



AGENDA

FOR POLICY AND PLANNING COMMITTEE MEETING TO BE HELD ON

15 NOVEMBER 2021 AT 6:30 PM

**IN THE LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Deputy Mayor, Cr C Buchanan (Chairman)
Mayor G Aldridge
Cr M Blackmore (Deputy Chairman)
Cr L Braun
Cr B Brug
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr D Proleta
Cr S Ouk
Cr S Reardon
Cr G Reynolds
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Policy and Planning Committee Meeting held on 18 October 2021.

REPORTS

Administration

1.0.1 Future Reports for the Policy and Planning Committee..... 11

For Information

1.2.1 Street Libraries 15

OTHER BUSINESS

CONFIDENTIAL ITEMS

1.4.1 Salisbury Community Hub - Project Close Out Report

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this matter at this time will protect information that if disclosed may prejudice the commercial position of the Council

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Project Close Out Report** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE
LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

18 OCTOBER 2021

MEMBERS PRESENT

Cr C Buchanan (Chairman)
Mayor G Aldridge (*from 6.38pm*)
Cr L Braun
Cr B Brug (*via Teams VC*)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr D Proleta
Cr S Ouk
Cr S Reardon
Cr G Reynolds
Cr J Woodman (*from 6.39pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
A/General Manager City Infrastructure, Mr D Roy
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr M Blackmore.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr K Grenfell

The Minutes of the Policy and Planning Committee Meeting held on 20 September 2021, be taken as read and confirmed.

CARRIED

Moved Cr K Grenfell
Seconded Cr D Proleta

The Minutes of the Confidential Policy and Planning Committee Meeting held on 20 September 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr A Duncan
Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED

1.0.2 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 12 October 2021

Moved Cr A Duncan
Seconded Cr D Proleta

The information contained in the Youth Council Sub Committee of the meeting held on 12 October 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

1.0.2-YC1 Future Reports for the Youth Council Sub Committee

Moved Cr A Duncan
Seconded Cr D Proleta

That Council:

1. Notes the report.

CARRIED

1.0.2-YC2 Youth Programs and Events Update September 2021

Moved Cr A Duncan
Seconded Cr D Proleta

That Council:

1. Notes the information.

CARRIED

1.0.2-YC3 Additional Youth Parliament Report

Moved Cr A Duncan
Seconded Cr D Proleta

That Council:

1. Notes the information.

CARRIED

1.0.2-YC4 Youth Council Project Teams Update

Moved Cr A Duncan
Seconded Cr D Proleta

That Council:

1. Notes the information.

CARRIED

YC-MWON1 Salisbury Youth Council LGBTIQ+ Project Team Event

Moved Cr A Duncan
Seconded Cr D Proleta

That Council:

1. Approves the support of a Salisbury Youth Council LGBTIQ+ Project Team invited social event to coincide with the Feast Festival (Adelaide Queer Arts & Cultural Festival) in November 2021, that would include consultation with the LGBTIQ+ youth community to contribute to the development of the revised Youth Action Plan.

CARRIED

YC-MWON2 City of Salisbury policies and strategic plans relating to gender sexuality and diversity

Moved Cr A Duncan
 Seconded Cr D Proleta

That Council:

1. Approves the provision of a verbal update to Salisbury Youth Council on current City of Salisbury policies and strategic plans that relate to gender sexuality and diversity with the community.

CARRIED

YC-MWON3 City of Salisbury ALLY Network

Moved Cr A Duncan
 Seconded Cr D Proleta

That Council:

1. Approves that staff investigate the establishment and implementation of an ALLY Network in collaboration with Youth Council. *An “Ally” is someone who helps and supports someone else. An Ally Network is a group of empathetic people who are allies of people who are gender, sex and sexuality diverse people.*

CARRIED

For Decision

1.1.1 Cities Power Partnership Program

Mayor G Aldridge entered the meeting at 6.38 pm.

Moved Cr A Duncan
 Seconded Cr K Grenfell

That Council:

1. Notes the report.
2. Defers becoming a partner of the Cities Power Partnership program and that appropriate partnerships be considered following the completion and adoption of the Sustainability Strategy.

CARRIED

For Information

1.2.1 Annual Report of the Council Assessment Panel for 2020/21

Moved Cr B Brug
 Seconded Cr S Ouk

1. That the Annual Report of the Council Assessment Panel for 2020/21 be noted.

CARRIED

1.2.2 Tourism - Ongoing Visitation & Activation Report

Moved Cr C Buchanan
Seconded Cr S Reardon

That Council:

1. Notes the proposed 6 Month Action Plan which includes the development of themed itineraries across the following areas:
 - a. History and heritage experiences
 - b. Culture, Art and Creative experiences
 - c. Food experiences
 - d. Nature experiences
 - e. Fitness, health and wellbeing experiences
2. Notes that the initial 6 month approach establishes the foundation of the City of Salisbury’s future Visitation & Activation activities.
3. Notes that a further report will be brought back to Council to consider future initiatives identified in The City of Salisbury Visitor Experience 2021 report

CARRIED

1.2.3 Correspondence for Greater Adelaide Regional Organisation of Councils Motion to Review New Planning System

Cr J Woodman entered the meeting at 6.39 pm.

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council:

1. Receives the information.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6.41 pm.

CHAIRMAN.....

DATE.....

ITEM	1.0.1
	POLICY AND PLANNING COMMITTEE
DATE	15 November 2021
HEADING	Future Reports for the Policy and Planning Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Policy and Planning Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
23/03/2020 1.0.2- TVSC2	<p>Promotion of Salisbury Community Hub and Council Area</p> <p>2. The Tourism and Visitor Sub Committee support the proposed strategy as set out in this report (Item TVSC2, Tourism and Visitor Sub Committee, 10/03/2020), with a review to be conducted of the strategy by June 2021.</p> <p>Due: November 2021 Deferred to: December 2021 Reason: Further work is required on finalising the report due back to the committee.</p>	Julie Kushnir
26/10/2020 6.0.2- IBDSC6	<p>Community Bus to Service Western Suburbs</p> <p>6. That a report be brought back at the conclusion of the trial, analysing the success or otherwise of the trial, including;</p> <ul style="list-style-type: none"> - the uptake of the service overall - which stops are used the most/least - customer and staff feedback. <p>Due: June 2022</p>	Julie Douglas
21/12/2020 4.1.3	<p>Lindblom Park & Thomas More College Improvements</p> <p>3. The working party to provide a recommendation to the Policy and Planning Committee by October 2021.</p> <p>Due: December 2021 Deferred: February 2022 Reason: This item is deferred to February 2022 to allow for further consultation with clubs and the community following a workshop with the Lindblom Park Masterplan Working Party held in November 2021.</p>	Jamie Hosking
27/04/2021 1.1.3	<p>Thematic Heritage Framework Study</p> <p>2. Staff undertake a preliminary Identification Survey of the Council area using the Salisbury Thematic Heritage Framework, and report back to Council on the findings.</p> <p>Due: December 2021</p>	Peter Jansen
24/05/2021 1.1.1	<p>Lindblom Master Plan - Update</p> <p>3. That a report be presented to the Policy and Planning Committee in December 2021 detailing the proposed finalised concept design.</p> <p>Due: December 2021 Deferred to: February 2022 Reason: This item is deferred to February 2022 to allow for further consultation with clubs and the community following a workshop with the Lindblom Park Masterplan Working Party held in November 2021.</p>	Jamie Hosking

24/05/2021 2.1.8	2021-22 New Initiative Bid Update - Sustainability 1. That New Initiative Bid OPN000691 - Sustainability Coordination and Partnerships be updated to incorporate a further provision of \$50,000 for 2021/22 and in-principle support for years 2 and 3 <u>subject to a further report within the first 12 months being presented to Council about the collaboration project with other Councils and consideration of other funding opportunities.</u>	Clint Watchman
Due:	February 2022	
26/07/2021 1.1.1	Places of Worship Submission 2. That the Mayor, Chair of Policy and Planning Committee, and Senior Staff meet with GAROC members to discuss the issues highlighted in the draft submission and a decision on making a submission, and the content of a submission, be determined by Council following that meeting.	Peter Jansen
Due:	November 2021	
Deferred to:	December 2021	
Reason:	To meet with LGA President and GAROC Chair.	
23/08/2021 4.2.4	Springbank Waters and Wetlands, Burton - Shared Use Path 3. Approves that staff bring back a report with a proposed policy on shared pathway lighting for consideration by Policy and Planning Committee by no later than December 2021.	Jamie Hosking
Due:	December 2021	
27/09/2021 1.2.1	Signing Green Partnership 3. Approves for the Administration to contact Green Adelaide, National Parks City to discuss further what on ground action can be taken to support and partner on this initiative within the City and report back to Council on the detailed conditions and policies that relate directly to Council once these are known.	Craig Johansen
Due:	March 2022	
27/09/2021 1.4.2	St Kilda Future Development Opportunities Council has previously resolved this resolution to be confidential.	Michelle English
Due:	December 2021	
Deferred to:	January 2022	
Reason:	Further investigations are being undertaken regarding the future development opportunities.	
25/10/2021 1.1.1	Cities Power Partnership Program 2. Defers becoming a partner of the Cities Power Partnership program and that appropriate partnerships be considered following the completion and adoption of the Sustainability Strategy.	Dameon Roy
Due:	July 2022	

25/10/2021	Tourism - Ongoing Visitation & Activation Report	Julie Kushnir
1.2.2	3. Notes that a further report will be brought back to Council to consider future initiatives identified in The City of Salisbury Visitor Experience 2021 report	
Due:	June 2022	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

ITEM	1.2.1
	POLICY AND PLANNING COMMITTEE
DATE	15 November 2021
HEADING	Street Libraries
AUTHOR	Natalie Cooper, Team Leader Community Learning North, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides a 12-month review and update on the establishment of community led Street Libraries in the City of Salisbury.

RECOMMENDATION

That Council:

1. Notes the information regarding the review and update on the establishment of the community led option for Street Libraries.
2. Notes that the Community Capacity and Learning team is expanding the services that the Home Library van provides to include community outreach activities at special events and the like, to showcase the wide range of services available and encourage people to access our programs and collections.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In September 2020 Council resolved (0676/2020) regarding the Street Libraries concept that:
 - 1.1.1 *The Community led option for Street Libraries, as detailed in Paragraph 4.1 of this report (Policy and Planning Committee, 21 September 2020 Item No. 1.1.1) be endorsed and be re-evaluated in 12 months' time.*
- 1.2 This option was to promote and provide information on the concept of individuals (or groups) establishing Street Libraries on private property. This would be supported by Council donating used library books so that individuals could initially stock the Street Library.
- 1.3 In accordance with the resolution, the community led Street Library concept was promoted to the City of Salisbury community via social media, and then broadly throughout Libraries and Community Centres.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Manager Community Capacity & Learning
- 2.1.2 Manager Community Experience & Relationships
- 2.1.3 Program & Events Officer
- 2.1.4 Community Development Coordinator (Morella Community Centre)

3. REPORT

- 3.1 Community led Street Libraries concept was initially promoted externally via the City of Salisbury Library Service social media, and throughout available digital screens in the third quarter of 2021.
- 3.2 This promotion included information about the ‘Street Library’ concept and how community could become involved. This included information on how to purchase, or build a Street Library, with links to the relevant website.
- 3.3 This social media promotion reached 756 users with 9 likes, 2 comments, 12 link clicks and 2 shares, one to another community Facebook page, the *Northern Suburbs Community Notice Board*.
- 3.4 In addition to the external promotion, internal promotion was implemented with City of Salisbury Libraries and Community Centres. This resulted in Morella Community Centre establishing its own Centre Street Library. This mobile Street Library is positioned outside the Morella Community Centre and encourages community to swap books. Books are supplied through used stock from Salisbury West Library.
- 3.5 Salisbury East Neighbourhood Centre has added a book swap to its ‘grow trolley’ positioned outside the Centre which continues to provide produce from the already established community garden, and now books.
- 3.6 Salisbury Library Service continues to supply used library books (and other items) to the book swap at Hollywood Plaza located at Salisbury Downs.
- 3.7 To date, staff have not received any enquiries to assist with establishing a ‘Street Library’ on private property, or to donate used library books to individual in the community.
- 3.8 Notwithstanding that this initiative has not generated interest from the community, Community Outreach services are a priority for the Community Capacity and Learning Division. As such, the Home Library van will be rebranded and will provide outreach services at special events and community gatherings. The outreach services will particularly focus on connecting people to our culturally and linguistically diverse and early childhood literacy programs and collections.
- 3.9 The expansion of this service will be achieved within existing operational budgets.

4. CONCLUSION / PROPOSAL

- 4.1 The Street Libraries initiative will continue to be promoted by the City of Salisbury to promote place making and to build community engagement.
- 4.2 Future community enquiries to establish a Street Library on private property will be supported through providing used library items, assistance with information on purchasing (or building) a Street Library box, and then registration through the Street Library Australia website.
- 4.3 The Home Library van will be rebranded and will provide outreach services to the community early in the new year.