



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

22 NOVEMBER 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Corporate Governance, Mr B Kahland
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

An apology was received from Cr M Blackmore.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

No Deputations were received.

PRESENTATION OF MINUTES

Moved Cr G Reynolds

Seconded Cr L Braun

The Minutes of the Council Meeting held on 25 October 2021, be taken as read and confirmed.

CARRIED
1147/2021

PETITIONS

PET1 Petition: Proposed Revocation of Classification as Community Land - Allotment 56 Venlo Court Reserve, Salisbury Downs

Moved Cr D Proleta

Seconded Cr S Ouk

That Council:

1. Receives the attached notice of petitions in relation to the proposed revocation of classification as community land at Allotment 56 Venlo Court Reserve, Salisbury Downs.
2. Notes that the Administration intends to report back to Council addressing the petition in December 2021.

**CARRIED
1148/2021**

PET2 Petition: Development of Kelvin Road Reserve

Moved Cr J Woodman

Seconded Cr P Jensen

That Council:

1. Receives the attached notice of petition in relation to the future development of Kelvin Road Reserve, Ingle Farm.
2. Notes that a report will be presented to Council at its December 2021 meeting, addressing the matter raised in the petition.

**CARRIED
1149/2021**

PET3 Petition: Housing at Finnis Avenue Reserve, Ingle Farm

Moved Cr P Jensen

Seconded Cr N Henningsen

That Council:

1. Receives the attached notice of petition in relation to the future development of Finnis Avenue Reserve, Ingle Farm.
2. Notes that Administration intends to report back to Council addressing the petition in December 2021.

With leave of the meeting and consent of the seconder, Cr P Jensen VARIED the MOTION as follows:

1. Receives the attached notice of petition in relation to the future development of Finnis Avenue Reserve, Ingle Farm, and that any feedback be incorporated into the community consultation feedback process.
2. Notes that Administration intends to report back to Council addressing the petition in December 2021.

**CARRIED
1150/2021**

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Moved Cr A Duncan
Seconded Cr C Buchanan

1. That Council adopt the recommendations of the Policy and Planning Committee Meeting held on 15 November 2021, listed below.

CARRIED
1151/2021

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr A Duncan
Seconded Cr C Buchanan

That Council:

1. Notes the report.

CARRIED
1151/2021

For Information

1.2.1 Street Libraries

Moved Cr A Duncan
Seconded Cr C Buchanan

That Council:

1. Notes the information regarding the review and update on the establishment of the community led option for Street Libraries.
2. Notes that the Community Capacity and Learning team is expanding the services that the Home Library van provides to include community outreach activities at special events and the like, to showcase the wide range of services available and encourage people to access our programs and collections.

CARRIED
1151/2021

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

1.4.1 Salisbury Community Hub - Project Close Out Report

2 Finance and Corporate Services Committee Meeting

Moved Cr D Proleta
Seconded Cr J Woodman

1. That Council adopt the recommendations of the Finance and Corporate Services Committee Meeting held on 15 November 2021, listed below.

CARRIED
1152/2021

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr D Proleta
Seconded Cr J Woodman

That Council:

1. Notes the report.

CARRIED
1152/2021

For Decision

2.1.1 First Quarter Budget Review 2021/22

Moved Cr D Proleta
Seconded Cr J Woodman

That Council:

1. Notes the First Quarter Budget Review 2021/22 report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) and net capital and operating \$2,182,387 be credited to the Sundry Project Fund. This will bring the Sundry Project Fund balance to \$2,182,387, prior to the allocation of approved net bids.

3. Approves the allocation of funding for the following non-discretionary net bids:

OPERATING

Bowls SA Sponsorship	\$15,000
BS&S Hardware Agreements	\$136,000
Capital Works Project Manager	\$11,900
Salisbury Lions Club Civic Convention	\$7,000
Salisbury United Football Club	\$25,000
Temporary Relocation	
Senior Civil Environment Engineer	\$24,400
Senior Engineer - Civil & Transport	\$11,800
Assets	
Senior Landscape Architect	\$12,900
Senior Project lead	\$12,900

CAPITAL

Burton Community Hub – The Shed & Community Garden Full Allocation	\$150,000
Confidential Item 1	\$871,000
Confidential Item 2	\$450,000

TOTAL **\$1,727,900**

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$454,487.)

4. Approves the allocation of funding for the following discretionary net bids:

OPERATING

Salisbury Fringe Carnival	\$10,000
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TOTAL **\$10,000**

(NB: If parts 1, 2, 3 & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$444,487.)

5. Approves the following transfers:
- | | |
|--|--------|
| Bridgestone Athletics Centre – Expenditure Budget Transfer | 20,000 |
| Bridgestone Athletics Centre – Income Budget Transfer | 20,000 |
| New Street Sweeper – Contractual Services to S&W | 95,000 |
| Production of Land Division Video | 950 |
| Staff Uniforms | 7,500 |
| Strategic & International Partnerships | 35,900 |
| Sustainability Strategic Coordination and Partnerships | 50,000 |
| Transfer of Funds for Operating Contracts | 66,500 |
| Confidential Item | 19,000 |
6. Approves the reduction of capital income disclosed in the Consolidated Funding Statement by \$1,284k to correct the overstatement reported in the 2021/22 Consolidated Summary presented as part of the budget process, noting that proceeds from plant and fleet disposals \$840k and transfers from reserves for developer contributions \$424k should not be recognised as capital income
7. Approves the variation of Loan Borrowings to reflect the bids, transfers, corrections and timing adjustments endorsed by Council detailed in parts 1 to 6 of this resolution.
- (NB: If parts 1 to 6 of this resolution are moved as recommended loan borrowings in 2021/22 will increase by \$819,513.)*
8. Approves the adjustment of 2020/21 Project Returned Funds, previously approved by Council Resolution 1097/2021, by \$134,000 to correct returned funds relating to the Salisbury Community Hub project.

**CARRIED
1152/2021**

2.1.2 Council Finance Report - October 2021

Moved Cr D Proleta
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1152/2021**

3 Governance and Compliance Committee Meeting

Moved Cr J Woodman
Seconded Cr N Henningsen

1. That Council adopt the recommendations of the Governance and Compliance Committee Meeting held on 15 November 2021, listed below, with the exception of items:

3.1.4 Audit Committee In-Camera Session with the Auditor and Local Government Reform

3.1.6 Review of Code of Practice for Meeting Procedures

3.1.8 Nominations Sought for the Dog and Cat Management Board

which were withdrawn to be considered separately.

**CARRIED
1153/2021**

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Notes the report.

**CARRIED
1153/2021**

For Decision

3.1.1 Formal Meeting Schedule for 2022

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Adopts the Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.1.1, Governance and Compliance Committee, 15 November 2021).
2. Authorises the Chief Executive Officer to amend the attached Formal Meeting Schedule should the need arise.
3. Approves the switch of the Community Wellbeing and Sport Committee (to be first) with the Innovation and Business Development Committee (to be second).

**CARRIED
1153/2021**

3.1.2 By- Laws Review 2022

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Approves that this item be deferred to a CEO Briefing or Workshop Session to discuss in more detail with Elected Members and staff.

**CARRIED
1153/2021**

3.1.3 Temporary Road Closures Policy Review

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Adopts the newly formatted Temporary Road Closure Policy as found in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.3), noting that there are no changes to the policy content.

**CARRIED
1153/2021**

3.1.5 Review of Elected Member Allowances, Facilities and Support Policy

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Adopts the reviewed Elected Member Allowances, Facilities and Support Policy as contained in Attachment 2 to this report (Governance and Compliance, 15/11/2021, Item No. 3.1.5), with the following amendment to Schedule 3:
allocation of 1,000 Business Cards for all Elected Members.

**CARRIED
1153/2021**

3.1.7 Review of Code of Practice for Access to Meetings and Associated Documents

Moved Cr J Woodman
Seconded Cr N Henningsen

That Council:

1. Adopts the Reviewed Code of Practice for Access to Meetings and Associated Documents as contained in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.7).

**CARRIED
1153/2021**

The meeting then proceeded to consider items 3.1.4, 3.1.6 and 3.1.8 which were withdrawn to be considered separately.

Cr C Buchanan sought leave of the meeting to bring forward item GB2, to be moved in conjunction with item 3.1.4.

3.1.4 Audit Committee In-Camera Session with the Auditor and Local Government Reform

Moved Cr C Buchanan

Seconded Cr L Braun

That Council:

1. Notes that the Local Government Association is currently seeking feedback on the proposed draft wording of new Regulation 17B of the *Local Government (Financial Management) Regulations 2011* on the requirement of the Council's Audit and Risk Committee to liaise with the Council Auditor in confidence on at least one occasion each year.
2. Approves to submit Council's feedback on the draft proposed wording of new Regulation 17B of the *Local Government (Financial Management) Regulations 2011* to the Local Government Association as included in Attachment 1 to this report (Governance and Compliance Committee 15/11/2021, Item 3.1.4).
3. Notes that the LGA advised that the intended application of proposed Regulation 17B of the *Local Government (Financial Management) Regulations 2011* is limited to the external auditor for the purposes of section 128 of the *Local Government Act 1999*.
4. Approves the Terms of Reference of the Audit Committee to be updated to include in-camera sessions with the external auditor, with no staff to be present, specifically noting the intent of the regulation that the in-camera session is not applicable to internal audit.
5. Approves that the minuting during in-camera sessions with the external auditor will be undertaken by the Chairman of the Audit Committee and that those minutes are to be issued to the Manager Governance or delegate after the meeting, for compliance with Regulation 25 of the *Local Government (Procedures at Meetings) Regulations 2013*.
6. Notes that pursuant to section 129 (4) and (5a) of the *Local Government Act 1999*, the Auditor will provide advice on particular matters arising from an audit to the principal member of the Council who will ensure that copies are provided to the Chief Executive Officer (CEO), which allows the CEO to take relevant action if required.

7. Notes that a further report will be presented to the Governance and Compliance Committee with further proposed amendments to the Audit Committee Terms of Reference, in context of the Local Government Reform.
8. Notes a further report be considered by Council on the 22 November 2021 which will enable the inclusion of material from the review group to be considered by Council at its meeting.

GB2 Further Report from the Review Group - Audit Committee Terms of Reference

That Council:

1. Notes that following the resolution of Council on 25 October 2021, the Mayor, Deputy Mayor, Audit Committee Chair, and the CEO met on 17 November 2021, and unanimously recommended changes to the Audit Committee Terms of Reference.
2. Approves the amendment of the Authority, Functions and Responsibilities of the Audit Committee Terms of Reference to align with the functions and responsibilities as provided for under the *Local Government Act 1999* and associated Regulations, and notes that the existing Terms of Reference of the Governance and Compliance Committee continue to include the oversight of Corporate Management and Corporate Governance.
3. Approves the amendment of the Audit Committee Terms of Reference to provide for the opportunity to liaise with the external auditor in or around October each year in confidence within the provisions of section 90(3) of the *Local Government Act 1999*, with the majority of the members of the Audit Committee to be present and no employees of the council to be present, to discuss the external audit process and relevant matters arising from the external audit in the context of Division 4 of the *Local Government Act 1999*.
4. Approves the renaming of the Audit Committee to “Audit and Risk Committee”, in readiness for the Local Government Reform, bringing in this name change under the *Statutes Amendment (Local Government Review) Act 2021*.
5. Adopts the new Terms of Reference for the Audit and Risk Committee as contained in attachment 1 to this report (Council, 22/11/2021, Item GB2).

**CARRIED
1154/2021**

3.1.6 Review of Code of Practice for Meeting Procedures

Moved Cr G Reynolds
 Seconded Cr C Buchanan

That Council:

1. Adopts the reviewed City of Salisbury Code of Practice for Meeting Procedures as contained in Attachment 1 to this report (Governance and Compliance 15/11/2021, Item No. 3.1.6), with the following amendment:
 - (4) The minutes of the proceedings of a meeting must include:
 - (a) the names of the members present at the meeting; and
 - (b) in relation to each member present
 - (i) the time at which the person entered or left the meeting; and
 - (ii) unless the person is present for the whole meeting, the point in the proceedings at which the person entered or left the meeting; and
 - (iii) whether the member is in attendance via remote participation as per S.RP; and

CARRIED
1155/2021

3.1.8 Nominations Sought for the Dog and Cat Management Board

Mayor G Aldridge declared a material conflict of interest on the basis of being nominated for the position which is remunerated. Mayor Aldridge left the meeting at 6:51pm.

Deputy Mayor, Cr C Buchanan assumed the Chair at 6.51pm.

Moved Cr J Woodman
 Seconded Cr A Duncan

That Council:

1. Approves the nomination of Mayor G Aldridge as a Local Government Member on the Dog and Cat Management Board.

CARRIED
 UNANIMOUSLY
1156/2021

Mayor G Aldridge returned to the meeting at 6:52pm.

4 Urban Services Committee Meeting

Moved Cr N Henningsen
 Seconded Cr S Ouk

1. That Council adopt the recommendations of the Urban Services Committee Meeting held on 15 November 2021, listed below, with the exception of items:

4.1.1 Kiss and Drop Zone - Coreena Avenue, Paralowie

4.1.5 Gulfview Heights Lake, Bayview Parade - Update

4.1.7 Licence Agreement - Hausler Reserve

which were withdrawn to be considered separately.

**CARRIED
 1157/2021**

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 November 2021

Moved Cr N Henningsen
 Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED
 1157/2021**

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr N Henningsen
 Seconded Cr S Ouk

That Council:

1. Notes the report.
2. Authorises staff to remove the future report in relation to Camelot Drive listed as 22/02/2021 – AMSC-OB1 – Camelot Drive, Paralowie Playspace.

**CARRIED
 1157/2021**

AMSC2 Street Tree Species Palette – Update Report

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
1157/2021**

**4.0.2 Recommendations of the Tree Management Appeals Sub
Committee meeting held on Monday 8 November 2021**

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED
1157/2021**

**4.0.2-TMASC1 Future Reports for the Tree
Management Appeals Sub Committee**

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
1157/2021**

**4.0.2-TMASC2 Tree Removal Requests - Monthly
Update**

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
1157/2021**

4.0.3 Future Reports for the Urban Services Committee

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Notes the report.

CARRIED
1157/2021

For Decision

4.1.2 Grant Funding Update - Local Roads and Community Infrastructure, Phase 3

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Approves the submission of the ‘*Amenity Upgrade and Improvements, John Street and Church Street, Salisbury, extending to Park Terrace and Commercial Road*’ project and ‘*Salisbury Recreation Precinct Entry and Carpark Upgrade*’ project to the Federal Government for approval as part of the Local Roads and Community Infrastructure, Phase 3, stimulus funding program, noting that should these applications not be successful a further report to Council will be provided for consideration.
2. Approves the submission of a Non-discretionary, 2021/22, 2nd Quarter Budget Review Bid to reflect the \$3,367,692 of Federal Government grant funding which is to be received as part of the Local Roads and Community Infrastructure, Phase 3, program.

CARRIED
1157/2021

4.1.3 Capital Works Program Monthly Report - October 2021 Update

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Approves the collation of all projects associated with Local Roads and Community Infrastructure, Phase 2, be brought into a single program which will sit within the Strategic Projects Asset Category to aid in the management of the grant and associated budget allocation
2. Approves the inclusion of a \$1.5M, 2021/22, Non-Discretionary, 2nd Quarter Budget Review Bid, to reflect the reduction in income which was associated with the construction of a new Community Sports Clubroom at the Paddocks, noting in lieu the existing facility (leased by the Para Hills Knights Soccer Club) to undergo renewal works funded via 2021/22 and 2022/23 budget funding.

**CARRIED
1157/2021**

4.1.4 Goodfield Road Laneway - Provision of Accessible Council Water

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Approves the installation of a new SA Water connection point within the laneway with secured tap to be funded through savings in the capital works program budget for 2021/2022 on the condition that:
 - a. This would be for the purpose of hand watering plants;
 - b. An automatic irrigation system will not be considered as part of the works;
 - c. Should the residents' maintenance of the laneway cease, the design of the landscaped area will be considered.
2. Notes the ongoing expected annual operations cost of \$1,500.

**CARRIED
1157/2021**

4.1.6 Revised Capital Infrastructure Program

Moved Cr N Henningsen
Seconded Cr S Ouk

That Council:

1. Approves the following 2021/22 Capital Infrastructure Budget Program amendments in order to establish a deliverable program in response to the current construction industry environment and to enable financial targets to be met;
 - a. Schedule of Cash Flow Recast from 2021/22 into future year/s, as per Attachment 1 to this report (Item No. 4.1.6, Urban Services Committee, 15th November 2021)
 - b. Schedule of Project Deferrals from 2021/22 Project Expenditure Budgets into future year/s, as per Attachment 2 to this report (Item No. 4.1.6, Urban Services Committee, 15th November 2021)
 - c. Schedule of Project Declarations from 2021/22, as per Attachment 3 to this report (Item No. 4.1.6, Urban Services Committee, 15th November 2021)
 - d. A Non-discretionary Capital Budget Bid of \$3.3M for inclusion within the 2021/22 Second Quarter Budget Review to cover the current escalation in pricing being experienced, with the uncommitted funds declared at the end of 2021/22 financial year.
 - e. The delegation to the Chief Executive Officer for the distribution of the \$3.3M escalation budget as per Recommendation 1, Part D, of this report (Item No. 4.1.6, Urban Services Committee, 15th November 2021) with these allocations summarised within the following Quarterly Budget Review.
2. Note further consideration of service standards associated with renewal programs and the ongoing implications for upgrade and new capital expenditure through future presentation(s) and report(s) on Strategic Asset Management Plan and the Long Term Financial Plan, which are planned to present in December 2021.

**CARRIED
1157/2021**

The meeting then proceeded to consider items 4.1.1, 4.1.5 and 4.1.7 which were withdrawn to be considered separately.

4.1.1 Kiss and Drop Zone - Coreena Avenue, Paralowie

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council:

1. Notes the Report.
2. That staff bring back a further report on costing for the installation of a children's crossing on Coreena Avenue as previously identified in the school traffic framework.
3. Staff and ward councillors to meet with school representatives and DECS representatives about addressing the immediate and medium term increase in traffic movements, noting that Paralowie R-12 School will be receiving an additional 400 students in 2022.
4. Staff bring back a report with the process and wording to Gazette the Kiss and Drop to enable enforcement of the operation of the Kiss and Drop under the relevant section of the Road Traffic Act.

CARRIED
1158/2021

4.1.5 Gulfview Heights Lake, Bayview Parade - Update

Moved Cr P Jensen
Seconded Cr S Reardon

That Council:

1. Notes that staff continue to monitor Gulfview Heights Lake and will report back to Council in May 2022 after the 2021/22 summer on the water levels and condition of the lake.

CARRIED
1159/2021

4.1.7 Licence Agreement - Hausler Reserve

Cr C Buchanan declared an actual conflict of interest on the basis of being an executive member of the Club committee. Cr C Buchanan left the meeting at 7:02 pm.

Moved Cr D Proleta
Seconded Cr K Grenfell

That Council:

1. Notes the report.
2. Authorise the Manager of Property and Buildings to prepare a Deed of Variation to the existing lease held by North Pines Redbacks Football and Sporting Club over Andrew Smith Drive Reserve to incorporate a licence allowing their use of Hausler Reserve as an overflow location for cricket and soccer. This variation is to be in accordance with their existing agreement and Councils relevant fees and policies.

Cr C Buchanan returned to the meeting at 7:03 pm.

**CARRIED
1160/2021**

5 Community Wellbeing and Sport Committee Meeting

Moved Cr N Henningsen
Seconded Cr D Hood

1. That Council adopt the recommendations of the Community Wellbeing and Sport Committee Meeting held on 16 November 2021, listed below.

CARRIED
1161/2021

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr N Henningsen
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED
1161/2021

For Decision

5.1.2 Christmas and New Year Period 2021-2022 Operating Hours

Moved Cr N Henningsen
Seconded Cr D Hood

That Council:

1. Approves the proposed operating hours as outlined in paragraph 3.1 in this report (Community Wellbeing and Sport Committee 16 November 2021, item 5.1.2).
2. Notes that notice will be provided to the community regarding the opening hours during the Christmas and New Year period for 2021-2022 by 26 November 2021.

CARRIED
1161/2021

For Information

5.2.1 Commonwealth Home Support Programme (CHSP) Payment In Arrears

Moved Cr N Henningsen
Seconded Cr D Hood

That Council:

1. Notes that Council will continue to collaborate with the Local Government Association and the broader sector, to advocate that all providers, including Local Governments, maintain operational viability under the payment in arrears model.
2. Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available.

**CARRIED
1161/2021**

CWS-OB1 Amendments to Community Event Grant Applications

Moved Cr N Henningsen
Seconded Cr D Hood

That Council:

1. That staff bring back a report with proposed amendments to the community event grant applications to allow applications to be received monthly.

**CARRIED
1161/2021**

6 Innovation and Business Development Committee Meeting

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council:

1. That Council adopt the recommendations of the Innovation and Business Development Committee Meeting held on 16 November 2021, listed below.

**CARRIED
1162/2021**

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1162/2021**

6.0.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 November 2021

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council:

1. Receives and notes the information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 08 November 2021 and adopts the following recommendations contained therein:

**CARRIED
1162/2021**

6.0.2-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1162/2021**

For Information

6.2.1 Community Requests - Response Dashboard

Further Information Item 6.2.1FI

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1162/2021**

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

**6.4.1 Recommendations of the Confidential Strategic Property Development
Sub Committee meeting held on Monday 8 November 2021**

7 Audit Committee Meeting

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. That Council adopt the recommendations of the Audit Committee Meeting held on 09 November 2021, listed below.

CARRIED
1163/2021

Administration

7.0.2 Actions List

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Notes the report.

CARRIED
1163/2021

For Decision

7.1.1 Audit Committee Annual Work Plan 2021/2022

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Approves the revised Audit Committee Annual Work Plan for 2021/2022 as set out in Attachment 1 to this report (Audit Committee, 9 November 2021, Item No.7.1.1).

CARRIED
1163/2021

7.1.2 3-Year Internal Audit Plan 2021/22-2023/24

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No.7.1.2).
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit Committee, 09/11/2021, Item No. 7.1.2).
3. Notes that the Manager Governance and Executive are reviewing the audit program to address the feedback in relation to capacity and focus on what are the core elements that need to be done in next financial year, to prioritise high risk critical areas and optimise resource availability and to bring an updated 3-year Internal Audit Plan to the next Audit Committee meeting.

**CARRIED
1163/2021**

7.1.3 Risk Management and Internal Controls Activities

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 13th July 2021 Audit Committee meeting, as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
2. Adopts the Enterprise Risk Management Policy, as set out in Attachment 2 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3) incorporating editorial changes highlighted.
3. Notes the Enterprise Risk Management Program Roadmap, as set out in Attachment 3 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
4. Notes the Updated Strategic Risk Register as set out in Attachment 4 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).

**CARRIED
1163/2021**

7.1.4 Outstanding Actions Arising From Internal Audits

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 09/11//2021, Item No.7.1.4).

**CARRIED
1163/2021**

7.1.5 Internal Audit Report on Volunteer Management Audit

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Notes the final audit report for the Volunteer Management audit with management comments as set out in Attachment 1 to this report (Audit Committee, 9 November 2021, Item No.7.1.5).

**CARRIED
1163/2021**

For Information

7.2.1 Work Health & Safety Audits

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Notes the report.

**CARRIED
1163/2021**

GENERAL BUSINESS

GB1 Para Hills Uniting Church & Sindhi Sangat South Australia - Community Grant Application

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the grant funding for the Para Hills Uniting Church and Sindhi Sangat South Australia as follows:
 - 1.1 Grant Number 34/2021: Para Hills Uniting Church and Sindhi Sangat South Australia be awarded the amount of \$4,060 to assist with hosting their Christmas Street Barbeque at the Para Hills Uniting Church.

CARRIED
1164/2021

Agenda item GB2: Further Report from the Review Group – Audit Committee Terms of Reference was brought forward and included as part of item 3.1.4: Audit Committee In-Camera Session with the Auditor and Local Government Reform.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. That this information be noted.

CARRIED
1165/2021

REPORTS FROM COUNCIL REPRESENTATIVES

Cr C Buchanan:

- 26/10 Meeting with Zomi International
- 26/10 Paralowie R-12 Governing Council meeting
- 27/10 Meeting with executive of Adelaide Tamil Association
- 27/10 Meeting with NALHN Director regarding funding from City of Salisbury
- 27/10 Meeting with local business owners, Buri and Callum about local community projects they can support
- 28/10 Meeting with community leader Re Italian Community Hall
- 28/10 Cooking BBQ for SES volunteers responding to hail damage
- 29/10 Local Government Association AGM (Council delegate)
- 29/10 Cooking BBQ for SES volunteers responding to hail damage
- 29/10 Presenting awards at Ghan Soccer presentation

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- 30/10 Mr Rowland, Paralowie resident regarding localised flooding
 - 30/10 African Women's Federation
 - 30/10 Presenting awards at Sarbat Khalsa Sports Day with Mayor
 - 30/10 Punjabi Aussie Association Gala Dinner
 - 31/10 St Kilda Sail Past - Opening of the sailing season
 - 1/11 Opening of Playford Secondary College
 - 1/11 Meeting with Cr Proleta, Mayor with resident
 - 1/11 CEO Briefing/workshop
 - 2/11 Council workshop
 - 3/11 NALHN Executive steering group meeting
 - 3/11 On-site meeting at Parafield Gardens HS with MP's and Councillor Sarah Ouk
 - 5/11 Media with local MP's and Mayor Regarding vaccination rates in the north
 - 5/11 RAAF exercising right of entry to the City of Salisbury- Centenary event
 - 5/11 Speaking at rally at Parliament House in support of Myanmar community
 - 6/11 Coffee with the Mayor event at Hollywood
 - 6/11 Attended BAPS Diwali event with Mayor, Cr Brug and Cr Ouk
 - 6/11 Fabulous Baker Boys 25th anniversary with Cr Brug
 - 6/11 Salisbury State Emergency Service quiz night
 - 8/11 Sub Committee meetings at Council
 - 9/11 Northern Volunteering AGM at Salisbury Uniting Church
 - 9/11 JP service for Mr Robertson at Hub
 - 10/11 Meeting with Sikh Community leaders
 - 10/11 Meeting with CEO Re briefing about meeting with community leaders
 - 10/11 Lindblom Park Master Plan meeting at Council
 - 11/11 Remembrance Day Service at Salisbury RSL
 - 13/11 Street Corner Meetings
 - 13/11 ARA AGM
 - 13/11 Deepavali celebration at Angkor Hall - speaking and launch ATA sports club
 - 15/11 7th Battalion, RAR, Community cricket match with Cr David Hood
 - 16/11 Northern Partnerships Roundtable meeting
 - 16/11 Standing Committee meetings at Council
 - 17/11 Audit Committee Terms & Ref meeting with Mayor, Cr Reynolds and CEO
 - 18/11 Green Adelaide Board meeting presentation on behalf of Mayor/Council
 - 18/11 Presenting community achievement awards at HOST international ceremony - Para Hills Community Hub
 - 18/11 IAASA Dinner with ABC editor and ABC staff
 - 19/11 Speaking at Khmer Krom Khatina festival at Salisbury Villa Soccer Club
 - 21/11 Khatina festival at Laos temple with Cr Ouk
 - 22/11 Vietnamese Boat People's Monument presentation to St Vinnies

Cr S Ouk:

- 31/10 Happy Halloween Fun Run
- 09/11 Meeting with resident
- 06/11 Coffee with councillors
- 12/11 Lantana kindergarten illuminate, me Art Show
- 19/11 Garden College Year 12 Graduation
- 19/11 Khmer Krom Katina festival

Cr N Henningsen:

09/10 Resident visit Walkley Heights
 11/10 Resident visit Walkley Heights
 29/10 LGA Annual Board Meeting
 07/10 Northridge Para Vista Scout Group Hall planning night
 17/10 Northridge Para Vista Scout Group Hall Opening

Cr J Woodman:

LGA AGM
 Valley View Secondary School Graduation
 Host International event (2nd anniversary) - working with individuals from diverse backgrounds

QUESTIONS ON NOTICE**QON1 Question on Notice: Opportunities for Ratepayer Engagement and Understanding**

At the 25 October 2021 Council Meeting, Mr David Waylen from the Salisbury Business Association asked the following questions:

1. We ask the City of Salisbury, in the strongest possible terms, to write to the Premier and State Transition Committee to urgently call upon them to release the SA post-COVID Road Map in the lead up to Christmas, a crucial time for retail, hospitality and entertainment businesses to immediately remove the density requirements of three people per four square metres, subject to medical advice.
2. Regarding CEO Briefing/Workshops, will Council provide greater public information or social media marketing around these sessions, in particular Budget Sessions 1-3, and 4 if necessary, but others as well, e.g. Salisbury Water, Intercultural and other strategies etc, thereby helping reinforce Council's commitment to transparency and open governance, and provide additional opportunities for ratepayer engagement and understanding, use of Facebook as an example.

The Questions were taken on Notice.

At the October meeting, question 1. was subsequently moved and resolved as a Motion Without Notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response to question 2:

Question 1:

Following the question to Council, at the same meeting Council resolved to send a letter to the Premier and the Chief Executive of the State Transition Committee reflecting the intent of the question asked of Council. The next day the State Government announced its post COVID Road Map. A letter was still sent to the Premier and the Chair of the State Transition Committee advising of the Council resolution noting the resolution and acknowledging the release of the plan but also seeking continued consideration by the state government of the impacts of COVID on the community.

Question 2:

Consideration will be given to increasing promotion of the workshops held by Council to consider its budget and annual plan through its various social media channels. In regard to the CEO Briefings/Workshops, these are already communicated through Council's website and are generally intended to brief Council on particular matters unlike the budget development process which seeks community feedback on the proposed budget and rating strategy.

MOTIONS ON NOTICE

MON1 Motion on Notice: Traffic Management Study (Mawson Lakes)

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the successful council improvements to car parking in Augustine Street, Mawson Lakes by providing painted car parking spaces.
2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays.
3. That the report consider any costings associated with each street, opportunities for grant funding if applicable and any other information required for consideration including timeframes to commence and complete works.
4. That the report be presented to the Urban Services Committee by May 2022.

**CARRIED
1166/2021**

QUESTIONS WITHOUT NOTICE

OTHER BUSINESS / MOTIONS WITHOUT NOTICE

OB1 Salisbury Heights Traffic Management Concept Plans

Moved Cr A Duncan
Seconded Cr C Buchanan

That Council:

1. Request staff to prepare a report to the December 2021 Urban Services Committee showing Salisbury Heights Traffic Management concept plans and indicative costings for appropriate traffic management treatments and future concepts for select DIT controlled intersections that require improvement in Salisbury Heights.

CARRIED
1167/2021

ORDERS TO EXCLUDE THE PUBLIC

1.4.1 Salisbury Community Hub - Project Close Out Report

Moved Cr S Reardon
 Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time will protect information that if disclosed may prejudice the commercial position of the Council

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Project Close Out Report** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
1168/2021

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 November 2021

Moved Cr J Woodman
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 November 2021** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
1169/2021

C1 NAWMA - Appointment of Independent Chairperson

Moved Cr S Reardon
Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Information contained within the report includes personal information from applicants for the role of independent chair for the Board of NAWMA; non-disclosure of this information will protect personal information of an employment nature of those applicants*

*On that basis the public's interest is best served by not disclosing the **NAWMA - Appointment of Independent Chairperson** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1170/2021

The meeting moved into confidence at 7.27 pm.

The meeting moved out of confidence at 7.31 pm.

OB2 COVID Response Update

Moved Cr C Buchanan
Seconded Cr A Duncan

1. Council notes the Chief Executive Officer's update in regards to the COVID response.
2. Elected Members be encouraged to provide their vaccination status as part of the organisation's vaccination policy framework.

**CARRIED
1171/2021**

The meeting closed at 7.51 pm.

CHAIRMAN.....

DATE.....