



AGENDA

COUNCIL

meeting to be held on Monday 22 February 2021 at 6:30 pm

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS *Page 7*

2.1 Presentation: Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

2.2 Deputation: Baltimore Reserve Tennis Court and Cricket Pitch

ITEM 3: PETITIONS *Page 7*

3.1 Cement Cricket Pitch and Tennis Courts, Baltimore Reserve, Parafield Gardens

ITEM 4: CONFIRMATION OF MINUTES *Page 9*

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ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 15 February 2021

Cr C Buchanan (Chair)

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1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021

YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman 2021

YC2 Future Reports for the Youth Council Sub Committee

YC3 Youth Council Project Teams 2021

YC4 Youth Programs and Events Update January 2021

YC5 Youth Council Reports

YC6 Twelve25 Barista Program

YC-OB1 Youth Council Sub Committee Electronic Agenda

1.1.2 Planet Youth Pilot Project

5.2 Finance and Corporate Services Committee: 15 February 2021

Cr D Proleta (Chair)

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2.0.1 Future Reports for the Finance and Corporate Services Committee

2.1.1 Development Application Income under the new Planning, Development and Infrastructure Act, 2016

2.1.2 Event Management Framework & Room Booking Fees & Charges, Salisbury Community Hub.

2.1.3 Second Quarter Budget Review 2020/21

2.1.4 Council Finance Report - January 2021

2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

2.2.2 Accessible Adult Change Facilities

****See Further Information Item:**

2.2.2FI Accessible Adult Change Facilities

5.3 Governance and Compliance Committee: 15 February 2021

Cr J Woodman (Chair)

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- 3.0.1 Future Reports for the Governance and Compliance Committee
- 3.1.1 Draft Fraud and Corruption Prevention and Management Policy
- 3.1.2 Council Assessment Panel - Terms of Reference.
- 3.1.3 Review of Naming of Roads and Public Places Policy
- 3.1.4 Private Parking Areas Act - Private Parking Agreements Policy Review
- 3.1.5 Review of Food Act 2001 - Inspection Fees Policy
- 3.1.6 Review of Enforcement Policy
- 3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

5.4 Urban Services Committee: 15 February 2021

Cr L Braun (Chair)

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- 4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021
 - AMSC1 Future Reports for the Asset Management Sub Committee
 - AMSC3 Playspace provision at Kingswood Crescent Reserve
 - AMSC4 Gawler to North Haven Bike Path - Motorbike Restrictive Devices
 - AMSC5 Summary of the 3 year Capital Program covering the Strategic Asset Management Plan and related policy initiatives
 - AMSC-OB1 Camelot Drive, Paralowie Playspace
- 4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021
 - TMASC2 Future Reports for the Tree Management Appeals Sub Committee
 - TMASC3 Terms of Reference Review - Tree Management Appeals Sub Committee
 - TMASC4 Customer Requests - Tree Management & Streetscape Renewal Program
- 4.0.3 Future Reports for the Urban Services Committee
- 4.1.1 Capital Works Report - January 2021
- 4.1.2 Revocation of Community Land Classification - Prettejohn Gully, Para Hills

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- 5.5 Community Wellbeing and Sport Committee: 16 February 2021**
Cr C Buchanan (Deputy Chair) *Page 57*
- 5.0.1 Future Reports for the Community Wellbeing and Sport Committee
- 5.0.2 Community Wellbeing & Sport Project Update Report
- 5.1.1 Community Grants Program Applications for February 2021
CWS-OB1 Service Delivery Quarterly Reports
- Committee decisions made under delegated authority
– for Council information:**
- 5.1.2 26/2020: Pooraka Football Club Inc. - Community Grants Program Application
- 5.6 Innovation and Business Development: 16 February 2021**
Cr K Grenfell (Chair) *Page 61*
- 6.0.1 Future Reports for the Innovation and Business Development Committee
- 6.1.1 Salisbury Plays - Renaming
- 6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021:
SPDSC1 Future Reports for the Strategic Property Development Sub Committee
SPDSC3 Walkleys Road Corridor – Stage 1 Community Engagement Outcome
- 6.2.1 Community Requests - Response Dashboard
- 6.2.2 Major Renewal Works at Parafield Airport Wetlands
- 5.7 Audit Committee of Council: 9 February 2021**
Cr G Reynolds (Chair) *Page 65*
- 7.0.1 Actions List
- 7.0.2 Future Reports for the Audit Committee
- 7.1.1 Update on Internal Audit Plan
- 7.1.2 Trade Card Review
- 7.1.3 Legislative Compliance Audit – Final Report
- 7.1.4 Risk Management and Internal Controls Activities
- 7.1.5 Draft Fraud and Corruption Prevention and Management Policy
- 7.1.6 Audit Committee Performance Self Assessment
- 5.8 Council Assessment Panel: 27 January 2021**
Minutes from the Council Assessment Panel meeting held on 27 January 2021 to be noted by Council.
- 5.9 CEO Review Committee**
Mayor G Aldridge (Chair)
No CEO Review Committee meeting was held in February 2021

ITEM 6: GENERAL BUSINESS REPORTS
There are no General Business reports.

ITEM 7: MOTIONS ON NOTICE *Page 71*
7.1 Motion on Notice: Clayson Road Speed Increase
7.2 Motion on Notice: Deloitte Jobs and Investment, Economic Growth Agenda

ITEM 8: MAYOR'S DIARY *Page 73*

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE
There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS *Page 75*
13.1 Finance and Corporate Services Committee - Confidential
Recommendation for Council Ratification: Update on Action on Rates
Assessment Outstanding under Section 184 of the Local Government
Act 1999
13.2 Finance and Corporate Services Committee - Confidential
Recommendation for Council Ratification: Joint Use Animal Pound -
Project Update and Budget Review
13.3 Innovation and Business Development Committee –
Confidential Recommendations for Council
Ratification: SPDSC2 - Strategic Development Projects -
Project Status Report
13.4 Innovation and Business Development Committee –
Confidential Recommendations for Council
Ratification: SPDSC4 - Strategic Land Review - Bi-Annual
Update Report
13.5 Audit Committee – Confidential Recommendation for
Council Ratification

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

The following clubs will be in attendance to be acknowledged as receiving a Sports and Community Clubs COVID-19 Recovery Support Package Grant:

- Salisbury Little Athletics Centre
- Penfield Bowling Club
- North Pines Sports and Social Club
- Para Hills East Soccer Club

2.2 Deputation: Baltimore Reserve Tennis Court and Cricket Pitch

Mr Venkat Lingampally, resident of Parafield Gardens, will be in attendance at the meeting to discuss the petition he has submitted in relation to Baltimore Reserve.

ITEM 3: PETITIONS

3.1 Petition: Cement Cricket Pitch and Tennis Courts, Baltimore Reserve, Parafield Gardens**Petition Details**

Petition Register Number	123
Date Received	10 February 2021
First Signatory's Name	Venkat Lingampally
Number of Signatories	12
Nature of Petition	Requesting Council lay a cement cricket pitch and tennis courts in Baltimore Reserve, Parafield Gardens

Action

General Manager Responsible	Mr John Devine, General Manager City Infrastructure
Response	<p>As part of the 2020/21 Business Plan, Council endorsed the Baltimore Reserve Upgrade Project.</p> <p>In October 2020 consultation was undertaken with the local community to help inform the development of the upgrade.</p> <p>Feedback received through this consultation showed support for renewal of the reserve. Feedback included suggestions about the cricket pitch and existing tennis court area, the cricket pitch was determined to be outside of the scope of the project. During the consultation, there was mixed support for the inclusion of an informal cricket pitch, however the upgrade to the former tennis</p>

court was unanimously supported and will be undertaken as part of the 2020/21 project.

It is recommended that further consultation regarding the suitability for an informal cricket pitch at the reserve be undertaken with the local community and a report brought back to Council on the outcomes.

Report to Council Expected June 2021

RECOMMENDATION

1. The attached notice of petitions in relation to Baltimore Reserve, Parafield Gardens be received.
2. Staff undertake further consultation regarding the suitability for an informal cricket pitch at the reserve and report back to Council on the outcomes and possible future budget implications in June 2021.

CO-ORDINATION

Officer:

Date:

ITEM 4: CONFIRMATION OF MINUTES

- 25 January 2021 Council Minutes
- 25 January 2021 Confidential Council Minutes



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

25 JANUARY 2021

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
A/General Manager City Development, Mr J Darzanos
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

The Mayor presented cheques to the following recipients of Sports and Community Clubs COVID-19 Recovery Support Grants:

- Salisbury West Sports Club
- Salisbury Bowling Club
- Salisbury City Band

ITEM 3: PETITIONS

No Petitions were received

ITEM 4: PRESENTATION OF MINUTES

Moved Cr K Grenfell
Seconded Cr P Jensen

The Minutes of the Council Meeting held on 21 December 2020, be taken as read and confirmed.

**CARRIED
0818/2021**

Moved Cr P Jensen
Seconded Cr J Woodman

The Minutes of the Confidential Council Meeting held on 21 December 2020, be taken as read and confirmed.

**CARRIED
0819/2021**

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr N Henningsen
Seconded Cr S Reardon

That Council adopt the recommendations of the Policy and Planning Committee meeting on 18 January 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 25 January 2021), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.2.1 Ability Inclusion Strategic Plan (AISP) 2020-2024 Year 1 (2020-2021 six months) Progress Report

1. Council note the report and attached table as contained in Attachment 1 to this report (Policy and Planning Committee 18/01/2021, Item 1.2.1).

**CARRIED
0820/2021**

5.2 Finance and Corporate Services Committee - Recommendations for Council Ratification

Moved Cr P Jensen
Seconded Cr D Hood

That Council adopt the recommendation of the Finance and Corporate Services Committee meeting on 18 January 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 25 January 2021), and listed below:

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. The information is received.

**CARRIED
0821/2021**

5.3 Governance and Compliance Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr S Ouk

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 18 January 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 25 January 2021), and listed below:

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information be received.

3.1.1 Review of Hardship Policy for Residential Salisbury Water Customers

1. The information be received.
2. The Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Governance and Compliance Item 3.1.1, 18 January 2021), be endorsed.

3.1.2 Local Government Association Ordinary General Meeting: 30/04/2021 – Proposed Items of Business and Voting Delegates.

1. The information be received.
2. Council appoint Cr C Buchanan as voting delegate and Mayor G Aldridge as deputy voting delegate at Local Government Association General Meetings for the remainder of the Council term.

CARRIED
0822/2021

5.4 Urban Services Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr S Ouk

That Council adopt the recommendations of the Urban Services Committee meeting on 18 January 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 25 January 2021), and listed below with the exception of items:

- 4.1.1 Capital Works Report – December 2020**
- US-OB2 Burton Community Centre**
- US-OB3 Improvement of Safety in Coralie Court, Salisbury East**

which were withdrawn to be considered separately.

4.0.1 Future Reports for the Urban Services Committee

The information be received.

US-OB1 Further Appointment - Pooraka Master Plan Working Party

That Mr Keith Wales also be appointed as a member of the Pooraka Master Plan Working Party as established by Council at the December 2020 meeting.

**CARRIED
0823/2021**

The meeting then proceeded to consider items 4.1.1, US-OB2 and US-OB3 which were withdrawn to be considered separately.

4.1.1 Capital Works Report - December 2020

Moved Cr K Grenfell
Seconded Cr S Ouk

1. Include Reg Groth Reserve, Parafield Gardens, within the 2020/21 Sportsfield Lighting Program and defer the sportsfield lighting renewal at Lindblom Park, Pooraka, pending the outcome of the master plan for this location. Council provide lights to sufficient standard to meet federation night games and training areas are also provided with lighting at Reg Groth Reserve.
2. As part of the 2020/21 Major Flood Mitigation Program change Pt Wakefield Road to monitoring whilst retaining the associated budget within the program to enable upstream works associated with Sharon Drive Reserve, Para Hills, to continue.
3. Transfer the balance of PR25044 Inclusive Play Spaces Program \$21k to PR20018 Play Space / Playground Program.

-
4. Approve the inclusion of a \$100k Discretionary 2020/21 2nd Quarter Budget Review Bid for PR20018 Play Space / Playground Program to deliver the increase of service level for local playspaces.

CARRIED
0824/2021

US-OB2 Burton Community Centre

A further information report regarding this matter was provided on the Council agenda, listed under General Business, as item 6.1.

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That the feedback received from the Burton Community Centre and the Salisbury United Football Club regarding the Burton Community Hub and tabled at the meeting of the Urban Services Committee meeting on 18 January 2021, be noted and inform the designs of the respective sporting and community facilities, which collectively constitute the Burton Community Precinct.
2. That the recommendations of the further information report presented to Council as Item 6.1 on the agenda for this meeting be adopted.

CARRIED
0825/2021

US-OB3 Improvement of Safety in Coralie Court, Salisbury East

Moved Cr M Blackmore
Seconded Cr A Duncan

That a report be prepared for consideration in the 2021/22 budget process investigating possible safety improvements in Coralie Court, Salisbury East.

CARRIED
0826/2021

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

4.4.1 Further Grant Funding Opportunities for Capital Infrastructure Delivery

5.5 Community Wellbeing and Support Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr C Buchanan

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 19 January 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 25 January 2021), and listed below, with the exception of item:

5.2.1 Bridgestone Athletics Centre – Construction Update

which was withdrawn to be considered separately.

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.1.1 Community Grants Program Applications for January 2021

1. The information is received and noted.

5.1.16 Sports and Community Clubs COVID-19 Recovery Support Package Applications for January 2021

1. The information is received and noted.
2. The committee note that the Sports & Community Clubs COVID-19 Recovery Support Package closed on 31 December 2020.
3. The committee note that should all 12 applications recommended in this report be approved the Sports & Community Clubs COVID-19 Recovery Support Package will be overspent by \$4,614
4. The additional funds of \$4,614 be transferred from the available Youth Sponsorship budget to the Sports and Community Clubs COVID-19 Recovery Support Package budget to enable full funding of applications received.

**CARRIED
0827/2021**

The meeting then proceeded to consider item 5.2.1 which was withdrawn to be considered separately.

5.2.1 Bridgestone Athletics Centre - Construction Update

Moved Cr P Jensen

Seconded Cr A Duncan

1. Council note the information contained within the report.
2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre.

**CARRIED
0828/2021**

**5.6 Innovation and Business Development Committee -
Recommendations for Council Ratification**

Moved Cr K Grenfell
Seconded Cr J Woodman

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 19 January 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 25 January 2021), and listed below:

**6.0.1 Future Reports for the Innovation and Business
Development Committee**

1. The information is received.

6.2.1 Community Requests – Response Dashboard

1. The information is received.

**CARRIED
0829/2021**

5.7 Audit Committee of Council

No Audit Committee meeting was held in January 2021.

5.8 Council Assessment Panel: 22 December 2020

Minutes from the Council Assessment Panel meeting held on 22 December 2020 were noted by Council.

5.9 CEO Review Committee

No CEO Review Committee meeting was held in January 2021.

ITEM 6: GENERAL BUSINESS

6.1 Burton Community Hub - Further Information

This matter was resolved as part of discussion on the recommendation from the Urban Services Committee regarding item US-OB2, from its meeting on 18 January 2021.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Streetscape Renewal Program

Moved Cr C Buchanan

Seconded Cr S Ouk

That the streets in the following suburbs be forwarded to the Asset Management Sub Committee for consideration to be incorporated into the 2021/22 and 2022/23 streetscape renewal program:

1. Burton
 - Merlot Court
 - Shiraz Court
 - Beadell Street
 - Nicholls Crescent
2. Parafield Gardens
 - Palm Court
 - Gardenia Drive
 - Lerida Crescent
3. Paralowie
 - Fender Drive
 - Liberator Drive (near General Drive section)
 - Sucre Court
 - Mildara Avenue
 - Firmin Street
 - Morris Street
 - Lombard Avenue
 - Manx Court
 - Golden Court
 - Arrow Crescent
 - Penong Crescent
 - Boyara Crescent
4. Salisbury Downs
 - Mayo Crescent
 - Venlo Court
 - Amsterdam Crescent
 - Jolsen Street

**CARRIED
0830/2021**

7.2 Motion on Notice: White Ribbon Australia - Community Action Group Initiative

Moved Cr K Grenfell
Seconded Cr S Ouk

That the administration use Council's various media mechanisms to promote the White Ribbon Australia community action group initiative so as to:

1. encourage a grass roots approach to developing better community understanding about the significant negative impact of domestic violence beyond the family unit and into the broader community, and to
2. provide advice and information and linkages to community groups with White Ribbon Australia and other local organisations about the most effective ways to combat domestic violence.

**CARRIED
0831/2021**

7.3 Motion on Notice: NAWMA Calendar

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That, in acknowledging that many residents of the City of Salisbury do not own a computer or have access to the internet, the administration provide advice on the logistics and costings for the most efficient way of providing a hard copy of a NAWMA waste collection calendar to ratepayers for the 2022 calendar year, in time to be considered as part of the 2021/22 budget deliberations.

**CARRIED
0832/2021**

7.4 Motion on Notice: Cloth Nappy Rebate Scheme Trial

Cr S Ouk left the meeting at 7:54 pm.

Cr S Ouk returned to the meeting at 7:57 pm.

Mayor G Aldridge left the meeting at 8:01 pm.

Deputy Mayor C Buchanan assumed the Chair at 8.01 pm.

Mayor G Aldridge returned to the meeting at 8:08 pm and resumed the Chair.

Moved Cr B Brug

Seconded Cr L Braun

1. That Council write to the appropriate representatives on the State and Federal Governments to request that they acknowledge the high number of disposable nappies that enter the waste and landfill cycle as a critical environmental issue and develop policies to minimise negative impact on the environment.

With leave of the meeting and consent of the seconder, Cr B Brug VARIED the MOTION as follows:

1. That Council write to the appropriate representatives on both the State and Federal Governments and their equivalent opposition representatives to request that they acknowledge the high number of disposable nappies that enter the waste and landfill cycle as a critical environmental issue, and seek both the development and implementation of policies to minimise negative impact on the environment as a priority within the current term of government.

Formal Motion to be Put

Cr M Blackmore moved a FORMAL MOTION that the MOTION be PUT

Seconded Cr S Ouk

CARRIED

The MOTION was PUT and LOST

LOST

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr P Jensen
Seconded Cr K Grenfell

1. That this information be noted.

**CARRIED
0833/2021**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr K Grenfell:

19 January: Mayors Radio Show (Australia Day)

Cr M Blackmore:

11 January: Create a Place Meeting discussing future public art projects

ITEM 10: QUESTIONS WITHOUT NOTICE

Cr N Henningsen left the meeting at 8:14 pm.

Cr K Grenfell left the meeting at 8:18 pm.

Cr N Henningsen returned to the meeting at 8:18 pm.

Cr K Grenfell returned to the meeting at 8:18 pm.

10.1 City of Salisbury Entrance Signs

Cr J Woodman asked a question in relation to what future plans there were for the significant entrance signs in and around the City of Salisbury.

General Manager Business Excellence advised that digital signage has been approved for three of the five towers around Salisbury. There are no plans to upgrade the St Kilda tower at this stage due to possible relocation of the tower. The skins of the towers will be upgraded.

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice: Booking the Salisbury Community Hub

At the 21 December 2020 Council Meeting Cr Blackmore asked the following question that was taken on notice:

How is the administration planning on improving the community experience of booking the Salisbury Community Hub for exhibitions and functions, particularly in regard to accessing fee information online and listing clear points of contact?

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

The administration has been working on preparing documentation and approaches to promote the Salisbury Community Hub, including a virtual tour and a promotional brochure to make available on our website and in limited printed form. Drafts of these were included in the report on the agenda for the 14 December 2020 meeting of the Policy and Planning Committee.

Updated information (promotional brochure to be uploaded by the end of the month) is now available at [Salisbury Community Hub](#).

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 St Kilda Mangroves

Cr D Proleta left the meeting at 8:32 pm.

Cr D Proleta returned to the meeting at 08:36 pm.

Moved Cr C Buchanan

Seconded Cr L Braun

That Council reinforces its commitment to working with State government and other relevant stakeholders (including the newly established Mangrove Alliance) to collaborate on responding to the catastrophic St Kilda mangroves dieback, and:

1. Notes with concern recent reports that the brine crystallising in the ponds north of the St Kilda township is affecting the groundwater under Whiting Street, that the salinity in the groundwater near Curnow Street has increased, and trees along Beach Road properties adjacent Curnow are sick and dying;
2. Requests the administration to urgently undertake a mail out to all residents in St Kilda to establish a community information process for raising any issues with trees or grass dying off on their property;
3. Request the Department of Mines and Energy and the EPA to work with the City of Salisbury to undertake further testing of groundwater salinity levels around St Kilda township, and request that the results of testing taken to date be provided to the City of Salisbury;
4. Requests the Mayor, Deputy Mayor and the CEO meet with Craig Wilkins, CEO of Conservation SA (representing the Mangrove Alliance) to discuss what further support Council can provide the Alliance in its efforts to save the mangroves;
5. The administration make contact with Andrew McGrath, of Air Research Australia, to discuss the usefulness to the City of Salisbury of the hyperspectral and LiDAR Data that they have recently made available to the public, and what support the City of Salisbury can provide Air Research Australia to undertake further advanced processing of the LiDAR data.
6. A further report be provided to the Urban Services Committee advising what support Air Research Australia require.

CARRIED
0834/2021

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present.

The meeting was suspended at 8.56 pm.

The meeting reconvened at 9.11 pm.

12.2 Speed Limit – Martins Road, Parafield Gardens

Moved Cr K Grenfell

Seconded Cr S Ouk

That staff liaise with the Department Infrastructure Transport regarding the possibility and merit of extending the 60k speed limit to the entire length of Martins Road, Parafield Gardens.

**CARRIED
0835/2021**

ITEM 13: CONFIDENTIAL ITEMS

13.1 Urban Services Committee - Confidential Recommendations for Council Ratification - Further Grant Funding Opportunities for Capital Infrastructure Delivery

Moved Cr S Reardon

Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect information the disclosure of which may jeopardise the commercial position of Council or confer an advantage on a third party.*

*On that basis the public's interest is best served by not disclosing the **Urban Services Committee - Confidential Recommendations for Council Ratification - Further Grant Funding Opportunities for Capital Infrastructure Delivery** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0836/2021

The meeting moved into confidence at 9.18 pm.

The meeting moved out of confidence at 9.18 pm.

13.2 Little Para Par 3 Golf Course

Moved Cr P Jensen

Seconded Cr D Proleta

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter at this time will protect commercially sensitive information, the disclosure of which would convey an advantage on a third party or jeopardise the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Little Para Par 3 Golf Course** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0837/2021

The meeting moved into confidence at 9.19 pm.

The meeting moved out of confidence at 9.19 pm.

13.3 Blanco Horner Pty Ltd as operators of the Jim Dandy Café

Moved Cr P Jensen

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Blanco Horner Pty Ltd as operators of the Jim Dandy Café** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0838/2021

The meeting moved into confidence at 9.19 pm.

The meeting moved out of confidence and closed at 9.20 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 15 February 2021 to consider three (3) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 February 2021), and listed below:

1.0.1 Future Reports for the Policy and Committee

1. The information is received.

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021

The information contained in the Youth Council Sub Committee of the meeting held on 9 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman 2021

1. Tuyet Nhi Sofina Le Thi is appointed to the position of Chairman of the Youth Council Sub Committee for 2021.
2. Madeline Prince is appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2021.

YC2 Future Reports for the Youth Council Sub Committee

1. The information is received.

YC3 Youth Council Project Teams 2021

1. The following project teams are endorsed to be undertaken in 2021 by the Youth Council:
 - a. Mental Health
 - b. LGBTIQ+

-
2. Christian Gudic is appointed to the position of Team Leader, Mental Health Project.
 3. Brooke Duncan is appointed to the position of Team Leader, LGBTIQ+.

YC4 Youth Programs and Events Update January 2021

1. That the information is received and noted.

YC5 Youth Council Reports

1. That the information is received and noted.
2. That an updated report template is utilised that would report retrospectively on program, event and project delivery designed and implemented by Twelve25 and in partnership with the Salisbury Youth Council, as well as report on planned programs, events & project delivery for a two month period ahead.

YC6 Twelve25 Barista Program

1. That the information is received and noted.
2. That an updated Barista Program is implemented as set out in paragraph 3.1.10 and 3.1.11 to this report (Youth Council Sub Committee 09/02/2021, Agenda Item No. YC6).
3. Council gives consideration to the revised program and allocates \$3,200 per annum through a New Initiative Bid in the 2021/22 budget for a two (2) year program.

YC-OB1 Youth Council Sub Committee Electronic Agenda

1. That the Youth Council Sub Committee Agenda is emailed to Members in addition to the hard copies received.

1.1.2 Planet Youth Pilot Project

1. The report is received.
2. The proposal for the City of Salisbury to become a Planet Youth pilot site is endorsed for progression.
3. The Senior Social Planner brief and include Council's Youth Council Sub Committee in the consultation and delivery of the Planet Youth Pilot Program.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 1.1.1</u> Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021	EXECUTIVE SUMMARY: The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 February 2021 are presented for Policy and Planning Committee's consideration. COMMITTEE RECOMMENDATION: The information contained in the Youth Council Sub Committee of the meeting held on 9 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council: YC1 Appointment of Youth Council Sub Committee Chairman and Deputy Chairman 2021 1. Tuyet Nhi Sofina Le Thi is appointed to the position of Chairman of the Youth Council Sub Committee for 2021. 2. Madeline Prince is appointed to the position of Deputy Chairman of the Youth Council Sub Committee for 2021. YC2 Future Reports for the Youth Council Sub Committee 1. The information is received. YC3 Youth Council Project Teams 2021 1. The following project teams are endorsed to be undertaken in 2021 by the Youth Council: a. Mental Health b. LGBTIQ+ 2. Christian Gudic is appointed to the position of Team Leader, Mental Health Project. 3. Brooke Duncan is appointed to the position of Team Leader, LGBTIQ+.

	<p>YC4 Youth Programs and Events Update January 2021</p> <ol style="list-style-type: none"> 1. That the information is received and noted. <p>YC5 Youth Council Reports</p> <ol style="list-style-type: none"> 1. That the information is received and noted. 2. That an updated report template is utilised that would report retrospectively on program, event and project delivery designed and implemented by Twelve25 and in partnership with the Salisbury Youth Council, as well as report on planned programs, events & project delivery for a two month period ahead. <p>YC6 Twelve25 Barista Program</p> <ol style="list-style-type: none"> 1. That the information is received and noted. 2. That an updated Barista Program is implemented as set out in paragraph 3.1.10 and 3.1.11 to this report (Youth Council Sub Committee 09/02/2021, Agenda Item No. YC6). 3. Council gives consideration to the revised program and allocates \$3,200 per annum through a New Initiative Bid in the 2021/22 budget for a two (2) year program. <p>YC-OB1 Youth Council Sub Committee Electronic Agenda</p> <ol style="list-style-type: none"> 1. That the Youth Council Sub Committee Agenda is emailed to Members in addition to the hard copies received.
<p><u>Item No. 1.1.2</u> Planet Youth Pilot Project</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report briefly outlines a proposal from the Alcohol and Drug Foundation for the City of Salisbury to become a pilot site for the Planet Youth Program - a primary prevention program that focusses on alcohol and drug usage in young people and families.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The report is received. 2. The proposal for the City of Salisbury to become a Planet Youth pilot site is endorsed for progression. 3. The Senior Social Planner brief and include Council's Youth Council Sub Committee in the consultation and delivery of the Planet Youth Pilot Program.

CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.2 Finance and Corporate Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Finance and Corporate Services Committee met on 15 February 2021 to consider Nine (9) items on its Agenda. The Finance and Corporate Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Seven (7) recommendations of the Committee are provided in this report. Two (2) recommendations, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 February 2021), and listed below:

2.0.1 Future Reports for the Finance and Corporate Services Committee

1. The information is received.

2.1.1 Development Application Income under the new Planning, Development and Infrastructure Act, 2016

1. The changes to development application fees and implications for Council revenue that will inform Council's budget considerations are noted.
2. That Council adopts the legislated fees under the *Planning Development and Infrastructure Act 2016* effective from the operative date of 19 March 2021, and the fees be incorporated in Council's Fees and Charges Register.
3. Noting the recommendation from the administration for a fee of \$300 to place the notice on land for development applications that require public notification under the *Planning, Development and Infrastructure Act 2016*, a fee of \$150 be endorsed to be effective from the operative date of 19 March 2021 and be included in the Council's Fees and Charges Register, until the end of the financial year.

-
4. That a report be provided with a proposed draft fee schedule for the forthcoming 2021/22 financial year for public notification under the *Planning, Development and Infrastructure Act 2016*, new fees and charges under the new planning act including a pensioner and concession rate, to be considered as part of the forthcoming budget deliberations.

2.1.2 Event Management Framework & Room Booking Fees & Charges, Salisbury Community Hub.

1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council.
2. That no changes are made to the Room Booking Fees and Charges.

2.1.3 Second Quarter Budget Review 2020/21

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$602,500 be credited to the Sundry Project Fund. This will bring the balance to **\$602,500** prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

OPERATING

- Verge Maintenance enhanced service level \$70,000

CAPITAL

- NIL \$NIL

TOTAL \$70,000

3. Funds be allocated for the following discretionary net bids:

OPERATING

- Legal Expenses \$14,000
- Provision for Risk Management initiatives \$75,600

CAPITAL

- Plant and Fleet Replacement Program \$25,000
- Salisbury Water – Reed Beds and Pond Netting Parafield Wetlands \$600,000
- Lindblom Park Master Plan \$40,000

TOTAL \$754,600

4. Approval of the following transfers:
 1. Transfer \$5,000 Elected Member Training funding to Donations expenditure to fund an ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community as per Council Minute 0762/2020.
 2. Transfer \$22,000 HCSP Transport Cost Recovery Income to HCSP Grant Funding to account for an amendment to the funding agreement in which transport recovery will be included in future grant funding.

-
5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

2.1.4 Council Finance Report - January 2021

1. The information is received.

2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

1. Discretionary rebates be provided for 2021/22 and 2022/23 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
 - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
 - f. Marra Murranga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 15/02/2021, Item No. 2.2.1) is endorsed.

2.2.2 Accessible Adult Change Facilities

1. The information in the report be noted, including that a New Initiative Bid will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, possibly with a shower, at Unity Park.
2. Staff provide a further information report item next week on more detailed costings for this location.

OR

That Council adopt the recommendations of the Finance and Corporate Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA

EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL

ITEM NO. and TITLE

Item No. 2.0.1

Future Reports for the Finance and Corporate Services Committee

EXECUTIVE SUMMARY:

This item details reports to be presented to the Finance and Corporate Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.

COMMITTEE RECOMMENDATION:

1. The information is received.

Item No. 2.1.1

Development Application Income under the new Planning, Development and Infrastructure Act, 2016

EXECUTIVE SUMMARY:

This report provides information to Council on changes to development application fees and income under the new *Planning, Development and Infrastructure Act, 2016*.

COMMITTEE RECOMMENDATION:

1. The changes to development application fees and implications for Council revenue that will inform Council's budget considerations are noted.
2. That Council adopts the legislated fees under the *Planning Development and Infrastructure Act 2016* effective from the operative date of 19 March 2021, and the fees be incorporated in Council's Fees and Charges Register.
3. Noting the recommendation from the administration for a fee of \$300 to place the notice on land for development applications that require public notification under the *Planning, Development and Infrastructure Act 2016*, a fee of \$150 be endorsed to be effective from the operative date of 19 March 2021 and be included in the Council's Fees and Charges Register, until the end of the financial year.
4. That a report be provided with a proposed draft fee schedule for the forthcoming 2021/22 financial year for public notification under the *Planning, Development and Infrastructure Act 2016*, new fees and charges under the new planning act including a pensioner and concession rate, to be considered as part of the forthcoming budget deliberations.

Item No. 2.1.2**Event
Management
Framework &
Room Booking
Fees &
Charges,
Salisbury
Community
Hub****EXECUTIVE SUMMARY:**

Since opening to the public in early December 2019, the Salisbury Community Hub has been embraced by the community as an innovative hub that services their many needs, from council business, educational forums, inviting and comfortable library and recreational spaces and the venue for many exciting events.

During this period COVID-19 impacted on the ability for both the community and the organisation to fully utilise the building as intended but now one year on, it is timely to review the management model for the Salisbury Community Hub, and relevant fees and charges to address any issues and/or opportunities to leverage better outcomes, mindful of the Salisbury Community Hub's initial design intentions and our ability to service the needs of our community.

COMMITTEE RECOMMENDATION:

1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council.
2. That no changes are made to the Room Booking Fees and Charges.

Item No. 2.1.3**Second
Quarter
Budget Review
2020/21****EXECUTIVE SUMMARY:**

This report provides a high level summary of the financial impacts of the Budget Review contained in Attachment 1, and seeks Council's endorsement of associated budget review adjustments. The attachment provides an update on Council's delivery of both the operating and capital budgets through the program view and capital summary. It also provides valuable context to the budget review adjustments contained in this covering item.

COMMITTEE RECOMMENDATION:

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$602,500 be credited to the Sundry Project Fund. This will bring the balance to **\$602,500** prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

OPERATING

- Verge Maintenance enhanced service level \$70,000

CAPITAL

- NIL \$NIL

TOTAL \$70,000

3. Funds be allocated for the following discretionary net bids:

OPERATING

- Legal Expenses \$14,000
- Provision for Risk Management initiatives \$75,600

CAPITAL

• Plant and Fleet Replacement Program	\$25,000
• Salisbury Water – Reed Beds and Pond Netting Parafield Wetlands	\$600,000
• Lindblom Park Master Plan	\$40,000
TOTAL	\$754,600

4. Approval of the following transfers:
 1. Transfer \$5,000 Elected Member Training funding to Donations expenditure to fund an ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community as per Council Minute 0762/2020.
 2. Transfer \$22,000 HCSP Transport Cost Recovery Income to HCSP Grant Funding to account for an amendment to the funding agreement in which transport recovery will be included in future grant funding.
5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

Item No. 2.1.4

Council Finance Report - January 2021

EXECUTIVE SUMMARY:

This report provides key financial data as at 31 January 2021 for the information of Council. The report demonstrates that Council is currently in a sound financial position with appropriate levels of debt and investments. However, the financial forecasts and associated financial sustainability indicators contained within Item 2.1.3 Second Quarter Budget Review on tonight's agenda indicate that Council needs to continually carefully consider any further items for funding. Where possible funding requests should be referred to the 2021/22 budget process in accordance with Council's Treasury Policy.

COMMITTEE RECOMMENDATION:

1. The information is received.

Item No. 2.2.1

Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

EXECUTIVE SUMMARY:

This report provides Council with details of mandatory and discretionary rate rebates provided in accordance with the Local Government Act and Council Policy. Council is asked to approve the Policy and consider whether Discretionary Rate Rebates are to be provided for a further two year period.

COMMITTEE RECOMMENDATION:

1. Discretionary rebates be provided for 2021/22 and 2022/23 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate

-
- d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
 - f. Marra Murrangga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 15/02/2021, Item No. 2.2.1) is endorsed.

Item No. 2.2.2

**Accessible
Adult Change
Facilities**

EXECUTIVE SUMMARY:

The report provides the requirements on the provision of accessible adult change facilities and estimated costs. This does not include construction/installation, connection to services such as SAPN, SA Water, perimeter paths or landscaping.

COMMITTEE RECOMMENDATION:

1. The information in the report be noted, including that a New Initiative Bid will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, possibly with a shower, at Unity Park.
2. Staff provide a further information report item next week on more detailed costings for this location.

CO-ORDINATION

Officer: MG
Date: 18/02/2021

Further Information Item:

2.2.2FI Accessible Adult Change Facilities

AUTHOR	Peter Rexeis, Senior Building Assets Officer, City Infrastructure
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This information report is to provide more detailed costings for the supply and installation of an Accessible Adult Change Facility at Unity Park.

RECOMMENDATION

1. The information in the report be noted, including that a New Initiative Bid of \$450,000 plus an additional \$20,000 annual operating costs (total \$470,000) will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, with a shower and accredited as a Changing Places Facility, at Unity Park.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The information contained in the Finance and Corporate Services Committee Minutes of the meeting held on 15 February 2021 was received and noted with respect to the following recommendation contained therein to be adopted by Council:
 - 1.1.1 *The information in the report be noted, including that a New Initiative Bid will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, possibly with a shower, at Unity Park.*
 - 1.1.2 *Staff provide a further information report item next week on more detailed costings for this location.*

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Staff from City Development, City Infrastructure and Community & Organisational Development Departments.
- 2.2 External
 - 2.2.1 Terrain Group Open Space Solutions
 - 2.2.2 Landmark Open Space Structures & Solutions

3. REPORT

3.1 Costings associated with the supply and installation of an Accessible Adult Change Facility.

- 3.1.1 For the purposes of this report indicative budgets have been obtained from the 2 contractors for the supply only of a suitable adult change facility, noting that the final price will be determined when staff go out to tender.
- 3.1.2 The additional costs for footings, foundations, electrical and plumbing connections, landscaping have been extrapolated from previous installations of public toilets in the Council's reserves and have been allowed for in the pricing. However, actual costs will be confirmed when the project goes to tender.
- 3.1.3 The costs for getting the facility accredited as a Changing Places Facility with a MLAK key (Master Locksmiths Access Key) access will also be provided.
- 3.1.4 As a result of these further investigations the cost estimates for this facility (which includes a shower) to be purchased & installed at Unity Park is as follows:

Purchase price estimate	\$250,000
Installation estimate	\$200,000
Total estimate	\$450,000

- 1.1.3 An operating cost of \$20,000.00 per annum is required for cleaning, consumables, maintenance and any other issues that may arise.

1.2 Portable Changing Places "Marvelou"

- 1.2.1 A grant has been secured from the Department of Human Services for the purchase of a portable changing places facility.
- 1.2.2 Staff are currently in discussions with the State Government to explore options to divert funding received for the provision of a hireable portable toilet and change facility designed for people with a severe disability to a permanent changing places facility at Unity Park. While Council is committed to delivering upon the intent of its Ability Inclusion Strategic Plan to support people with a disability to live well in Salisbury, the ongoing costs associated with managing the portable facility are significant and have increased due to additional COVID sanitisation and disinfecting compliance. Pending the successful outcome of discussions with state government, \$137,000 of funding may be available for a permanent changing places facility at Unity Park.

4. CONCLUSION / PROPOSAL

- 4.1 Council has sought further information on the costs of providing an adult change facility, with shower, at Unity Park.
- 4.2 To supply an accessible adult changing facility with a shower and certification as a Changing Places Facility a budget bid of \$450,000.00 is required, noting that the final price will be determined when staff take this out to tender.

-
- 4.3 An annual operating cost of \$20,000.00 is required to keep the facility fully operational.

CO-ORDINATION

Officer:

Date:

5.3 Governance and Compliance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Governance and Compliance Committee met on 15 February 2021 to consider eight (8) items on its Agenda. The Governance and Compliance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 February 2021), and listed below:

3.0.1 Future Reports for the Governance and Compliance Committee

1. The information is received.

3.1.1 Draft Fraud and Corruption Prevention and Management Policy

1. The Fraud and Corruption Prevention and Management Policy as set out in Attachment 2 to this report (Governance and Compliance Committee, 15/02/2021, Item 3.1.1) is approved.

3.1.2 Council Assessment Panel - Terms of Reference.

1. The Council Assessment Panel Terms of Reference dated 21 January 2019 is revoked.
2. The Council Assessment Panel Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.2) is endorsed with the following changes to be incorporated:
 - 2.1 Paragraph 2.17 to be removed and replaced with: *Subject to clause 5, Independent Members will be appointed for a term of up to four years, and on such other conditions as determined by the Council. For purposes of continuity and experience, to ensure that all Independent Member positions are not made vacant at the same time, initially two positions will be appointed for a two year term so as to create an ongoing overlap of the four year terms.*

2.2 Paragraph 2.22 to be deleted.

3. The expression of interest process is to be commenced for the appointment of Independent Members for the next term of the Council Assessment Panel.

3.1.3 Review of Naming of Roads and Public Places Policy

1. The Information is received.
2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.3) is endorsed.

3.1.4 Private Parking Areas Act - Private Parking Agreements Policy Review

1. The information is received.
2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No.3.1.4) is endorsed.

3.1.5 Review of Food Act 2001 - Inspection Fees Policy

1. The information is received.
2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.5) is endorsed.

3.1.6 Review of Enforcement Policy

1. The information is received.
2. The Enforcement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.6) is endorsed.

3.1.7 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly

1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 20 to 23 June 2021.

OR

That Council adopt the recommendations of the Governance and Compliance Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 3.0.1</u> Future Reports for the Governance and Compliance Committee	EXECUTIVE SUMMARY: <p>This item details reports to be presented to the Governance and Compliance Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> COMMITTEE RECOMMENDATION: <p>1. The information is received.</p>
<u>Item No. 3.1.1</u> Draft Fraud and Corruption Prevention and Management Policy.	EXECUTIVE SUMMARY: <p>The Fraud and Corruption Prevention Policy has been reviewed and endorsed by the Audit Committee for presentation to the Governance and Compliance Committee.</p> COMMITTEE RECOMMENDATION: <p>1. The Fraud and Corruption Prevention and Management Policy as set out in Attachment 2 to this report (Governance and Compliance Committee, 15/02/2021, Item 3.1.1) is approved.</p>
<u>Item No. 3.1.2</u> Council Assessment Panel - Terms of Reference	EXECUTIVE SUMMARY: <p>This report seeks Council's decision to adopt Terms of Reference to commence the expression of interest for the appointment of Independent Members for the next term of the Council Assessment Panel.</p> COMMITTEE RECOMMENDATION: <p>1. The Council Assessment Panel Terms of Reference dated 21 January 2019 is revoked.</p> <p>2. The Council Assessment Panel Terms of Reference as contained in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.2) is endorsed with the following changes to be incorporated:</p> <p>2.1 Paragraph 2.17 to be removed and replaced with: <i>Subject to clause 5, Independent Members will be appointed for a term of up to four years, and on such other conditions as determined by the Council. For purposes of continuity and experience, to ensure that all Independent Member positions are not made vacant at the same time, initially two positions will be appointed for a two year term so as to create an ongoing overlap of the four year terms.</i></p> <p>2.2 Paragraph 2.22 to be deleted.</p>

	<p>3. The expression of interest process is to be commenced for the appointment of Independent Members for the next term of the Council Assessment Panel.</p>
<p><u>Item No. 3.1.3</u> Review of Naming of Roads and Public Places Policy</p>	<p>EXECUTIVE SUMMARY: This report presents the Naming of Roads and Public Places Policy to Council for consideration and endorsement. The Policy has been reviewed no changes are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Information is received. 2. The Naming of Roads and Public Places Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.3) is endorsed.
<p><u>Item No. 3.1.4</u> Private Parking Areas Act - Private Parking Agreements Policy Review</p>	<p>EXECUTIVE SUMMARY: This report presents the Private Parking Areas Act - Private Parking Agreements Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy Owner and no changes of substance are required.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Private Parking Areas Act - Private Parking Agreements Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No.3.1.4) is endorsed.
<p><u>Item No. 3.1.5</u> Review of Food Act 2001 - Inspection Fees Policy</p>	<p>EXECUTIVE SUMMARY: Council Policies are subject to bi-annual reviews and re-endorsement by Council. The following report presents the Food Act 2001 Inspection Fees Policy for consideration and re-endorsement.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. That the Food Act 2001 – Inspection Fees Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item No. 3.1.5) is endorsed.

<p><u>Item No. 3.1.6</u> Review of Enforcement Policy</p>	<p>EXECUTIVE SUMMARY: This report presents the Enforcement Policy to Council for consideration and endorsement. The Policy has been reviewed by the Policy owner and no changes have been made.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Enforcement Policy as set out in Attachment 1 to this report (Governance and Compliance Committee 15/02/2021, Item 3.1.6) is endorsed.
<p><u>Item No. 3.1.7</u> 2021 National General Assembly of Local Government - Call for Motions and Attendance at Assembly</p>	<p>EXECUTIVE SUMMARY: The National General Assembly (NGA) of Local Government will take place in Canberra from 20 to 23 June 2021. Motions are being called for the NGA and close Friday 26 March 2021.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Council consider and determine if there are any issues that warrant a motion being submitted to the National General Assembly of Local Government being held in Canberra from 20 to 23 June 2021.

CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.4 Urban Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Urban Services Committee met on 15 February 2021 to consider five (5) items on its Agenda. The Urban Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Urban Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 February 2021), and listed below:

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021

The information contained in the Asset Management Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information is received.
2. That the report due date for 'Motion on Notice: Streetscape Renewal Program' be brought forward from June 2021 to the revised date of April 2021.

AMSC3 Playspace provision at Kingswood Crescent Reserve

1. The report is received and noted.
2. That the development of a playground at Kingswood Crescent Reserve, Paralowie is to be considered as part of the expanded Playspace budget for consideration as part of the 2021/22 budget process.
3. That the renewal funding, identified in 2024/25 associated with the Lukin playspace, be transferred to be a part of the Kingswood Crescent playspace upgrade.
4. Consistent with other playspace upgrades/ renewal projects, consultation on the proposed works at Kingswood Reserve occur when design concepts have been prepared.

AMSC4 Gawler to North Haven Bike Path - Motorbike Restrictive Devices

1. Council endorse modifications to the motorbike restrictor devices along shared-use paths in linear parks to make them more user friendly for the wider cycling fraternity, including a range of modified cycles for people with disabilities and parents cycling with bike trailers carrying children.
2. Administration prepare the 2022/23 budget bid for the City Wide Trails Program to provide an additional \$100,000 p.a. over the next five years to complete the modifications to existing restrictive devices.
3. Any new installations of motorbike restrictor devices be assessed on a site by site basis for future budget considerations.

AMSC5 Summary of the 3 year Capital Program covering the Strategic Asset Management Plan and related policy initiatives

1. That the information is received.

AMSC-OB1 Camelot Drive, Paralowie Playspace

1. That staff bring back a report with costings for the inclusion of Camelot Drive, Paralowie Playspace in the 2022/2023 budget process.
2. Staff prepare a budget bid for the 2021/22 budget to upgrade the basketball court to a full court and to expand the area of irrigation.

4.0.2 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC2 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC3 Terms of Reference Review - Tree Management Appeals Sub Committee

1. The information is received.
2. The Terms of Reference for the Tree Management Appeals Sub Committee as contained in Attachment 2 to this report (TMASC 08/02/2021, Item No. TMASC3) is endorsed subject to the following amendments:
 - a) The deletion of the second dot point in paragraph 2.1 and replacing it with a new dot point to read –
‘give consideration to the Tree Management Policy and the Tree Removal Procedure of Council.’
 - b) The deletion of the second dot point in paragraph 3.1.
 - c) The insertion of a new third to last dot point in paragraph 3.1 to read –
‘where a tree removal request has been refused and the applicant, aggrieved by the decision, requests a review of the decision by the TMAS, staff will prepare a report to TMAS’

-
3. The Tree Removal Procedure be amended to provide for requests from Elected Members.

TMASC4 Customer Requests - Tree Management & Streetscape Renewal Program

1. That consideration of this matter be referred to the next meeting of the Tree Management Appeals Sub Committee, to enable the redrafting of relevant standard correspondence for use in responding to tree management requests, taking into account the changes made to the Terms of Reference of the Sub Committee in its consideration of Item TMAS3 on the agenda for this meeting.
2. That staff provide a copy of the Review response letters to the Ward Councillors when distributed to residents.

4.0.3 Future Reports for the Urban Services Committee .

1. The information is received.

4.1.1 Capital Works Report - January 2021

1. Include a Traffic Plan for Salisbury Heights within PR22515 Transportation Planning Program under the existing funding available in lieu of seeking additional funding for this work.
2. Amend PR12000 Road Reseal Program 2020/21 Program as noted within this report, Urban Services Committee, Item 4.1.1, 15th February 2021, with no impact to the budget.

4.1.2 Revocation of Community Land Classification - Prettejohn Gully, Para Hills

1. The report is received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 measuring approximately 459.7 square metres.
3. The portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512, as delineated in red on Attachment 1 to this report (Urban Services 15/02/2021 Item 4.1.2), Aerial View – Portion of Prettejohn Gully be revoked of the Community Land Classification, be removed from the City of Salisbury's Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 described in Certificate of Title Volume 5550 Folio 512 as road.

OR

That Council adopt the recommendations of the Urban Services Committee meeting on 15 February 2021, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.
(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 4.0.1</u> Recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021	EXECUTIVE SUMMARY: The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 8 February 2021 are presented for Urban Services Committee's consideration. COMMITTEE RECOMMENDATION: The information contained in the Tree Management Appeals Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council: AMSC2 Future Reports for the Asset Management Sub Committee <ol style="list-style-type: none">1. The information is received.2. That the report due date for 'Motion on Notice: Streetscape Renewal Program' be brought forward from June 2021 to the revised date of April 2021. AMSC3 Playspace provision at Kingswood Crescent Reserve <ol style="list-style-type: none">1. The report is received and noted.2. That the development of a playground at Kingswood Crescent Reserve, Paralowie is to be considered as part of the expanded Playspace budget for consideration as part of the 2021/22 budget process.3. That the renewal funding, identified in 2024/25 associated with the Lukin playspace, be transferred to be a part of the Kingswood Crescent playspace upgrade.4. Consistent with other playspace upgrades/ renewal projects, consultation on the proposed works at Kingswood Reserve occur when design concepts have been prepared.

AMSC4 Gawler to North Haven Bike Path - Motorbike Restrictive Devices

1. Council endorse modifications to the motorbike restrictor devices along shared-use paths in linear parks to make them more user friendly for the wider cycling fraternity, including a range of modified cycles for people with disabilities and parents cycling with bike trailers carrying children.
2. Administration prepare the 2022/23 budget bid for the City Wide Trails Program to provide an additional \$100,000 p.a. over the next five years to complete the modifications to existing restrictive devices.
3. Any new installations of motorbike restrictor devices be assessed on a site by site basis for future budget considerations.

AMSC5 Summary of the 3 year Capital Program covering the Strategic Asset Management Plan and related policy initiatives

1. That the information is received.

AMSC-OB1 Camelot Drive, Paralowie Playspace

1. That staff bring back a report with costings for the inclusion of Camelot Drive, Paralowie Playspace in the 2022/2023 budget process.
2. Staff prepare a budget bid for the 2021/22 budget to upgrade the basketball court to a full court and to expand the area of irrigation.

Item No. 4.0.2

Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021

EXECUTIVE SUMMARY:

The minutes and recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 8 February 2021 are presented for Urban Services Committee's consideration.

COMMITTEE RECOMMENDATION:

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TMASC2 Future Reports for the Tree Management Appeals Sub Committee

1. The information is received.

TMASC3 Terms of Reference Review - Tree Management Appeals Sub Committee

1. The information is received.
2. The Terms of Reference for the Tree Management Appeals Sub Committee as contained in Attachment 2 to this report (TMASC 08/02/2021, Item No. TMASC3) is endorsed subject to the following amendments:

- a) The deletion of the second dot point in paragraph 2.1 and replacing it with a new dot point to read –
‘give consideration to the Tree Management Policy and the Tree Removal Procedure of Council.’
- b) The deletion of the second dot point in paragraph 3.1.
- c) The insertion of a new 3rd to last dot point in paragraph 3.1 to read –
‘where a tree removal request has been refused and the applicant, aggrieved by the decision, requests a review of the decision by the TMAS, staff will prepare a report to TMAS’

3. The Tree Removal Procedure be amended to provide for requests from Elected Members.

TMASC4 Customer Requests - Tree Management & Streetscape Renewal Program

1. That consideration of this matter be referred to the next meeting of the Tree Management Appeals Sub Committee, to enable the redrafting of relevant standard correspondence for use in responding to tree management requests, taking into account the changes made to the Terms of Reference of the Sub Committee in its consideration of Item TMAS3 on the agenda for this meeting.
2. That staff provide a copy of the Review response letters to the Ward Councillors when distributed to residents.

Item No. 4.0.3

Future Reports for the Urban Services Committee

EXECUTIVE SUMMARY:

This item details reports to be presented to the Urban Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.

COMMITTEE RECOMMENDATION:

1. The information is received.

Item No. 4.1.1

Capital Works Report - January 2021

EXECUTIVE SUMMARY:

This report provides a monthly status report on the City Infrastructure’s Capital Works Program and summarises requests for amendments to the existing budget.

COMMITTEE RECOMMENDATION:

1. Include a Traffic Plan for Salisbury Heights within PR22515 Transportation Planning Program under the existing funding available in lieu of seeking additional funding for this work.

-
2. Amend PR12000 Road Reseal Program 2020/21 Program as noted within this report, Urban Services Committee, Item 4.1.1, 15th February 2021, with no impact to the budget.

Item No. 4.1.2

**Revocation of
Community Land
Classification -
Prettejohn Gully, Para
Hills.**

EXECUTIVE SUMMARY:

Having complied with all legislative requirements, consideration can now be given to the revocation of the Community Land Classification of a portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in certificate of title Volume 5550 Folio 512 measuring approximately 459.7 square metres.

COMMITTEE RECOMMENDATION:

1. The report is received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 measuring approximately 459.7 square metres.
3. The portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512, as delineated in red on Attachment 1 to this report (Urban Services 15/02/2021 Item 4.1.2), Aerial View – Portion of Prettejohn Gully be revoked of the Community Land Classification, be removed from the City of Salisbury's Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of Prettejohn Gully identified as allotment 827 in Deposited Plan 6755 described in Certificate of Title Volume 5550 Folio 512 as road.

CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.5 Community Wellbeing and Sport Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Community Wellbeing and Sport Committee met on 16 February 2021 to consider four (4) items on its Agenda. The Community Wellbeing and Sport Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee, including one (1) Other Business Item, requiring ratification of Council are provided in this report together with information regarding the one (1) decision for which the Committee has delegated authority.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 February 2021), and listed below:

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

1. The information is received.

5.0.2 Community Wellbeing & Sport Project Update Report

1. Information be received.

5.1.1 Community Grants Program Applications for February 2021

1. The information is received and noted.

CWS-OB1 Service Delivery Quarterly Reports

1. That staff provide a quarterly report to the Community Wellbeing and Sport Committee which includes updates of service delivery for libraries, community centres and seniors' centres.

OR

That Council adopt the recommendations of the Community Wellbeing and Sport Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.5 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s): ### and ### which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 5.0.1</u> Future Reports for the Community Wellbeing and Sport Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Community Wellbeing and Sport Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 5.0.2</u> Community Wellbeing & Sport Project Update Report	EXECUTIVE SUMMARY: This report provides an update on major projects and initiatives underway in relation to community wellbeing and sport. COMMITTEE RECOMMENDATION: 1. Information be received.
<u>Item No. 5.1.1</u> Community Grants Program Applications for February 2021	EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the February 2021 round. One application is submitted for consideration by the Community Wellbeing and Sport Committee. COMMITTEE RECOMMENDATION: 1. The information is received and noted.
<u>Item No. CWS-OB1</u> Service Delivery Quarterly Reports	COMMITTEE RECOMMENDATION: 1. That staff provide a quarterly report to the Community Wellbeing and Sport Committee which includes updates of service delivery for libraries, community centres and seniors' centres.

2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<u>Item No. 5.1.2</u> 26/2020: Pooraka Football Club Inc. - Community Grants Program Application	EXECUTIVE SUMMARY: The Pooraka Football Club Inc. Application is submitted to the Community Wellbeing and Sport Committee for consideration. COMMITTEE RECOMMENDATION: <ol style="list-style-type: none">1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the February 2021 round of Community Grants as follows:<ol style="list-style-type: none">a. Grant No. 26/2020: Pooraka Football Club Inc. be awarded the amount of \$2,000.00 to assist with the purchase of a defibrillator and cabinet as outlined in the Community Grant Application.
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CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.6 Innovation and Business Development: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Innovation and Business Development Committee met on 16 February 2021 to consider six (6) items on its Agenda. The Innovation and Business Development Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee are provided in this report. Two (2) recommendations arising from the one (1) item from a Sub Committee, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 February 2021), and listed below:

6.0.1 Future Reports for the Innovation and Business Development Committee

1. The information is received.

6.1.1 Salisbury Plays - Renaming

1. The Salisbury Plays event is renamed to:
 - a. Salisbury Community Fun Day
2. The location of the event is added to the above name of the event to recognise the location.

6.1.2 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021

The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC3 Walkleys Road Corridor – Stage 1 Community Engagement Outcome

1. The Walkleys Road Corridor Engagement Report as provided in Attachment 1 to this report (SPDSC – 08/02/2021, Item No. SPDSC3) are noted.

6.2.1 Community Requests - Response Dashboard

1. The information is received.

6.2.2 Major Renewal Works at Parafield Airport Wetlands

1. The information is received.

OR

That Council adopt the recommendations of the Innovation and Business Development Committee meeting on 16 February 2021, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 6.0.1</u> Future Reports for the Innovation and Business Development Committee	EXECUTIVE SUMMARY: <p>This item details reports to be presented to the Innovation and Business Development Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> COMMITTEE RECOMMENDATION: <ol style="list-style-type: none">1. The information is received.
<u>Item No. 6.1.1</u> Salisbury Plays - Renaming	EXECUTIVE SUMMARY: <p>It was resolved by Council that the naming of future Salisbury Plays events be the subject of discussion at an Informal Strategy session as it was felt that was some ambiguity surrounding the current name.</p> <p>This Informal Strategy session was held on Monday 1 February, 2021 where potential names were discussed and suggestions made.</p> <p>This report captures those suggestions for consideration by the Innovation and Business Development Committee and recommend to Council on a new name for future events.</p> COMMITTEE RECOMMENDATION: <ol style="list-style-type: none">1. The Salisbury Plays event is renamed to:<ol style="list-style-type: none">a. Salisbury Community Fun Day2. The location of the event is added to the above name of the event to recognise the location.
<u>Item No. 6.1.2</u> Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021	EXECUTIVE SUMMARY: <p>The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2021 are presented for Urban Services Committee's consideration.</p> COMMITTEE RECOMMENDATION: <ol style="list-style-type: none">1. The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2021 be received and noted with respect to the following recommendations contained therein to be adopted by Council: SPDSC1 Future Reports for the Strategic Property Development Sub Committee <ol style="list-style-type: none">1. The information be received.

	<p>SPDSC3 Walkleys Road Corridor – Stage 1 Community Engagement Outcome</p> <p>1. The Walkleys Road Corridor Engagement Report as provided in Attachment 1 to this report (SPDSC – 08/02/2021, Item No. SPDSC3) are noted.</p>
<p><u>Item No. 6.2.1</u></p> <p>Community Requests - Response Dashboard</p>	<p>EXECUTIVE SUMMARY:</p> <p>As per Council resolution a monthly report on the Community Requests - Response Dashboard is provided for information.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The information is received.</p>
<p><u>Item No. 6.2.2</u></p> <p>Major Renewal Works at Parafield Airport Wetlands</p>	<p>EXECUTIVE SUMMARY:</p> <p>The Parafield Wetlands storm water harvesting scheme is 20 years old. The scheme is a key input to the Salisbury Water network, supplying 25% of total recycled water supply across the City. Substantial renewal work that had been budgeted for 2021/22 is required to be brought forward to this financial year.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. The information is received.</p>

CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.7 Audit Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 9 February 2021 to consider nine (9) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Audit Committee meeting on 9 February 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 22 February 2021), and listed below:

7.0.1 Actions List

1. The information is noted.

7.0.2 Future Reports for the Audit Committee

1. The information is received.

7.1.1 Update on Internal Audit Plan

1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 7.1.1, Audit Committee, 09/02/2021) and the accompanying high level indicative scope for pending audits as set out in Attachment 2 (Item 7.1.1, Audit Committee, 09/02/2021) are endorsed.

7.1.2 Trade Card Review

1. That the final audit report for the Trade Card / Trading Account audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.2) is noted and that the responses of the Administration to the Trade Card / Trading Account Audit Report contained therein is endorsed.

7.1.3 Legislative Compliance Audit – Final Report

1. That the final audit report for the Legislative Compliance audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.3) is noted and that the responses of the Administration to the Legislative Compliance Audit Report contained therein is endorsed.

7.1.4 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee 9/02/2021, Item No. 7.1.4) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Audit Committee 9/02/2021, Item No. 7.1.4).

7.1.5 Draft Fraud and Corruption Prevention and Management Policy

1. The Audit Committee supports the Fraud and Corruption Prevention and Management Policy as drafted and set out in Attachment 2 to this report (Audit Committee, 09/02/2021, Item No. 7.1.5) with recognition of the Audit Committee comments being incorporated for further consideration of the Governance and Compliance Committee in February 2021.

7.1.6 Audit Committee Performance Self Assessment

1. The self-assessment survey questions, as set out in Attachment 1 to this report (Audit Committee, 09/02/2021, Item No. 7.1.6) be issued to members of the Audit Committee for completion following the February 2021 Council meeting, with results to be collated and presented at the next Audit Committee meeting.

OR

That Council adopt the recommendations of the Audit Committee meeting on 9 February 2021, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 22 February 2021), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 7.0.1</u> Actions List	<p>EXECUTIVE SUMMARY:</p> <p>An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none">1. The information is noted.
<u>Item No. 7.0.2</u> Future Reports for the Audit Committee	<p>EXECUTIVE SUMMARY:</p> <p>This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none">1. The information is received.
<u>Item No. 7.1.1</u> Update on Internal Audit Plan	<p>EXECUTIVE SUMMARY:</p> <p>The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Audit Committee in November 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none">1. That the updates made to the 2021 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 7.1.1, Audit Committee, 09/02/2021) and the accompanying high level indicative scope for pending audits as set out in Attachment 2 (Item 7.1.1, Audit Committee, 09/02/2021) are endorsed.
<u>Item No. 7.1.2</u> Trade Card Review	<p>EXECUTIVE SUMMARY:</p> <p>The City of Salisbury's Internal Auditor & Risk Coordinator has performed a trade card / trading account audit in October 2020 as an adhoc review, covering the trading account held with Bunnings and Dulux.</p> <p>Three (3) medium risk rated findings for improvement were identified, relating to financial delegations, trade card / trading account usage review, and ID verification of buyers at the point of goods dispatch for Dulux.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none">1. That the final audit report for the Trade Card / Trading Account audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.2) is noted and that the responses of the Administration to the Trade Card / Trading Account Audit Report contained therein is endorsed.

Item No. 7.1.3**Legislative
Compliance
Audit – Final
Report****EXECUTIVE SUMMARY:**

The City of Salisbury's Internal Auditor & Risk Coordinator has performed a legislative compliance audit in January 2021, covering key legislations agreed with Administration.

Six (6) medium risk rated findings and three (3) low risk rated findings were identified. The findings are summarized as follows:

Finding	Nature of Finding	Risk Level
1. Tree Management Appeals Sub-Committee Reporting to Council	Partial Compliance	Low
2. Council & Committee Agenda & Notice Deadline	Partial Compliance	Medium
3. Annual Review of Confidential Orders	Partial Compliance	Medium
4. Council Resolution for Prescribed Officers	Non Compliance	Medium
5. Register of Public Roads	Partial Compliance	Medium
6. Submitting Subsidiary Audited Financial Statements to Council	Non Compliance	Medium
7. Annual Review of Code of Practice for Meeting Procedures	Non Compliance	Low
8. Legislative Compliance Monitoring System	Operational Management	Medium
9. Policies and Procedures	Operational Management	Low

COMMITTEE RECOMMENDATION:

1. That the final audit report for the Legislative Compliance audit as set out in Attachment 1 to this report (Audit Committee 09/02/2021, Item No.7.1.3) is noted and that the responses of the Administration to the Legislative Compliance Audit Report contained therein is endorsed.

Item No. 7.1.4**Risk
Management
and Internal
Controls
Activities****EXECUTIVE SUMMARY:**

This report provides an update on the risk management and internal controls activities conducted in the 2020/2021 financial year. The report also includes an update on the outstanding actions from internal audits.

COMMITTEE RECOMMENDATION:

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Audit Committee 9/02/2021, Item No. 7.1.4) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 3 to this report (Audit Committee 9/02/2021, Item No. 7.1.4).

<p><u>Item No. 7.1.5</u></p> <p>Draft Fraud and Corruption Prevention and Management Policy</p>	<p>EXECUTIVE SUMMARY:</p> <p>The review of the Fraud and Corruption Prevention Strategy is an action on the Risk Management and Internal Controls Activities annual plan for the Audit Committee 2020/2021. The Fraud and Corruption Prevention Policy has been reviewed and is presented to the Audit Committee for endorsement and presentation to the Governance and Compliance Committee.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Audit Committee supports the Fraud and Corruption Prevention and Management Policy as drafted and set out in Attachment 2 to this report (Audit Committee, 09/02/2021, Item No. 7.1.5) with recognition of the Audit Committee comments being incorporated for further consideration of the Governance and Compliance Committee in February 2021.
<p><u>Item No. 7.1.6</u></p> <p>Audit Committee Performance Self Assessment</p>	<p>EXECUTIVE SUMMARY:</p> <p>Best practice indicates that the performance of the Audit Committee should be reviewed on a regular basis. One method of doing this is through a self-assessment process. This report outlines the proposed methodology for self-assessment of the Audit Committee and seeks endorsement for the conduct of the assessment following the February 2021 Council meeting.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The self-assessment survey questions, as set out in Attachment 1 to this report (Audit Committee, 09/02/2021, Item No. 7.1.6) be issued to members of the Audit Committee for completion following the February 2021 Council meeting, with results to be collated and presented at the next Audit Committee meeting.

CO-ORDINATION

Officer: MG
Date: 18/02/2021

5.8 Council Assessment Panel

Minutes from the Council Assessment Panel meeting held on 27 January 2021 to be noted by Council.

5.9 CEO Review Committee – Recommendations for Council Ratification

No CEO Review Committee meeting was held in January 2021

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Clayson Road Speed Increase

Cr Maria Blackmore has submitted the following Motion on Notice:

1. That a report be provided advising Council on the merits of increasing the speed limit along Clayson Road from 50km/h to 60 km/h and the process required to achieve that aim.

Administrative Comment:

If this Notice of Motion is passed, staff will investigate the speed limit change along Clayson Road from 50km/h to 60 km/h and provide a report to the Urban Services Committee.

Co-ordination

Officer:	GMCI	MG
Date:	18/02/2021	18/02/2021

7.2 Motion on Notice: Deloitte Jobs and Investment, Economic Growth Agenda

Cr Natasha Henningsen has submitted the following Motion on Notice:

1. That a report be provided to the Policy and Planning Committee at the April 2021 meeting regarding Council's economic growth agenda, including economic development, facilitation of job creation, progression of the Deloitte report recommendations and other opportunities, as a review of Council's approach to economic growth is listed as a critical action in Council's City Plan.

Administration Comment:

The economic environment in Salisbury has been subject to significant external shocks over the past few years with the closure of GM Holden and associated supply chain followed by the impact of Covid-19 on matters such as supply chains, market access and social distancing. Our unemployment rate has increased to nearly 10%. On a more positive note, Covid has highlighted the importance of local existing businesses and on-shoring of manufacturing.

Over the same period there have been a range of positive occurrences which provide a strong foundation for future investment and jobs growth such as the opening of the Northern Connector, defence spending, private sector investment into Technology Park, strong demand for industrial land and a good

rate of new businesses starting up. Information about matters such as these is provided to Elected Members via quarterly economic update reports.

Deloitte identified a range of opportunities to increase jobs and, importantly, connect residents to those jobs. In broad terms these related to:

- building on Salisbury's infrastructure, research and existing industrial assets as well as long term planning for the land west of Port Wakefield Road;
- putting in place programs that address barriers to workforce participation, improving connections between industry and education; and fostering a culture of entrepreneurship;
- strengthening connectivity including digital infrastructure, expanding the Technology Park eco-system and last mile transport improvements; and
- shaping places and perceptions about Salisbury by communicating positive experiences and success stories.

A number of actions relating to these themes were incorporated into the current City Plan. Some of the actions identified by Deloitte are Council's responsibility to progress should it choose to, whereas others lie with the private sector or state government.

Council takes a broad-based approach to support business activity including a facilitative approach to planning and development assessment, integrating economic considerations into precinct planning such as the land west of Port Wakefield Road, stimulating activity in the Salisbury City Centre, encouraging people to shop locally, providing direct advisory services to assist existing businesses to grow and support people to start new businesses, attracting new firms into our area and working with government to realise the potential of precincts such as Technology Park and Edinburgh Parks. In the first half of the 2020-21 financial year, 25 firms were assisted with inward investment inquiries and staff are currently working with 15 firms on proposals to relocate into Salisbury as well as seven Salisbury-based firms on expansion opportunities. Through the Polaris Business and Innovation Centre advice and information was provided to 507 unique businesses including approximately 100 start up or early stage business inquiries.

Co-Ordination

Officer:

Date:

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
22/01/2021	07:00 PM	The heart center achromatic of healing function
23/01/2021	10:15 AM	Save St Kilda Mangroves Alliance launch
25/01/2021	02:30 PM	Signing doc speech
25/01/2021	03:30 PM	Australia Day Walk Through
25/01/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
25/01/2021	04:30 PM	Pre Council Meeting Briefing
25/01/2021	06:30 PM	Council Meeting
26/01/2021	07:15 AM	Radio Interview ABC Ally Clarke
26/01/2021	08:00 AM	City of Salisbury's Australia Day Celebrations
27/01/2021	09:30 AM	Bridgestone Media
28/01/2021	10:00 AM	Meeting with resident
28/01/2021	11:00 AM	White Ribbon Photo Shoot for Aware magazine
28/01/2021	01:00 PM	Restaurant pre-opening
30/01/2021	10:00 AM	Opening new restaurant in Parafield Gardens
31/01/2021	04:00 PM	Pre record fishing show re Mangrove trails
1/02/2021	01:00 PM	Mayor to sign documents as JP
1/02/2021	01:30 PM	Fringe Invitation List
1/02/2021	02:00 PM	Private Citizenship Ceremony
1/02/2021	02:30 PM	Meeting with local business owner
1/02/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
1/02/2021	06:30 PM	Informal Strategy
2/02/2021	11:30 AM	Mangrove meeting at Parliament House
3/02/2021	06:00 PM	Celebrating birthday for resident
4/02/2021	06:00 PM	The Friends of the Pledge Wetlands group Hub tour and meeting
5/02/2021	02:00 PM	Coffee Catch up with Blair Boyer MP
7/02/2021	10:30 AM	Unveiling of the Vietnamese Boat People Monument
8/02/2021	10:00 AM	GAROC Committee Meeting - 8 February 2021
8/02/2021	03:30 PM	Bridgestone Opening run through
8/02/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
8/02/2021	04:00 PM	Briefing for Mayor re resident concern
8/02/2021	05:00 PM	Little Para Golf Course Briefing
8/02/2021	06:00 PM	St Kilda Mangroves - Update Briefing
8/02/2021	06:30 PM	Strategic Property Development SC
8/02/2021	06:30 PM	Tree Management Appeals SC
8/02/2021	06:30 PM	Asset Management Sub Committee

8/02/2021	09:00 PM	Radio - Peter Goers
9/02/2021	04:00 PM	Site Meeting with resident to discuss the concerns with the significant tree
10/02/2021	01:00 PM	Regular meeting Mayor/CEO/EA
10/02/2021	02:30 PM	Private Citizenship Ceremony
10/02/2021	03:00 PM	Green Adelaide Board meeting with Salisbury Mayor and CEO
10/02/2021	04:00 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
12/02/2021	09:00 AM	Check problems with resident's garden
13/02/2021	11:00 AM	FOR YOUR INFORMATION - Saturday Sessions
13/02/2021	06:30 PM	Dinner with Councillors
15/02/2021	10:00 AM	GAROC Annual Business Plan Consultation Session - 15 February 2021
15/02/2021	03:00 PM	Meeting with Resident
15/02/2021	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
15/02/2021	05:00 PM	Meeting with Conservation SA re Mangroves
15/02/2021	06:30 PM	Committee Meetings
16/02/2021	10:00 AM	Radio Show
16/02/2021	12:30 PM	Mayor's Video Message (Recording)
16/02/2021	12 Noon	Media Issues - Regular Catch-up
17/02/2021	08:30 AM	SBA Board Meeting - Agenda attached
17/02/2021	02:30 PM	Regular meeting Mayor/CEO/EA
17/02/2021	2.00 PM	Briefing from staff re resident concern

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999**Recommendation**

1. Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:
 1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this matter at this time will protect financial and personal information in relation to personal circumstances.
2. On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

13.2 Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Joint Use Animal Pound - Project Update and Budget Review

Recommendation

1. Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:
 1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
 2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The report contains information relating to cost estimates that should not be revealed to the market before conclusion of the tender process as this may jeopardise the commercial position of the Council.*
2. *On that basis the public's interest is best served by not disclosing the **Finance and Corporate Services Committee - Confidential Recommendation for Council Ratification - Joint Use Animal Pound - Project Update and Budget Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**13.3 Innovation and Business Development Committee - Confidential
Recommendation for Council Ratification - Strategic Development Projects -
Project Status Report**

Recommendation

1. Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:
 1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
 2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*
2. *On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Development Projects - Project Status Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**13.4 Innovation and Business Development Committee - Confidential
Recommendation for Council Ratification - Strategic Land Review - Bi-
Annual Update Report**

Recommendation

1. Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:
 1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
 2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*
2. *On that basis the public's interest is best served by not disclosing the **Innovation and Business Development Committee - Confidential Recommendation for Council Ratification - Strategic Land Review - Bi-Annual Update Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.5 **Audit Committee - Confidential Recommendation for Council Ratification**

Recommendation

1. Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:
 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect council's commercial position regarding confidential information provided to council in relation to the acquisition of external audit services.
2. On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.