



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN WITTBER & DR  
RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,  
SALISBURY ON**

**13 SEPTEMBER 2021**

**MEMBERS PRESENT**

Mayor G Aldridge (Chair)  
Deputy Mayor, Cr C Buchanan (Deputy Chair)  
Cr D Proleta  
Cr S Reardon  
Cr J Woodman

**OBSERVERS**

Cr P Jensen

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto

The meeting commenced at 6.30pm.

The Chair welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr J Woodman  
Seconded Cr D Proleta

The Minutes of the CEO Review Committee Meeting held on  
12 July 2021, be taken as read and confirmed.

**CARRIED**

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**REPORTS**

*Administration*

**9.0.1 Future Reports for the CEO Review Sub Committee**

*Please note there were no forward reports as a result of a Council resolution to be listed at this time.*

**9.0.2 Local Government Reform CEO Remuneration Update**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Receives the information.

**CARRIED**

*Reports*

**9.1.1 CEO Performance Evaluation - Proposed Personal Evaluation System for FY2021/2022**

Moved Cr C Buchanan  
Seconded Cr D Proleta

That Council:

1. Receives the information.
2. Approves that the Personal Evaluation System apply to the CEO for the FY2021/2022 review period, comprising a Performance Appraisal Survey and Key Performance Indicators (both documents attached), with the inclusion of -  
Indicators
  - % of staff traineeships awarded to people living in the City of Salisbury.Projects & Initiatives
  - Review the employee recruitment process to ensure that subject to meeting any legislative requirements and the skills and experience required for a role an emphasis is given to people living in the North Region/City of Salisbury.
3. Notes that Andrew Reed from Hender Consulting is further engaged as Independent Advisor to the CEO Review Committee.

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 6.43pm.

CHAIR.....

DATE.....