



AGENDA

COUNCIL

meeting to be held on Tuesday 27 April 2021 at 6:30 pm

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kaurna people living.

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name. Amen.

Apologies:

Leave of Absence: Cr L Braun

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

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- 2.1 Deputation: Closure of Little Para Golf Course

ITEM 3: PETITIONS

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- 3.1 Petition: Closure of Little Para Golf Course

ITEM 4: CONFIRMATION OF MINUTES

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ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 19 April 2021

Cr C Buchanan (Chair)

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Leave of Absence – Cr L Braun

1.0.1 Future Reports for the Policy and Planning Committee

1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 April 2021

YC1 Future Reports for the Youth Council Sub Committee

YC2 Youth Council Project Team Updates

YC3 Youth Programs and Events Update March 2021

YC-OB1 Resignation of Luke Hall

YC-OB2 Waste Management Education Partnership

1.1.2 Automatic External Defibrillators (AEDs)

1.1.3 Thematic Heritage Framework Study

5.2 Finance and Corporate Services Committee: 19 April 2021

Cr D Proleta (Chair)

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2.0.1 Future Reports for the Finance and Corporate Services Committee

2.1.1 Financial Sustainability Indicators

2.1.2 Budget Status Update.

2.1.3 Rating Strategy 2021/22

2.1.4 Higher Value Property Review

2.1.5 Draft 2021/22 Annual Plan and Budget

2.1.6 Public Awareness – Rates Notice Information

2.1.7 S182A – Postponement of rates - Seniors

2.1.8 Belgravia Leisure Fees and Charges

-
- 2.1.9 Development Applications Fees under the Planning, Development and Infrastructure Act 2016
- 2.1.10 Bridgestone Athletics Centre Bid 2022
****See Further Information Item:**
2.1.10FI Bridgestone Athletics Centre Bid 2022 **Page 61**
- 2.1.11 Update on Changes to New Initiatives Bid (NIB)
OPN000694 Increased Awareness of Investment and Business Opportunities
- F&CS-OB1 Further Report – Bridgestone Fees and Charges

5.3 Governance and Compliance Committee: 19 April 2021
Cr J Woodman (Chair)

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- 3.0.1 Future Reports for the Governance and Compliance Committee
- 3.1.1 Dog Registration Fees 2021-2022
****See Further Information Report**
3.1.1FI Dog Registration Fees 2021-2022 **Page 79**
- 3.1.2 Building Upgrade Agreements Policy Review
- 3.1.3 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 30 April 2021
- 3.1.4 Nominations Sought for the Environment Protection Authority Board
- 3.1.5 Terms of Reference update – Audit Committee and Community Wellbeing and Sport Committee
- 3.1.6 Nominations Sought for the South Australian Public Health Council

5.4 Urban Services Committee: 19 April 2021
Cr D Hood (Deputy Chair)

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- 4.0.1 Future Reports for the Urban Services Committee
- 4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 April 2021
- AMSC1 Future Reports for the Asset Management Sub Committee
- AMSC2 Street Tree Species Palette
- AMSC3 Street Tree Species Palette - Supplementary Report
- 4.0.3 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 12 April 2021
- TMASC1 Future Reports for the Tree Management Appeals Sub Committee
- TMASC2 Review of Tree Removal Request - 49 Lovelock Road, Parafield Gardens
- TMASC3 Customer Requests - Tree Management & Streetscape Renewal Program

TMASC-OB1 Customer Requests - Tree Management &
Streetscape Renewal Program Tree Removal
Requests

- 4.1.1 Hausler Reserve – Upgrade Requirements
- 4.1.2 Capital Works Report – March 2021
- 4.1.3 Dog Parks – Reviews of Standards and User Satisfaction
- 4.1.4 NAWMA Waste Collection Calendar
- 4.1.5 Gulfview Heights Lake, Bayview Parade
- 4.1.6 Evaluation of the Portable CCTV Trial
- 4.1.7 Little Para Golf Course Review of Recreational Opportunities –
Community Engagement Results
- 4.1.8 Bins4Blokes
- 4.2.1 Update on Grant Funding Opportunities

5.5 Community Wellbeing and Sport Committee: 20 April 2021
Cr A Duncan (Chair)

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- 5.0.1 Future Reports for the Community Wellbeing and
Sport Committee
- 5.1.1 Youth Sponsorship Program Applications - April 2021
- 5.1.2 Community Grants Program Applications for April 2021
- 5.1.3 04/2021: SportUnited Limited – Community Grants Program
Application
- 5.1.4 Minor Capital Works Grant Program – Salisbury North Football Club
Application
- 5.2.1 Paralowie Communal Garden

5.6 Innovation and Business Development: 20 April 2021
Cr K Grenfell (Chair)

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- 6.0.1 Future Reports for the Innovation and
Business Development Committee
- 6.1.1 City of Salisbury, Community Perceptions Survey
2020
- 6.1.2 Recommendations of the Strategic Property Development
Sub Committee meeting held on Tuesday 13 April 2021
SPDSC1 Future Reports for the Strategic Property
Development Sub Committee
- 6.2.1 Community Requests – Response Dashboard
- 6.2.2 Events First Quarter 2021, Including Salisbury Fringe
Carnival - Summary

5.7 Audit Committee of Council: 21 April 2021
Cr G Reynolds (Chair)

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- 7.0.1 Actions List
- 7.0.2 Future Reports for the Audit Committee
- 7.0.3 Audit Committee Training – Meeting Procedures
- 7.1.1 Draft 2021/22 Annual Plan and Budget
- 7.1.2 Risk Management and Internal Controls Activities
- 7.1.3 3 Year Rolling Internal Audit Plan 2021-2023

-
- 7.1.4 Outstanding Actions Arising From Internal Audits
 - 7.1.5 Internal Audit Report on Complaints Handling Process Audit
 - 7.1.6 Emergency Management Plan
 - 7.1.7 Audit Committee Performance Self Assessment

5.8 Council Assessment Panel: 23 February and 17 March 2021

No Council Assessment Panel meeting has been held since March 2021

5.9 CEO Review Committee: 12 April 2021

Mayor G Aldridge (Chair)

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- 9.0.1 Future Reports for the CEO Review Committee
- 9.1.1 CEO Annual Performance Review Process FY2020/2021
- 9.1.2 CEO Key Performance Indicator Status Update

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

There are no Motions on Notice

ITEM 8: MAYOR'S DIARY

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ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

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CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

Mr Harry Owen, representing the Little Para River Golf Course Action Group, will be present at the Council Meeting as a deputation to speak to the petition listed on this agenda.

ITEM 3: PETITIONS

3.1 Petition: Closure of Little Para River Golf Course**Petition Details**

Petition Register Number	125
Date Received	22 March 2021
First Signatory's Name	Mr Harry Owens
Number of Signatories	1072
Nature of Petition	Opposing the closure of the Little Para River Golf Course

Action

General Manager Responsible Response Mr John Devine, General Manager City Infrastructure
At its meeting held on Monday, 19 April 2021 the Urban Services Committee of Council considered a report on the "Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results".

At that meeting, the following recommendation was made and is included in this Agenda for Council's endorsement:

1. *That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted.*
2.
 - a) *That the Little Para Golf Course remains open, and the administration negotiate arrangements for the management of the Course.*
 - b) *That a discretionary Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to further activate the site, including potential opportunities to increase revenue.*
 - c) *That staff provide a further report to Council on the results of this study.*

Should Council endorse this recommendation, no further report in relation to the petition received will be required.

RECOMMENDATION

1. The attached notice of petitions in relation to the closure of the Little Para River Golf Course be received.
2. That any future reporting be undertaken in line with Council's endorsement of the Urban Services recommendation in relation to Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results.

CO-ORDINATION

Officer:	GMCI	MG
Date:	21/04/2021	22/04/2021

ITEM 4: CONFIRMATION OF MINUTES

- 22 March 2021 Council Minutes
- 22 March 2021 Confidential Council Minutes



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

22 MARCH 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr G Reynolds (*from 6.55 pm*)
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

Apologies were received from Cr N Henningsen and Cr S Reardon.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

1. The Mayor advised that Mr David Waylen of the Salisbury Business Association wished to address Council during Public Question Time:
2. *Mr Waylen publicly acknowledged staff for the high standard of local events such as the Salisbury Fringe, International Women's Day and Harmony Day.*

ITEM 2: DEPUTATIONS / PRESENTATIONS

No Deputations were received.

ITEM 3: PETITIONS

3.1 Petition: Objecting to Development Application 361/128/2021/3B for a Telecommunications Tower at 105-109 Park Terrace, Salisbury

Moved Cr D Proleta

Seconded Cr J Woodman

1. The attached notice of petitions in relation to Development Application 361/128/2021/3B for a Telecommunications Tower at 105-109 Park Terrace, Salisbury be received.
2. That the lead petitioner be advised of Council's action in relation to the petition, that the petition will be referred to the Council Assessment Panel for information, and that the petitioners will be advised of the determination of the Panel in relation to the development application.

**CARRIED
0871/2021**

ITEM 4: PRESENTATION OF MINUTES

Moved Cr P Jensen

Seconded Cr S Ouk

The Minutes of the Council Meeting held on 22 February 2021, be taken as read and confirmed.

**CARRIED
0872/2021**

Moved Cr L Braun

Seconded Cr J Woodman

The Minutes of the Confidential Council Meeting held on 22 February 2021, be taken as read and confirmed.

CARRIED
0873/2021

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of item:

1.2.2 Twelve²⁵ Employment Offering

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Historical Signage Installation

1. Complete the Information Signage Project for the chosen historic sites that are not on private land.
2. Install directional signage for the selected historic sites.
3. Council notes the audit results of the historical signage across the City.
4. Include Historical Signs as part of the Visitation Strategy and associated budget currently being developed.

1.2.1 Places of Worship within Primary Production Zone – policy transition to the Planning and Design Code

1. That the information be received.
2. That the City of Salisbury notes the Minister for Planning's response and that the City of Salisbury express our concern - that under the new Planning and Design Code, Places of Worship are supported in 8 zones of a residential nature.
3. That the City of Salisbury express its concerns in respect to the impact that medium and large scale Places of Worship could have in residential areas, and express its preference for the Planning and Design Code to adopt similar land use location and control principles to those included in the current City of Salisbury Development Plan.
4. Through the LGA, staff consult with LGA and other Councils on the issue to determine the level of support for a review of Planning and Design Code policy as it applies to Places of Worship.

-
5. Staff prepare a draft submission to the Minister and the State Planning Commission that supports Places of Worship to be assessed as a supported form of development in the Planning and Design Code equivalents of the current Development Plan Primary Production Zone and Industry Zone, and include similar land use location and control principles in Residential zones as outlined in the current City of Salisbury Development Plan.
 6. That the draft submission be reported to the Policy and Planning Committee no later than July 2021.

**CARRIED
0874/2021**

The meeting then proceeded to consider item 1.2.2, which was withdrawn to be considered separately.

1.2.2 Twelve25 Employment Offering

Moved Cr M Blackmore
Seconded Cr C Buchanan

1. That the information be received and noted.
2. That a Youth Business Start-up Program is implemented as set out in paragraph 3.3 of this report (Policy and Planning Committee 15/03/2021) with a budget of \$9,900 per financial year for 3 years (concluding in the 2023/24 financial year) for 140 places for targeted youth wrap around business support.
3. That a Youth Qualifications Program is implemented as set out in paragraph 3.4 of this report (Policy and Planning Committee 15/3/2021) with a budget of \$9,800 per financial year for 3 years (concluding in 2023/24) for 153 place for youth to access a subsidised employment qualification.
4. That a budget bid for \$19,700 be submitted for the Youth Business Start-up and Youth Qualifications programs for the 2021/2 financial year for consideration by Council.
5. Twelve25 Youth Enterprise Centre is rebranded as Twelve25 Youth Centre to accurately reflect the wide range of services, programs and activities on offer for youth in the City of Salisbury.

**CARRIED
0875/2021**

5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr S Ouk

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of item:

2.1.6 Budget Bids 2021/22

which was withdrawn to be considered separately.

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. The information is received.

2.1.1 Salisbury Memorial Park Budget 2021/22 Report

1. The Salisbury Memorial Park 2021/22 Budget and fees and charges be endorsed for consideration in the 2021/22 Council Budget.
2. The General Manager Community and Organisational Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

2.1.2 Building Rules Certification Unit Budget 2021/22 Report

1. The Building Rules Certification Unit 2021/22 Budget be endorsed for consideration in the 2021/22 Council Budget.

2.1.3 Salisbury Water Budget 2021/22 Report

1. The Salisbury Water 2021/22 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2021/22 Council Budget.

2.1.4 Long Term Financial Plan and Budget Workshops Actions Update

1. Information be received and noted.

2.1.5 Delivery of Enhanced Activation & Curation of the Salisbury Community Hub

1. Note the further information on NIB OPN000676 Facilities Coordinator & Conference Host and that this NIB will be removed from further consideration in the 2021/22 Budget.
2. That an Advisory Panel be established to develop a STEM related exhibition and that Cr P Jensen, Cr K Grenfell and Cr M Blackmore be appointed to the Panel along with relevant

administration.

3. That NIB OPN000701 Curation Strategy and Exhibition Delivery - Salisbury Community Hub, be updated to reflect the following:
 - a. up to two STEM related exhibitions at a total cost of \$30,000, and
 - b. \$20,000 towards the delivery of 2-3 smaller type exhibitions
4. That an advisory panel be established for the RAAF Centenary celebrations and that Cr G Reynolds, a representative from the Air Force Association, a representative from the RSL and a member of administration staff be appointed to the panel.

**2.1.7 NAWMA (Northern Adelaide Waste Management Authority)
Second Quarter Budget Review 2020/21**

1. The Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 15/03/2021, Item No. 2.1.7) is adopted.

**CARRIED
0876/2021**

The meeting then proceeded to consider item 2.1.6 which was withdrawn to be considered separately.

2.1.6 Budget Bids 2021/22

Moved Cr C Buchanan
Seconded Cr D Hood

1. It be noted that the following bids are excluded at this time pending consideration of item 2.1.5 Finance and Corporate Services March 2021:
 - a. OPN000676 Facilities Coordinator
 - b. OPN000701 Curation Strategy
2. The following changes to bids be noted:
 - a. PBR000580 Building Renewal Program has been increased by \$250k to reflect Council Resolution 0825/2021
 - b. PSR000591 Irrigation Renewal Program - Davy Oval Salisbury East is retimed into 2021/22 to align with the Sports Lighting program

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- c. PSR000594 Playspace Program is reduced by \$98k to recognise delivery of Dunkley Green Valley View Playspace Renewal in financial year 2020/21
 - d. SPN000675 and SPN000683 confidential bids have been removed and will be funded from the Property Disposal Reserve
 - e. OPN000673 Verge Maintenance Service Level Operating bid increased from \$200k to \$400k
 - f. ITN000678 Social Media Scheduling Tool has been removed as noted in Item 2.1.4 Finance and Corporate Services March 2021
 - g. The base operating budget for 2021/22 for tree management pruning be increased by \$100k
 - h. The base operating budget for 2021/22 road sweeping be increased by \$50k
3. The following late bid be noted:
- a. PBN000728 Accessible Adult Change Facility - Unity Park, Pooraka be added to the 2021/22 bids schedule as per Council Resolution 0848/2020
4. The four year program with 2021/22 net expenditure of:
- Infrastructure Bids: capital \$53,344,000 and operating -\$238,000
- Plant Furniture and Equipment Bids: capital \$2,666,000 and operating \$227,000
- Operating Bids: operating \$1,137,000
- IT Bids: capital \$1,114,000 and operating \$747,000
- which reflects parts 1, 2 and 3 of the recommendation, be endorsed for further consideration and be updated for other parts of this recommendation once resolved by Council.
5. The following bids are re-worded:
- a. DWN000569 Major Flood Mitigation Projects
 - b. DWN000571 Watercourse Management Works Program

6. The bids itemised in the table below are re-timed as proposed in Item 2.1.7 Finance and Corporate Services March 2021:

Bid Number and Title	2021/22	2022/23	2023/24	2024/25
DWN000569				
Major Flood Mitigation Projects	(2,768,600)	2,184,000	577,700	6,900
DWR000571				
Watercourse Management Works Program	(400,000)	200,000	200,000	
DWR000574				
Dam Renewal & Rectification Works	(325,200)	131,200	152,600	
PSR000591				
Irrigation Renewal Program	(138,000)		138,000	(74,100)
PSR000594				
Playspace Program	(310,000)	177,700		118,400
PSR000598				
Renewal of Sound Attenuation Walls	(103,600)	103,600		
TRR000617				
Carpark Renewal / Upgrade	(446,100)		446,100	
Total Reflow	(4,491,500)	2,796,500	1,514,400	51,200

7. Council notes receipt of \$7,185,000 from the State Government's Local Government Infrastructure Fund for the Salisbury Aquatic Precinct, and that staff prepare a report for a non-discretionary budget bid in April 2021 for matching Council funding.
8. Council notes that we were unsuccessful in our

application for funds for the extension of Church Street
and John Street.

CARRIED
0877/2021

5.3 Governance and Compliance Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr D Proleta

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of items:

3.1.1 Footpath Trading Policy Review

3.2.1 Dog Attack Investigations and Legislative Authority

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information is received.

3.1.2 Extreme Heat Policy

1. The Extreme Heat Policy as set out in Attachment 1 to this report (Governance and Compliance 15/03/2021, Item No. 3.1.2) is approved.

3.1.3 Salisbury Water Flow Restrictions Policy for Residential Customers Review

1. The information be received.
2. The Salisbury Water Flow Restriction Policy for Residential Customers as set out in Attachment 1 to this report (Governance and Compliance 15 March 2021, Item No. 3.1.3) is endorsed.

3.1.4 Delegation Policy for Development Act 1993 and updated Delegations for Planning, Development and Infrastructure Act 2016

1. The *Development Act 1993* and *Development Regulations 2008* Delegation Policy be endorsed.
2. In accordance with Section 44(4)(c) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the *Planning Development and Infrastructure Act 2016*, contained in Instrument of Delegation B as Attachment 2 to report (Governance and Compliance Committee, 14/12/2020, Item No. 3.1.4).
3. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and regulations statutory instruments

made thereunder contained in the proposed Instrument of Delegation B as Attachment 2 to this report (Governance and Compliance Committee Item No. 3.1.4) are hereby delegated to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

CARRIED
0878/2021

The meeting then proceeded to consider items 3.1.1 and 3.2.1 which were withdrawn to be considered separately.

Cr G Reynolds entered the meeting at 6.55 pm.

3.1.1 Footpath Trading Policy Review

Moved Cr J Woodman

1. The information is received.
2. That the Footpath Trading Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/03/2021, Item No.3.1.1) is endorsed with the following changes to be incorporated:
 - 2.1 The “Street Traffic and Forklifts” section on page 9 to be amended to include the following at the end of the paragraph: *All forklift drivers must have a high risk licence to operate a forklift truck, issued by Safework SA.*

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Moved Cr C Buchanan

Seconded Cr L Braun

1. The information is received.
2. That the Footpath Trading Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/03/2021, Item No.3.1.1) is endorsed.

CARRIED
0879/2021

3.2.1 Dog Attack Investigations and Legislative Authority

Moved Cr C Buchanan

Seconded Cr D Hood

1. The information is received.
2. That a further report regarding this item be brought back to the next meeting of the Governance and Compliance Committee with any responses received from the Minister and/or the Dog and Cat Management Board, and the legal advice obtained by the administration be provided at the meeting on a confidential basis.

CARRIED
0880/2021

5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council adopt the recommendations of the Urban Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of items:

- 4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021**
- 4.1.5 NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins**
- 4.1.8 Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility**
- 4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia**

which were withdrawn to be considered separately.

4.0.1 Future Reports for the Urban Services Committee

1. The information is received.

4.1.1 Traffic Management – Redhill Road, Ingle Farm

1. That the following works to improve the parking and reduce hoon driving issues on Redhill Road be completed, following consultation with residents in the vicinity of the works:
 - a. Install yellow no-parking lines at the intersections of the side streets with Redhill Road.
 - b. Install traffic calming devices, including seagull treatments.
 - c. Upgrade the pedestrian refuge on Redhill Road.
2. Works are to be completed in the 2021 calendar year and funded from the COVID 2021 LRCI programme.
3. That the Ward Councillors are involved in the consultation process.

4.1.2 Road Closure - Portion of Park Way, Mawson Lakes

1. This report be received and noted.
2. Pursuant to the provisions of the Roads (Opening and Closing) Act 1991, Council resolves to make a Road Process Order to formally close a portion of Park Way, Mawson Lakes as marked “A” in Attachment 1 to this report (Urban Services Committee, 15/02/2021, Item No.4.1.2) - Preliminary Plan 20/0044 Road Closure – Portion of Park Way, Mawson Lakes and that this portion of land be excluded from classification as Community Land.
3. Council endorse the Manager of Property and Buildings being authorised to arrange of the disposal and amalgamation of this portion of land into the adjoining allotment 6-8 Park Way, Mawson Lakes.

4.1.3 Capital Works Report - February 2021

1. Include the delivery of new reserve fencing at Dixon Reserve, Salisbury North, adjacent the playspace, within PR22120 Reserve Fencing 2020/21 Program, which will be funded via available program funds and a \$4k contribution from the Salisbury North Neighbourhood Watch group.

4.1.4 Lighting of the Little Para Trail

1. Any new green trail sections are to include lighting, designed to PP5 standard as a minimum and continue to be funded from the City Wide Trails Capital Program.
2. As sections of green trails are renewed the Lighting along the trail will be upgraded to PP5 Standard, as part of the renewal project.
3. Where reserve lighting projects are being developed a priority is to be made of sections of the City Wide Trails currently not meeting the PP5 Standard.
4. Any upgrades or creation of underpasses are to include lighting, designed to the PP3 standard as a minimum, and continue to be funded as part of the project.
5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor.

4.1.6 Mawson Lakes School Bridge

1. Council note the letter from the Department for Education advising that no additional funding can be provided for this bridge.
2. Council note its commitment to allocate \$350k in the 2021/22 budget and recommends consideration as part of the budget process a further budget allocation of \$60k to fund half of the cost to construct a fully disability accessible truss bridge of 2.4 wide metres (cost is \$820k).
3. That Council write to the Minister for Education and the local Member of Parliament requesting their support to fund the remaining \$110k to complete a fully disability accessible bridge with a truss of 2.4 metres to be completed in the 2021/22 financial year.
4. Staff provide a further information report to the Urban Service Committee and further consideration of a budget bid in the 2021/22 quarterly review budget process depending on the outcome from the Minister for Education.

4.1.7 Salisbury Operations Centre Upgrade - Prudential Report & Update

1. The *Prudential Report – Salisbury Operations Centre Upgrade (March 2021)* prepared by an independent consultant in accordance with the requirements of section 48

of the *Local Government Act 1999* and attached to this report (Urban Services Committee 15/03/2021, Item No. 4.1.7) be endorsed.

2. Note that the project cost estimates indicate the balance of budget provision totalling \$4.231 million to be short by up to \$900,000.
3. Staff be authorised to proceed to tender, enter into negotiations and undertake further value management if required.
4. Following tender negotiations and any necessary value management, should the tender prices continue to exceed budget, a further report be presented to Council seeking additional funding.

4.2.1 Technology Park Carparking and Traffic Improvements

1. It is recommended that Council implement the traffic and parking improvements in Technology Park:
 - 1.1 Install indented parking bays along Park Way and Third Avenue
 - 1.2 Create an extra lane in Technology Drive and create a left out onto Main North Road.
2. Council note Consultation is to occur in April 2021 with Design completed by May and construction by December 2021.
3. Council has received \$1.9m grant funding from the 2021 COVID Local Roads Community Infrastructure (LRCI) Program for the improved road works in Technology Park.

4.2.2 School Partnerships - Trees

1. That the information in this report be received and noted.
2. Staff continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. That Council reports on expanding the Nurturing Nature subsidised plants voucher program to gauge public interest and costs.
4. That a further report be provided to inform Council about working with local schools and community groups on a range of tree planting initiatives.

Further Motion:

1. That staff provide further information in regards to sustainability initiatives programs in local schools and community groups as outlined in paragraph 5.1 of the report.
2. Staff provide a list of schools included in the community planting events as outlined in paragraph 4.3.2 of the report.

**CARRIED
0881/2021**

The meeting then proceeded to consider items 4.0.2, 4.1.5, 4.1.8 and 4.4.1, which were withdrawn to be considered separately.

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021

Moved Cr C Buchanan

Seconded Cr P Jensen

The minutes and recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021 are presented for Urban Services Committee's consideration.

**CARRIED
0882/2021**

4.0.2-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The information is received.

**CARRIED
0883/2021**

4.0.2-AMSC2 Lighting of Dog Parks and Recreation Facilities

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The report is received and noted.
2. Mains powered lighting not be provided at dog parks due to limited demand from residents and limited benefit compared to the cost of provision.
3. Solar lighting be installed as part of the Reserve Lighting Program over the next 4 years at dog parks where there is currently no lighting.
4. That lighting for sports courts only be considered when the following criteria are met:
 - i. Part of a district or regional playspace.
 - ii. located on a main road
 - iii. A carpark in close proximity which is lit
 - iv. There is a pathway with lighting from the carpark to the court to ensure a clearly defined access path
5. Mains powered lighting in sports courts and recreational areas that fit the criteria set out in the recommendation above be timed and limited to no later than 10:00pm.
6. A NIB of \$120,000 per annum (for design and delivery) be prepared for Council's consideration to install sports court lighting over multiple years, commencing 2022/23.

**CARRIED
0884/2021**

4.0.2-AMSC3 Level of Service - Tree Litter in Private Residences

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The report be received and noted.
2. That Staff continue to assist community members through Home and Community Care Program (HACC) current funding parameters, where they qualify and are registered.
3. Council consider a future operational budget bid increase of \$50k per year, to the Street Tree Maintenance Program, to provide additional support to residents for managing tree litter in private property, separate from the HACC services, that meet the following criteria:
 - The resident holding a Health Care card or Pensioner Concession card
 - The resident is not eligible for HACC support
 - The tree is classified as regulated or significant and is Council owned.
4. That a report be provided to the Asset Management Sub Committee in 12 months' time summarising the lessons learned from the first year of implementation of the program.

**CARRIED
0885/2021**

4.0.2-AMSC4 Verge Maintenance Trial and Streetscape Improvement Program

Moved Cr C Buchanan

Seconded Cr P Jensen

1. The report be received.
2. The outcomes of the Verge Maintenance Trial are noted.
3. That the continuation of revised service levels as trialled in 2020 (Option 2 as outlined in section 3.1.17 of this report) be endorsed as the service level for verges, and further that a budget bid of \$400k be prepared for consideration as part of the 2021/22 budget process.
4. The Verge Development Policy as amended in Attachment 3 to this report (AMSC 09/03/2021, Item No. AMSC4) be approved by Council.
5. That Council continue to support resident initiated redevelopment through the Verge Development Policy.

-
6. A further report be brought back to the April 2021 AMSC detailing the elements of a verge improvement program which supports residents upgrade their verge, and includes establishing a trial in 2021/22 to a value of \$100,000.
 7. A Streetscape Improvement Program be approved, with an additional \$700,000 budget increase to the Streetscape Renewal Program for the next two financial years, being 2021/22 and 2022/23.
 8. A report on the outcomes of the Streetscape Improvement Program be submitted to Council in late 2023 after completion of the two year trial.

**CARRIED
0886/2021**

4.0.2-AMSC5 Street Tree Species Palette

Moved Cr C Buchanan
Seconded Cr P Jensen

1. That this item be deferred for further consideration at the next Asset Management Sub Committee meeting.
2. Photos of all current and proposed tree palette selections be included in the report.

**CARRIED
0887/2021**

4.1.5 NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins

Moved Cr C Buchanan
Seconded Cr P Jensen

1. Amend the Service Level Agreement with NAWMA to limit the wait time for the “At call” hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.
2. Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in “red lid” bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.
3. Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.
4. Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).

-
5. Council support the application for funding for the kitchen caddies in the form of a New Initiative Bid for consideration of \$110,690 in 2021/22, subject to the successful outcome of the Green Industries Funding application.
 6. Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.
 7. Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.
 8. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of the budget.
 9. Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community & Civic buildings for 3 to 5 years.
 10. A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.
 11. A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.
 12. Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins.

CARRIED
0888/2021

4.1.8 Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility

Cr S Ouk left the meeting at 7:36 pm.

Cr S Ouk returned to the meeting at 7:40 pm.

Cr M Blackmore left the meeting at 7:41 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. The information within the report is noted.
2. That Council endorse Concept 1 for the inclusive playspace and rage cage sports facility at Fairbanks Reserve for consultation with the community with the inclusion of a dog park.

-
3. Multi-use sports facilities are a suitable inclusion for district playgrounds as defined in the Place Activation Strategy noting the previously approved budget of \$150k.
 4. The concept design and project to retain the existing tennis court / basketball court.
 5. The consultation process include the Ward Councillors.

CARRIED
0889/2021

4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia

Moved Cr C Buchanan

Seconded Cr D Proleta

1. Council note the report and recent meeting with Air Research Australia, Chief Executive Officer, General Manager City Infrastructure, and thanks Mr Andrew McGrath for the meeting.
2. Council continue to engage with Air Research Australia on projects that benefit our community and use their expertise where appropriate in mapping of Council's environment and landscapes.
3. Council acknowledge the initial investigative and research work by Air Research Australia in relation to the health of the mangroves, as well as their ongoing involvement and leadership in a large number of Australian and international science based projects where the use of airborne technologies were essential.

CARRIED
0890/2021

Cr M Blackmore returned to the meeting at 7.44 pm.

5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification

Moved Cr P Jensen
Seconded Cr D Hood

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 March 2021), and listed below:

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.1.1 Community Grants Program Applications for March 2021

1. The information is received and noted.

5.1.2 02/2021: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application .

1. Council assess and allocate funding for the March 2021 round of Community Grants as follows:
 - a. Grant No. 02/2021: Adelaide Bangladeshi Cultural Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of trophies, stage set up and stage and venue decoration for the 2021 Bangladesh Independence Day Celebration and Children Award Ceremony as outlined in the Community Grant Application.

5.1.3 03/2021: Adelaide Dragon Football Club Inc. - Community Grants Program Application

1. Council assess and allocate funding for the March 2021 round of Community Grants as follows:
 - a. Grant No. 03/2021: Adelaide Dragon Football Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of a pair of portable football goal posts for ongoing use as outlined in the Community Grant Application, subject to the club's Incorporation status being confirmed as outlined in paragraph 2.3 of this report (Agenda Item 5.1.3, Community Wellbeing and Sport Committee, 16/03/2021).

**CARRIED
0891/2021**

**5.6 Innovation and Business Development Committee -
Recommendations for Council Ratification**

Moved Cr K Grenfell

Seconded Cr A Duncan

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 March 2021), and listed below:

6.0.1 Future Reports for the Innovation and Business Development Committee

1. The information is received.

6.1.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 10 March 2021

The information contained in the Strategic Property Development Sub Committee of the meeting held on 10 March 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information is received.

SPDSC2 Walkleys Road Corridor Draft Concept Plan

1. The Draft Concept Plan for the Walkleys Road Corridor as provided in Attachment 1 to this report (SPDSC – 10/03/2021, Item No. SPDSC2) be endorsed as the basis for conducting the Phase 2 of stakeholder and community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4).
2. As part of the concept plan, a playspace facility be provided with elements of an inclusive playspace consistent with Council's Place Activation Strategy guidelines in the reserve between Baloo Street and Fosters Road, and the communication in relation to the concept plan to identify potential improvements to local area traffic management.
3. Staff be authorised to initiate Stage 2 of the community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4) and to make necessary adjustments to the Draft Concept Plan to ensure the information presented to the community is in a user-friendly and informative format.

6.2.1 Community Requests - Response Dashboard

1. The information is received.

**CARRIED
0892/2021**

5.7 Audit Committee

No Audit Committee meeting was held in March 2021.

5.8 Council Assessment Panel

Minutes of the Council Assessment Panel Meetings held on 23 February 2021 and 17 March 2021 were considered by Council.

5.9 CEO Review Committee - Recommendations for Council Ratification

Moved Cr C Buchanan

Seconded Cr J Woodman

That Council adopt the recommendations of the CEO Review Committee meeting on 10 March 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 22 March 2021), and listed below:

9.0.1 Future Reports for the CEO Review Committee

1. The information be received.

9.1.1 CEO Key Performance Indicator Status Update

1. Information be received.
2. Progress towards achievement of the 2020/2021 Key Performance Indicators be noted and endorsed.
3. Work undertaken in relation to Kings Road and Waterloo Corner Road, as directed by Council, to incorporate concept design for public safety improvements at the intersection of Waterloo Corner Road with Kensington Way, Barton Crescent and Springbank Boulevard.

**CARRIED
0893/2021**

ITEM 6: GENERAL BUSINESS REPORTS

6.1 Elected Members Strategic Workshop - 20 and 21 February 2021

Moved Cr G Reynolds
Seconded Cr K Grenfell

That:

1. The summary of discussions held during the Elected Member Strategic Workshop held on Saturday, 20 and Sunday, 21 February 2021 at the Salisbury Community Hub, contained in Attachment 1 to this report (Council, Item No.GB8 22/03/2021) be noted.
2. A workshop with Elected Members to facilitate further discussions regarding the community perceptions survey be organised at an appropriate date and time.

**CARRIED
0894/2021**

ITEM 7: MOTIONS ON NOTICE

There were no Motions on Notice.

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. That this information be noted.

**CARRIED
0895/2021**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

16 February	Spotlight on Salisbury – re Carnival
16 February	Council Committee meetings
20 February	Council Weekend Workshop
21 February	Council Weekend Workshop – Day 2
22 February	Visit Baltimore Reserve
22 February	Meeting John Devine re South Ward projects
22 February	Council meeting
23 February	ALGWA SA Reunion Breakfast for Anne-Marie
24 February	Northern Business Breakfast
24 February	David Boothby re South Ward projects
24 February	First Budget Workshop
25 February	Two citizenship ceremonies
25 February	NAWMA Board Meeting
26 February	Salisbury Carnival Opening
27 February	Carnival Family Fun Day
1 March	Informal Strategy
2 March	Represent Mayor – Spotlight on Salisbury
9 March	Every Life Matters Planning morning

10 March	CEO Review
10 March	Strategic Property Development
11 March	International Women's Day Cocktail Event
15 March	Committee meetings
16 March	Committee Meetings
17 March	Valley View Secondary School AGM
18 March	Ingle Farm Primary School meeting
19 March	Harmony Day inc 2 x Citizenship ceremonies
22 March	Council Meeting

Cr P Jensen:

Bridgestone Athletics Centre – opening on Friday night – 26/3
International Women's Day

Cr A Duncan:

Parafield Airport Consultative Committee update – March 2021:

- 11% decrease in movements in 2020
- FTA adversely affected by ban on International students, expecting low 2021 Q1 movements.
- FTA Parafield business balanced by Wellcamp QANTAS program
- Emergency landing of a training flight was successful, unfortunate community disturbance noted.
- Incident under ATSB investigation.
- A fire hazard has been cleared in the South paddock, has been determined its Council responsibility.
- 6 bird strikes.
- Still plenty of noise complaints in 2020. There are less movements but more people were home noticing the daily noise.

Cr S Ouk:

Mayor international women's cocktail dinner
Citizenship ceremony
Harmony Day
San Giuseppe
Indian International Women's Day

Cr G Reynolds:

Anzac Day – Salisbury RSL will be holding a dawn service – 900 attendees permitted under the COVID management plan

Cr C Buchanan:

African Women's Federation SA
Australian Refugee Association opening
Supported Mayor at Harmony Day
Attended Citizenship ceremony

Cr K Grenfell:

February 20th & 21st - Elected Members Strategic Workshop weekend
February 25th - Twelve25 Performing Arts Group fringe show - Kill Me, Deadly
February 25th - Salisbury Fringe Carnival Opening Night
February 26th - Salisbury Fringe Carnival
March 2nd - PBA FM Radio Show
March 9th - Parafield Gardens High School AGM
March 10th - The Pines School AGM
March 11th - International Women's Day Cocktail evening
March 15th - Meeting with Salisbury Villa

ITEM 10: QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice: Mobile Adult Change Facilities

At the 22 February 2021 Council Meeting, Cr Julie Woodman asked the following question:

Council initially received a grant for a mobile facility so are we going to hire these facilities each time there is a Salisbury Community Fun Day or event at Carisbrooke Park, Ingle Farm or St Kilda – what provisions are we going to make at these venues?

The Question was taken on Notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

Staff will assess the demand and need for such a facility as part of event planning. Should it be deemed that it is necessary to have a Mobile Adult Change Facility then an appropriate facility will be hired. Any budget implications of any additional hire above current standard facility provision will need to be considered as part of the event planning.

Cr Woodman asked a further question regarding how we will determine the need for this facility. The Chief Executive Officer advised that a further report would be provided.

11.2 Question on Notice: Meeting Room Directory

At the 22 February 2021 Council Meeting, Cr Julie Woodman asked a question about the best way to inform visitors to the Salisbury Community Hub, whether by map or directory, the location of meeting rooms available for public use.

The question was taken on notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

The intent is to use the digital screens located on the Ground and First Floors to inform the community of the various rooms available and what functions/events are occurring at the time.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Statutes Amendment (Local Government Review) Bill 2020

Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.

Moved Cr C Buchanan

Seconded Cr P Jensen

1. Council note that debate on the Statutes Amendment (Local Government Review) Bill 2020 has commenced in the Legislative Council and that the Opposition amendments to number 7 (clause 9), number 8 (clause 9), and number 9 (clause10) were passed.
2. The Mayor and Deputy Mayor write to the Shadow spokesperson for local government and members of the Crossbench thanking them for their time in meeting with the Mayor, Deputy Mayor and CEO, and for supporting the City of Salisbury's request to allow for greater number of Elected Members above the cap and allowing the community to continue to have its say through the representation review process.

CARRIED
0896/2021

ITEM 13: CONFIDENTIAL ITEMS

**13.1 Finance and Corporate Services Committee - Confidential
Recommendation for Council Ratification - Operating Surplus
Initiative**

Cr J Woodman left the meeting at 8:13 pm.

Moved Cr M Blackmore

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *Non disclosure of this item at this time will protect sensitive commercial information the disclosure of which may confer an advantage to a third party or prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Operating Surplus Initiative** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0897/2021**

The meeting moved into confidence at 8.13 pm.

The meeting moved out of confidence at 8.14 pm

Cr J Woodman returned to the meeting at 8.14 pm.

13.2 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Community Hubs Management Model and Community Centre's Collaboration Agreement Review

Cr P Jensen declared a perceived conflict of interest on the basis of being a member of the Paddocks Community Centre Board. Cr Jensen managed the conflict by remaining in the meeting and voting on the item.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Burton Committee. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr S Ouk declared a perceived conflict of interest on the basis of being a committee member of the Morella Community Centre. Cr Ouk managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr D Hood

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- Non disclosure of this matter at this time will protect sensitive information relating to operational matters and commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Community Hubs Management Model and Community Centre's Collaboration Agreement Review** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0898/2021**

The meeting moved into confidence at 8.14 pm.

The majority of members present voted IN FAVOUR of the MOTION.
Cr P Jensen voted IN FAVOUR of the MOTION.
Cr J Woodman voted IN FAVOUR of the MOTION.
Cr S Ouk voted IN FAVOUR of the MOTION.

The meeting moved out of confidence at 8.19 pm.

Cr D Hood left the meeting at 8.19 pm.
Cr D Hood returned to the meeting at 8.19 pm.

13.3 Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market

Mayor G Aldridge declared a conflict of interest on the basis of having a family member who runs the market. Mayor G Aldridge left the meeting at 8:21 pm.

Deputy Mayor Buchanan assumed the Chair.

Moved Cr J Woodman

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to legal advice.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- the matter being considered is legal advice

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0899/2021

The meeting moved into confidence at 8.22 pm.

The meeting moved out of confidence at 8.24 pm.

OTHER BUSINESS – CONFIDENTIAL REPORT

OB1 Submission to Department for Environment and Water - North Western Sustainable Precincts Plan

Moved Cr P Jensen

Seconded Cr M Blackmore

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by Council to the State Government relating to potential future land use which could, if divulged, confer a commercial advantage on a third party.

On that basis the public's interest is best served by not disclosing the **Submission to Department for Environment and Water - North Western Sustainable Precincts Plan** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
0900/2021

The meeting moved into confidence at 8.25 pm.

Mayor G Aldridge returned to the meeting at 8.26 pm and resumed the Chair.

Cr P Jensen left the meeting at 8.38 pm.

Cr P Jensen returned to the meeting at 8.41 pm.

The meeting moved out of confidence and closed at 8.45 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 19 April 2021 to consider four (4) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee, including one (1) for Leave of Absence are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 April 2021), and listed below:

Leave of Absence – Cr L Braun

1. That Cr L Braun be granted leave of absence for a period of six weeks.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information is received.

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 April 2021

1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 13 April 2021 be received and noted and that the following recommendations contained herein be adopted by Council:

YC1 Future Reports for the Youth Council Sub Committee

1. The information is received

YC2 Youth Council Project Team Updates

1. The information is received and noted.

YC3 Youth Programs and Events Update March 2021

1. The information is received and noted.

YC-OB1 Resignation of Luke Hall

1. That the verbal resignation from Luke Hall be received for Youth Council, effective the end of the Youth Council Sub Committee meeting held 11 April 2021.

YC-OB2 Waste Management Education Partnership

1. That the Youth Council Sub Committee receive a report with an update on the status of the letter to the Minister for Education, Minister for the Environment and the CEO of NAWMA seeking their interest in establishing a partnership between their respective Organisations and the City of Salisbury, with the goal of improving education and practice of waste management behaviour of Salisbury Council area school students (MON7.3; 26/10/2020) including information around whether lids and straws are recyclable.

1.1.2 Automatic External Defibrillators (AEDs)

1. The report is received and noted.
2. Staff continue to directly promote the Community Grants Program to sporting clubs and community organisations to increase both the number and registration of AED machines across the City.
3. Staff continue to seek collaborative opportunities with local businesses and St John (SA) to increase the availability and public access to AED machines.
4. Staff promote the registration of public use AED machines.

1.1.3 Thematic Heritage Framework Study

1. The Salisbury Thematic Heritage Framework forming Attachment 1 to Policy and Planning Committee Agenda 19/4/21 Item 1.1.3 is received.
2. Staff undertake a preliminary Identification Survey of the Council area using the Salisbury Thematic Heritage Framework, and report back to Council on the findings.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>LEAVE OF ABSENCE</u> <u>- Cr L Braun</u>	COMMITTEE RECOMMENDATION: That Cr L Braun be granted leave of absence for a period of six weeks.
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 1.1.1</u> Recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 April 2021	EXECUTIVE SUMMARY: The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 April 2021 are presented for Policy and Planning Committee's consideration. COMMITTEE RECOMMENDATION: 1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 13 April 2021 be received and noted and that the following recommendations contained therein be adopted by Council : YC1 Future Reports for the Youth Council Sub Committee 1. The information is received YC2 Youth Council Project Team Updates 1. The information is received and noted. YC3 Youth Programs and Events Update March 2021 1. The information is received and noted. YC-OB1 Resignation of Luke Hall 1. That the verbal resignation from Luke Hall be received for Youth Council, effective the end of the Youth Council Sub Committee meeting held 11 April 2021. YC-OB2 Waste Management Education Partnerships 1. That the Youth Council Sub Committee receive a report with an update on the status of the letter to the Minister for Education, Minister for the Environment and the CEO of NAWMA seeking their interest in establishing a partnership

	<p>between their respective Organisations and the City of Salisbury, with the goal of improving education and practice of waste management behaviour of Salisbury Council area school students (MON7.3; 26/10/2020) including information around whether lids and straws are recyclable.</p>
<p><u>Item No. 1.1.2</u> Automatic External Defibrillators (AEDs)</p>	<p>EXECUTIVE SUMMARY: This report provides information with respect to supply of public use Automated External Defibrillators within the City of Salisbury.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The report is received and noted. 2. Staff continue to directly promote the Community Grants Program to sporting clubs and community organisations to increase both the number and registration of AED machines across the City. 3. Staff continue to seek collaborative opportunities with local businesses and St John (SA) to increase the availability and public access to AED machines. 4. Staff promote the registration of public use AED machines.
<p><u>Item No. 1.1.3</u> Thematic Heritage Framework Study</p>	<p>EXECUTIVE SUMMARY: Council previously endorsed preparation of a Thematic Heritage Framework Study as the first stage of the investigation process into the review and identification of European local built heritage. The next stage is for staff to undertake a Council wide Identification Survey using the identified themes and to identify items for future detailed assessment.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Salisbury Thematic Heritage Framework Study forming Attachment 1 to Policy and Planning Committee Agenda 19/4/21 Item 1.1.3 is received. 2. Staff undertake a preliminary Identification Survey of the Council area using the Salisbury Thematic Heritage Framework, and report back to Council on the findings.

CO-ORDINATION

Officer:

MG

Date:

22/04/2021

5.2 Finance and Corporate Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Finance and Corporate Services Committee met on 19 April 2021 to consider Thirteen (13) items on its Agenda. The Finance and Corporate Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Thirteen (13) recommendations of the Committee, including one (1) Other Business item requiring ratification of Council, are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 April 2021), and listed below:

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. The information is received.

2.1.1 Financial Sustainability Indicators

1. The Long Term Financial Plan be set with a rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 3 (Item 2.1.1 Finance and Corporate Services Committee 19 April 2021 "Financial Sustainability Indicators"). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 2.1.3 Finance and Corporate Services Committee 19 April 2021 "Rating Strategy".
2. No changes are made to the Operating Ranges for Financial Sustainability Indicators and they remain as follows
 - a. Operating Surplus Ratio: between 0.5% and 5%
 - b. Net Financial Liabilities Ratio: less than 70%
 - c. Asset Renewal Funding Ratio: between 90% and 110%.

2.1.2 Budget Status Update.

1. Information be received.
2. The four year Budget Bid Program as per Attachment 3 to this report (Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2), which is inclusive of parts 4 to 10 of this recommendation, be endorsed for inclusion in the Draft 2021/2022 Annual Plan and Budget for public consultation, with 2021/2022 net expenditure totalling:

	Capital Expenditure	Operating Expenditure
Infrastructure	\$48,888,150	\$387,650
Information Technology	\$1,176,600	\$756,300
Plant, Furniture and Equipment	\$2,666,100	\$227,000
Operating	\$0	\$1,376,450
Discounted transfer from operating to capital	\$0	\$438,900
Total	\$52,730,850	\$3,186,300

3. A non-discretionary budget approval for NIB OPN000697 – Business Development (Level 7 – 3 year contract) (as per Attachment 4 to this report Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2) be endorsed in order to enable the recruitment process to commence prior to the new financial year.
4. The following changes to Operating Budget Bids be noted:
 - OPN000670 Increased green waste service level across the City bid increased by \$70k 2021/2022 and cumulatively to \$350k in year 5 to reflect additional collection costs as per Council Resolution 0888/2021.
 - OPN000701 Curation Strategy and Exhibition Delivery – Salisbury Community Hub bid amended to reflect a program that delivers 2 STEM Programs (\$30k) and 2-3 Curation Programs (\$20k) per annum as per Item 2.1.5 (3) of Council Resolution 0876/2021.
5. The following additional Operating Budget Bids be noted:
 - OPN000715 Twelve25 Youth Programs – Business Start Ups & Qualifications program expenditure of \$20k in 2021/2022 and ongoing through the current 4 year bids program as per Council Resolution 0875/2021.
 - OPN000732 Council owned significant / regulated trees increase level of service trial bid expenditure of \$50k in 2021/2022 as per Council Resolution 0885/2021.
 - OPN000736 NAWMA – General Waste (Red Lid Bin) Service bid \$50k expenditure in 2021/2022 as per Council Resolution 0888/2021.

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6. The following changes to Infrastructure Budget Bids be noted:
 - DWR000734 Coleman Road Landfill – Waterloo Corner – Landfill Cap Improvements capital bid \$72k be reinstated for 2021/22 and continuing annually with indexation through the current 4 year Infrastructure program.
 - TRN000618 Bridge Program capital bid be amended to reflect an increase of \$60k to deliver a disability accessible bridge with a truss of 2.4 metres at the Mawson Lakes School Bridge as per Council Resolution 0881/2021.
 - TRN000623 Road Reseal & Reconstruction capital bid be amended to correct the operational component of the Delivery of Capital and Operating Kerbing Works Project within the bid, resulting in a \$155k decrease of the capital budget component with the operating budget component being corrected and increasing by \$650k.
 7. The following additional Infrastructure Budget Bids be noted:
 - PSN000731 Sports Court Lighting Installation capital bid \$120k per annum commencing 2022/23 (\$124k) and continuing over multiple years, as per Council Resolution 0884/2021.
 8. The following change to Information Technology Budget Bids be noted
 - ITN000656 Asset refresh of client-facing productivity and collaboration equipment – capitalisation adjustment of \$62k increasing the capital budget of the project with an equivalent reduction in operating budget.
 9. The following additional Information Technology Budget Bid be noted:
 - ITN000729 Managed service for audio visual solutions at the Salisbury Community Hub operating bid \$72k per annum ongoing.
 10. The following change to Plant Furniture and Equipment Budget Bids be noted:
 - PSN000584 Outdoor Furniture Program capital bid has been increased by \$25k for the purchase and installation of 5 additional Smart Bins as per Council Resolution 0888/2021.
 11. A non-discretionary budget approval for a portion of NIB PFN000632 – Plant & Fleet Replacement Program be endorsed to enable staff to place orders for four trucks to a total value of \$900k.

2.1.3 Rating Strategy 2021/22

1. Information be received.
2. The rate increase based on a 2.8% average increase, including the minimum, be endorsed as the basis for setting rates in 2021/22 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy as set out in section 3.7 of this report (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) remains unchanged for 2021/22.
4. The VG Revaluation Initiative General rate capping policy as set out in section 3.8 of this report, (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) is to apply for 2021/22.

2.1.4 Higher Value Property Review

1. The Higher Property Value Rate Remission for 2021/22 be set on the following basis:

Tier	Value Range	Rate Adjustment
1	0- \$483,000	0
2	\$483,001 - \$536,000	10%
2	\$536,001 - \$650,000	15%
3	>\$650,000	35%

and applied to residential properties, excluding:

- Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission)
- Dwelling(s) + Commercial Undertaking
- Properties entitled to a compulsory rebate.

2.1.5 Draft 2021/22 Annual Plan and Budget

1. Information be received.
2. Draft 2021/22 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Finance and Corporate Services Committee Meeting 19 April 2021 and Council 27 April 2021.

2.1.6 Public Awareness – Rates Notice Information

1. That the information be received.
2. That staff coordinate and display timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with focus for 2021/2022 being:

Quarter 1 – ‘Update your contact details’ a reminder for Ratepayers to ensure their contact details are up to date and complete. To be confirmed - NAWMA insert – Calendar for Bin collection (will be a separate insert).

Quarter 2 – Major Projects

Quarter 3 – Major Projects

Quarter 4 – Local Government Elections

with any required changes being agreed by the Executive Group

3. Staff include the total cost of the State Government’s solid waste levy on the ratepayers of Salisbury and that it be included on the rate notices that are issued.

2.1.7 S182A – Postponement of rates - Seniors

1. In exercise of the power contained in Section 44 of the *Local Government Act* 1999 the powers and functions under Section 182A of the *Local Government Act* 1999 are hereby delegated to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified within the Delegations Register.

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2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
 3. That the nine previously approved applications for Postponement of Rates – Seniors are endorsed by Council.

2.1.8 Belgravia Leisure Fees and Charges

1. The information is received and noted.
2. The 2021/22 Fees and Charges as set out in Attachment 1 to this report be endorsed for
 - Parafield Gardens Recreation Centre; and
 - Ingle Farm Recreation Centre, with the exception of the Kindi gym party to be reduced from \$300 to \$260.

2.1.9 Development Applications Fees under the Planning, Development and Infrastructure Act 2016

1. That Council adopts the development application fees legislated fees under the *Planning, Development and Infrastructure Act 2016*, and selects from the following reduced fee options (including GST where applicable) to be incorporated in Council's Fees and Charges Register:
 - 1.1 Waive the hard copy lodgement fee of \$80 for residents who lodge applications directly with Council.
 - 1.2 Reduced the combined planning and building assessment fee for applications by residents for the following development applications lodged directly with Council:
 - 1.2.1 Single Dwelling (class 1) - \$500
 - 1.2.2 Dwelling addition (class 1) - \$400
 - 1.2.3 Minor domestic structure (class 10) - \$200
 - 1.3 Waive the compliance fee of \$80 for class 10 buildings.
 - 1.4 Reduce the notification fee payable for the notification of class 1 and class 10 buildings to \$50.
 - 1.5 Set the fee to place the notice on land, when requested by an applicant, at \$200.
 - 1.6 Reduce the fee paid by concession card holders and pensioners to 75% of the full Council fees or the lower amount of the published Fees and Charges Register.

2.1.10 Bridgestone Athletics Centre Bid 2022

1. The report is noted.
2. Bid BB000737 Bridgestone Athletics Centre Bid 2022 totaling \$270,000 be incorporated into the 2021/22 budget and also into the 2021/22 draft Annual Plan for public consultation.

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3. The funding required for works in 2020/21, including fencing: \$100,000, smart access: \$40,000 and swipe access: \$25,000, precinct directional signage: \$50,000, window treatment: \$10,000, furniture: \$20,000, totaling \$245,000 be transferred from various existing projects as part of the 2021 Third Quarter Budget Review:
 - 3.1 Include the installation of new fencing at Bridgestone Reserve, Salisbury South, within the 2020/21 PR22120 Reserve Fencing Program of \$100,000 as a non-discretionary 2020/21 third quarter budget review bid.
 - 3.2 Include the installation of new swipe access to the Bridgestone Athletics Facility, Bridgestone Reserve, Salisbury South, within the 2020/21 PR18097 Building Renewal Program.
 - 3.3 Include the installation of fencing smart access at Bridgestone Reserve, Salisbury South, within PR25017 Smart City Projects Program.
 - 3.4 Include the installation of signage, window treatment, and furniture at Bridgestone Reserve, Salisbury South, within the 2020/21 PR25956 Bridgestone Reserve Public WiFi.
 4. The activation principles be amended and prioritised as:
 - 4.1 Community benefit comes first
 - 4.2 Maximise utilisation of all of the spaces where possible
 - 4.3 Providing a new state-of-the art home for athletics in the City of Salisbury whereby planned/scheduled club/State/National based athletics activity has priority access to the Centre
 - 4.4 Fair and equitable access to the Centre by the community noting proportional priority access for planned/scheduled club based athletics activities
 - 4.5 Shared spaces which are used as a meeting place for the community, not just structured activities – a safe place for all
 - 4.6 Non-exclusive access for clubs/ but shared and scheduled in a fair and equitable way
 - 4.7 A financially viable model for clubs and the facility.

2.1.11 Update on Changes to New Initiatives Bid (NIB) OPN000694 Increased Awareness of Investment and Business Opportunities

1. That this report be noted and that NIB OPN000694 is revised to be titled *City Awareness and Recognition Strategy* at a cost of \$35,000 and be considered in the proposed draft 2021/22 Annual Budget.

F&CS-OB1 Further Report – Bridgestone Fees and Charges

1. That a further information report be brought back to the next Finance and Corporate Services meeting on the Bridgestone fees and charges.

OR

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 2.0.1</u> Future Reports for the Finance and Corporate Services Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Finance and Corporate Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 2.1.1</u> Financial Sustainability Indicators	EXECUTIVE SUMMARY: Council is legislatively required to adopt its Long Term Financial Plan annually, and as part of this process it is appropriate to review target ranges for the legislated Financial Sustainability Indicators, being the operating surplus ratio, net financial liabilities ratio and asset sustainability ratio. This report seeks Council's endorsement of the respective target ranges. COMMITTEE RECOMMENDATION: 1. The Long Term Financial Plan be set with a rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 3 (Item 2.1.1 Finance and Corporate Services Committee 19 April 2021 "Financial Sustainability Indicators"). Noting that that year one rate increase is to be set at the level determined through the consideration of Item 2.1.3 Finance and Corporate Services Committee 19 April 2021 "Rating Strategy". 2. No changes are made to the Operating Ranges for Financial Sustainability Indicators and they remain as follows a. Operating Surplus Ratio: between 0.5% and 5% b. Net Financial Liabilities Ratio: less than 70% c. Asset Renewal Funding Ratio: between 90% and 110%.
<u>Item No. 2.1.2</u> Budget Status Update	EXECUTIVE SUMMARY: This report seeks Council's consideration and endorsement of the Budget Bids, Budget and Long Term Financial Plan for inclusion in the draft 2021/2022 Annual Plan for community consultation.

COMMITTEE RECOMMENDATION:

1. Information be received.
2. The four year Budget Bid Program as per Attachment 3 to this report (Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2), which is inclusive of parts 4 to 10 of this recommendation, be endorsed for inclusion in the Draft 2021/2022 Annual Plan and Budget for public consultation, with 2021/2022 net expenditure totalling:

	Capital Expenditure	Operating Expenditure
Infrastructure	\$48,888,150	\$387,650
Information Technology	\$1,176,600	\$756,300
Plant, Furniture and Equipment	\$2,666,100	\$227,000
Operating	\$0	\$1,376,450
Discounted transfer from operating to capital	\$0	\$438,900
Total	\$52,730,850	\$3,186,300

3. A non-discretionary budget approval for NIB OPN000697 – Business Development (Level 7 – 3 year contract) (as per Attachment 4 to this report Finance and Corporate Services Committee, 19 April 2021 Item 2.1.2) be endorsed in order to enable the recruitment process to commence prior to the new financial year.
4. The following changes to Operating Budget Bids be noted:
 - OPN000670 Increased green waste service level across the City bid increased by \$70k 2021/2022 and cumulatively to \$350k in year 5 to reflect additional collection costs as per Council Resolution 0888/2021.
 - OPN000701 Curation Strategy and Exhibition Delivery – Salisbury Community Hub bid amended to reflect a program that delivers 2 STEM Programs (\$30k) and 2-3 Curation Programs (\$20k) per annum as per Item 2.1.5 (3) of Council Resolution 0876/2021.
5. The following additional Operating Budget Bids be noted:
 - OPN000715 Twelve25 Youth Programs – Business Start Ups & Qualifications program expenditure of \$20k in 2021/2022 and ongoing through the current 4 year bids program as per Council Resolution 0875/2021.

	<ul style="list-style-type: none"> • OPN000732 Council owned significant / regulated trees increase level of service trial bid expenditure of \$50k in 2021/2022 as per Council Resolution 0885/2021. • OPN000736 NAWMA – General Waste (Red Lid Bin) Service bid \$50k expenditure in 2021/2022 as per Council Resolution 0888/2021.
6.	<p>The following changes to Infrastructure Budget Bids be noted:</p> <ul style="list-style-type: none"> • DWR000734 Coleman Road Landfill – Waterloo Corner – Landfill Cap Improvements capital bid \$72k be reinstated for 2021/22 and continuing annually with indexation through the current 4 year Infrastructure program. • TRN000618 Bridge Program capital bid be amended to reflect an increase of \$60k to deliver a disability accessible bridge with a truss of 2.4 metres at the Mawson Lakes School Bridge as per Council Resolution 0881/2021. • TRN000623 Road Reseal & Reconstruction capital bid be amended to correct the operational component of the Delivery of Capital and Operating Kerbing Works Project within the bid, resulting in a \$155k decrease of the capital budget component with the operating budget component being corrected and increasing by \$650k.
7.	<p>The following additional Infrastructure Budget Bids be noted:</p> <ul style="list-style-type: none"> • PSN000731 Sports Court Lighting Installation capital bid \$120k per annum commencing 2022/23 (\$124k) and continuing over multiple years, as per Council Resolution 0884/2021.
8.	<p>The following change to Information Technology Budget Bids be noted</p> <ul style="list-style-type: none"> • ITN000656 Asset refresh of client-facing productivity and collaboration equipment – capitalisation adjustment of \$62k increasing the capital budget of the project with an equivalent reduction in operating budget.
9.	<p>The following additional Information Technology Budget Bid be noted:</p> <ul style="list-style-type: none"> • ITN000729 Managed service for audio visual solutions at the Salisbury Community Hub operating bid \$72k per annum ongoing.
10.	<p>The following change to Plant Furniture and Equipment Budget Bids be noted:</p> <ul style="list-style-type: none"> • PSN000584 Outdoor Furniture Program capital bid has been increased by \$25k for the purchase and installation of 5 additional Smart Bins as per Council Resolution 0888/2021.

	<p>11. A non-discretionary budget approval for a portion of NIB PFN000632 – Plant & Fleet Replacement Program be endorsed to enable staff to place orders for four trucks to a total value of \$900k.</p>
<p><u>Item No. 2.1.3</u> Rating Strategy 2021/22</p>	<p>EXECUTIVE SUMMARY: This item provides Council with information on property valuation changes and proposed rate changes to assist Council in the setting of rates for the 2021/2022 budget year.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Information be received. 2. The rate increase based on a 2.8% average increase, including the minimum, be endorsed as the basis for setting rates in 2021/22 and included in the Draft Annual Plan & Budget for public consultation. 3. The current general rate capping policy as set out in section 3.7 of this report (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) remains unchanged for 2021/22. 4. The VG Revaluation Initiative General rate capping policy as set out in section 3.8 of this report, (Finance and Corporate Services Committee 19/04/2021, Item No. 2.1.3) is to apply for 2021/22.

Item No. 2.1.4
Higher Value Property
Review

EXECUTIVE SUMMARY:		
This report provides details of the Higher Property Rate Remission that has been in place for a number of years, and reviews the parameters for the remission for the 2021/22 Budget year.		
COMMITTEE RECOMMENDATION:		
1. The Higher Property Value Rate Remission for 2021/22 be set on the following basis:		
Tier	Value Range	Rate
Adjustment		
1	0- \$483,000	0
2	\$483,001 - \$536,000	10%
2	\$536,001 - \$650,000	15%
3	>\$650,000	35%
and applied to residential properties, excluding:		
<ul style="list-style-type: none"> • Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission) • Dwelling(s) + Commercial Undertaking • Properties entitled to a compulsory rebate. 		

Item No. 2.1.5

**Draft 2021/22 Annual
Plan and Budget**

EXECUTIVE SUMMARY:

This report is for the adoption of the draft 2021/2022 Annual Plan and Budget for public consultation as required by Section 123 of the Local Government Act 1999.

COMMITTEE RECOMMENDATION:

1. Information be received.
2. Draft 2021/22 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Finance and Corporate Services Committee Meeting 19 April 2021 and Council 27 April 2021.

Item No. 2.1.6

**Public Awareness –
Rates Notice
Information**

EXECUTIVE SUMMARY:

This report is to consider public awareness information to be displayed on the back of rates notices and associated envelopes.

COMMITTEE RECOMMENDATION:

1. That the information be received.
2. That staff coordinate and display timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with focus for 2021/2022 being:
Quarter 1 – ‘Update your contact details’ a reminder for Ratepayers to ensure their contact details are up to date and complete. To be confirmed - NAWMA insert – Calendar for Bin collection (will be a separate insert).
Quarter 2 – Major Projects
Quarter 3 – Major Projects
Quarter 4 – Local Government Elections
with any required changes being agreed by the Executive Group
3. Staff include the total cost of the State Government’s solid waste levy on the ratepayers of Salisbury and that it be included on the rate notices that are issued.

Item No. 2.1.7

**S182A – Postponement
of Rates - Seniors**

EXECUTIVE SUMMARY:

This report seeks the delegation of powers and functions under Section 182A of the *Local Government Act 1999* (the Act) to the Chief Executive. This section regards the application and approval of Seniors postponement.

COMMITTEE RECOMMENDATION:

1. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under Section 182A of the *Local Government Act 1999* are hereby delegated to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified within the Delegations Register.

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2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
 3. That the nine previously approved applications for Postponement of Rates – Seniors are endorsed by Council.

Item No. 2.1.8

Belgravia Leisure Fees and Charges

EXECUTIVE SUMMARY:

This report provides the proposed Fees and Charges for the two Recreation Centres managed by Belgravia Leisure on Council's behalf for the 2021/2022 Financial Year.

COMMITTEE RECOMMENDATION:

1. The information is received and noted.
2. The 2021/22 Fees and Charges as set out in Attachment 1 to this report be endorsed for
 - Parafield Gardens Recreation Centre; and
 - Ingle Farm Recreation Centre, with the exception of the Kindi gym party to be reduced from \$300 to \$260.

Item No. 2.1.9

Development Application Fees under the Planning, Development and Infrastructure Act 2016

EXECUTIVE SUMMARY:

This report provides information on changes to development application fees under the new *Planning, Development and Infrastructure Act*, 2016 and options for Council to consider reduced fees in some circumstances.

COMMITTEE RECOMMENDATION:

1. That Council adopts the development application fees legislated fees under the *Planning, Development and Infrastructure Act* 2016, and selects from the following reduced fee options (including GST where applicable) to be incorporated in Council's Fees and Charges Register:
 - 1.1 Waive the hard copy lodgement fee of \$80 for residents who lodge applications directly with Council.
 - 1.2 Reduced the combined planning and building assessment fee for applications by residents for the following development applications lodged directly with Council:
 - 1.2.1 Single Dwelling (class 1) - \$500
 - 1.2.2 Dwelling addition (class 1) - \$400
 - 1.2.3 Minor domestic structure (class 10) - \$200
 - 1.3 Waive the compliance fee of \$80 for class 10 buildings.
 - 1.4 Reduce the notification fee payable for the notification of class 1 and class 10 buildings to \$50.
 - 1.5 Set the fee to place the notice on land, when requested by an applicant, at \$200.

-
- 1.6 Reduce the fee paid by concession card holders and pensioners to 75% of the full Council fees or the lower amount of the published Fees and Charges Register.

Item No. 2.1.10

**Bridgestone Athletics
Centre Bid 2022**

EXECUTIVE SUMMARY:

The Bridgestone Athletics Centre opened on the 26 March 2021, attracting significant interest, reflecting the importance of the facility within the community. The project is a first of its kind for the City of Salisbury, delivering the second only synthetic running track in South Australia. Further investment is required to address identified risks and meet activation requirements. A separate report outlining operational costs associated with an owner/operator model will be submitted upon finalisation of an activation strategy.

COMMITTEE RECOMMENDATION:

1. The report is noted.
2. Bid BB000737 Bridgestone Athletics Centre Bid 2022 totaling \$270,000 be incorporated into the 2021/22 budget and also into the 2021/22 draft Annual Plan for public consultation.
3. The funding required for works in 2020/21, including fencing: \$100,000, smart access: \$40,000 and swipe access: \$25,000, precinct directional signage: \$50,000, window treatment: \$10,000, furniture: \$20,000, totaling \$245,000 be transferred from various existing projects as part of the 2021 Third Quarter Budget Review:
 - 3.1 Include the installation of new fencing at Bridgestone Reserve, Salisbury South, within the 2020/21 PR22120 Reserve Fencing Program of \$100,000 as a non-discretionary 2020/21 third quarter budget review bid.
 - 3.2 Include the installation of new swipe access to the Bridgestone Athletics Facility, Bridgestone Reserve, Salisbury South, within the 2020/21 PR18097 Building Renewal Program.
 - 3.3 Include the installation of fencing smart access at Bridgestone Reserve, Salisbury South, within PR25017 Smart City Projects Program.
 - 3.4 Include the installation of signage, window treatment, and furniture at Bridgestone Reserve, Salisbury South, within the 2020/21 PR25956 Bridgestone Reserve Public WiFi.
4. The activation principles be amended and prioritised as:
 - 4.1 Community benefit comes first
 - 4.2 Maximise utilisation of all of the spaces where possible

-
- 4.3 Providing a new state-of-the art home for athletics in the City of Salisbury whereby planned/scheduled club/State/National based athletics activity has priority access to the Centre
 - 4.4 Fair and equitable access to the Centre by the community noting proportional priority access for planned/scheduled club based athletics activities
 - 4.5 Shared spaces which are used as a meeting place for the community, not just structured activities – a safe place for all
 - 4.6 Non-exclusive access for clubs/ but shared and scheduled in a fair and equitable way
 - 4.7 A financially viable model for clubs and the facility.

Item No. 2.1.11

**Update on Changes to
New Initiative Bid
(NIB) OPN000694
Increased Awareness of
Investment and
Business Opportunities**

EXECUTIVE SUMMARY:

This report provides further information on a revised New Initiative Bid OPN000694 Increased Awareness of Investment and Business Opportunities, in response to a request out of the first Elected Member Budget 2021/2022 Workshop held on 24 February 2021.

It is proposed that the bid is re-scoped to integrate with broader messaging regarding the attributes and opportunities provided by City of Salisbury to the community, which includes the need to promote the City as a destination for investment and jobs growth.

COMMITTEE RECOMMENDATION:

- 1. That this report be noted and that NIB OPN000694 is revised to be titled *City Awareness and Recognition Strategy* at a cost of \$35,000 and be considered in the proposed draft 2021/22 Annual Budget.

Item No. F&CS-OB1

**Further Report –
Bridgestone Fees and
Charges**

COMMITTEE RECOMMENDATION:

- 1. That a further information report be brought back to the next Finance and Corporate Services meeting on the Bridgestone fees and charges.

CO-ORDINATION

Officer:

MG

Date:

22/04/2021

ITEM	2.1.10FI
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	19 April 2021
HEADING	Bridgestone Athletics Centre Bid 2022
AUTHOR	Andrew Hamilton, Manager Sport, Recreation & Community Planning, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Bridgestone Athletics Centre opened on the 26 March 2021, attracting significant interest, reflecting the importance of the facility within the community. The project is a first of its kind for the City of Salisbury, delivering the second only synthetic running track in South Australia. Further investment is required to address identified risks and meet activation requirements. A separate report outlining operational costs associated with an owner/operator model will be submitted upon finalisation of an activation strategy.

RECOMMENDATION

1. The report is noted.
2. Bid BB000737 Bridgestone Athletics Centre Bid 2022 totaling \$270,000 be incorporated into the 2021/22 budget and also into the 2021/22 draft Annual Plan for public consultation.
3. The funding required for works in 2020/21, including fencing: \$100,000, smart access: \$40,000 and swipe access: \$25,000, precinct directional signage: \$50,000, window treatment: \$10,000, furniture: \$20,000, totaling \$245,000 be transferred from various existing projects as part of the 2021 Third Quarter Budget Review:
 - 3.1 Include the installation of new fencing at Bridgestone Reserve, Salisbury South, within the 2020/21 PR22120 Reserve Fencing Program of \$100,000 as a non-discretionary 2020/21 third quarter budget review bid.
 - 3.2 Include the installation of new swipe access to the Bridgestone Athletics Facility, Bridgestone Reserve, Salisbury South, within the 2020/21 PR18097 Building Renewal Program.
 - 3.3 Include the installation of fencing smart access at Bridgestone Reserve, Salisbury South, within PR25017 Smart City Projects Program.
 - 3.4 Include the installation of signage, window treatment, and furniture at Bridgestone Reserve, Salisbury South, within the 2020/21 PR25956 Bridgestone Reserve Public WiFi.

4. The activation principles be amended and prioritised as:
 - 4.1 Community benefit comes first
 - 4.2 Maximise utilisation of all of the spaces where possible
 - 4.3 Providing a new state-of-the art home for athletics in the City of Salisbury whereby planned/scheduled club/State/National based athletics activity has priority access to the Centre
 - 4.4 Fair and equitable access to the Centre by the community noting proportional priority access for planned/scheduled club based athletics activities
 - 4.5 Shared spaces which are used as a meeting place for the community, not just structured activities – a safe place for all
 - 4.6 Non-exclusive access for clubs/ but shared and scheduled in a fair and equitable way
 - a. A financially viable model for clubs and the facility.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Previous Report - Management of Athletics Centre at Bridgestone Reserve - 20 April 2020
2. Attachment to 20 April 2020 report - Proposed Fees and Charges (Athletics Centre)

1. REPORT

- 1.1 The previous report on the Management of the Bridgestone Athletics Centre and the proposed fees and charges, dated 20 April 2020, are provided as further information as requested by the Finance and Corporate Services Committee at its meeting on 19 April 2021.

CO-ORDINATION

Officer:

Date:

ITEM 2.5.4

ITEM 2.5.4**WORKS AND SERVICES COMMITTEE****DATE** 20 April 2020**HEADING** Management of Athletics Centre at Bridgestone Reserve**AUTHOR** Adam Trottman, Manager Community Planning & Vitality,
Community Development**CITY PLAN LINKS** 3.2 Have interesting places where people want to be.
3.3 Be a connected city where all people have opportunities to participate.**SUMMARY** Council endorsed a Council staff managed approach at Bridgestone Athletics Centre for an initial period of up to three years subject to an annual review through the Works and Services Committee.

This report recommends a management model for Bridgestone Athletics Centre for three (3) years subject to annual review through the Works and Services Committee, including recommendations for fees and charges, staffing and set up equipment.

RECOMMENDATION

1. That Council endorse;
 - a. The Fees and Charges for Bridgestone Athletics Centre 2020/21 as shown in Attachment 1 to this report (Item No. 2.5.4, Works and Services Committee, 20 April 2020).
 - b. A late budget bid of \$125,000 operating expenditure and \$15,000 income for Bridgestone Athletics Centre to be prepared by staff for inclusion in the 2020/21 budget process.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Proposed Fees and Charges (Athletics Centre)

1. BACKGROUND

- 1.1 Bridgestone Athletics Centre will be South Australia's only regional-level athletics facility outside of the SA Athletics Stadium (formerly Santos Stadium) at Mile End. More than 3200 little athletics members (48.5% of total membership) live within a 25km radius of Bridgestone Reserve. Three clubs will use the facility.
- 1.2 School sporting associations at the State level have expressed their interest in holding carnivals at the facility. The facility is estimated to attract in excess of 15,000 individual visitors and between 30,000 to 50,000 repeat visitors per annum through use by schools, regional carnivals, athletics clubs, centres, the community and events.

ITEM 2.5.4

- 1.3 Significant ongoing work has been done with the two state associations (Athletics SA and SA Little Athletics Association), as well as the three athletics clubs (Northern Districts Athletics Club, Salisbury Little Athletics Centre and Ingle Farm Little Athletics Centre) to ensure the facility meets their needs.
- 1.4 The track is IAAF Class 2 Certified, enabling it to be able to be used for Regional level competitions under IAAF Rule 1.1(b) to (j). Certification relates to facility functional requirements and stringent requirements for accurate measurement.
- 1.5 Athletics SA and SA Little Athletics have committed to hosting State level events at the facility from 2020 onwards. The City of Salisbury will work with the Associations on bids for National level events.
- 1.6 Council previously endorsed that Council will manage the facility for an initial period of up to three (3) years subject to annual review through the Works and Services Committee.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Project Board
 - 2.1.2 Business Excellence
 - 2.1.3 City Infrastructure
- 2.2 External
 - 2.2.1 Athletics SA
 - 2.2.2 Little Athletics SA
 - 2.2.3 Northern Districts Athletics Club
 - 2.2.4 Ingle Farm Little Athletics
 - 2.2.5 Salisbury Little Athletics
 - 2.2.6 SA Athletics Stadium
 - 2.2.7 Office for Recreation and Sport

3. REPORT

- 3.1 The management model for Bridgestone Athletics Centre will allow Council to maximize use of the facility by facilitating co-location of three clubs, other user groups, and the broader community.
- 3.2 The initial three year term will allow Council to drive maximum use of the facility and to work with sporting associations and the State Government to attract other significant events to the facility.
- 3.3 Although COVID-19 restrictions immediate events from taking place at the facility, typically significant events are planned a minimum of 12 months out and this provides Council the opportunity to start looking at these opportunities post COVID-19.

ITEM 2.5.4

User Groups

- 3.4 The Bridgestone Athletics Centre will expect between 30,000 to 50,000 repeat visitors per annum through use by schools, regional carnivals, athletics clubs, community centres, the general public and events.
- 3.5 The main user groups will be Northern Districts Athletics Club, the Ingle Farm Little Athletics Centre, and Salisbury Little Athletics Centre who will use the facility when completed. The clubs will both train and compete at the venue which will see the facility used on most days of the week.
- 3.6 Other user groups include (along with those who have expressed specific interest in hiring the facility) include:
 - 3.6.1 Athletics SA
 - 3.6.2 SA Little Athletics
 - 3.6.3 SAPSASA: Salisbury East & Para District
 - 3.6.4 SAPSASA: Playford District
 - 3.6.5 SAPSASA
 - 3.6.6 School Sport SA: Northern Secondary Zone
 - 3.6.7 Schools (public, private): Endeavour College, Holy Family Catholic School, Salisbury East High School, Thomas More College
 - 3.6.8 Local sporting clubs: Trikings Triathlon Club
 - 3.6.9 Other sporting associations: South Australian Athletic League
 - 3.6.10 General public
- 3.7 Centre bookings will be the responsibility of the managing party. It is proposed that centre bookings are conducted through an online booking system.
- 3.8 Sourcing new and maintaining existing relationships with user groups will be the responsibility of the managing party.

Fees and Charges

- 3.9 See Attachment 1 for a detailed analysis and breakdown of the proposed Bridgestone Athletics Centre Fees and Charges.
- 3.10 A comprehensive comparison of SA Athletics Stadium, Salisbury Recreation Precinct and Ingle Farm Recreation Centre fees and charges was conducted to help inform the fee structure for the Bridgestone Athletics Centre.
- 3.11 The proposed fees and charges provides free access by the general public for recreation use when the facility is not being used by the clubs or for events.
- 3.12 Charges for lease holders ensures that clubs relocating to the facility pay no more than what they currently pay at their existing facility.
- 3.13 Other charges include: coaching fee (to accredited athletics coaches who are training athletes at the facility which are not part of the lease holder clubs), group training, personal training, school carnivals and events, as well as training room/function room hire.

ITEM 2.5.4

- 3.14 The basis for all fees and charges has been to ensure the facility is affordable, is the venue of choice for athletics and other user groups, and encourages maximum use by clubs, associations, coaches, trainers, and other sports.
- 3.15 Charges for school groups do not currently differentiate between private schools or public schools as a significant part of the cost is in set up and pack down of the facility. By keeping charges to a minimum for all schools, it encourages all schools to use the facility and provides the opportunity for the facility to generate its revenue through secondary spend at the canteen.

Canteen Management

- 3.16 It is proposed that the canteen be managed as part of the overall facility management model. This is important as secondary spend at the venue through the canteen will support the existing clubs, offset operational expenses, and allow Council to ensure affordability is a primary consideration.
- 3.17 The clubs that will be sharing the facility rely on canteen revenue for the viability of their clubs. As part of the ongoing collaboration between all parties, the clubs have shared details of their canteen revenue over the past three financial years.
- 3.18 With single management of the canteen facility, the clubs will receive a share of the canteen profits that maintain the same level of revenue they have received through their own separate canteens over the past three years.
- 3.19 Additional canteen profits generated through school group hire, carnivals, and other events will be used to offset operations, purchase new equipment when needed, and reinvest into the facility.
- 3.20 Clubs have provided in principle agreement with the above proposal as it will ensure existing revenue streams are maintained.
- 3.21 Consideration has been given to residual canteen income being committed to a sinking fund for the facility, to spend on any relevant building/track maintenance/upgrades in the future.
- 3.22 Prices will be set in consultation with user groups and suppliers with a focus on affordability and movement of stock.

Staffing

- 3.23 Prior to the COVID-19 pandemic, it was to be recommended to have a 0.8 FTE position raised through Council to staff the Bridgestone Athletics Centre. The role would oversee management of the facility and facilitate corporate partnerships that could offer additional health and wellness type programs to the general public.
- 3.24 The position description would include the following aspects:
 - 3.24.1 Position: Sports Programs Officer
 - 3.24.2 Hours of work: 0.8 FTE position, 12 month contract reviewed upon conclusion, and the nature of the role requires out of hours and weekend work
 - 3.24.3 Salary: as per the Municipal Salaried Officers Award: Level 3, Year 1 salary is \$68,583 – FTE. On costs \$20,600. Total \$83,900 FTE. Noting that 0.8FTE would require budget of \$67,000.

ITEM 2.5.4

- 3.24.4 Areas of responsibility: Facilitate centre bookings, locate funding opportunities, work in collaboration with community centres, clubs and associations, roster and manage casual canteen/bar staff. Work with the corporate sector to identify opportunities for the conduct of health and wellness programs as part of their Corporate Social Responsibility agenda for the broader community.
- 3.24.5 Special requirements: requirement to satisfy the requirements of a Working with Children Check, and National Police Clearance.
- 3.25 Following the COVID-19 pandemic, likely impact on budgets, and the known impact on construction completion timeline, it is recommended that provision of budget for a 0.8FTE only be made for the period November 2020 on. This will still allow time for set up of systems, and time to prepare for use of the facility from January 2021 onwards. This would require a budget of \$45,000 for 0.8FTE for 2020/21 and allow for a re-evaluation as part of the reporting process.
- 3.26 To ensure the building has a presence throughout the week, in addition to the 0.8FTE, staff of the Community Planning division propose to rotate through the facility between the hours of 8am – 6pm. The facility has two flexible offices with space for up to four people to work as required. During events, evenings, and weekends, these offices will be used by sport officials and coaches.
- 3.27 Casual canteen staff will be engaged through an agency for events and carnivals as required. Job description would include the following aspects:
 - 3.27.1 Position: Casual Canteen Staff Member
 - 3.27.2 Hours of work: casual
 - 3.27.3 Salary: \$26.31 per hour, (\$32.00 charge including agency services)
 - 3.27.4 Special requirements: Safe food handling and hygiene trained, Senior First Aid (not essential, but highly regarded) requirement to satisfy the requirements of a Working with Children Check, and National Police Clearance
- 3.28 Casual canteen staff members would be required:
 - 3.28.1 At club meets for 4 hours per club, per week during the athletics season (approximately 25 weeks)
 - 3.28.2 At club events for 5 hours total per club during the athletics season (approximately 25 weeks)
 - 3.28.3 At external events (i.e. SAPSASA, Athletics SA, School Sport SA) for 6 hours per event (minimum 10 events per calendar year)
- 3.29 Provision of casual bar staff through an agency for events and carnivals. Job description would include the following aspects:
 - 3.29.1 Position: Casual Bar Staff Member
 - 3.29.2 Hours of work: casual
 - 3.29.3 Salary: \$28.06 per hour, (\$34.12 charge including agency services)
 - 3.29.4 Special requirements: Responsible Service of Alcohol trained, requirement to satisfy the requirements of a Working with Children Check, and National Police Clearance

ITEM 2.5.4

3.30 Casual bar staff would be required:

3.30.1 For 6 hours at functions where alcohol will be sold (projecting 3 events which fit this description per calendar year).

3.31 An initial projection of staff spend has been created and is highlighted below.

3.32 It is suggested that income generated through the facility be used to offset some of the costs below. Income may include sponsorship, excess canteen profits, hire fees etc.

3.33 The following table reflects the budget required to address staffing recommendation:

Position	Cost	Total 2020/21	Accumulative 20/21
Sports Programs Officer	<i>Level 3 0.8 FTE (Nov 2020 to Dec 2021)</i>	\$45,000	\$45,000.00
Casual Canteen Staff Member	<i>Agency 32/hr inclusive</i>	\$12,000	\$57,000.00
Casual Bar Staff Member	<i>Agency 34.12/hr inclusive</i>	\$614	\$57,614.00

Set Up/Pack Down Services

3.34 Expression of interest was directed to the lease clubs, to understand whether it is of interest to clubs to provide 'set up/pack down services' for any external carnivals and events held at the facility.

3.35 Function Booking Form would include equipment necessary for the carnival/event and the managing party of the facility would roster the club(s) as required.

3.36 After consultation with all 3 clubs, there is interest to be engaged to provide these services, due to the nature of the equipment used in the sport of athletics.

3.37 The proposed arrangement is as follows:

3.37.1 Set up/Pack down services

3.37.2 Rate: \$26 per hour

3.37.3 Special Requirements: requirement to satisfy the requirements of a Working with Children Check, and National Police Clearance, provide evidence of Public Liability Insurance

3.38 Set up/Pack down services would be required:

3.1.1. For 4 hours per event, for each event which utilises athletic equipment (projecting 10 events per year)

Set up/Pack down Assistant	<i>Clubs 26/hr inclusive</i>	\$1,040 per annum
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ITEM 2.5.4

Equipment and Stock

- 3.39 A stock take has been undertaken by clubs and it is proposed to reuse this equipment at Bridgestone Athletics Centre. As equipment ages and requires replacement, it is proposed that the management model would do so using funds generated through the facility. There is in-principle agreement from the clubs for this to occur.
- 3.40 Some additional assets are required to facilitate operation of Bridgestone Athletics Centre. Figures provided are based on quotes received however there may be opportunity to reduce costs through purchase of second hand equipment however this will not be known until second hand items have been identified.
- 3.41 The budget required for one off initial equipment purchase for items such as gator cart to transport heavy goods, canteen stock, minor appliance and equipment is \$65,000 with a view to reducing this where possible with second hand goods.

Total Operational Budget

- 3.42 An operational budget of \$125,000 is required for 2020/21 which includes \$65,000 for one off purchase of assets, \$45,000 for salaries, and \$14,000 agency casual staff, and \$1,000 incidentals.
- 3.43 It should be noted that the above operational budget will be offset by facility hire, sponsorship, canteen profits, and other income estimated to be \$15,000 in year 1 and \$30,000 in subsequent years.
- 3.44 The following table reflects budget estimates for the first three years:

Year	Expenditure	Income
2020/21	\$125,000	\$15,000
2021/22	\$90,000	\$30,000
2022/23	\$90,000	\$30,000

- 3.45 The above estimates will need to be updated following the opening of the centre and the initial six months of operation.

4. CONCLUSION / PROPOSAL

- 4.1 A comprehensive comparison of SA Athletics Stadium, Salisbury Recreation Precinct and Ingle Farm Recreation Centre fees and charges was conducted to help inform the proposed fee structure for the Bridgestone Athletics Centre.
- 4.2 The basis for all fees and charges has been to ensure the facility is affordable, is the venue of choice for athletics and other user groups, and encourages maximum use by clubs, associations, coaches, trainers, and other sports.
- 4.3 The proposed fees and charges provides free access by the general public for recreation use when the facility is not being used.
- 4.4 Proposed charges for lease holders ensures that clubs relocating to the facility pay no more than what they currently pay at their existing facility.

ITEM 2.5.4

- 4.5 It is proposed that the canteen be managed as part of the overall facility management model. This is important as secondary spend at the venue through the canteen will support the existing clubs, offset operational expenses, and allow Council to ensure affordability is a primary consideration.
- 4.6 An operational budget of \$125,000 is required for 2020/21 which includes \$65,000 for one off purchase of assets, \$45,000 for salaries, and \$14,000 agency casual staff, and \$1,000 incidentals. Reduced operational budget of \$90,000 is estimated to be required in 2021/22 and 2022/23.
- 4.7 It should be noted that the above operational budget will be offset by facility hire, sponsorship, canteen profits, and other income estimated to be \$15,000 in year 1 and \$30,000 in subsequent years.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 14/04/2020

Fee Type	SA Athletics Stadium	Salisbury Recreation Precinct	Idle Farm Recreation Centre	Average	Bridgstone Reserve	Note	Feasibility
Public - Casual Entry							
Adult	8	6	8.3	7.43	N/A	If the general public want to use the facility for recreational use, there will be no charge. The intention of the facility once gifted from Bridgstone Ltd. was as 'community recreational space' and it should remain this way regardless of the nature of the athletics facility being constructed on the land. Furthermore, there is limited capacity (without fencing and having a permanent seat) intended to provide the atmosphere of single use only.	If coaches have a time booked - they take precedent over the general public. If there is a club booking, they take precedent over coaches. E.g. Runfile Reserve.
Concession	6	5	N/A	5.5	N/A		
Child	N/A	5	N/A	5	N/A		
Public - Visit Pass (30 visits)							
Adult	70	54	61	61.67	N/A		
Concession	50	40	N/A	45	N/A		
Training Passes							
12 months	120	220	N/A	220	N/A		
6 months	120	220	N/A	125	N/A		
Coaching charges							
6 month (junior - summer)	N/A	N/A	N/A	N/A	80	Charging coaches for use of the facility at a 3, 6, 12 month pre-emption to bring groups of athletes outside of scheduled training times. Coaches would provide evidence of coaching accreditation, and registration to a club as a coach. Hire fee would include photo access plus access to club room/hall/meeting room. Commercial use (coach would be taking a payment to coach - same as a personal trainer). Maximum of 8 lanes for a coaching pass (2 lanes remain for public use). See lane 3 - block it out during certain times. The low price of the coaching charge will be offset by the secondary spend of the user groups. After hours will incur an hourly cost for lighting plus access to club room/hall/meeting room.	
6 month (junior - summer)	N/A	N/A	N/A	N/A	140		
12 month (junior - summer)	N/A	N/A	N/A	N/A	200		
6 month (signs)	N/A	N/A	N/A	N/A	25/hr + charge		
12 month (signs)	N/A	N/A	N/A	N/A	25/hr + charge		
12 month (signs)	N/A	N/A	N/A	N/A	25/hr + charge		
School Events/Carnival							
Concession group age	5	N/A	N/A	5	1 hr session + \$300	Pricing for carnivals or school events is set with consideration of the location of the facility, the socio-economic characteristics of the population, SA Athletics Stadium hosts at least 80 school groups and events, with only one school using the facility from the northern area. We want the facility to be affordable and accessible.	Typical groups that might be paying to use the facility include: football clubs, martial arts, school athletics groups. Cost per person plus \$25/hour for signs after sunset. Organise to meet general public the morning.
Adult group age	7	4.5	N/A	5.75	2 hr session + \$500		
200+ students	1415	630	900	981.67	695	In discussions with schools, the most common barrier to transportation to the facility due to the cost it incurs.	No preference/lower price would be applicable for club schools - this does not happen at other recreation precincts.
200 to 400 students	1415	670	900	995.00	695		
400 to 800 students	1815	720	900	1115	795	Organisations need not pay more than a school. For example, SAPASA, School Sport SA, Intersect carnivals use the same fees and charges to hire the facility as the schools would.	Needed to offset the security cost of camera workers. For example, 18hr x 2 (Double Times) = 400hr for 6 hrs x 180 per worker.
800+ students	2180	750	900	1343.33	895		
Organisations	2095	N/A	N/A	2095	as above		
Weekend rates	715				400		
200+ students	N/A	N/A	N/A	N/A	295 (half day 8-12pm / 12-4pm)	Half day hire, half the price per student due to staffing of the carers and associated costs.	
200 to 400 students	N/A	N/A	N/A	N/A	345 (half day 8-12pm / 12-4pm)		
400 to 800 students	N/A	N/A	N/A	N/A	395 (half day 8-12pm / 12-4pm)		
800+ students	N/A	N/A	N/A	N/A	495 (half day 8-12pm / 12-4pm)		
Organisations	N/A	N/A	N/A	N/A	as above (half day 8-12pm / 12-4pm)		
Training/Function Room Hire							
Hourly rate (room only)	35.75	N/A	28	31.88	40 community, 60 private/commercial	Cleaning to be completed by 10am to a set standard. Not to standard incurs a cleaning fee (\$50-100). Hiring half of the Community Hall at the SCR is \$120 commercial, \$50 private. Hiring the Little Park Rooms at the SCR is \$60 commercial, \$30 private.	Hiring the United Junior Football Club is \$300 to hire the hall (club rooms).
Hourly rate (room and kitchen)	N/A	N/A	N/A		40 community, 60 private/commercial		
Rate (whether any available when managed by SAC (security costs may apply))	N/A	N/A	N/A		as negotiated depending on size of function		Northern Districts Athletics Club is \$200 cleaning fee and \$150-160 hire fee for the hall (club rooms). Note from property: 'Individual clubs can not hire New at 10am with Bridgstone, but New Hire is set by Council, hire of room and non-housed facility is set by Council through a labour hire agreement.'

5.3 Governance and Compliance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Governance and Compliance Committee met on 19 April 2021 to consider Nine (9) items on its Agenda. The Governance and Compliance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Seven (7) recommendations of the Committee are provided in this report. Two (2) recommendations, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 April 2021), and listed below:

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information is received.

3.1.1 Dog Registration Fees 2021-2022

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1 be endorsed and adopted by Council.
3. The Other Fees relating to:
 - Replacement Disc Fee;
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021 Item no. 3.1.1 be endorsed and adopted by Council.

4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
 - Daily Pound Fees – Long term hold;
 - Veterinary Fees;
 - Other animal welfare related costs; and
 - Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1. be endorsed and adopted by Council.

5. A further information report be provided to the April 2021 Council meeting information regarding modelling on an increase in late payment fees and other council's fee setting for dog registrations in 2021/2022.

3.1.2 Building Upgrade Agreements Policy Review

1. The Building Upgrade Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item 3.1.2) is endorsed.

3.1.3 Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 30 April 2021

1. Council directs its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to use their discretion when voting on the recommendations, except where Council suggests otherwise, of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Governance and Compliance, 19 April 2021, Item 3.1.3).

3.1.4 Nominations Sought for the Environment Protection Authority Board

1. Cr Adam Duncan be nominated as a Local Government member on the Environment Protection Authority Board.

3.1.5 Terms of Reference update – Audit Committee and Community Wellbeing and Sport Committee

1. The amendments to the Terms of Reference for the Audit Committee, as shown in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved.
2. The amendments to the Terms of Reference for the Community Wellbeing and Sport Committee, as shown in Attachment 2 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved, taking into consideration the following minor amendment:
 - At paragraph 2.2, the final dot point to read “*enable Youth Sponsorship Applications to be assessed by the Chairman and / or Deputy Chairman of the Committee and one other Committee Member.*”.

3.1.6 Nominations Sought for the South Australian Public Health Council

1. The report is noted.

OR

That Council adopt the recommendations of the Governance and Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 3.0.1</u> Future Reports for the Governance and Compliance Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Governance and Compliance Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 3.1.1</u> Dog Registration Fees 2021-2022	EXECUTIVE SUMMARY: Under the provisions of the Dog and Cat Management Act, Council has the discretion to set dog registration fees and discounts without any fee cap or approval required from the Minister. The only requirement is a level of consistency in the category of dog registration types and concessions available to help facilitate the required categories on Dog and Cats Online (DACO), the state wide dog registration database. This report presents for Council consideration and endorsement the 2021-2022 dog registration fees. Fees must be approved prior to 31 May 2021 to facilitate the update of DACO and the generation of new registrations for the 2021/22 period. COMMITTEE RECOMMENDATION: 1. The information be received. 2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration

	<p>Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1 be endorsed and adopted by Council.</p> <p>3. The Other Fees relating to:</p> <ul style="list-style-type: none"> • Replacement Disc Fee; • Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration; • Puppies aged 6 months or less; • Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and • Fee free registration period from 1 June to 30 June. <p>as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1. be endorsed and adopted by Council.</p> <p>4. The Fees Unrelated to Registrations, namely:</p> <ul style="list-style-type: none"> • Seizure Fee (Seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding. • Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof)); • Daily Pound Fees – Long term hold; • Veterinary Fees; • Other animal welfare related costs; and • Certified Extract from register (per page). <p>as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1. be endorsed and adopted by Council.</p> <p>5. A further information report be provided to the April 2021 Council meeting information regarding modelling on an increase in late payment fees and other council's fee setting for dog registrations in 2021/2022.</p>
<p><u>Item No. 3.1.2</u></p> <p>Building Upgrade Agreements Policy Review</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report presents the Building Upgrade Agreements Policy for consideration and endorsement. The Policy has been reviewed by and no changes have been made to the existing policy.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The Building Upgrade Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item 3.1.2) is endorsed.</p>

<p><u>Item No. 3.1.3</u> Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting – 30 April 2021</p>	<p>EXECUTIVE SUMMARY: In accordance with a previous Council resolution, this report presents the items to be considered at the Local Government Association Ordinary General Meeting (LGA OGM) to be convened on Friday 30 April 2021 and provides guidance to enable Council to instruct its delegate how to vote in relation to each item.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council directs its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to use their discretion when voting on the recommendations, except where Council suggests otherwise, of the Local Government Association Ordinary General Meeting as set out in the attachment to this report (Governance and Compliance, 19 April 2021, Item 3.1.3).
<p><u>Item No. 3.1.4</u> Nominations Sought for the Environment Protection Authority Board</p>	<p>EXECUTIVE SUMMARY: The LGA is seeking nominations for a local government representative on the Environment Protection Authority Board for a term commencing on 8 August 2021.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Cr Adam Duncan be nominated as a Local Government member on the Environment Protection Authority Board.
<p><u>Item No. 3.1.5</u> Terms of Reference update – Audit Committee and Community Wellbeing and Sport Committee</p>	<p>EXECUTIVE SUMMARY: To provide advice about the Terms of Reference (ToR) for the Audit Committee and Community Wellbeing and Sport Committee, proposing that they be amended to ensure that quorum requirements for the former are clarified and, with the latter, that delegations provided to the previous Sport Recreation and Grants Committee are replicated with the new committee.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The amendments to the Terms of Reference for the Audit Committee, as shown in Attachment 1 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved. 2. The amendments to the Terms of Reference for the Community Wellbeing and Sport Committee, as shown in Attachment 2 to this report (Governance and Compliance Committee 19/04/2021, Item No. 3.1.5) is approved, taking into consideration the following minor amendment: <ul style="list-style-type: none"> • At paragraph 2.2, the final dot point to read <i>“enable Youth Sponsorship Applications to be assessed by the Chairman and / or Deputy Chairman of the Committee and one other Committee Member.”</i>

<p><u>Item No. 3.1.6</u> Nominations Sought for the South Australian Public Health Council</p>	<p>EXECUTIVE SUMMARY: Nominations are sought for a Local Government Member on the South Australian Public Health Council for a term not exceeding three years commencing 6 August 2021. Nominations must be forwarded to the Local Government Association by 5pm Monday 7 June 2021.</p> <p>COMMITTEE RECOMMENDATION: 1. The report is noted.</p>
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CO-ORDINATION

Officer: MG
Date: 22/04/2021

ITEM	3.1.1FI
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	19 April 2021
HEADING	Dog Registration Fees 2021 - 2022
AUTHOR	John Darzanos, Manager Environmental Health & Safety, City Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report provides further information as requested by the Governance and Compliance Committee at its meeting on 19 April 2021

RECOMMENDATION

1. The information be received.
2. That the maximum dog registration fee for a Non-standard dog be set at \$70.00 for 2020-2021 with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1FI be endorsed and adopted by Council.
3. The Other Fees relating to:
 - Replacement Disc Fee;
 - Late Registration Penalty, which is applicable 3 clear business days from last day to pay annual registration;
 - Puppies aged 6 months or less;
 - Part Year Rebate after 1 January and until end of current registration period for new dogs not previously registered in the area; and
 - Fee free registration period from 1 June to 30 June.

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1FI. be endorsed and adopted by Council.
4. The Fees Unrelated to Registrations, namely:
 - Seizure Fee (Seizing a dog for the purposes of impounding) and includes Day 1 (or first 24 hours) or part thereof of impounding.
 - Daily Pound Fee (Fees for Keeping Dog at Pound daily (or part thereof));
 - Daily Pound Fees – Long term hold;
 - Veterinary Fees;
 - Other animal welfare related costs; and

- Certified Extract from register (per page).

as presented in the Dog Registration Fee Schedule 2021-2022 forming Attachment 2 to the Governance and Compliance Committee agenda, 19 April 2021, Item no. 3.1.1FI. be endorsed and adopted by Council

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting on 19 April 2021, the Governance and Compliance Committee requested further information as follows:

- 1.1.1 “A further information report be provided to the April 2021 Council meeting information regarding modelling on an increase in late payment fees and other council’s fee setting for dog registrations in 2021/2022.”

2. REPORT

- 2.1 The following Table represents the registration fee structures for the current financial year and the proposed fees for 2021/22 for neighboring Councils, namely Playford, Tea Tree Gully and Port Adelaide Enfield.
- 2.2 Port Adelaide’s fees were endorsed in a report to their Council in February 2021. City of Tea Tree Gully have been presented to Council and awaiting endorsement in May 2021, and Playford fee structure is being presented to the April Council meeting.

Table 1 Dog Registration Fee Comparison

Council	2020/21 Standard Fee	2020/21 Non Standard Fee	Proposed 2021/22 Standard Fee	Proposed 2021/22 Non Standard
Salisbury	\$32.50	\$65	\$35	\$70
Playford	\$32.50	\$65	\$37.50	\$75
Tea Tree Gully	\$38	\$76	\$39.00	\$78
Port Adelaide Enfield	\$42.50	\$85	\$47.50	\$95
Average (of above 4)	\$36	\$73	\$40	\$80
Salisbury Variance from Average	-\$4	-\$8	-\$5	-\$10

- 2.3 The City of Salisbury in the current financial year is on average \$4/\$8 less than the other Councils (equal with Playford) and the variance increases next year with a maximum \$70 fee to \$5/\$10 less than the average.
- 2.4 A comparison to the metropolitan average is presented in Table 2 below with data being supplied by the Dog and Cat Management Board. In the current period the

City of Salisbury is on average \$8/\$17 less than the average across metropolitan Adelaide.

Table 2 Registration Fee Comparison to Metropolitan Average

	Standard Fee	Non Standard Fee
Salisbury	\$32.50	\$65.00
Average Metropolitan 2020/21	\$41.10	\$82.20
CoS Variance	-\$8.60	-\$17.20

- 2.5 The City of Salisbury is closer to the State wide average when including rural councils as presented in Table 3.

Table 3 Registration Fee Comparison to State Wide Average

	Standard Fee	Non Standard Fee
Salisbury	\$32.50	\$65.00
Average (all Local Government)	\$34.93	\$70.04
Average Metropolitan	\$41.10	\$82.20
Average Rural	\$32.70	\$65.70

Late Fees

- 2.6 The impact on revenue by amending the late fees from \$10 to \$15 was modelled on registration renewals made after 30 September when the late fee applies, and presented in Table 4.
- 2.7 The estimated net impact on revenues based on the 2019/20 data would have been a positive variance of approximately \$17200 if the late fee was increased to \$15.
- 2.8 However an increase may result in improved payments before the late fee applies and may not achieve a similar net result in future periods.

Table 4 Late fee modelling

Registration Renewals after September 30, 2019	\$10 late fee (estimated revenues)	\$15 late fee (estimated revenues)	Net impact of \$15 late fee
3440	\$34,400	\$51,600	\$17,200

3. CONCLUSION

- 3.1 The information is presented for consideration.

CO-ORDINATION

Officer: CEO
Date: 22/04/2021

5.4 Urban Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The Urban Services Committee met on 19 April 2021 to consider fifteen (15) items on its Agenda. The Urban Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Twelve (12) recommendations of the Committee are provided in this report. Three (3) recommendations, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Urban Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 27 April 2021), and listed below:

4.0.1 Future Reports for the Urban Services Committee

1. The information is received.

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 April 2021

1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 April 2021 be received with respect to the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information is received.

AMSC2 Street Tree Species Palette

1. The information be received and noted.
2. The item be deferred to May 2021 for further consideration.

AMSC3 Street Tree Species Palette - Supplementary Report

1. That the report be received and noted.
2. That staff consult with the relevant Ward Councillors on the tree species that will form the public consultation as part of the 2020/21 Program.

4.0.3 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 12 April 2021

1. The information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 12 April 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC1 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC2 Review of Tree Removal Request - 49 Lovelock Road, Parafield Gardens

1. The information within the report is noted.
2. That the tree be removed and the resident be advised of Council's decision.

TMASC3 Customer Requests - Tree Management & Streetscape Renewal Program

1. The information is received.
2. That feedback provided on the standard letters be noted and the further amendments made be presented to the May 2021 Tree Management Appeal Sub Committee.
3. That Ward Councillors be provided with a copy of the response letters to residents following the review process.
4. That a New Initiative Bid for \$60,000 be submitted in the 2021/22 budget to provide resourcing requirements and specialist advice associated with the newly endorsed tree appeals process relating to Tree Management Appeals Sub Committee referrals relating to regulated and significant trees.

TMASC-OB1 Customer Requests - Tree Management & Streetscape Renewal Program Tree Removal Requests

1. That a standing report be established for every meeting of the Tree Management Appeals Sub Committee to inform Council of every application received for tree removal and the outcome of that request.

4.1.1 Hausler Reserve – Upgrade Requirements

1. Administration prepare a concept plan for Hausler Reserve (including unsealed carpark, cricket pitch and any necessary fencing) to accommodate Senior Cricket and Soccer commencing in October 2021, and liaise with the Ward Councillors.
2. That the concept plan with estimated costs be brought back to the Urban Services Committee in May 2021 for consideration as part of the 2021/22 Budget.
3. Provision of change rooms and toilet facilities at Hausler Reserve be considered in future years and not part of the Concept Plan.
4. The existing concrete slab in the shelter shed at Hausler Reserve be extended to the drip line of the roof to be funded within the existing buildings budget.
5. Council endorses the reconstruction of the existing cricket wicket at the Pines Junior Primary School to allow for overflow junior cricket and installation of soccer goals for junior soccer.

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6. Council endorses the inclusion of a \$30k discretionary 2021/22 Budget Operating Bid to enable the reconstruction of the concrete cricket wicket at The Pines School, Parafield Gardens.
 7. Staff enter into discussions with the Department for Education and The Pines School with a view to updating the current shared use agreement.
 8. Staff investigate opportunities for contribution funding through the Australian Cricket Infrastructure Fund or South Australian Cricket Association for the reconstruction of the junior cricket wicket at the Pines Junior Primary.

4.1.2 Capital Works Report – March 2021

1. Include within the 2020/21 Third Quarter Budget Review the receipt of \$284k from State Government towards PR26153 Tree Screen Renewal as identified as part of the Gawler Rail Electrification Project, with the budget to then be deferred for inclusion within the 2021/22 Budget.
2. Include within the 2020/21 Third Quarter Budget Review, conversion of \$162k operating budget to capital budget for the underpass and bridge works completed as part of connections into the Northern Connector, PR24024.
3. Within the 2020/21 Third Quarter Budget Review, return \$3.8M of capital funding associated with PR20017 Building Upgrade Program, specifically the upgrade to the Operations Centre, and include \$3.8M within the 2021/22 Building Upgrade Budget Bid to align the budget with the forecast expenditure schedule.
4. Include within the 2020/21 Third Quarter Budget Review the conversion of operating budgets to capital for PR26165 Coaches Boxes \$10k and PR26166 Rubber Softfall Renewal \$16k where the maintenance works undertaken were deemed capital in nature.
5. To enable full irrigation scope completion at Andrew Smith Drive Oval, Parafield Gardens, transfer \$120k of irrigation savings achieved in PR21456 Reserve Upgrade Program into PR17040 Irrigation Program with this reflected within the 2020/21 Third Quarter Budget Review.
6. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$450k from 2020/21 into 2021/22 for the fleet items associated with PR22843 Plant and Fleet Replacement Program impacted by supply delays.
7. Include within the 2020/21 Third Quarter Budget Review a non-discretionary \$80k budget bid for the annual levy payment associated with PR25989 Construction Industry Training Fund.
8. Include within the 2020/21 Third Quarter Budget Review the return of \$145k from PR21456 Reserve Upgrade Program associated with Finnis Avenue Reserve, Ingle Farm, which is deferred pending potential redevelopment of the reserve.
9. Due to delays associated with working with external parties, include within the 2020/21 Third Quarter Budget Review, the re-timing of \$850k associated with PR30085 Animal Pound from 2020/21 into 2021/22, whilst retaining the required \$250k.
10. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$2.7M from 2020/21 into 2021/22 for the delivery of PR25035 Salisbury City Centre Revitalisation which encountered delays working with the Department of Infrastructure and Transport to achieve an optimum project outcome.

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11. Due to external parties negotiations and associated delays, include within the 2020/21 Third Quarter Budget Review Bid the re-timing of \$3.2M associated with PR25950 LED Public Lighting Program from 2020/21 into 2021/22 to align with the revised forecast expenditure schedule due to installation availability from SAPN contractors.
 12. Include the installation of the AP-3C Tailfin donated by the RAAF at Salisbury War Memorial, Orange Avenue, Salisbury, within PR23921 Salisbury Oval Master Plan Implementation Project where there is sufficient funding available to cover the estimated \$50k installation fee.
 13. Within the 2020/21 Third Quarter Budget Review return \$800k from PR25893 Verge Development for inclusion within the 2021/22 Streetscape Program to enable the verge works to be undertaken with the 2021/22 Streetscape Program.
 14. As detailed within Item 4.1.2, Urban Services Committee, 19th April 2021, endorse the amendments to 2020/21 Bus Shelter and Stop Improvement Program, PR22852, with the deferred projects to be considered for delivery as part of the 2021/22 program.

4.1.3 Dog Parks – Reviews of Standards and User Satisfaction

1. That the information in this report is received and noted.
2. Council consider a New Initiative Bid, in the 2022/23 Budget, for a Dog Park Improvement Program in line with the attached Dog Parks Improvement Cost Breakdown as outlined in Item 4.1.3 of the Urban Services Committee held on 19 April 2021

4.1.4 NAWMA Waste Collection Calendar

1. That the proposed option of circulating a financial year NAWMA Waste Calendar at a cost of \$6,200 be endorsed.
2. That a new initiative bid at an annual cost of \$6,200 be prepared for consideration in the 2021/22 budget.

4.1.5 Gulfview Heights Lake, Bayview Parade

1. Staff continue to monitor Gulfview Heights Lake, and report back to Council on a six monthly basis rather than quarterly, as part of the Capital Works reporting.

4.1.6 Evaluation of the Portable CCTV Trial

1. That this information is received.
2. That the outcomes of the Portable CCTV trial are noted and that Council introduces an ongoing portable CCTV program.
3. That a CCTV policy and procedures be developed to manage Council's CCTV network and portable CCTV program for Council consideration and endorsement in July 2021.
4. That an assessment process be developed to evaluate future requests and or needs for CCTV in accordance with the CCTV policy and procedures, for endorsement by Council in July 2021;
5. That a CCTV governance process be developed to oversee the assessment of future CCTV requests and management of Council's CCTV network in accordance with the policy and procedures, for endorsement by Council in July 2021;

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6. That an annual plan for the need and resourcing required for CCTV be encompassed with the forthcoming annual community safety implementation plan;
 7. That a \$100,000 New Initiative Bid be prepared for the 2021/2022 financial year to fund upgrade and expansion of Council's CCTV network, to be based on items 3-6 above.
 8. That Council write to the relevant Government and Opposition Ministers and Members of Parliament to lobby for the reinstatement of the state government's CCTV program.

4.1.7 Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results

1. That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted.
2.
 - a) That the Little Para Golf Course remains open, and the administration negotiate arrangements for the management of the Course.
 - b) That a discretionary Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to further activate the site, including potential opportunities to increase revenue.
 - c) That staff provide a further report to Council on the results of this study.

4.1.8 Bins4Blokes

1. That Council continue to supply male sanitary bins for all occupied buildings and public toilets on a permanent basis, and for these costs to be covered in the current budget.

4.2.1 Update on Grant Funding Opportunities

1. Amend Budget Bid, STN000603 John Street and Church Street Revitalisation Projects, to remove the \$3M John Street & Church Street Grant Funded Associated Works project, including the removal of \$1.5M of income as the application for grant funding was unsuccessful.

OR

That Council adopt the recommendations of the Urban Services Committee meeting on 19 April 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 4.0.1</u> Future Reports for the Urban Services Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Urban Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 4.0.2</u> Recommendations of the Asset Management Sub Committee meeting held on Monday 12 April 2021	EXECUTIVE SUMMARY: The information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 April 2021 be received with respect to the following recommendations contained therein be adopted by Council: COMMITTEE RECOMMENDATION: 1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 April 2021 be received and noted and that the following recommendations contained therein be adopted by Council AMSC1 Future Reports for the Asset Management Sub Committee 1. The information is received. AMSC2 Street Tree Species Palette 1. The information be received and noted. 2. The item be deferred to May 2021 for further consideration. AMSC3 Street Tree Species Palette - Supplementary Report 1. That the report be received and noted. 2. That staff consult with the relevant Ward Councillors on the tree species that will form the public consultation as part of the 2020/21 Program.

Item No. 4.0.3**Future Reports for the Urban Services Committee****EXECUTIVE SUMMARY:**

The minutes and recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 12 April 2021 are presented for Urban Services Committee's consideration.

COMMITTEE RECOMMENDATION:

1. The information contained in the Tree Management Appeals Sub Committee Minutes of the meeting held on 12 April 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC1 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC2 Review of Tree Removal Request - 49 Lovelock Road, Parafield Gardens

1. The information within the report is noted.
2. That the tree be removed and the resident be advised of Council's decision.

TMASC3 Customer Requests - Tree Management & Streetscape Renewal Program

1. The information is received.
2. That feedback provided on the standard letters be noted and the further amendments made be presented to the May 2021 Tree Management Appeal Sub Committee.
3. That Ward Councillors be provided with a copy of the response letters to residents following the review process.
4. That a New Initiative Bid for \$60,000 be submitted in the 2021/22 budget to provide resourcing requirements and specialist advice associated with the newly endorsed tree appeals process relating to Tree Management Appeals Sub Committee referrals relating to regulated and significant trees.

TMASC-OB1 Customer Requests - Tree Management & Streetscape Renewal Program Tree Removal Requests

1. That a standing report be established for every meeting of the Tree Management Appeals Sub Committee to inform Council of every application received for tree removal and the outcome of that request.

<p><u>Item No. 4.1.1</u> Hausler Reserve – Upgrade Requirements</p>	<p>EXECUTIVE SUMMARY: This report responds to the recent council resolution to investigate Hausler reserve for use as a venue for formal sport, specifically cricket and soccer. This also includes consideration for junior overflow facilities at the Pine Junior Primary School.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Administration prepare a concept plan for Hausler Reserve (including unsealed carpark, cricket pitch and any necessary fencing) to accommodate Senior Cricket and Soccer commencing in October 2021, and liaise with the Ward Councillors. 2. That the concept plan with estimated costs be brought back to the Urban Services Committee in May 2021 for consideration as part of the 2021/22 Budget. 3. Provision of change rooms and toilet facilities at Hausler Reserve be considered in future years and not part of the Concept Plan. 4. The existing concrete slab in the shelter shed at Hausler Reserve be extended to the drip line of the roof to be funded within the existing buildings budget. 5. Council endorses the reconstruction of the existing cricket wicket at the Pines Junior Primary School to allow for overflow junior cricket and installation of soccer goals for junior soccer. 6. Council endorses the inclusion of a \$30k discretionary 2021/22 Budget Operating Bid to enable the reconstruction of the concrete cricket wicket at The Pines School, Parafield Gardens. 7. Staff enter into discussions with the Department for Education and The Pines School with a view to updating the current shared use agreement. 8. Staff investigate opportunities for contribution funding through the Australian Cricket Infrastructure Fund or South Australian Cricket Association for the reconstruction of the junior cricket wicket at the Pines Junior Primary.
<p><u>Item No. 4.1.2</u> Capital Works Report – March 2021</p>	<p>EXECUTIVE SUMMARY: The monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Include within the 2020/21 Third Quarter Budget Review the receipt of \$284k from State Government towards PR26153 Tree Screen Renewal as identified as part of the Gawler Rail Electrification Project, with the budget to then be deferred for inclusion within the 2021/22 Budget.

	<ol style="list-style-type: none"> 2. Include within the 2020/21 Third Quarter Budget Review, conversion of \$162k operating budget to capital budget for the underpass and bridge works completed as part of connections into the Northern Connector, PR24024. 3. Within the 2020/21 Third Quarter Budget Review, return \$3.8M of capital funding associated with PR20017 Building Upgrade Program, specifically the upgrade to the Operations Centre, and include \$3.8M within the 2021/22 Building Upgrade Budget Bid to align the budget with the forecast expenditure schedule. 4. Include within the 2020/21 Third Quarter Budget Review the conversion of operating budgets to capital for PR26165 Coaches Boxes \$10k and PR26166 Rubber Softfall Renewal \$16k where the maintenance works undertaken were deemed capital in nature. 5. To enable full irrigation scope completion at Andrew Smith Drive Oval, Parafield Gardens, transfer \$120k of irrigation savings achieved in PR21456 Reserve Upgrade Program into PR17040 Irrigation Program with this reflected within the 2020/21 Third Quarter Budget Review. 6. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$450k from 2020/21 into 2021/22 for the fleet items associated with PR22843 Plant and Fleet Replacement Program impacted by supply delays. 7. Include within the 2020/21 Third Quarter Budget Review a non-discretionary \$80k budget bid for the annual levy payment associated with PR25989 Construction Industry Training Fund. 8. Include within the 2020/21 Third Quarter Budget Review the return of \$145k from PR21456 Reserve Upgrade Program associated with Finnis Avenue Reserve, Ingle Farm, which is deferred pending potential redevelopment of the reserve. 9. Due to delays associated with working with external parties, include within the 2020/21 Third Quarter Budget Review, the re-timing of \$850k associated with PR30085 Animal Pound from 2020/21 into 2021/22, whilst retaining the required \$250k. 10. Include within the 2020/21 Third Quarter Budget Review the re-timing of \$2.7M from 2020/21 into 2021/22 for the delivery of PR25035 Salisbury City Centre Revitalisation which encountered delays working with the Department of Infrastructure and Transport to achieve an optimum project outcome. 11. Due to external parties negotiations and associated delays, include within the 2020/21 Third Quarter Budget Review Bid the re-timing of \$3.2M associated with PR25950 LED Public Lighting Program from 2020/21 into 2021/22 to align with the revised forecast expenditure schedule due to
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	<p>installation availability from SAPN contractors.</p> <p>12. Include the installation of the AP-3C Tailfin donated by the RAAF at Salisbury War Memorial, Orange Avenue, Salisbury, within PR23921 Salisbury Oval Master Plan Implementation Project where there is sufficient funding available to cover the estimated \$50k installation fee.</p> <p>13. Within the 2020/21 Third Quarter Budget Review return \$800k from PR25893 Verge Development for inclusion within the 2021/22 Streetscape Program to enable the verge works to be undertaken with the 21/22 Streetscape Program.</p> <p>14. As detailed within Item 4.1.2, Urban Services Committee, 19th April 2021, endorse the amendments to 2020/21 Bus Shelter and Stop Improvement Program, PR22852, with the deferred projects to be considered for delivery as part of the 2021/22 program.</p>
<p><u>Item No. 4.1.3</u></p> <p>Dog Parks – Review of Standards and User Satisfaction</p>	<p>EXECUTIVE SUMMARY:</p> <p>Following the Council meeting from 23/11/20, Council have requested that staff provide detailed information on proposed works to be carried out at dog parks.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the information in this report is received and noted. 2. Council consider a New Initiative Bid, in the 2022/23 Budget, for a Dog Park Improvement Program in line with the attached Dog Parks Improvement Cost Breakdown as outlined in Item 4.1.3 of the Urban Services Committee held on 19 April 2021.
<p><u>Item No. 4.1.4</u></p> <p>NAWMA Waste Collection Calendar</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report responds to a Council resolution to investigate options for the circulation of a hard copy NAWMA Waste Calendar, with an option to issue a Financial Year calendar through the rates notice process.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the proposed option of circulating a financial year NAWMA Waste Calendar at a cost of \$6,200 be endorsed. 2. That a new initiative bid at an annual cost of \$6,200 be prepared for consideration in the 2021/22 budget.
<p><u>Item No. 4.1.5</u></p> <p>Gulfview Heights Lake, Bayview Parade</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report gives an overview of the repair works and current condition of Gulfview Heights Lake.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Staff continue to monitor Gulfview Heights Lake, and report back to Council on a six monthly basis rather than quarterly, as part of the Capital Works reporting.

<p><u>Item No. 4.1.6</u> Evaluation of the Portable CCTV Trial</p>	<p>EXECUTIVE SUMMARY: This report provides an evaluation of the Portable CCTV trial undertaken by Council from April to December 2020 to combat hoon driving, illegal dumping and graffiti in the City of Salisbury. It provides advice to Council in relation to the development of a framework for managing its CCTV network and future requests for CCTV cameras effectively and transparently.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That this information is received. 2. That the outcomes of the Portable CCTV trial are noted and that Council introduces an ongoing portable CCTV program. 3. That a CCTV policy and procedures be developed to manage Council's CCTV network and portable CCTV program for Council consideration and endorsement in July 2021. 4. That an assessment process be developed to evaluate future requests and or needs for CCTV in accordance with the CCTV policy and procedures, for endorsement by Council in July 2021; 5. That a CCTV governance process be developed to oversee the assessment of future CCTV requests and management of Council's CCTV network in accordance with the policy and procedures, for endorsement by Council in July 2021; 6. That an annual plan for the need and resourcing required for CCTV be encompassed with the forthcoming annual community safety implementation plan; 7. That a \$100,000 New Initiative Bid be prepared for the 2021/2022 financial year to fund upgrade and expansion of Council's CCTV network, to be based on items 3-6 above. 8. That Council write to the relevant Government and Opposition Ministers and Members of Parliament to lobby for the reinstatement of the state government's CCTV program.
<p><u>Item No. 4.1.7</u> Little Para Golf Course Review of Recreational Opportunities – Community Engagement Results</p>	<p>EXECUTIVE SUMMARY: This report provides an overview of the outcomes of the community engagement process undertaken during February and March 2021 in relation to the potential conversion of Little Para Golf Course into a more general recreational community space.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the feedback received through the community engagement process for the Little Para Golf Course Review of Recreational Opportunities be noted. 2. a) That the Little Para Golf Course remains open, and the administration negotiate arrangements for the management of the Course.

	<p>b) That a discretionary Third Quarter Review budget bid of \$30,000 be endorsed to enable a study to be undertaken exploring options to further activate the site, including potential opportunities to increase revenue.</p> <p>c) That staff provide a further report to Council on the results of this study.</p>
<p><u>Item No. 4.1.8</u> Bins4Blokes</p>	<p>EXECUTIVE SUMMARY: This report provides Council with a summary of the 12 month trial of male sanitary services in all public toilet facilities across the City of Salisbury.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That Council continue to supply male sanitary bins for all occupied buildings and public toilets on a permanent basis, and for these costs to be covered in the current budget.
<p><u>Item No. 4.2.1</u> Update on Grant Funding Opportunity</p>	<p>EXECUTIVE SUMMARY: As presented in January 2021, City of Salisbury applied for various project grants to aid in the recovery of COVID-19 by way of stimulating employment and local economy. This report provides an update in relation to grant application outcomes received.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Amend Budget Bid, STN000603 John Street and Church Street Revitalisation Projects, to remove the \$3M John Street & Church Street Grant Funded Associated Works project, including the removal of \$1.5M of income as the application for grant funding was unsuccessful.

CO-ORDINATION

Officer: MG
Date: 22/04/2021

5.5 Community Wellbeing and Sport Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Community Wellbeing and Sport Committee met on 20 April 2021 to consider six (6) items on its Agenda. The Community Wellbeing and Sport Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Seven (7) recommendations of the Committee, including one (1) further motion, requiring ratification of Council, are provided in this report.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 27 April 2021), and listed below:

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.1.1 Youth Sponsorship Program Applications - April 2021

1. The following applications are approved:
 - a. Five (5) applicants be awarded \$250 each to represent South Australia at the Australian Athletics Championships to be held at the Sydney Olympic Park Athletics Centre, New South Wales from the 12th – 19th April 2021.
 - b. One (1) applicant be awarded \$250 to represent South Australia at the Australian Water Polo Youth Championships to be held in Brisbane, Queensland from the 12th – 17th April 2021.
 - c. One (1) applicant be awarded \$250 to represent South Australia at the Australian Age Swimming Championships to be held in the Gold Coast, Queensland from the 9th – 11th April 2021. **XXX** .

5.1.2 Community Grants Program Applications for April 2021

1. The information is received and noted.
2. Council increases the Community Grants Program budget for 2020/2021 to enable the approval of funding to the end of the financial year.
3. Council increases the Community Grants Program budget for 2020/2021 through a third quarter non-discretionary budget review of \$10,000.00.

5.1.3 04/2021: SportUnited Limited – Community Grants Program Application

1. The information is received and Council notes that the 04/2021: SportUnited Limited Application is deemed ineligible for Community Grants Program funding in accordance with section 8.1 of the Guidelines and Eligibility Criteria.

5.1.4 Minor Capital Works Grant Program – Salisbury North Football Club Application

1. The report is received and noted.
2. Council assessed and allocated funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury North Football Club Incorporated in the amount of \$50,000.00 for the installation of an electronic scoreboard to the oval at Salisbury North Oval, Bagster Road, Salisbury North, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury North Football Club Incorporated as per the funding agreement.

Further Motion:

1. That a report be provided at the next meeting of the Community Wellbeing and Sport Committee to review the minor capital works eligibility criteria regarding the 20% contingency that is currently applied to quoted projects.

5.2.1 Paralowie Communal Garden

1. Relocation of Community Health and Wellbeing staff member to work from a new Burton Community Hub Community Garden in 2022.
2. Communal Garden capital infrastructure to remain on the site as the property of Paralowie R-12 school.
3. Mayor and Ward Councillors write to the Paralowie R-12 School thanking them for their partnership and commitment to the Community Garden Project.

OR

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 5.0.1</u> Future Reports for the Community Wellbeing and Sport Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Community Wellbeing and Sport Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 5.1.1</u> Youth Sponsorship Program Applications – April 2021	EXECUTIVE SUMMARY: This report outlines the Youth Sponsorship Program Applications submitted for consideration of the Community Wellbeing and Sport Committee and recommendation to Council. COMMITTEE RECOMMENDATION: 1. The following applications are approved: a. Five (5) applicants be awarded \$250 each to represent South Australia at the Australian Athletics Championships to be held at the Sydney Olympic Park Athletics Centre, New South Wales from the 12th – 19th April 2021. b. One (1) applicant be awarded \$250 to represent South Australia at the Australian Water Polo Youth Championships to be held in Brisbane, Queensland from the 12th – 17th April 2021. c. One (1) applicant be awarded \$250 to represent South Australia at the Australian Age Swimming Championships to be held in the Gold Coast, Queensland from the 9th – 11th April 2021.
<u>Item No. 5.1.2</u> Community Grants Program Applications for April 2021	EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications received for the April 2021 round and proposes an increase to the 2020/2021 Community Grants Program budget to enable the approval of funding to the end of the financial year. COMMITTEE RECOMMENDATION: 1. The information is received and noted. 2. Council increases the Community Grants Program budget for 2020/2021 to enable the approval of funding to the end

	<p>of the financial year.</p> <p>3. Council increases the Community Grants Program budget for 2020/2021 through a third quarter non-discretionary budget review of \$10,000.00.</p>
<p><u>Item No. 5.1.3</u></p> <p>04/2021: SportUnited Limited – Community Grants Program Applications</p>	<p>EXECUTIVE SUMMARY:</p> <p>The SportUnited Limited Community Grants Program Application is submitted to the Community Wellbeing and Sport Committee for information.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The information is received and Council notes that the 04/2021: SportUnited Limited Application is deemed ineligible for Community Grants Program funding in accordance with section 8.1 of the Guidelines and Eligibility Criteria.</p>
<p><u>Item No. 5.1.4</u></p> <p>Minor Capital Works Grants Program – Salisbury North Football Club Application</p>	<p>EXECUTIVE SUMMARY:</p> <p>An application from Salisbury North Football Club Incorporation for the installation of electronic scoreboard has been received. An amount of \$50,000.00 is recommended for funding under the 2020/21 MCWGP budget available for grant allocation.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The report is received and noted.</p> <p>2. Council assessed and allocated funding from the 2020/21 Minor Capital Works Grant Program budget as follows:</p> <p>a. The Salisbury North Football Club Incorporated in the amount of \$50,000.00 for the installation of an electronic scoreboard to the oval at Salisbury North Oval, Bagster Road, Salisbury North, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Salisbury North Football Club Incorporated as per the funding agreement.</p> <p>Further Motion:</p> <p>That a report be provided at the next meeting of the Community Wellbeing and Sport Committee to review the minor capital works eligibility criteria regarding the 20% contingency that is currently applied to quoted projects.</p>
<p><u>Item No. 5.2.1</u></p> <p>Paralowie Communal Garden</p>	<p>EXECUTIVE SUMMARY:</p> <p>Council's Communal Garden Program currently operates from Paralowie R-12 school. The current facilities and arrangement with Paralowie School allows for limited access and the onsite facilities do not cater well for the needs of community members, particularly frail older people aged over 65 - the clients the communal garden is funded to provide services to.</p> <p>Operating the Communal Garden adjacent to a Community Centre will enable more frequent community access, increase the breadth and frequency of programs on offer, increase access throughout the garden for those with reduced mobility levels, provide appropriate accessible toilet and meeting room facilities</p>

	<p>and increase potential for further experiential social connections – all of which are key to supporting the participation of frail older people aged over 65.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Relocation of Community Health and Wellbeing staff member to work from a new Burton Community Hub Community Garden in 2022. 2. Communal Garden capital infrastructure to remain on the site as the property of Paralowie R-12 school. 3. Mayor and Ward Councillors write to the Paralowie R-12 School thanking them for their partnership and commitment to the Community Garden Project.
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CO-ORDINATION

Officer: MG
Date: 22/04/2021

5.6 Innovation and Business Development: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Innovation and Business Development Committee met on 20 April 2021 to consider seven (7) items on its Agenda. The Innovation and Business Development Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee are provided in this report. Two (2) recommendations, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 April 2021), and listed below:

6.0.1 Future Reports for the Innovation and Business Development Committee

1. The information is received.

6.1.1 City of Salisbury, Community Perceptions Survey 2020

1. That the McGregor Tan Community Perceptions Report for the City of Salisbury, December 2020, Reference 11681 be endorsed by Council.
2. That the following topics are progressed for further consideration as a Focus Group Session:
 - a. Road and Footpaths and expand to cover streetscape as these impact on perceptions of roads and footpaths.

6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 April 2021 be received and noted and that the following recommendations contained therein be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information is received.

6.2.1 Community Requests – Response Dashboard

1. The information is received.

6.2.2 Events First Quarter 2021, Including Salisbury Fringe Carnival - Summary

1. The information in this report is noted.
2. That New Initiative Bid, OPN000716 (Additional City of Salisbury Events) be increased by \$10,000 each year over a five year period to accommodate additional infrastructure costs related to the Salisbury Harmony Day Celebration, and widening the appeal across the whole community.

OR

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 20 April 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 6.0.1</u> Future Reports for the Innovation and Business Development Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Innovation and Business Development Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 6.1.1</u> City of Salisbury, Community Perceptions Survey 2020	EXECUTIVE SUMMARY: The City of Salisbury engages McGregor Tan Research biennially to conduct an extensive report on our community's perceptions on a range of topics, such as Council Performance, Quality of Life, Safety in the Community, Living in the City of Salisbury, Communication and Contact, Satisfaction with Council Staff and Elected Members/Councillors. The survey was completed in late 2020, with the Elected

	<p>Members presented with an overview at the February 2021 Elected Members Workshop.</p> <p>Following Council endorsement of the research report, the report will be placed on our corporate website for future reference by our community.</p> <p>The next phase of this research project is to identify a small number of topics which are to be more deeply interrogated by a series of Focus Group Sessions.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the McGregor Tan Community Perceptions Report for the City of Salisbury, December 2020, Reference 11681 be endorsed by Council. 2. That the following topics are progressed for further consideration as a Focus Group Session: <ol style="list-style-type: none"> a. Road and Footpaths and expand to cover streetscape as these impact on perceptions of roads and footpaths.
<p><u>Item No. 6.1.2</u></p> <p>Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021</p>	<p>EXECUTIVE SUMMARY:</p> <p>The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 are presented for Innovation and Business Development Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information contained in the Strategic Property Development Sub Committee Minutes for the meeting held on 13 April 2021 be received and noted and that the following recommendations contained therein be adopted by Council: <p>SPDSC1 Future Reports for the Strategic Property Development Sub Committee</p> <ol style="list-style-type: none"> 1. The information is received.
<p><u>Item No. 6.2.1</u></p> <p>Community Requests – Response Dashboard</p>	<p>EXECUTIVE SUMMARY:</p> <p>As per Council resolution a monthly report on the Community Requests – Response Dashboard is provided for information.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received.
<p><u>Item No. 6.2.2</u></p> <p>Events First Quarter 2021, Including Salisbury Fringe Carnival - Summary</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report serves to summarise the events of the first quarter of 2021, with particular focus on the Salisbury Fringe Carnival.</p> <p>The Salisbury Fringe Carnival 2021 adopted a completely different theme and structure compared to years past (Salisbury Secret Garden) this year proving to be warmly received by our community.</p>

	<p>In order to replicate the Salisbury Fringe Carnival in future years, additional funds will be required, as identified in OPN000688 as follows:</p> <ul style="list-style-type: none"> • 2022 \$37,000 • 2023 \$38,000 • 2024 \$39,000 <p>The other events summarised in this report remain contained within the budget parameters of the endorsed 3 Year Events & Exhibitions Budget (with the exclusion of Harmony Day).</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information in this report is noted. 2. That New Initiative Bid, OPN000716 be increased by \$10,000 each year over a five year period to accommodate additional infrastructure costs related to the Salisbury Harmony Day Celebration, and widening the appeal across the whole community.
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CO-ORDINATION

Officer: MG
Date: 22/04/2021

5.7 Audit Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 21 April 2021 to consider ten (10) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Ten (10) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Audit Committee meeting on 21 April 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 April 2021), and listed below:

7.0.1 Actions List

1. The information is noted.

7.0.2 Future Reports for the Audit Committee

1. The information is received.

7.0.3 Audit Committee Training – Meeting Procedures

1. That the City of Salisbury engage Kelledy Jones Lawyers to deliver training in meeting procedures to the Audit Committee at 6:30pm on a date suitable for the Audit Committee Members.

7.1.1 Draft 2021/22 Annual Plan and Budget

1. The information be received
2. Council notes that the Audit Committee have reviewed the Council's Annual Plan and Long Term Financial Plan in accordance with S126(4)(ab) Local Government Act 1999 and has provided part 3 for consideration.
3. Recognising Council's response to Covid-19 in 2020/21, the expanded capital program of 2020/21 and 2021/22, and expansion in service delivery of \$1.6M for 2021/22, the rate scenario that provides some ability to respond to emerging needs and external impacts, and provides ongoing financial sustainability is:
 - Rate increases of at least CPI+0.6% from 2022/23 onwards, with a one off higher increase in 2021/22 of 2.8% (dependent on what further increase in

service levels are determined)

and that this is the basis of the Draft Annual Plan and Long Term Financial Plan for consultation, noting that in years 1 and 2 financial sustainability targets are not met and reflect Councils response to Covid-19.

7.1.2 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No. 7.1.2) is endorsed, noting the action items identified.

7.1.3 3 Year Rolling Internal Audit Plan 2021-2023

1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No. 7.1.3) and the accompanying high level indicative scope for pending audits as set out in Attachment 1 of this report (Audit Committee, 21/04/2021, Item No. 7.1.3) 1. are endorsed, subject to:
 - review and redefinition of Strategic Risk 10;
 - reconsideration of the inherent and residual risks ratings for Strategic Risk 5;
 - include a new audit on controls relating to the rate setting process; and
 - revise the internal audit plan spreadsheet so as to better articulate how internal audits are derived from Council's strategic risks.

7.1.4 Outstanding Actions Arising From Internal Audits

1. Council endorses the update on outstanding actions from completed Internal Audits, as set out in the Dashboard Report on Outstanding Actions from Internal Audits in Attachment 1 and the full Internal Audit Log Actions Register in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No.7.1.4) for Council approval.

7.1.5 Internal Audit Report on Complaints Handling Process Audit

1. That the final audit report for the Complaints Handling Process audit with management comments as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No.7.1.5) is noted and that the responses of the Administration to the Complaints Handling Process Audit Report contained therein is endorsed.

7.1.6 Emergency Management Plan

1. That the Emergency Management Plan as drafted and set out in Attachment 1 to this report (Audit Committee, 21 April 2021, Item No. 7.1.6) be approved.

7.1.7 Audit Committee Performance Self Assessment

1. That the outcomes of the City of Salisbury Audit Committee performance self-assessment, including management responses to respondent comments, are accepted and noted.
2. No further action is required in relation to the performance self-assessment.

OR

That Council adopt the recommendations of the Audit Committee meeting on 21 April 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 7.0.1</u> Actions List	EXECUTIVE SUMMARY: An action list has been developed to capture actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee. COMMITTEE RECOMMENDATION: 1. The information is noted.
<u>Item No. 7.0.2</u> Future Reports for the Audit Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 7.0.3</u> Audit Committee Training – Meeting Procedures	EXECUTIVE SUMMARY: Members of the Audit Committee have expressed a desire to receive additional training on the City of Salisbury Meeting Procedures. Proposed dates for training to be delivered have been received from Kelledy Jones. The Audit Committee is asked to select the most suitable date and time to receive the training. COMMITTEE RECOMMENDATION: 1. That the City of Salisbury engage Kelledy Jones Lawyers to deliver training in meeting procedures to the Audit Committee at 6:30pm on a date suitable for the Audit Committee Members.

<p><u>Item No. 7.1.1</u> Draft 2021/22 Annual Plan and Budget</p>	<p>EXECUTIVE SUMMARY: The draft Annual Plan and Long Term Financial Plan is presented to the Audit Committee for consideration prior to presentation to Council for endorsement for Public Consultation at the April round of meetings</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received 2. Council notes that the Audit Committee have reviewed the Council's Annual Plan and Long Term Financial Plan in accordance with S126(4)(ab) Local Government Act 1999 and has provided part 3 for consideration. 3. Recognising Council's response to Covid-19 in 2020/21, the expanded capital program of 2020/21 and 2021/22, and expansion in service delivery of \$1.6M for 2021/22, the rate scenario that provides some ability to respond to emerging needs and external impacts, and provides ongoing financial sustainability is: <ul style="list-style-type: none"> • Rate increases of at least CPI+0.6% from 2022/23 onwards, with a one off higher increase in 2021/22 of 2.8% (dependent on what further increase in service levels are determined) <p>and that this is the basis of the Draft Annual Plan and Long Term Financial Plan for consultation, noting that in years 1 and 2 financial sustainability targets are not met and reflect Councils response to Covid-19.</p>
<p><u>Item No. 7.1.2</u> Risk Management and Internal Controls Activities</p>	<p>EXECUTIVE SUMMARY: This report provides an update on the risk management and internal controls activities conducted in the 2020/2021 financial year.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No. 7.1.2) is endorsed, noting the action items identified
<p><u>Item No. 7.1.3</u> 3 Year Rolling Internal Audit Plan 2021 - 2023</p>	<p>EXECUTIVE SUMMARY: Recommendations from the last Audit Committee are incorporated on the Internal Audit Plan 2021-2023, and highlight any changes made to it since it was last presented to the Audit Committee in February 2021.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No. 7.1.3) and the accompanying high level indicative scope for pending audits as set out in Attachment 1 of this report (Audit Committee, 21/04/2021, Item No. 7.1.3) are endorsed,

	noting the action items identified.
<u>Item No. 7.1.4</u> Outstanding Actions Arising From Internal Audits	<p>EXECUTIVE SUMMARY:</p> <p>This report provides an update on the outstanding actions arising from previously completed internal audits.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council endorses the update on outstanding actions from completed Internal Audits, as set out in the Dashboard Report on Outstanding Actions from Internal Audits in Attachment 1 and the full Internal Audit Log Actions Register in Attachment 2 to this report (Audit Committee, 21/04/2021, Item No.7.1.4) for Council approval.
<u>Item No. 7.1.5</u> Internal Audit Report on Complaints Handling Process Audit	<p>EXECUTIVE SUMMARY:</p> <p>As per the approved Internal Audit Plan 2021-2023, City of Salisbury's Internal Auditor and Risk Coordinator performed a Complaints Handling Process Audit in March 2021.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the final audit report for the Complaints Handling Process audit with management comments as set out in Attachment 1 to this report (Audit Committee, 21/04/2021, Item No.7.1.5) is noted and that the responses of the Administration to the Complaints Handling Process Audit Report contained therein is endorsed.
<u>Item No. 7.1.6</u> Emergency Management Plan	<p>EXECUTIVE SUMMARY:</p> <p>The City of Salisbury Emergency Management Plan establishes Council's role in the event of an emergency that could occur within the boundaries of, or impact on the City of Salisbury.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the Emergency Management Plan as drafted and set out in Attachment 1 to this report (Audit Committee, 21 April 2021, Item No. 7.1.6) be approved.
<u>Item No. 7.1.7</u> Audit Committee Performance Self Assessment	<p>EXECUTIVE SUMMARY:</p> <p>Best practice indicates that the performance of the Audit Committee should be reviewed on a regular basis. The Committee approved the process for its self-assessment at the February 2021 meeting. A self-assessment survey was issued to all members of the committee. Each Committee member completed the survey and this report summarises the results.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the outcomes of the City of Salisbury Audit Committee performance self-assessment, including management responses to respondent comments, are accepted and noted. 2. No further action is required in relation to the performance self-assessment.

CO-ORDINATION

Officer: MG
Date: 22/04/2021

5.8 Council Assessment Panel

No Council Assessment Panel meeting has been held since March 2021.

5.9 CEO Review Committee – Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The CEO Review Committee met on 12 April 2021 to consider three (3) items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee requiring ratification of Council, are provided in this report.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the CEO Review Committee meeting on 12 April 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 27 April 2021), and listed below:

9.0.1 Future Reports for the CEO Review Committee

1. The information be received.

9.1.1 CEO Annual Performance Review Process FY2020/2021

1. The Performance Appraisal Survey be distributed electronically to Elected Members on 17 May 2021, to be completed by 7 June 2021.
2. Hender Consulting will offer interviews with each Elected Member during the period 17 May 2021 to 7 June 2021.
3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2021, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2020/2021.
4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2021, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

9.1.2 CEO Key Performance Indicator Status Update

1. Information be received.
2. Progress toward achievement of the 2020/2021 Key Performance Indicators be noted and endorsed.

OR

That Council adopt the recommendations of the CEO Review Committee meeting on 12 April 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 27 April 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 9.0.1</u> Future Reports for the CEO Review Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the CEO Review Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 9.1.1</u> CEO Annual Performance Review Process FY2020/2021	EXECUTIVE SUMMARY: This report provides details and timing of the CEO Annual Performance Review Process for FY2020/2021. COMMITTEE RECOMMENDATION: 1. The Performance Appraisal Survey be distributed electronically to Elected Members on 17 May 2021, to be completed by 7 June 2021. 2. Hender Consulting will offer interviews with each Elected Member during the period 17 May 2021 to 7 June 2021. 3. The results of the CEO Performance Appraisal Survey and the final CEO Key Performance Indicators Report be presented to the CEO Review Committee in July 2021, at which time the Committee determine the overall rating for the CEO Personal Evaluation System for 2020/2021. 4. The Hender Consulting Remuneration Advice Report be provided to the CEO Review Committee in July 2021, at which time the CEO Review Committee may determine, in accordance with the delegated authority it holds, any amendments to the CEO's employment arrangements as provided for within the contract of employment.

Item No. 9.1.2**CEO Key Performance
Indicator Status
Update****EXECUTIVE SUMMARY:**

This report provides a status update on progress towards achievement of endorsed Key Performance Indicators for the Chief Executive Officer for the 2020/2021 performance review period.

COMMITTEE RECOMMENDATION:

1. Information be received.
2. Progress towards achievement of the 2020/2021 Key Performance Indicators be noted and endorsed.

CO-ORDINATION

Officer:

MG

Date:

22/04/2021

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

There are no Motions on Notice.

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
18/03/2021	08:30 AM	Walk through of Watershed boardwalk
18/03/2021	01:00 PM	1pm LGA Board of Directors meeting
18/03/2021	01:30 PM	Radio Interview - ABC Sydney
18/03/2021	12 Noon	12 noon Optional lunch prior to LGA Board of Directors meeting
19/03/2021	10:00 AM	Harmony Week Celebration Speech at 10.25am
19/03/2021	11:15 AM	Citizenship Ceremony - 11.15am
19/03/2021	01:30 PM	Citizenship Ceremony - 1.30pm
19/03/2021	06:30 PM	Pontian Eagles 2021 Season Launch (PLUS Robyn)
19/03/2021	12 Noon	Harmony Week Events Continue
20/03/2021	10:00 AM	Mawson Lakes Market Day
20/03/2021	11:15 AM	Norwood, Payneham and St Peters EMs and relevant staff - Tour of the Salisbury Community Hub
20/03/2021	04:30 PM	International Women's Day - Women's Conference
20/03/2021	07:00 PM	40 birthday Blair Boyer
21/03/2021	10:30 AM	St Joseph's Festa (Robyn Also Invited)
22/03/2021	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
22/03/2021	04:30 PM	Pre Council Meeting Briefing
22/03/2021	06:30 PM	Council Meeting
23/03/2021	12:30 PM	Mayor's Video Message (Recording)
23/03/2021	12 Noon	Media Issues - Regular Catch-up
24/03/2021	02:00 PM	Regular meeting Mayor/CEO/EA
24/03/2021	06:30 PM	Third Budget Workshop (Informal)
26/03/2021	08:50 AM	Interview with Spence from ABC Radio
26/03/2021	09:15 AM	9.15am - Special LGA Board of Directors Meeting
26/03/2021	05:30 PM	Bridgestone GALA Event
27/03/2021	10:00 AM	Morning tea with residents
27/03/2021	11:00 AM	Summer 20/21 Junior Tennis Award Presentation
28/03/2021	11:00 AM	Inaugural Salisbury Community Fun Day
29/03/2021	01:00 PM	Meeting with resident

29/03/2021	02:00 PM	CoS Familiarisation - Executive Induction
29/03/2021	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
29/03/2021	06:00 PM	FW: Walkleys Road Corridor Stakeholder Workshop - Stage 2
30/03/2021	10:30 AM	Paint the Farm REaD event
30/03/2021	06:00 PM	Art Display and Wine & Cheese Night – Para Hills Hub
31/03/2021	02:00 PM	Meeting to discuss treatment of reeds in Bridges Lake
31/03/2021	02:30 PM	Citizenship
31/03/2021	03:00 PM	Regular meeting Mayor/CEO/EA
31/03/2021	06:00 PM	Resident birthday
1/04/2021	01:00 PM	Meeting with staff
3/04/2021	06:30 PM	Dinner with residents
3/04/2021	12 Noon	Indian association
4/04/2021	12 Noon	Christening
5/04/2021	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
6/04/2021	10:15 AM	Mayor's Radio Show: School Holiday Programs
6/04/2021	12:30 PM	Mayor's Video Message (Recording)
6/04/2021	01:00 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
6/04/2021	03:00 PM	Residents query's re bollards
6/04/2021	04:30 PM	Pre-Meeting Briefing for Mayor - All things Mangroves
6/04/2021	05:00 PM	St Kilda Mangrove Meeting - Salisbury Council/Alliance
6/04/2021	12 Noon	Media Issues - Regular Catch-up
10/04/2021	04:00 PM	Indian Event 'sovenias'
11/04/2021	11:00 AM	Launch of COVID-19 Video for Bhutanese community in SA.
11/04/2021	01:00 PM	Bangladeshi Student Association
12/04/2021	09:15 AM	Citizenship Ceremonies
12/04/2021	03:30 PM	Video for UDIA Award
12/04/2021	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
12/04/2021	05:00 PM	CEO Review Committee
12/04/2021	06:30 PM	Asset Management Sub Committee
12/04/2021	06:45 PM	Tree Management Appeals SC
13/04/2021	11:30 AM	CWA Association
13/04/2021	01:00 PM	Meeting with staff
13/04/2021	01:30 PM	Meeting with Resident
13/04/2021	04:00 PM	Vicki Chapman
13/04/2021	06:30 PM	Strategic Property Development SC
13/04/2021	06:45 PM	Informal Strategy
14/04/2021	04:00 PM	Meeting with Asuria
15/04/2021	11:00 AM	Citizenship Ceremony
15/04/2021	11:30 AM	Discussion re sensitive matter
15/04/2021	01:00 PM	Citizenship Ceremony - 1pm Session

15/04/2021	02:15 PM	Mayor's Video Message (Recording)
15/04/2021	03:00 PM	Citizenship Ceremony - 3pm Session
15/04/2021	04:15 PM	Meeting with Resident
15/04/2021	06:00 PM	Citizenship Ceremony - 6.30pm Session
15/04/2021	12 Noon	Meeting with Resident - Re planning approval concern
16/04/2021	05:00 PM	2021 Community Leaders Iftar Dinner (Plus Robyn)
17/04/2021	11:00 AM	Khmer New Year
17/04/2021	06:00 PM	Globe Derby night of horse racing
17/04/2021	12 Noon	Picnic in the park
19/04/2021	09:00 AM	Citizenship Ceremony
19/04/2021	10:45 AM	Ceremony 2
19/04/2021	01:15 PM	Ceremony 4
19/04/2021	02:00 PM	Review of Draft Letter re Visitation and Activation Strategy development
19/04/2021	02:30 PM	Ceremony 5
19/04/2021	03:30 PM	Discussion re Council Agendas - "Finance and Corporate Services"
19/04/2021	04:30 PM	Discussion re Council Agendas - "Policy & Planning & Governance and Compliance"
19/04/2021	06:30 PM	Committee Meetings
19/04/2021	12 Noon	Ceremony 3
20/04/2021	10:15 AM	Mayor's Radio Show: Watershed Creative Prize and Carisbrooke Fun Day
20/04/2021	11:45 AM	Watershed Creative Prize Discussion
20/04/2021	12 Noon	Media Issues - Regular Catch-up

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

CONFIDENTIAL ITEMS**13.1 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Orders: Update on Rates Accounts Outstanding under Section 184 of the Local Government Act 1999****Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Orders: Update on Rates Accounts Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.2 Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Dog Attack Investigations and Legislative Authority

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to legal advice.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report and attachment 1 at this time will protect Council's position regarding legal advice received.*

*On that basis the public's interest is best served by not disclosing the **Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Dog Attack Investigations and Legislative Authority** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.3 Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Order: Local Government Governance Panel - Report on the Investigation of Code of Conduct Complaint 03/2015

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) as it pertains to an allegation of a breach of the Code of Conduct for Council Members*

*On that basis the public's interest is best served by not disclosing the **Governance and Compliance Committee - Confidential Recommendation for Council Ratification - Request for Extension of Confidentiality Order: Local Government Governance Panel - Report on the Investigation of Code of Conduct Complaint 03/2015** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.4 Urban Services Committee - Confidential Recommendation for Council Ratification - Acquisition Portion of 45 to 55 Barndioota Road Salisbury Plain

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations regarding the purchase of this land and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Acquisition Portion of 45 to 55 Barndioota Road Salisbury Plain** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.5 Urban Services Committee - Confidential Recommendation for Council Ratification - Little Para River Corridor Acquisition

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding the land acquisition and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Little Para River Corridor Acquisition** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.6 Urban Services Committee - Confidential Recommendation for Council Ratification - Salisbury Recreation Precinct Redevelopment

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect information the disclosure of which would confer a commercial advantage on a third party with whom Council is conducting, or proposing to conduct business or may prejudice the commercial position of Council with the exception of information required to advise relevant parties during the design, consultation, project management and tender processes.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendation for Council Ratification - Salisbury Recreation Precinct Redevelopment** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.7 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Lake Windemere - Project Status Update

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Lake Windemere - Project Status Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.8 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Salisbury Oval Development Project Status Update

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Salisbury Oval Development Project Status Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.9 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Further Information re: Item SPDSC3: Salisbury Oval Development Site Update

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 13 April 2021 - Further Information re: Item SPDSC3: Salisbury Oval Development Site Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.10 Assignment of the Lease - Jim Dandy Cafe

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information regarding Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Assignment of the Lease - Jim Dandy Cafe** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*
