
Open or Senior Teams to organize games for movie night	Kelly
To seek approval from Bel if 5 year recognition can be presented and club trophy could be introduced	Kelly
Venue for presentation event to be sought	Kelly/Sarah
Request AVV club masks be made available for purchase	Kelly
AVV to participate in Salisbury, Mawson Lakes & Elizabeth Christmas pageants	Sarah
Apply for City of Salisbury Community Grant	Sandee
Register for Bunnings Sausage Sizzle Churchill Centre	Sandee
Quiz Night 2022 to be held 1 <sup>st</sup> April 2022. Venue TBD	All of Committee

#### 1. Meeting Closed 7.05pm



<b>ITEM</b>	5.1.5
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Grant No. 37/2021: Mawson Lakes Golf Club Inc.Community Grant Application
<b>AUTHOR</b>	Sara Howley, PA to GM Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Mawson Lakes Golf Club Inc.Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 37/2021 to the value of \$5,000 for the Mawson Lakes Golf Club Inc. to assist with purchasing a new tractor.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Grant 37/2021: Mawson Lakes Golf Club Inc. Community Grant Application

**1. BACKGROUND**

- 1.1 Mawson Lakes Golf Club Inc. have applied for the December 2021 round of Community Grants to assist with purchasing a new tractor.
- 1.2 Mawson Lakes Golf Club Inc. have received previous Community Grant funding (\$2,000 approved in October 2020 to purchase a defibrillator) and Minor Capital Works Grant Funding (\$25,000 approved in August 2021 for the supply and installation of an external storage shed extension).

**2. REPORT**

- 2.1 The Mawson Lakes Golf Club Inc. grant application meets the eligibility criteria for the requested Community Grants Program funding.
- 2.2 In the attached grant application, the Mawson Lakes Golf Club Inc. advised its course is utilised by over 1,500 people each year. They also advised they have a membership of 176 people, with 85% of these members residing in the City of Salisbury.

- 2.3 This grant funding is to assist with purchasing a new tractor to keep the fairway to a high standard.
- 2.4 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$49,036 remaining to date.
- 2.5 The money committed to this application for the December 2021 round, if approved, is \$5,000.
- 2.6 The remaining balance of the grant funding if all grant applications received (5 in total) for the December 2021 round is \$29,044.

**3. CONCLUSION / PROPOSAL**

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from Mawson Lakes Golf Club for \$5,000 to assist with purchasing a new tractor.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months ( <i>with the exception of Defibrillator funding</i> ).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application **may NOT be eligible** for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	Mawson Lakes Golf Club Inc
Address:	Mawson Lakes Blvd
Suburb:	Mawson Lakes Postcode: 5095
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	Mr Shaun Ryan
Title (your role with the group/organisation):	Grants Officer
Address:	PO Box 4 Salisbury South 5106
Phone:	Landline: Mobile: [REDACTED]
Email:	[REDACTED]
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	Mr Peter Thompson
Title (role with the group/organisation):	President
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Committee
<b>Is your organisation:</b>	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
<b>Parent Organisation</b>	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <b>Mawson Lakes Golf Club</b> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <b>Bank SA</b>  Branch Location: <b>Para Hills</b>	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	[REDACTED]	
Referee's Contact Information:	[REDACTED]	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN  <i>(If Yes - Please Quote ABN:)</i>  8 8 1 0 1 9 0 0 1 9 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	
Income received from sponsors: (list sponsor(s) and their contribution)	
Donations: (please specify the source, product or service and estimated amount of funding requested)	
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 0</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The Club will pay the balance of the Tractor</i>
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
<i>CS2610 Kioti Tractor</i>	<i>\$ 24,000</i>
<b>TOTAL (including GST):</b>	<b>\$ 24,000</b>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Purchase of New Tractor</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One Off</i>
Total cost of Project/Event	<i>\$ 24,000</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 7 of 13

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	October 2020
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	May 2021
<b>Group/Organisation Information</b>	
Group/Organisation Name	Mawson Lakes Golf Club Inc
Group/Organisation Description	Golf
Group/Organisation Registered Address	Number/Street: Mawson Lakes Boulevard Suburb: Mawson Lakes Postcode: 5095
Is the Club Incorporated?	Yes
Number of Members	176
% of Membership that reside in the City of Salisbury	90 %
<b>Project/Event Details</b>	
Project/Event Name	Purchase New Tractor
Project/Event Summary	New Tractor
Date(s) of Project/Event	31/1/2022
Location of Project/Event:	Number/Street: Mawson Lakes Golf Club Suburb: Mawson Lakes Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	The tractor is required to keep fairways in a playable condition
How many individuals will benefit from the Project/Event?	1,500
% of project/event participants that reside in the City of Salisbury	85 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
CS2610 Kioti Tractor	\$ 24,000
	\$
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	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 24,000</b>
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 9 of 13

### Project or Event Scope

*Provide a description of the proposed project or event:*

*To purchase a new tractor*

## Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
  - 2.
  - 3.

### Benefits and Outcomes of the Project or Event

*Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:*

*A new tractor is required to ensure that the fairways are kept to a good playing standard, which without will see the course deteriorate.*

*This will directly impact all members and visitors to the course*


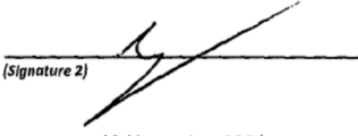
*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The course is used by over 1,500 people a year including members who 85% live in the Salisbury area</i></p>
<p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i>  <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i>  <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>By Club committee and Club funds</i></p>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 11 of 13

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Mawson Lakes Golf Club</u> (Group/Organisation)</p>	
<p style="text-align: center;">President / Peter Thomson</p> <p>(Name/Position)</p>	<p style="text-align: center;">Grants Officer / Shaun Ryan</p> <p>(Name/Position)</p>
 <p>(Signature 1)</p>	 <p>(Signature 2)</p>
<p style="text-align: center;">10 November 2021</p> <p>(Date)</p>	<p style="text-align: center;">10 November 2021</p> <p>(Date)</p>
<p>Contact (phone number): <span style="background-color: black; color: black;">XXXXXXXXXX</span></p>	<p>Contact (phone number): <span style="background-color: black; color: black;">XXXXXXXXXX</span></p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.  
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 12 of 13



**CAVAN AGRICULTURAL**  
**AGENCIES**

24 DIAGONAL ROAD, POORAKA SA,  
5095

EMAIL – [admin@cavanag.com.au](mailto:admin@cavanag.com.au)

PHONE (08) - 82623847



5 November 2021

Peter Thomson  
Mawson Lakes Golf Club  
Mawson Lakes Boulevard  
Mawson Lakes 5095  
[mlgc@mawsonlakesgc.com.au](mailto:mlgc@mawsonlakesgc.com.au)  
Ph [REDACTED] off

Dear Peter,

Thank you for the opportunity to quote on a New CS2610 Kioti Tractor with FEL and 4 in 1 bucket.

Standard features on a CS2610 are: *(please refer to attached brochure for front end loader specs)*

- 26hp
- 4-Wheel Drive
- HST Transmission
- Power Steering
- Ergonomic Operator Station
- Large 1131cc Diesel Engine
- Tight Turning Circle
- Turf tyres

**Total price \$ 24000.00 inc GST**

Warranty – 24 months tractor / 1500 hours  
- 4 year factory power train / 2000 hours  
-12 months on implements

Validity: 30 Days from date of quote  
Payment: 10% deposit with order and balance on or prior to delivery

I trust this quotation meets with your requirements. If I can provide you with any further information or you have any questions please contact me on 8262 3847.

Regards

Tony Raschella

CAA LETER HEAD.DOC

<b>ITEM</b>	5.1.6
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Grant No. 38/2021: With Love Formal Wear Inc. Community Grant Application
<b>AUTHOR</b>	Sara Howley, PA to GM Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The With Love Formal Wear Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 38/2021 to the value of \$2662: With Love Formal Wear to assist with purchasing furniture for their Parents Nook.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Grant No. 38/2021: With Love Formal Wear Community Grant Application
2. Attachment 1: Confirmation of additional requested funds

**1. BACKGROUND**

- 1.1 With Love Formal Wear have applied for the December 2021 round of Community Grants to assist with purchasing furniture for their proposed Parents Nook area.
- 1.2 With Love Formal Wear have not received any prior Community Grant funding.

**2. REPORT**

- 2.1 With Love Formal Wear is a not-for-profit organisation and their application meets the eligibility criteria for the requested Community Grants Program funding.
- 2.2 With Love Formal Wear exists to make formal events affordable for students experiencing financial hardship. They offer free formal wear including dresses,

suits, shoes, jewelry and various other items at their pop-up boutique which occurs once a month in Salisbury South.

- 2.3 This grant application is requesting funds to set up a 'Parents Nook' area at the With Love Formal Wear Boutique. The Parents Nook will provide a space for parents/caregivers to sit and have a coffee whilst the adolescent browses to find free formal wear. With Love Formal Wear will provide various flyers and information about various services near the Parents Nook to give parents/caregivers an opportunity to connect with relevant services should they wish.
- 2.4 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$49,036 remaining to date.
- 2.5 The money committed to this application for the December 2021 round, if approved, is \$2,662.
- 2.6 Please note, the application originally requested \$2,500 of grant funding, however after reviewing the application, it was noted that the proposed expenses totaled \$2,662. Following contact with With Love Formal Wear, it was agreed to change this grant funding request to \$2,662 (please refer to Attachment 1).
- 2.7 The remaining balance of the grant funding if all grant applications received (5 in total) for the December 2021 round is \$29,044.

### **3. CONCLUSION / PROPOSAL**

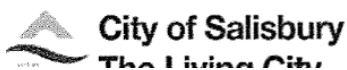
- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from With Love Formal Wear for \$2,662 to assist with purchasing furniture for the proposed 'Parents Nook'.



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months ( <i>with the exception of Defibrillator funding</i> ).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application **may NOT** be eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	<i>With Love Formal Wear Inc</i>
Address:	<i>1506 Main North Road</i>
Suburb:	<i>Salisbury South</i> Postcode: <i>5106</i>
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	<i>Ms</i> <input type="checkbox"/> <i>Jocelyn Adele</i>
Title (your role with the group/organisation):	<i>Public Officer</i>
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	<i>Ms</i> <input type="checkbox"/> <i>Jocelyn Adele</i>
Title (role with the group/organisation):	<i>Public Officer</i>
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	<i>Incorporated Entity No: A44224 Run by Committee</i>
<b>Is your organisation:</b>	
a) Incorporated:	<div> <b>Yes</b>  <input checked="" type="checkbox"/>            (go to question c)         </div> <div> <b>No</b>  <input type="checkbox"/>            (go to question b)         </div>
ASIC Registration Number:	<i>A44224</i>
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div> <b>Yes</b>  <input type="checkbox"/>            (go to question c)         </div> <div> <b>No</b>  <input checked="" type="checkbox"/>            (go to question c)         </div>
<b>Parent Organisation</b>	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application Page 2 of 12

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  <i>(go to question e &amp; f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<b>Your organisation must have its own Bank/Credit Union Account or similar</b>		
Full Account Name: <i>With Love Formal Wear inc</i> <b>*do not provide account or BSB numbers*</b>	Financial Institution Name: <i>Commonwealth Bank</i>  Branch Location: <i>Golden Grove</i>	
<b>6. REFEREE INFORMATION</b>		
<b>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</b>		
Referee's Name:	<div style="background-color: black; width: 100%; height: 1.2em;"></div>	
Referee's Contact Information:	<div style="background-color: black; width: 100%; height: 1.2em;"></div>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i>  3 3 9 9 0 8 9 9 3 7 4 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	
Income received from sponsors: (list sponsor(s) and their contribution)	
Donations: (please specify the source, product or service and estimated amount of funding requested)	
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>TOTAL (including GST):</b>	<b>\$ 0</b>
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
<b>EXPENSES</b> (specify the proposed expense budget by item:)	<b>\$ AMOUNT</b>
<b>TOTAL (including GST):</b>	<b>\$ 0</b>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>With Love Formal Wear Boutique Parent Nock</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One Off</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>\$ 2,500</i>
Is there any other information that you may feel is relevant to your application?	<i>The Parent Nock will be a place for parents to sit and have a coffee while their child finds free formal wear. This spot will also have flyers for local services that parents may not know of. As a way for them to connect to services the Salsbury Council have. This may include programs, services, clubs and events</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Vision board of our Parent Nock</i> 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	12/8/2020
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	10/2/21
<b>Group/Organisation Information</b>	
Group/Organisation Name	With Love Formal Wear Inc.
Group/Organisation Description	Dress young people in free formal wear for Year 6/ 7 and 12 Formals
Group/Organisation Registered Address	Number/Street: 1506 Main North Road Suburb: Salisbury South Postcode: 5106
Is the Club Incorporated?	Yes
Number of Members	10
% of Membership that reside in the City of Salisbury	% 50% Work Para Hills Education Office. Charity in Salisbury
<b>Project/Event Details</b>	
Project/Event Name	With Love Formal Wear Boutique Parent Nock
Project/Event Summary	Coffee space for parents that promotes local services information
Date(s) of Project/Event	One Off
Location of Project/Event:	Number/Street: 1506 Main North Road Suburb: Salisbury South Postcode: 5106
How will the Project/Event benefit the residents of the City of Salisbury?	Our monthly event helps many families. This space will further help families as information will be available regarding local services
How many individuals will benefit from the Project/Event?	240 Each Pop Up event we have approximately 20 families attend
% of project/event participants that reside in the City of Salisbury	50 % Supported students as far as Port Lincoln, and many city suburbs. We have supported remote aboriginal students, Children in Care, Private and Public students city and rural
If it is an Event, is it open to the public?	Yes <input checked="" type="checkbox"/> This is a public space for any student and their family to attend
How will the Project/Event be promoted?	Social Media( 5600 followers) formal presentations, signage in the nock

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Grant Money Requested	
Amount Requested	\$ 2,500
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
3-seat sofa, Hillared anthracite x 2@569	\$ 1,138
Coffee table, white/glass93x93 cm	\$ 349
Wing chair, Vibberbo black/beige x 2@259	\$ 518
Modern Red border rug 330x240cm	\$ 329
Armchair Wine Red Fabricx2@163.95	\$ 328
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 2,662</b>
<b>Quote Attached:</b> <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 2 of 12

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>This will be a once of project. The With Love Formal Wear Boutique Parent Nock will be a place for parents to sit and have a coffee while their child finds free formal wear.</i></p> <p><i>The Parent Nock will also have flyers for local services that parents may not know of. This will give them the opportunity to connect to services the Salisbury Council have. This may include programs, services, clubs and events. Volunteers will point out the brochures that will be wall mounted. The coffee table we would like to purchase has a display space under the glass panels this is another place we will put flyers to attract parents attention ( see photo of coffee table)</i></p>
<p><b>Attachments</b></p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <li><i>1. Prosed Plan for Nock</i></li> <li><i>2. Spread sheet of families and locations supported</i></li> <li><i>3.</i></li> </ol>

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><b>Our Mission</b></p> <p><i>To provide formal wear and accessories at no cost to young people in Care and those experiencing financial hardship</i></p> <p><i>To follow the principle that it takes a village to raise a child</i></p> <p><i>To give young people the opportunity to dress up, look beautiful and feel special</i></p> <p><i>To boost young people's self-esteem, confidence and self-worth.</i></p> <p><i>To develop a sense of community that leaves both the donator and recipient feeling empowered</i></p> <p><i>To spread joy 'With Love'</i></p> <p><i>The event supports carer and students alike. It enables young people to attend this rights of passage in the form of a school graduation or formal. Giving them the opportunity to attend with confidence and reduces the financial burden on families and carers.</i></p> <p><i>We also provide a safe place for carers to share their stories with other carers with a free coffee and cake ( these are donated by Pie Time Bakery or made by volunteers). We also invite organisations such as Grandparents for Grandkids and Connecting Foster &amp; Kinship Carers, local politicians and council members to attend and connect with carers who may be unaware of the services available to them. We also will have flyers and service information for carers so they are aware of what supports are available for them and their children.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

*Key Partners include:*

*Office of the Guardian for Children and Young People, Liz Browne Connecting Foster & Kinship Carers SA Inc, Sarah Kolar (DCP) in Manager, Media and Digital, Shenay Wilson-Casey Program Coordinator Thread Together Community Services Anglicare, Joanne Lauritsen Deputy Chief Executive Officer Grandparents For Grandchildren. Tammie Iacopetta Aboriginal Education Services.*

*We have also had support from local and state politicians and council members including:*

*John Gardener- Education Minister, Rachel Sanderson - Minister for Child Protection Minister, Minister Paula Luethen - sitting Liberal Member of State Parliament, representing the electoral district of King. Beau Brug Salisbury Council*

*Local Primary and High Schools both public and private sectors.*

### Attachments

☐ There are no attachments relating to Support for the Project or Event.

☒ The following documents are attached relating to Support for the Project or Event:

1. *Letter from John Gardener*
- 2.
- 3.

### Project or Event Management

#### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*

*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

#### One-off Projects or Events

*Describe how the proposed project or event will be managed:*

*(outline how you will achieve outcomes for the project or activity)*

*Public Officer Joss Adele to purchase items.*

*Joss will use her ute to transport items to reduce delivery costs*

*Committee working Bee to set up parent nock.*


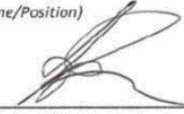
*Joss to approach Salisbury Council for flyers and local services information to display at With Love Formal Wear.*

*Fund raising to pay for additional \$162 of furniture and acrylic wall display stands to be bought and mounted on walls for flyers.*

*Volunteers to continue making cakes and fundrasing to be used to buy tea and coffee.*

*Once nock is set up a thank you Salisbury Council signage to be placed on the wall. Share photos on FB page and publicly thank Salsbury Council for funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>
<p>On behalf of <u>With Love Formal Wear</u> (Group/Organisation)</p>	
<p>Joss Adele / Public Officer (Name/Position)</p> <p> (Signature 1)</p> <p>12 September 2021 (Date)</p> <p>Contact (phone number) <span style="background-color: black; color: black;">[REDACTED]</span></p>	<p>and</p> <p>Sarah Bisbal / Chair Person (Name/Position)</p> <p> (Signature 2)</p> <p>12 September 2021 (Date)</p> <p>Contact (phone number) <span style="background-color: black; color: black;">[REDACTED]</span></p>

Both signatories will be contacted to verify the application – a contact phone number must be provided for each.  
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

**From:** [Sara Howley](#)  
**To:** [Sara Howley](#)  
**Subject:** FW: Confirmation of Requested Community Grant Funding | With Love Formal Wear Inc.  
**Date:** Monday, 29 November 2021 1:57:56 PM

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**From:** Joss Adele <jossadele@yahoo.com.au>  
**Sent:** Tuesday, 23 November 2021 3:50 PM  
**To:** Sara Howley <SHowley@salisbury.sa.gov.au>  
**Subject:** Re: Confirmation of Requested Community Grant Funding | With Love Formal Wear Inc.

Hi Sara,

If you can that would be great other wise we have other funds to cover the \$162.

Much appreciation  
 Joss

Sent from my iPhone

On 23 Nov 2021, at 2:53 pm, Sara Howley <[SHowley@salisbury.sa.gov.au](mailto:SHowley@salisbury.sa.gov.au)> wrote:

Good Afternoon Jocelyn,

I am just reviewing your grant application and need some clarification on how much you are requesting please.

Your application states you are requesting \$2,500 however the expenses are listed to total \$2,662? Would you like me to change your requested amount to \$2662?

Thank you,

**Sara Howley**

PA to GM Community Development  
 Personal & Admin Support

D: 08 8406 8352

E: [SHowley@salisbury.sa.gov.au](mailto:SHowley@salisbury.sa.gov.au)

City of Salisbury

34 Church St, Salisbury, South Australia, 5108

P: 08 8406 8222

F: 08 8281 5466

W: [www.salisbury.sa.gov.au](http://www.salisbury.sa.gov.au)



<[image59a952.JPG](#)>



<b>ITEM</b>	5.1.7
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Grant No. 39/2021: The Gardens Over 50's Table Tennis Club Inc. Community Grant Application
<b>AUTHOR</b>	Sara Howley, PA to GM Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Gardens Over 50's Table Tennis Club Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves funding for the December 2021 round of Community Grants as follows:
  - a. Grant No. 39/2021 to the value of \$3070 for The Gardens Over 50's Table Tennis Club Inc. to assist with purchasing table tennis equipment.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Grant 39/2021: The Garden's Over 50's Table Tennis Club Inc. Community Grant Application
2. Admended Quote for Table Tennis Equipment

**1. BACKGROUND**

- 1.1 The Gardens Over 50's Table Tennis Club Inc. has applied for the December 2021 round of Community Grants to assist with purchasing table tennis equipment.
- 1.2 The Gardens Over 50's Table Tennis Club Inc. has not received any prior Community Grant funding.

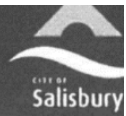
**2. REPORT**

- 2.1 The Gardens Over 50's Table Tennis Club Inc. is a not-for-profit organisation and its application meets the eligibility criteria for the requested Community Grants Program funding.

- 2.2 The Gardens Over 50's Table Tennis Club Inc. have been operating for 30 years from the Parafield Gardens Recreational Centre. For three decades they have assisted seniors in the local area to keep healthy, be social and stay connected.
- 2.3 If approved, this grant funding will provide The Gardens Over 50's Table Tennis Club Inc. with two new table tennis tables to utilise at their bi-weekly competition.
- 2.4 Following the initial quote provided to The Garden's Over 50's Table Tennis Club Inc. and included in the Community Grant Application No. 39/2021 was for \$2700. However, following submission of their application, The Garden's Over 50's Table Tennis Club Inc. were advised by the supplier that the quote had to be increased due to the lack of product availability due to COVID-19 (please refer to Attachment 2). This has resulted in the quote increasing by \$370.
- 2.5 The Community Grants Program funding budget allocation for 2021/2022 is \$120,000 with \$49,036 remaining to date.
- 2.6 The money committed to this application for the December 2021 round, if approved, is \$3,070.
- 2.7 The remaining balance of the grant funding if all grant applications received (5 in total) for the December 2021 round is \$29,044.

### **3. CONCLUSION / PROPOSAL**

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from The Gardens Over 50's Table Tennis Club Inc. for \$3,070 to assist with purchasing table tennis equipment.



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury  
The Living City

*live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for- profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months ( <i>with the exception of Defibrillator funding</i> ).	<input type="checkbox"/>	<input checked="" type="checkbox"/>


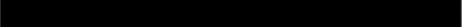
*If you have answered **YES** to any of these questions, this application **may NOT be** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
<b>1. GROUP / ORGANISATION DETAILS</b>	
Name:	THE GARDENS OVER 50'S TABLE TENNIS CLUB INC
Address:	THE GARDENS RECREATION CENTRE CRN KINGS ROAD & MARTINS ROAD
Suburb:	PARAFIELD GARDENS Postcode: SA 5107
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>	
Name:	Mr JOHN MOUNT
Title (your role with the group/organisation):	PRESIDENT
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>	
Name of Person Responsible for the Grant:	Other: AS ABOVE
Title (role with the group/organisation):	
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	
<b>Is your organisation:</b>	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
<b>Parent Organisation</b>	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  <i>(go to question e &amp; f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <b>THE GARDENS OVER 50'S TABLE TENNIS CLUB</b> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <b>BANK S A</b>  Branch Location: <b>SALISBURY S.A.</b>	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>  _____	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<small>(If No, the ABN Declaration Form attached must be signed)</small>		
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT 0
Project or event generated income:	0
Organisation's contribution:	0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	0
Income received from sponsors: (list sponsor(s) and their contribution)	0
Donations: (please specify the source, product or service and estimated amount of funding requested)	0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	COMMITTEE OF VOLUNTEERS WHO RUN THE CLUB FOR THE LOCAL AGED CITIZENS TO BENEFIT
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
TABLE TENNIS TABLE	\$1,250.00 + GST INCL
TABLE TENNIS TABLE	\$1,250.00 GST INCL
" " NET	\$50.00 GST INCL
" " NET	\$50.00 GST INCL
FREIGHT	\$100.00 " "
TOTAL (including GST):	\$ 0 \$2,700 GST INCL

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	UPGRADE EQUIPMENT
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	ONGOING.
Total cost of Project/Event	so \$2,700.00 GST INCL
Amount of Community Grant Funding Requested	\$2,700 GST INCL.
Is there any other information that you may feel is relevant to your application?	<p>OUR CLUB HAS BEEN OPEN FOR 30 YEARS. IN ALL THAT TIME THE MEMBERS WEEKLY CONTRIBUTION HAS FUNDED THE CLUBS ACTIVITIES AND EQUIPMENT WE APPRECIATE THE COUNCILS OFFER</p> <p><input type="checkbox"/> There are no relevant attachments.    <input type="checkbox"/> There are relevant attachments and the following documents are attached:</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
<b>Group/Organisation Information</b>	
Group/Organisation Name	THE GARDENS OVER 50'S TABLE TENNIS CLUB INC.
Group/Organisation Description	OVER 50'S TABLE TENNIS CLUB
Group/Organisation Registered Address	Number/Street: CAN MARTIN & KINGS ROAD Suburb: PARAFIELD GARDENS Postcode: SA5107
Is the Club Incorporated?	YES
Number of Members	75
% of Membership that reside in the City of Salisbury	% 80%
<b>Project/Event Details</b>	
Project/Event Name	N/A.
Project/Event Summary	
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	SENIOR CITIZENS HEALTH & RECREATION
How many individuals will benefit from the Project/Event?	75
% of project/event participants that reside in the City of Salisbury	% 80%
If it is an Event, is it open to the public?	No N/A.
How will the Project/Event be promoted?	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

**From:** [julia & John](#)  
**To:** [Sara Howley](#)  
**Subject:** FW: Quote  
**Date:** Thursday, 2 December 2021 10:47:55 PM

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Hi Sara

Re the following revised quote from **K Quip Table tennis**.

The New Total if I am understanding this correctly is **\$3070.0 gst incl .**

This figure also includes the suitable nets for these tables and the freight charges.


Please don't hesitate to call me if I can be of further assistance or if there are any questions.

Thanks again , and I look forward to speaking with you in the near future.

Kind regards

John Mount  


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**From:** Kay Crowell <kquiptt@gmail.com>  
**Sent:** Thursday, 2 December 2021 1:18 PM  
**To:**   
**Subject:** Fwd: Quote

Hi John

I have spoken to Sarah at the Salisbury Council and explained the situation of the the Stiga Premium Roller not available in Australia for quite a while.

Unfortunately we have had this problem with shipping due to covid.

The Supplier has agreed to make available Stiga Expert Roller Tables as per attachment for the price of \$1350- inc gst for each table. RRP is \$1650-

The freight into Adelaide from Sydney will still be \$200 inc gst for both tables.

If nets are required they would need to be larger clamp net set which are \$85-inc gst each.

Sorry for any inconvenience but this is out of my control and you would receive a superior table

Regards Kay Crowell  






<b>ITEM</b>	5.2.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	14 December 2021
<b>HEADING</b>	Community Development - Quarterly Service Update
<b>AUTHOR</b>	Amy Pokoney Cramey, General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This report provides an update of service delivery for Community Development for the second quarter between October – December 2021.

**RECOMMENDATION**That Council:

Notes the report.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Attachment 1: Breast Screen Mobile Unit
2. Attachment 2: City of Salisbury Awarded Excellence in Public Health Award
3. Attachment 3: Scam Awareness Forum and Expo

**1. BACKGROUND**

- 1.1 This report highlights the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035 for the second quarter between September – December 2021.

**2. CITY PLAN CRITICAL ACTION**

- 2.1 Implement the 'Ability Inclusion Strategic Plan'
- 2.2 Ensure public spaces are accessible and sporting facilities are maintained
- 2.3 Work closely with Community and Senior Centres to provide effective and well received programs
- 2.4 Deliver Council's Intercultural Strategic Plan to build connections and increase collaboration among community groups and service providers
- 2.5 Complete the Bridgestone Athletics facility and maximise its use.

### 3. CONSULTATION / COMMUNICATION

#### 3.1 Internal

##### 3.1.1 Community Development Department

### 4. REPORT

- 4.1 This report provides an update on the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035 for the second quarter between September – December 2021.

#### **Community Capacity and Learning (CC&L) Division**

##### **A Welcoming Place - Burton Community Hub Mural Project**

- 4.2 In November, staff led 150 Grade 1 and 2 students from Burton Primary School through a guided tour of the Kurna Wetlands.
- 4.3 Our host was local Senior Elder Frank Wanganeen who spoke to the Wetlands connection to Kurna culture and in particular, its celestial connections.
- 4.4 The students then created artwork based on their learnings which will form the basis of an exhibition at the open day of the Burton Community Hub. The artwork will also be used to create a theme for an outdoor mural to be painted by a well-known Aboriginal artist as well as printed onto fabric for complementary furnishings in the children's area of the Hub.

##### **Creative Technologies**

- 4.5 In response to feedback from the community and the changes in our external environment, the CC&L Team are now working to deliver an increased technology programs including creative technologies.
- 4.6 Creative technologies include multi-sensory experiences made using computer graphics, video production, digital cinematography, virtual reality, augmented reality, video editing, software engineering, 3D printing and the Internet of Things and some of these programs will be included in the program delivery for Burton Community Hub.
- 4.7 These programs can be adapted for all ages. For example, one of our most successful has been Interactive Little Hoppers which builds on existing early years' programs and focuses on teaching essential coding concepts such as events, loops, sequences and debugging. Children then use robots to complete obstacle courses and become DJs by coding music and creating musical circuits with playdoh. Another successful program has been Introduction to 3D printing where participants created their own stamps succulent planters, Christmas snowflake ornaments and game dice as well as working on their own passion projects.

##### **Building Foundational Skills for Employment**

- 4.8 The Northern Regional Employment Pathways Project is delivered via a consortium of the Cities of Salisbury, Playford and Port Adelaide Enfield. The project is a regional response to high unemployment and skill shortages and delivers foundational skills training for employment purposes including digital literacy and English as a Second Language (within a workplace context).

- 4.9 The project team has been working with the economic development teams of all three partners to identify industry needs and align our programs accordingly. Discussions have identified that there is a large gap in the pre-learning space where many in our community don't have the English or digital literacy skills to find employment or enter into training programs offered by formal training organisations particularly in the horticulture industry. This project seeks to strengthen our relationships with industry and community across the region to identify education and/or employment pathways that directly benefit local businesses and community.

#### **Breast Screen Mobile Unit**

- 4.10 In October we hosted the Breast Screen Mobile Unit onsite at the Salisbury Community Hub to help promote valuable free health services to our Culturally and Linguistically Diverse community (please see Attachment 1 for a picture). The service was booked out weeks in advance and as a result, will be returning in April 2022.

### **Community Wellbeing and Health Division**

#### **Salisbury Wins Excellence in Public Health Award**

- 4.11 Council's Community Health and Wellbeing division submitted the initiative *"From Big Things Positive Things Grow - Adaptive Program Delivery in a Changing World"*, which led to the City of Salisbury (Council) winning the metropolitan category of the 2021 Minister for Health and Wellbeing - Excellence in Public Health Award.
- 4.12 The award was presented by the Minister for Public Health and Wellbeing, Hon Stephen Wade MLC and the Chief Public Health Officer SA Health, Professor Nicola Spurrier at a ceremony held Friday, 29 October 2021 (please see Attachment 2 for a picture of the team being presented this award).
- 4.13 The award recognises outstanding contributions to public health by local Councils, and their vital work in keeping individuals, families, and communities safe, well, and thriving through public health action.
- 4.14 The nomination focused on how our services for older people responded following the announcement of the COVID-19 situation in March 2020. Council's Home and Community Services ensured people had access to essential services, were supported to stay socially connected and were provided with SA Health advice in ways they could understand.
- 4.15 Although Council's popular Senior Centre activities had been suspended and Home Assist services were modified, Council provided vital in-home and centre based services. This was a lifeline for many of our senior residents who may not drive, are unable to use technology, have little family or support, felt stranded or isolated, or who have health conditions that make it difficult to leave their home.
- 4.16 From March 2020, our committed team acted rapidly to adapt programs in accordance with public health advice and keep the service running for existing customers and vulnerable members of the public.
- 4.17 A copy of the media release can be found at [www.salisbury.sa.gov.au/award2021](http://www.salisbury.sa.gov.au/award2021).

### Scam Awareness Forum and Expo – 24 Sept 2021

- 4.18 According to the national scam statistics reported by Scam Watch, Australians lost over \$107 million through scams in 2021.
- 4.19 During September, the Northern Collaborative Project (NCP) hosted an expo where the community came to learn and chat with experts, government and community organisations around tips to prevent getting scammed. There were information stalls, an educational video created by community members, games and an information forum which was opened by the Mayor Gillian Aldridge OAM and Hon Zoe Bettison.
- 4.20 Over 50 people were in attendance including a range of community members and stall holders.
- 4.21 Please refer to Attachment 3 for images of this event, and for further information, please visit: <https://www.salisbury.sa.gov.au/community/community-services/aged-services/northern-collaborative-project-ncp>
- 4.22 Following the success of this event, the NCP was also selected to be a presenter regarding this project at a 2-day National Online Commonwealth Home Support Programme Conference, called Let it Shine starting Tuesday, 23 November 2021.

### LGBTIQA+ Employee and Volunteer Survey

- 4.23 In September 2020, the Executive Group endorsed the Community Health and Wellbeing Division LGBTIQA+ Workgroup to scope LGBTIQA+ inclusive practices within Council's Home and Community Services.
- 4.24 A survey targeting paid staff and volunteers was designed to determine knowledge, attitudes and behaviours with the aim to inform future LGBTIQA+ inclusive training and professional development.
- 4.25 In October 2021, an anonymous and voluntary survey was distributed to paid staff and volunteers, totalling over 150 workers. Thirty-two completed surveys were received; this is a return rate of 21%. Below is a brief summary:
  - 56% think that it is important that our services are LGBTIQA+ inclusive and safe
  - 72% rated their knowledge about the needs of LGBTIQA+ customers as 'good', 'very good', or 'excellent'
  - 35% responded 'high' and 50% responded 'medium' rating their confidence providing services to LGBTIQA+ customers.
- 4.26 Comments received included:
  - *Our services should be inclusive and safe for everyone but this does not mean we provide the same for everyone*
  - *As a volunteer it is important to be empathetic, but I've got to confess I come from a low knowledge base on this and would love to learn more*
  - *Following previous training both at Council and prior workplace I became more aware of the challenges people from the LGBTIQA+ community face as they age*

- 4.27 As a result of the survey the LGBTIQ+ Workgroup are identifying information and Youtube clips to be forwarded to staff and volunteers to increase their knowledge and confidence in providing inclusive services.

### **Sport, Recreation and Community Planning Division**

#### **Bridgestone Athletics Centre**

- 4.28 The Bridgestone Athletics Centre continues to play an important role within the community and has recently hosted a range of events including numerous club meets, school athletics carnivals and an Athletics SA event which brought in athletes from across the metropolitan area.
- 4.29 Salisbury Little Athletics, Northern Districts Athletics and Ingle Farm Little Athletics clubs have now taken residency with training sessions and club meets bringing the Centre to life most days of the week.
- 4.30 Bridgestone Athletics Centre bookings for the first term in 2022 are coming in regularly as schools prepare for their new year. There are currently eleven school sports days booked during term 1.

#### **Community Bus Trial**

- 4.31 The Community Bus Trial has been operational since 5 October 2021. Passenger numbers are steadily increasing, with 257 passengers having used the service at the end of week 7 of the trial. This equates to an average of 37 passengers per week. It is noted that wheelchair accessibility has been required on at least 3 occasions thus far.
- 4.32 Overall, the most frequently used pick up and drop off points on the route have been:
- Salisbury City Centre (Parabanks bus stop);
  - St Kilda; and
  - Highway One Caravan Park.
- 4.33 Social media monitoring and passenger feedback associated with the trial have been consistently positive to date. Surveys are available on the bus and via Council's website so that passengers and community members can provide feedback on the service. This information will be provided to Council in planned updates and through the evaluation of the trial.

#### **Women's Safety Summit**

- 4.34 On 30 November Council hosted a Women's Safety Summit in partnership with White Ribbon Australia and the Northern Adelaide Homelessness and Violence Against Women Collaboration. The Summit focused on primary prevention approaches and building community action groups.
- 4.35 The Summit's keynote speakers were Rosie Batty OAM and Dr Michael Salter, both of whom are prominent advocates for preventative approaches in reducing

violence against women. A panel discussion was held in the afternoon that included:

- Jake Battifuoco from Power Community Ltd discussing primary prevention with sporting clubs and schools;
- Melissa Ruthen from Relationships Australia SA discussing the Rize Above Project – a respectful relationships program with schools and young people;
- Craig Rigney from KW Aboriginal Corporation discussing primary prevention with Aboriginal communities;
- Sumbo Ndi discussing primary prevention with multicultural and faith communities; and
- Etty Garabelli from the Australian Refugee Association discussing the Communities for Change Program and working with multicultural communities.

4.36 The Summit included workshops to assist community action groups to form and devise action plans to prevent violence against women in their communities.

## **5. CONCLUSION**

5.1 This report provides a summary of the service delivery and achievements of the Community Development Department for the fourth quarter of 2021 (between October – December).





# CONGRATULATIONS!



## WINNERS

City of Salisbury wins  
Excellence in Public  
Health Award

For more information visit

[www.salisbury.sa.gov.au/award2021](http://www.salisbury.sa.gov.au/award2021)







Item 5.2.1 - Attachment 3 - Attachment 3: Scam Awareness Forum and Expo