



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

22 FEBRUARY 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Deputy Mayor, Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen (*via Teams VC*)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr D Proleta.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

A representative of the Salisbury North Neighbourhood Watch present in the Gallery, asked the following question for Public Question Time:

Can Cr Reynolds please advise whether he has had discussions with Council staff about the playground on Diment Road?

Cr G Reynolds responded, advising that the matter had been discussed with Council staff and is being followed up.

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

The Mayor presented cheques to the following recipients of Sports and Community Clubs COVID-19 Recovery Support Grants:

- Lions Club of Salisbury
- Northern Districts Cricket Club
- Northern Districts Athletics Club
- Mawson Lakes Football Club
- Para Hills United Soccer Club
- The Scout Association of South Australia - Northridge Para Vista Scout Group
- Valley View Tennis Club
- Lions Club of Paralowie
- Salisbury East Junior Soccer Club

2.2 Deputation: Baltimore Reserve Tennis Court and Cricket Pitch

Mr Venkat Lingampally, resident of Parafield Gardens, addressed the meeting to discuss the petition he had submitted in relation to Baltimore Reserve.

ITEM 3: PETITIONS

3.1 Petition: Cement Cricket Pitch and Tennis Courts, Baltimore Reserve, Parafield Gardens

Moved Deputy Mayor C Buchanan
Seconded Cr K Grenfell

1. The attached notice of petitions in relation to Baltimore Reserve, Parafield Gardens be received.
2. Staff undertake further consultation regarding the suitability for an informal cricket pitch at the reserve and report back to the Community Wellbeing and Sport Committee on the outcomes and possible future budget implications in June 2021.
3. Staff provide a report to the Asset Management Sub Committee on the provision of adult fitness equipment, basketball court upgrade and other amenities as mentioned by the Deputation request.

**CARRIED
0842/2021**

ITEM 4: PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr S Ouk

The Minutes of the Council Meeting held on 25 January 2021, be taken as read and confirmed.

**CARRIED
0843/2021**

Moved Cr P Jensen
Seconded Cr M Blackmore

The Minutes of the Confidential Council Meeting held on 25 January 2021, be taken as read and confirmed.

**CARRIED
0844/2021**

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Deputy Mayor C Buchanan
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 February 2021), and listed below:

1.0.1 Future Reports for the Policy and Committee

1. The information is received.

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021

The information contained in the Youth Council Sub Committee of the meeting held on 9 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman 2021

1. Tuyet Nhi Sofina Le Thi is appointed to the position of Chairman of the Youth Council Sub Committee for 2021.
2. Madeline Prince is appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2021.

YC2 Future Reports for the Youth Council Sub Committee

1. The information is received.

YC3 Youth Council Project Teams 2021

1. The following project teams are endorsed to be undertaken in 2021 by the Youth Council:
 - a. Mental Health
 - b. LGBTIQ+
2. Christian Gudic is appointed to the position of Team Leader, Mental Health Project.
3. Brooke Duncan is appointed to the position of Team Leader, LGBTIQ+.

YC4 Youth Programs and Events Update January 2021

1. That the information is received and noted.

YC5 Youth Council Reports

1. That the information is received and noted.
2. That an updated report template is utilised that would report retrospectively on program, event and project delivery designed and implemented by Twelve25 and in partnership with the Salisbury Youth Council, as well as report on planned programs, events & project delivery for a two month period ahead.

YC6 Twelve25 Barista Program

1. That the information is received and noted.
2. That an updated Barista Program is implemented as set out in paragraph 3.1.10 and 3.1.11 to this report (Youth Council Sub Committee 09/02/2021, Agenda Item No. YC6).
3. Council gives consideration to the revised program and allocates \$3,200 per annum through a New Initiative Bid in the 2021/22 budget for a two (2) year program.

YC-OB1 Youth Council Sub Committee Electronic Agenda

1. That the Youth Council Sub Committee Agenda is emailed to Members in addition to the hard copies received.

1.1.2 Planet Youth Pilot Project

1. The report is received.
2. The proposal for the City of Salisbury to become a Planet Youth pilot site is endorsed for progression.
3. The Senior Social Planner brief and include Council's Youth Council Sub Committee in the consultation and delivery of the Planet Youth Pilot Program.

**CARRIED
0845/2021**

5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification

Moved Cr M Blackmore

Seconded Cr S Ouk

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of items:

2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

2.2.2FI Accessible Adult Change Facilities

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. The information is received.

2.1.1 Development Application Income under the new Planning, Development and Infrastructure Act, 2016

1. The changes to development application fees and implications for Council revenue that will inform Council's budget considerations are noted.
2. That Council adopts the legislated fees under the *Planning Development and Infrastructure Act 2016* effective from the operative date of 19 March 2021, and the fees be incorporated in Council's Fees and Charges Register.
3. Noting the recommendation from the administration for a fee of \$300 to place the notice on land for development applications that require public notification under the *Planning, Development and Infrastructure Act 2016*, a fee of \$150 be endorsed to be effective from the operative date of 19 March 2021 and be included in the Council's Fees and Charges Register, until the end of the financial year.
4. That a report be provided with a proposed draft fee schedule for the forthcoming 2021/22 financial year for public notification under the *Planning, Development and Infrastructure Act 2016*, new fees and charges under the new planning act including a pensioner and concession rate, to be considered as part of the forthcoming budget deliberations.

2.1.2 Event Management Framework & Room Booking Fees & Charges, Salisbury Community Hub.

1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council.
2. That no changes are made to the Room Booking Fees and Charges.

2.1.3 Second Quarter Budget Review 2020/21

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$602,500 be credited to the Sundry Project Fund. This will bring the balance to **\$602,500** prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

OPERATING

- Verge Maintenance enhanced service level \$70,000

CAPITAL

- NIL \$NIL

TOTAL \$70,000

3. Funds be allocated for the following discretionary net bids:

OPERATING

- Legal Expenses \$14,000
- Provision for Risk Management initiatives \$75,600

CAPITAL

- Plant and Fleet Replacement Program \$25,000
- Salisbury Water – Reed Beds and Pond Netting Parafield Wetlands \$600,000
- Lindblom Park Master Plan \$40,000

TOTAL \$754,600

4. Approval of the following transfers:
 1. Transfer \$5,000 Elected Member Training funding to Donations expenditure to fund an ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community as per Council Minute 0762/2020.

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2. Transfer \$22,000 HCSP Transport Cost Recovery Income to HCSP Grant Funding to account for an amendment to the funding agreement in which transport recovery will be included in future grant funding.
 5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

2.1.4 Council Finance Report - January 2021

1. The information is received.

**CARRIED
0846/2021**

The meeting then proceeded to consider items 2.2.1 and 2.2.2 which were withdrawn to be considered separately.

2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

Cr G Reynolds declared an actual conflict of interest on the basis of being a member of the National Military Vehicle Museum.

Cr G Reynolds left the meeting at 7:00 pm.

Moved Deputy Mayor C Buchanan

Seconded Cr L Braun

1. Discretionary rebates be provided for 2021/22 and 2022/23 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
 - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
 - f. Marra Murranga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 15/02/2021, Item No. 2.2.1) is endorsed.

**CARRIED
0847/2021**

Cr G Reynolds returned to the meeting at 7:00 pm.

2.2.2FI Accessible Adult Change Facilities

Moved Deputy Mayor C Buchanan
Seconded Cr L Braun

1. The information in the report be noted, including that a New Initiative Bid of \$450,000 plus an additional \$20,000 annual operating costs (total \$470,000) will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, with a shower and accredited as a Changing Places Facility, at Unity Park.

**CARRIED
0848/2021**

Question Without Notice: Mobile Adult Change Facilities

Cr J Woodman asked the following question:

Council initially received a grant for a mobile facility so are we going to hire these facilities each time there is a Salisbury Community Fun Day or event at Carisbrooke Park, Ingle Farm or St Kilda – what provisions are we going to make at these venues?

The Question was taken on Notice.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

2.4.1 *Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999*

2.4.2 *Joint Use Animal Pound - Project Update and Budget Review*

5.3 Governance and Compliance Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr K Grenfell

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 February 2021), and listed below with the exception of items:

- 3.1.2 Council Assessment Panel - Terms of Reference.**
- 3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly**

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information is received.

3.1.1 Draft Fraud and Corruption Prevention and Management Policy

1. The Fraud and Corruption Prevention and Management Policy as set out in Attachment 2 to this report (Governance and Compliance Committee, 15/02/2021, Item 3.1.1) is approved.

3.1.3 Review of Naming of Roads and Public Places Policy

1. The Information is received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.3) is endorsed.

3.1.4 Private Parking Areas Act - Private Parking Agreements Policy Review

1. The information is received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No.3.1.4) is endorsed.

3.1.5 Review of Food Act 2001 - Inspection Fees Policy

1. The information is received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.5) is endorsed.

3.1.6 Review of Enforcement Policy

1. The information is received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.6) is endorsed.

**CARRIED
0849/2021**

The meeting then proceeded to consider items 3.1.2 and 3.1.7 which were withdrawn to be considered separately.

3.1.2 Council Assessment Panel - Terms of Reference

Cr P Jensen left the meeting at 7:07 pm.

Cr P Jensen returned to the meeting at 7:12 pm.

Moved Deputy Mayor C Buchanan

Seconded Cr L Braun

1. The Council Assessment Panel Terms of Reference dated 21 January 2019 is revoked.
2. The Council Assessment Panel Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.2) is endorsed with the following changes to be incorporated:
 - 2.1 Presiding Member, Deputy Presiding Member and Acting Presiding Member
 - Include a new point under 2.12, which will become 2.13, and subsequent points under 2.13 be renumbered.
The Council will appoint a Deputy Presiding Member of the CAP for such term and on such conditions as determined by the Council
 - 2.14 as currently listed in Attachment 1 be amended to include the word Deputy Presiding Member after the word Presiding Member.
 - 2.2 Council give consideration to the timing of the appointment of Council Assessment Panel members to provide a balance of continuity and refreshment of panel members across the Term.

**CARRIED
0850/2021**

3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

Moved Deputy Mayor C Buchanan
Seconded Cr J Woodman

That the Australian Local Government Association be requested to negotiate with the Federal Government to seek funding support to Councils across Australia for conducting citizenship ceremonies that have become a significant cost burden to local communities for undertaking a role on behalf of the Commonwealth of Australia.

**CARRIED
0851/2021**

5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Deputy Mayor C Buchanan
Seconded Cr S Ouk

That Council adopt the recommendations of the Urban Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 February 2021), and listed below:

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021

The information contained in the Asset Management Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information is received.
2. That the report due date for 'Motion on Notice: Streetscape Renewal Program' be brought forward from June 2021 to the revised date of April 2021.

AMSC3 Playspace provision at Kingswood Crescent Reserve

1. The report is received and noted.
2. That the development of a playground at Kingswood Crescent Reserve, Paralowie is to be considered as part of the expanded Playspace budget for consideration as part of the 2021/22 budget process.
3. That the renewal funding, identified in 2024/25 associated with the Lukin playspace, be transferred to be a part of the Kingswood Crescent playspace upgrade.
4. Consistent with other playspace upgrades/ renewal projects, consultation on the proposed works at Kingswood Reserve occur when design concepts have been prepared.

AMSC4 Gawler to North Haven Bike Path - Motorbike Restrictive Devices

1. Council endorse modifications to the motorbike restrictor devices along shared-use paths in linear parks to make them more user friendly for the wider cycling fraternity, including a range of modified cycles for people with disabilities and parents cycling with bike trailers carrying children.
2. Administration prepare the 2022/23 budget bid for the City Wide Trails Program to provide an additional \$100,000 p.a. over the next five years to complete the modifications to existing restrictive devices.

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3. Any new installations of motorbike restrictor devices be assessed on a site by site basis for future budget considerations.

AMSC5 Summary of the 3 year Capital Program covering the Strategic Asset Management Plan and related policy initiatives

1. That the information is received.

AMSC-OB1 Camelot Drive, Paralowie Playspace

1. That staff bring back a report with costings for the inclusion of Camelot Drive, Paralowie Playspace in the 2022/2023 budget process.
2. Staff prepare a budget bid for the 2021/22 budget to upgrade the basketball court to a full court and to expand the area of irrigation.

4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC2 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC3 Terms of Reference Review - Tree Management Appeals Sub Committee

1. The information is received.
2. The Terms of Reference for the Tree Management Appeals Sub Committee as contained in Attachment 2 to this report (TMASC 08/02/2021, Item No. TMASC3) is endorsed subject to the following amendments:
 - a) The deletion of the second dot point in paragraph 2.1 and replacing it with a new dot point to read –
‘give consideration to the Tree Management Policy and the Tree Removal Procedure of Council.’
 - b) The deletion of the second dot point in paragraph 3.1.
 - c) The insertion of a new 3rd to last dot point in paragraph 3.1 to read –
‘where a tree removal request has been refused and the applicant, aggrieved by the decision, requests a review of the decision by the TMAS, staff will prepare a report to TMAS’
3. The Tree Removal Procedure be amended to provide for requests from Elected Members.

TMASC4 Customer Requests - Tree Management & Streetscape Renewal Program

1. That consideration of this matter be referred to the next meeting of the Tree Management Appeals Sub Committee, to enable the redrafting of relevant standard correspondence for use in responding to tree management requests, taking into account the changes made to the Terms of Reference of the Sub Committee in its consideration of Item TMAS3 on the agenda for this meeting.
2. That staff provide a copy of the Review response letters to the Ward Councillors when distributed to residents.

4.0.3 Future Reports for the Urban Services Committee

1. The information is received.

4.1.1 Capital Works Report - January 2021

1. Include a Traffic Plan for Salisbury Heights within PR22515 Transportation Planning Program under the existing funding available in lieu of seeking additional funding for this work.
2. Amend PR12000 Road Reseal Program 2020/21 Program as noted within this report, Urban Services Committee, Item 4.1.1, 15th February 2021, with no impact to the budget.

4.1.2 Revocation of Community Land Classification - Prettejohn Gully, Para Hills

1. The report is received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 measuring approximately 459.7 square metres.
3. The portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512, as delineated in red on Attachment 1 to this report (Urban Services 15/02/2021 Item 4.1.2), Aerial View – Portion of Prettejohn Gully be revoked of the Community Land Classification, be removed from the City of Salisbury's Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 described in Certificate of Title Volume 5550 Folio 512 as road.

**CARRIED
0852/2021**

5.5 Community Wellbeing and Sport Committee - Recommendations for Council Ratification

Moved Deputy Mayor C Buchanan
Seconded Cr D Hood

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 February 2021), and listed below:

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.0.2 Community Wellbeing & Sport Project Update Report

1. Information be received.

5.1.1 Community Grants Program Applications for February 2021

1. The information is received and noted.

CWS-OB1 Service Delivery Quarterly Reports

1. That staff provide a quarterly report to the Community Wellbeing and Sport Committee which includes updates of service delivery for libraries, community centres and seniors' centres.

**CARRIED
0853/2021**

**5.6 Innovation and Business Development Committee -
Recommendations for Council Ratification**

Moved Cr K Grenfell
Seconded Cr G Reynolds

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 February 2021), and listed below:

6.0.1 Future Reports for the Innovation and Business Development Committee

1. The information is received.

6.1.1 Salisbury Plays - Renaming

1. The Salisbury Plays event is renamed to:
 - a. Salisbury Community Fun Day
2. The location of the event is added to the above name of the event to recognise the location.

6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021

The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC3 Walkleys Road Corridor – Stage 1 Community Engagement Outcome

1. The Walkleys Road Corridor Engagement Report as provided in Attachment 1 to this report (SPDSC – 08/02/2021, Item No. SPDSC3) are noted.

6.2.1 Community Requests - Response Dashboard

1. The information is received.

6.2.2 Major Renewal Works at Parafield Airport Wetlands

1. The information is received.

**CARRIED
0854/2021**

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2021

5.7 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 9 February 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 22 February 2021), and listed below:

7.0.1 Actions List

1. The information is noted.

7.0.2 Future Reports for the Audit Committee

1. The information is received.

7.1.1 Update on Internal Audit Plan

1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 7.1.1, Audit Committee, 09/02/2021) and the accompanying high level indicative scope for pending audits as set out in Attachment 2 (Item 7.1.1, Audit Committee, 09/02/2021) are endorsed.

7.1.2 Trade Card Review

1. That the final audit report for the Trade Card / Trading Account audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.2) is noted and that the responses of the Administration to the Trade Card / Trading Account Audit Report contained therein is endorsed.

7.1.3 Legislative Compliance Audit – Final Report

1. That the final audit report for the Legislative Compliance audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.3) is noted and that the responses of the Administration to the Legislative Compliance Audit Report contained therein is endorsed.

7.1.4 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee 9/02/2021, Item No. 7.1.4) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Audit Committee 9/02/2021, Item No. 7.1.4).

7.1.5 Draft Fraud and Corruption Prevention and Management Policy

1. The Audit Committee supports the Fraud and Corruption Prevention and Management Policy as drafted and set out in Attachment 2 to this report (Audit Committee, 09/02/2021, Item No. 7.1.5) with recognition of the Audit Committee comments being incorporated for further consideration of the Governance and Compliance Committee in February 2021.

7.1.6 Audit Committee Performance Self Assessment

1. The self-assessment survey questions, as set out in Attachment 1 to this report (Audit Committee, 09/02/2021, Item No. 7.1.6) be issued to members of the Audit Committee for completion following the February 2021 Council meeting, with results to be collated and presented at the next Audit Committee meeting.

**CARRIED
0855/2021**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

7.4.1 11426 External Audit Services - Acquisition Plan

5.8 Council Assessment Panel

Minutes from the Council Assessment Panel meeting held on 27 January 2021 were noted by Council.

5.9 CEO Review Committee – Recommendations for Council Ratification

No CEO Review Committee meeting was held in January 2021.

ITEM 6: GENERAL BUSINESS REPORTS

There were no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Clayson Road Speed Increase

Moved Cr M Blackmore

Seconded Cr P Jensen

1. That a report be provided advising Council on the merits of increasing the speed limit along Clayson Road from 50km/h to 60 km/h and the process required to achieve that aim.

With leave of the meeting and consent of the seconder, Cr M Blackmore VARIED the MOTION as follows:

1. That a report be provided advising Council on the merits of increasing the speed limit along Clayson Road and Frost Road between Main North Road and Cross Keys Road, from 50km/h to 60 km/h and the process required to achieve that aim.

**CARRIED
0856/2021**

7.2 Motion on Notice: Deloitte Jobs and investment, economic growth agenda

Cr A Duncan left the meeting at 7:37 pm.

Moved Cr N Henningsen

1. That a report be provided to the Policy and Planning Committee at the April 2021 meeting regarding Council's economic growth agenda, including economic development, facilitation of job creation, progression of the Deloitte report recommendations and other opportunities, as a review of Council's approach to economic growth is listed as a critical action in Council's City Plan.

The **MOTION LAPSED** for want of a **SECONDER**

LAPSED

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Cr A Duncan returned to the meeting at 7:41 pm.

Moved Cr L Braun
Seconded Cr B Brug

1. That this information be noted.

CARRIED
0857/2021

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr J Woodman:

26 January Australia Day
1 February Informal Strategy
2 February Represented the Mayor on Spotlight on Salisbury Radio Show
2 February Burton Community Centre
6 February Represented the Mayor at Australian Asian Chamber of Commerce Dinner
7 February Unveiling of Vietnamese Boat People Monument
8 February Meeting re capital projects South Ward
8 February Briefing on St Kilda Mangroves
8 February Strategic Property Developments meeting
8 February ALGWA SA meeting with Kylie Grenfell
9 February Every Life Matters Executive and General meetings
9 February Meeting with Zoe Bettison and Kristianne Foreman re Suicide Bill
11 February ALGWA SA Committee meeting
15 February Spotlight on Salisbury Radio Show with Mayor (re Carnival)
15 February Met with parent from IFEPS re school parking issues
15 February IFWPS Governing Council AGM
15 February Met with Para Vista resident re flooding issue
15 February Council Committee meetings
16 February Council Committee meetings

Cr K Grenfell:

26 January Australia Day Citizenship Ceremony and celebrations
7 February Vietnamese Boat People Monument Launch
10 February Parafield Gardens High School 2020 Presentation Night (delayed due to COVID)
16 February Meeting with Belgravia

Cr M Blackmore:

29 January East Ward - Capital Projects Discussion
9 February Salisbury Youth Council Sustainability Consultation
15 February School Transport Framework Discussion: Tyndale Christian School
20 February Community Meeting in Salisbury Heights to discuss future playspaces, traffic management, and local projects with Cr Duncan

Cr C Buchanan:

Represented the Mayor at the Health and Wellbeing Precinct Round Table (NALHN)

ITEM 10: QUESTIONS WITHOUT NOTICE

10.1 Meeting Room Directory

Cr J Woodman asked a question about the best way to inform visitors to the Salisbury Community Hub, whether by map or directory, the location of meeting rooms available for public use.

The question was taken on notice.

ITEM 11: QUESTIONS ON NOTICE

There were no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Green Waste Bins

Moved Deputy Mayor C Buchanan
Seconded Cr P Jensen

As part of the 2021/22 budget process, Council gives in principle support to:

1. Provide residents with green waste bins on request, free of charge, with the restriction of one green waste bin per household.
2. work with NAWMA to provide education materials to residents on appropriate waste for the green bins and that these materials be supplied with the delivery of the green bins.
3. Staff estimate the additional costs of this initiative and include it in the report coming back to Council in March 2021 on this topic to help inform Council their budget deliberations
4. Council notes there is likely to be an income from the Green industries Grant, to offset the additional costs of the green bin pick up, and a reduction in landfill fees from NAWMA, growing to be in the order of \$400,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.

**CARRIED
0858/2021**

12.2 Traffic Management Initiatives and Upgrades – Kings Road and Waterloo Corner Road (Bolivar Road to Heaslip Road)

Cr D Hood left the meeting at 8:16 pm.

Cr D Hood returned to the meeting at 8:18 pm.

Cr M Blackmore left the meeting at 8:19 pm.

Moved Deputy Mayor C Buchanan

Seconded Cr K Grenfell

1. Staff bring back a report to the June 2021 Urban Services Committee providing concept designs and cost estimates associated with increasing the capacity of Kings Road from Salisbury Highway west to the Northern Connector through traffic management initiatives or carriageway/dual carriageway redevelopment, and also upgrades to the Waterloo Corner Road from Bolivar Road to Heaslip Road.
2. A non-discretionary third quarter budget review bid of \$75k be endorsed to assist in undertaking this work.

**CARRIED
0859/2021**

12.3 Upgrade Requirements – Hausler Reserve

Cr C Buchanan declared a perceived of conflict of interest on the basis of being the President of a sporting club located on Andrew Smith Drive.

Cr C Buchanan left the meeting at 8:21 pm.

Cr M Blackmore returned to the meeting at 8:24 pm.

Moved Cr K Grenfell

Seconded Cr S Ouk

That staff prepare an urgent report on the upgrade requirements at Hausler Reserve to allow it to be used as a secondary location to Andrew Smith Reserve for overflow cricket and soccer club use in anticipation for the development of a 2021/2022 budget bid.

With leave of the meeting and consent of the seconder, Cr K Grenfell VARIED the MOTION as follows:

That staff prepare report by April 2021 on the upgrade requirements at Hausler Reserve to allow it to be used as a secondary location to Andrew Smith Reserve for overflow cricket and soccer club use in anticipation for the development of a 2021/2022 budget bid.

**CARRIED
0860/2021**

Cr C Buchanan returned to the meeting at 8:38 pm.

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.38 pm.

Cr B Brug left the meeting at 8.38 pm and did not return.

The meeting reconvened at 8.45 pm.

CONFIDENTIAL ITEMS

13.1 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

Moved Cr L Braun

Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time will protect financial and personal information in relation to personal circumstances.

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0861/2021**

The meeting moved into confidence at 8.46 pm

The meeting moved out of confidence at 8.47 pm.

**13.2 Finance and Corporate Services Committee - Confidential
Recommendation for Council Ratification - Joint Use Animal Pound
- Project Update and Budget Review**

Moved Cr D Hood

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The report contains information relating to cost estimates that should not be revealed to the market before conclusion of the tender process as this may jeopardise the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Joint Use Animal Pound - Project Update and Budget Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0862/2021**

The meeting moved into confidence at 8.47 pm.

The meeting moved out of confidence at 8.47 pm.

13.3 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report

Moved Cr S Reardon
Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0863/2021

The meeting moved into confidence at 8.47 pm.

The meeting moved out of confidence at 8.48 pm.

13.4 Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Land Review - Bi-Annual Update Report

Moved Cr P Jensen
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Land Review - Bi-Annual Update Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0864/2021

The meeting moved into confidence at 8.48 pm.

The meeting moved out of confidence at 8.48 pm.

13.5 Audit Committee - Confidential Recommendation for Council Ratification

Moved Cr D Hood
Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect council's commercial position regarding confidential information provided to council in relation to the acquisition of external audit services.*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0865/2021**

The meeting moved into confidence at 8.48 pm.

The meeting moved out of confidence and closed at 8.48 pm.

CHAIRMAN.....

DATE.....