



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

18 OCTOBER 2021

MEMBERS PRESENT

Cr J Woodman (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug (*via Teams VC*)
Cr A Duncan
Cr K Grenfell
Cr D Proleta
Cr S Reardon (Deputy Chairman)
Cr G Reynolds

STAFF

General Manager Business Excellence, Mr C Mansueto
Team Leader Corporate Governance, Mr B Kahland

The meeting commenced at 6:59pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr S Reardon

The Minutes of the Governance and Compliance Committee Meeting held on 20 September 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr D Proleta
Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

3.0.2 Review of Unsolicited Proposals Procedure

Moved Cr S Reardon
Seconded Mayor G Aldridge

That Council:

1. Adopts the Unsolicited Proposals Procedure as set out in Attachment 1 to this report (Governance and Compliance 16/08/2021, Item No. 3.0.2).

CARRIED

3.0.3 Procurement Policy - update October 2021

Moved Cr G Reynolds
Seconded Cr K Grenfell

That Council:

1. Adopts the Procurement Policy as set out in Attachment 1 to this report (Governance and Compliance 18/10/2021, Item No. 3.0.3).

CARRIED

For Decision

3.1.1 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 29 October 2021

Moved Cr D Proleta
Seconded Cr K Grenfell

That Council:

1. Approves the draft Voting Guidance as attached to this report (Governance and Compliance 18/10/2021, Item No. 3.1.1) for its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to vote on the recommendations of the Local Government Association Annual General Meeting.

CARRIED

3.1.2 Draft Annual Report 2020/2021

Moved Mayor G Aldridge
Seconded Cr S Reardon

That Council:

1. Approves the Draft 2020/21 Annual Report as contained in attachment 1 to this report (Audit Committee 12/10/2021, Item No. 3.1.2), subject to any changes requested and noting that minor edits are still to be made to finalise the 2020/21 Annual Report.

CARRIED

MOTIONS ON NOTICE

G&C-MON1 Motion on Notice: CAP Acting Presiding Member

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Adopts the following process for the appointment of an Acting Presiding Member for the Council Assessment Panel (CAP) pursuant to section 83(1)(b)(vi) of the *Planning, Development and Infrastructure Act 2016*, with such process to be incorporated in the CAP Terms of Reference as a new clause 2.14:
 - *That the CAP appoint an Acting Presiding Member for the remainder of the CAP term.*
 - *If both the Presiding Member and Acting Presiding Member are absent from a CAP meeting (or part thereof), a CAP Member will be appointed from those CAP Members present by means of resolution, and will preside over the meeting.*

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 7:20pm.

CHAIRMAN.....

DATE.....