



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**16 AUGUST 2021**

**MEMBERS PRESENT**

Cr J Woodman (Chair)  
Cr A Duncan  
Cr K Grenfell  
Cr D Proleta  
Cr S Reardon (Deputy Chair)  
Cr G Reynolds

**OBSERVERS**

Nil.

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
Acting General Manager City Development, Mr C Zafiropoulos  
Governance Coordinator, Ms J Rowett

The meeting commenced at 8:09 pm

The Chair welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge and Cr B Brug.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr K Grenfell  
Seconded Cr S Reardon

The Minutes of the Governance and Compliance Committee Meeting held on 19 July 2021, be taken as read and confirmed.

**CARRIED**

Moved Cr K Grenfell  
Seconded Cr D Proleta

The Minutes of the Confidential Governance and Compliance Committee Meeting held on 19 July 2021, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr K Grenfell  
Seconded Cr D Proleta

##### That Council:

1. Receives and notes the information.

**CARRIED**

### *For Decision*

#### **3.1.1 Building Fire Safety Committee Appointment**

Moved Cr D Proleta  
Seconded Cr A Duncan

##### That Council:

1. Adopts the amended City of Salisbury *Building Fire Safety Committee Terms of Reference* contained in Attachment 1 to this report (Governance and Compliance 16/08/2021, Item No. 3.1.1).
2. Appoints Mr Paul Peters (City of Salisbury staff member) as a member of the City of Salisbury Building Fire Safety Committee for a period to 19 March 2024, being a person who holds the prescribed qualifications in building surveying, to replace Mr Jackson Ryan.

**CARRIED**

### 3.1.2 Updated Delegations for Planning, Development and Infrastructure Act 2016

Moved Cr K Grenfell  
Seconded Cr G Reynolds

That Council:

1. Revokes its previous delegations to the Chief Executive Officer of those powers and functions contained in Instrument of Delegation A under the *Planning Development and Infrastructure Act 2016*, adopted by Council on 14 December 2020, in accordance with Section 44(4)(c) of the *Local Government Act 1999*.
2. Delegates to the person occupying or acting in the office of Chief Executive Officer of the Council the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation A contained in Attachment 1 to this report (Governance and Compliance Committee, 16/08/2021, Item No. 3.1.2) subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation in exercise of the power contained in Section 44 of the *Local Government Act 1999*.
3. Notes that such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

**CARRIED**

### 3.1.3 Response to Motion Without Notice: Elected Member Attendance at Council Meetings

Moved Cr K Grenfell  
Seconded Cr G Reynolds

That Council:

1. Notes the information.

**CARRIED**

**3.1.4 Review of the Audit Committee Terms of Reference**

Moved Cr G Reynolds  
Seconded Cr K Grenfell

That Council:

1. Adopts the amended Audit Committee Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 16/08/2021, Item No. 3.1.4).

**CARRIED**

**OTHER BUSINESS**

Nil.

The meeting closed at 8:23 pm.

CHAIR.....

DATE.....