



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

24 MAY 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen (*from 7.04 pm*)
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr L Braun.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Verbal Representations on the 2021/2022 Annual Plan and Budget

There were no verbal representations.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr M Blackmore
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 27 April 2021, be taken as read and confirmed.

CARRIED
0947/2021

Moved Cr S Reardon
Seconded Cr K Grenfell

The Minutes of the Confidential Council Meeting held on 27 April 2021, be taken as read and confirmed.

CARRIED
0948/2021

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr S Reardon
Seconded Cr K Grenfell

That Council adopt the recommendations of the Policy and Planning Committee meeting on 17 May 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 24 May 2021) and listed below with the exception of items:

ISPS2 Council of Europe Intercultural Cities Index

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information is received.

1.1.1 Lindblom Master Plan - Update

1. The draft Lindblom Park Masterplan Working Party Terms of Reference as contained in Attachment 1 to this report (Policy and Planning 17/05/2021, Item No. 1.1.1) is endorsed.
2. The draft Lindblom Park Strategic Masterplan Consultancy Brief as contained in Attachment 2 to this report (Policy and Planning 17/05/2021, Item No. 1.1.1) is endorsed.
3. That a report be presented to the Policy and Planning Committee in December 2021 detailing the proposed finalised concept design.

1.1.2 Recommendations of the Intercultural Strategy and Partnerships Sub Committee meeting held on Monday 10 May 2021

The minutes and recommendations of the Intercultural Strategy and Partnerships Sub Committee meeting held on Monday 10 May 2021 are presented for Policy and Planning Committee's consideration.

ISPS1 Future Reports for the Intercultural Strategy and Partnerships Sub Committee

1. The information be received.

**CARRIED
0949/2021**

The meeting then proceeded to consider item 1.1.2 – ISPSC2 which was withdrawn to be considered separately.

1.1.2 Recommendations of the Intercultural Strategy and Partnerships Sub Committee meeting held on Monday 10 May 2021

ISPS2 Council of Europe Intercultural Cities Index

Cr P Jensen entered the meeting at 7.04 pm.

Moved Cr S Reardon
Seconded Cr D Proleta

That:

1. The information is received and noted.
2. A budget of \$7,775 be provided for the Administration to research ways in which the City of Salisbury can improve its overall performance in the areas of
 - anti-discrimination, and
 - intercultural intelligence and competence.
3. The City of Salisbury continue to be an associate member of the Council of Europe Intercultural Cities Network.

*A **DIVISION** was requested by Cr S Reardon and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs N Henningsen, D Proleta and S Reardon

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs M Blackmore, B Brug, C Buchanan, A Duncan, K Grenfell, D Hood, S Ouk, G Reynolds and J Woodman

*The Mayor declared the **MOTION** was **LOST***

LOST

Moved Cr C Buchanan
Seconded Cr M Blackmore

1. The information is received and noted.
2. Council endorses the inclusion of feedback into priority actions, which will be collated and reported through the Intercultural Strategic Plan reporting process.
3. The Mayor sign the Statement of Intent forming Attachment 3 to this report (Intercultural Strategy and Partnerships Sub Committee 10 May 2021, Item ISPSC2) for the City of Salisbury to join the Council of Europe Intercultural Cities Network as a formal member as outlined on page seven of this report.

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4. Staff to submit a NIB for a cost of formal membership to join the Council of Europe Intercultural Cities Network of €5,000/for one year (approx. A\$7,775.00) for a period of one year and review.
 5. Staff provide a further report to the Intercultural Strategy and Partnerships Sub Committee regarding Australian Indices regarding intercultural matters.

**CARRIED
0950/2021**

5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification

Moved Cr D Proleta

Seconded Cr S Ouk

That Council adopt the recommendations of the Finance and Corporate Committee meeting on 17 May 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 24 May 2021), and listed below with the exception of items:

2.1.1 Draft Fees and Charges 2021/22

2.1.5 Third Quarter Budget Review 2020/21

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Finance and Corporate Committee

1. The information is received.

2.1.2 Council Finance Report – April 2021 .

1. The information is received.

2.1.3 Green Adelaide Board Regional Landscape Levy (Separate Rate)

1. The information is received and the resolution for the Regional Landscape separate rate be prepared for the June 2021 meeting of Council.

2.1.4 Salisbury Business Association Separate Rate

1. The separate rate proposal to raise \$121,462 (excluding GST) as requested by the Salisbury Business Association be supported and that this be subject to formal declaration at the June 2021 Council meeting.
2. The Salisbury Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

2.1.6 NAWMA Draft 2021/2022 Budget

1. Information received from NAWMA on the draft 2021/22 Budget is noted.
2. Council endorse the draft NAWMA 2021/22 budget.

2.1.7 Bridgestone Athletics Centre – Operational Budget FY 2021/22

1. The report is noted.
2. Bid OPN000745 Bridgestone Athletics Centre Operational Budget as noted in section 1.14 of this report with the amendment to income as resolved in Item 2.1.1 (Finance & Corporate Committee, 17 May 2021) be incorporated into the draft 2021/22 budget for consideration at the June 2021 Finance and Corporate Services Meeting.

2.1.8 2021-22 New Initiative Bid Update - Sustainability

1. That New Initiative Bid OPN000691 - Sustainability Coordination and Partnerships be updated to incorporate a further provision of \$50,000 for 2021/22 and in-principle support for years 2 and 3 subject to a further report within the first 12 months being presented to Council about the collaboration project with other Councils and consideration of other funding opportunities.
2. That the updated New Initiative Bid be presented for consideration by Council in its deliberations on the 2021-22 Budget.

**CARRIED
0951/2021**

The meeting then proceeded to consider items 2.1.1 and 2.1.5 which were withdrawn to be considered separately.

2.1.1 Draft Fees and Charges 2021/22

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The Manager Environmental Health and Safety and Team Leader General Inspectorate be delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.
2. The General Manager Community Development be delegated authority to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.

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3. The General Manager Community Development be delegated authority to vary Salisbury Home and Community Services room hire fees for not for profit organisations where they are working in partnership with Council or have a demonstrated limited capacity to pay.
 4. The General Manager Community Development be delegated authority to vary fees for regular bookings at “Twelve25” by existing permanent user groups in accordance with the Memorandum of Understanding with Council, and to vary “Twelve25” fees for the purpose of introducing new programs and/or allowing for increase in supply costs.
 5. The General Manager Community Development be delegated authority to assess events and functions to be held at the Para Hills Community Hub to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Para Hills Community Hub depending on type of activity, the rate of subsidy and additional services as requested by the hirer.
 6. The General Manager Community Development be delegated authority to assess events and functions to be held at the Bridgestone Athletics Centre to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Bridgestone Athletics Centre depending on type of activity, the rate of subsidy and additional services as requested by the hirer.
 7. The General Manager Community Development be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
 8. The General Manager Community Development be delegated authority to vary fees by up to \$300 (+ or -) for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
 9. The General Manager City Infrastructure be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
 10. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document.

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11. The General Manager City Development be delegated authority to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
 12. The General Manager Business Excellence be delegated the authority to exercise discretion as to applying the proposed Room Booking Policy at the Salisbury Community Hub in relation to:
 - The Prioritisation Parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Place/Inparrinthe Kurnangka
 - The application of the three categories (Community, Private and Business/Government) as to how they apply to requests for bookings received.
 13. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing ‘in kind’ support to an event or activity or there is a community benefit to be achieved.
 14. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.
 15. The Fees and Charges as set out in Attachment 1 of this report (Item No. 2.1.1, Budget and Finance Committee, 17 May 2021) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2021/22 Fees and Charges Booklet accordingly, subject to:
 - Special hire for Bridgestone a 50% discount be applied for City of Salisbury schools for the 2021/22 year,
 - the fees & charges are amended to reflect the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in “red lid” bin size from 140L to 240L.
 16. The fees and charges for Twelve25 remain the same as 2020/21 and a 50% discount apply to all community/youth Twelve 25 fees and charges and the appropriate changes to the operating budget be applied accordingly.
 17. The advice contained in the Further Information Report on the agenda (Item 2.1.1FI) be noted.

**CARRIED
0952/2021**

2.1.5 Third Quarter Budget Review 2020/21

Cr M Blackmore left the meeting at 7:22 pm.

Cr M Blackmore returned to the meeting at 7:26 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The budget variances identified in this review and contained in the Budget Variation Summary as contained in this report (Item 2.1.5 Finance and Corporate Services Committee, 17/05/2021) be endorsed and net capital and operating variations of \$9,146,650 be credited to the Sundry Project Fund. This will bring the balance to \$9,146,650.
2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

Community Grants Program	\$10,000
Kings Road and Waterloo Corner Road concept designs and cost estimates	\$75,000

CAPITAL

Confidential Item Resolution 0931/2021, April 2021	\$200,000
CITB Levy under-funded 2019/20	\$80,000
Confidential Item Resolution 0867/2021, February 2021	\$300,000

TOTAL **\$665,000**

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

IT Leasing Expenses	\$89,500
Building Rules Certification Levies	\$20,000
NAWMA Waste Management	\$315,000
Tree Pruning	\$120,000
Civil Services – Pipe Collapse and Effluent Disposal	\$60,900
COVID-19 Cleaning Services	\$115,000

CAPITAL

Playspace / Playground Program	\$100,000
Replacement of IT Devices	\$182,300
Tree Palette	\$10,000
SRP Redevelopment Project Planning	\$300,000

TOTAL **\$1,312,700**

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4. Council approve the following budget timing adjustments which will result in a decrease in loan borrowings in the 2020/21 financial year and an increase in loan borrowings in the 2021/22 financial year:

BUDGET TIMING

ADJUSTMENTS - CAPITAL

Fleet Program 2020/21	\$450,000
LED Public Lighting Program	\$3,200,000
Animal Pound, Pooraka	\$550,000
Salisbury City Centre Revitalisation	\$2,700,000
Confidential Item Resolution 0867/2021, February 2021	\$300,000
TOTAL	\$7,200,000

5. Council approve the following transfers:
- Transfer \$21.5k capital expenditure from Inclusive Playspaces Program to capital expenditure Play Space / Playground Program, as Playspace Program now incorporates inclusive design rather than requiring a separate budget, as per January 2021 Council Resolution 0824/2021.
 - Transfer \$45.1k operating expenditure from Recreation Plan Bridgestone - Wages & Salaries \$22.5k; Wages & Salaries Agency \$10k; Materials and Supplies \$1k; Internal Transfers Wages & Salaries Oncosts \$5.8k; and Wages & Salaries Annual Leave \$5.8k to operating expenditure Recreation Plan Bridgestone – Consulting Services \$3k; Contractual Services \$9k; Electricity \$6.3k; Water rates \$1k; Kiosk/Canteen Supplies \$20k; and Internal On-Cost Recovery \$5.8k.
 - Transfer Bridgestone Reserve budget for the installation of precinct directional signage \$50k, window treatment \$10k, and furniture \$20k within the 2020/21 PR25956 Bridgestone Reserve Public WiFi to fund these works, as per Council Resolution 0912/2021, April 2021.
 - Transfer \$37k operating expenditure to capital expenditure within the Bridgestone Athletics Centre Program to capitalise purchases of a Defibrillator \$4k, Point of Sale System \$7.6k and Gator \$25.4k.
 - Transfer \$40k of \$66.4k operating expenditure savings from Len Beadell Library electricity expense to Office 365 implementation costs to correct a 2020-21 carry forward omission, with the remaining balance of \$26.4k expenditure savings declared as Item 9 of Appendix 1.

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- f. Transfer \$162.7k from operating expenditure to capital expenditure within the Northern Connector project to align with the capital delivery of bridge connections and underpass, as per April 2021 Council Resolution 0919/2021.
 - g. Transfer \$120k capital expenditure from the Reserve Upgrade Program to capital expenditure Irrigation Program, as per April 2021 Council Resolution 0919/2021.
 - h. Transfer \$10k operating expenditure from PR26165 Coaches Boxes to capital to recognise maintenance works deemed capital in nature as per Council Resolution 0919/2021, April 2021.
 - i. Transfer \$15.8k operating expenditure from PR26166 Rubber Softfall Renewal to capital to recognise maintenance works deemed capital in nature as per Council Resolution 0919/2021, April 2021.
 - j. Transfer \$20k from Business Excellence Admin Consultancy Funds and \$26k from Customer Centre Software Agreements, totalling \$46k and transfer to Community Development Admin Consultancy fees to support the delivery of the Exceptional Community Experience initiative.
 - k. Transfer \$40k from City Development Admin Legal fees to Strategic Property Development Admin Consultancy Fees to increase the land feasibility budget.
 - l. Transfer \$15k from City Development Admin Legal fees to Executive Management Consultancy Fees to fund the By-laws review.
 - m. Transfer \$25k from Infrastructure Delivery Contractual Services to Community Development Admin Consultancy to fund Universal Design Guidelines.
 - n. Transfer \$16k from City Development Admin Contractual Services and \$14k from City Development Admin Consultancy funds, totalling \$30k and transfer to Community Development Admin Consultancy Funds to fund the Little Para Golf Course Site Study noting Council Resolution 0908/2021, April 2021.
 - o. Transfer \$10k from Infrastructure Delivery Contractual Services, and \$35k from City Infrastructure Admin Contractual Services, totalling \$45k and transfer to City Infrastructure Admin Consultancy to realign budgets to actual expenditure.

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6. Loan Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.
 7. A non-discretionary budget bid be approved for the amount of \$25,000 as part of the 2021/2022 first quarter Budget Review for fees associated with the Salisbury United Football Club's use of Football Federation SA pitches for senior games and operational costs associated with training on other Salisbury soccer facilities, for the remainder of the 2021 Soccer season due to ongoing pitch remediation works at Burton Park.

**CARRIED
0953/2021**

5.3 Governance and Compliance Committee - Recommendations for Council Ratification

Moved Cr P Jensen
Seconded Cr K Grenfell

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 17 May 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 24 May 2021), and listed below with the exception of items:

3.1.3 Review of Flag Policy

3.1.5 Private Parking Area Act Agreement – Parabanks Shopping Centre

3.1.7 2021 National General Assembly of Australia – Attendance and Voting Guidance

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information is received.

3.1.1 Review of Youth Sponsorship Policy

1. The information is received.
2. The Youth Sponsorship Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/03/2021, Item 3.1.1) is endorsed.

3.1.2 Community Diversity – Access and Inclusion Policy

1. The Community Diversity - Access and Inclusion Policy as set out in Attachment 1 to this report (Governance and Compliance 17/05/2021 Item No. 3.1.2) is approved.

3.1.4 Draft Dog and Cat Management Plan

1. The information be received
2. The draft Dog and Cat Management Plan 2022 -2026 as presented in Attachment 3 to Governance and Compliance Committee agenda, 17 May 2021, Item no. 3.1.4 is endorsed and made available for public consultation as identified in the report including:
 - a. Publishing the draft plan on Council web site and invite feedback
 - b. Promote the draft plan on Councils social media and invite feedback
 - c. Promote the Draft Plan via SMS and Email to the dog and cat owners listed on DACO, and invite feedback
 - d. Advise key stakeholders of the draft plan directly and invite feedback, including:
 - Animal Welfare League
 - Local Veterinary Clinics
 - Local Obedience clubs
 - e. Submit to the Dog and Cat Management Board for feedback.

3.1.6 Purchase Card Policy

1. That the Purchase Card Policy as set out in Attachment 1 to this report (Governance and Compliance 17/05/2021, Item No. 3.1.6) is approved.

3.1.8 Review of Protocol for Civic Events and Functions Policy

1. The Information be received.
2. The Protocol for Civic Events and Functions Policy as set out in Attachment 1 to this report (Governance and Compliance Committee, 17/05/21), be endorsed with the following amendment:
 - 2.1 That Australia Day Award Winners from the previous five years, and past and present Living Legends of Salisbury be included in the list of invitees to be considered for civic events/functions of strategic/city wide importance.

3.1.9 Review of Safe Environment Policy

1. The information be received.
2. The Safe Environment Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 17/05/2021) is endorsed.

3.1.10 Review of Transfer of Cemetery Licences Policy

1. The information be received and noted.
2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 17/05/2021, Item No. 3.1.10) is endorsed.

3.2.1 Local Government Reform - Implementation

1. The information is received.

**CARRIED
0954/2021**

The meeting then proceeded to consider items 3.1.3, 3.1.5 and 3.1.7 which were withdrawn to be considered separately.

3.1.3 Review of Flag Policy

Moved Cr C Buchanan
Seconded Cr M Blackmore

1. The information be received.
2. The Flag Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 17/05/2021, Item No. 3.1.3) is endorsed, subject to amendment of section D – Policy Statement, Part 7, to include new sub sections as follows:

“b) the fifth flag pole is to be used for the display of the South Vietnamese Yellow Flag, the Eureka Flag, and the Rainbow Flag during the appropriate period or by request from the relevant organisations.

c) The fifth flag pole is to be used to fly alternative flags as and when required, as agreed by the Mayor and CEO.”

**CARRIED
0955/2021
UNANIMOUSLY**

3.1.5 Private Parking Area Act Agreement - Parabanks Shopping Centre

Moved Cr C Buchanan
Seconded Cr D Hood

That item 3.1.5 – Private Parking Area Act Agreement – Parabanks Shopping Centre, lay on the table.

**CARRIED
0956/2021**

3.1.7 2021 National General Assembly of Australia - Attendance and Voting Guidance

Cr J Woodman declared a conflict of interest on the basis of being nominated for the position. Cr J Woodman left the meeting at 7:45 pm.

Moved Cr K Grenfell

Seconded Cr S Ouk

1. The information is received.
2. That Cr Woodman be appointed as the City of Salisbury voting delegate and registered to attend in person the National General Assembly of Local Government being held in Canberra from 20 to 23 June 2021.
3. Council endorse that the CEO and Mayor meet with the City of Salisbury voting delegate to the 2021 National General Assembly of Local Government and provide guidance on voting for motions in the best interest of the City of Salisbury.

**CARRIED
0957/2021**

Cr J Woodman returned to the meeting at 7:46 pm.

5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan

Seconded Cr S Reardon

That Council adopt the recommendations of the Urban Services Committee meeting on 17 May 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 24 May 2021), and listed below with the exception of items:

4.1.1 Coralie Court, Salisbury East - Safety Improvements

4.1.3 Hausler Reserve - Senior Cricket and Senior Soccer - Concept Design

which were withdrawn to be considered separately.

4.0.1 Future Reports for the Urban Services Committee

1. The information is received.

4.0.3 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 10 May 2021

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 10 May 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC1 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC2 Tree Removal Requests - Monthly Update

1. The information is received.

TMASC3 Customer Requests - Tree Management & Streetscape Renewal Program

1. The information is received.
2. That the standard letters as presented in May 2021, appearing as Attachment 1 to this report (Tree Management Appeal Sub Committee, 10 May 2021, Item No. TMASC3) be endorsed for use.
3. That response letters pertaining to:
 - a. refusal for the removal of a regulated or significant tree are to include advice to the applicants that the refusal is as a consequence of the existing legislation and that they should seek representation by their local Member of Parliament for legislative change.

TMASC4 Review of Tree Removal Request - 16 Beltana Street, Salisbury

1. That, noting the applicant for the tree removal has indicated her support for the matter to be considered in public, the recommendation for exclusion be noted only.
2. The information within the report is noted.
3. That Council supports the appeal for street tree removal at 16 Beltana Street, Salisbury and lodge a Development Application for removal on the owner's behalf.

4.1.2 Clayson Road and Frost Road Speed Limit Increase

1. The report is received.
2. Clayson Road and Frost Road between Main North Road and Cross Keys Road remain 50km/h at this time.
3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2022.

4.1.4 Salisbury Recreation Precinct Redevelopment - Project Control Group

1. That a Salisbury Recreation Precinct Redevelopment Project Control Group be established.
2. The Project Control Group comprise of:
 - General Manager Community Development as Chair
 - Cr A Duncan (Chair of the Community Wellbeing and Sports Committee)
 - Cr D Hood (Ward Councillor Representative)

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- General Manager City Infrastructure
 - General Manager City Development
 - Manager Sports, Recreation and Community Planning
 - Project Manager,

with the following Elected Member representatives holding a deputized position should the nominated Elected Member representatives be unable to attend a meeting:

- Cr C Buchanan (Deputy Mayor and Deputy Chair Community Wellbeing & Sports Committee)
- Cr G Reynolds (Ward Councillor Representative).

4.1.5 Capital Works Report - April 2021

1. The Capital Works Report be noted.

US-OB1 Bus Access for Senior and Mobility Impaired Residents

That the Urban Services Committee request staff to contact the Department of Transport and Torrens Transit at its earliest opportunity advising of complaints and concerns from senior residents and mobility impaired residents accessing the buses, as a result of the practice of Torrens Transit drivers not parking close enough to the kerb.

**CARRIED
0958/2021**

The meeting then proceeded to consider items 4.1.1 and 4.1.3 which were withdrawn to be considered separately.

4.1.1 Coralie Court, Salisbury East - Safety Improvements

Moved Cr M Blackmore

Seconded Cr A Duncan

1. The report be received and noted.
2. Staff to first meet with Ward Councillors to discuss modification options.
3. Staff consult with residents of Coralie Court and Daphne Road on the proposed modifications to the intersection through a face-to-face meeting on-site, with plans and meeting details to be shared through a letterbox drop.
4. Staff to include a phone and email contact as well, to allow residents to share their feedback, should they be unable to attend the on-site meeting.
5. The works be undertaken as part of the 2021/22 Minor Traffic Program and prioritised within the available budget.

**CARRIED
0959/2021**

4.1.3 Hausler Reserve - Senior Cricket and Senior Soccer - Concept Design

Cr C Buchanan declared an actual conflict of interest on the basis of being the President of sporting club. Cr C Buchanan left the meeting at 7:51 pm.

Moved Cr K Grenfell

Seconded Cr S Ouk

1. That a new budget bid be prepared for consideration within the 2021/22 financial year that brings forward \$165,000 from the AMP renewal budgets for Fencing (\$30,000) and Irrigation (135,000), and \$134,000 of new capital upgrade, totalling \$299,000, to facilitate Stage 1 of the upgrade at Hausler Reserve.
2. That staff investigate opportunities for grant funding through South Australia Cricket Association to reduce capital expenditure.

**CARRIED
0960/2021**

Cr C Buchanan returned to the meeting at 7:52 pm.

5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr C Buchanan

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 18 May 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 24 May 2021), and listed below with the exception of item:

5.1.3 Place Activation Strategy – Formal Recreation

which was withdrawn to be considered separately.

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.0.2 Community Wellbeing & Sport Project Update Report

1. The information is received.

5.1.1 Community Grants Program Applications for May 2021

1. The information is received and noted.

5.1.4 State Sports Park Master Plan

1. That the Mayor write to the Minister for Recreation Sport and Racing and the Office of Recreation, Sports and Racing advising that Council provides its in-principle support for the State Sports Park Master Plan and welcomes the opportunity for the City of Salisbury to be involved in the future development of the Park.

**CARRIED
0961/2021**

5.1.3 Place Activation Strategy - Formal Recreation

Moved Cr C Buchanan

Seconded Cr A Duncan

1. The report is noted.
2. That the Place Activation Strategy – Formal Recreation classification principles, as endorsed in May 2020 (0545/2020), be amended to include:
 - a. Regional facility level: ‘Lighting provided for training and competition and in line with relevant sporting facility standards’;
 - b. that a minimum of 150m² for a multi-purpose community room for local and district facilities and 150-200m² multi-purpose room for regional facilities.
3. That the Place Activation Strategy – Formal Recreation Framework, as detailed in Attachment 1 to this report (Community Wellbeing and Sport 18/05/2021, Item No. 5.1.3), be endorsed as the facility standards to guide future upgrades and development at formal recreation locations.
4. A further report be provided on the consideration and inclusion in the Place Activation Strategy female friendly change rooms at local district and regional facilities.

**CARRIED
0962/2021**

5.6 Innovation and Business Development Committee: Recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr J Woodman

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 18 May 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 24 May 2021), and listed below:

6.0.1 Future Reports for the Innovation and Business Development Committee

1. The information is received.

6.1.1 Mobile Adult Change Facilities

1. The information is received.

6.2.1 Community Requests – Response Dashboard

1. The information is received.

**CARRIED
0963/2021**

5.7 Audit Committee: Recommendations for Council Ratification

No Audit Committee meeting was held in May 2021.

5.8 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 28 April 2021 were noted by Council.

5.9 CEO Review Committee: Recommendations for Council Ratification

No CEO Review Committee meeting was held in May 2021.

ITEM 6: GENERAL BUSINESS REPORTS

There were no General Business Reports.

Cr D Hood left the meeting at 8:01 pm.

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.02 pm.

The meeting reconvened at 8.13 pm.

Cr D Hood returned to the meeting at 8:13 pm.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Tree Policy Amendment - Tree Removal for Solar Panels

Moved Cr C Buchanan
Seconded Cr G Reynolds

That a report be prepared for the Urban Services Committee meeting in July 2021, providing proposed amendments and advice about:

- a) amending Council's tree removal policy to enable consideration for the removal of a tree adjacent to a dwelling with solar panels, or where solar panels are to be installed, so as to assist residents to reduce household electricity costs;
- b) cost recovery options for Council for the tree removal, and conditions for waiving tree removal costs in cases of financial hardship;
- c) including a requirement for residents to plant a suitable tree to replace the removed tree and ensure council maintains its long-term objectives for tree canopy coverage and enhancement of local amenity; and
- d) including the following criteria for assessment and removal of a tree - "the tree is experiencing an infestation of white ants".

CARRIED
0964/2021

7.2 Motion on Notice: Salisbury United Football Club

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That, due to the rehabilitation works currently being undertaken over the next few months on pitch numbers 1 and 2 at Burton Park, to enable temporary restrictions to be put in place for pitch number 3 to exclude the public from using the pitch for informal recreation, and to prohibit dog owners from walking their dogs on the pitch for the duration of the 2021 soccer season, the following clauses are adopted:
 - a) Pursuant to clause 7 of City of Salisbury by-law 4 - Local Government Land, the sporting (soccer) pitch number 3 at the Burton Park Soccer Facility, located at Waterloo Corner Road, Burton (the land) is closed to public access and use for any activity other than for the authorised use of the approved lessees and their authorised personnel and club members for the practice, training, and play of soccer as per the lease agreement, and for spectators in approved areas whilst an authorised game is in play or training is being conducted. The period of restricted access shall remain in force at all times from 24 May 2021 to 31 October 2021 inclusive.

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- b) Pursuant to Section 238 of the Local Government Act a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of pitch number 3 at the Burton Park Soccer Facility (the land) to notify all attendees and members of the community that the land is closed to public access at all times for use for any activity other than for the authorised use of the approved lessees from 24 May 2021 to 31 October 2021 inclusive.
 - c) Pursuant to clause 10 of City of Salisbury by-law 5 - Dogs, sporting (soccer) pitch number 3 at the Burton Park Soccer Facility, located at Waterloo Corner Road, Burton (the land) is declared a dog prohibited area and a person must not allow a dog under that person's care and control, charge or authority (except an assistance dog) to enter or remain on the land at all times from 24 May 2021 to 31 October 2021 inclusive.
 - d) Pursuant to Section 238 of the Local Government Act a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of pitch number 3 at the Burton Park Soccer Facility (the land) to notify all attendees and members of the community of the declaration that the area is a dog prohibited area at all times from 24 May 2021 to 31 October 2021 inclusive.

**CARRIED
0965/2021**

7.3 Motion on Notice: Little Para River Clean Up and Pitman Park

Moved Cr C Buchanan
Seconded Cr D Hood

That a report be provided to the Urban Services Committee meeting in August 2021 with information and advice about the budgeted resources for:

- a) the regular cleaning program for the Little Para River,
- b) the current levels of service for reserve maintenance for Pitman Park, and
- c) the need to increase the number of rubbish bins at Pitman Park.

**CARRIED
0966/2021**

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. That this information be noted.

**CARRIED
0967/2021**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr S Ouk left the meeting at 8:39 pm.

Cr C Buchanan:

Attended the LGA Ordinary meeting and submitted two amended motions

Cr K Grenfell:

April 28 ALWGA SA Meeting
April 29 Meeting with resident
April 30 Meeting with resident
May 1 Carisbrooke Park Community Fun Day
May 4 Parafield Gardens High School Parent and Friends
May 12 Parafield Gardens High School Governing Council
May 14 Watershed Creative Prize Opening Night
May 17 Resident meeting regarding Baltimore Reserve
May 18 Mayors Radio Show

Cr M Blackmore:

1 May Salisbury Community Fun Day, Carisbrooke Park
7 May Rotary Club of Salisbury's Wine and Cheese Tasting Night for the Goodall Youth Scholarship Fund, Salisbury Institute
22 May Community Planting Event for the Little Para Native Forest, John Harvey Oval

Cr S Ouk:

- Iftar dinner at resident's house with the Mayor
- Watershed Creative Prize Opening Night

Cr A Duncan:

- Parafield Airport Consultative Committee
 - Total movements down 63% at end of March quarter 2020-2021
 - FTA running at about 25% capacity and don't anticipate a return to peak numbers until International Travel return in Q1/2 2022
 - Complaints are down as expected in line with movements
 - Other domestic training schools are relatively unaffected
 - Works on McIntyre Rd are almost complete
 - The SA Governments 5 Year Aviation Plan is due next year
 - Russell Synnot - Chair of the PACC will be stepping down at the end of 2021
- Little Para Native Forest
 - Planting has commenced with the 1st 1,000 plants completed by Salisbury Heights Primary School
 - Community Planting Day, Saturday 22nd May, planted another 1,200
 - Salisbury Park Primary School have their planting day soon

Cr S Reardon:

25th April	ANZAC Day Driveway Neighbours Dawn Service
25th April	ANZAC Day Residents Service
27th April	Assessment Panel Briefing at Council
28th April	Mick Lennon - Funeral Service
30th April	Paddocks Committee Meeting
30th April	Paddocks Sub-Committee 40th Anniversary Celebrations meeting
30th April	Paddocks Lunch - Somerset Hotel
4th May	Community Hubs Model - Elected Members Consultation
5th May	Nuclear Cold War - Public Speech for History Month
7th May	Visit Residents re-several issues
8th May	Visit Para Hills United Soccer Club
14th May	Paddocks Meeting
14th May	Attend Watershed opening and awards
15th May	Attend State Councillors - Neighbourhood Watch AGM
20th May	Visit residents - sign documents
24th May	Full Council Meeting

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Question Without Notice: Streetscaping in Hatherleigh Road, Parafield Gardens

Cr P Jensen asked a question in relation to follow up of a motion from 2020 regarding consultation with residents on streetscapes of Hatherleigh Road in Parafield Gardens.

The Question was taken on Notice.

Cr S Ouk returned to the meeting at 8:43 pm.

ITEM 11: QUESTIONS ON NOTICE

No Questions on Notice were received.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Motion Without Notice: Council Support of Volunteer Organisations

Moved Cr S Reardon
Seconded Cr S Ouk

1. That a report be prepared for the appropriate committee, providing advice about how Council can better support volunteer organisations (especially those located in the City of Salisbury area) when they wish to hold their “special days” that signify their cause.

CARRIED
0968/2021

12.2 Motion Without Notice: The Paddocks Master Plan

Moved Cr P Jensen

Seconded Cr C Buchanan

1. That the administration facilitate a meeting regarding the Paddocks Master Plan with Ward Councillors and the Chairman of the Policy and Planning Committee within the next 3 weeks to discuss the status of the implementation and funding of Paddocks Master plan;
2. Following this meeting the administration, Ward Councillors and Chairman of the Policy and Planning Committee meet with the key stakeholders to provide an update on the implementation of the Master Plan and in particular priority projects over the next four years.

**CARRIED
0969/2021**

12.3 Motion Without Notice: Milne & Sleep Road Traffic Measures

Moved Cr P Jensen

Seconded Cr S Reardon

1. That staff investigate and bring back a report of traffic measures that can be implemented along Sleep Road and Milne Road, Para Hills to alleviate traffic safety concerns.
2. The report include:
 - a. consultation with local residents
 - b. indicative costings of implementing traffic safety measures.

**CARRIED
0970/2021**

ITEM 13: CONFIDENTIAL ITEMS

13.1 Code of Conduct Complaint be discussed as the last item on the Agenda

Moved Cr C Buchanan
Seconded Cr A Duncan

That Item 13.1 – Code of Conduct Complaint – 01/2021 be discussed as the last item on the agenda.

CARRIED
0971/2021

13.2 Request for Extension of Confidentiality Orders

Moved Cr K Grenfell
Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non-disclosure of this item and discussion at this time would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0972/2021

The meeting moved into confidence at 8.57 pm.

The meeting moved out of confidence at 8.57 pm.

13.3 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Exceptional Community Experience Project Update

Moved Cr J Woodman
Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The report contains information relating to the internal business of Council*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Exceptional Community Experience Project Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0973/2021**

The meeting moved into confidence at 8.57 pm.

The meeting moved out of confidence and closed at 8.58 pm.

**3.1.5 Private Parking Area Act Agreement – Parabanks Shopping Centre
– Lifted from the Table**

Moved Cr C Buchanan
Seconded Cr A Duncan

1. That item 3.1.5 – Private Parking Area Act Agreement – Parabanks Shopping Centre, be lifted from the table.

**CARRIED
0974/2021**

3.1.5 Private Parking Area Act Agreement – Parabanks Shopping

Moved Cr C Buchanan
Seconded Cr A Duncan

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

2. *In weighing up the factors related to disclosure,*
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Private Parking Area Act Agreement - Parabanks Shopping Centre** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0975/2021**

The meeting moved into confidence at 8.59 pm.

The following decision was made by Council during its consideration of the matter in confidence.

3.1.5 Private Parking Area Act Agreement – Parabanks Shopping Centre

Cr B Brug left the meeting at 9:11 pm.

Moved Cr J Woodman

Seconded Cr G Reynolds

1. The information be received.
2. Council enters into a Private Parking Areas Act 1986 - Part 4 Agreement with Parabanks Shopping Centre Pty Ltd to enforce
 - a. Part 3 of the Private Areas Parking Act 1986 in the area identified as John Street Parking Area in Attachment 1 to the Governance and Compliance Committee agenda, 17 May 2021, Item no. 3.1.5, and
 - b. Disabled persons parking areas located in the area identified as Parabanks Parking Area in Attachment 1 to the Governance and Compliance Committee agenda, 17 May 2021, Item no.3.1.5.
3. The Chief Executive Officer be authorised to enter into the Private Parking Areas Act 1986 - Part 4 Agreement with Parabanks Shopping Centre Pty Ltd on the Council's behalf as per the Attachment 2 to the Governance and Compliance Committee agenda, 17 May 2021, Item No. 3.1.5.
4. The decision be included in the public Minutes of this meeting of Council.

**CARRIED
0976/2021**

The meeting moved out of confidence at 9.12 pm.

The meeting then returned to item 13.1 which was moved to the last item listed on the agenda for discussion.

Cr B Brug returned to the meeting at 9.13 pm.

13.1 Code of Conduct Complaint - 01/2021

Mayor G Aldridge declared an actual conflict of interest on the basis of being named in the report. Mayor G Aldridge left the meeting at 9.13pm and did not return.

Deputy Mayor, Cr C Buchanan assumed the Chair at 9.13 pm.

Moved Cr J Woodman

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter to the public at this time will enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 01/2021** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0977/2021**

The meeting moved into confidence at 9.14 pm.

The meeting moved out of confidence at 9.33 pm.

CHAIRMAN.....

DATE.....