



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

9 NOVEMBER 2021

MEMBERS PRESENT

Cr G Reynolds (Chair)
Ms P Davies
Mr N Ediriweera
Cr K Grenfell (Deputy Chair)
Mr C Johnson

OBSERVERS

Nil

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Team Leader Corporate Governance, Mr B Kahland
Internal Auditor & Risk Coordinator, Mr H Rafeeu

The meeting commenced at 6:34pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mr C Johnson
Seconded Mr N Ediriweera

The Minutes of the Audit Committee Meeting held on 12 October 2021,
be taken as read and confirmed.

CARRIED

Moved Mr C Johnson
Seconded Mr N Ediriweera

The Minutes of the Confidential Audit Committee Meeting held on
12 October 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Audit Committee

*Please note there are no future reports as a result of a Council
resolution to be listed at this time.*

7.0.2 Actions List

Moved Cr K Grenfell
Seconded Mr C Johnson

That Council:

1. Notes the report.

CARRIED

For Decision

7.1.1 Audit Committee Annual Work Plan 2021/2022

Moved Ms P Davies
Seconded Mr C Johnson

That Council:

1. Approves the revised Audit Committee Annual Work Plan for
2021/2022 as set out in Attachment 1 to this report (Audit
Committee, 9 November 2021, Item No.7.1.1).

CARRIED

7.1.2 3-Year Internal Audit Plan 2021/22-2023/24

Moved Ms P Davies
Seconded Cr K Grenfell

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2021/2022 to 2023/2024 as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No.7.1.2).
2. Approves the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit Committee, 09/11/2021, Item No. 7.1.2).
3. Notes that the Manager Governance and Executive are reviewing the audit program to address the feedback in relation to capacity and focus on what are the core elements that need to be done in next financial year, to prioritise high risk critical areas and optimise resource availability and to bring an updated 3-year Internal Audit Plan to the next Audit Committee meeting.

CARRIED

7.1.3 Risk Management and Internal Controls Activities

Moved Cr K Grenfell
Seconded Mr C Johnson

That Council:

1. Notes the update on Risk Management and Internal Controls Activities for 2021/2022 since the 13th July 2021 Audit Committee meeting, as set out in Attachment 1 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
2. Adopts the Enterprise Risk Management Policy, as set out in Attachment 2 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3) incorporating editorial changes highlighted.
3. Notes the Enterprise Risk Management Program Roadmap, as set out in Attachment 3 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).
4. Notes the Updated Strategic Risk Register as set out in Attachment 4 to this report (Audit Committee, 09/11/2021, Item No. 7.1.3).

CARRIED

7.1.4 Outstanding Actions Arising From Internal Audits

Moved Mr C Johnson
Seconded Mr N Ediriweera

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 09/11//2021, Item No.7.1.4).

CARRIED

7.1.5 Internal Audit Report on Volunteer Management Audit

Moved Mr C Johnson
Seconded Cr K Grenfell

That Council:

1. Notes the final audit report for the Volunteer Management audit with management comments as set out in Attachment 1 to this report (Audit Committee, 9 November 2021, Item No.7.1.5).

CARRIED

For Information

7.2.1 Work Health & Safety Audits

Moved Cr K Grenfell
Seconded Ms P Davies

That Council:

1. Notes the report.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 7:37pm.

CHAIRMAN.....

DATE.....