



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN THE LITTLE
PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

15 MARCH 2021

MEMBERS PRESENT

Cr L Braun (Chairman) (*via Teams VC*)
Mayor G Aldridge (ex officio)
Cr M Blackmore
Deputy Mayor, Cr C Buchanan
Cr N Henningsen
Cr D Hood (Deputy Chairman)
Cr P Jensen
Cr S Ouk

OBSERVERS

Cr B Brug (*from 8.42 - 8.57 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.35 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr S Ouk

The Minutes of the Urban Services Committee Meeting held on 15 February 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. The information is received.

CARRIED

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021

Moved Cr S Ouk
Seconded Cr C Buchanan

The information contained in the Asset Management Sub Committee of the meeting held on 9 March 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr S Ouk
Seconded Cr C Buchanan

1. The information is received.

CARRIED

AMSC2 Lighting of Dog Parks and Recreation Facilities

Moved Cr S Ouk
Seconded Cr C Buchanan

1. The report is received and noted.
2. Mains powered lighting not be provided at dog parks due to limited demand from residents and limited benefit compared to the cost of provision.
3. Solar lighting be installed as part of the Reserve Lighting Program over the next 4 years at dog parks where there is currently no lighting.

4. That lighting for sports courts only be considered when the following criteria are met:
 - i. Part of a district or regional playspace.
 - ii. located on a main road
 - iii. A carpark in close proximity which is lit
 - iv. There is a pathway with lighting from the carpark to the court to ensure a clearly defined access path
5. Mains powered lighting in sports courts and recreational areas that fit the criteria set out in the recommendation above be timed and limited to no later than 10:00pm.
6. A NIB of \$120,000 per annum (for design and delivery) be prepared for Council's consideration to install sports court lighting over multiple years, commencing 2022/23.

CARRIED

AMSC3 Level of Service - Tree Litter in Private Residences

Moved Cr S Ouk

Seconded Cr C Buchanan

1. The report be received and noted.
2. That Staff continue to assist community members through Home and Community Care Program (HACC) current funding parameters, where they qualify and are registered.
3. Council consider a future operational budget bid increase of \$50k per year, to the Street Tree Maintenance Program, to provide additional support to residents for managing tree litter in private property, separate from the HACC services, that meet the following criteria:
 - The resident holding a Health Care card or Pensioner Concession card
 - The resident is not eligible for HACC support
 - The tree is classified as regulated or significant and is Council owned.
4. That a report be provided to the Asset Management Sub Committee in 12 months' time summarising the lessons learned from the first year of implementation of the program.

CARRIED

AMSC4 Verges Maintenance Trial and Streetscape Improvement Program

Moved Cr S Ouk

Seconded Cr C Buchanan

1. The report be received.
2. The outcomes of the Verges Maintenance Trial are noted.
3. That the continuation of revised service levels as trialled in 2020 (Option 2 as outlined in section 3.1.17 of this report) be endorsed as the service level for verges, and further that a budget bid of \$400k be prepared for consideration as part of the 2021/22 budget process.
4. The Verges Development Policy as amended in Attachment 3 to this report (AMSC 09/03/2021, Item No. AMSC4) be approved by Council.
5. That Council continue to support resident initiated redevelopment through the Verges Development Policy.
6. A further report be brought back to the April 2021 AMSC detailing the elements of a verges improvement program which supports residents upgrade their verges, and includes establishing a trial in 2021/22 to a value of \$100,000.
7. A Streetscape Improvement Program be approved, with an additional \$700,000 budget increase to the Streetscape Renewal Program for the next two financial years, being 2021/22 and 2022/23.
8. A report on the outcomes of the Streetscape Improvement Program be submitted to Council in late 2023 after completion of the two year trial.

CARRIED

AMSC5 Street Tree Species Palette

Moved Cr S Ouk

Seconded Cr C Buchanan

That this item be deferred for further consideration at the next Asset Management Sub Committee meeting.

CARRIED

4.1.1 Traffic Management - Redhill Road, Ingle Farm

Moved Cr N Henningsen
Seconded Cr C Buchanan

1. Complete the following works to improve the parking and reduce hoon driving issues on Redhill Road:
 - a. install yellow no-parking lines at the intersections of the side streets with Redhill Road
 - b. install traffic calming devices, including seagull treatments
 - c. upgrade the pedestrian refuge on Redhill Road
2. Works are to be completed in the 2021 calendar year and funded from the COVID 2021 LRCI programme.
3. Residents in the vicinity of the works be consulted about the proposed improvements.

With leave of the meeting and consent of the seconder, Cr N Henningsen VARIED the MOTION as follows:

1. That the following works to improve the parking and reduce hoon driving issues on Redhill Road be completed, following consultation with residents in the vicinity of the works:
 - a. Install yellow no-parking lines at the intersections of the side streets with Redhill Road.
 - b. Install traffic calming devices, including seagull treatments.
 - c. Upgrade the pedestrian refuge on Redhill Road.
2. Works are to be completed in the 2021 calendar year and funded from the COVID 2021 LRCI programme.
3. That the Ward Councillors are involved in the consultation process.

CARRIED

4.1.2 Road Closure - Portion of Park Way, Mawson Lakes

Moved Cr L Braun
Seconded Cr N Henningsen

1. This report be received and noted.
2. Pursuant to the provisions of the Roads (Opening and Closing) Act 1991, Council resolves to make a Road Process Order to formally close a portion of Park Way, Mawson Lakes as marked "A" in Attachment 1 to this report (Works and Services 15/02/2021 Item No.4.1.2) - Preliminary Plan 20/0044 Road Closure – Portion of Park Way, Mawson Lakes and that this portion of land be excluded from classification as Community Land.
3. Council endorsed the Manager of Property and Buildings be authorised to arrange of the disposal and amalgamation of this portion of land into the adjoining allotment 6-8 Park Way, Mawson Lakes.

CARRIED

4.1.3 Capital Works Report - February 2021

Moved Cr M Blackmore

Seconded Cr S Ouk

1. Include the delivery of new reserve fencing at Dixon Reserve, Salisbury North, adjacent the playspace, within PR22120 Reserve Fencing 2020/21 Program, which will be funded via available program funds and a \$4k contribution from the Salisbury North Neighbourhood Watch group.

CARRIED

4.1.4 Lighting of the Little Para Trail

Due to technical difficulties with the Chairman's microphone, Committee members could not hear Cr Braun speak. Cr L Braun vacated the Chair at 9.14 pm but continued to listen to the conduct of the meeting.

Deputy Chair, Cr D Hood assumed the Chair at 9.14 pm.

Moved Cr C Buchanan

Seconded Cr P Jensen

1. Any new green trail sections are to include lighting, designed to PP5 standard as a minimum and continue to be funded from the City Wide Trails Capital Program.
2. As sections of green trails are renewed the Lighting along the trail will be upgraded to PP5 Standard, as part of the renewal project.
3. Where reserve lighting projects are being developed a priority is to be made of sections of the City Wide Trails currently not meeting the PP5 Standard.
4. Any upgrades or creation of underpasses are to include lighting, designed to the PP3 standard as a minimum, and continue to be funded as part of the project.
5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor.

CARRIED

4.1.5 NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins

Moved Cr C Buchanan

Seconded Cr P Jensen

1. Amend the Service Level Agreement with NAWMA to limit the wait time for the “At call” hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.
2. Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in “red lid” bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.
3. Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.
4. Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).
5. Staff prepare a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.
6. Council support the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).
7. Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.
8. Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.
9. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of the budget.
10. Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community & Civic buildings for 3 to 5 years.
11. A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.

12. A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.
13. Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows:

1. Amend the Service Level Agreement with NAWMA to limit the wait time for the "At call" hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.
2. Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in "red lid" bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.
3. Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.
4. Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).
5. A further information report be provided regarding staff preparing a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.
6. The further information report also include advice regarding Council supporting the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).
7. Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.
8. Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.

9. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of the budget.
10. Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community & Civic buildings for 3 to 5 years.
11. A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.
12. A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.
13. Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins.

CARRIED

4.1.6 Mawson Lakes School Bridge

Cr P Jensen declared a material conflict of interest on the basis of his employment. Cr P Jensen left the meeting at 9:49 pm.

Moved Cr C Buchanan

Seconded Cr D Hood

1. Council note the letter from the Department for Education advising that no additional funding can be provided for this bridge.
2. Council note its commitment to allocate \$350k in the 2021/22 budget and recommends consideration as part of the budget process a further budget allocation of \$60k to fund half of the cost to construct a fully disability accessible truss bridge of 2.4 wide metres (cost is \$820k).
3. That Council write to the Minister for Education and the local Member of Parliament requesting their support to fund the remaining \$110k to complete a fully disability accessible bridge with a truss of 2.4 metres to be completed in the 2021/22 financial year.
4. Staff provide a further information report to the Urban Service Committee and further consideration of a budget bid in the 2021/22 quarterly review budget process depending on the outcome from the Minister for Education.

CARRIED

Cr P Jensen returned to the meeting at 9:57 pm.

4.1.7 **Salisbury Operations Centre Upgrade - Prudential Report & Update**

Moved Cr N Henningsen
Seconded Cr S Ouk

1. The *Prudential Report – Salisbury Operations Centre Upgrade (March 2021)* prepared by an independent consultant in accordance with the requirements of section 48 of the *Local Government Act 1999* and attached to this report (Urban Services Committee 15/03/2021, Item No. 4.1.7) be endorsed.
2. Note that the project cost estimates indicate the balance of budget provision totalling \$4.231 million to be short by up to \$900,000.
3. Staff be authorised to proceed to tender, enter into negotiations and undertake further value management if required.
4. Following tender negotiations and any necessary value management, should the tender prices continue to exceed budget, a further report be presented to Council seeking additional funding.

CARRIED

4.1.8 **Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility**

Moved Cr C Buchanan
Seconded Cr P Jensen

1. The information within the report is noted.
2. That Council endorse Concept 1 for the inclusive playspace and rage cage sports facility at Fairbanks Reserve for consultation with the community with the inclusion of the previously approved and budgeted dog park.
3. Multiuse sports facilities are a suitable inclusion for district playgrounds as defined in the Place Activation Strategy noting the previously approved budget of \$150k.
4. The concept design and project to retain the existing tennis court / basketball court.
5. The consultation process include the Ward Councillors.

CARRIED

For Information

4.2.1 Technology Park Carparking and Traffic Improvements

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. It is recommended that Council implement the traffic and parking improvements in Technology Park:
 - 1.1 Install indented parking bays along Park Way and Third Avenue
 - 1.2 Create an extra lane in Technology Drive and create a left out onto Main North Road.
2. Council note Consultation is to occur in April 2021 with Design completed by May and construction by December 2021.
3. Council has received \$1.9m grant funding from the 2021 COVID Local Roads Community Infrastructure (LRCI) Program for the improved road works in Technology Park.

CARRIED

4.2.2 School Partnerships – Trees

*Cr S Ouk left the meeting at 10:13 pm.
Cr S Ouk returned to the meeting at 10:15 pm.*

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. That the information in this report be received and noted.
2. Staff continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. That Council reports on expanding the Nurturing Nature subsidised plants voucher program to gauge public interest and costs.

With leave of the meeting and consent of the seconder, Cr N Henningsen VARIED the MOTION as follows:

1. That the information in this report be received and noted.
2. Staff continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. That Council reports on expanding the Nurturing Nature subsidised plants voucher program to gauge public interest and costs.
4. That a further report be provided to inform Council about working with local schools and community groups on a range of tree planting initiatives.

CARRIED

Further Motion:

Moved Cr C Buchanan

Seconded Cr P Jensen

1. That staff provide further information in regards to sustainability initiatives programs in local schools and community groups as outlined in paragraph 5.1 of the report.
2. Staff provide a list of schools included in the community planting events as outlined in paragraph 4.3.2 of the report.

CARRIED

OTHER BUSINESS

QWON1 Project Status Updates

Cr M Blackmore asked the following question:

What is the status and progress of the following projects:

- Canterbury Drive, Salisbury Heights (Playspace upgrade);
- Cobbler Creek Reserve, Salisbury East (Playspace upgrade);
- Hedgerow/Hausler Reserve, Gulfview Heights (Reserve upgrade);
- Blue Hills Reserve, Salisbury East (Recycled Water Irrigation)?

The General Manager City Infrastructure took the Question on Notice.

CONFIDENTIAL ITEMS

4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia

Moved Cr M Blackmore

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- information contained in the report includes information, the disclosure of which would divulge information provided on a confidential basis.

*On that basis the public's interest is best served by not disclosing the **St Kilda Mangroves - Update on Communication with Air Research Australia** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 10.23 pm.

Cr Buchanan sought advice from the Chief Executive Officer as to whether the item contains information required to be kept confidential in accordance with the provisions set out in section 91(7) of the Local Government Act 1999. The Chief Executive Officer advised that the confidential provisions need not apply to the item. Accordingly, the meeting moved out of confidence and the item was considered in the public domain.

The meeting moved out of confidence at 10:26 pm

4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia

Moved Cr C Buchanan

Seconded Cr S Ouk

1. Council note the report and recent meeting with Air Research Australia, Chief Executive Officer, General Manager City Infrastructure, and thanks Mr Andrew McGrath for the meeting.
2. Council continue to engage with Air Research Australia on projects that benefit our community and use their expertise where appropriate in mapping of Council's environment and landscapes.
3. Council acknowledge the initial investigative and research work by Air Research Australia in relation to the health of the mangroves, as well as their ongoing involvement and leadership in a large number of Australian and international science based projects where the use of airborne technologies were essential.

CARRIED

The meeting closed at 10.28 pm.

CHAIRMAN.....

DATE.....