



**MINUTES OF COUNCIL ASSESSMENT PANEL MEETING HELD IN THE LITTLE  
PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH  
STREET, SALISBURY ON**

**24 AUGUST 2021**

**MEMBERS PRESENT**

Mr T Mosel (Presiding Member)  
Mr R Bateup  
Ms C Gill  
Mr B Brug  
Mr M Atkinson

**STAFF**

Assessment Manager, Mr C Zafiropoulos  
Team Leader Planning, Mr A Curtis  
Development Officer Planning, Ms K Brown  
Team Leader Business Services, Ms Heidi Crossley

The meeting commenced at 6.27pm

The Presiding Member welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**ENDORSED MINUTES FROM PREVIOUS MEETING**

The Minutes of the Council Assessment Panel Meeting held on 27 July 2021, be taken as read and confirmed.

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## DECLARATIONS OF CONFLICTS OF INTEREST

Nil

## REPORTS

Nil

## OTHER BUSINESS

### 8.2.2 Assessment Manager Quarterly Report - March to June 2021

Mr B Brug moved, and the Council Assessment Panel resolved that the information be received and noted.

### 8.2.3 Delegations

Ms C Gill moved, and the Council Assessment Panel resolved;

1. In accordance with Section 100(2)(d) of the *Planning, Development and Infrastructure Act 2016* the Council Assessment Panel hereby revokes its previous delegations to the Assessment Manager and General Manager City Development of those powers and functions under the *Planning Development and Infrastructure Act 2016*.
2. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and regulations statutory instruments made thereunder contained in the proposed Instrument of Delegation as Attachment 1 to this report to the positions identified in the third column of the Instrument of Delegation subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
3. The delegated powers and functions may be exercised individually by each delegate in respect of any particular matter where the delegate is required or proposing to act in the course of their duties.
4. Such powers and functions may be further delegated by the Assessment Manager in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Assessment Manager sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

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5. The power in Sections 119(9) and (14) of the Planning, Development and Infrastructure Act 2016 and Regulation 7 of the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019 may be further delegated by the General Manager City Development in accordance with Section 100(2)(c) of the Planning, Development and Infrastructure Act 2016 as the General Manager City Development sees fit, unless otherwise indicated in the Schedule of Conditions contained in the proposed Instrument of Delegation.

#### **8.2.4 CAP Operating Procedures**

Mr B Brug moved, and the Council Assessment Panel resolved to defer the updated General Operation Procedures in Attachment 1 to this report for consideration at the next Council Assessment Panel meeting.

#### **8.2.1 Performance Based Development Assessment**

Mr David Barone, Associate from Jensen PLUS provided a presentation to the Panel on performance based planning.

Mr B Brug moved, and the Council Assessment Panel noted the information on performance based assessment under the *Planning, Development and Infrastructure Act 2016*.

#### **8.2.5 Status of Current Appeal Matters and Deferred Items**

Nil

#### **8.2.6 Policy Issues Arising from Consideration of Development Applications**

Nil

#### **8.2.7 Future Meetings & Agenda Items**

Next meeting scheduled for Tuesday 28 September 2021.

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## **ADOPTION OF MINUTES**

Mr R Bateup moved, and the Council Assessment Panel resolved that the Minutes of the Council Assessment Panel Meeting be taken and read as confirmed.

The meeting closed at 8.33pm.

**PRESIDING MEMBER:** Mr T Mosel

**DATE:** 24 August 2021  
(refer to email approving minutes registered in Dataworks  
Document Number 6884245)