



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN
THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET, SALISBURY ON**

16 NOVEMBER 2020

MEMBERS PRESENT

Cr D Proleta (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Cr A Duncan
Cr K Grenfell (*via Teams VC*) (*from 8.37 pm*)
Cr D Hood
Cr P Jensen (Deputy Chairman)
Cr J Woodman (*via Teams VC*)

OBSERVERS

Nil

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Risk and Governance Program Manager, Ms J Crook
Manager Development Services, Mr C Zafirooulos

The meeting commenced at 8.35pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

VOTING PROCESS

Prior to proceeding to consider items listed on the agenda, the Chairman advised members of the Committee that in order to make the voting process as simple and efficient as possible for all present in person and via Teams video conferencing, that she proposed to request members to vote in favour of the motion and, if there were no voices indicating to the contrary, would assume that members attending via Teams voted in favour of the motion.

The proposal was deemed accepted as no opposing view was expressed by members of the Committee.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Mayor G Aldridge

The Minutes of the Resources and Governance Committee Meeting held on 19 October 2020, be taken as read and confirmed.

CARRIED

Moved Cr P Jensen
Seconded Cr D Hood

The Minutes of the Confidential Resources and Governance Committee Meeting held on 19 October 2020, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Mayor G Aldridge
Seconded Cr P Jensen

1. The information be received.

CARRIED

Cr K Grenfell joined the meeting at 8.37pm.

Cr B Brug left the meeting at 8:37pm.

3.0.2 Review of Elected Member Allowances, Facilities and Support Policy and Deferred Items for Further Discussion

Moved Cr A Duncan
Seconded Cr P Jensen

1. The information is received.
2. The Elected Member Allowances, Facilities and Support Policy as contained in Attachment 1 to this report (Resources and Governance Committee 16/11/2020, Item No. 3.0.2) be endorsed.

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3. That the recommendations from the Resources and Governance Committee meeting deferred from the Council meeting on 28 October 2019 are not endorsed.

CARRIED

Cr B Brug returned to the meeting at 8.49pm.

Development Control Administration

3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 - Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

Cr B Brug declared a material conflict of interest on the basis of being a member of the Council Assessment Panel and left the meeting at 8.49pm.

Moved Cr A Duncan

Seconded Cr D Hood

Moved Cr K Grenfell

1. That Council adopts the *Accredited Professionals Notification Policy* (Attachment 1, Resources and Governance Committee Agenda 16 November 2020 Item 3.2.1) effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the *Planning, Development and Infrastructure Act 2016*.
2. That Council revokes the Council Assessment Panel Terms of Reference dated 21 January 2019 effective from 31 May 2021.
3. That Council adopts the *Council Assessment Panel Terms of Reference* in Attachment 2 effective from 31 May 2021.
4. That City of Salisbury recruit for persons to be appointed to the City of Salisbury Council Assessment panel for a period of two (2) years.
5. That any sitting members on the Council Assessment Panel be encouraged to re-apply and also encourage female candidates to apply from 31 May 2021.
6. That the remuneration for the Council Assessment Panel is changed from 31 May 2021 to:
 - Presiding Member \$500 per meeting
 - Independent and Elected Member \$400 per meeting
7. That Council establishes the City of Salisbury Building Fire Safety Committee pursuant to Section 157(17) of the *Planning, Development and Infrastructure Act 2016* effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the *Planning, Development and Infrastructure Act 2016*.
8. That Council adopts the City of Salisbury *Building Fire Safety Committee Terms of Reference* in Attachment 3.

9. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, from the designated date:
- Mr Jeff Shillabeer (City of Salisbury staff), Presiding Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr Jackson Ryan (City of Salisbury staff), Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.
 - Mr Peter Hilhorst or Deputy, Member nominated by being an authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005, approved by the Chief Officer South Australian Metropolitan Fire Service.

The motion **LAPSED** for want of a seconder.

LAPSED

Moved Cr A Duncan
Seconded Cr D Hood

1. That the matter be referred to Council on 23 November 2020 for decision.

CARRIED

Cr B Brug returned to the meeting at 8.58pm.

Corporate Governance

3.6.1 Formal Meeting Schedule: December 2020 - December 2021

Moved Mayor G Aldridge
Seconded Cr P Jensen

1. The Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 16 November 2020) is endorsed.
2. The Chief Executive Officer is delegated authority to amend the attached Formal Meeting Schedule should the need arise.

CARRIED

3.6.2 Emergency Management Policy

Moved Mayor G Aldridge
Seconded Cr J Woodman

1. The Emergency Management Policy as set out in Attachment 2 to this report, including the comments made by the Audit Committee at its meeting on 10 November 2020, (Item 3.6.2, Resources and Governance Committee, 16/11/2020) is approved.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 9.06pm.

CHAIRMAN.....

DATE.....