



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

15 FEBRUARY 2021

MEMBERS PRESENT

Cr J Woodman (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug (*from 8:24pm*)
Cr A Duncan
Cr K Grenfell
Cr D Proleta
Cr G Reynolds

OBSERVERS

Deputy Mayor C Buchanan (*arrived at 8:47pm*)
Cr P Jensen (*arrived at 8:48pm and left at 8:49pm*)

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Manager Development Services, Mr C Zafiropoulos
Risk and Governance Program Manager, Ms J Crook

The meeting commenced at 8:22 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr K Grenfell

The Minutes of the Governance and Compliance Committee Meeting
held on 18 January 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Mayor G Aldridge
Seconded Cr D Proleta

1. The information is received.

CARRIED

Cr B Brug entered the meeting at 8:24 pm.

For Decision

3.1.1 Draft Fraud and Corruption Prevention and Management Policy

Moved Cr D Proleta
Seconded Cr G Reynolds

1. The Fraud and Corruption Prevention and Management Policy as set out in Attachment 2 to this report (Governance and Compliance Committee, 15/02/2021, Item 3.1.1) is approved.

CARRIED

3.1.2 Council Assessment Panel - Terms of Reference

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. The Council Assessment Panel Terms of Reference dated 21 January 2019 is revoked.
2. The Council Assessment Panel Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.2) is endorsed with the following changes to be incorporated:
 - 2.1 Paragraph 2.17 to be removed and replaced with: *Subject to clause 5, Independent Members will be appointed for a term of up to four years, and on such other conditions as determined by the Council. For purposes of continuity and experience, to ensure that all Independent Member positions are not made vacant at the same time, initially two positions will be appointed for a two year term so as to create an ongoing overlap of the four year terms.*
 - 2.2 Paragraph 2.22 to be deleted.
3. The expression of interest process is to be commenced for the appointment of Independent Members for the next term of the Council Assessment Panel.

CARRIED

3.1.3 Review of Naming of Roads and Public Places Policy

Moved Mayor G Aldridge
Seconded Cr K Grenfell

1. The Information is received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Governance and Compliance Committee, 15/02/2021, Item No. 3.1.3) is endorsed.

CARRIED

3.1.4 Private Parking Areas Act - Private Parking Agreements Policy Review

Moved Mayor G Aldridge
Seconded Cr D Proleta

1. The information is received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No.3.1.4) is endorsed.

CARRIED

Mayor G Aldridge left the meeting at 8:50 pm.

3.1.5 Review of Food Act 2001 - Inspection Fees Policy

Moved Cr D Proleta
Seconded Cr A Duncan

1. The information is received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.5) is endorsed.

CARRIED

3.1.6 Review of Enforcement Policy

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. The information is received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.6) is endorsed.

CARRIED

Mayor G Aldridge returned to the meeting at 8:51 pm.

3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

Moved Cr A Duncan
Seconded Cr G Reynolds

1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 20 to 23 June 2021.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 8:51 pm.

CHAIRMAN.....

DATE.....