



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH
STREET, SALISBURY ON**

19 JULY 2021

MEMBERS PRESENT

Cr J Woodman (Chairman)
Cr B Brug
Cr A Duncan
Cr K Grenfell
Cr D Proleta
Cr G Reynolds

OBSERVERS

Cr C Buchanan (from 7:42 pm)

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Manager Environmental Health and Safety, Mr J Darzanos
Manager Strategic Procurement, Mr B Kempster
Governance Coordinator, Ms J Rowett

The meeting commenced at 6:58 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge and Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr D Proleta

The Minutes of the Governance and Compliance Committee Meeting held on 21 June 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.2 Review of Procurement Policy

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. Council notes and receives the information.
2. Council adopts the Procurement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 19/07/2021 Item No. 3.0.2) with the addition of minor editorial changes and the following amendments:
 - Additional dot point on page 5 of the Policy – *“Supporting the circular economy through working collaboratively with NAWMA and other relevant organisations to identify opportunities for the use of recycled materials.”*
 - Amend the dot point on Page 5 of the Policy *“Supporting the economic development of the Northern Region”* to *“Supporting the economic development of the City of Salisbury and the broader Northern Adelaide region”*.

CARRIED

3.0.3 Review of Disposal of Assets other than Land Policy

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. Council receives and notes the information.
2. Council adopts the Disposal of Assets other than Land Policy as set out in Attachment 1 to this report (Governance and Compliance 19/07/2021, Item No. 3.0.3). subject to the following amendment:
 - Clause 5.2 – Amend *“All avenues to mitigate landfill are to be explored”* to *“All avenues to mitigate landfill are to be explored including disposal of assets to Not for Profit*

sporting and community groups located within the City of Salisbury after the above avenues are exhausted.”

CARRIED

For Decision

3.1.1 Review of the Representation of the City of Salisbury by Elected Members Policy

Moved Cr K Grenfell
Seconded Cr B Brug

Council adopts:

1. The Representation of the City of Salisbury by Elected Members Policy as set out in Attachment 1 to this report (Resources and Governance 3.1.1, 19/07/2021)

CARRIED

3.1.2 Dog and Cat Management Plan 2022 - 2026

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. Council receives and notes the information.
2. Council endorses the draft Dog and Cat Management Plan 2022 - 2026 as presented in Attachment 3 to this report (Governance and Compliance Committee 19 July 2021, Item No. 3.1.2) to come into effect from 1 September 2021 and approved for a period of five years subject to the following amendments:
 - Corrections to headings on Page 19 of the Plan
 - Correction to Table 3 Header, to read Dog Management Customer Request Trends
 - Amendments to paragraphs 1 and 2 on Page 21 of the Plan to read

Existing Services

The responsibility for the management of dogs and cats within the City of Salisbury rests within the City Development Department. Council has Authorised Persons who are authorised to carry out specific functions and powers under the Dog and Cat Management Act 1995.

Council's dog management services are funded by a combination of general rate revenue, and fees generated under the provisions of the Act including dog registrations, and fees from penalties and fines for breaches of the Dog and Cat Management Act 1995. Twenty-four percent (24%) of these fees are payable to the Dog and Cat Management Fund as

required under the Act and administered by the Dog and Cat Management Board. The remaining funds allocated to animal management and initiatives within the City of Salisbury including:

- Amendments to dot points on Page 21 to include cats in the following;

- Reuniting lost dogs and cats with their owners

And adding the following dot points:

- Investigating cat nuisances
- Providing cat traps for community cat trapping

CARRIED

3.1.3 Local Government Association Annual General Meeting: 29/10/2021 - Proposed Items of Business

Moved Cr G Reynolds

Seconded Cr D Proleta

1. The information be received, noting that a submission regarding the Places of Worship will not be made at this time.

CARRIED

For Information

3.2.1 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2021 under Section 270 of the Local Government Act 1999.

Moved Cr B Brug

Seconded Cr K Grenfell

1. Council receives and notes the information.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

3.4.1 Appointment of Independent Members on the Council Assessment Panel

Moved Cr K Grenfell
Seconded Cr G Reynolds

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead). (See below for definition of personal affairs)*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *This report contains personal information in relation to the applicants' personal circumstances.*

*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Members on the Council Assessment Panel** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:42 pm
The meeting moved out of confidence at 8:01 pm
The meeting closed at 8:01 pm.

CHAIRMAN.....
DATE.....