



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

23 NOVEMBER 2020

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug (*via Teams VC*)
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk (*via Teams VC*)
Cr D Proleta
Cr S Reardon
Cr G Reynolds (*via Teams VC*)
Cr J Woodman (Deputy Mayor) (*via Teams VC*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.36 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

VOTING PROCESS

Prior to proceeding to consider items listed on the agenda, the Mayor advised members of Council that in order to make the voting process as simple and efficient as possible for all present in person and via Teams video conferencing, that she proposed to request members to vote in favour of the motion and, if there were no voices indicating to the contrary, would assume that members attending via Teams voted in favour of the motion.

The proposal was deemed accepted as no opposing view was expressed by members of the Committee.

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

No Deputations were received.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr S Reardon

Seconded Cr M Blackmore

The Minutes of the Council Meeting held on 26 October 2020, be taken as read and confirmed.

**CARRIED
0745/2020**

Moved Cr P Jensen

Seconded Cr S Reardon

The Minutes of the Confidential Council Meeting held on 26 October 2020, be taken as read and confirmed.

**CARRIED
0746/2020**

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 November 2020) and listed below, with the exception of item:

1.1.2 Direct Democracy and Citizen's Juries

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Council of Europe Intercultural Cities Index

1. The information in this report is received and noted.
2. That this report be presented to the Intercultural Community and Strategic Alliances, and that the outcome of those discussions be presented as a further report for the Intercultural Strategy and Partnerships Sub-Committee.

1.1.3 Age Friendly Strategy 2015-2020 Progress Report

1. Information is received.

1.2.1 South Australia State Budget 2020-21

1. That this report be noted.

**CARRIED
0747/2020**

The meeting then proceeded to consider item 1.1.2 which was withdrawn to be considered separately.

1.1.2 Direct Democracy and Citizen's Juries

Moved Cr C Buchanan
Seconded Cr D Proleta

1. That this report be received and noted.
2. That Council continue to meaningfully engage and consult with the community in line with the Community Consultation Policy and that the option of using the Citizen's Jury model, when appropriate, be incorporated into the policy as an available option.

**CARRIED
0748/2020**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council adopt the recommendations of the Works and Services Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of items:

- 2.0.2 AMSC2 Levels of Service Options – Playgrounds**
- 2.4.3 Gulfview Heights Lake, Bayview Parade**
- 2.6.2 Burton Community Hub – Project Update**

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Recommendations of the Asset Management Sub Committee held on Monday 9 November 2020

The information contained in the Asset Management Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information is received.

2.4.1 Off leash Greyhound Event

1. The information is received
2. Council endorses a pilot off leash greyhound event subject to consideration as a New Initiative Bid in the 2021/22 budget process.
3. Council administration liaises with other metropolitan Councils to determine the extent of support for a network of Councils to establish an Annual Event calendar for off leash greyhound events across the metropolitan Adelaide area.

2.4.2 Review the standards and user satisfaction of all Dog Parks

1. That the information in this report is received and noted.
2. This item be referred to the AMSC for further consideration and staff to provide detailed information on proposed works to be carried out at dog parks as per 3.6 in the table in the report.
3. Staff to prepare further information on existing irrigation at dog parks and proposed budget for installing or increasing irrigated areas in dog parks.

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4. Staff to provide a further report outlining the cost of repairing the fencing and self-close entry/exit gates across all parks.

2.6.1 Capital Works Report – October 2020

1. Within PR21413 Carpark Renewal / Upgrade Program, defer the carpark renewal at Strowan Park, Paralowie, and include the new entry / egress to the Para Hills Community Hub, with no impact to the 2020/21 program budget.
2. Include the data and communications storeroom at Jack Young Centre, Salisbury, the within the 2020/21 Building Renewal Program, with no impact to the budget.
3. Remove Noack Reserve, Pooraka, from the 2020/21 Additional Playground Program, PR25861, with the associated \$100k funding retained within the program to complete the installation of a new playground at Coomurra Drive Gully, Salisbury Heights
4. Include the installation of new carpark lighting adjacent to Reg Groth Reserve, Parafield Gardens and Kentish Green, Para Vista, within the 2020/21 Public Lighting Program.
5. Include a 2020/21 2nd Quarter Budget Review Bid to reflect the \$12k income expected to be received towards the installation of 'Book a Court' facility at Happy Homes, Salisbury North, Tennis Facility, with \$20k to be allocated also towards this within PR21478 Public Lighting Program.

**CARRIED
0749/2020**

The meeting then proceeded to consider items 2.0.2-AMSC2, 2.4.3 and 2.6.2, which were withdrawn to be considered separately.

2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 9 November 2020

Recommendation

The information contained in the Asset Management Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.0.2 AMSC2 Levels of Service Options - Playgrounds

Moved Cr A Duncan

Seconded Cr C Buchanan

1. The report is noted and received.
2. That the Local sites of Little Para Linear Park (lower), Paralowie/Parafield Gardens, Stanley Avenue Reserve, Salisbury, and Coomurra Gully, Salisbury Heights are endorsed as the new local playgrounds over the next five years.
3. That installation of new playgrounds be scheduled in the following order:

2020/2021:	Coomurra Gully, Salisbury Heights
2021/2022:	Little Para Linear Park (lower), Paralowie/Parafield Gardens
2022/2023:	Stanley Avenue Reserve, Salisbury
4. That the Ward Councillors coordinate and lead a preliminary local consultation with Salisbury Heights residents to determine a location, recommend a theme and identify key aspects of the new playground.

All community feedback received in this time will be reported directly to the Ward Councillors.
The Ward Councillors to report back to the Asset Management Sub Committee in early 2021.
5. That Council notes its decision in October 2020 to defer the upgrade to the Fairbanks Drive Reserve District playground until 2021/22, but continue with its design in 2020/21.

**CARRIED
0750/2020**

2.4.3 Gulfview Heights Lake, Bayview Parade

Moved Cr P Jensen

Seconded Cr C Buchanan

1. That Council note the previous works on the Gulfview Heights Lake by the City of Salisbury, including the re-irrigation and grassing of the surrounding areas.
2. The Administration continue to monitor the Gulfview Heights Lake, including the condition of the clay liner and water level, to maximise periods of standing water in the lake based on rainfall and evaporation rates over the next three months.
3. That the General Manager City Infrastructure and relevant staff consult with the private sector to obtain further costings on lining the lake.
4. That the Mayor write, on behalf of Council, to the Minister for Environment and Water outlining Council's support for restoring the lake and calling on assistance from the State Government.

CARRIED
0751/2020
UNANIMOUSLY

2.6.2 Burton Community Hub - Project Update

Cr J Woodman declared a conflict of interest on the basis of being a committee member of the Burton Community Centre.

Cr J Woodman left the meeting at 7:10 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. That the information be received.
2. That Council endorse the revised design option as set out in paragraph 4.11 and 4.12 and attachment 1 to this report, to proceed to detailed design and construction.
3. That Council give in principle support to include the relocation of the "The Shed" from Edinburgh and a Community Garden Provision to the Burton Community Hub precinct.
4. That Staff investigate any further Federal or State Grant opportunities, to assist in the funding of The Shed, Community Garden and the Hub.
5. That Council endorse the revised total budget of \$6.5m for the delivery of the Burton Community Hub and that the 2021/22 NIB be increased to reflect this.

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6. That Council note the updated timing of the project and endorse a \$2.6m declaration from the project in 2020/21 and this funding be included in the 2021/22 budget bid for implementation and delivery of the project.
 7. That staff and Ward Councillors enter into discussions with the Salisbury United Football Club and key stakeholders surrounding the layout and functionality of site.

CARRIED
0752/2020

Cr J Woodman returned to the meeting at 7:13 pm.

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr N Henningsen
Seconded Cr K Grenfell

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of items:

3.0.2 Review of Elected Members Allowances, Facilities and Support Policy and Deferred Items for Further Discussion

3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.6.1 Formal Meeting Schedule: December 2020 – December 2021

1. The Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 16 November 2020) is endorsed.
2. The Chief Executive Officer is delegated authority to amend the attached Formal Meeting Schedule should the need arise.

3.6.2 Emergency Management Policy

1. The Emergency Management Policy as set out in Attachment 2 to this report, including the comments made by the Audit Committee at its meeting on 10 November 2020, (Item 3.6.2, Resources and Governance Committee, 16/11/2020) is approved.

**CARRIED
0753/2020**

The meeting then proceeded to consider items 3.0.2 and 3.2.1 which were withdrawn to be considered separately.

3.0.2 Review of Elected Member Allowances, Facilities and Support Policy and Deferred Items for Further Discussion

Moved Cr N Henningsen

1. That Elected Member allowances are not increased.

The Mayor ruled that the Motion was ultra vires. The Motion did not proceed.

Moved Cr K Grenfell

Seconded Cr L Braun

1. The information is received.
2. The Elected Member Allowances, Facilities and Support Policy as contained in Attachment 1 to this report (Resources and Governance Committee 16/11/2020, Item No. 3.0.2) be endorsed.
3. That the recommendations from the Resources and Governance Committee meeting deferred from the Council meeting on 28 October 2019 are not endorsed.

**CARRIED
0754/2020**

3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 - Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

Moved Cr C Buchanan

Seconded Cr K Grenfell

1. That Council adopts the Accredited Professionals Notification Policy (Attachment 1, Resources and Governance Committee Agenda 16 November 2020 Item 3.2.1) effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the Planning, Development and Infrastructure Act 2016.
2. That Council defers consideration of the Council Assessment Panel Terms of Reference pending a further report by February 2021 further reviewing the Terms of Reference to:
 - Better emphasise the objective of equal representation of women and men on the Panel
 - Consider alternative Panel Member appointment options including the option of appointment of Panel members to allow for half the Independent Panel Members' terms to expire each term through an initial staggering of the term of appointment of members, to provide a balance of continuity and refreshment of Panel Members across the term.

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3. That the following persons be appointed to the City of Salisbury Council Assessment panel for the period from 31 May 2021 to 31 August 2021.
 - Terry Mosel, Presiding Member.
 - Cherie Gill, Independent Member.
 - Ross Bateup, Independent Member.
 - Matthew Atkinson, Independent Member.
 4. That Council establishes the City of Salisbury Building Fire Safety Committee pursuant to Section 157(17) of the Planning, Development and Infrastructure Act 2016 effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the Planning, Development and Infrastructure Act 2016.
 5. That Council adopts the City of Salisbury Building Fire Safety Committee Terms of Reference in Attachment 3 of the Resources and Governance Committee Agenda 16/11/20 Item 3.2.1.
 6. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, from the designated date:
 - Mr Jeff Shillabeer (City of Salisbury staff), Presiding Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr Jackson Ryan (City of Salisbury staff), Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.
 - Mr Peter Hilhorst or Deputy, Member nominated by being an authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005, approved by the Chief Officer South Australian Metropolitan Fire Service.

CARRIED
0755/2020

FURTHER MOTION:

3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 - Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

Cr Brug declared a material conflict of interest on the basis of being a member of Council Assessment Panel. Cr B Brug left the meeting at 7:26 pm.

Cr S Reardon declared a conflict of interest on the basis of being a deputy member of the Council Assessment Panel. Cr S Reardon left the meeting at 7:26 pm.

Moved Cr C Buchanan

Seconded Cr D Proleta

1. That the remuneration for the Council Assessment Panel from 31 May 2021 is further considered by Council as part of the further report reviewing the Terms of Reference of the Panel referenced in Item 2.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows

1. That the remuneration for the Council Assessment Panel is changed from 31 May 2021:

Presiding Member - \$500 per meeting

Independent Member - \$400 per meeting

**CARRIED
0756/2020**

Cr S Reardon returned to the meeting at 7:33 pm.

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr N Henningsen

Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 10 November 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 November 2020), and listed below:

4.0.1 Actions List

1. The information is noted.

4.0.2 Future Reports for the Audit Committee

1. The information is received.

4.0.3 Proposed Audit Committee meeting schedule for 2021

1. That the information be received.

4.2.1 Emergency Management Policy

1. The Audit Committee supports the Emergency Management Policy as drafted and set out in Attachment 2 to this report (Item 4.2.1, Audit Committee, 10/11/2020) for further consideration of the Resources and Governance Committee in November 2020, with recognition of the Audit Committee comments being incorporated into the report to the Resources and Governance Committee.

4.2.2 Revised Internal Audit Charter

1. The Internal Audit Charter as set out in Attachment 1 to this report (Item, 4.2.2, Audit Committee, 10/11/2020) is approved.

4.2.3 Management of Contaminated Sites Audit Report

1. That the final audit report for the Management of Contaminated Sites Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Management of Contaminated Sites Audit contained therein is endorsed.

4.2.4 Purchase Card Audit

1. That the final audit report for the Purchasing Card Audit as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Purchasing Card Audit contained therein is endorsed.

4.2.5 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 10/11/2020) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.5, Audit Committee, 10/11/2020).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2019 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 10/11/2020) are endorsed, noting the Committee's comments.

**CARRIED
0757/2020**

5.5 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 27 October 2020 were considered by Council.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr K Grenfell

Seconded Cr L Braun

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of item:

6.0.2 – IBDSC2 Community Market - City of Salisbury

which was withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information is received.

6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 November 2020

1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information is received.

IBDSC3 Community Requests - Response Dashboard

1. The information is received.

6.1.1 Council Finance Report – October 2020

1. The information is received.

6.4.1 Budget Timetable 2021/22

1. Information is received.
2. Council endorses the timetable for the preparation and presentation of the 2021/22 budget, subject to adoption of the meeting schedule by Council at the November Council meeting.

6.5.1 First Quarter Budget Review 2020/21

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$1,722,854 be debited to the Sundry Project Fund. This will bring the balance to a negative \$1,722,854, prior to the allocation of approved net bids.

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2. Funds be allocated for the following non-discretionary net bids:

OPERATING

Salisbury Development Services Insurance Premiums	\$16,000
Workers Compensation Insurance Scheme Premiums	\$265,000
Elected Member Allowances Periodic Adjustment	\$10,000
Para Hills Community Hub Operational Costs	\$42,000

CAPITAL

Major Traffic – George St & Ryans Rd	\$70,000
Inclusive Play Equipment – Unity Park	\$150,000
Dunkley Green Reserve Valley View	\$97,700
Lease to Buy Laptop/PC's	\$13,700
Burton Park Pitch Remediation	\$375,000
TOTAL	\$1,039,400

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,762,254.)

3. Funds be allocated for the following discretionary net bids:

OPERATING

Confidential Item	\$10,000
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CAPITAL

Mobara Park Bridge	\$70,000
TOTAL	\$80,000

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,842,254.)

4. Approval of the following transfers:
1. Transfer \$4,000 Continuous Improvement funding to Development Services to fund an educational video for the community to answer common questions associated with land divisions.
 2. Transfer \$110,000 Contractor Agency expenditure to Wages and Salaries within the Security area to align the Security Coordinator position budget to actuals.

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3. Transfer \$13,200 operating expenditure related to the Unity Park toilet facility from Infrastructure Delivery Operating Projects to Property and Buildings Public Toilet Maintenance expenditure.
 4. Transfer \$75,000 capital expenditure from the Public Art Feature Artwork program to the upgrade of Unity Park landscaping and a relocated entry statement, as per Council Resolution 0677/2020.
 5. Transfer \$50,000 capital expenditure from the Public Art Feature Artwork program to smaller mural artworks, as per Council Resolution 0677/2020.
 6. Transfer \$30,000 capital expenditure from the Public Art Feature Artwork program to urgent upgrades of new signage panels for a small number of existing corporate major entry statements, as per Council Resolution 0677/2020.
 5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2020/21 will increase by \$2,842,254 to an indicative loan borrowings position of \$5,056,906).

6. Operating Surplus Initiative

1. To ensure ongoing financial sustainability and in response to COVID-19, a \$2,400,000 Operating Surplus Initiative (OSI) fund was recognised to offset the impact of the 0% rate increased resolved for the 2020/21 financial year.
2. Ongoing savings totalling \$608,000 were included in the 2020/21 Original Budget, bringing the remaining balance to be achieved for 2020/21 to \$1,792,000.
3. The following ongoing operating savings achieved resulting from the OSI be included to bring the remaining balance to be achieved to \$1,646,490:

Twelve25 Coffee Connoisseurs (Net)	\$3,000
Twelve25 Pizza Gioventu Program	\$2,400
Park Maintenance	\$50,000
Financial Services Salary Savings	\$90,100
	\$145,510
4. One off operating savings resulting from the OSI identified with total savings of \$2,962,000 (Refer Appendix 2 Operating Surplus Initiative Fund) to be reflected at First Quarter Budget Review as non-discretionary expenditure savings.

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5. The total of ongoing and one off savings achieved as at 30 September 2020 total \$3,677,830, with \$2,400,000 already recognised in the initial loan borrowings of \$29M. Adjustments to be considered at First Quarter Budget Review total \$1,277,830 to be utilised to decrease indicative loan borrowings.

(NB: If parts 6.1 to 6.5 of this resolution are moved as recommended loan borrowings in 2020/21 will decrease by \$1,277,830 to an indicative loan borrowings position of \$3,779,076).

7. Fees and Charges

1. The following fees and charges in relation to Salisbury Water be incorporated into the 2020/21 Fees and Charges Book for Salisbury Water:

- Meter Relocation Fee - Actual contractor cost + \$179.00
- Special / Final Meter Read \$28.00

The following fees and charges in relation to Mobile Food Vendor Permits be incorporated into the 2020/21 Fees and Charges book

Mobile Food Vendors Permit	Proposed Permit Fees (GST exempt)	Existing Permit Fees (GST exempt)
Monthly (per month) (valid for the entire month that is nominated or for a period of 30 days from the preferred start date if not the 1 st of the month)	\$100	\$200
6 monthly (valid from date of issue or nominated start date)	\$500	N/A
Annual (valid for 1 year from date of issue or nominated start date)	\$1000	\$2000

**CARRIED
0758/2020**

Cr B Brug returned to the meeting at 7:35 pm.

The meeting then proceeded to consider item 6.0.2-IBDSC2 which was withdrawn to be considered separately.

**6.0.2 Recommendations of the Innovation and Business
Development Sub Committee meeting held on Monday
9 November 2020**

Recommendation

1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

6.0.2-IBDSC2 Community Market - City of Salisbury

Mayor G Aldridge declared a perceived conflict of interest on the basis of having a family member who runs a market.

Mayor G Aldridge left the meeting at 7:36 pm.

Deputy Mayor J Woodman assumed the Chair at 7.36 pm.

Moved Cr C Buchanan

Seconded Cr K Grenfell

1. That the report is noted.
2. That a Council operated market is not pursued but that where possible and viable staff incorporate a community market component into the approved 3 year Event Calendar.

**CARRIED
0759/2020**

Mayor G Aldridge returned to the meeting at 7:37 pm and resumed the Chair.

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr C Buchanan

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 9 November 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of item:

7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - North Pines Sports & Social Club

which was withdrawn to be considered separately.

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information is received.

7.2.1 Community Grants Program Applications for November 2020

1. The information is received and noted.

7.2.4 Sports and Community Clubs COVID-19 Recovery Support Package Applications for November 2020

1. The information is received and noted.

7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills East Soccer Club

1. That Council approve the grant allocation of \$4,983 for the Para Hills East Soccer Club to assist with the following COVID-19 related expenses – hand sanitizers, soap dispensers, hand dryers, deep fryer and energy bills.

**CARRIED
0760/2020**

The meeting then proceeded to consider item 7.2.8 which was withdrawn to be considered separately.

7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - North Pines Sports & Social Club

Cr C Buchanan declared an actual conflict of interest on the basis of being the President of the Club. Cr C Buchanan left the meeting at 7:38 pm.

Moved Cr K Grenfell
Seconded Cr P Jensen

1. That Council approve the grant allocation of \$5,000 for the North Pines Sports & Social Club to assist with the following COVID-19 related expenses – uniforms, equipment, electricity, insurance, security and cleaning costs.

**CARRIED
0761/2020**

Cr C Buchanan returned to the meeting at 7:39 pm.

ITEM 6: GENERAL BUSINESS REPORTS

There were no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Salisbury SES COVID Support

Moved Cr C Buchanan
Seconded Cr M Blackmore

1. Council approve the allocation of a \$5,000 ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community, and the donation be funded from the Elected Member Training budget.
2. Council give consideration in its 2021/22 budget deliberations to an annual donation of \$2,000 each to the Salisbury SES, Salisbury CFS and Para Reserve CFS units.

**CARRIED
0762/2020**

8. MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr D Hood
Seconded Cr P Jensen

1. That this information be noted.

**CARRIED
0763/2020**

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

Cr C Buchanan:

- As LGA delegate, attended the Local Government Association AGM held at Charles Sturt Council office with Mayor and Manager Governance
- The two motions were passed which were put forward by City of Salisbury – cladding to buildings and changes to regulation 19 under the Development Act – the open space fund being used to implement planning system
- Motion on climate change put forward by Gawler Council and seconded by City of Salisbury was lost by one vote.
- Council authorised the lobby of crossbench MPs on the Local Government Reform Bill to vote against section 11a of the proposed amendment which reduced EMs to 12, and also section 62 – conflicts of interest provision to err on the side of caution
- Section 125 – giving the Government a broad scope to implement requirements for Councils to give instructions on policies and procedures

Cr J Woodman:

3/11/2020 Spotlight on Salisbury Radio Show – Lions cakes
4/11/2020 Valley View Secondary School Governing Council
5/11/2020 Every Life Matters Executive meeting
6/11/2020 AGM Northridge Scout Group
7/11/2020 ALGWA SA AGM
9/11/2020 Sub-Committees
11/11/2020 Remembrance Day at Salisbury RSL
11/11/2020 2 x Citizenship ceremonies
12/11/2020 Awards Presentation Thomas More College
16/11/2020 Sub-Committees – attended via Teams VC
23/11/2020 Council meeting via Teams VC

**All in person appointments cancelled due to 14 day isolation

Motion Without Notice:

Moved Cr C Buchanan
Seconded Cr L Braun

1. That Council acknowledge and thank Cr J Woodman for her service during her two year term as Deputy Mayor of the City of Salisbury.

CARRIED
0764/2020

Cr Jensen:

- Parafield Airport Consultative Committee update:
 - 4% decrease in movement from the airport
 - CFS have relocated State Response to the airport
 - DPTI have plans to widen Main North and Kings Road towards the end of this year
 - Total of five (5) resident complaints
 - COVID testing clinic has been set up in the airport grounds

Cr M Blackmore:

7/11/2020 ALGWA SA AGM, Payinthe Building, Prospect Council
7/11/2020 Represented the Mayor at Shrek the Musical, Tyndale Christine School
9/11/2020 Create a Place Meeting: Public Art Panel
11/11/2020 Meeting with Council staff regarding resident concerns

Cr K Grenfell:

26/10/2020 Briefing with Labour MP's on the CoS Plan
26/10/2020 The Pines School Site Improvement Meeting
28/10/2020 The Pines School Governing Council
7/11/2020 ALGWA SA AGM - Representing the Mayor
11/11/2020 2 x Citizenship Ceremonies
11/11/2020 Remembrance Day Service at the Salisbury RSL

Cr S Ouk:

11/11/2020 Remembrance Day Service at the Salisbury RSL
11/11/2020 Citizenship Ceremony

Cr N Henningsen:

06/11/2020 Northridge Scout Group AGM
07/11/2020 AWLGS-SA Branch AGM
07/11/2020 Resident meeting
14/11/2020 Walkleys Rd Corridor Community Engagement meeting
15/11/2020 Resident meeting
17/11/2020 Redhill Rd Meeting

10.1 Question Without Notice: Cleaning Rubbish from Waterways

Cr M Blackmore asked the following questions in relation to cleaning rubbish from waterways:

1. Does Council have a service level for cleaning rubbish from our open waterways like the Little Para River?

The General Manager City Infrastructure responded:

There is annual clean of rubbish and larger debris in summer when dry and safe to access, fortnightly monitoring of known 'hot spots' and ad-hoc requests lodged by internal staff and the public.

If we receive a request from the community we apply the same level of service as any request (respond within 10 days, or complete the work) – once notified we will remove it in the same timeframe (generally a few days)

2. Does Council have a plan towards removing the sediment build up of rubbish in the Little Para River?

The General Manager City Infrastructure responded:

There is an active program of desilting and sites are prioritised each year.

The Watercourse Management Plan has spent close to \$600k in the lower reaches of the Little Para, from Burton Road downstream, including Biodiversity planting, making safe significant bank failures, and realignment of the Little Para, particularly near Kings Road and opposite the Green Tree Walk Development. Because the Little Para is dammed the silt loads are nowhere near as significant as Dry Creek, however we tend to find we need to desilt the Wetlands along the Little Para every 5 years, and this work is due shortly. In the last 3 years the Watercourse Management Plan has had a real focus on Dry Creek, with an allocation for Little Para over the next two years, having focused on the Lower Little Para in the last two years. Works though are not undertaken until summer when the creek is more likely to be dry.

3. How is it determined?

The General Manager City Infrastructure responded:

Refer above.

This is partly determined by the calculated flow volumes required for the creek, and assessing the size of the channel required to pass this flow, then inspecting the channel for any potential blockages, or channel reductions due to silt deposits, or other blockages.

4. When was the Little Para area near here last done?

The General Manager City Infrastructure responded:

Over the last 4 years Council has undertaken a major rehabilitation works of the section between the new weir near Parabanks/Gawler St round-about down to the happy home reserve. These works included laying back some banks to reduce the potential for falling into the creek. The weir was deliberately installed to collect silt and debris directly upstream of itself, which is cleaned out each year during the summer months by field services.

Similarly Council has been working, in recent years, upstream between Commercial Road and Jenkins reserve, (\$500,000) in newly acquired land along the Little Para to remove debris and woody weeds and make the river safe and maintainable and accessible in these areas. Unfortunately there are two sections of land between Jenkins reserve and Commercial Road along the Little Para that are not owned by Council which is the source of much of the debris and silt. Council staff are continuing to investigate options to through this section which will require significant rehabilitation, but in the long run reduce the debris and silt continuing downstream.

10.2**Question Without Notice:****Excess Smoke from Backyard Cooking Smokers**

Cr K Grenfell asked the following questions in relation to excess smoke from backyard cooking smokers:

1. Where does Council stand on backyard cooking smokers and the potential of hazards of excess smoke in neighbouring houses due to the increased popularity of them?

The General Manager City Development responded:

Smoke from any source as a nuisance is controlled through the Local Nuisance and Litter Control Act. Each incident or complaint is assessed individually having regard to the particular circumstances, and is assessed in terms of the impacts.

Accordingly, it is not so much a policy issue relating to backyard cooking smokers, but an assessment of nuisance irrespective of the source against the provisions of the Local Nuisance and Litter Control Act.

2. If one resident is causing excessive smoke and it's reaching within a few blocks radius, does it have to be one resident who lodges a complaint or multiple residents?

The General Manager City Development responded:

A complaint can be either from an individual or multiple sources. The complaint is investigated having regard to the circumstances of the particular issue in terms of the nuisance from the smoke source. Whilst the complaint can be from one or multiple parties, from an evidence perspective if there are multiple complaints it can strengthen the case that nuisance is being created, but the assessment also has to be made by an authorised officer as part of the investigation.

ITEM 11: QUESTIONS ON NOTICE

No Questions on Notice were received.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

12.1 Motion Without Notice:

Moved Cr C Buchanan

Seconded Cr L Braun

That the City of Salisbury:

1. Give public recognition to SA Health and SA Police to acknowledge the measured and timely way that they have led South Australia's response to the COVID-19 pandemic.
2. Seek that the role local government has played in the response to be considered in any forthcoming review of the state's response to COVID-19, with a view to elevating the expectation on the local government sector, so as to maximise the collective effect of responding to a future state-wide emergency.
3. Calls on the Mayor to write to the Premier of South Australia, and highlight to him the support to community and infrastructure programs being delivered by Council as part of its COVID-19 response in the City of Salisbury.
4. Seek that the following motion be included on the agenda for the next General Meeting of the LGA in 2021:

That the President of the LGA seek direct local government input to any review that is undertaken into the State's response with a view to playing a stronger partnership role in any future state-wide emergency.

CARRIED
0765/2020
UNANIMOUSLY

12.2 Motion Without Notice:

Moved Cr K Grenfell

Seconded Cr C Buchanan

1. A review of the accessibility of the Gawler to North Haven bike path be completed with consideration within the report to be on disability riding access (especially at the underpasses).
2. Costings be provided within the report on how much it would cost to either remove or alter access at the underpass mazes.
3. The report come back to the Asset Management Sub Committee within three months.

CARRIED
0766/2020

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present.

The meeting was suspended at 8.42 pm.

The meeting reconvened at 8.52 pm.

13. CONFIDENTIAL ITEMS

13.1 Policy and Planning Committee - Confidential Recommendations for Council Ratification

1.10.1 Bridgestone Reserve Athletics Centre - Sponsorship Opportunities

Moved Cr K Grenfell

Seconded Cr D Hood

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Information within the report could prejudice the commercial position of Council or the third party to the sponsorship agreement.*

*On that basis the public's interest is best served by not disclosing the **Bridgestone Reserve Athletics Centre - Sponsorship Opportunities** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0767/2020

The meeting moved into confidence at 8.52 pm.

The meeting moved out of confidence at 8.52

13.2 Budget and Finance Committee - Confidential Recommendations for Council Ratification

6.9.1 Operating Savings Initiatives - Library Services

Moved Cr K Grenfell

Seconded Cr P Jensen

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect sensitive information relating to operational matters and commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Operating Savings Initiatives - Library Services** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0768/2020

The meeting moved into confidence at 8.53 pm.

The meeting moved out of confidence and closed at 8.54 pm.

CHAIRMAN.....

DATE.....