



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**27 APRIL 2021**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr B Brug  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Manager Governance, Mr M Petrovski  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.36 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

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## **APOLOGIES**

An apology was received from Cr D Proleta.

## **LEAVE OF ABSENCE**

### **Request for Leave of Absence – Cr L Braun**

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. That Cr L Braun be granted leave of absence for a period of six weeks.

**CARRIED  
0905/2021**

### **Condolences to the Families of Mr Mick Lennon and Mr Mark Gerlach**

Moved Cr C Buchanan  
Seconded Cr D Hood

1. That Council hold a minute silence to reflect on the many years of dedicated service and the memories shared with Mick Lennon and Mark Gerlach.
2. The Mayor on behalf of Council, write to the families of Mick Lennon and Mark Gerlach to formally express our deepest condolences and sincere sympathy on the passing of their loved ones, and to acknowledge their service, friendship and commitment to the City of Salisbury and the our community.
3. Council note and reflect on the many years of dedicated service that Mick Lennon provided to the community through the RSL as a member, past president, and to the City of Salisbury and the community generally.
4. Council note and reflect on the many years of dedicated service that Mark Gerlach provided to the Salisbury community through football, having played junior football for Brahma Lodge FC, and serving as a senior coach and on committees for many years at both Para Hills and North Pines Football Clubs, and obtaining life membership at both Para Hills Football Club and North Pines Football Club for his many years of service.

**CARRIED  
0906/2021**

The Mayor requested all present to stand and observe a minute of silence in memory of Mick Lennon and Mark Gerlach.

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## ITEM 1: PUBLIC QUESTION TIME

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The Mayor advised there were no questions received for Public Question Time.

## ITEM 2: DEPUTATIONS / PRESENTATIONS

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### 2.1 Deputation: Closure of Little Para River Golf Course

Mr Harry Owen, representing the Little Para River Golf Course Action Group, addressed the Council Meeting as a deputation and spoke to the petition listed on this agenda.

## ITEM 3: PETITIONS

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### 3.1 Petition: Closure of Little Para River Golf Course

Moved Cr C Buchanan  
Seconded Cr A Duncan

1. The attached notice of petitions in relation to the closure of the Little Para River Golf Course be received.
2. That any future reporting be undertaken in line with Council's endorsement of the Urban Services recommendation in relation to Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results.
3. That Item 4.1.7 – Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results – be brought forward for discussion as the next agenda item.

**CARRIED**  
**0907/2021**

### 4.1.7 Little Para Golf Course Review of Recreational Opportunities - Community Engagement Results

*Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.*

Moved Cr A Duncan  
Seconded Cr C Buchanan

1. That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted.
2. That the Little Para Golf Course remains open and the administration seeks to implement efficient management arrangements.
3. That a discretionary 20/21 Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to identify complimentary and financially viable recreational opportunities at the Little Para Golf Course site. The study shall include:
  - 3.1 *Opportunities that would be consistent with the current land use and natural assets of the Little Para Golf Course.*

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3.2 *Enhanced golfing facilities including:*

- (a) The feasibility a themed mini golf course.
- (b) Additional target features in the driving range.
- (c) A re branding of the golf course with an awareness campaign via signage, social media and Salisbury Aware.
- (d) Establishment of an annual promotional tournament for public and community figures.

3.3 *The assessment of the opportunities should give consideration to*

- (a) Improving or leveraging the existing use.
- (b) Local community impact.
- (c) Identifying who and how Council might approach for the development of such opportunities.
- (d) High level investment/revenue projections.
- (e) Identifying successful examples.
- (f) A high level risk assessment.

4. That staff provide a further report to Council within 6 months on the results of this study.

**CARRIED**  
**0908/2021**  
UNANIMOUSLY

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**ITEM 4: PRESENTATION OF MINUTES**

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Moved Cr P Jensen  
Seconded Cr K Grenfell

The Minutes of the Council Meeting held on 22 March 2021, be taken as read and confirmed.

**CARRIED**  
**0909/2021**

Moved Cr P Jensen  
Seconded Cr D Hood

The Minutes of the Confidential Council Meeting held on 22 March 2021, be taken as read and confirmed.

**CARRIED**  
**0910/2021**

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## ITEM 5: COMMITTEE REPORTS

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### 5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr N Henningsen  
Seconded Cr J Woodman

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 April 2021), and listed below:

#### **Motion without Notice -Leave of Absence – Cr L Braun**

1. That Cr L Braun be granted leave of absence for a period of six weeks.

#### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information is received.

#### **1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 April 2021**

1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 13 April 2021 be received and noted and that the following recommendations contained herein be adopted by Council:

##### **YC1 Future Reports for the Youth Council Sub Committee**

1. The information is received

##### **YC2 Youth Council Project Team Updates**

1. The information is received and noted.

##### **YC3 Youth Programs and Events Update March 2021**

1. The information is received and noted.

##### **YC-OB1 Resignation of Luke Hall**

1. That the verbal resignation from Luke Hall be received for Youth Council, effective the end of the Youth Council Sub Committee meeting held 11 April 2021.

##### **YC-OB2 Waste Management Education Partnership**

1. That the Youth Council Sub Committee receive a report with an update on the status of the letter to the Minister for Education, Minister for the Environment and the CEO of NAWMA seeking their interest in establishing a partnership between their respective Organisations and the City of Salisbury, with the goal of improving education and practice of waste management behaviour of Salisbury Council area school students (MON7.3; 26/10/2020) including information around whether lids and straws are recyclable.

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### **1.1.2 Automatic External Defibrillators (AEDs)**

1. The report is received and noted.
2. Staff continue to directly promote the Community Grants Program to sporting clubs and community organisations to increase both the number and registration of AED machines across the City.
3. Staff continue to seek collaborative opportunities with local businesses and St John (SA) to increase the availability and public access to AED machines.
4. Staff promote the registration of public use AED machines.

### **1.1.3 Thematic Heritage Framework Study**

1. The Salisbury Thematic Heritage Framework forming Attachment 1 to Policy and Planning Committee Agenda 19/4/21 Item 1.1.3 is received.
2. Staff undertake a preliminary Identification Survey of the Council area using the Salisbury Thematic Heritage Framework, and report back to Council on the findings.

**CARRIED  
0911/2021**

## **5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification**

Moved Cr K Grenfell

Seconded Cr G Reynolds

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 April 2021), and listed below with the exception of item:

### **2.1.8 Belgravia Leisure Fees and Charges**

which was withdrawn to be considered separately.

### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

1. The information is received.

### **2.1.1 Financial Sustainability Indicators**

1. The Long Term Financial Plan be set with a rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 3 (Item 2.1.1 Finance and Corporate Services Committee 19 April 2021 “Financial Sustainability Indicators”). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 2.1.3 Finance and Corporate Services Committee 19 April 2021 “Rating Strategy”.

2. No changes are made to the Operating Ranges for Financial Sustainability Indicators and they remain as follows
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 70%
  - c. Asset Renewal Funding Ratio: between 90% and 110%.

### 2.1.2 Budget Status Update.

1. Information be received.
2. The four year Budget Bid Program as per Attachment 3 to this report (Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2), which is inclusive of parts 4 to 10 of this recommendation, be endorsed for inclusion in the Draft 2021/2022 Annual Plan and Budget for public consultation, with 2021/2022 net expenditure totalling:

	Capital Expenditure	Operating Expenditure
Infrastructure	\$48,888,150	\$387,650
Information Technology	\$1,176,600	\$756,300
Plant, Furniture and Equipment	\$2,666,100	\$227,000
Operating	\$0	\$1,376,450
Discounted transfer from operating to capital	\$0	\$438,900
<b>Total</b>	<b>\$52,730,850</b>	<b>\$3,186,300</b>

3. A non-discretionary budget approval for NIB OPN000697 – Business Development (Level 7 – 3 year contract) (as per Attachment 4 to this report Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2) be endorsed in order to enable the recruitment process to commence prior to the new financial year.
4. The following changes to Operating Budget Bids be noted:
  - OPN000670 Increased green waste service level across the City bid increased by \$70k 2021/2022 and cumulatively to \$350k in year 5 to reflect additional collection costs as per Council Resolution 0888/2021.
  - OPN000701 Curation Strategy and Exhibition Delivery – Salisbury Community Hub bid amended to reflect a program that delivers 2 STEM Programs (\$30k) and 2-3 Curation Programs (\$20k) per annum as per Item 2.1.5 (3) of Council Resolution 0876/2021.
5. The following additional Operating Budget Bids be noted:
  - OPN000715 Twelve25 Youth Programs – Business Start Ups & Qualifications program expenditure of \$20k in 2021/2022 and ongoing through the current 4 year bids program as per Council Resolution 0875/2021.

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- OPN000732 Council owned significant / regulated trees increase level of service trial bid expenditure of \$50k in 2021/2022 as per Council Resolution 0885/2021.
  - OPN000736 NAWMA – General Waste (Red Lid Bin) Service bid \$50k expenditure in 2021/2022 as per Council Resolution 0888/2021.
6. The following changes to Infrastructure Budget Bids be noted:
- DWR000734 Coleman Road Landfill – Waterloo Corner – Landfill Cap Improvements capital bid \$72k be reinstated for 2021/22 and continuing annually with indexation through the current 4 year Infrastructure program.
  - TRN000618 Bridge Program capital bid be amended to reflect an increase of \$60k to deliver a disability accessible bridge with a truss of 2.4 metres at the Mawson Lakes School Bridge as per Council Resolution 0881/2021.
  - TRN000623 Road Reseal & Reconstruction capital bid be amended to correct the operational component of the Delivery of Capital and Operating Kerbing Works Project within the bid, resulting in a \$155k decrease of the capital budget component with the operating budget component being corrected and increasing by \$650k.
7. The following additional Infrastructure Budget Bids be noted:
- PSN000731 Sports Court Lighting Installation capital bid \$120k per annum commencing 2022/23 (\$124k) and continuing over multiple years, as per Council Resolution 0884/2021.
8. The following change to Information Technology Budget Bids be noted
- ITN000656 Asset refresh of client-facing productivity and collaboration equipment – capitalisation adjustment of \$62k increasing the capital budget of the project with an equivalent reduction in operating budget.
9. The following additional Information Technology Budget Bid be noted:
- ITN000729 Managed service for audio visual solutions at the Salisbury Community Hub operating bid \$72k per annum ongoing.



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10. The following change to Plant Furniture and Equipment Budget Bids be noted:

- PSN000584 Outdoor Furniture Program capital bid has been increased by \$25k for the purchase and installation of 5 additional Smart Bins as per Council Resolution 0888/2021.

11. A non-discretionary budget approval for a portion of NIB PFN000632 – Plant & Fleet Replacement Program be endorsed to enable staff to place orders for four trucks to a total value of \$900k.

### **2.1.3 Rating Strategy 2021/22**

1. Information be received.
2. The rate increase based on a 2.8% average increase, including the minimum, be endorsed as the basis for setting rates in 2021/22 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy as set out in section 3.7 of this report (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) remains unchanged for 2021/22.
4. The VG Revaluation Initiative General rate capping policy as set out in section 3.8 of this report, (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) is to apply for 2021/22.

### **2.1.4 Higher Value Property Review**

1. The Higher Property Value Rate Remission for 2021/22 be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$483,000	0
2	\$483,001 - \$536,000	10%
2	\$536,001 - \$650,000	15%
3	>\$650,000	35%

and applied to residential properties, excluding:

- Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission)
- Dwelling(s) + Commercial Undertaking
- Properties entitled to a compulsory rebate.

### **2.1.5 Draft 2021/22 Annual Plan and Budget**

1. Information be received.
2. Draft 2021/22 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Finance and Corporate Services Committee Meeting 19 April 2021 and Council 27 April 2021.

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### **2.1.6 Public Awareness – Rates Notice Information**

1. That the information be received.
2. That staff coordinate and display timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with focus for 2021/2022 being:
  - Quarter 1** – ‘Update your contact details’ a reminder for Ratepayers to ensure their contact details are up to date and complete. To be confirmed - NAWMA insert – Calendar for Bin collection (will be a separate insert).
  - Quarter 2** – Major Projects
  - Quarter 3** – Major Projects
  - Quarter 4** – Local Government Electionswith any required changes being agreed by the Executive Group
3. Staff include the total cost of the State Government’s solid waste levy on the ratepayers of Salisbury and that it be included on the rate notices that are issued.

### **2.1.7 S182A – Postponement of rates - Seniors**

1. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under Section 182A of the *Local Government Act 1999* are hereby delegated to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified within the Delegations Register.
2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
3. That the nine previously approved applications for Postponement of Rates – Seniors are endorsed by Council.

### **2.1.9 Development Applications Fees under the Planning, Development and Infrastructure Act 2016**

1. That Council adopts the development application fees legislated fees under the *Planning, Development and Infrastructure Act 2016*, and selects from the following reduced fee options (including GST where applicable) to be incorporated in Council’s Fees and Charges Register:
  - 1.1 Waive the hard copy lodgement fee of \$80 for residents who lodge applications directly with Council.

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- 1.2 Reduced the combined planning and building assessment fee for applications by residents for the following development applications lodged directly with Council:
    - 1.2.1 Single Dwelling (class 1) - \$500
    - 1.2.2 Dwelling addition (class 1) - \$400
    - 1.2.3 Minor domestic structure (class 10) - \$200
  - 1.3 Waive the compliance fee of \$80 for class 10 buildings.
  - 1.4 Reduce the notification fee payable for the notification of class 1 and class 10 buildings to \$50.
  - 1.5 Set the fee to place the notice on land, when requested by an applicant, at \$200.
  - 1.6 Reduce the fee paid by concession card holders and pensioners to 75% of the full Council fees or the lower amount of the published Fees and Charges Register.

#### **2.1.10 Bridgestone Athletics Centre Bid 2022**

1. The report is noted.
2. Bid BB000737 Bridgestone Athletics Centre Bid 2022 totalling \$270,000 be incorporated into the 2021/22 budget and also into the 2021/22 draft Annual Plan for public consultation.
3. The funding required for works in 2020/21, including fencing: \$100,000, smart access: \$40,000 and swipe access: \$25,000, precinct directional signage: \$50,000, window treatment: \$10,000, furniture: \$20,000, totalling \$245,000 be transferred from various existing projects as part of the 2021 Third Quarter Budget Review:
  - 3.1 Include the installation of new fencing at Bridgestone Reserve, Salisbury South, within the 2020/21 PR22120 Reserve Fencing Program of \$100,000 as a non-discretionary 2020/21 third quarter budget review bid.
  - 3.2 Include the installation of new swipe access to the Bridgestone Athletics Facility, Bridgestone Reserve, Salisbury South, within the 2020/21 PR18097 Building Renewal Program.
  - 3.3 Include the installation of fencing smart access at Bridgestone Reserve, Salisbury South, within PR25017 Smart City Projects Program.
  - 3.4 Include the installation of signage, window treatment, and furniture at Bridgestone Reserve, Salisbury South, within the 2020/21 PR25956 Bridgestone Reserve Public WiFi.

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4. The activation principles be amended and prioritised as:
    - 4.1 Community benefit comes first
    - 4.2 Maximise utilisation of all of the spaces where possible
    - 4.3 Providing a new state-of-the art home for athletics in the City of Salisbury whereby planned/scheduled club/State/National based athletics activity has priority access to the Centre
    - 4.4 Fair and equitable access to the Centre by the community noting proportional priority access for planned/scheduled club based athletics activities
    - 4.5 Shared spaces which are used as a meeting place for the community, not just structured activities – a safe place for all
    - 4.6 Non-exclusive access for clubs/ but shared and scheduled in a fair and equitable way
    - 4.7 A financially viable model for clubs and the facility.

**2.1.11 Update on Changes to New Initiatives Bid (NIB) OPN000694 Increased Awareness of Investment and Business Opportunities**

1. That this report be noted and that NIB OPN000694 is revised to be titled *City Awareness and Recognition Strategy* at a cost of \$35,000 and be considered in the proposed draft 2021/22 Annual Budget.

**F&CS-OB1 Further Report – Bridgestone Fees and Charges**

1. That a further information report be brought back to the next Finance and Corporate Services meeting on the Bridgestone fees and charges.

**CARRIED  
0912/2021**

The meeting then proceeded to consider item 2.1.8 which was withdrawn to be considered separately.

**2.1.8 Belgravia Leisure Fees and Charges**

*Cr K Grenfell declared a perceived conflict of interest on the basis of having a family member who works for Belgravia. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr K Grenfell  
Seconded Cr J Woodman

1. The information is received and noted.
2. The 2021/22 Fees and Charges as set out in Attachment 1 to this report be endorsed for:

- 
- Parafield Gardens Recreation Centre; and
  - Ingle Farm Recreation Centre, with the exception of the Kindi gym party to be reduced from \$300 to \$260.

**CARRIED**  
**0913/2021**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr K Grenfell voted IN FAVOUR of the MOTION.*

### **5.3 Governance and Compliance Committee - Recommendations for Council Ratification**

*Cr K Grenfell left the meeting at 7:40 pm.*

*There were no recommendations of the Governance and Compliance Committee withdrawn for separate consideration, however Cr S Reardon and Cr A Duncan declared conflicts of interest in the matters contained in items 3.1.1 and 3.1.4 respectively as follows:*

*Cr S Reardon declared an actual conflict on the basis of being a member of the Dog and Cat Management Board. Cr S Reardon left the meeting at 7:40 pm.*

*Cr A Duncan declared a material conflict of interest on the basis of being nominated for a position with remuneration attached. Cr A Duncan left the meeting at 7.41 pm.*

Moved Cr J Woodman  
Seconded Cr B Brug

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of items:

#### **3.1.6 Nominations Sought for the South Australian Public Health Council**

which were withdrawn to be considered separately.

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

1. The information is received.

#### **3.1.1 Dog Registration Fees 2021-2022**

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1 be endorsed and adopted by Council.

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3. The Other Fees relating to:
    - Replacement Disc Fee;
    - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
    - Puppies aged 6 months or less;
    - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
    - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021 Item no. 3.1.1 be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
  - Seizure Fee (Seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
  - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
  - Daily Pound Fees – Long term hold;
  - Veterinary Fees;
  - Other animal welfare related costs; and
  - Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1. be endorsed and adopted by Council.

5. A further information report be provided to the April 2021 Council meeting information regarding modelling on an increase in late payment fees and other council's fee setting for dog registrations in 2021/2022.

### **3.1.2 Building Upgrade Agreements Policy Review**

1. The Building Upgrade Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item 3.1.2) is endorsed.

### **3.1.3 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 30 April 2021**

1. Council directs its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to use their discretion when voting on the recommendations, except where Council suggests otherwise, of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Governance and Compliance, 19 April 2021, Item 3.1.3).

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### **3.1.4 Nominations Sought for the Environment Protection Authority Board**

1. Cr Adam Duncan be nominated as a Local Government member on the Environment Protection Authority Board.

### **3.1.5 Terms of Reference update – Audit Committee and Community Wellbeing and Sport Committee**

1. The amendments to the Terms of Reference for the Audit Committee, as shown in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved.
2. The amendments to the Terms of Reference for the Community Wellbeing and Sport Committee, as shown in Attachment 2 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved, taking into consideration the following minor amendment:
  - At paragraph 2.2, the final dot point to read “*enable Youth Sponsorship Applications to be assessed by the Chairman and / or Deputy Chairman of the Committee and one other Committee Member.*”.

### **3.1.6 Nominations Sought for the South Australian Public Health Council**

1. The report is noted.

**CARRIED  
0914/2021**

*The meeting then proceeded to consider item 3.1.6 which was withdrawn to be considered separately.*

*Cr K Grenfell returned to the meeting at 7:41 pm.*

*Cr S Reardon returned to the meeting at 7:41 pm.*

### **3.1.6 Nominations Sought for the South Australian Public Health Council**

*Cr S Ouk declared a material conflict of interest on the basis of being nominated for the position which includes remuneration.*

*Cr S Ouk left the meeting at 7:42 pm.*

Moved Cr C Buchanan

Seconded Cr K Grenfell

1. That Cr Sarah Ouk be nominated for the position.

**CARRIED  
0915/2021**

*Cr S Ouk returned to the meeting at 7:43 pm.*

*Cr A Duncan returned to the meeting at 7.43 pm.*

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## 5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Cr B Brug  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Urban Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of items:

- 4.0.2-AMSC2 Street Tree Species Palette**
- 4.1.1 Hausler Reserve – Upgrade Requirements**
- 4.1.2 Capital Works Report – March 2021**
- 4.1.4 NAWMA Waste Collection Calendar**
- 4.1.6 Evaluation of the Portable CCTV Trial**
- 4.1.7 Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results**  
*(item 4.1.7 was brought forward for discussion at the beginning of the agenda)*

which were withdrawn to be considered separately.

### 4.0.1 Future Reports for the Urban Services Committee

1. The information is received.

### 4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 April 2021

1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 April 2021 be received with respect to the following recommendations contained therein be adopted by Council:

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information is received.

#### **AMSC3 Street Tree Species Palette - Supplementary Report**

1. That the report be received and noted.
2. That staff consult with the relevant Ward Councillors on the tree species that will form the public consultation as part of the 2020/21 Program.

### 4.0.3 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 12 April 2021

1. The information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 12 April 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:



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**TMASC1 Future Reports for the Tree Management Appeals Sub Committee**

1. The information is received.

**TMASC2 Review of Tree Removal Request - 49 Lovelock Road, Parafield Gardens**

1. The information within the report is noted.
2. That the tree be removed and the resident be advised of Council's decision.

**TMASC3 Customer Requests - Tree Management & Streetscape Renewal Program**

1. The information is received.
2. That feedback provided on the standard letters be noted and the further amendments made be presented to the May 2021 Tree Management Appeal Sub Committee.
3. That Ward Councillors be provided with a copy of the response letters to residents following the review process.
4. That a New Initiative Bid for \$60,000 be submitted in the 2021/22 budget to provide resourcing requirements and specialist advice associated with the newly endorsed tree appeals process relating to Tree Management Appeals Sub Committee referrals relating to regulated and significant trees.

**TMASC-OB1 Customer Requests - Tree Management & Streetscape Renewal Program Tree Removal Requests**

1. That a standing report be established for every meeting of the Tree Management Appeals Sub Committee to inform Council of every application received for tree removal and the outcome of that request.

**4.1.3 Dog Parks – Reviews of Standards and User Satisfaction**

1. That the information in this report is received and noted.
2. Council consider a New Initiative Bid, in the 2022/23 Budget, for a Dog Park Improvement Program in line with the attached Dog Parks Improvement Cost Breakdown as outlined in Item 4.1.3 of the Urban Services Committee held on 19 April 2021

**4.1.5 Gulfview Heights Lake, Bayview Parade**

1. Staff continue to monitor Gulfview Heights Lake, and report back to Council on a six monthly basis rather than quarterly, as part of the Capital Works reporting.

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#### **4.1.8 Bins4Blokes**

1. That Council continue to supply male sanitary bins for all occupied buildings and public toilets on a permanent basis, and for these costs to be covered in the current budget.

#### **4.2.1 Update on Grant Funding Opportunities**

1. Amend Budget Bid, STN000603 John Street and Church Street Revitalisation Projects, to remove the \$3M John Street & Church Street Grant Funded Associated Works project, including the removal of \$1.5M of income as the application for grant funding was unsuccessful.

**CARRIED  
0916/2021**

The meeting then proceeded to consider items 4.0.2-AMSC2, 4.1.1, 4.1.2, 4.1.4 and 4.1.6, which were withdrawn to be considered separately.

*Note: Item 4.1.7 was discussed at the beginning of the agenda.*

#### **4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 April 2021**

##### **Recommendation**

1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 April 2021 be received with respect to the following recommendations contained therein be adopted by Council:

#### **4.0.2-AMSC2 Street Tree Species Palette**

Moved Cr N Henningsen  
Seconded Cr C Buchanan

1. The information be received and noted.
2. The item be deferred to May 2021 for further consideration.
3. Up to \$10,000 be included as a discretionary bid in the 21/22 budgetary process for consideration to engage a consultant to review and advise on both indigenous and non-indigenous tree palette planting options across the City of Salisbury.
4. That the consultant also reviews and advises on the Green Adelaide Plan and opportunities to assist the City of Salisbury in its overall streetscaping and reserve planting program.

With leave of the meeting and consent of the seconder, Cr N Henningsen VARIED the MOTION as follows:

1. The information be received and noted.
2. The item be deferred to July 2021 for further consideration following receipt of the consultant report.

- 
3. Up to \$10,000 be included as a discretionary bid in the 20/21 third quarter budget review for consideration to engage a consultant to review and advise on both indigenous and non-indigenous tree palette planting options across the City of Salisbury.
  4. That the consultant also reviews and advises on the Green Adelaide Plan and opportunities to assist the City of Salisbury in its overall streetscaping and reserve planting program.

**CARRIED  
0917/2021**

#### **4.1.1 Hausler Reserve - Upgrade Requirements**

*Cr K Grenfell declared a perceived conflict of interest on the basis of a family member attend The Pines School, and also being a member of Governing Council. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr C Buchanan declared an actual conflict of interest on the basis of being President of a sporting club. Cr C Buchanan left the meeting at 8:04 pm.*

Moved Cr K Grenfell  
Seconded Cr S Ouk

1. To ensure that cricket and soccer can continue for the 2021/22 season, the administration prepare a concept plan for Hausler Reserve (including unsealed carpark, cricket pitch and any necessary fencing) to accommodate Senior Cricket (stage 1) commencing in October 2021, and soccer for 2022 soccer season (stage 2) and liaise with the Ward Councillors.
2. That the concept plan for stage 1 with estimated costs be brought back to the Urban Services Committee in May 2021 for consideration as part of the 2021/22 Budget.
3. Provision of change rooms and toilet facilities at Hausler Reserve be considered as part of the overall requirement for stage 2 to be determined at a later date, and does not form part of the Stage 1 Concept Plan to be presented in May 2021.
4. The existing concrete slab in the shelter shed at Hausler Reserve be extended to the drip line of the roof to be funded within the existing buildings budget. This work is to be completed by end of June 2021 to enable hirer and community.
5. Council endorses the reconstruction of the existing cricket wicket at the Pines Junior Primary School to allow for junior cricket and installation of soccer goals for junior soccer. Construction of facilities to be consulted on with the Club, School and Ward Councillors.

- 
6. Council endorses the inclusion of a \$30k discretionary 2021/22 Budget Operating Bid to enable the reconstruction of the concrete cricket wicket at The Pines School, Parafield Gardens.
  7. Staff enter into discussions with the Department for Education, The Pines School and the Club with a view to updating the current shared use agreement to ensure continued use of the School oval for the Club and the Club/Council carpark for use by the school.
  8. Staff investigate opportunities for contribution funding through the Australian Cricket Infrastructure Fund or South Australian Cricket Association for the reconstruction of the junior cricket wicket at the Pines Junior Primary.

**CARRIED  
0918/2021**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr K Grenfell voted IN FAVOUR of the MOTION.*

*Cr C Buchanan returned to the meeting at 08:19 pm.*

#### **4.1.2 Capital Works Report - March 2021**

*Cr G Reynolds declared a perceived conflict of interest on part 12 of the Motion on the basis of his employment. Cr G Reynolds left the meeting at 8:20 pm.*

*Cr C Buchanan declared a perceived conflict of interest on part 5 of the Motion on the basis of being President of a sporting club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr K Grenfell

1. Include within the 2020/21 Third Quarter Budget Review the receipt of \$284k from State Government towards PR26153 Tree Screen Renewal as identified as part of the Gawler Rail Electrification Project, with the budget to then be deferred for inclusion within the 2021/22 Budget.
2. Include within the 2020/21 Third Quarter Budget Review, conversion of \$162k operating budget to capital budget for the underpass and bridge works completed as part of connections into the Northern Connector, PR24024.
3. Within the 2020/21 Third Quarter Budget Review, return \$3.8M of capital funding associated with PR20017 Building Upgrade Program, specifically the upgrade to the Operations Centre, and include \$3.8M within the 2021/22 Building Upgrade Budget Bid to align the budget with the forecast expenditure schedule.

- 
4. Include within the 2020/21 Third Quarter Budget Review the conversion of operating budgets to capital for PR26165 Coaches Boxes \$10k and PR26166 Rubber Softfall Renewal \$16k where the maintenance works undertaken were deemed capital in nature.
  5. To enable full irrigation scope completion at Andrew Smith Drive Oval, Parafield Gardens, transfer \$120k of irrigation savings achieved in PR21456 Reserve Upgrade Program into PR17040 Irrigation Program with this reflected within the 2020/21 Third Quarter Budget Review.
  6. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$450k from 2020/21 into 2021/22 for the fleet items associated with PR22843 Plant and Fleet Replacement Program impacted by supply delays.
  7. Include within the 2020/21 Third Quarter Budget Review a non-discretionary \$80k budget bid for the annual levy payment associated with PR25989 Construction Industry Training Fund.
  8. Include within the 2020/21 Third Quarter Budget Review the return of \$145k from PR21456 Reserve Upgrade Program associated with Finness Avenue Reserve, Ingle Farm, which is deferred pending potential redevelopment of the reserve.
  9. Due to delays associated with working with external parties, include within the 2020/21 Third Quarter Budget Review, the re-timing of \$850k associated with PR30085 Animal Pound from 2020/21 into 2021/22, whilst retaining the required \$250k.
  10. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$2.7M from 2020/21 into 2021/22 for the delivery of PR25035 Salisbury City Centre Revitalisation which encountered delays working with the Department of Infrastructure and Transport to achieve an optimum project outcome.
  11. Due to external parties negotiations and associated delays, include within the 2020/21 Third Quarter Budget Review Bid the re-timing of \$3.2M associated with PR25950 LED Public Lighting Program from 2020/21 into 2021/22 to align with the revised forecast expenditure schedule due to installation availability from SAPN contractors.
  12. Include the installation of the AP-3C propeller donated by the RAAF at Salisbury War Memorial, Orange Avenue, Salisbury, within PR23921 Salisbury Oval Master Plan Implementation Project where there is sufficient funding available to cover the estimated \$50k installation fee.
  13. Within the 2020/21 Third Quarter Budget Review return \$800k from PR25893 Verge Development for inclusion within the 2021/22 Streetscape Program to enable the verge works to be undertaken with the 21/22 Streetscape Program.

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14. As detailed within Item 4.1.2, Urban Services Committee, 19<sup>th</sup> April 2021, endorse the amendments to 2020/21 Bus Shelter and Stop Improvement Program, PR22852, with the deferred projects to be considered for delivery as part of the 2021/22 program.

**CARRIED  
0919/2021**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr C Buchanan voted IN FAVOUR of the MOTION.*

*Cr G Reynolds returned to the meeting at 08:22 pm.*

#### **4.1.4 NAWMA Waste Collection Calendar**

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. That the proposed option of circulating a financial year NAWMA Waste Calendar at a cost of \$6,200 be endorsed.
2. That a new initiative bid at an annual cost of \$6,200 be prepared for consideration in the 2021/22 budget.
3. That the updated NAWMA calendar insert be included in the first quarter mail out and include updated contact details.

**CARRIED  
0920/2021**

#### **4.1.6 Evaluation of the Portable CCTV Trial**

*Cr S Ouk left the meeting at 8:27 pm.*

*Cr S Ouk returned to the meeting at 8:31 pm.*

*Cr S Reardon left the meeting at 8:38 pm.*

*Cr S Reardon returned to the meeting at 8:49 pm.*

*Cr N Henningsen left the meeting at 8:52 pm.*

*Cr N Henningsen returned to the meeting at 08:55 pm.*

Moved Cr C Buchanan  
Seconded Cr P Jensen

1. That this information is received.
2. That the outcomes of the Portable CCTV trial are noted and that Council supports and introduces an ongoing Community Safety CCTV program that consists of both portable and fixed CCTV in hoon driver, illegal dumping and graffiti hotspot locations. The program also include the use of CCTV to assist Council to respond to other community safety issues, which occur on Council or public property; including vandalism and illegally started fires in reserves for example.

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3. That separate CCTV policy and procedures be developed to manage Council's CCTV network and the Community Safety CCTV program for Council consideration and endorsement in July 2021.
  4. That an assessment process be developed to evaluate future requests, procedures and or needs for CCTV in accordance with the CCTV Network policy and the Community Safety CCTV program policy, for endorsement by Council in July 2021;
  5. That a CCTV governance process be developed to oversee the assessment of future CCTV requests and management of Council's CCTV Network and the Community Safety CCTV program in accordance with the policy and procedures, for endorsement by Council in July 2021. Draft process for Community Safety CCTV program requests to also include consideration and inclusion of requests from Ward Councillors;
  6. That an annual plan for the need and resourcing required for CCTV be encompassed with the forthcoming annual community safety implementation plan;
  7. That a \$100,000 New Initiative Bid be prepared for the 2021/2022 financial year to fund upgrade and expansion of Council's Community Safety CCTV program, to be based on items 3-6 above.
  8. That Council write to the relevant Government and Opposition Ministers and Members of Parliament to lobby for the reinstatement of the state government's CCTV program.

**CARRIED  
0921/2021**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs M Blackmore, B Brug, C Buchanan, A Duncan, K Grenfell, D Hood, P Jensen, S Ouk, S Reardon, G Reynolds and J Woodman*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Cr N Henningsen*

*The Mayor declared the **MOTION** was **CARRIED***

## **BREAK**

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present.

The meeting was suspended at 8.58 pm.

The meeting reconvened at 9.15 pm.

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## **5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification**

Moved Cr D Hood  
Seconded Cr S Ouk

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 27 April 2021), and listed below with the exception of item:

### **5.1.4 Minor Capital Works Grant Program – Salisbury North Football Club Application**

which was withdrawn to be considered separately.

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

1. The information is received.

#### **5.1.1 Youth Sponsorship Program Applications - April 2021**

1. The following applications are approved:
  - a. Five (5) applicants be awarded \$250 each to represent South Australia at the Australian Athletics Championships to be held at the Sydney Olympic Park Athletics Centre, New South Wales from the 12th – 19th April 2021.
  - b. One (1) applicant be awarded \$250 to represent South Australia at the Australian Water Polo Youth Championships to be held in Brisbane, Queensland from the 12th – 17th April 2021.
  - c. One (1) applicant be awarded \$250 to represent South Australia at the Australian Age Swimming Championships to be held in the Gold Coast, Queensland from the 9th – 11th April 2021.

#### **5.1.2 Community Grants Program Applications for April 2021**

1. The information is received and noted.
2. Council increases the Community Grants Program budget for 2020/2021 to enable the approval of funding to the end of the financial year.
3. Council increases the Community Grants Program budget for 2020/2021 through a third quarter non-discretionary budget review of \$10,000.00.

#### **5.1.3 04/2021: SportUnited Limited – Community Grants Program Application**

1. The information is received and Council notes that the 04/2021: SportUnited Limited Application is deemed ineligible for Community Grants Program funding in accordance with section 8.1 of the Guidelines and Eligibility Criteria.



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### 5.2.1 Paralowie Communal Garden

1. Relocation of Community Health and Wellbeing staff member to work from a new Burton Community Hub Community Garden in 2022.
2. Communal Garden capital infrastructure to remain on the site as the property of Paralowie R-12 school.
3. Mayor and Ward Councillors write to the Paralowie R-12 School thanking them for their partnership and commitment to the Community Garden Project.

**CARRIED**  
**0922/2021**

The meeting then proceeded to consider item 5.1.4 which was withdrawn to be considered separately.

### 5.1.4 Minor Capital Works Grant Program - Salisbury North Football Club Application

*Cr D Hood declared an actual conflict of interest on the basis of being a Board member of the Salisbury North Football Club. Cr D Hood left the meeting at 9:16 pm.*

Moved Cr C Buchanan

Seconded Cr A Duncan

1. The report is received and noted.
2. Council assessed and allocated funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
  - a. The Salisbury North Football Club Incorporated in the amount of \$50,000.00 for the installation of an electronic scoreboard to the oval at Salisbury North Oval, Bagster Road, Salisbury North, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury North Football Club Incorporated as per the funding agreement.

#### **Further Motion:**

1. That a report be provided at the next meeting of the Community Wellbeing and Sport Committee to review the minor capital works eligibility criteria regarding the 20% contingency that is currently applied to quoted projects.

**CARRIED**  
**0923/2021**

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**5.6 Innovation and Business Development Committee -  
Recommendations for Council Ratification**

Moved Cr P Jensen  
Seconded Cr N Henningsen

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 April 2021), and listed below:

**6.0.1 Future Reports for the Innovation and Business Development Committee**

1. The information is received.

**6.1.1 City of Salisbury, Community Perceptions Survey 2020**

1. That the McGregor Tan Community Perceptions Report for the City of Salisbury, December 2020, Reference 11681 be endorsed by Council.
2. That the following topics are progressed for further consideration as a Focus Group Session:
  - a. Road and Footpaths and expand to cover streetscape as these impact on perceptions of roads and footpaths.

**6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021**

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 April 2021 be received and noted and that the following recommendations contained therein be adopted by Council:

**SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information is received.

**6.2.1 Community Requests – Response Dashboard**

1. The information is received.

**6.2.2 Events First Quarter 2021, Including Salisbury Fringe Carnival - Summary**

1. The information in this report is noted.
2. That New Initiative Bid, OPN000716 (Additional City of Salisbury Events) be increased by \$10,000 each year over a five year period to accommodate additional infrastructure costs related to the Salisbury Harmony Day Celebration, and widening the appeal across the whole community.

**CARRIED  
0924/2021**

*Cr D Hood returned to the meeting at 9:18 pm.*

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## **5.7 Audit Committee - Recommendations for Council Ratification**

Moved Cr G Reynolds  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 21 April 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 April 2021), and listed below:

### **7.0.1 Actions List**

1. The information is noted.

### **7.0.2 Future Reports for the Audit Committee**

1. The information is received.

### **7.0.3 Audit Committee Training – Meeting Procedures**

1. That the City of Salisbury engage Kelledy Jones Lawyers to deliver training in meeting procedures to the Audit Committee at 6:30pm on a date suitable for the Audit Committee Members.

### **7.1.1 Draft 2021/22 Annual Plan and Budget**

1. The information be received
2. Council notes that the Audit Committee have reviewed the Council's Annual Plan and Long Term Financial Plan in accordance with S126(4)(ab) Local Government Act 1999 and has provided part 3 for consideration.
3. Recognising Council's response to Covid-19 in 2020/21, the expanded capital program of 2020/21 and 2021/22, and expansion in service delivery of \$1.6M for 2021/22, the rate scenario that provides some ability to respond to emerging needs and external impacts, and provides ongoing financial sustainability is:
  - Rate increases of at least CPI+0.6% from 2022/23 onwards, with a one off higher increase in 2021/22 of 2.8% (dependent on what further increase in service levels are determined)

and that this is the basis of the Draft Annual Plan and Long Term Financial Plan for consultation, noting that in years 1 and 2 financial sustainability targets are not met and reflect Councils response to Covid-19.

### **7.1.2 Risk Management and Internal Controls Activities**

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No. 7.1.2) is endorsed, noting the action items identified.

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### **7.1.3 3 Year Rolling Internal Audit Plan 2021-2023**

1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No. 7.1.3) and the accompanying high level indicative scope for pending audits as set out in Attachment 1 of this report (Audit Committee, 21/04/2021, Item No. 7.1.3) are endorsed, subject to:
  - review and redefinition of Strategic Risk 10;
  - reconsideration of the inherent and residual risks ratings for Strategic Risk 5;
  - include a new audit on controls relating to the rate setting process; and
  - revise the internal audit plan spreadsheet so as to better articulate how internal audits are derived from Council's strategic risks.

### **7.1.4 Outstanding Actions Arising From Internal Audits**

1. Council endorses the update on outstanding actions from completed Internal Audits, as set out in the Dashboard Report on Outstanding Actions from Internal Audits in Attachment 1 and the full Internal Audit Log Actions Register in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No.7.1.4) for Council approval.

### **7.1.5 Internal Audit Report on Complaints Handling Process Audit**

1. That the final audit report for the Complaints Handling Process audit with management comments as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No.7.1.5) is noted and that the responses of the Administration to the Complaints Handling Process Audit Report contained therein is endorsed.

### **7.1.6 Emergency Management Plan**

1. That the Emergency Management Plan as drafted and set out in Attachment 1 to this report (Audit Committee, 21 April 2021, Item No. 7.1.6) be approved.

### **7.1.7 Audit Committee Performance Self Assessment**

1. That the outcomes of the City of Salisbury Audit Committee performance self-assessment, including management responses to respondent comments, are accepted and noted.
2. No further action is required in relation to the performance self-assessment.

**CARRIED  
0925/2021**

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## **5.8 Council Assessment Panel**

No Council Assessment Panel meeting had been held since March 2021.

## **5.9 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr N Henningsen  
Seconded Cr S Reardon

That Council adopt the recommendations of the CEO Review Committee meeting on 12 April 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 27 April 2021), and listed below:

### **9.0.1 Future Reports for the CEO Review Committee**

1. The information be received.

### **9.1.1 CEO Annual Performance Review Process FY2020/2021**

1. The Performance Appraisal Survey be distributed electronically to Elected Members on 17 May 2021, to be completed by 7 June 2021.
2. Hender Consulting will offer interviews with each Elected Member during the period 17 May 2021 to 7 June 2021.
3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2021, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2020/2021.
4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2021, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

### **9.1.2 CEO Key Performance Indicator Status Update**

1. Information be received.
2. Progress toward achievement of the 2020/2021 Key Performance Indicators be noted and endorsed. (to be determined at meeting as necessary)

**CARRIED  
0926/2021**

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**ITEM 6: GENERAL BUSINESS**


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There were no General Business items.

**ITEM 7: MOTIONS ON NOTICE**


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There were no Motions on Notice.

**ITEM 8: MAYOR'S DIARY**


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**8.1 Mayor's Diary**

Moved Cr S Ouk  
Seconded Cr K Grenfell

1. That this information be noted.

**CARRIED**  
**0927/2021**

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**


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**Cr K Grenfell:**

March 19<sup>th</sup> Harmony Day Celebrations and Citizenship Ceremony  
 March 22<sup>nd</sup> Parafield Gardens High School Open Night  
 March 23<sup>rd</sup> Meeting with resident at SCH  
 March 25<sup>th</sup> Memorial event for Martin Lippett at Parafield Gardens High School  
 March 31<sup>st</sup> Parafield Gardens High School Governing Council  
 April 13<sup>th</sup> St Kilda meeting

**Cr S Ouk:**

- Citizenship ceremony
- ANZAC Dawn service RSL
- Iftar community leader dinner
- Cambodian New Year
- Bangladeshi Student Association gathering picnic
- Radio Show – school holiday programs with the Mayor

**Deputy Mayor, Cr C Buchanan:**

18/03/2021 Australian Refugee Association and the African Women's Federation of South  
Australia (office Opening & Harmony Day Event)  
 31/03/2021 RAAF 100th Anniversary Commemorative Service (Memorial & Morning Tea)  
 31/03/2021 RAAF 100th Anniversary Commemorative Service (Evening Reception)

**Cr N Henningsen:**

- Citizenship ceremony
- ANZAC Day Dawn Service, Salisbury RSL
- Resident Visit
- Polaris Women's Network Meeting
- Northridge Scouts Meeting

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**Cr J Woodman:**

- 24 March Third Budget Workshop
- 26 March Bridgestone Park Opening
- 27 March ALGWA SA Forum in Goolwa
- 27 March ALGWA SA International Women's Day Event Pt Elliot
- 28 March Meeting ALGWA SA – Treasurer
- 29 March Walkleys Road Corridor Stakeholder Workshop
- 30 March Ingle Farm Children's Centre Mascot Launch
- 31 March ALGWA National meeting
- 12 April CEO Review Committee
- 13 April Every Life Matters Executive meeting then General Meeting
- 13 April Strategic Property Development
- 19 April Committee meetings
- 20 April Spotlight on Salisbury Radio Show
- 20 April Committee meetings
- 23 April Meeting at Hub re Computer problem
- 27 April Council Meeting

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

There were no Questions Without Notice.

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**ITEM 11: QUESTIONS ON NOTICE**

There were no Questions on Notice.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

There were no Other Business items or Motions Without Notice.

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**ITEM 13: CONFIDENTIAL ITEMS**


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**13.1 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Orders: Update on Rates Accounts Outstanding under Section 184 of the Local Government Act 1999**

Moved Cr S Ouk  
 Seconded Cr P Jensen

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Orders: Update on Rates Accounts Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
 0928/2021**

The meeting moved into confidence at 9.34 pm.

The meeting moved out of confidence at 9.34 pm.



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**13.2 Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Dog Attack Investigations and Legislative Authority**

Moved Cr P Jensen  
Seconded Cr N Henningsen

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to legal advice.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report and attachment 1 at this time will protect Council's position regarding legal advice received.*

*On that basis the public's interest is best served by not disclosing the **Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Dog Attack Investigations and Legislative Authority** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0929/2021**

The meeting moved into confidence at 9.35 pm.

The meeting moved out of confidence at 9.38 pm.

**13.3 Governance and Compliance Committee – Confidential  
Recommendation for Council Ratification - Request for Extension of  
Confidentiality Order: Local Government Governance Panel -  
Report on the Investigation of Code of Conduct Complaint 03/2015**

Moved Cr D Hood  
Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) as it pertains to an allegation of a breach of the Code of Conduct for Council Members*

*On that basis the public's interest is best served by not disclosing the **Governance and Compliance Committee – Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Order: Local Government Governance Panel - Report on the Investigation of Code of Conduct Complaint 03/2015** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0930/2021**

The meeting moved into confidence at 9.39 pm.

The meeting moved out of confidence at 9.43 pm.

**13.4 Urban Services Committee - Confidential Recommendation for Council Ratification - Acquisition Portion of 45 to 55 Barndioota Road Salisbury Plain**

Moved Cr K Grenfell  
Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations regarding the purchase of this land and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Acquisition Portion of 45 to 55 Barndioota Road Salisbury Plain** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0931/2021**

The meeting moved into confidence at 9.43 pm.

The meeting moved out of confidence at 9.44 pm.

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**13.5 Urban Services Committee - Confidential Recommendation for Council Ratification - Little Para River Corridor Acquisition**

Moved Cr P Jensen  
Seconded Cr S Reardon

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding the land acquisition and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Little Para River Corridor Acquisition** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0932/2021**

The meeting moved into confidence at 9.44 pm.

The meeting moved out of confidence at 9.45 pm.

### 13.6 Urban Services Committee - Confidential Recommendation for Council Ratification - Salisbury Recreation Precinct Redevelopment

Moved Cr D Hood  
Seconded Cr P Jensen

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect information the disclosure of which would confer a commercial advantage on a third party with whom Council is conducting, or proposing to conduct business or may prejudice the commercial position of Council with the exception of information required to advise relevant parties during the design, consultation, project management and tender processes.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Salisbury Recreation Precinct Redevelopment** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0933/2021**

The meeting moved into confidence at 9.45 pm.

The meeting moved out of confidence at 9.47 pm.

**13.7 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Lake Windemere - Project Status Update**

Moved Cr J Woodman  
Seconded Cr S Reardon

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Lake Windemere - Project Status Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0934/2021**

The meeting moved into confidence at 9.48 pm.

The meeting moved out of confidence at 9.48 pm.

**13.8 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Salisbury Oval Development Project Status Update**

Moved Cr P Jensen  
Seconded Cr S Ouk

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Salisbury Oval Development Project Status Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0935/2021**

The meeting moved into confidence at 9.48 pm.

The meeting moved out of confidence at 9.52 pm.

**13.9 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Further Information re: Item SPDSC3: Salisbury Oval Development Site Update**

*Mayor G Aldridge declared an actual conflict of interest on the basis of being a Director of a company that undertakes contracted work for a company that is one of the expression of interest respondents. Mayor Aldridge left the meeting at 9:57 pm. Deputy Mayor C Buchanan assumed the Chair.*

*Cr A Duncan declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr M Blackmore declared a perceived conflict of interest on the basis of being an affiliate member of the Salisbury RSL. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL and also having a family member who works for one of the expression of interest respondents. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Hood declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr G Reynolds declared an actual conflict of interest on the basis of being Vice President of the Salisbury RSL. Cr G Reynolds left the meeting at 9:58 pm.*

*Cr B Brug declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan  
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*



- 
- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*
- On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Further Information re: Item SPDSC3: Salisbury Oval Development Site Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0936/2021**

The meeting moved into confidence at 9.56 pm.

The meeting moved out of confidence at 9.59 pm.

**13.10 Assignment of the Lease - Jim Dandy Cafe**

Moved Cr P Jensen  
Seconded Cr S Reardon

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information regarding Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Assignment of the Lease - Jim Dandy Cafe** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0937/2021**

The meeting moved into confidence at 10.00 pm.

The meeting moved out of confidence and closed at 10.01 pm.

CHAIRMAN.....

DATE.....