



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING
HELD IN THE LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY
HUB, 34 CHURCH STREET, SALISBURY ON**

15 FEBRUARY 2021

MEMBERS PRESENT

Cr D Proleta (Chairman)
Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen (*via Teams VC*)
Cr D Hood
Cr P Jensen (Deputy Chairman)
Cr S Ouk
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manger Community & Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.48 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr K Grenfell

The Minutes of the Finance and Corporate Services Committee Meeting held on 18 January 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr G Reynolds
Seconded Cr L Braun

1. The information is received.

CARRIED

For Decision

2.1.1 Development Application Income under the new Planning, Development and Infrastructure Act, 2016

Cr K Grenfell left the meeting at 6:51 pm.

Cr K Grenfell returned to the meeting at 6:52 pm.

Cr S Ouk left the meeting at 7:12 pm.

Cr S Ouk returned to the meeting at 7:16 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. The changes to development application fees and implications for Council revenue that will inform Council's budget considerations are noted.
2. That Council adopts the legislated fees under the *Planning Development and Infrastructure Act 2016* effective from the operative date of 19 March 2021, and the fees be incorporated in Council's Fees and Charges Register.
3. Noting the recommendation from the administration for a fee of \$300 to place the notice on land for development applications that require public notification under the *Planning, Development and Infrastructure Act 2016*, a fee of \$150 be endorsed to be effective from the operative date of 19 March 2021 and be included in the Council's Fees and Charges Register, until the end of the financial year.
4. That a report be provided with a proposed draft fee schedule for the forthcoming 2021/22 financial year for public notification under the *Planning, Development and Infrastructure Act 2016*, new fees and charges under the new planning act including a pensioner and concession rate, to be considered as part of the forthcoming budget deliberations.

CARRIED

2.1.2 Event Management Framework & Room Booking Fees & Charges, Salisbury Community Hub

Moved Cr L Braun

Seconded Cr M Blackmore

1. That the update on the use of the Salisbury Community Hub be noted and pending further assessment a report be brought back to Council.
2. That no changes are made to the Room Booking Fees and Charges.

CARRIED

2.1.3 Second Quarter Budget Review 2020/21

Moved Cr C Buchanan
 Seconded Cr P Jensen

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$602,500 be credited to the Sundry Project Fund. This will bring the balance to **\$602,500** prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

OPERATING	
• Verge Maintenance enhanced service level	\$70,000
CAPITAL	
• NIL	\$NIL
TOTAL	\$70,000

3. Funds be allocated for the following discretionary net bids:

OPERATING	
• Legal Expenses	\$14,000
• Provision for Risk Management initiatives	\$75,600
CAPITAL	
• Plant and Fleet Replacement Program	\$25,000
• Salisbury Water – Reed Beds and Pond Netting Parafield Wetlands	\$600,000
• Lindblom Park Master Plan	\$40,000
TOTAL	\$754,600

4. Approval of the following transfers:
 1. Transfer \$5,000 Elected Member Training funding to Donations expenditure to fund an ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community as per Council Minute 0762/2020.
 2. Transfer \$22,000 HCSP Transport Cost Recovery Income to HCSP Grant Funding to account for an amendment to the funding agreement in which transport recovery will be included in future grant funding.
5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

CARRIED

2.1.4 Council Finance Report - January 2021

Moved Cr G Reynolds
 Seconded Cr M Blackmore

1. The information is received.

CARRIED

For Information

2.2.1 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2021/22 and 2022/23

Cr G Reynolds declared an actual conflict of interest on the basis of being a – member of the Military Vehicle Preservation Society. Cr G Reynolds left the meeting at 7:38 pm.

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. Discretionary rebates be provided for 2021/22 and 2022/23 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
 - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
 - f. Marra Murrangga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 15/02/2021, Item No. 2.2.1) is endorsed.

CARRIED

Cr G Reynolds returned to the meeting at 7:38 pm.

2.2.2 Accessible Adult Change Facilities

Mayor G Aldridge left the meeting at 7:43 pm.

Mayor G Aldridge returned to the meeting at 7:47 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. The information in the report be noted, including that a New Initiative Bid will be submitted as part of the 2021/2022 budget consideration process, for the provision of an Accessible Adult Change Facility, possibly with a shower, at Unity Park.
2. Staff provide a further information report item next week on more detailed costings for this location.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

Cr B Brug declared an actual conflict of interest on the basis of a client being listed in the report. Cr B Brug left the meeting at 7:54 pm.

Moved Cr K Grenfell

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - This report contains financial and personal information in relation to their personal circumstances, it is adequate that this information remains confidential with a review to possibly remain confidential after 5 years or until matters are resolved*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.51 pm.

The meeting moved out of confidence at 8.08 pm.

Cr B Brug returned to the meeting at 8:08 pm.

2.4.2 Joint Use Animal Pound - Project Update and Budget Review

Moved Cr M Blackmore
Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The report contains information relating to cost estimates that should not be revealed to the market before conclusion of the tender process as this may jeopardise the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Joint Use Animal Pound - Project Update and Budget Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.08 pm.

The meeting moved out of confidence and closed at 8.12 pm.

CHAIRMAN.....

DATE.....