



## AGENDA

# COUNCIL

*meeting to be held on **Monday 22 March 2021 at 6:30 pm***

### **Elected Members**

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.*

*We acknowledge that they are of continuing importance to the Kaurna people living.*

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name. Amen.*

### **Apologies:**

### **Leave of Absence:**

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

*There are no Deputations or Presentations*

**ITEM 3: PETITIONS**

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- 3.1 Objecting to Development Application  
361/128/2021/3B for a Telecommunications Tower  
at 105-109 Park Terrace, Salisbury

**ITEM 4: CONFIRMATION OF MINUTES**

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- 22 February 2021 Council Minutes
- 22 February 2021 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 15 March 2021  
Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.1.1 Historical Signage Installation
- 1.2.1 Places of Worship within Primary Production Zone  
– policy transition to the Planning and Design Code
- 1.2.2 Twelve25 Employment Offering

**5.2 Finance and Corporate Services Committee: 15 March 2021  
Cr D Proleta (Chair)**

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- 2.0.1 Future Reports for the Finance and Corporate Services Committee
- 2.1.1 Salisbury Memorial Park Budget 2021/22 Report
- 2.1.2 Building Rules Certification Unit Budget 2021/22 Report
- 2.1.3 Salisbury Water Budget 2021/22 Report
- 2.1.4 Long Term Financial Plan and Budget Workshops Actions Update
- 2.1.5 Delivery of Enhanced Activation & Curation of the Salisbury Community Hub
- 2.1.6 Budget Bids 2021/22
- 2.1.7 NAWMA (Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2020/21

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**5.3 Governance and Compliance Committee: 15 March 2021**  
**Cr J Woodman (Chair)** *Page 51*

- 3.0.1 Future Reports for the Governance and Compliance Committee
- 3.1.1 Footpath Trading Policy Review
- 3.1.2 Extreme Heat Policy
- 3.1.3 Salisbury Water Flow Restrictions Policy for Residential Customers Review
- 3.1.4 Delegation Policy for Development Act 1993 and updated Delegations for Planning, Development and Infrastructure Act 2016
- 3.2.1 Dog Attack Investigations and Legislative Authority

**5.4 Urban Services Committee: 15 March 2021**  
**Cr L Braun (Chair) & Cr D Hood (Deputy Chair)** *Page 57*

- 4.0.1 Future Reports for the Urban Services Committee
- 4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021:
  - AMSC1 Future Reports for the Asset Management Sub Committee
  - AMSC2 Lighting of Dog Parks and Recreation Facilities
  - AMSC3 Level of Service - Tree Litter in Private Residences
  - AMSC4 Verge Maintenance Trial and Streetscape Improvement Program
  - AMSC5 Street Tree Species Palette
- 4.1.1 Traffic Management – Redhill Road, Ingle Farm
- 4.1.2 Road Closure - Portion of Park Way, Mawson Lakes
- 4.1.3 Capital Works Report - February 2021
- 4.1.4 Lighting of the Little Para Trail
- 4.1.5 NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins
  - \*\*See Further Information Item:**
  - 4.1.5FI NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins *Page 75*
- 4.1.6 Mawson Lakes School Bridge
- 4.1.7 Salisbury Operations Centre Upgrade - Prudential Report & Update
- 4.1.8 Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility
- 4.2.1 Technology Park Carparking and Traffic Improvements
- 4.2.2 School Partnerships - Trees
- 4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia

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- 5.5 Community Wellbeing and Sport Committee: 16 March 2021**  
**Cr C Buchanan (Deputy Chair)** *Page 81*
- 5.0.1 Future Reports for the Community Wellbeing and Sport Committee
  - 5.1.1 Community Grants Program Applications for March 2021
  - 5.1.2 02/2021: Adelaide Bangladeshi Cultural Club Inc.  
- Community Grants Program Application
  - 5.1.3 03/2021: Adelaide Dragon Football Club Inc.  
- Community Grants Program Application
- 5.6 Innovation and Business Development: 16 March 2021**  
**Cr K Grenfell (Chair)** *Page 85*
- 6.0.1 Future Reports for the Innovation and Business Development Committee
  - 6.1.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 10 March 2021
    - SPDSC1 Future Reports for the Strategic Property Development Sub Committee
    - SPDSC2 Walkleys Road Corridor Draft Concept Plan
  - 6.2.1 Community Requests – Response Dashboard
    - \*\* See Further Information Item:**
      - 6.2.1FI Community Requests – Response Dashboard *Page 89*
- 5.7 Audit Committee of Council**  
*No Audit Committee meeting was held in March 2021*
- 5.8 Council Assessment Panel: 23 February and 17 March 2021**  
Minutes from the Council Assessment Panel meetings held on 23 February 2021 and 17 March 2021 to be noted by Council.
- 5.9 CEO Review Committee: 10 March 2021**  
**Mayor G Aldridge (Chair)** *Page 93*
- 9.0.1 Future Reports for the CEO Review Committee
  - 9.1.1 CEO Key Performance Indicator Status Update

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**ITEM 6: GENERAL BUSINESS REPORTS**

- 6.1 Elected Members' Strategic Workshop -  
21 and 22 February 2021

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**ITEM 7: MOTIONS ON NOTICE**

*There are no Motions on Notice*

**ITEM 8: MAYOR'S DIARY**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

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- 11.1 Mobile Adult Change Facilities  
11.2 Meeting Room Directory

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

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- 13.1 Finance and Corporate Services – Confidential  
Recommendation for Council Ratification: Operating  
Surplus Initiative  
13.2 Innovation and Business Development Committee – Confidential  
Recommendation for Council Ratification: Community Hubs  
Management Model and Community Centres Collaboration  
Agreement Review  
13.3 Request for Extension of Confidentiality Order – Appeal Against  
ERD Court Decision – Old Spot Farmers Market  
OB1 Submission to Department for Environment and Water -  
North Western Sustainable Precincts Plan

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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*There are no Deputations or Presentations*

**ITEM 3: PETITIONS**

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**3.1 Petition: Objecting to Development Application 361/128/2021/3B for a Telecommunications Tower at 105-109 Park Terrace, Salisbury****Petition Details**

Petition Register Number	124
Date Received	4 March 2021
First Signatory's Name	Cr Graham Reynolds (representing residents)
Number of Signatories	223
Nature of Petition	Residents request that the Council Assessment Panel reject the application to allow a telecommunications tower to be erected at 105-109 Park Terrace, Salisbury.

**Action**

General Manager Responsible	Mr Terry Sutcliffe, General Manager City Development
Response	<p>The proposal for a telecommunications tower at 105-10 Park Terrace, Salisbury is the subject of a development application currently under assessment. The application is a "Category 3" application for the purposes of public notification and has attracted representations, and will be considered at a forthcoming Council Assessment Panel (CAP) meeting.</p> <p>Matters raised in the petition have also been raised in formal representations in relation to the application. Insofar as the matters in representations are relevant to the provisions of the Salisbury Development Plan, they will be considered in the assessment of the application by the CAP. The petition is not a formal representation under the Act, but will be provided to the Panel for information, again noting that matters raised in the petition are also reflected in formal representations.</p> <p>Petitioners will be advised of the determination of the Panel in relation to the development application.</p>
Report to Council Expected	Report to a forthcoming Council Assessment Panel meeting, on a date to be confirmed.

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## **RECOMMENDATION**

1. The attached notice of petitions in relation to Development Application 361/128/2021/3B for a Telecommunications Tower at 105-109 Park Terrace, Salisbury be received.
2. That the lead petitioner be advised of Council's action in relation to the petition, that the petition will be referred to the Council Assessment Panel for information, and that the petitioners will be advised of the determination of the Panel in relation to the development application.

## **CO-ORDINATION**

Officer:

Date:

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## **ITEM 4: CONFIRMATION OF MINUTES**

- 22 February 2021 Council Minutes
- 22 February 2021 Confidential Council Minutes





**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**22 FEBRUARY 2021**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Deputy Mayor, Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen (*via Teams VC*)  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Manager Governance, Mr M Petrovski  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.  
The Chief Executive Officer read the Opening Prayer.  
The Mayor read the Kaurna Acknowledgement.

**APOLOGIES**

An apology was received from Cr D Proleta.

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## LEAVE OF ABSENCE

Nil

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## ITEM 1: PUBLIC QUESTION TIME

1. A representative of the Salisbury North Neighbourhood Watch present in the Gallery, asked the following question for Public Question Time:

*Can Cr Reynolds please advise whether he has had discussions with Council staff about the playground on Diment Road?*

Cr G Reynolds responded, advising that the matter had been discussed with Council staff and is being followed up.

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## ITEM 2: DEPUTATIONS / PRESENTATIONS

### 2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

The Mayor presented cheques to the following recipients of Sports and Community Clubs COVID-19 Recovery Support Grants:

- Lions Club of Salisbury
- Northern Districts Cricket Club
- Northern Districts Athletics Club
- Mawson Lakes Football Club
- Para Hills United Soccer Club
- The Scout Association of South Australia - Northridge Para Vista Scout Group
- Valley View Tennis Club
- Lions Club of Paralowie
- Salisbury East Junior Soccer Club

### 2.2 Deputation: Baltimore Reserve Tennis Court and Cricket Pitch

Mr Venkat Lingampally, resident of Parafield Gardens, addressed the meeting to discuss the petition he had submitted in relation to Baltimore Reserve.

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### **ITEM 3: PETITIONS**

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#### **3.1 Petition: Cement Cricket Pitch and Tennis Courts, Baltimore Reserve, Parafield Gardens**

Moved Deputy Mayor C Buchanan  
Seconded Cr K Grenfell

1. The attached notice of petitions in relation to Baltimore Reserve, Parafield Gardens be received.
2. Staff undertake further consultation regarding the suitability for an informal cricket pitch at the reserve and report back to the Community Wellbeing and Sport Committee on the outcomes and possible future budget implications in June 2021.
3. Staff provide a report to the Asset Management Sub Committee on the provision of adult fitness equipment, basketball court upgrade and other amenities as mentioned by the Deputation request.

**CARRIED**  
**0842/2021**

### **ITEM 4: PRESENTATION OF MINUTES**

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Moved Cr L Braun  
Seconded Cr S Ouk

The Minutes of the Council Meeting held on 25 January 2021, be taken as read and confirmed.

**CARRIED**  
**0843/2021**

Moved Cr P Jensen  
Seconded Cr M Blackmore

The Minutes of the Confidential Council Meeting held on 25 January 2021, be taken as read and confirmed.

**CARRIED**  
**0844/2021**

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## ITEM 5: COMMITTEE REPORTS

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### 5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Deputy Mayor C Buchanan  
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 February 2021), and listed below:

#### 1.0.1 Future Reports for the Policy and Committee

1. The information is received.

#### 1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021

The information contained in the Youth Council Sub Committee of the meeting held on 9 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman 2021

1. Tuyet Nhi Sofina Le Thi is appointed to the position of Chairman of the Youth Council Sub Committee for 2021.
2. Madeline Prince is appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2021.

##### YC2 Future Reports for the Youth Council Sub Committee

1. The information is received.

##### YC3 Youth Council Project Teams 2021

1. The following project teams are endorsed to be undertaken in 2021 by the Youth Council:
  - a. Mental Health
  - b. LGBTIQ+
2. Christian Gudic is appointed to the position of Team Leader, Mental Health Project.
3. Brooke Duncan is appointed to the position of Team Leader, LGBTIQ+.

##### YC4 Youth Programs and Events Update January 2021

1. That the information is received and noted.

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**YC5 Youth Council Reports**

1. That the information is received and noted.
2. That an updated report template is utilised that would report retrospectively on program, event and project delivery designed and implemented by Twelve25 and in partnership with the Salisbury Youth Council, as well as report on planned programs, events & project delivery for a two month period ahead.

**YC6 Twelve25 Barista Program**

1. That the information is received and noted.
2. That an updated Barista Program is implemented as set out in paragraph 3.1.10 and 3.1.11 to this report (Youth Council Sub Committee 09/02/2021, Agenda Item No. YC6).
3. Council gives consideration to the revised program and allocates \$3,200 per annum through a New Initiative Bid in the 2021/22 budget for a two (2) year program.

**YC-OB1 Youth Council Sub Committee Electronic Agenda**

1. That the Youth Council Sub Committee Agenda is emailed to Members in addition to the hard copies received.

**1.1.2 Planet Youth Pilot Project**

1. The report is received.
2. The proposal for the City of Salisbury to become a Planet Youth pilot site is endorsed for progression.
3. The Senior Social Planner brief and include Council's Youth Council Sub Committee in the consultation and delivery of the Planet Youth Pilot Program.

**CARRIED  
0845/2021**

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## **5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification**

Moved Cr M Blackmore

Seconded Cr S Ouk

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of items:

### **2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23**

#### **2.2.2FI Accessible Adult Change Facilities**

which were withdrawn to be considered separately.

### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

1. The information is received.

### **2.1.1 Development Application Income under the new Planning, Development and Infrastructure Act, 2016**

1. The changes to development application fees and implications for Council revenue that will inform Council's budget considerations are noted.
2. That Council adopts the legislated fees under the *Planning Development and Infrastructure Act 2016* effective from the operative date of 19 March 2021, and the fees be incorporated in Council's Fees and Charges Register.
3. Noting the recommendation from the administration for a fee of \$300 to place the notice on land for development applications that require public notification under the *Planning, Development and Infrastructure Act 2016*, a fee of \$150 be endorsed to be effective from the operative date of 19 March 2021 and be included in the Council's Fees and Charges Register, until the end of the financial year.
4. That a report be provided with a proposed draft fee schedule for the forthcoming 2021/22 financial year for public notification under the *Planning, Development and Infrastructure Act 2016*, new fees and charges under the new planning act including a pensioner and concession rate, to be considered as part of the forthcoming budget deliberations.

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### **2.1.2 Event Management Framework & Room Booking Fees & Charges, Salisbury Community Hub.**

1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council.
2. That no changes are made to the Room Booking Fees and Charges.

### **2.1.3 Second Quarter Budget Review 2020/21**

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$602,500 be credited to the Sundry Project Fund. This will bring the balance to **\$602,500** prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

#### **OPERATING**

- Verge Maintenance enhanced service level \$70,000

#### **CAPITAL**

- NIL \$NIL

**TOTAL \$70,000**

3. Funds be allocated for the following discretionary net bids:

#### **OPERATING**

- Legal Expenses \$14,000
- Provision for Risk Management initiatives \$75,600

#### **CAPITAL**

- Plant and Fleet Replacement Program \$25,000
- Salisbury Water – Reed Beds and Pond Netting Parafield Wetlands \$600,000
- Lindblom Park Master Plan \$40,000

**TOTAL \$754,600**

4. Approval of the following transfers:
  1. Transfer \$5,000 Elected Member Training funding to Donations expenditure to fund an ex-gratia donation to

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the Salisbury SES in recognition of the work they do for the Salisbury Community as per Council Minute 0762/2020.

2. Transfer \$22,000 HCSP Transport Cost Recovery Income to HCSP Grant Funding to account for an amendment to the funding agreement in which transport recovery will be included in future grant funding.
5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

#### **2.1.4 Council Finance Report - January 2021**

1. The information is received.

**CARRIED  
0846/2021**

The meeting then proceeded to consider items 2.2.1 and 2.2.2 which were withdrawn to be considered separately.

#### **2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23**

*Cr G Reynolds declared an actual conflict of interest on the basis of being a member of the National Military Vehicle Museum.  
Cr G Reynolds left the meeting at 7:00 pm.*

Moved Deputy Mayor C Buchanan  
Seconded Cr L Braun

1. Discretionary rebates be provided for 2021/22 and 2022/23 as follows:
  - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
  - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
  - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
  - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
  - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
  - f. Marra Murranga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 15/02/2021, Item No. 2.2.1) is endorsed.

**CARRIED  
0847/2021**



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*Cr G Reynolds returned to the meeting at 7:00 pm.*

### **2.2.2FI Accessible Adult Change Facilities**

Moved Deputy Mayor C Buchanan

Seconded Cr L Braun

1. The information in the report be noted, including that a New Initiative Bid of \$450,000 plus an additional \$20,000 annual operating costs (total \$470,000) will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, with a shower and accredited as a Changing Places Facility, at Unity Park.

**CARRIED  
0848/2021**

### **Question Without Notice: Mobile Adult Change Facilities**

*Cr J Woodman asked the following question:*

Council initially received a grant for a mobile facility so are we going to hire these facilities each time there is a Salisbury Community Fun Day or event at Carisbrooke Park, Ingle Farm or St Kilda – what provisions are we going to make at these venues?

The Question was taken on Notice.

### ***Confidential***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

***2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999***

***2.4.2 Joint Use Animal Pound - Project Update and Budget Review***

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### **5.3 Governance and Compliance Committee - Recommendations for Council Ratification**

Moved Cr J Woodman  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 February 2021), and listed below with the exception of items:

**3.1.2 Council Assessment Panel - Terms of Reference.**

**3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly**

which were withdrawn to be considered separately.

**3.0.1 Future Reports for the Governance and Compliance Committee**

1. The information is received.

**3.1.1 Draft Fraud and Corruption Prevention and Management Policy**

1. The Fraud and Corruption Prevention and Management Policy as set out in Attachment 2 to this report (Governance and Compliance Committee, 15/02/2021, Item 3.1.1) is approved.

**3.1.3 Review of Naming of Roads and Public Places Policy**

1. The Information is received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.3) is endorsed.

**3.1.4 Private Parking Areas Act - Private Parking Agreements Policy Review**

1. The information is received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No.3.1.4) is endorsed.

**3.1.5 Review of Food Act 2001 - Inspection Fees Policy**

1. The information is received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.5) is endorsed.

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### **3.1.6 Review of Enforcement Policy**

1. The information is received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.6) is endorsed.

**CARRIED  
0849/2021**

The meeting then proceeded to consider items 3.1.2 and 3.1.7 which were withdrawn to be considered separately.

### **3.1.2 Council Assessment Panel - Terms of Reference**

*Cr P Jensen left the meeting at 7:07 pm.*

*Cr P Jensen returned to the meeting at 7:12 pm.*

Moved Deputy Mayor C Buchanan  
Seconded Cr L Braun

1. The Council Assessment Panel Terms of Reference dated 21 January 2019 is revoked.
2. The Council Assessment Panel Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.2) is endorsed with the following changes to be incorporated:
  - 2.1 Presiding Member, Deputy Presiding Member and Acting Presiding Member
    - Include a new point under 2.12, which will become 2.13, and subsequent points under 2.13 be renumbered.  
The Council will appoint a Deputy Presiding Member of the CAP for such term and on such conditions as determined by the Council
    - 2.14 as currently listed in Attachment 1 be amended to include the word Deputy Presiding Member after the word Presiding Member.
  - 2.2 Council give consideration to the timing of the appointment of Council Assessment Panel members to provide a balance of continuity and refreshment of panel members across the Term.

**CARRIED  
0850/2021**

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**3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly**

Moved Deputy Mayor C Buchanan  
Seconded Cr J Woodman

That the Australian Local Government Association be requested to negotiate with the Federal Government to seek funding support to Councils across Australia for conducting citizenship ceremonies that have become a significant cost burden to local communities for undertaking a role on behalf of the Commonwealth of Australia.

**CARRIED  
0851/2021**

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## **5.4 Urban Services Committee - Recommendations for Council Ratification**

Moved Deputy Mayor C Buchanan  
Seconded Cr S Ouk

That Council adopt the recommendations of the Urban Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 February 2021), and listed below:

### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021**

The information contained in the Asset Management Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information is received.
2. That the report due date for 'Motion on Notice: Streetscape Renewal Program' be brought forward from June 2021 to the revised date of April 2021.

#### **AMSC3 Playspace provision at Kingswood Crescent Reserve**

1. The report is received and noted.
2. That the development of a playground at Kingswood Crescent Reserve, Paralowie is to be considered as part of the expanded Playspace budget for consideration as part of the 2021/22 budget process.
3. That the renewal funding, identified in 2024/25 associated with the Lukin playspace, be transferred to be a part of the Kingswood Crescent playspace upgrade.
4. Consistent with other playspace upgrades/ renewal projects, consultation on the proposed works at Kingswood Reserve occur when design concepts have been prepared.

#### **AMSC4 Gawler to North Haven Bike Path - Motorbike Restrictive Devices**

1. Council endorse modifications to the motorbike restrictor devices along shared-use paths in linear parks to make them more user friendly for the wider cycling fraternity, including a range of modified cycles for people with disabilities and parents cycling with bike trailers carrying children.
2. Administration prepare the 2022/23 budget bid for the City Wide Trails Program to provide an additional \$100,000 p.a. over the next five years to complete the modifications to existing restrictive devices.

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3. Any new installations of motorbike restrictor devices be assessed on a site by site basis for future budget considerations.

**AMSC5 Summary of the 3 year Capital Program covering the Strategic Asset Management Plan and related policy initiatives**

1. That the information is received.

**AMSC-OB1 Camelot Drive, Paralowie Playspace**

1. That staff bring back a report with costings for the inclusion of Camelot Drive, Paralowie Playspace in the 2022/2023 budget process.
2. Staff prepare a budget bid for the 2021/22 budget to upgrade the basketball court to a full court and to expand the area of irrigation.

**4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021**

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**TMASC2 Future Reports for the Tree Management Appeals Sub Committee**

1. The information is received.

**TMASC3 Terms of Reference Review - Tree Management Appeals Sub Committee**

1. The information is received.
2. The Terms of Reference for the Tree Management Appeals Sub Committee as contained in Attachment 2 to this report (TMASC 08/02/2021, Item No. TMASC3) is endorsed subject to the following amendments:
  - a) The deletion of the second dot point in paragraph 2.1 and replacing it with a new dot point to read –  
*‘give consideration to the Tree Management Policy and the Tree Removal Procedure of Council.’*
  - b) The deletion of the second dot point in paragraph 3.1.
  - c) The insertion of a new 3<sup>rd</sup> to last dot point in paragraph 3.1 to read –  
*‘where a tree removal request has been refused and the applicant, aggrieved by the decision, requests a review of the decision by the TMAS, staff will prepare a report to TMAS’*
3. The Tree Removal Procedure be amended to provide for requests from Elected Members.

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#### **TMASC4 Customer Requests - Tree Management & Streetscape Renewal Program**

1. That consideration of this matter be referred to the next meeting of the Tree Management Appeals Sub Committee, to enable the redrafting of relevant standard correspondence for use in responding to tree management requests, taking into account the changes made to the Terms of Reference of the Sub Committee in its consideration of Item TMAS3 on the agenda for this meeting.
2. That staff provide a copy of the Review response letters to the Ward Councillors when distributed to residents.

#### **4.0.3 Future Reports for the Urban Services Committee**

1. The information is received.

#### **4.1.1 Capital Works Report - January 2021**

1. Include a Traffic Plan for Salisbury Heights within PR22515 Transportation Planning Program under the existing funding available in lieu of seeking additional funding for this work.
2. Amend PR12000 Road Reseal Program 2020/21 Program as noted within this report, Urban Services Committee, Item 4.1.1, 15<sup>th</sup> February 2021, with no impact to the budget.

#### **4.1.2 Revocation of Community Land Classification - Prettejohn Gully, Para Hills**

1. The report is received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 measuring approximately 459.7 square metres.
3. The portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512, as delineated in red on Attachment 1 to this report (Urban Services 15/02/2021 Item 4.1.2), Aerial View – Portion of Prettejohn Gully be revoked of the Community Land Classification, be removed from the City of Salisbury's Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 described in Certificate of Title Volume 5550 Folio 512 as road.

**CARRIED  
0852/2021**

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## **5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification**

Moved Deputy Mayor C Buchanan  
Seconded Cr D Hood

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 February 2021), and listed below:

### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

1. The information is received.

### **5.0.2 Community Wellbeing & Sport Project Update Report**

1. Information be received.

### **5.1.1 Community Grants Program Applications for February 2021**

1. The information is received and noted.

### **CWS-OB1 Service Delivery Quarterly Reports**

1. That staff provide a quarterly report to the Community Wellbeing and Sport Committee which includes updates of service delivery for libraries, community centres and seniors' centres.

**CARRIED**  
**0853/2021**



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## **5.6 Innovation and Business Development Committee - Recommendations for Council Ratification**

Moved Cr K Grenfell  
Seconded Cr G Reynolds

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 February 2021), and listed below:

### **6.0.1 Future Reports for the Innovation and Business Development Committee**

1. The information is received.

### **6.1.1 Salisbury Plays - Renaming**

1. The Salisbury Plays event is renamed to:
  - a. Salisbury Community Fun Day
2. The location of the event is added to the above name of the event to recognise the location.

### **6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

#### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

#### **SPDSC3 Walkleys Road Corridor – Stage 1 Community Engagement Outcome**

1. The Walkleys Road Corridor Engagement Report as provided in Attachment 1 to this report (SPDSC – 08/02/2021, Item No. SPDSC3) are noted.

### **6.2.1 Community Requests - Response Dashboard**

1. The information is received.

### **6.2.2 Major Renewal Works at Parafield Airport Wetlands**

1. The information is received.

**CARRIED  
0854/2021**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

*6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2021*

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## **5.7 Audit Committee - Recommendations for Council Ratification**

Moved Cr G Reynolds  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 9 February 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 22 February 2021), and listed below:

### **7.0.1 Actions List**

1. The information is noted.

### **7.0.2 Future Reports for the Audit Committee**

1. The information is received.

### **7.1.1 Update on Internal Audit Plan**

1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 7.1.1, Audit Committee, 09/02/2021) and the accompanying high level indicative scope for pending audits as set out in Attachment 2 (Item 7.1.1, Audit Committee, 09/02/2021) are endorsed.

### **7.1.2 Trade Card Review**

1. That the final audit report for the Trade Card / Trading Account audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.2) is noted and that the responses of the Administration to the Trade Card / Trading Account Audit Report contained therein is endorsed.

### **7.1.3 Legislative Compliance Audit – Final Report**

1. That the final audit report for the Legislative Compliance audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.3) is noted and that the responses of the Administration to the Legislative Compliance Audit Report contained therein is endorsed.

### **7.1.4 Risk Management and Internal Controls Activities**

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee 9/02/2021, Item No. 7.1.4) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Audit Committee 9/02/2021, Item No. 7.1.4).

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### **7.1.5 Draft Fraud and Corruption Prevention and Management Policy**

1. The Audit Committee supports the Fraud and Corruption Prevention and Management Policy as drafted and set out in Attachment 2 to this report (Audit Committee, 09/02/2021, Item No. 7.1.5) with recognition of the Audit Committee comments being incorporated for further consideration of the Governance and Compliance Committee in February 2021.

### **7.1.6 Audit Committee Performance Self Assessment**

1. The self-assessment survey questions, as set out in Attachment 1 to this report (Audit Committee, 09/02/2021, Item No. 7.1.6) be issued to members of the Audit Committee for completion following the February 2021 Council meeting, with results to be collated and presented at the next Audit Committee meeting.

**CARRIED  
0855/2021**

### ***Confidential Items***

#### ***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

#### ***7.4.1 11426 External Audit Services - Acquisition Plan***

### **5.8 Council Assessment Panel**

Minutes from the Council Assessment Panel meeting held on 27 January 2021 were noted by Council.

### **5.9 CEO Review Committee – Recommendations for Council Ratification**

*No CEO Review Committee meeting was held in January 2021.*

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**ITEM 6: GENERAL BUSINESS REPORTS**

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*There were no General Business Reports.*

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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice: Clayson Road Speed Increase**

Moved Cr M Blackmore

Seconded Cr P Jensen

1. That a report be provided advising Council on the merits of increasing the speed limit along Clayson Road from 50km/h to 60 km/h and the process required to achieve that aim.

With leave of the meeting and consent of the seconder, Cr M Blackmore VARIED the MOTION as follows:

1. That a report be provided advising Council on the merits of increasing the speed limit along Clayson Road and Frost Road between Main North Road and Cross Keys Road, from 50km/h to 60 km/h and the process required to achieve that aim.

**CARRIED  
0856/2021**

**7.2 Motion on Notice: Deloitte Jobs and investment, economic growth agenda**

*Cr A Duncan left the meeting at 7:37 pm.*

Moved Cr N Henningsen

1. That a report be provided to the Policy and Planning Committee at the April 2021 meeting regarding Council's economic growth agenda, including economic development, facilitation of job creation, progression of the Deloitte report recommendations and other opportunities, as a review of Council's approach to economic growth is listed as a critical action in Council's City Plan.

The **MOTION LAPSED** for want of a **SECONDER**

**LAPSED**

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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

*Cr A Duncan returned to the meeting at 7:41 pm.*

Moved Cr L Braun  
Seconded Cr B Brug

1. That this information be noted.

**CARRIED**  
**0857/2021**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**Cr J Woodman:**

26 January	Australia Day
1 February	Informal Strategy
2 February	<u>Represented the Mayor</u> on Spotlight on Salisbury Radio Show
2 February	Burton Community Centre
6 February	<u>Represented the Mayor</u> at Australian Asian Chamber of Commerce Dinner
7 February	Unveiling of Vietnamese Boat People Monument
8 February	Meeting re capital projects South Ward
8 February	Briefing on St Kilda Mangroves
8 February	Strategic Property Developments meeting
8 February	ALGWA SA meeting with Kylie Grenfell
9 February	Every Life Matters Executive and General meetings
9 February	Meeting with Zoe Bettison and Kristianne Foreman re Suicide Bill
11 February	ALGWA SA Committee meeting
15 February	Spotlight on Salisbury Radio Show with Mayor (re Carnival)
15 February	Met with parent from IFEPS re school parking issues
15 February	IFWPS Governing Council AGM
15 February	Met with Para Vista resident re flooding issue
15 February	Council Committee meetings
16 February	Council Committee meetings

**Cr K Grenfell:**

26 January	Australia Day Citizenship Ceremony and celebrations
7 February	Vietnamese Boat People Monument Launch
10 February	Parafield Gardens High School 2020 Presentation Night (delayed due to COVID)
16 February	Meeting with Belgravia

**Cr M Blackmore:**

29 January	East Ward - Capital Projects Discussion
9 February	Salisbury Youth Council Sustainability Consultation
15 February	School Transport Framework Discussion: Tyndale Christian School
20 February	Community Meeting in Salisbury Heights to discuss future playspaces, traffic management, and local projects with Cr Duncan

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**Cr C Buchanan:**

Represented the Mayor at the Health and Wellbeing Precinct Round Table (NALHN)

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**10.1 Meeting Room Directory**

Cr J Woodman asked a question about the best way to inform visitors to the Salisbury Community Hub, whether by map or directory, the location of meeting rooms available for public use.

The question was taken on notice.

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**ITEM 11: QUESTIONS ON NOTICE**

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*There were no Questions on Notice.*

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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**12.1 Green Waste Bins**

Moved Deputy Mayor C Buchanan

Seconded Cr P Jensen

As part of the 2021/22 budget process, Council gives in principle support to:

1. Provide residents with green waste bins on request, free of charge, with the restriction of one green waste bin per household.
2. work with NAWMA to provide education materials to residents on appropriate waste for the green bins and that these materials be supplied with the delivery of the green bins.
3. Staff estimate the additional costs of this initiative and include it in the report coming back to Council in March 2021 on this topic to help inform Council their budget deliberations
4. Council notes there is likely to be an income from the Green industries Grant, to offset the additional costs of the green bin pick up, and a reduction in landfill fees from NAWMA, growing to be in the order of \$400,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.

**CARRIED  
0858/2021**

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**12.2 Traffic Management Initiatives and Upgrades – Kings Road and Waterloo Corner Road (Bolivar Road to Heaslip Road)**

*Cr D Hood left the meeting at 8:16 pm.*

*Cr D Hood returned to the meeting at 8:18 pm.*

*Cr M Blackmore left the meeting at 8:19 pm.*

Moved Deputy Mayor C Buchanan

Seconded Cr K Grenfell

1. Staff bring back a report to the June 2021 Urban Services Committee providing concept designs and cost estimates associated with increasing the capacity of Kings Road from Salisbury Highway west to the Northern Connector through traffic management initiatives or carriageway/dual carriageway redevelopment, and also upgrades to the Waterloo Corner Road from Bolivar Road to Heaslip Road.
2. A non-discretionary third quarter budget review bid of \$75k be endorsed to assist in undertaking this work.

**CARRIED  
0859/2021**

**12.3 Upgrade Requirements – Hausler Reserve**

*Cr C Buchanan declared a perceived of conflict of interest on the basis of being the President of a sporting club located on Andrew Smith Drive.*

*Cr C Buchanan left the meeting at 8:21 pm.*

*Cr M Blackmore returned to the meeting at 8:24 pm.*

Moved Cr K Grenfell

Seconded Cr S Ouk

That staff prepare an urgent report on the upgrade requirements at Hausler Reserve to allow it to be used as a secondary location to Andrew Smith Reserve for overflow cricket and soccer club use in anticipation for the development of a 2021/2022 budget bid.

With leave of the meeting and consent of the seconder, Cr K Grenfell  
VARIED the MOTION as follows:

That staff prepare report by April 2021 on the upgrade requirements at Hausler Reserve to allow it to be used as a secondary location to Andrew Smith Reserve for overflow cricket and soccer club use in anticipation for the development of a 2021/2022 budget bid.

**CARRIED  
0860/2021**

*Cr C Buchanan returned to the meeting at 8:38 pm.*

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.38 pm.

*Cr B Brug left the meeting at 8.38 pm and did not return.*

The meeting reconvened at 8.45 pm.

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## CONFIDENTIAL ITEMS

### 13.1 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

Moved Cr L Braun  
Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect financial and personal information in relation to personal circumstances.*

*On that basis the public's interest is best served by not disclosing the Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999 item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0861/2021**

The meeting moved into confidence at 8.46 pm

The meeting moved out of confidence at 8.47 pm.



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**13.2 Finance and Corporate Services Committee - Confidential  
Recommendation for Council Ratification - Joint Use Animal Pound  
- Project Update and Budget Review**

Moved Cr D Hood

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *The report contains information relating to cost estimates that should not be revealed to the market before conclusion of the tender process as this may jeopardise the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Joint Use Animal Pound - Project Update and Budget Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0862/2021**

The meeting moved into confidence at 8.47 pm.

The meeting moved out of confidence at 8.47 pm.

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**13.3 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report**

Moved Cr S Reardon

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0863/2021**

The meeting moved into confidence at 8.47 pm.

The meeting moved out of confidence at 8.48 pm.

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**13.4 Innovation and Business Development Committee - Confidential  
Recommendation for Council Ratification - Strategic Land Review -  
Bi-Annual Update Report**

Moved Cr P Jensen

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Land Review - Bi-Annual Update Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0864/2021**

The meeting moved into confidence at 8.48 pm.

The meeting moved out of confidence at 8.48 pm.

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**13.5      Audit Committee - Confidential Recommendation for Council Ratification**

Moved Cr D Hood

Seconded Cr M Blackmore

1.    *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2.    *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect council's commercial position regarding confidential information provided to council in relation to the acquisition of external audit services.*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*

3.    *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0865/2021**

The meeting moved into confidence at 8.48 pm.

The meeting moved out of confidence and closed at 8.48 pm.

CHAIRMAN.....

DATE.....

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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **EXECUTIVE SUMMARY**

The Policy and Planning Committee met on 15 March 2021 to consider four (4) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 March 2021), and listed below:

##### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

##### **1.1.1 Historical Signage Installation**

1. Complete the Information Signage Project for the chosen historic sites that are not on private land.
2. Install directional signage for the selected historic sites.
3. Council notes the audit results of the historical signage across the City.
4. Include Historical Signs as part of the Visitation Strategy and associated budget currently being developed.

##### **1.2.1 Places of Worship within Primary Production Zone – policy transition to the Planning and Design Code**

1. That the information be received.
2. That the City of Salisbury notes the Minister for Planning's response and that the City of Salisbury express our concern - that under the new Planning and Design Code, Places of Worship are supported in 8 zones of a residential nature.
3. That the City of Salisbury express its concerns in respect to the impact that medium and large scale Places of Worship could have in residential areas, and express its preference for the Planning and Design Code to adopt similar land use location and control principles to those included in the current City of Salisbury Development Plan.

- 
4. Through the LGA, staff consult with LGA and other Councils on the issue to determine the level of support for a review of Planning and Design Code policy as it applies to Places of Worship.
  5. Staff prepare a draft submission to the Minister and the State Planning Commission that supports Places of Worship to be assessed as a supported form of development in the Planning and Design Code equivalents of the current Development Plan Primary Production Zone and Industry Zone, and include similar land use location and control principles in Residential zones as outlined in the current City of Salisbury Development Plan.
  6. That the draft submission be reported to the Policy and Planning Committee no later than July 2021.

#### **1.2.2 Twelve25 Employment Offering**

1. That the information be received and noted.
2. That a Youth Business Start-up Program is implemented as set out in paragraph 3.3 of this report (Policy and Planning Committee 15/03/2021) with a budget of \$9,900 per financial year for 3 years (concluding in the 2023/24 financial year) for 140 places for targeted youth wrap around business support.
3. That a Youth Qualifications Program is implemented as set out in paragraph 3.4 of this report (Policy and Planning Committee 15/3/2021) with a budget of \$9,800 per financial year for 3 years (concluding in 2023/24) for 153 place for youth to access a subsidised employment qualification.
4. That a budget bid for \$19,700 be submitted for the Youth Business Start-up and Youth Qualifications programs for the 2021/2 financial year for consideration by Council.
5. Twelve25 Youth Enterprise Centre is rebranded as Twelve25 Youth Centre to accurately reflect the wide range of services, programs and activities on offer for youth in the City of Salisbury.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

#### **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 1.0.1</u></b> <b>Future Reports for the Policy and Planning Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Policy and Planning Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<b><u>Item No. 1.1.1</u></b> <b>Historical Signage Installation</b>	<b>EXECUTIVE SUMMARY:</b> The City of Salisbury has over 100 places of historic interest. See a map of the sites in Attachment A. This project created a database of all the historic sites in Salisbury. The database includes attributes such as links to National and State databases, photos of each site, photos of the signage at each site, photos of the signs directing people to each site, and audit rating of each sign. In parallel with this project Council is undertaking a Thematic Heritage Framework Study. Significant work on promoting historic places should wait until later this year when recommendations will be received from this work. Council previously selected 23 key sites to promote from a Tourism and Economic benefit perspective. See Attachment B. Some of these key sites are on public reserves. Information signs for most of the sites on public reserves have been be updated and the works for the balance of the selected key sites on public reserves should be completed in 21/22. However, 17 sites have no formal Salisbury Information Signage. Many of these sites are not under Council care and control and thus agreements would be needed before signs can be erected. Directional signage, to direct tourists and visitors to the historic sites is still needed. It is proposed that the directional signs be installed during 22/23 with a \$50k increase to the minor traffic budge. <b>COMMITTEE RECOMMENDATION:</b> 1. Complete the Information Signage Project for the chosen historic sites that are not on private land. 2. Install directional signage for the selected historic sites. 3. Council notes the audit results of the historical signage across the City. 4. Include Historical Signs as part of the Visitation Strategy and associated budget currently being developed.

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**Item No. 1.2.1****Places of Worship  
within Primary  
Production Zone –  
policy transition to the  
Planning and Design  
Code****EXECUTIVE SUMMARY:**

Council has recommended the use of its existing Development Plan land use policy for Places of Worship to Planning and Land Use Services (PLUS) to be incorporated within the Planning and Design Code. This has not been adopted in the consultation versions of the Planning and Design Code.

Council wrote to the Minister for Planning about the issue and has received a response. The Minister indicates that sufficient flexibility will exist in the Planning and Design Code to allow consideration across all the new zones, and that should Council wish to pursue a change to the draft policies, a wider consultation and investigation would have to occur across all Councils to understand the level of support for such a change before any amendments would be considered through the Code Amendment process.

**COMMITTEE RECOMMENDATION:**

1. That the information be received.
2. That the City of Salisbury notes the Minister for Planning's response and that the City of Salisbury express our concern - that under the new Planning and Design Code, Places of Worship are supported in 8 zones of a residential nature.
3. That the City of Salisbury express its concerns in respect to the impact that medium and large scale Places of Worship could have in residential areas, and express its preference for the Planning and Design Code to adopt similar land use location and control principles to those included in the current City of Salisbury Development Plan.
4. Through the LGA, staff consult with LGA and other Councils on the issue to determine the level of support for a review of Planning and Design Code policy as it applies to Places of Worship.
5. Staff prepare a draft submission to the Minister and the State Planning Commission that supports Places of Worship to be assessed as a supported form of development in the Planning and Design Code equivalents of the current Development Plan Primary Production Zone and Industry Zone, and include similar land use location and control principles in Residential zones as outlined in the current City of Salisbury Development Plan.
6. That the draft submission be reported to the Policy and Planning Committee no later than July 2021.



<p><b><u>Item No. 1.2.2</u></b></p> <p><b>Twelve25 Employment Offering</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report provides an update and recommendations for Twelve25's proposed youth employment offering.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received and noted.</li> <li>2. That a Youth Business Start-up Program is implemented as set out in paragraph 3.3 of this report (Policy and Planning Committee 15/03/2021) with a budget of \$9,900 per financial year for 3 years (concluding in the 2023/24 financial year) for 140 places for targeted youth wrap around business support.</li> <li>3. That a Youth Qualifications Program is implemented as set out in paragraph 3.4 of this report (Policy and Planning Committee 15/3/2021) with a budget of \$9,800 per financial year for 3 years (concluding in 2023/24) for 153 place for youth to access a subsidised employment qualification.</li> <li>4. That a budget bid for \$19,700 be submitted for the Youth Business Start-up and Youth Qualifications programs for the 2021/2 financial year for consideration by Council.</li> <li>5. Twelve25 Youth Enterprise Centre is rebranded as Twelve25 Youth Centre to accurately reflect the wide range of services, programs and activities on offer for youth in the City of Salisbury.</li> </ol>
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## CO-ORDINATION

Officer:

MG

Date:



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## **5.2 Finance and Corporate Services Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Finance and Corporate Services Committee met on 15 March 2021 to consider nine (9) items on its Agenda. The Finance and Corporate Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 March 2021), and listed below:

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

1. The information is received.

#### **2.1.1 Salisbury Memorial Park Budget 2021/22 Report**

1. The Salisbury Memorial Park 2021/22 Budget and fees and charges be endorsed for consideration in the 2021/22 Council Budget.
2. The General Manager Community and Organisational Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

#### **2.1.2 Building Rules Certification Unit Budget 2021/22 Report**

1. The Building Rules Certification Unit 2021/22 Budget be endorsed for consideration in the 2021/22 Council Budget.

#### **2.1.3 Salisbury Water Budget 2021/22 Report**

1. The Salisbury Water 2021/22 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2021/22 Council Budget.

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## **2.1.4 Long Term Financial Plan and Budget Workshops Actions Update**

1. Information be received and noted.

## **2.1.5 Delivery of Enhanced Activation & Curation of the Salisbury Community Hub**

1. Note the further information on NIB OPN000676 Facilities Coordinator & Conference Host and that this NIB will be removed from further consideration in the 2021/22 Budget.
2. That an Advisory Panel be established to develop a STEM related exhibition and that Cr P Jensen, Cr K Grenfell and Cr M Blackmore be appointed to the Panel along with relevant administration.
3. That NIB OPN000701 Curation Strategy and Exhibition Delivery - Salisbury Community Hub, be updated to reflect the following:
  - a. up to two STEM related exhibitions at a total cost of \$30,000, and
  - b. \$20,000 towards the delivery of 2-3 smaller type exhibitions
4. That an advisory panel be established for the RAAF Centenary celebrations and that Cr G Reynolds, a representative from the Air Force Association, a representative from the RSL and a member of administration staff be appointed to the panel.

## **2.1.6 Budget Bids 2021/22**

1. It be noted that the following bids are excluded at this time pending consideration of item 2.1.5 Finance and Corporate Services March 2021:
  - a. OPN000676 Facilities Coordinator
  - b. OPN000701 Curation Strategy
2. The following changes to bids be noted:
  - a. PBR000580 Building Renewal Program has been increased by \$250k to reflect Council Resolution 0825/2021
  - b. PSR000591 Irrigation Renewal Program - Davy Oval Salisbury East is retimed into 2021/22 to align with the Sports Lighting program
  - c. PSR000594 Playspace Program is reduced by \$98k to recognise delivery of Dunkley Green Valley View Playspace Renewal in financial year 2020/21
  - d. SPN000675 and SPN000683 confidential bids have been removed and will be funded from the Property Disposal Reserve
  - e. OPN000673 Verge Maintenance Service Level Operating bid increased from \$200k to \$400k
  - f. ITN000678 Social Media Scheduling Tool has been removed as noted in Item 2.1.4 Finance and Corporate Services March 2021
  - g. The base operating budget for 2021/22 for tree management pruning be increased by \$100k
  - h. The base operating budget for 2021/22 road sweeping be increased by \$50k

3. The following late bid be noted:
  - a. PBN000728 Accessible Adult Change Facility - Unity Park, Pooraka be added to the 2021/22 bids schedule as per Council Resolution 0848/2020
4. The four year program with 2021/22 net expenditure of:
 

Infrastructure Bids: capital \$53,344,000 and operating -\$238,000

Plant Furniture and Equipment Bids: capital \$2,666,000 and operating \$227,000

Operating Bids: operating \$1,137,000

IT Bids: capital \$1,114,000 and operating \$747,000

which reflects parts 1, 2 and 3 of the recommendation, be endorsed for further consideration and be updated for other parts of this recommendation once resolved by Council.
5. The following bids are re-worded:
  - a. DWN000569 Major Flood Mitigation Projects
  - b. DWN000571 Watercourse Management Works Program
6. The bids itemised in the table below are re-timed as proposed in Item 2.1.7 Finance and Corporate Services March 2021:

Bid Number and Title	2021/22	2022/23	2023/24	2024/25
<b>DWN000569</b>				
Major Flood Mitigation Projects	(2,768,600)	2,184,000	577,700	6,900
<b>DWR000571</b>				
Watercourse Management Works Program	(400,000)	200,000	200,000	
<b>DWR000574</b>				
Dam Renewal & Rectification Works	(325,200)	131,200	152,600	
<b>PSR000591</b>				
Irrigation Renewal Program	(138,000)		138,000	(74,100)
<b>PSR000594</b>				
Playspace Program	(310,000)	177,700		118,400
<b>PSR000598</b>				
Renewal of Sound Attenuation Walls	(103,600)	103,600		
<b>TRR000617</b>				
Carpark Renewal / Upgrade	(446,100)		446,100	
<b>Total Reflow</b>	<b>(4,491,500)</b>	<b>2,796,500</b>	<b>1,514,400</b>	<b>51,200</b>

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## **2.1.7 NAWMA (Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2020/21**

1. The Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 15/03/2021, Item No. 2.1.7) is adopted.

OR

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

## **ATTACHMENTS**

There are no attachments to this report.

## **1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 2.0.1</u> Future Reports for the Finance and Corporate Services Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Finance and Corporate Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> <ol style="list-style-type: none"><li>1. The information is received.</li></ol>
<b><u>Item No. 2.1.1</u> Salisbury Memorial Park Budget 2021/22 Report</b>	<b>EXECUTIVE SUMMARY:</b> This report provides an overview of the performance of the Salisbury Memorial Park (SMP) against the 2020/21 budget for the seven months to January 2021 and proposes a new operating budget and fees and charges for 2021/22. <b>COMMITTEE RECOMMENDATION:</b> <ol style="list-style-type: none"><li>1. The Salisbury Memorial Park 2021/22 Budget and fees and charges be endorsed for consideration in the 2021/22 Council Budget.</li><li>2. The General Manager Community and Organisational Development be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.</li></ol>

<p><b><u>Item No. 2.1.2</u></b>  <b>Building Rules Certification Unit Budget 2021/22 Report</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>The Development Services Division, through the Building Rules Certification Unit, delivers building approval services through its statutory role as the relevant authority under the Development Act 1993 (and from 19 March 2021 the Planning, Development and Infrastructure Act 2016) for development within the City of Salisbury. The Division also provides a fee-for-service for building rules certification to clients undertaking development outside the City of Salisbury.</p> <p>An increase in income is projected, which is consistent with the longer term trend for this service. The unit will continue to provide income with a net positive position for the overall statutory building services that Council is required to provide.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Building Rules Certification Unit 2021/22 Budget be endorsed for consideration in the 2021/22 Council Budget.</li> </ol>
<p><b><u>Item No. 2.1.3</u></b>  <b>Salisbury Water Budget 2021/22 Report</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>The report details the performance of the Salisbury Water Business Unit (SWBU) to January 2021 of the 2020/21 financial year. The report also provides the proposed 2021/22 budget and fees and charges, for consideration by Council.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Salisbury Water 2021/22 Budget, including Budget Bids and Fees and Charges, be endorsed for consideration in the 2021/22 Council Budget.</li> </ol>
<p><b><u>Item No. 2.1.4</u></b>  <b>Long Term Financial Plan and Budget Workshops Actions Update</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report provides Council with details of questions noted during the Elected Member Weekend Long Term Financial Plan presentation and the first two Budget Workshops, and provides responses to questions raised that were not answered at the time, or provides a timeline for responses that are pending at the time of preparing this report. The report also provides information related to the upcoming third budget workshop.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Information be received and noted.</li> </ol>

<p><b><u>Item No. 2.1.5</u></b>  <b>Delivery of Enhanced Activation &amp; Curation of the Salisbury Community Hub</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report provides further information and updates to NIB OPN000676 Facilities Coordinator &amp; Conference Host and NIB OPN000701 Curation Strategy and Exhibition Delivery - Salisbury Community Hub following initial feedback from Elected Members at Budget Workshop #1.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Note the further information on NIB OPN000676 Facilities Coordinator &amp; Conference Host and that this NIB will be removed from further consideration in the 2021/22 Budget.</li> <li>2. That an Advisory Panel be established to develop a STEM related exhibition and that Cr P Jensen, Cr K Grenfell and Cr M Blackmore be appointed to the Panel along with relevant administration.</li> <li>3. That NIB OPN000701 Curation Strategy and Exhibition Delivery - Salisbury Community Hub, be updated to reflect the following: <ol style="list-style-type: none"> <li>a. up to two STEM related exhibitions at a total cost of \$30,000, and</li> <li>b. \$20,000 towards the delivery of 2-3 smaller type exhibitions</li> </ol> </li> <li>4. That an advisory panel be established for the RAAF Centenary celebrations and that Cr G Reynolds, a representative from the Air Force Association, a representative from the RSL and a member of administration staff be appointed to the panel.</li> </ol>
<p><b><u>Item No. 2.1.6</u></b>  <b>Budget Bids 2021/22</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>All Budget Bids have been presented informally to Elected Members at Budget Workshops 1 and 2 held late February and early March. At the workshops, scope and funding of proposed bids were presented and discussed with the opportunity for questions and feedback to be provided.</p> <p>This report summarises any changes to bids since the workshops, and also considers Elected Member Bids. Council's consideration and endorsement is sought for which Budget Bids are to be further considered for inclusion in the draft 2021/22 Annual Plan for community consultation.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. It be noted that the following bids are excluded at this time pending consideration of item 2.1.5 Finance and Corporate Services March 2021: <ol style="list-style-type: none"> <li>a. OPN000676 Facilities Coordinator</li> <li>b. OPN000701 Curation Strategy</li> </ol> </li> </ol>



	<p>2. The following changes to bids be noted:</p> <ul style="list-style-type: none"> <li>a. PBR000580 Building Renewal Program has been increased by \$250k to reflect Council Resolution 0825/2021</li> <li>b. PSR000591 Irrigation Renewal Program - Davy Oval Salisbury East is retimed into 2021/22 to align with the Sports Lighting program</li> <li>c. PSR000594 Playspace Program is reduced by \$98k to recognise delivery of Dunkley Green Valley View Playspace Renewal in financial year 2020/21</li> <li>d. SPN000675 and SPN000683 confidential bids have been removed and will be funded from the Property Disposal Reserve</li> <li>e. OPN000673 Verge Maintenance Service Level Operating bid increased from \$200k to \$400k</li> <li>f. ITN000678 Social Media Scheduling Tool has been removed as noted in Item 2.1.4 Finance and Corporate Services March 2021</li> <li>g. The base operating budget for 2021/22 for tree management pruning be increased by \$100k</li> <li>h. The base operating budget for 2021/22 road sweeping be increased by \$50k</li> </ul> <p>3. The following late bid be noted:</p> <ul style="list-style-type: none"> <li>a. PBN000728 Accessible Adult Change Facility - Unity Park, Pooraka be added to the 2021/22 bids schedule as per Council Resolution 0848/2020</li> </ul> <p>4. The four year program with 2021/22 net expenditure of:</p> <p style="padding-left: 40px;">Infrastructure Bids: capital \$53,344,000 and operating - \$238,000</p> <p style="padding-left: 40px;">Plant Furniture and Equipment Bids: capital \$2,666,000 and operating \$227,000</p> <p style="padding-left: 40px;">Operating Bids: operating \$1,137,000</p> <p style="padding-left: 40px;">IT Bids: capital \$1,114,000 and operating \$747,000</p> <p>which reflects parts 1, 2 and 3 of the recommendation, be endorsed for further consideration and be updated for other parts of this recommendation once resolved by Council.</p> <p>5. The following bids are re-worded:</p> <ul style="list-style-type: none"> <li>a. DWN000569 Major Flood Mitigation Projects</li> <li>b. DWN000571 Watercourse Management Works Program</li> </ul>
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	<div>6. The bids itemised in the table below are re-timed as proposed in Item 2.1.7 Finance and Corporate Services March 2021:</div> <table><tr><th>Bid Number and Title</th><th>2021/22</th><th>2022/23</th><th>2023/24</th><th>2024/25</th></tr><tr><td><b>DWN000569</b> Major Flood Mitigation Projects</td><td>(2,768,600)</td><td>2,184,000</td><td>577,700</td><td>6,900</td></tr><tr><td><b>DWR000571</b> Watercourse Management Works Program</td><td>(400,000)</td><td>200,000</td><td>200,000</td><td></td></tr><tr><td><b>DWR000574</b> Dam Renewal &amp; Rectification Works</td><td>(325,200)</td><td>131,200</td><td>152,600</td><td></td></tr><tr><td><b>PSR000591</b> Irrigation Renewal Program</td><td>(138,000)</td><td></td><td>138,000</td><td>(74,100)</td></tr><tr><td><b>PSR000594</b> Playspace Program</td><td>(310,000)</td><td>177,700</td><td></td><td>118,400</td></tr><tr><td><b>PSR000598</b> Renewal of Sound Attenuation Walls</td><td>(103,600)</td><td>103,600</td><td></td><td></td></tr><tr><td><b>TRR000617</b> Carpark Renewal / Upgrade</td><td>(446,100)</td><td></td><td>446,100</td><td></td></tr><tr><td><b>Total Reflow</b></td><td><b>(4,491,500)</b></td><td><b>2,796,500</b></td><td><b>1,514,400</b></td><td><b>51,200</b></td></tr></table>	Bid Number and Title	2021/22	2022/23	2023/24	2024/25	<b>DWN000569</b> Major Flood Mitigation Projects	(2,768,600)	2,184,000	577,700	6,900	<b>DWR000571</b> Watercourse Management Works Program	(400,000)	200,000	200,000		<b>DWR000574</b> Dam Renewal & Rectification Works	(325,200)	131,200	152,600		<b>PSR000591</b> Irrigation Renewal Program	(138,000)		138,000	(74,100)	<b>PSR000594</b> Playspace Program	(310,000)	177,700		118,400	<b>PSR000598</b> Renewal of Sound Attenuation Walls	(103,600)	103,600			<b>TRR000617</b> Carpark Renewal / Upgrade	(446,100)		446,100		<b>Total Reflow</b>	<b>(4,491,500)</b>	<b>2,796,500</b>	<b>1,514,400</b>	<b>51,200</b>
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<div><b><u>Item No. 2.1.7</u></b> <b>NAWMA</b> <b>(Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2020/21</b></div>	<div><b>EXECUTIVE SUMMARY:</b> Northern Adelaide Waste Management Authority have provided their Second Quarter Budget Review 2020/21, and this report provides Council the opportunity to consider these budget revisions.</div> <div><b>COMMITTEE RECOMMENDATION:</b> 1. The Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 15/03/2021, Item No. 2.1.7) is adopted.</div>																																													

## CO-ORDINATION

Officer: MG  
Date:

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## **5.3 Governance and Compliance Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Governance and Compliance Committee met on 15 March 2021 to consider six (6) items on its Agenda. The Governance and Compliance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Six (6) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 March 2021), and listed below:

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

1. The information is received.

#### **3.1.1 Footpath Trading Policy Review**

1. The information is received.
2. That the Footpath Trading Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/03/2021, Item No.3.1.1) is endorsed with the following changes to be incorporated:
  - 2.1 The “Street Traffic and Forklifts” section on page 9 to be amended to include the following at the end of the paragraph: *All forklift drivers must have a high risk work licence to operate a forklift truck, or other relevant high risk work licence, issued by SafeWork SA.*

#### **3.1.2 Extreme Heat Policy**

1. The Extreme Heat Policy as set out in Attachment 1 to this report (Governance and Compliance 15/03/2021, Item No. 3.1.2) is approved.

#### **3.1.3 Salisbury Water Flow Restrictions Policy for Residential Customers Review**

1. The information be received.
2. The Salisbury Water Flow Restriction Policy for Residential Customers as set out in Attachment 1 to this report (Governance and Compliance 15 March 2021, Item No. 3.1.3) is endorsed.

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### **3.1.4 Delegation Policy for Development Act 1993 and updated Delegations for Planning, Development and Infrastructure Act 2016**

1. The *Development Act 1993* and *Development Regulations 2008* Delegation Policy be endorsed.
2. In accordance with Section 44(4)(c) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the *Planning Development and Infrastructure Act 2016*, contained in Instrument of Delegation B as Attachment 2 to report (Governance and Compliance Committee, 14/12/2020, Item No. 3.1.4).
3. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and regulations statutory instruments made thereunder contained in the proposed Instrument of Delegation B as Attachment 2 to this report (Governance and Compliance Committee Item No. 3.1.4) are hereby delegated to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

### **3.2.1 Dog Attack Investigations and Legislative Authority**

1. The information is received.

OR

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

### **ATTACHMENTS**

There are no attachments to this report.

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## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
ITEM NO. and TITLE	
<b><u>Item No. 3.0.1</u></b> <b>Future Reports for the Governance and Compliance Committee</b>	<b>EXECUTIVE SUMMARY:</b> <p>This item details reports to be presented to the Governance and Compliance Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> <b>COMMITTEE RECOMMENDATION:</b> <ol style="list-style-type: none"><li>1. The information is received.</li></ol>
<b><u>Item No. 3.1.1</u></b> <b>Footpath Trading Policy Review</b>	<b>EXECUTIVE SUMMARY:</b> <p>Council Policies are subject to bi-annual reviews and re-endorsement by Council. The following report presents the Footpath Trading Policy for consideration and endorsement.</p> <b>COMMITTEE RECOMMENDATION:</b> <ol style="list-style-type: none"><li>1. The information is received.</li><li>2. That the Footpath Trading Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/03/2021, Item No.3.1.1) is endorsed with the following changes to be incorporated:<ol style="list-style-type: none"><li>2.1 The “Street Traffic and Forklifts” section on page 9 to be amended to include the following at the end of the paragraph: <i>All forklift drivers must have a high risk work licence to operate a forklift truck, or other relevant high risk work licence, issued by SafeWork SA.</i></li></ol></li></ol>
<b><u>Item No. 3.1.2</u></b> <b>Extreme Heat Policy</b>	<b>EXECUTIVE SUMMARY:</b> <p>The Extreme Heat Policy has been reviewed to align with the updated Heatwave Guide for Local Government in South Australia.</p> <b>COMMITTEE RECOMMENDATION:</b> <ol style="list-style-type: none"><li>1. The Extreme Heat Policy as set out in Attachment 1 to this report (Governance and Compliance 15/03/2021, Item No. 3.1.2 is approved.</li></ol>

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**Item No. 3.1.3**

**Salisbury Water Flow Restrictions Policy for Residential Customers Review**

**EXECUTIVE SUMMARY:**

The Salisbury Water Flow Restriction Policy for Residential Customers provides clear direction to staff, management and Council in relation to restricting water flow as the final stage in seeking recovery of outstanding Salisbury Water residential water charges, strictly in accordance with Council's Water Retail Licence.

This policy has been reviewed and only minor changes are required.

**COMMITTEE RECOMMENDATION:**

1. The information be received.
2. The Salisbury Water Flow Restriction Policy for Residential Customers as set out in Attachment 1 to this report (Governance and Compliance 15 March 2021, Item No. 3.1.3) is endorsed.

**Item No. 3.1.4**

**Delegation Policy for Development Act 1993 and updated Delegations for Planning, Development and Infrastructure Act 2016.**

**EXECUTIVE SUMMARY:**

The policy for delegations under the Development Act 1993 is due for review. The policy is required for the duration of development applications lodged before 19 March 2021, after which the new Planning, Development and Infrastructure Act 2016 will be operative. Technical updates for delegations under the new Act considered and endorsed by Council in December 2020 are also included for Council's endorsement.

**COMMITTEE RECOMMENDATION:**

1. The *Development Act 1993 and Development Regulations 2008 Delegation* Policy be endorsed.
2. In accordance with Section 44(4)(c) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the *Planning Development and Infrastructure Act 2016*, contained in Instrument of Delegation B as Attachment 2 to report (Governance and Compliance Committee, 14/12/2020, Item No. 3.1.4).
3. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and regulations statutory instruments made thereunder contained in the proposed Instrument of Delegation B as Attachment 2 to this report (Governance and Compliance Committee Item No. 3.1.4) are hereby delegated to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure*

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*Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

**Item No. 3.2.1**

**Dog Attack  
Investigations and  
Legislative Authority**

**EXECUTIVE SUMMARY:**

Council at its meeting on 21 December 2020 resolved that legal advice be sought, and a subsequent report provided, advising how the processes administering the Dog and Cat Management Act 1995 can be revised so as to require removal of a dog, following an incident causing death of another animal and/or harm or serious injury to a person, while an investigation into the matter is undertaken. The administration has sought legal advice on this scenario and the advice is presented for Council consideration in this report.

**COMMITTEE RECOMMENDATION:**

1. The information is received.

**CO-ORDINATION**

Officer:  
Date:

MG





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## 5.4 Urban Services Committee: Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING  
OFFICER** Chief Executive Officer

### EXECUTIVE SUMMARY

The Urban Services Committee met on 15 March 2021 to consider thirteen (13) items on its Agenda. The Urban Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Fourteen (14) recommendations of the Committee, are provided in this report, including one (1) further recommendation. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

Specifically, in relation to item 4.1.8 regarding *Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility*, it is advised that the decision of the Committee (and therefore recommendation to Council) contains incorrect information that compromises the ability of the administration to implement its direction. Namely, paragraph 2 refers to “the inclusion of the previously approved and budgeted dog park.”

The administration has researched the reference to the “previously approved dog park”, and while there was a previous decision of Council regarding the provision of a dog park with an approved budget (\$30,000) to do so, it should be noted that it was for a dog park on the western side of Fairbanks Drive and not in the reserve proper.

That decision was deferred indefinitely and the funds reallocated to other initiatives as a result of a subsequent decision of Council in June 2017 which read (in part) as follows:

*“The deferral of delivery of the proposed Fairbanks Reserve dog park \$30k, included within the 16/17 budget, for future years’ consideration be noted.”*

Accordingly, it is advised that the recommendation of the Committee will have to be amended to take out the factually incorrect words, to read as follows:

#### **4.1.8 Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility**

- 1. The information within the report is noted.*
- 2. That Council endorse Concept 1 for the inclusive playspace and rage cage sports facility at Fairbanks Reserve for consultation.*
- 3. Multiuse sports facilities are a suitable inclusion for district playgrounds as defined in the Place Activation Strategy noting the previously approved budget of \$150k.*
- 4. The concept design and project to retain the existing tennis court / basketball court.*
- 5. The consultation process include the Ward Councillors.*

The current concept design does not include a dog park and should Council determine otherwise, it will be included in the concept design for consultation, noting that the financial implication would be the requirement of new funds (in the order of \$80,000 to \$120,000) for a dog park. The increased cost for the provision of a dog park relate to increased service levels.

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The Council may wish to adopt the remainder of the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

**However in relation to the item 4.1.8 regarding *Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility*, it is advised that the matter be withdrawn and considered separately.**

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

## **RECOMMENDATION**

That Council adopt the recommendations of the Urban Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 March 2021), and listed below:

### **4.0.1 Future Reports for the Urban Services Committee**

1. The information is received.

### **4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021**

The information contained in the Asset Management Sub Committee of the meeting held on 9 March 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information is received.

#### **AMSC2 Lighting of Dog Parks and Recreation Facilities**

1. The report is received and noted.
2. Mains powered lighting not be provided at dog parks due to limited demand from residents and limited benefit compared to the cost of provision.
3. Solar lighting be installed as part of the Reserve Lighting Program over the next 4 years at dog parks where there is currently no lighting.
4. That lighting for sports courts only be considered when the following criteria are met:
  - i. Part of a district or regional playspace.
  - ii. located on a main road
  - iii. A carpark in close proximity which is lit
  - iv. There is a pathway with lighting from the carpark to the court to ensure a clearly defined access path
5. Mains powered lighting in sports courts and recreational areas that fit the criteria set out in the recommendation above be timed and limited to no later than 10:00pm.
6. A NIB of \$120,000 per annum (for design and delivery) be prepared for Council's consideration to install sports court lighting over multiple years, commencing 2022/23.

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### **AMSC3 Level of Service - Tree Litter in Private Residences**

1. The report be received and noted.
2. That Staff continue to assist community members through Home and Community Care Program (HACC) current funding parameters, where they qualify and are registered.
3. Council consider a future operational budget bid increase of \$50k per year, to the Street Tree Maintenance Program, to provide additional support to residents for managing tree litter in private property, separate from the HACC services, that meet the following criteria:
  - The resident holding a Health Care card or Pensioner Concession card
  - The resident is not eligible for HACC support
  - The tree is classified as regulated or significant and is Council owned.
4. That a report be provided to the Asset Management Sub Committee in 12 months' time summarising the lessons learned from the first year of implementation of the program.

### **AMSC4 Verge Maintenance Trial and Streetscape Improvement Program**

1. The report be received.
2. The outcomes of the Verge Maintenance Trial are noted.
3. That the continuation of revised service levels as trialled in 2020 (Option 2 as outlined in section 3.1.17 of this report) be endorsed as the service level for verges, and further that a budget bid of \$400k be prepared for consideration as part of the 2021/22 budget process.
4. The Verge Development Policy as amended in Attachment 3 to this report (AMSC 09/03/2021, Item No. AMSC4) be approved by Council.
5. That Council continue to support resident initiated redevelopment through the Verge Development Policy.
6. A further report be brought back to the April 2021 AMSC detailing the elements of a verge improvement program which supports residents upgrade their verge, and includes establishing a trial in 2021/22 to a value of \$100,000.
7. A Streetscape Improvement Program be approved, with an additional \$700,000 budget increase to the Streetscape Renewal Program for the next two financial years, being 2021/22 and 2022/23.
8. A report on the outcomes of the Streetscape Improvement Program be submitted to Council in late 2023 after completion of the two year trial.

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## **AMSC5 Street Tree Species Palette**

That this item be deferred for further consideration at the next Asset Management Sub Committee meeting.

### **4.1.1 Traffic Management – Redhill Road, Ingle Farm**

1. That the following works to improve the parking and reduce hoon driving issues on Redhill Road be completed, following consultation with residents in the vicinity of the works:
  - a. Install yellow no-parking lines at the intersections of the side streets with Redhill Road.
  - b. Install traffic calming devices, including seagull treatments.
  - c. Upgrade the pedestrian refuge on Redhill Road.
2. Works are to be completed in the 2021 calendar year and funded from the COVID 2021 LRCI programme.
3. That the Ward Councillors are involved in the consultation process.

### **4.1.2 Road Closure - Portion of Park Way, Mawson Lakes**

1. This report be received and noted.
2. Pursuant to the provisions of the Roads (Opening and Closing) Act 1991, Council resolves to make a Road Process Order to formally close a portion of Park Way, Mawson Lakes as marked “A” in Attachment 1 to this report (Works and Services 15/02/2021 Item No.4.1.2) - Preliminary Plan 20/0044 Road Closure – Portion of Park Way, Mawson Lakes and that this portion of land be excluded from classification as Community Land.
3. Council endorsed the Manager of Property and Buildings be authorised to arrange of the disposal and amalgamation of this portion of land into the adjoining allotment 6-8 Park Way, Mawson Lakes.

### **4.1.3 Capital Works Report - February 2021**

1. Include the delivery of new reserve fencing at Dixon Reserve, Salisbury North, adjacent the playspace, within PR22120 Reserve Fencing 2020/21 Program, which will be funded via available program funds and a \$4k contribution from the Salisbury North Neighbourhood Watch group.

### **4.1.4 Lighting of the Little Para Trail**

1. Any new green trail sections are to include lighting, designed to PP5 standard as a minimum and continue to be funded from the City Wide Trails Capital Program.
2. As sections of green trails are renewed the Lighting along the trail will be upgraded to PP5 Standard, as part of the renewal project.
3. Where reserve lighting projects are being developed a priority is to be made of sections of the City Wide Trails currently not meeting the PP5 Standard.
4. Any upgrades or creation of underpasses are to include lighting, designed to the PP3 standard as a minimum, and continue to be funded as part of the project.
5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor.

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#### **4.1.5 NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins**

1. Amend the Service Level Agreement with NAWMA to limit the wait time for the “At call” hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.
2. Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in “red lid” bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.
3. Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.
4. Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).
5. A further information report be provided regarding staff preparing a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.
6. The further information report also include advice regarding Council supporting the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).
7. Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.
8. Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.
9. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of the budget.
10. Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community & Civic buildings for 3 to 5 years.
11. A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.
12. A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.
13. Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins.

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#### **4.1.6 Mawson Lakes School Bridge**

1. Council note the letter from the Department for Education advising that no additional funding can be provided for this bridge.
2. Council note its commitment to allocate \$350k in the 2021/22 budget and recommends consideration as part of the budget process a further budget allocation of \$60k to fund half of the cost to construct a fully disability accessible truss bridge of 2.4 wide metres (cost is \$820k).
3. That Council write to the Minister for Education and the local Member of Parliament requesting their support to fund the remaining \$110k to complete a fully disability accessible bridge with a truss of 2.4 metres to be completed in the 2021/22 financial year.
4. Staff provide a further information report to the Urban Service Committee and further consideration of a budget bid in the 2021/22 quarterly review budget process depending on the outcome from the Minister for Education.

#### **4.1.7 Salisbury Operations Centre Upgrade - Prudential Report & Update**

1. The *Prudential Report – Salisbury Operations Centre Upgrade (March 2021)* prepared by an independent consultant in accordance with the requirements of section 48 of the *Local Government Act 1999* and attached to this report (Urban Services Committee 15/03/2021, Item No. 4.1.7) be endorsed.
2. Note that the project cost estimates indicate the balance of budget provision totalling \$4.231 million to be short by up to \$900,000.
3. Staff be authorised to proceed to tender, enter into negotiations and undertake further value management if required.
4. Following tender negotiations and any necessary value management, should the tender prices continue to exceed budget, a further report be presented to Council seeking additional funding.

#### **4.1.8 Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility**

1. The information within the report is noted.
2. That Council endorse Concept 1 for the inclusive playspace and rage cage sports facility at Fairbanks Reserve for consultation with the community with the inclusion of the previously approved and budgeted dog park.
3. Multiuse sports facilities are a suitable inclusion for district playgrounds as defined in the Place Activation Strategy noting the previously approved budget of \$150k.
4. The concept design and project to retain the existing tennis court / basketball court.
5. The consultation process include the Ward Councillors.

#### **4.2.1 Technology Park Carparking and Traffic Improvements**

1. It is recommended that Council implement the traffic and parking improvements in Technology Park:
  - 1.1 Install indented parking bays along Park Way and Third Avenue
  - 1.2 Create an extra lane in Technology Drive and create a left out onto Main North Road.

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2. Council note Consultation is to occur in April 2021 with Design completed by May and construction by December 2021.
  3. Council has received \$1.9m grant funding from the 2021 COVID Local Roads Community Infrastructure (LRCI) Program for the improved road works in Technology Park.

#### **4.2.2 School Partnerships - Trees**

1. That the information in this report be received and noted.
2. Staff continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. That Council reports on expanding the Nurturing Nature subsidised plants voucher program to gauge public interest and costs.
4. That a further report be provided to inform Council about working with local schools and community groups on a range of tree planting initiatives.

#### **Further Motion:**

1. That staff provide further information in regards to sustainability initiatives programs in local schools and community groups as outlined in paragraph 5.1 of the report.
2. Staff provide a list of schools included in the community planting events as outlined in paragraph 4.3.2 of the report.

#### **4.4.1 St Kilda Mangroves - Update on Communication with Air Research Australia**

1. Council note the report and recent meeting with Air Research Australia, Chief Executive Officer, General Manager City Infrastructure, and thanks Mr Andrew McGrath for the meeting.
2. Council continue to engage with Air Research Australia on projects that benefit our community and use their expertise where appropriate in mapping of Council's environment and landscapes.
3. Council acknowledge the initial investigative and research work by Air Research Australia in relation to the health of the mangroves, as well as their ongoing involvement and leadership in a large number of Australian and international science based projects where the use of airborne technologies were essential.

OR

That Council adopt the recommendations of the Urban Services Committee meeting on 15 March 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 4.0.1</u> Future Reports for the Urban Services Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Urban Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information is received.
<b><u>Item No. 4.0.2</u> Recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021</b>	<b>EXECUTIVE SUMMARY:</b> The minutes and recommendations of the Asset Management Sub Committee meeting held on Tuesday 9 March 2021 are presented for Urban Services Committee's consideration. <b>COMMITTEE RECOMMENDATION:</b> 1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 09 March 2021 be received and noted and that the following recommendations contained therein be adopted by Council: <b>AMSC1Future Reports for the Asset Management Sub Committee</b> 1. The information is received. <b>AMSC2Lighting of Dog Parks and Recreation Facilities</b> 1. The report is received and noted. 2. Mains powered lighting not be provided at dog parks due to limited demand from residents and limited benefit compared to the cost of provision. 3. Solar lighting be installed as part of the Reserve Lighting Program over the next 4 years at dog parks where there is currently no lighting. 4. That lighting for sports courts only be considered when the following criteria are met: i. Part of a district or regional playspace. ii. located on a main road iii. A carpark in close proximity which is lit



	<p>iv. There is a pathway with lighting from the carpark to the court to ensure a clearly defined access path</p> <p>5. Mains powered lighting in sports courts and recreational areas that fit the criteria set out in the recommendation above be timed and limited to no later than 10:00pm.</p> <p>6. A NIB of \$120,000 per annum (for design and delivery) be prepared for Council's consideration to install sports court lighting over multiple years, commencing 2022/23.</p> <p><b>AMSC3 Level of Service - Tree Litter in Private Residences</b></p> <p>1. The report be received and noted.</p> <p>2. That Staff continue to assist community members through Home and Community Care Program (HACC) current funding parameters, where they qualify and are registered.</p> <p>3. Council consider a future operational budget bid increase of \$50k per year, to the Street Tree Maintenance Program, to provide additional support to residents for managing tree litter in private property, separate from the HACC services, that meet the following criteria:</p> <ul style="list-style-type: none"> <li>• The resident holding a Health Care card or Pensioner Concession card</li> <li>• The resident is not eligible for HACC support</li> <li>• The tree is classified as regulated or significant and is Council owned.</li> </ul> <p>4. That a report be provided to the Asset Management Sub Committee in 12 months time summarising the lessons learned from the first year of implementation of the program.</p> <p><b>AMSC4 Verge Maintenance Trial and Streetscape Improvement Program</b></p> <p>1. The report be received.</p> <p>2. The outcomes of the Verge Maintenance Trial are noted.</p> <p>3. That the continuation of revised service levels as trialled in 2020 (Option 2 as outlined in section 3.1.17 of this report) be endorsed as the service level for verges, and further that a budget bid of \$400k be prepared for consideration as part of the</p>
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	<p>2021/22 budget process.</p> <ol style="list-style-type: none"> <li>4. The Verge Development Policy as amended in Attachment 3 to this report (AMSC 09/03/2021, Item No. AMSC4) be approved by Council.</li> <li>5. That Council continue to support resident initiated redevelopment through the Verge Development Policy.</li> <li>6. A further report be brought back to the April 2021 AMSC detailing the elements of a verge improvement program which supports residents upgrade their verge, and includes establishing a trial in 2021/22 to a value of \$100,000.</li> <li>7. A Streetscape Improvement Program be approved, with an additional \$700,000 budget increase to the Streetscape Renewal Program for the next two financial years, being 2021/22 and 2022/23.</li> <li>8. A report on the outcomes of the Streetscape Improvement Program be submitted to Council in late 2023 after completion of the two year trial.</li> </ol> <p><b>AMSC5 Street Tree Species Palette</b></p> <p>That this item be deferred for further consideration at the next Asset Management Sub Committee meeting.</p>
<p><b><u>Item No. 4.1.1</u></b></p> <p><b>Traffic Management - Redhill Road, Ingle Farm</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>The community submitted a petition in relation to reduced line of sight for cars exiting the side streets into Redhill Road. Cars were parking too close to the intersections.</p> <p>Council received COVID 2021 LRCI funding for Redhill Road traffic works. In addition it has budget for a pedestrian refuge on Redhill Road through the School Transport Framework</p> <p>The traffic issues will be mitigated through a combination of yellow no-parking lines, seagull treatments and a pedestrian refuge crossing.</p> <p>All works will be done in the 2021 calendar year. Consultation will be done in line with the Council's Community Engagement Program.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the following works to improve the parking and reduce hoon driving issues on Redhill Road be completed, following consultation with residents in the vicinity of the works: <ol style="list-style-type: none"> <li>a. Install yellow no-parking lines at the intersections of the side streets with Redhill Road.</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>b. Install traffic calming devices, including seagull treatments.</li> <li>c. Upgrade the pedestrian refuge on Redhill Road.</li> </ul> <ul style="list-style-type: none"> <li>2. Works are to be completed in the 2021 calendar year and funded from the COVID 2021 LRCI programme.</li> <li>3. That the Ward Councillors are involved in the consultation process.</li> </ul>
<p><b><u>Item No. 4.1.2</u></b></p> <p><b>Road Closure - Portion of Park Way, Mawson Lakes</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>Having complied with the requirement of the Roads (Opening and Closing) Act 1991, this report recommends Council formally close portions of Park Way as road and sell to the adjacent land owner, to be amalgamated into 6 – 8 Park Way, Mawson Lakes</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ul style="list-style-type: none"> <li>1. This report be received and noted.</li> <li>2. Pursuant to the provisions of the Roads (Opening and Closing) Act 1991, Council resolves to make a Road Process Order to formally close a portion of Park Way, Mawson Lakes as marked “A” in Attachment 1 to this report (Works and Services 15/02/2021 Item No.4.1.2) - Preliminary Plan 20/0044 Road Closure – Portion of Park Way, Mawson Lakes and that this portion of land be excluded from classification as Community Land.</li> <li>3. Council endorsed the Manager of Property and Buildings be authorised to arrange of the disposal and amalgamation of this portion of land into the adjoining allotment 6-8 Park Way, Mawson Lakes.</li> </ul>
<p><b><u>Item No. 4.1.3</u></b></p> <p><b>Capital Works Report - February 2021</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ul style="list-style-type: none"> <li>1. Include the delivery of new reserve fencing at Dixon Reserve, Salisbury North, adjacent the playspace, within PR22120 Reserve Fencing 2020/21 Program, which will be funded via available program funds and a \$4k contribution from the Salisbury North Neighbourhood Watch group.</li> </ul>

<p><b><u>Item No. 4.1.4</u></b>  <b>Lighting of the Little Para Trail</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report was requested to provide advice to Council for the installation of lighting along the Little Para Trail.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Any new green trail sections are to include lighting, designed to PP5 standard as a minimum and continue to be funded from the City Wide Trails Capital Program.</li> <li>2. As sections of green trails are renewed the Lighting along the trail will be upgraded to PP5 Standard, as part of the renewal project.</li> <li>3. Where reserve lighting projects are being developed a priority is to be made of sections of the City Wide Trails currently not meeting the PP5 Standard.</li> <li>4. Any upgrades or creation of underpasses are to include lighting, designed to the PP3 standard as a minimum, and continue to be funded as part of the project.</li> <li>5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor.</li> </ol>
<p><b><u>Item No. 4.1.5</u></b>  <b>NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report gives recommendations with respect to Council's questions about Waste &amp; Bin Management through NAWMA and with respect to Council Facilities.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Amend the Service Level Agreement with NAWMA to limit the wait time for the "At call" hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.</li> <li>2. Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in "red lid" bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.</li> <li>3. Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.</li> <li>4. Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).</li> </ol>

	<ol style="list-style-type: none"> <li>5. A further information report be provided regarding staff preparing a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.</li> <li>6. The further information report also include advice regarding Council supporting the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).</li> <li>7. Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.</li> <li>8. Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.</li> <li>9. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of the budget.</li> <li>10. Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community &amp; Civic buildings for 3 to 5 years.</li> <li>11. A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.</li> <li>12. A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.</li> <li>13. Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins.</li> </ol>
<p><b>Item No. 4.1.6</b>  <b>Mawson Lakes School Bridge</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  Council budgeted \$350k towards the Mawson Lakes Primary School Bridge, with in-kind funding from the Department of Education (DE) of \$300k towards the bridge, with DE confirming it is unable to increase its funding further.  A 1.6m wide bridge is estimated to cost \$650k, whilst a 2.4m wide bridge is estimated to cost \$820k, a difference of \$170k.</p> <p><b>COMMITTEE RECOMMENDATION:</b>  <ol style="list-style-type: none"> <li>1. Council note the letter from the Department for Education advising that no additional funding can be provided for this bridge.</li> </ol> </p>

	<ol style="list-style-type: none"> <li>2. Council note its commitment to allocate \$350k in the 2021/22 budget and recommends consideration as part of the budget process a further budget allocation of \$60k to fund half of the cost to construct a fully disability accessible truss bridge of 2.4 wide metres (cost is \$820k).</li> <li>3. That Council write to the Minister for Education and the local Member of Parliament requesting their support to fund the remaining \$110k to complete a fully disability accessible bridge with a truss of 2.4 metres to be completed in the 2021/22 financial year.</li> <li>4. Staff provide a further information report to the Urban Service Committee and further consideration of a budget bid in the 2021/22 quarterly review budget process depending on the outcome from the Minister for Education.</li> </ol>
<p><b><u>Item No. 4.1.7</u></b>  <b>Salisbury Operations Centre Upgrade - Prudential Report &amp; Update</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report provides Council with the Prudential Report – Salisbury Operations Centre Upgrade (March 2021), prepared by BRM Advisory to inform the decision making for progression, in addition also provide a project update.</p> <p>Other than specifically noting the risk in relation to the existing potential budget shortfall, the Prudential Report concludes that planning for the Salisbury Operations Centre Upgrade has been progressed to date consistent with the requirements of Section 48 of the Local Government Act and the Salisbury Prudential Management policy.</p> <p>On the basis of the Prudential Report, cost estimate information relating to the project, detailed design and documentation (as set out within this report) seeks Council’s endorsement to proceed to the Tender and Construction Phase of the Salisbury Operations Centre Upgrade.</p> <p>The initial cost estimate indicates total project costs based on detailed design documents to be in the order of \$5.138 million, including contingencies. While this is above the available budget of \$4.231 million, early value management has identified areas where cost reductions could align this closer to the available budget. An example of estimated cost reductions to achieve budget from current estimates is given in section 4.2 of this report.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The <i>Prudential Report – Salisbury Operations Centre Upgrade (March 2021)</i> prepared by an independent consultant in accordance with the requirements of section 48 of the <i>Local Government Act 1999</i> and attached to this report (Urban Services Committee 15/03/2021, Item No. 4.1.7) be endorsed.</li> <li>2. Note that the project cost estimates indicate the balance of budget provision totalling \$4.231 million to be short by up to \$900,000.</li> </ol>

	<ol style="list-style-type: none"> <li>3. Staff be authorised to proceed to tender, enter into negotiations and undertake further value management if required.</li> <li>4. Following tender negotiations and any necessary value management, should the tender prices continue to exceed budget, a further report be presented to Council seeking additional funding.</li> </ol>
<p><b><u>Item No. 4.1.8</u></b></p> <p><b>Fairbanks Reserve Inclusive Playspace and Multiuse Sports Facility</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report presents options for a playspace with inclusive elements at Fairbanks Drive Reserve, Paralowie and responds to the Motion on Notice regarding information about the potential installation of a Rage Cage/Multi-use Facility at Fairbanks Reserve.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information within the report is noted.</li> <li>2. That Council endorse Concept 1 for the inclusive playspace and rage cage sports facility at Fairbanks Reserve for consultation with the community with the inclusion of the previously approved and budgeted dog park.</li> <li>3. Multiuse sports facilities are a suitable inclusion for district playgrounds as defined in the Place Activation Strategy noting the previously approved budget of \$150k.</li> <li>4. The concept design and project to retain the existing tennis court / basketball court.</li> <li>5. The consultation process include the Ward Councillors.</li> </ol>
<p><b><u>Item No. 4.2.1</u></b></p> <p><b>Technology Park Carparking and Traffic Improvements</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>As Technology Park has developed, Council has seen a need to improve the parking and access routes. This will benefit the retail/commercial businesses along Park Way and improve access into and out of Technology Drive.</p> <p>Council is installing indented parking along Park Way and in Third Avenue and creating a left out onto Main North Road, via Technology Drive.</p> <p>The projects are funded through the \$1.9m grant funding from the Covid Local Roads and Community Infrastructure (LRCI) 2021 programme.</p> <p>Projects need to be completed by December 2021.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. It is recommended that Council implement the traffic and parking improvements in Technology Park: <ol style="list-style-type: none"> <li>1.1 Install indented parking bays along Park Way and Third Avenue</li> <li>1.2 Create an extra lane in Technology Drive and create a left out onto Main North Road.</li> </ol> </li> </ol>

	<ol style="list-style-type: none"> <li>Council note Consultation is to occur in April 2021 with Design completed by May and construction by December 2021.</li> <li>Council has received \$1.9m grant funding from the 2021 COVID Local Roads Community Infrastructure (LRCI) Program for the improved road works in Technology Park.</li> </ol>
<p><b><u>Item No. 4.2.2</u></b></p> <p><b>School Partnerships - Trees</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>Due to COVID-19, no events were held with school groups, corporate groups or the general public in accordance with advice from State Government and Council resolving that no events were to be held until January 2021.</p> <p>There will be opportunities in 2021 to maintain partnerships as well as create new partnerships with local schools and pre-school communities to help embed sustainability principles into their learning and management practices whilst supporting Council's environment and sustainability priorities.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>That the information in this report be received and noted.</li> <li>Staff continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.</li> <li>That Council reports on expanding the Nurturing Nature subsidised plants voucher program to gauge public interest and costs.</li> <li>That a further report be provided to inform Council about working with local schools and community groups on a range of tree planting initiatives.</li> </ol> <p><b>FURTHER RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>That staff provide further information in regards to sustainability initiatives programs in local schools and community groups as outlined in paragraph 5.1 of the report.</li> <li>Staff provide a list of schools included in the community planting events as outlined in paragraph 4.3.2 of the report.</li> </ol>
<p><b><u>Item No. 4.4.1</u></b></p> <p><b>St Kilda Mangroves - Update on Communication with Air Research Australia</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report gives an overview of Air Research Australia and the interactions with Council.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>Council note the report and recent meeting with Air Research Australia, Chief Executive Officer, General Manager City Infrastructure, and thanks Mr Andrew McGrath for the meeting.</li> <li>Council continue to engage with Air Research Australia on projects that benefit our community and use their expertise where appropriate in mapping of Council's environment and landscapes.</li> </ol>



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	3. Council acknowledge the initial investigative and research work by Air Research Australia in relation to the health of the mangroves, as well as their ongoing involvement and leadership in a large number of Australian and international science based projects where the use of airborne technologies were essential.
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#### **CO-ORDINATION**

Officer: MG  
Date: 18/03/2021



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**Further Information Item:**

**4.1.5FI      NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins  
Green Waste Bins**

**AUTHOR**                      Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure

**CITY PLAN LINKS**        1.1 Our City is attractive and well maintained  
1.2 The health and wellbeing of our community is a priority  
2.2 We make the most of our resources including water, waste and energy

**SUMMARY**                      This report provides further information on Kitchen caddies and the Green Industries Food Waste Incentives Grant as requested in the resolution passed at Urban Services Committee on 15 March, 2021

**RECOMMENDATION**

1. Information be received.
2. Council support the application for funding for the Kitchen Caddies and Liners as per the New Initiative Bid.
3. An additional report be submitted to Council with respect to proceeding with the rollout of the kitchen caddies once the outcome of the Green Industries Funding application is known.

**ATTACHMENTS**

There are no attachments to this report.

**1.      BACKGROUND**

- 1.1 Urban Services Committee requested a further information report regarding Kitchen caddies and the Green Industries Food Waste Incentives Grant, verify information regarding Recommendations 5, 6 & 8 as outlined below:
  1. *“Amend the Service Level Agreement with NAWMA to limit the wait time for the “At-call” hard waste service to a maximum of four (4) weeks, down from the current level of service of 4 to 6 weeks, with no increase in cost to Council.*
  2. *Commencing 1 July 2021, Council approve the subsidy of \$50/bin (from \$115 to \$65) for a resident, upon request, to increase in “red lid” bin size from 140L to 240L, subject to an assessment of need by NAWMA prior to granting the approval of the subsidy.*
  3. *Council note the increase in the 2021/22 NAWMA budget of \$50,000 to cover the additional costs of supply and pick up of the larger bins.*
  4. *Staff prepare a New Initiative Bid for consideration of \$230,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of green bins, and a further cumulative budget bid of \$140,000 per year (to \$700k in year 5) to cover the increase in the collection costs associated with the additional green bins.*

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5. *Staff prepare a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.*
  6. *Council support the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).*
  7. *Council note that after year 5 there is likely to be an increase in the operating budget of up to \$700,000 per annum required to service the additional green bins.*
  8. *Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$400,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.*
  9. *Council notes that the progress of this program will be reported on an annual basis as part of the NAWMA report.*
  10. *Council defers consideration of installation of a 2 bin system in District and Regional playgrounds and recreational facilities, and Community & Civic buildings for 3 to 5 years.*
  11. *A New Initiative Bid of \$25,000 be considered for the installation of 5 smart bins and enclosures for large remote sites.*
  12. *A 3 bin system (Green, Recycled and residual waste) not be considered at this time for the Salisbury Community Hub, Salisbury City Centre and the Mawson Lakes Town Centre, and wait until the residential green bin roll out has been completed.*
  13. *Council works with NAWMA to conduct an education program with residents on appropriate waste for the green bins, and this program be coordinated with the roll out of the additional green bins”*

## **2. REPORT**

- 2.1 **The following points relate to Recommendation 5:** A further information report be provided regarding staff prepare a New Initiative Bid for consideration of \$156K for the provision of kitchen caddies commencing in 2021/22, noting that funding of \$351K (\$156K for caddies and \$195K for liners) should be awarded through the Green Industries Food Waste Incentives Grant.
- 2.2 Green Industries SA (GISA) has established the Kerbside Performance (Food Waste) Incentives program to assist “Councils to implement sustainable and efficient food organics recycling systems”.
- 2.3 The incentives program has provided the following information:
  - 2.3.1 Up to 50% of the cost of caddies and education material included with each caddy at the time of distribution. This is limited to a maximum of \$200,000 or up to \$10/household.
  - 2.3.2 The full cost of a roll of 75 compostable caddy liner bags delivered to households using ventilated food waste systems.

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- 2.3.3 Up to \$3 per household with a caddy each year for five years (possible total of \$15 per household) provided that Council can demonstrate a measured increase in diversion of food waste away from the red landfill waste bin, in the green organics bin system.
- 2.4 This funding program does not provide funding for green kerbside waste collection bins.
- 2.5 The information in paragraph 2.3 has been applied to Salisbury as follows. A quote has been obtained from Mastec who produce the kitchen caddies locally. The cost for supply, assembly and delivery of caddies is \$5.42 per caddy. For a total of 39,000 caddies, this comes to \$211,380. The Green Industries incentive grant would fund 50% of this (\$105,690), if Council is successful, leaving a cost to Council of supplying caddies to residents of \$105,690.
- 2.6 In addition to the caddies themselves, Green Industries require educational material to be distributed with the caddies so that residents know what wastes can be placed in the caddy and to increase usage of the system.
- 2.7 Green Industries will also fund 50% of the cost of educational material. An allowance of \$10,000 total (\$5,000 from Green Industries and \$5,000 from Council) has been included.
- 2.8 This gives a total cost to Council to rollout 39,000 vented kitchen caddies of \$110,690. This is significantly less than the cost included in the initial NAWMA report because earlier costs were based on an estimated assumed cost per caddy with educational material of \$8 (50% paid by Council (\$4) for 39,000 caddies for a total of \$156,000). Quotes were received after the report was distributed.
- 2.9 Mastec has confirmed they have the full capability to supply assembled caddies and distribute them to households.
- 2.10 Green Industries provide their payment upfront, to ensure that kitchen caddies are rolled out within a short timeframe at the commencement of the project.
- 2.11 BioBag have quoted the cost of a roll of 75 compostable bags at \$4.25/roll. Green Industries will pay for a roll of compostable bags to be provided with each kitchen caddy. The total for this component is \$165,750. The figure of \$331,500 included in the earlier report covered the cost of bags for two years. This would need to be confirmed with Green Industries prior to finalising any funding agreement.
- 2.12 Green Industries anticipates contacting successful applicants during May 2021. If successful, Council will need to enter into a signed grant agreement with Green Industries SA. Green Industries state in the application that conditions in the agreement are:
- 2.12.1 Council commits to introducing a food waste system
- 2.12.2 Where a kitchen caddy is used, it must be accompanied by a green organics kerbside service with collection not less than fortnightly
- 2.12.3 Council will support and maintain an approved service
- 2.12.4 Regular, on-going education and communications using template communication material will be maintained for a minimum of three years

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- 2.13 Council will realise the greatest savings through maximising the diversion of waste away from landfill. The higher the usage rate of the kitchen caddy and green waste system, the greater the reduction in the amount of waste to landfill.
- 2.14 The highest rate of diversion of food and organics waste away from landfill is achieved by providing as many residents as reasonably possible with a kitchen caddy. At this time, it is reasonable to provide each household that already has a green kerbside bin (39,000 households) with a vented kitchen caddy.
- 2.15 Given the grant funding of this project, has not been finalized Council as well as having a New Initiative Bid prepared for inclusion in the 2021/22 budget, it is recommended that a detailed report be provided at the May Council meeting once confirmation has been received from Green Industries regarding whether Council has been successful in obtaining funding.
- 2.16 **The following points relate to Recommendation 6:** The further information report also include advice regarding Council supporting the application submission for funding through the Green Industries Food Waste Incentives Grant for the rollout of 39,000 kitchen caddies (to households that have existing green bins).
- 2.17 This item of the recommendations was included because Green Industries SA requires the support of Council as part of the funding arrangement.
- 2.18 If successful, as part of the funding agreement, Green Industries SA state “All required approvals, such as a council resolution, are to be provided within three months of the initial notification of the success of the application”
- 2.19 Council may decide to support, in principle, consideration of the rollout of 39,000 kitchen caddies to households that have existing green bins and decide to make a determination once it is known whether the application for funding from GISA has been successful
- 2.20 **The following points relate to Recommendation 8:** Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.
- 2.21 It should be noted that the reduction in current landfill fees, based on 10,000 extra green bins after 5 years, assuming the kitchen caddy project with Green Industries does not go ahead, will be approximately \$92,000pa.
- 2.22 Implementing a high number of kitchen caddies throughout the City is needed to achieve high diversion rates and greater savings from landfill levies.
- 2.23 **The following points provide additional background information about kerbside green bins.**
- 2.24 Green kerbside bins have been available upon request from NAWMA as an opt-in service for many years.
- 2.25 Initially, green kerbside bins were provided as a stand-alone unit. As NAWMA developed its green waste collection system, kitchen caddies (non-vented) were made available to residents upon request. At present, residents who opt-in and purchase a green bin from NAWMA will also be provided with a non-vented kitchen caddy however they will soon be moving to the provision of vented kitchen caddies with the green bins.

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- 2.26 There are currently approximately 39,000 households with a green kerbside waste bin. These bins have been added to the city over time, as residents have opted in. They were not all provided with a caddy so it is not known how many households have a kitchen caddy.

## **CO-ORDINATION**

Officer: GMCI  
Date: 18/03/2021





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## **5.5 Community Wellbeing and Sport Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Community Wellbeing and Sport Committee met on 16 March 2021 to consider four (4) items on its Agenda. The Community Wellbeing and Sport Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 March 2021), and listed below:

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

1. The information is received.

#### **5.1.1 Community Grants Program Applications for March 2021**

1. The information is received and noted.

#### **5.1.2 02/2021: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application .**

1. Council assess and allocate funding for the March 2021 round of Community Grants as follows:
  - a. Grant No. 02/2021: Adelaide Bangladeshi Cultural Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of trophies, stage set up and stage and venue decoration for the 2021 Bangladesh Independence Day Celebration and Children Award Ceremony as outlined in the Community Grant Application.

#### **5.1.3 03/2021: Adelaide Dragon Football Club Inc. - Community Grants Program Application**

1. Council assess and allocate funding for the March 2021 round of Community Grants as follows:
  - a. Grant No. 03/2021: Adelaide Dragon Football Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of a pair of portable football goal posts for ongoing use as outlined in the Community Grant Application,

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subject to the club's Incorporation status being confirmed as outlined in paragraph 2.3 of this report (Agenda Item 5.1.3, Community Wellbeing and Sport Committee, 16/03/2021).

OR

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<b><u>Item No. 5.0.1</u></b> <b>Future Reports for the Community Wellbeing and Sport Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Community Wellbeing and Sport Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information is received.
<b><u>Item No. 5.1.1</u></b> <b>Community Grants Program Applications for March 2021</b>	<b>EXECUTIVE SUMMARY:</b> This report outlines the Community Grants Program Applications submitted for the March 2021 round. Two applications are submitted for consideration by the Community Wellbeing and Sport Committee in an individual report. <b>COMMITTEE RECOMMENDATION:</b> 1. The information is received and noted.

<p><b><u>Item No. 5.1.2</u></b>  <b>02/2021: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Adelaide Bangladeshi Cultural Club Inc. Community Grants Program Application is submitted to the Community Wellbeing and Sport Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council assess and allocate funding for the March 2021 round of Community Grants as follows: <ol style="list-style-type: none"> <li>a. Grant No. 02/2021: Adelaide Bangladeshi Cultural Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of trophies, stage set up and stage and venue decoration for the 2021 Bangladesh Independence Day Celebration and Children Award Ceremony as outlined in the Community Grant Application.</li> </ol> </li> </ol>
<p><b><u>Item No. 5.1.3</u></b>  <b>03/2021: Adelaide Dragon Football Club Inc. - Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Adelaide Dragon Football Club Inc. Community Grants Program Application is submitted to the Community Wellbeing and Sport Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council assess and allocate funding for the March 2021 round of Community Grants as follows: <ol style="list-style-type: none"> <li>a. Grant No. 03/2021: Adelaide Dragon Football Club Inc. be awarded the amount of \$5,000.00 to assist with the purchase of a pair of portable football goal posts for ongoing use as outlined in the Community Grant Application, subject to the club's Incorporation status being confirmed as outlined in paragraph 2.3 of this report (Agenda Item 5.1.3, Community Wellbeing and Sport Committee, 16/03/2021).</li> </ol> </li> </ol>

## **CO-ORDINATION**

Officer:

MG

Date:



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## **5.6 Innovation and Business Development: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Innovation and Business Development Committee met on 16 March 2021 to consider four (4) items on its Agenda. The Innovation and Business Development Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 March 2021), and listed below:

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

1. The information is received.

#### **6.1.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 10 March 2021**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 10 March 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information is received.

##### **SPDSC2 Walkleys Road Corridor Draft Concept Plan**

1. The Draft Concept Plan for the Walkleys Road Corridor as provided in Attachment 1 to this report (SPDSC – 10/03/2021, Item No. SPDSC2) be endorsed as the basis for conducting the Phase 2 of stakeholder and community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4).

2. As part of the concept plan, a playspace facility be provided with elements of an inclusive playspace consistent with Council's Place Activation Strategy guidelines in the reserve between Baloo Street and Fosters Road, and the communication in relation to the concept plan to identify potential improvements to local area traffic management.
3. Staff be authorised to initiate Stage 2 of the community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4) and to make necessary adjustments to the Draft Concept Plan to ensure the information presented to the community is in a user-friendly and informative format.

### 6.2.1 Community Requests – Response Dashboard

1. The information is received.

OR

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 March 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

## ATTACHMENTS

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<b><u>Item No. 6.0.1</u></b> <b>Future Reports for the Innovation and Business Development Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Innovation and Business Development Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information is received.

**Item No. 6.1.1****Recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 10 March 2021****EXECUTIVE SUMMARY:**

The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Wednesday 10 March 2021 are presented for Innovation and Business Development Committee's consideration.

**COMMITTEE RECOMMENDATION:**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 10 March 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information is received.

**SPDSC2 Walkleys Road Corridor Draft Concept Plan**

1. The Draft Concept Plan for the Walkleys Road Corridor as provided in Attachment 1 to this report (SPDSC – 10/03/2021, Item No. SPDSC2) be endorsed as the basis for conducting the Phase 2 of stakeholder and community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4).
2. As part of the concept plan, a playspace facility be provided with elements of an inclusive playspace consistent with Council's Place Activation Strategy guidelines in the reserve between Baloo Street and Fosters Road, and the communication in relation to the concept plan to identify potential improvements to local area traffic management.
3. Staff be authorised to initiate Stage 2 of the community engagement activities in accordance with the Walkleys Road Corridor Community Engagement Strategy endorsed by Council in October 2020 (SPDSC – 13/10/2020, Item No. SPDSC4) and to make necessary adjustments to the Draft Concept Plan to ensure the information presented to the community is in a user-friendly and informative format.

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**Item No. 6.2.1****Community Requests –  
Response Dashboard****EXECUTIVE SUMMARY:**

As per Council resolution a monthly report on the Community Requests - Response Dashboard is provided for information.

**COMMITTEE RECOMMENDATION:**

1. The information is received.

**CO-ORDINATION**

Officer:

MG

Date:



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**Further Information Item:**

**6.2.1FI Community Requests – Response Dashboard**

<b>AUTHOR</b>	Hannah Walters, Project Manager Community Experience, Community & Org. Development
<b>CITY PLAN LINKS</b>	4.1 Members of our community receive an exceptional experience when interacting with Council.
<b>SUMMARY</b>	This report provides additional information requested by the Innovation & Business Development Committee held on 16 March 2021 in relation to Item 6.2.1 (Community Requests – Response Dashboard)

**RECOMMENDATION**

1. The information is received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

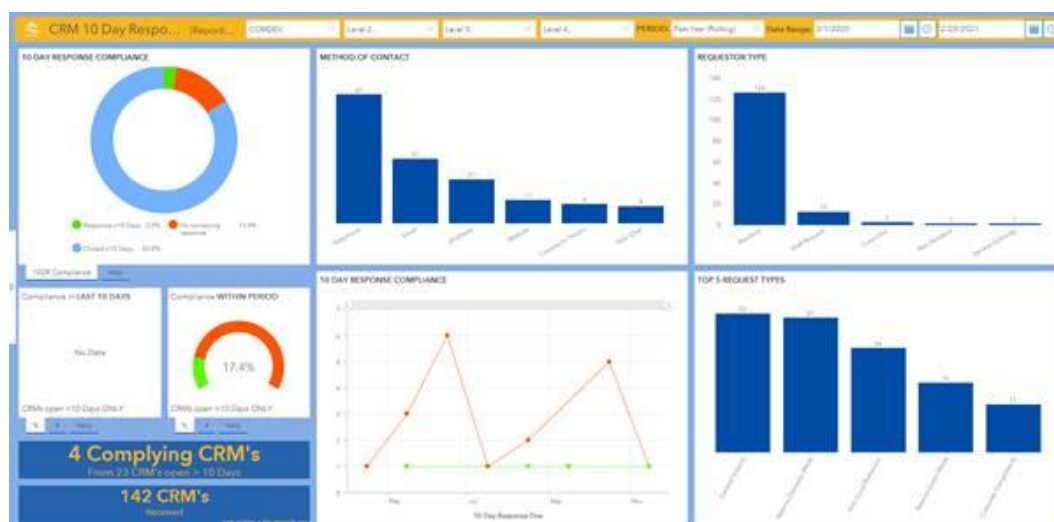
- 1.1 A monthly report is provided to the Innovation and Business Development Committee that provides details of Community Requests (CRMs) for a rolling 12 month period, by Department.
- 1.2 The report provides details in relation to:
  - 1.2.1 Total number of requests received in the rolling 12 month period
  - 1.2.2 Of those requests:
    - % Responded to within 10 business days;
    - % Closed within 10 business days;
    - % No response within 10 business days;
    - % Closed/Responded.
- 1.3 The report in March 2021 provided a response to a question asked at the February 2021 Committee meeting in relation to the comparatively low percentage of % closed/responded for the Community & Organisational Development Department. Section 4.1.3 of the report noted:

*“Further to a question raised at the previous Innovation & Business Development Committee, Community & Organisational Development Department has reviewed their internal process for managing CRM requests. Since the 1 November 2020 all CRM requests have been completed within 10 working days. The table in 4.1 is showing results for the past 12 months before the process change was implemented. In the coming months you will see an increase in overall compliance for CRM requests within the Community Development division.”*

- 1.4 A further information report was requested at the Committee Meeting on 16 March 2021 to provide details of the 12 month period, noting that since November 2020 all CRM requests had been completed within 10 business days.

## 2. REPORT

- 2.1 The report was re-generated in order to provide further analysis of this data and the graph is shown below:



- 2.2 It is noted that when the report was re-generated the total number of CRMs is 142, rather than 150 reported in the March 2021 report. The software solution used to generate this data has limitations and is a temporary solution, pending the findings of the Exceptional Community Experience Project.
- 2.3 The table below shows the corresponding CRM data by month from March 2020 through to February 2021 (the rolling 12 month period) and demonstrates that the earlier non-compliance has been corrected, with the result that in the last four months there have been zero not complying. It is noted that the number of CRMs for the Community & Organisational Development Department are relatively small (142 from a total of 22,892).

Community & Organisational Development CRM Requests 1 March 2020 to 28 February 2021							
Month	Total CRMS	Number Closed	Closed %	Number Responded	Responded %	Number not Complying	Not complying %
Mar-20	9	8	88.9%	0	0%	1	11.1%
Apr-20	38	36	94.7%	1	2.6%	1	2.6%
May-20	23	18	78.3%	0	0%	5	21.7%
Jun-20	13	9	69.2%	0	0	4	30.8%
Jul-20	8	7	87.5%	0	0	1	12.5%
Aug-20	7	5	71.4%	1	14.3%	1	14.3%
Sep-20	7	4	57.1%	1	14.3%	2	28.6%
Oct-20	12	8	66.7%	0	0	4	33.3%
Nov-20	8	7	87.5%	1	12.5%	0	0
Dec-20	4	4	100%	0	0	0	0
Jan-21	4	4	100%	0	0	0	0
Feb-21	9	9	100%	0	0	0	0
Rolling 12 months Number	142	119		4		19	
Rolling 12 months %		83.8%		2.8%		13.4%	

### 3. CONCLUSION / PROPOSAL

- 3.1 The Community & Organisational Development Department has addressed the number of CRMs either closed or responded to, with the effect that in the last 4 months all have been responded to or closed, and in the last 3 months 100% have been closed.
- 3.2 The reason for the lower % closed/responded is due to older requests in the 12 months reporting period.

### CO-ORDINATION

Officer:

Date:

### 5.7 Audit Committee: Recommendations for Council Ratification

*No Audit Committee meeting was held in March 2021*

### 5.8 Council Assessment Panel

Minutes from the Council Assessment Panel meetings held on 23 February and 17 March 2021 to be noted by Council.



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## **5.9 CEO Review Committee – Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The CEO Review Committee met on 10 March 2021 to consider two (2) items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Two (2) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the CEO Review Committee meeting on 10 March 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 22 March 2021), and listed below:

#### **9.0.1 Future Reports for the CEO Review Committee**

1. The information be received.

#### **9.1.1 CEO Key Performance Indicator Status Update**

1. Information be received.
2. Progress towards achievement of the 2020/2021 Key Performance Indicators be noted and endorsed.
3. Work undertaken in relation to Kings Road and Waterloo Corner Road, as directed by Council, to incorporate concept design for public safety improvements at the intersection of Waterloo Corner Road with Kensington Way, Barton Crescent and Springbank Boulevard.

OR

That Council adopt the recommendations of the CEO Review Committee meeting on 10 March 2021, contained in the report to Council (Item No. 5.9 on the agenda for the Council meeting held on 22 March 2021), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. 9.0.1</u></b> <b>Future Reports for the CEO Review Committee</b>	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the CEO Review Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.
<b><u>Item No. 9.1.1</u></b> <b>CEO Key Performance Indicator Status Update</b>	<b>EXECUTIVE SUMMARY:</b> This report provides a status update on progress towards achievement of endorsed Key Performance Indicators for the Chief Executive Officer for the 2020/2021 performance review period. <b>COMMITTEE RECOMMENDATION:</b> 1. Information be received. 2. Progress towards achievement of the 2020/2021 Key Performance Indicators be noted and endorsed. 3. Work undertaken in relation to Kings Road and Waterloo Corner Road, as directed by Council, to incorporate concept design for public safety improvements at the intersection of Waterloo Corner Road with Kensington Way, Barton Crescent and Springbank Boulevard.

## CO-ORDINATION

Officer: MG

Date:

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**ITEM 6: GENERAL BUSINESS REPORTS**

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**6.1 Elected Members Strategic Workshop - 20 and 21 February 2021**

<b>AUTHOR</b>	Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.4 Embed long term thinking, planning and innovation across the organisation. 4.4 Embed long term thinking, planning and innovation across the organisation.
<b>SUMMARY</b>	The Elected Member Strategic Workshop was held on Saturday, 20 and Sunday, 21 February 2021 at the Salisbury Community Hub. The workshop provided a useful opportunity for the Executive Group to present to Council about current strategic directions, provide information about initiatives that are already being implemented (as result of formal Council decisions), describe our policy and operating framework, and provide an overview of our budgetary position.

**RECOMMENDATION**

That:

1. The summary of discussions held during the Elected Member Strategic Workshop held on Saturday, 20 and Sunday, 21 February 2021 at the Salisbury Community Hub, contained in Attachment 1 to this report (Council, Item No. 22/03/2021) be noted.
2. A workshop with Elected Members to facilitate further discussions regarding the community perceptions survey be organised at an appropriate date and time.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. 2021 EM strategic workshop notes

**1. BACKGROUND**

- 1.1 The Elected Member Strategic Workshop is an annual workshop involving the Executive Group and Elected Members that provides an opportunity to share information and discuss strategic matters that provides context for the formal budget deliberations of Council for the forthcoming financial year, and assists in identifying key areas of focus for further consideration by Council.

**DISCUSSION**

- 1.2 During the workshop members of the Executive Group, together with the Manager People and Culture and the Manager Finance presented a variety of strategic and operational information for discussion with the Elected Members.

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1.3 Key topics that were covered included:

- State of the Salisbury economy
- Community perceptions
- Budget and Resource Overview, long term financial plan/budget drivers and parameters
- Asset management
- Community facilities and Salisbury Recreation Precinct
- “west of Port Wakefield Road” projects and challenges
- Waste management.

1.4 The Notes of the topics covered are shown in Attachment 1. Numerous initiatives that were discussed or touched upon during the workshop have already been further discussed as part of the budget formulation process for the 2021/22 financial year.

## **2. CONCLUSION**

2.1 The Elected Member annual strategic workshop is a valuable initiative in the management of the organisation. It enables information to be imparted in an informal setting, where key strategic pressures and priorities for Council and the community can be examined and discussed, opportunities identified, without the pressure of decisions having to be made.

2.2 The process now is for the administration to prepare necessary advice for submission to the Council for formal consideration, decision and implementation on matters identified as priorities that Council wishes to pursue.

## **CO-ORDINATION**

Officer: CEO  
Date: 18/03/2021



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## **ELECTED MEMBER AND EXECUTIVE 2021 STRATEGIC PLANNING WEEKEND**

*Saturday, 20 and Sunday, 21 February 2021, Salisbury Community Hub*

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The strategic planning weekend is an important opportunity to contextualise and take stock of what we are currently doing, to reach a broad consensus about common priorities for the coming 12 to 18 months, and to consider our long term strategic goals.

During the weekend workshop, members of the Executive Group and several Divisional Managers gave presentations about current strategic directions, provided information about initiatives that are already being implemented (as result of formal Council decisions), and described our evolving policy and operating framework in the context of both, our newly adopted City Plan 2035 and our organisational response to the COVID-19 pandemic.

The ensuing discussions enabled us to reflect on how our current organisational activities and initiatives are already working toward these priorities or, conversely, what needs to be refined or changed for us to deliver on Council's agenda.

Notes that describe broadly the subject matter covered during presentations, along with identified agreed priorities where appropriate are provided below. The notes are not exhaustive but will serve as a basis for further discussion and deliberation by Council as the Administration prepares advice and recommendations on the matters considered at the workshop:

### **City Plan 2035 / current State of the Salisbury economy**

The Manager Economic Development and Urban Policy provided an overview of the City of Salisbury's performance "dashboard" showing the status of various indicators under the key directions of the City Plan 2035.

Advice was also provided on various factors affecting and relevant to the economy of Salisbury:

#### **On the negative side**

- Closure of GM Holden (2017)
- Covid-19.
- Continued high unemployment

#### **On the positive side**

- Northern Connector
- Defence spending
- Private sector investment in Technology Park
- Strong demand for industrial land - Vicinity, Edinburgh Parks
- Good rate of business formation (small business start-ups)

Some of the effects of the pandemic on the local economy have been to heighten the importance of local, existing businesses, local procurement, the shortening of global supply chains (investment attraction targeting on-shoring of production), working remotely, connections of people to jobs and opportunity for new thinking and programs; re-imagining of transit nodes.

We have opportunity to grow Salisbury's existing industry base and attract complementary investment, like spin-offs from defence research. There are also the challenges and opportunities

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posed by anticipated developments west of Port Wakefield Road, addressing barriers to workforce participation and improving connections between industry and education, and further activation of Salisbury's CBD.

### **Community Perceptions**

An overview was provided about the results of the Community Perception Survey which was conducted during October 2020. The survey is conducted by an external provider every 2 years and seeks feedback on community perceptions of services from 600 random responses in the City of Salisbury. The raw data is weighted to be representative of age and gender.

The key messages from the 2020 survey were:

- Overall satisfaction with council is 71%, an increase of 4% on 2018
- Continued improvement in numbers of people "somewhat satisfied with the council" at 51% - an increase of 4% on 2018
- Overall responsiveness of EMs improved (with range of responses across categories 64% - 83%)
- Satisfaction was on par for staff (with range of responses across categories 67% - 79%)
- NPS (measures loyalty) saw a significant positive increase
- Overall improvement in survey results with key areas identified for further consideration.

We are to continue delivering on:

- Recycling collection services
- Green waste collection services
- Health services
- Water recycling
- Hard waste services.

The City of Salisbury should focus on:

- Road maintenance
- Footpath maintenance
- Services for the disabled
- Services for the aged
- Parks and reserve maintenance.

The key drivers of satisfaction are:

- Green waste collection services
- Footpath maintenance
- Verge cutting
- Services for the disabled.

A challenge before us is how we can raise awareness of the City of Salisbury's vision to be *a progressive, sustainable and connected community* and to ensure that our messaging is consistent and aligned to that vision.

It was agreed that we ought to leverage off the key issues identified in the survey to do this by developing a strong framework aimed at defining the value proposition to our community. To do that, more in depth information and analysis is required, so in the first instance a workshop with Elected Members to facilitate further discussions regarding the community perceptions survey should be organised before engaging with two to three Focus Groups to delve into the issues further and report formally to Council.

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#### **Budget – Long Term Financial Plan (LTFP):**

Financial sustainability is defined as a “Council’s long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.” During the workshop members received an update on the financial status of Council and were provided information that would assist it in developing Council’s forthcoming budget.

A number of scenarios of the LTFP were also presented that compared impacts against the current endorsed financial indicators, which are:

- an Operating Surplus Ratio (0.5 -5%),
- an Asset Sustainability Ratio (90-110%), and
- Net Financial Liabilities (< 70%) (increased from 40%).

The various LTFP scenarios provided members with an understanding of the implications of changes in rating and spending levels, and property development proceeds and which scenarios fall within or outside the financial indicators. The intention of the presentation was to allow members to be updated on the financial status of Council and provide information that would assist it in developing its budget for 2021/22 during the upcoming budget discussions and planning for the future.

#### **Strategic Asset Management Plan (SAMP)**

SAMP is a part of Council’s suite of Strategic Management Plans as required by the *Local Government Act 1999*, section 122. It is intended that the revised SAMP will be presented for endorsement by Council as part of the 2021/22 business planning process. The SAMP indicates Capital and Operating infrastructure related expenditure that is required to deliver the targeted Service Levels for the City, at a Strategy level, for the next 20 years.

During this term of Council there has been particular focus on service level changes to respond to community expectations and respond to Council direction and strategy. The corresponding operational expenditure increases amount to \$1.5 million per annum.

Elected Members were also briefed on the outcomes of the Verge Maintenance Trial undertaken during 2020 which required altered service levels:

- |                               |                           |
|-------------------------------|---------------------------|
| • Cycle times and seasonality | • Herbicide Edging        |
| • Cutting Height              | • Branch / debris removal |
| • Broadleaf weed treatment    | • Parked Cars.            |

A further report will be provided to Council discussing alternative treatments for next capital works program. Council is cognisant that it must continue to focus on ensuring inter-generational equity and financial sustainability, by funding renewal at acceptable levels, recognising that as levels of service increase there is a direct effect on the Capital Upgrade and Renewal, but more importantly the ongoing Operational costs focused on Verges, Streetscapes, Parks & Reserves and Buildings.

#### **Community Facilities Plan**

Council received a briefing regarding the review that had been undertaken regarding City of Salisbury community facilities which identified current status and the hierarchy of facilities in Salisbury. The review provided a gap analysis that will enable Council to better prioritise and focus its resources in future.

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A report to a Council committee with full analysis and appropriate recommendations for maximising the use of facilities and benefit to the community will be forthcoming in the near future.

An aspect of the Council's facilities that was the subject of a separate briefing was the separate review of our aquatic facilities. The briefing gave particular focus to the Salisbury Recreation Precinct, providing options for discussion about next steps and developing concept designs for community consultation.

#### **West of Port Wakefield Road**

A briefing was provided on the state of progress in relation to aspects of land uses in the areas of the City of Salisbury located west of Port Wakefield Road, as follows:

- Land use transition post-completion of Northern Connector
- Surplus Northern Connector land
- Protection of St Kilda township
- Globe Derby precinct – rural living (horse keeping) and trotting facilities
- Planning for Dry Creek Salt Fields development
- Salt Fields de-commissioning/rehabilitation/re-use north of Dry Creek
- State-significant infrastructure – Bolivar Treatment Works, Seagas and Epic pipelines, high voltage transmission lines, Northern Connector and Port Wakefield Road
- Environmentally sensitive areas – Mangroves and die-back, Adelaide International Bird Sanctuary, Barker Inlet, Dry Creek and Little Para River corridors, legacy former landfills
- Stormwater management.

#### **Waste management**

Elected Members were provided with advice about waste services delivered by the Northern Adelaide Waste Management Authority (NAWMA) in the City of Salisbury, and the potential for change and improvement of services like NAWMA's recently improved service reducing hard waste collection from 6 to 4 weeks without additional cost.

#### **Governance issues**

A discussion was facilitated in relation to forthcoming legislative changes that will impact Council governance. When the Parliament has dealt with the Local Government reform Bill currently before the House, a workshop to work through the detail of the new legislation will be organised. There was also general agreement that there are aspects of the form and structure of reports to and minutes of committees and Council could be improved. A report with proposals for change will be prepared for the Governance and Compliance Committee.

#### **Critical issues**

A "roundup" briefing was provided about budgets and timeframes or updates on several issues that have been the subject of decisions of Council and are in various state of progress:

- Field Services Facility
- Burton Community Hub
- Len Beadell
- Jim Dandy Café
- Lake Windemere
- St Jays
- James St building site
- John Street/Church St
- Mangrove die back/contamination.

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**ITEM 7: MOTIONS ON NOTICE**

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*There are no Motions on Notice.*

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**ITEM 8: MAYOR'S DIARY**

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**Recommendation**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
18/02/2021	01:00 PM	1-5pm LGA Board of Directors meeting
18/02/2021	12 Noon	12 noon Optional lunch prior to LGA Board of Directors meeting
19/02/2021	09:00 AM	Pick up wreath
19/02/2021	09:45 AM	Bombing of Darwin Commemorative Service
19/02/2021	11:30 AM	Office Time - Letter Signing, Invitation and Meeting Co-ordination
20/02/2021	09:00 AM	Elected Members' Weekend Workshop
21/02/2021	09:00 AM	Elected Members' Weekend Workshop
22/02/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
22/02/2021	04:30 PM	Pre Council Meeting Briefing
22/02/2021	06:30 PM	Council Meeting
24/02/2021	09:00 AM	MP Briefing/Catch up re Local Issues
24/02/2021	02:00 PM	Regular meeting Mayor/CEO/EA
24/02/2021	02:30 PM	Media Issues - Regular Catch-up
24/02/2021	03:00 PM	Filming Video for LGA - Road Funding
24/02/2021	06:30 PM	Pooraka Farm Community Centre 2020 AGM
25/02/2021	01:00 PM	Citizenship Ceremony 1pm Session
25/02/2021	03:00 PM	Citizenship Ceremony 3pm Session
25/02/2021	06:00 PM	Citizenship Ceremony Evening Session
26/02/2021	11:00 AM	Catch up CEO/Mayor
26/02/2021	05:30 PM	Fringe Opening Speech
26/02/2021	06:00 PM	Salisbury Fringe Carnival Opening Night
27/02/2021	10:00 AM	Fringe Festival
28/02/2021	12 Noon	30 Year Celebration Lions Club at Salisbury North Football Club
1/03/2021	02:00 PM	Private Citizenship Ceremony
1/03/2021	02:30 PM	Photo for Monarch Facebook Competition
1/03/2021	03:00 PM	Budget discussion
1/03/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
1/03/2021	04:30 PM	Meeting with Resident
1/03/2021	05:00 PM	Meeting with CEO/Mayor/Deputy Mayor
1/03/2021	06:30 PM	Informal Strategy
1/03/2021	12 Noon	Radio Italiana 531am

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2/03/2021	11:30 AM	Barker Inlet Mangrove Discussion with Minister
2/03/2021	02:30 PM	Meeting with LGA
3/03/2021	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
3/03/2021	11:00 AM	Media Issues - Regular Catch-up
3/03/2021	11:30 AM	Mayor's Video Message (Recording)
3/03/2021	12:30 PM	IWD Briefing
3/03/2021	01:00 PM	Regular meeting Mayor/CEO/EA
3/03/2021	01:15 PM	Bridgestone Walk Through
3/03/2021	06:30 PM	Second Budget Workshop (Informal)
3/03/2021	12 Noon	Office Time
5/03/2021	10:30 AM	Meeting with small business
9/03/2021	03:00 PM	Harmony celebration briefing
10/03/2021	10:00 AM	SPEECH - Rize Above Launch Event
10/03/2021	01:00 PM	Regular meeting Mayor/CEO/EA
10/03/2021	05:30 PM	CEO Review Committee
10/03/2021	05:45 PM	Strategic Property Development Sub Committee
10/03/2021	12 Noon	Private Citizenship Ceremonies
11/03/2021	07:00 PM	International Women's Day Cocktail Evening
12/03/2021	01:00 PM	Official Opening of the Senior Study and Diverse Learning Hub
12/03/2021	07:00 PM	SPEECH - Northern Districts Athletics Club - Closing Ceremony
13/03/2021	12 Noon	Vietnam Veterans – Lunchtime event
15/03/2021	06:30 PM	Committee Meetings
16/03/2021	10:15 AM	Mayor's Radio Show: Bridgestone Opening
16/03/2021	12:30 PM	Mayor's Video Message (Recording)
16/03/2021	01:00 PM	Phone call to Resident
16/03/2021	06:30 PM	Committee Meetings
17/03/2021	12:30 PM	Briefing for Mayor - Watershed Creative Prize
17/03/2021	01:00 PM	Regular meeting Mayor/CEO/EA
17/03/2021	12 Noon	Office Time - Signing/Speeches etc

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**Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
02/03/2021	Cr J Woodman & Cr K Grenfell	PBAFM Radio Show

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice: Mobile Adult Change Facilities**

At the 22 February 2021 Council Meeting, Cr Julie Woodman asked the following question:

*Council initially received a grant for a mobile facility so are we going to hire these facilities each time there is a Salisbury Community Fun Day or event at Carisbrooke Park, Ingle Farm or St Kilda – what provisions are we going to make at these venues?*

The Question was taken on Notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

Staff will assess the demand and need for such a facility as part of event planning. Should it be deemed that it is necessary to have a Mobile Adult Change Facility then an appropriate facility will be hired. Any budget implications of any additional hire above current standard facility provision will need to be considered as part of the event planning.

**11.2 Question on Notice: Meeting Room Directory**

At the 22 February 2021 Council Meeting, Cr Julie Woodman asked a question about the best way to inform visitors to the Salisbury Community Hub, whether by map or directory, the location of meeting rooms available for public use.

The question was taken on notice.

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

The intent is to use the digital screens located on the Ground and First Floors to inform the community of the various rooms available and what functions/events are occurring at the time.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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## ITEM 13: CONFIDENTIAL ITEMS

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### 13.1 Finance and Corporate Services – Confidential Recommendation for Council Ratification: Operating Surplus Initiative

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time will protect sensitive commercial information the disclosure of which may confer an advantage to a third party or prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Operating Surplus Initiative** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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**13.2 Innovation and Business Development Committee – Confidential  
Recommendation for Council Ratification: Community Hubs  
Management Model and Community Centres Collaboration  
Agreement Review**

**Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect sensitive information relating to operational matters and commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Community Hubs Management Model and Community Centre's Collaboration Agreement Review** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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### 13.3 Request for Extension of Confidentiality Order – Appeal Against ERD Court Decision – Old Spot Farmers Market

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to legal advice.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *the matter being considered is legal advice*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

## OTHER BUSINESS - CONFIDENTIAL ITEM

### OB1      **Submission to Department for Environment and Water - North Western Sustainable Precincts Plan**

#### **Recommendation**

1.    *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2.    *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by Council to the State Government relating to potential future land use which could, if divulged, confer a commercial advantage on a third party.*

*On that basis the public's interest is best served by not disclosing the **Submission to Department for Environment and Water - North Western Sustainable Precincts Plan** item and discussion at this point in time.*
3.    *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*