



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY AND VIA VIDEOCONFERENCE ON**

26 JULY 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore (*from 6.46pm via Teams VC*)
Cr L Braun (*via Teams VC*)
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen (*via Teams VC*)
Cr D Hood
Cr P Jensen
Cr S Ouk (*via Teams VC*)
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine (*via Teams VC*)
General Manager Community Development, Ms A Pokoney Cramey (*via Teams VC*)
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Mayor read the Kurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised that no questions were received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

No Deputations were received.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr D Proleta
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 28 June 2021, be taken as read and confirmed.

CARRIED
1033/2021

Moved Cr K Grenfell
Seconded Cr S Reardon

The Minutes of the Confidential Council Meeting held on 28 June 2021, be taken as read and confirmed.

CARRIED
1034/2021

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr S Reardon

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 July 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 26 July 2021), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Places of Worship Submission

1. That the draft submission to the State Government and LGA be noted.
2. That the Mayor, Chair of Policy and Planning Committee, and Senior Staff meet with GAROC members to discuss the issues highlighted in the draft submission and a decision on making a submission, and the content of a submission, be determined by Council following that meeting.

**CARRIED
1035/2021**

5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr J Woodman

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 19 July 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 26 July 2021), and listed below:

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. Council receives the information.

2.1.1 Council Finance Report – June 2021

1. Council receives and notes the information.

2.1.2 Certification of the 2021 Annual Financial Statements

1. The information be received.
2. Council authorises the Mayor and Chief Executive Officer to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2021, following the Audit Committee's review of these Statements on 12 October 2021.

**CARRIED
1036/2021**

5.3 Governance and Compliance Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr D Proleta

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 19 July 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 July 2021), and listed below with the exception of item:

3.0.2 Review of Procurement Policy

which was withdrawn to be considered separately.

3.0.3 Review of Disposal of Assets other than Land Policy

1. Council receives and notes the information.
2. Council adopts the Disposal of Assets other than Land Policy as set out in Attachment 1 to this report (Governance and Compliance 19/07/2021, Item No. 3.0.3). subject to the following amendment:
 - Clause 5.2 – Amend “*All avenues to mitigate landfill are to be explored*” to “*All avenues to mitigate landfill are to be explored including disposal of assets to Not for Profit sporting and community groups located within the City of Salisbury after the above avenues are exhausted.*”

3.1.1 Review of the Representation of the City of Salisbury by Elected Members Policy

Council adopts:

1. The Representation of the City of Salisbury by Elected Members Policy as set out in Attachment 1 to this report (Resources and Governance 3.1.1, 19/07/2021).

3.1.2 Dog and Cat Management Plan 2022-2026

1. Council receives and notes the information.
2. Council endorses the draft Dog and Cat Management Plan 2022 -2026 as presented in Attachment 3 to this report (Governance and Compliance Committee 19 July 2021, Item No. 3.1.2) to come into effect from 1 September 2021 and approved for a period of five years subject to the following amendments:
 - Corrections to headings on Page 19 of the Plan
 - Correction to Table 3 Header, to read Dog Management Customer Request Trends
 - Amendments to paragraphs 1 and 2 on Page 21 of the Plan to read

Existing Services

The responsibility for the management of dogs and cats within the City of Salisbury rests within the City Development Department. Council has Authorised Persons who are authorised to carry out specific functions and powers under the Dog and Cat Management Act 1995.

Council's dog management services are funded by a combination of general rate revenue, and fees generated under the provisions of the Act including dog registrations, and fees from penalties and fines for breaches of the Dog and Cat Management Act 1995. Twenty-four percent (24%) of these fees are payable to the Dog and Cat Management Fund as required under the Act and administered by the Dog and Cat Management Board. The remaining funds allocated to animal management and initiatives within the City of Salisbury including:

- Amendments to dot points on Page 21 to include cats in the following;
 - Reuniting lost dogs and cats with their owners
- And adding the following dot points:
- Investigating cat nuisances
 - Providing cat traps for community cat trapping

3.1.3 Local Government Association Annual General Meeting: 29/10/2021 – Proposed Items of Business

1. The information be received, noting that a submission regarding the Places of Worship will not be made at this time.

3.2.1 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2021 under Section 270 of the Local Government Act 1999

1. Council receives and notes the information.

**CARRIED
1037/2021**

The meeting then proceeded to consider item 3.0.2 which was withdrawn to be considered separately.

3.0.2 Review of Procurement Policy

Moved Cr C Buchanan
Seconded Cr B Brug

1. Council notes and receives the information.
2. Administration bring back a further report with further explanation regarding two additional dot points.

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- Additional dot point on page 5 of the Policy – *“Supporting the circular economy through working collaboratively with NAWMA and other relevant organisations to identify opportunities for the use of recycled materials.”*
 - Amend the dot point on Page 5 of the Policy *“Supporting the economic development of the Northern Region”* to *“Supporting the economic development of the City of Salisbury and the broader Northern Adelaide region”*.
3. Further advice and consideration of further amendments with the aim to increase local procurement practices to increase local content and job creation in the City of Salisbury.

**CARRIED
1038/2021**

Cr M Blackmore entered the meeting via Teams VC at 6.46 pm.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

**3.4.1 Appointment of Independent Members on the Council
Assessment Panel**

5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Cr S Ouk

Seconded Cr J Woodman

That Council adopt the recommendations of the Urban Services Committee meeting on 19 July, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 26 July 2021), and listed below with the exception of items:

- 4.0.2 Future Reports for the Urban Services Committee**
- 4.1.1 Burton Community Hub – Prudential Report**
- 4.1.2 Capital Works Update – Coomurra Reserve**
- 4.1.3 CCTV Policy and Assessment Framework**
- 4.1.5 Capital Works Report – June 2021**
- 4.2.2 Kings Road and Waterloo Corner Road Traffic Management Initiatives and Upgrades**
- US-OB2 Tree Planting – St Kilda Adventure Playground**

which were withdrawn to be considered separately.

4.0.3 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 12 July 2021

1. The information contained in the Tree Management Appeals Sub Committee minutes of the meeting held on 12 July 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC1 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC2 Tree Removal Requests – Monthly Update

1. The information is received.

TMASC3 Review of Tree Removal Request – Various Locations

1. The report is received and noted.
2. Council endorses the following:
 - a. Removal of 2 *Angophora costata* in front of 13 and 15 Arrow Crescent, Paralowie
 - b. Retention of 1 significant *Angophora costata* in front of 13 Arrow Crescent, Paralowie
 - c. Removal of 1 *Eucalyptus sideroxylon* in front of 15 Caloundra Drive, Paralowie and the 3 *Eucalyptus* species adjacent.
 - d. Removal of 1 *Eucalyptus sideroxylon* in front of 7 Brando Court, Paralowie and 1 *Eucalyptus* species adjacent.

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- e. Retention of 1 significant Eucalyptus sideroxylon opposite 7 Brando Court, Paralowie
 - f. Retention of 1 significant Eucalyptus sideroxylon in front of 33 Boyara Crescent, Paralowie with removal of the tree being reviewed and considered as part of the 22/23 streetscape renewal program.
3. That in line with the procedure the residents are notified of the outcome of the appeals, removal works programmed and new trees are planted.

4.1.4 Venlo Court Reserve – Proposed Revocation of Community Land Classification and disposal

1. Portion of Allotment 56 in Deposited Plan 11139 and described in Certificate of Title Volume 5538 Folio 701 as delineated in the attached plan (attachment 1 item 4.1.4 Urban Service Committee) measuring approximately 3,295 square metres, be declared surplus to Council's requirements and Council propose to revoke the classification as community land.
2. The Section 194 report contained in attachment 2 to this report (Urban Services Committee 19/07/2021, Item No. 4.1.4) be adopted for the purposes of Section 194 of the *Local Government Act 1999*, and the Manager Property and Buildings be authorised to implement the public consultation process, comprising of a public notice in the News Review and Leader Messenger Papers and letters with the attached report be posted to property owners likely to be impacted within the immediate vicinity.
3. A further report be presented to Council for consideration of any objections received. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.
4. Upon Council's endorsement of the above recommendation and compliance with all legislative requirements necessary to facilitate the revocation of classification of community land, Council dispose of the subject land for a financial consideration as determined by an independent licenced Valuer, with all costs associated being the full responsibility of Thomas More College as the applicant.

4.2.1 Salisbury City Centre – Church and John Street Upgrade

1. The information is received and noted.
2. Council proceeds to consult with key stakeholders and inform the community of the final design & undertake the construction procurement process, proposed to commence in November this year, and completed by October 2022.

US-OB1 Roadworks – Advice to Residents

1. Council liaise with DIT to express the concerns of residents affected by roadworks along the intersection of Main North Road and McIntyre Road in conjunction with other DIT works in the vicinity.
2. Council request that more extensive information of planned DIT works are provided to residents to inform them ahead of commencement of works.

4.4.1 Penner Avenue, Burton - Proposed Land Disposal and Revocation of Community Land Classification

1. Portion of Allotment 23 in Deposited Plan 68667 and described in Certificate of Title Volume 6080 Folio 161 as delineated in the attached plan attachment 1 and measuring approximately 3,007 square metres, be declared surplus to Council's requirements and Council propose to revoke the classification as community land.
2. Council cover the costs associated with the revocation process and also Conveyancing in exchange for the land owner paying a purchase price of \$200,000.00 (GST Exclusive) The purchaser will upon purchase be responsible for the following;
 - The existing swale, GPT and associated pipework located at the bottom of the land will come under their care and control including ongoing maintenance
 - The ongoing maintenance of the sound wall located on the eastern edge of the subject land will come under their care and control including any ongoing maintenance
 - Development of, and ongoing management of stormwater, will be subject to the meeting of the development conditions around water quality discharging into the adjacent wetlands and be monitored by Council to ensure compliance
3. The attached report be adopted for the purposes of Section 194 of the Act, and the Manager Property and Buildings be authorised to implement the public consultation process, comprising of a public notice in the News Review and Leader Messenger Papers and letters with the attached report be posted to property owners likely to be impacted within the immediate vicinity.
4. A further report be presented to Council for consideration of any objections received. In the event that no objections are received the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval

**CARRIED
1039/2021**

The meeting then proceeded to consider items 4.0.2, 4.1.1, 4.1.2, 4.1.3, 4.1.5, 4.2.2 and US-OB2 which were withdrawn to be considered separately.

4.0.2 Future Reports for the Urban Services Committee

Moved Cr K Grenfell
Seconded Cr J Woodman

1. The information is received.

**CARRIED
1040/2021**

4.1.1 Burton Community Hub - Prudential Report

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That a non-discretionary Budget Bid of \$150k capital expenditure be included within the 2021/22 First Quarter Budget Review, to align the expenditure budget to the approved the \$500k Commonwealth grant that has been successfully awarded to enable the delivery of The Shed and Community Garden at the Burton Community Hub.
2. The *Prudential Report – Burton Community Hub (July 2021)* prepared by an independent consultant in accordance with the requirements of section 48 of the *Local Government Act 1999* and attached to this report (Urban Services Committee 19/07/2021, Item No. 4.1.1) be endorsed.
3. Note that the revised project cost estimate of \$5.96M can be accommodated within the proposed revised budget available of \$5.968M (net value being \$5.47M). This estimate includes an allowance of \$240k contingency for construction.
4. Staff be authorised to proceed to tender, enter into negotiations and undertake further value management if required.
5. Following tender negotiations and any necessary value management, should the tender prices exceed the revised available budget and / or sufficient contingency cannot be achieved, a further report be presented to Council.

**CARRIED
1041/2021**

4.1.2 Capital Works Update - Coomurra Reserve

Moved Cr A Duncan

Seconded Cr K Grenfell

1. The report is received and noted.
2. Council endorses Option A minus the toilet facility for the Coomurra Play Space to proceed to community consultation.
3. That a further report be presented back to Committee with the outcomes of the consultation and any changes to the concept plan as a result of the feedback with further refined costings for the delivery of the playspace.
4. Council notes that any additional costs required outside the existing budget will be sought through savings within the Infrastructure Program, grant funding, future budget bids or rescheduling of East Ward play space renewals.

With leave of the meeting and consent of the seconder, Cr A Duncan VARIED the MOTION as follows:

1. The report is received and noted.
2. Council endorses Option A minus the toilet facility for the Coomurra Play Space to proceed to community consultation.
3. That a further report be presented back to Committee with the outcomes of the consultation and any changes to the concept plan as a result of the feedback with further refined costings for the delivery of the playspace.
4. After the community consultation additional costs required outside the existing budget will be sought through savings within the Infrastructure Program, grant funding, future budget bids or rescheduling of East Ward play space renewals.

**CARRIED
1042/2021**

4.1.3 CCTV Policy and Assessment Framework

Moved Cr C Buchanan

Seconded Cr D Hood

1. The report be received.
2. That the Urban Services Committee set up a working party consisting of the Mayor, Deputy Mayor, Chair of the Urban Services Committee and the Deputy Chair of the Urban Services Committee to review Council's previous April Council meeting decision and bring back a report to the September Urban Services Committee on Council's CCTV network and a separate CCTV policy and procedures for Community Safety and CCTV Program.

**CARRIED
1043/2021**

4.1.5 Capital Works Report - June 2021

Moved Cr C Buchanan
Seconded Cr D Proleta

1. Include Salisbury Oval Carpark within the 2021/22 Public Lighting Carpark Program where sufficient funding is available to renew lighting.
2. Endorse the program inclusions of Craig Court, Paralowie and Victoria Drive, Parafield Gardens, within 2021/22 PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Programs.
3. Defer further irrigation renewal works at St Kilda Adventure Park Surrounds

**CARRIED
1044/2021**

Further Motion:

4.1.5 Capital Works Report - June 2021

Cr D Hood declared an actual conflict on the basis of being a Board member of the Salisbury North Football Club. Cr D Hood left the meeting at 7:06 pm.

Moved Cr C Buchanan
Seconded Cr D Proleta

1. Bring forward Salisbury North Oval from 2023/24 into 2021/22 as part of PR17040 Irrigation Program and should there be an impact to the budget a further report will be provided.

**CARRIED
1045/2021**

Cr D Hood returned to the meeting at 07:07 pm.

4.2.2 Kings Road and Waterloo Corner Road Traffic Management Initiatives and Upgrades

Moved Cr C Buchanan
Seconded Cr D Hood

1. That the report be received.
2. That Council writes to DIT advising them of this design report and seeking that its contents be considered as part of their North West Road Network Planning analysis currently underway, and that the City of Salisbury becomes a part of the project team investigating various aspects of the Northern Adelaide Road network.

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3. That Council endorses the full duplication (Option 2) as its preferred option for Kings Road and gives further consideration to full duplication of Waterloo Corner Road following the outcome of the North West Road Network planning strategy.
 4. A further report be prepared for the August 2021 Urban Services Committee identifying Special Purpose grant funding that Council could apply for to help fund these road upgrades, and the creation of an economic future infrastructure fund that Council and the State Government contribute to.
 5. That Council's CEO writes to Infrastructure Australia and Infrastructure SA seeking funding support for these road upgrades.

**CARRIED
1046/2021**

US-OB2 Tree Planting – St Kilda Adventure Playground

Moved Cr L Braun
Seconded Cr C Buchanan

1. That staff advise of costs and timeframe to plant 10 Morton Bay fig trees at the St Kilda Adventure Playground.
2. That staff consult with Peri Coleman in regards to ideal planting conditions and locations for the trees.

**CARRIED
1047/2021**

5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification

Moved Cr D Hood
Seconded Cr B Brug

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 20 July 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 26 July 2021), and listed below with the exception of items:

- 5.1.8 Salisbury Lions Club Convention Civic Reception**
- 5.2.2 Response to Motion Without Notice: Council Support of Volunteer Organisations**

which were withdrawn to be considered separately.

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.1.1 Community Grants Program Applications for July 2021

1. The information is received and noted.

5.1.2 06/2021: Maiwand Soccer Club Inc. - Community Grants Program Application

1. The information be received and noted that the 06/2021: Maiwand Soccer Club Inc Application is deemed ineligible for Community Grants Program funding in accordance with the section 11.2 of the Guidelines and Eligibility Criteria.

5.1.9 Salisbury Recreation Precinct Redevelopment

1. That this report is received.
2. That Council notes a range of influencing factors on the Salisbury Recreation Precinct's scope with a more detailed report to be provided to Council in September 2021.
3. That the community engagement approach, as set out in Attachments 2 and 3 to this report (Community Wellbeing and Sport Committee, 20/07/2021, Item No. 5.1.9) is endorsed.

5.2.1 Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship

1. That this report be received.

5.2.3 White Ribbon - Whole-of-Community Response

1. That the information is received.

5.2.4 Youth Sponsorship Applications - June 2021

1. The information be received

**CARRIED
1048/2021**

The meeting then proceeded to consider items 5.1.8 and 5.2.2 which were withdrawn to be considered separately.

****Further Information Item 5.1.8FI**

5.1.8 Salisbury Lions Club Convention Civic Reception

Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the Paralowie Lions Club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr B Brug declared an actual conflict of interest on the basis of being an office bearer of the Lions Club of Salisbury and also assisting with the convention. Cr B Brug left the meeting at 7:24 pm.

Cr P Jensen left the meeting at 7:34 pm.

Cr P Jensen returned to the meeting at 7:37 pm.

Moved Cr C Buchanan

Seconded Cr J Woodman

1. That the report be noted.
2. That Council support the request from The Salisbury Lions Club to host a reception as the opening event for the annual Lions 201C1 District Convention for South Australia on 15 October 2021. The Salisbury Community Hub will be the venue for their Friday night opening event for approximately 100+ members from all over South Australia, which is an opportunity to showcase our bookable spaces to an audience external to our region.
3. That a non-discretionary 1st Quarter 2021/22 Budget Review Bid be authorised for up to \$7,000 to contribute to the opening event.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows:

1. That the report be noted.
2. That Council support the request from The Salisbury Lions Club to host a reception as the opening event for the annual Lions 201C1 District Convention for South Australia on 15 October 2021. The Salisbury Community Hub will be the venue for their Friday night opening event for approximately 100+ members from all over South Australia, which is an opportunity to showcase our bookable spaces to an audience external to our region.
3. That a non-discretionary 1st Quarter 2021/22 Budget Review Bid be authorised for up to \$7,000 to contribute to the opening event.
4. The Elected Members of the City of Salisbury be invited to the event.

**CARRIED
1049/2021**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

Cr B Brug returned to the meeting at 7:46 pm.

5.2.2 Response to Motion Without Notice: Council Support of Volunteer Organisations

Cr A Duncan left the meeting at 7:48 pm.

Moved Cr S Reardon

Seconded Cr P Jensen

1. The information is received.
2. Use of Council's existing digital infrastructure to display Volunteer Involving Organisations (VOIs) cause related collateral.
3. Staff to develop guidelines and an application form for VOIs to lodge a request to Council to raise awareness of their significant event.

**CARRIED
1050/2021**

**5.6 Innovation and Business Development Committee -
Recommendations for Council Ratification**

Moved Cr K Grenfell
Seconded Cr D Hood

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 20 July 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 26 July 2021), and listed below with the exception of item:

**SPDSC3 Walkleys Road Corridor Project - Community
Engagement**

which was withdrawn to be considered separately.

**6.0.1 Future Reports for the Innovation and Business Development
Committee**

1. The information is received.

**6.0.2 Recommendations of the Strategic Property Development
Sub Committee meeting held on Tuesday 13 July 2021**

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 July 2021 be received and noted and that the following recommendations contained therein be adopted by Council:

**SPDSC1 Future Reports for the Strategic
Property Development Sub Committee**

1. The information is received.

**SPDSC2 Affordable Housing Implementation
Plan - Status Update July 2021**

1. The report is received.
2. Council endorses the Affordable Housing Implementation Plan Action Plan Table (July 2021), as provided in Attachment 1 (Item No. SPDSC2, Strategic Property Development Sub-Committee, 13/07/2021).

6.2.1 Community Requests – Response Dashboard

1. Council receives and notes the information.

**CARRIED
1051/2021**

The meeting then proceeded to consider item SPDSC3 which was withdrawn to be considered separately.

Cr A Duncan returned to the meeting at 7:51 pm.

SPDSC3 Walkleys Road Corridor Project - Community Engagement

Cr S Ouk left the meeting at 7:57 pm.

Moved Cr N Henningsen

Seconded Cr J Woodman

1. The Engagement Report for the Walkleys Road Corridor Stage 2 as provided in Attachment 1 to this report (Strategic Property Development Sub Committee 13/07/2021, Item No. SPDSC3) be noted.
2. The Walkleys Road Draft Final Concept Plan as provided in Attachment 2 to this report (Strategic Property Development Sub Committee 13/07/2021, Item No. SPDSC3) be noted.
3. Staff be authorised to initiate Stage Two of the ‘close the loop’ community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy and to make necessary adjustments to the Draft Final Concept Plan to ensure the information presented to the community is in a user-friendly and informative format, reflective of the Council decisions made for the Walkleys Road Corridor project.
4. That Council note and endorse the following actions arising from the Community engagement outcomes:
 - a. Traffic investigations to identify priority actions to improve traffic, local area traffic management and road safety along local roads in the vicinity of the Walkleys Road Corridor project to address concerns identified through community engagement activities.
 - b. Further community engagement to develop a new playground at the corner of Baloo Street and Sullivan Road, Ingle Farm.

**CARRIED
1052/2021**

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 July 2021

5.7 **Audit Committee - Recommendations for Council Ratification**

Moved Cr G Reynolds
Seconded Cr D Hood

That Council adopt the recommendations of the Audit Committee meeting on 13 July 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 26 July 2021), and listed below:

7.0.1 Actions List

1. The information is noted.

7.0.2 Future Reports for the Audit Committee

1. The information is received.

7.1.1 Bentley's Interim Report on Audit Findings

1. The information be received.

7.1.2 Internal Audit Report on Events Incident Management Framework Audit

1. That the final audit report for the Event Incident Management Framework audit with management comments as set out in Attachment 1 to this report (Audit Committee, 13/07/2021, Item No.7.1.2) is noted and that the responses of the Administration to the Event Incident Management Framework Audit Report contained therein are endorsed.

7.1.3 Audit Committee Annual Work Plan 2021/2022

1. That the Audit Committee Annual Work Plan for 2021/2022 as set out in section 2.6 of this report (Audit Committee, 13/07/2021, Item No. 7.1.3) is adopted.

7.1.4 Annual Report 2020/2021 - Internal Controls Framework and Audit Committee sections

1. That the proposed inclusions in the annual report relating to the operations and membership of the Audit Committee for the 2020/2021 financial year as set out in Attachment 1 to this report (Item 7.1.4 Audit Committee, 13/07/2021) be approved, incorporating following amendments, in addition to editorial changes:
 - correct Neil Ediriweera's title from Director to Partner.
 - correct the commencement year of Paula Davies from 2020 to 2021

7.1.5 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee, 13/07/2021, Item No. 7.1.5) is endorsed.

7.1.6 3-Year Internal Audit Plan 2021/22-2023/24

1. That the updates made to the 3 year Internal Audit Plan 2021/22 to 2023/2024 as set out in Attachment 2 to this report (Audit Committee, 13/07/2021, Item No.7.1.6) and the accompanying high level indicative scope for pending audits as set out in Attachment 3 of this report (Audit Committee, 13/07/2021, Item No. 7.1.6), are endorsed.

7.1.7 Outstanding Actions Arising From Internal Audits

1. That the Audit Committee endorses the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 13/07/2021, Item No.7.1.7) for Council approval.

7.1.8 Asset Policy Review

1. That the information be received.
2. That the Audit Committee recommends the Asset Depreciation Policy, as set out in Attachment 1 to this report (Audit Committee 13/07/2021 Item No. 7.1.8), to Council for adoption.

**CARRIED
1053/2021**

5.8 Council Assessment Panel

Minutes of the Council Assessment Panel Meeting held on 29 June 2021 were noted by Council.

5.9 CEO Review Committee - Recommendations for Council Ratification

Moved Cr D Proleta

Seconded Cr J Woodman

That Council adopt the recommendations of the CEO Review Committee meeting on 12 July 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 26 July 2021), and listed below:

9.0.1 Future Reports for the CEO Review Committee

1. The information be received.

9.1.2 CEO Personal Evaluation System FY2020/2021

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2020/21 Key Performance Indicators;
 - for the tenth year achieved consistently positive results (this year noting that the CEO continues to perform “extremely well” against the performance responsibilities, criteria and behaviours assessed), in relation to the Performance Appraisal Survey; and as a result
 - achieved Rating 5 as a result of the assessment of CEO Performance according to the Personal Evaluation Rating System.
2. The CEO Position Description as set out in Attachment 1 to this Report, remains unchanged.
3. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the discussion, the CEO Performance Appraisal Survey and the Performance Appraisal Report as referenced in this item (CEO Review 12/07/2021, Item No 9.1.2) will remain confidential and not available for public inspection until the conclusion of the Chief Executive Officer’s employment.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED
1054/2021**

ITEM 6: GENERAL BUSINESS ITEMS

There were no General Business items.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Salisbury North Oval

Cr Hood declared an actual conflict of interest on the basis of being a board member of the Salisbury North Football Club. Cr D Hood left the meeting at 8:00 pm.

Cr S Ouk returned to the meeting at 8:00 pm.

Moved Cr G Reynolds

Seconded Cr L Braun

That the administration, with input from North Ward Councillors, prepare a project brief for a Precinct Plan for Council consideration in October 2021 regarding the Salisbury North Oval site, with the objective of preparing a concept plan with indicative high level cost estimates for possible options for development, and a prioritisation of the necessary works. The brief to also include recommendations for resourcing preparation of the Precinct Plan.

With leave of the meeting and consent of the seconder, Cr G Reynolds VARIED the MOTION as follows:

1. Council give in principle support to developing a Salisbury North precinct plan.
2. That further consideration of the precinct plan be presented to the relevant standing committees at a date to be determined prior to the 22/23 budget process.

**CARRIED
1055/2021**

Cr D Hood returned to the meeting at 08:19 pm.

7.2 Motion on Notice: Live Streaming for Public Council Meetings

Cr A Duncan left the meeting at 8:19 pm and did not return.

Moved Cr N Henningsen

That Council:

1. In the interest of enhancing openness and transparency of Council decision making, the administration commence preparations, as soon as possible, to implement online audio/video live-streaming of all public Council meetings and links to these live stream recordings to be put on the Council website.

The **MOTION LAPSED** for want of a **SECONDER**

LAPSED

7.3 Motion on Notice: Council Video Capability Improvement

Cr B Brug left the meeting at 8:25 pm.

Cr B Brug returned to the meeting at 8:27 pm.

Moved Cr N Henningsen

Seconded Cr S Reardon

That Council:

1. Administration seek improvement of video capability in the Chamber as soon as possible, for the purpose of online meeting participation with the intent to make (as a minimum) the speaker clearly visible via the video camera.

LOST

*A **DIVISION** was requested by Cr Henningsen and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs M Blackmore, L Braun, N Henningsen and S Ouk

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs B Brug, C Buchanan, K Grenfell, D Hood, P Jensen, D Proleta, S Reardon, G Reynolds and J Woodman

*The Mayor declared the **MOTION** was **LOST***

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.53 pm.

The meeting reconvened at 9.09 pm.

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr K Grenfell

Seconded Cr D Proleta

1. That this information be noted.

**CARRIED
1056/2021**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr S Ouk:

- 18 July Cambodian community event
- 16 July Cambodian fare dinner with the Mayor.

Cr K Grenfell:

- 1 July Meeting with resident
- 8 July Meeting with resident
- 13 July Audit Committee Training
- 21 July Delivery of care packages to vulnerable residents during SA Covid Lockdown

Cr Henningsen:

- 2 July Resident Visit, Valley View
- 15 July Councillor Coffee
- 15 July Northridge Scouts Working Bee
- 26 July Meeting with CEO and Manager Governance (online meeting)

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Question Without Notice: Yellow Lines on Yirra Crescent

Cr N Henningsen asked the following question:

When will the yellow lines on Yirra Crescent be completed?

General Manager City Infrastructure provided the following answer:

This work is currently up for consultation but work should be completed by the end of September 2021.

10.2 Community Engagement Process – Redhill Road

Cr N Henningsen asked the following question:

Can the community engagement process for Redhill Road be extended?

General Manager City Infrastructure provided the following answer:

The community engagement process can be extended to the end of August.

ITEM 11: QUESTIONS ON NOTICE

There were no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Improvement of Video Capability in the Council Chamber

Moved Cr S Reardon
Seconded Cr D Hood

1. That staff bring back a report on options and costs by no later than December on improving video capability in Chambers for the purpose of online meeting participation with the intent to make the speaker clearly visible via the video camera.

CARRIED
1057/2021

12.2 Elected Member Attendance at Council Meetings

Cr N Henningsen left the meeting at 9:34 pm.
Cr N Henningsen returned to the meeting at 9:43 pm.

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. That a report be presented to Council with amendments to the Code of Practice for Meeting Procedures requiring members to attend full Council meetings in person unless public health directions by the State Coordinator apply.

CARRIED
1058/2021

12.3 Acknowledgement of the General Manager City Development

Cr N Henningsen left the meeting at 9:51 pm.
Cr K Grenfell left the meeting at 9:57 pm.

Moved Cr C Buchanan
Seconded Cr G Reynolds

That the City of Salisbury acknowledges and thanks the General Manager City Development, Terry Sutcliffe for his dedicated years of service to the Council and our community and that City of Salisbury wish Mr Sutcliffe our best wishes for his future endeavours.

CARRIED
1059/2021
UNANIMOUSLY

Cr K Grenfell returned to the meeting at 9:59 pm.

Cr N Henningsen returned to the meeting at 9:59 pm.

ITEM 13: CONFIDENTIAL ITEMS

13.1 Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Appointment of Independent Members on the Council Assessment Panel

Moved Cr J Woodman
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *This report contains personal information in relation to the applicants' personal circumstances.*

*On that basis the public's interest is best served by not disclosing the **Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Appointment of Independent Members on the Council Assessment Panel** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1060/2021**

13.2 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report

Moved Cr S Reardon
Seconded Cr D Proleta

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1061/2021

13.3 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Walkleys Road Corridor - Community Engagement (Stage 2) Outcome and Feasibility Analysis

Moved Cr D Hood
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The report includes commercially sensitive project costing and feasibility information.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Walkleys Road Corridor - Community Engagement (Stage 2) Outcome and Feasibility Analysis** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1062/2021**

13.4 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Salisbury Oval Development Site Update

Mayor G Aldridge declared a material conflict of interest on the basis of her company performing work for one of the expression of interest respondents. Mayor G Aldridge left the meeting at 10:06 pm. Deputy Mayor C Buchanan assumed the chair at 10.06 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of having a family member who works for one of the expression of interest respondents. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr P Jensen

Seconded Cr S Reardon

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The terms of the sale of the land and final form of the proposed development are still under negotiation with the preferred EOI respondent.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Salisbury Oval Development Site Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1063/2021

Mayor G Aldridge returned to the meeting at 10.07pm and resumed the Chair.

13.5 Contract Action

Moved Cr S Reardon
Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(h) and (i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to legal advice; and*
 - *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Contract Action** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1064/2021

13.6 Request for Extension of Confidential Orders

Moved Cr P Jensen
Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non disclosure of this matter at this time will protect information of a sensitive commercial nature

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidential Orders** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
1065/2021**

The meeting moved into confidence at 10.00 pm.

The meeting moved out of confidence and closed at 10.08 pm.

CHAIR.....

DATE.....