



AGENDA

COUNCIL

*meeting to be held on **Monday 23 November 2020 at 6:30 pm**
in the Council Chamber, Salisbury Community Hub, 34 Church Street, Salisbury*

Elected Members

Mayor G Aldridge

Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations

ITEM 3: PETITIONS

There are no Petitions

ITEM 4: CONFIRMATION OF MINUTES

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26 October 2020 Council Minutes

26 October 2020 Confidential Council Minutes

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee: 16 November 2020

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Cr C Buchanan (Chair)

1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Council of Europe Intercultural Cities Index

1.1.2 Direct Democracy and Citizen's Juries

1.1.3 Age Friendly Strategy 2015-2020 Progress Report

1.2.1 South Australia State Budget 2020-21

5.2 Works and Services Committee: 16 November 2020

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Cr S Reardon (Chair)

2.0.1 Future Reports for the Works and Services Committee

2.0.2 Recommendations of the Asset Management Sub Committee held on Monday 9 November 2020:

AMSC1 Future Reports for the Asset Management Sub Committee

AMSC2 Levels of Service Options – Playgrounds

2.4.1 Off leash Greyhound Event

2.4.2 Review the standards and user satisfaction of all Dog Parks

2.4.3 Gulfview Heights Lake, Bayview Parade

2.6.1 Capital Works Report – October 2020

2.6.2 Burton Community Hub – Project Update

5.3 Resources and Governance Committee: 16 November 2020 *Page 57*
Cr D Proleta (Chair)

- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.0.2 Review of Elected Members Allowances, Facilities and Support Policy and Deferred Items for Further Discussion
- 3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy
- 3.6.1 Formal Meeting Schedule: December 2020 – December 2021
- 3.6.2 Emergency Management Policy

5.4 Audit Committee of Council: 10 November 2020 *Page 63*
Cr G Reynolds (Chair)

- 4.0.1 Actions List
- 4.0.2 Future Reports for the Audit Committee
- 4.0.3 Proposed Audit Committee meeting schedule for 2021
- 4.2.1 Emergency Management Policy
- 4.2.2 Revised Internal Audit Charter
- 4.2.3 Management of Contaminated Sites Audit Report
- 4.2.4 Purchase Card Audit
- 4.2.5 Risk Management and Internal Controls Activities
- 4.2.6 Update on Internal Audit Plan

5.5 Council Assessment Panel: 27 October 2020

Minutes from the Council Assessment Panel meeting held on 27 October 2020 to be noted by Council.

5.6 Budget and Finance Committee: 16 November 2020 *Page 69*
Cr B Brug (Chair)

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 November 2020
 - IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
 - IBDSC2 Community Market - City of Salisbury
 - IBDSC3 Community Requests - Response Dashboard
- 6.1.1 Council Finance Report – October 2020
- 6.4.1 Budget Timetable 2021/22
- 6.5.1 First Quarter Budget Review 2020/21

5.7 Sport, Recreation and Grants Committee: 9 November 2020
Cr A Duncan (Chair)

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- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Community Grants Program Applications for November 2020
- 7.2.4 Sports and Community Clubs COVID-19 Recovery Support Package Applications for November 2020
- 7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills East Soccer Club
- 7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - North Pines Sports & Social Club

**Committee decisions made under delegated authority
– for Council information:**

- 7.2.2 22/2020: Adelaide Tamil Association Inc. - Community Grants Program Application
- 7.2.3 23/2020: Mawson Boat Club Inc. - Community Grants Program Application
- 7.2.5 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury Little Athletics Centre
- 7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Bowling Club

5.8 CEO Review Committee
Mayor G Aldridge (Chair)

No CEO Review Committee meeting was held in November 2020.

ITEM 6: GENERAL BUSINESS REPORTS
There are no General Business Reports

ITEM 7: MOTIONS ON NOTICE *Page 85*
7.1 Salisbury SES Covid Support

ITEM 8: MAYOR’S DIARY *Page 87*

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

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**13.1 Policy and Planning Committee – Confidential
Recommendations for Council Ratification**

1.10.1 Bridgestone Reserve Athletic Centre – Sponsorship
Opportunities

**13.2 Budget and Finance Committee – Confidential
Recommendations for Council Ratification**

6.9.1 Operating Savings Initiatives – Library Services

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

- 26 October 2020 Council Minutes
- 26 October 2020 Confidential Council Minutes



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON
26 OCTOBER 2020**

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood (*via Teams videoconference – from 7.00pm*)
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman (Deputy Mayor)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.
The Chief Executive Officer read the Opening Prayer.
The Mayor read the Kaurna Acknowledgement.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

2.1 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

Mayor G Aldridge presented Sports and Community Clubs COVID-19 Recovery Support Package Grants cheques to the following Clubs:

- Pontian Eagles Sports & Social Club
- Salisbury East Neighbourhood Centre
- Rotary Club of Mawson Lakes
- Para Hills Knights Soccer Club
- La Festa di San Giuseppe Association
- Para Hills Cricket Club
- Salisbury Stitchers
- Ferrari Pit Stop Adelaide
- The Shed - Edinburgh

2.2 Presentation of 25 Year Service Award - Cr Donna Proleta

Mayor G Aldridge presented Cr Donna Proleta with her 25 Year Service Award.

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 28 September 2020, be taken as read and confirmed.

CARRIED
0700/2020

Moved Cr K Grenfell
Seconded Cr G Reynolds

The Minutes of the Confidential Council Meeting held on 28 September 2020, be taken as read and confirmed.

CARRIED
0701/2020

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

Moved Cr C Buchanan

Seconded Cr L Braun

That Council adopt the recommendations of the Policy and Planning Committee meeting on 19 October 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 26 October 2020), and listed below, with the exception of item:

**1.1.3 Homelessness Strategy Implementation and
Homelessness Sector Reform Update**

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 13 October 2020

The information contained in the Youth Council Sub Committee meeting held on 13 October 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

YC1 Future Reports for the Youth Council Sub Committee

1. The information be received.

YC2 Youth Council Membership

1. That the resignation of Somayeh Mirzaiei as a Youth Member on Salisbury Youth Council be received and accepted.

YC3 Youth Council Projects Update

1. The information be received and noted.

YC4 Youth Programs and Events Update October 2020

1. That the information be received and noted.
2. Staff bring back a future report regarding barista training basics currently offered through Twelve25 and the report to include costings and potential additional subsidy.

1.1.2 Recommendations of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 13 October 2020

1. The information contained in the Strategic and International Partnerships Sub Committee Minutes of the meeting held on 13 October 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

SIPSC1 Future Reports for the Strategic and International Partnerships Sub Committee

1. The information be received.

SIPSC2 Invitation - Endorsement of the 2020 Linyi International Cooperation and Exchange Meeting

1. That the letter of invitation from the Linyi Municipal Government to the Mayor be noted.
2. That it be noted that the Mayor has accepted the invitation to film a video of congratulations to be played at the 2020 Linyi International Cooperation and Exchange Meeting on 18 October 2020.

SIPSC-OB1 Support Letter to Mobara City Regarding COVID-19

1. That staff investigate when the City of Salisbury last made contact with Mobara City and inform Sub-Committee Members.
2. That the Mayor Gillian Aldridge formally write to the Mayor of Mobara City expressing our ongoing support with regard to COVID-19, request an update on the situation in Mobara City and provide information on how the City of Salisbury is tackling the challenges of COVID-19.

1.3.1 Annual Report of the Council Assessment Panel for 2019/20

1. That the Annual Report of the Council Assessment Panel for 2019/20 be noted.

**CARRIED
0702/2020**

The meeting then considered Item 1.1.3 which was withdrawn to be considered separately.

1.1.3 Homelessness Strategy Implementation and Homelessness Sector Reform Update

Moved Cr B Brug

Seconded Cr J Woodman

1. The information be received.
2. That staff review the Outreach MOU in July 2021 to explore the potential for expansion across the Salisbury Council area.
3. Staff review the homelessness engagement activity program after completion of the trial to identify options for increasing access for homeless people across the Salisbury Council area.

**CARRIED
0703/2020**

5.2 Works and Services Committee and Asset Management Sub Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr S Ouk

1. That Council adopt the recommendations of the Works and Services Committee meeting on 19 October 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 26 October 2020), and listed below, with the exception of item:

2.7.1FI Transport Planning Brief

which was withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.1.1 State Government Funding - Community Recreation and Sport Facilities Program

1. Council endorse a Registration of Interest to State Government for The Paddocks masterplan implementation, Reg Groth Reserve, and Yalumba Drive.
2. Staff prepare an application for \$500,000 funding for The Paddocks through the Community Recreation and Sport Facilities Program which is due to open in October 2020.
3. That Council contact eligible clubs including Salisbury United FC to advise them of the Community Recreation and Sport Facilities Program and provide advice and assistance for any application they may put in.

2.5.1 Road Closure of Portion of Park Way, Mawson Lakes

1. The report be received and noted.
2. Staff are authorised to implement the required provisions of the Roads (Opening and Closing) Act 1999 to commence a process for closure for a portion of Park Way, Mawson Lakes, identified in red on Attachment 1 to this report (Works and Services Committee 19/10/2020, Item Number 2.5.1) – Aerial View - Road Closure, Portion of Park Way, Mawson Lakes.
3. Staff are authorised to undertake public consultation by placing public notices in the Advertiser Newspaper and a notice in the State Government Gazette in accordance with the provision of the Roads (Opening and Closing) Act 1999 as well as sending notice to affected residents within the area.

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4. Should no objections be received after completion of the Public Consultation Process, the Manager Property and Buildings is authorised to submit the required documentation to the Surveyor General for approval.
 5. The Chief Executive Officer is delegated to authorise disposal of land as outlined in the report if there are no objections raised as part of the consultation process. In the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections.

2.5.2 Road Closure - Portions of Parachilna Road, Salisbury Heights

1. This report be received and noted.
2. Pursuant to the provisions of the Roads (Opening and Closing) Act 1991, Council resolves to make a Road Process Order to formally close portions of Parachilna Road, Salisbury Heights, as marked "A" and "B" in Attachment 1 to this report (Works and Services 19/10/2020 Item No. 2.5.2) - Preliminary Plan 20/0022 Road Closure – Portions of Parachilna Road, Salisbury Heights, and grant the required easement to SA Water through Portion A.
3. A Final Plan will be amended and certified to incorporate the granting of the required easements to SA Water through portions of closed Parachilna Road marked as "A".

2.5.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 13 October 2020

1. The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 13 October 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

1. The information be received.

SPDSC2 Community Engagement Strategy - Strategic Property Development Program

1. The Strategic Property Development Program Community Engagement Strategy as provided in Attachment 1 to Strategic Property Development Sub-committee Item SPDSC2, 13/10/2020, be endorsed.

2.5.4 Proposed Declaration of Multiple Roads within the City of Salisbury

1. This report be received and noted.
2. Pursuant to Section 210 of the Local Government Act 1999, Council resolve to make the Road Process Order to formally declare the following roads located within the City of Salisbury Centre as Public Roads:
 - Chapel Street
 - Church Street
 - Gawler Street (northern portion)
 - James Lane (western portion)
 - James Street
 - John Street
 - Lawrie Avenue
 - Mary Street
 - North Lane
 - Old John Street (eastern portion)
 - Robert Street
 - Union Street
 - William Street
3. The Manager Property and Buildings be authorised to finalise lodgement of all documentation necessary to formalise the Road Process Order in accordance with the provisions of the Act.

2.6.1 Capital Works Report – September 2020

1. Approve the creation of a 3 year full time Stormwater Engineer contract position within City Infrastructure, to replace existing consultancy work, with the position to be funded via existing capital Drainage and Waterway Program Budgets.
2. Approval of a 2020/21 Discretionary First Quarter Budget Review Bid to bring forward \$70k of PR20548 Bridge Program expenditure budget funding from 2021/22 into 2020/21 to enable preparatory works to commence for the bridge at Mobara Park, Mawson Lakes.
3. Council note the successful award of \$281k of grant funding towards the 2020/21 Major Traffic Improvement Program towards the delivery of a Modified T-Junction at Belfree Drive and Elder Smith Road, Mawson Lakes, and Right-angle Treatment at George Street, Greenfields, where budgets for these works currently reside.
4. Approve the returning of \$78k from PR214109 Outdoor Sealed Sports Court Resurfacing, \$120k from PR22120 Reserve Fencing and \$342k from PR25861 Additional Playground associated with Fairbanks Drive Reserve,

Paralowie, within the 2nd Quarter 2020/21 Budget Review, and include these returned funds within the 2021/22 Budget Bids. \$58k will be retained within the Additional Playground Program to fund the development of design documentation, to enable effective delivery of the works in 2021/22.

5. Endorse the program inclusions as outline within Works and Services, Item 2.6.1, 19th October 2020, within PR14498 Council Funded New Footpath Program, and PR21412 Kerb Ramp Construction / Upgrade Program, noting these works will be progressively delivered in accordance with endorsed budgets.

2.6.2 Burton Park Playing Surface Upgrade

1. As part of the First Quarter Budget Review Council approve a non-discretionary budget bid of \$375,000 to remediate the Burton Hub soccer pitches, including subsurface drainage and re-profiling the surface, with an expected commencement date in early November 2020.
2. A report be provided to the next Sport, Recreation and Grants Committee regarding consideration of Salisbury United Football Club's request for compensation for not being able to use the grounds for most of the 2020 soccer season.

2.8.1 Illegal Dumping on Private Land

1. The information be noted and Council continue to utilise the Local Nuisance and Litter Control Act 2016 legislation to address illegal dumping on private land.

**CARRIED
0704/2020**

The meeting then considered item 2.7.1FI which was withdrawn to be considered separately.

2.7.1FI Transport Planning Brief

Moved Cr C Buchanan

Seconded Cr A Duncan

1. The information be received.
2. That the Mayor write to the Minister of Transport to seek joint support for this most important agenda and progressing the draft brief to identify both short term and long term transport improvements to facilitate economic development, improve safety and resolve conflict of users through Salisbury, including the priority of duplication and upgrade of Kings Road and Waterloo Corner Roads.

**CARRIED
0705/2020**

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr B Brug
Seconded Cr J Woodman

That Council adopt the recommendations of the Resources and Governance Committee meeting on 19 October 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 26 October 2020), and listed below, with the exception of items:

- 3.4.1 Nominations for the South Australian Heritage Council**
- 3.6.1 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting**

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.0.2 Draft Annual Report 2019/2020

1. That the Draft 2019/20 Annual Report forming Attachment 1 to this report (Resources and Governance Committee, 19 October 2020, Item 3.0.2) be endorsed noting that further updates are being made to the report to reflect feedback from the Audit Committee and any further feedback from the Resources & Governance Committee.

**CARRIED
0706/2020**

The meeting then proceeded to consider items 3.4.1 and 3.6.1 which were withdrawn to be considered separately.

3.4.1 Nominations Sought for the South Australian Heritage Council

Cr S Reardon declared a material conflict of interest on the basis of being nominated for the position. Cr S Reardon left the meeting at 6:54 pm.

Moved Cr J Woodman
Seconded Cr K Grenfell

1. Cr Shiralee Reardon be nominated as a Local Government member on the South Australian Heritage Council.

**CARRIED
0707/2020**

Cr S Reardon returned to the meeting at 6.54 pm.

3.6.1 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 29 October 2020

Mayor G Aldridge declared a material conflict of interest on the basis of being a current member of the LGA Board and GAROC Mayor G Aldridge left the meeting at 6:54 pm. Deputy Mayor J Woodman assumed the Chair at 6.54 pm.

Moved Cr M Blackmore

Seconded Cr P Jensen

1. Council direct its voting delegate (Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to use their discretion when voting on the recommendations, except where Council suggests otherwise.
2. Council direct its voting delegate to vote against item 6.12 in Attachment 1 to this report (Resources and Governance, 19 October 2020, Item 3.6.1).

CARRIED
0708/2020
UNANIMOUSLY

Mayor G Aldridge returned to the meeting at 6:59 pm and resumed the Chair.

5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 13 October 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 26 October 2020), and listed below:

4.0.1 Future Reports for the Audit Committee

1. The information is received.

4.2.1 Report to the Audit Committee for the year ended 30 June 2020 prepared by Bentleys

1. That:
 - a. The information be received; and
 - b. Bentleys' Final Report on Audit Findings 30 June 2020, appearing as Attachment 1 to this report (Item 4.2.1, Audit Committee, 13 October 2020) be endorsed for receipt by Council.

4.2.2 End of Financial Year Statements and Analysis

1. The information be received and note the feedback from the Audit Committee which will be incorporated into the annual financial statements.
2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the year ended 30 June 2020 and is satisfied they present fairly the state of affairs of Council.
3. In accordance with Regulation 22 of the Local Government (Financial Management) Regulations 2011 clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit Committee sign the statement to certify the independence of the Council Auditor, Bentleys.
4. The draft analysis of the Annual Financial Statements, as presented in Audit Committee Item 4.2.2 October 2020 Attachment 1, be recommended by the Audit Committee for inclusion in the End of Year Financial Statements Report to Council.

4.2.3 Treasury Policy

1. Information be received.
2. The Audit Committee supports the Treasury Policy as drafted and set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 13/10/2020) reflecting the greater guidance provided with respect to funding bids and projects for further consideration of the Budget and Finance Committee in October 2020.

4.2.4 Draft Annual Report 2019/2020

1. The Audit Committee supports the Draft 2019/20 Annual Report forming attachment 1 to this report for further consideration of the Resources and Governance Committee, subject to consideration of suggested changes provided by members of the Audit Committee.

**CARRIED
0709/2020**

5.5 Council Assessment Panel

Minutes from the Council Assessment Panel meeting held on 25 August 2020 were noted by Council.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr B Brug

Seconded Cr M Blackmore

That Council adopt the recommendations of the Budget and Finance Committee meeting on 19 October 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 26 October 2020), and listed below, with the exception of item:

6.6.1 Discretionary Rate Rebate Application for Calvary Central Districts Hospital

which was withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information is received.

6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 12 October 2020

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 12 October 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Salisbury Fringe – Change to Friday Night Event

1. The information contained within this report be received and noted and that:
 - a. Ward Councillors will invite up to 10 individuals per Ward from the local community or business in that Ward.
 - b. The Mayor will invite up to 10 individuals from the local community or businesses.
 - c. City of Salisbury Citizens of the year be invited.
 - d. The Chief Executive Officer & General Managers and partners be invited.
 - e. Remainder of invitees be endorsed by the Mayor and the Chief Executive Officer.
 - f. A formal acknowledgement be made within the Mayor's opening address to reference the contribution the community clubs and groups make to the City of Salisbury.

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2. Council notes the existing Protocol for Civic Events and Functions organised by the City of Salisbury Policy but due to COVID restrictions and to ensure that the maximum number of community groups and businesses can be invited that only local State and Federal MP's be invited without partners.

IBDSC3 Salisbury Community Achievement Awards incorporated into the Australia Day Awards Program

1. The information contained within this report be received.
2. The brand new Award for Active Citizenship in the 2021 Australia Day Awards Program introduced by the Australia Day Council is supported.
3. That a separate award called 'The Salisbury Community Achievement Award' is included, and
 - a. The award will be presented at the Australia Day breakfast event as part of the awards ceremony.
 - b. All award winners will be engaged after the awards ceremony and remain connected to our Salisbury Community by becoming an invited guest at future City of Salisbury events.

IBDSC4 Roxby Downs Public and Environmental Health Services

1. The information be received.
2. The City of Salisbury withdraws from the provision of Public and Environmental Health Services for the Roxby Downs Council.
3. Staff formally write to Roxby Downs and advise of the intent to withdraw and cease Public and Environmental Health services at the end of 2020/21 or until such time that a new service provider is engaged (whichever occurs first).
4. The City of Salisbury provides Roxby Downs with remote support for the duration of the 2020/21 period or until such time that a new service provider is engaged (whichever occurs first).

IBDSC5 Community Requests – Response Dashboard

1. The information be received.

IBDSC6 Community Bus to Service Western Suburbs

1. That the information contained in this report be noted.
2. That Council endorse a 6-month trial of a Fixed Route Community bus service linking the greater Salisbury area to the suburbs west side of Pt Wakefield Road during the 2021/2022 daylight savings period - 3 October 2021 to 3 April 2022, and that a corresponding New Initiative Bid be developed by staff for consideration in the 2021/22 budget.

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3. That the service be a fully funded council-provided service operating 3 times per day on 3 days per week.
 4. That the Route of the Community bus service incorporate;
 - The Salisbury Hub
 - Hollywood Plaza
 - Globe Derby Park
 - Bolivar (Highway One Caravan Park/Truck stop)
 - Paralowie Village Shop Shopping Centre
 - Springbank Plaza
 - St Kilda Tram Museum
 - St Kilda Playground
 5. That Council promote the trial through social media, print media and use of the Hub tele-screen.
 6. That a report be brought back at the conclusion of the trial, analysing the success or otherwise of the trial, including;
 - the uptake of the service overall
 - which stops are used the most/least
 - Customer and staff feedback.

6.0.3 Council Solutions Update

1. The information be received.

6.1.1 Treasury Policy

1. Information be received
2. The amended Treasury Policy, as set out in Attachment 1 to this report (Item 6.1.1, Budget & Finance Committee, 19/10/2020) be endorsed with the replacement of the third and last dot point under the new section titled, “Budget Review Process / Funding Requests Arising Throughout the Financial Year” to:
 - To be considered for funding during the year the project must be urgent or advantageous to Council, and where possible Council should consider options for cancelling or deferring existing projects to enable funds to be made available. It should be considered a last resort to add to the program and increase borrowings as this does not enable Council to consider the merits of the specific project in light of all other proposed projects.
 - From time to time a matter may be referred to the next quarterly budget review as a “Non-discretionary Budget Review Bid”. This mechanism is only to be used when funds must be expended without delay, and consequently should be regarded as an extraordinary situation or advantageous to Council.

**CARRIED
0710/2020**

The meeting then considered item 6.6.1 which was withdrawn to be considered separately.

6.6.1 Discretionary Rate Rebate Application for Calvary Central Districts Hospital

Cr G Reynolds declared a material conflict of interest on the basis of a family member being an employee of Calvary Care. Cr G Reynolds left the meeting at 7:01 pm.

Moved Cr J Woodman

Seconded Cr L Braun

1. In relation to LCM Calvary Health Care Holdings Ltd consideration has been given to providing a 75% rebate or any level of rebate and:
 - (a) That no rate rebate should be granted in respect of Assessment Number 39542, the premises known as 25-37 Jarvis Rd, Elizabeth Vale SA 5112; and
 - (b) That the rate rebate application lodged by LCM Calvary Health Care Holdings Ltd dated 6 August 2020 is dismissed.

**CARRIED
0711/2020**

Cr G Reynolds returned to the meeting at 7:02 pm.

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr A Duncan

Seconded Cr L Braun

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 12 October 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 26 October 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Community Grants Program Applications for October 2020

1. The information be received and noted.

7.2.4 Sports and Community Clubs COVID-19 Recovery Support Package Applications for October 2020

1. The information be received and noted.

**CARRIED
0712/2020**

5.8 CEO Review Committee

No CEO Review Committee meeting was held in October 2020.

ITEM 6: GENERAL BUSINESS

6.1 End of Year Financial Statement and Analysis

Moved Cr L Braun

Seconded Cr J Woodman

1. The information be received.
2. The Annual Financial Statements for the year ended 30 June 2020 be adopted.

**CARRIED
0713/2020**

6.2 Salisbury Secret Garden Event Name Change

Moved Cr S Ouk

Seconded Cr K Grenfell

1. The information contained within this report be received and endorsed.

**CARRIED
0714/2020**

6.3 Council Committee Structure 2020 to 2022

Moved Cr C Buchanan

Seconded Cr M Blackmore

That the Council/Committee Governance structure for the remainder of the 2018/2022 Council term of office, commencing from the conclusion of the November 2020 meeting of Council, be adopted as follows:

1. Pursuant to section 41 of the *Local Government Act 1999*, the following committees be established:
 - Policy and Planning Committee
 - Finance and Corporate Services Committee
 - Innovation and Business Development Committee
 - Governance and Compliance Committee
 - Community Wellbeing and Sport Committee
 - Urban Services Committee
 - Audit Committee (in accordance with section 125 of the Local Government Act 1999)
 - Council Assessment Panel (in accordance with the Development Act 1993)
 - CEO Review Committee

-
2. Pursuant to section 41 of the Local Government Act 1999, the following sub committees continue to operate with the existing Terms of Reference and to report to the Standing Committees as follows:
 - Youth Council reporting to the Policy and Planning Committee
 - Intercultural Strategy and Partnerships Sub-Committee reporting to the Policy and Planning Committee
 - Strategic Property Development Sub-Committee reporting to the Innovation and Business Development Committee
 - Asset Management Sub Committee reporting to the Urban Services Committee
 - Tree Management Appeals Sub Committee reporting to the Urban Services Committee
 3. The Tourism Sub Committee be terminated as at the conclusion of this meeting of Council and a report be prepared by the administration to the Policy and Planning Committee by January 2021 on the establishment of a community and stakeholder forum and potential workshops to review the outcomes of the current Tourism Strategy and to assist in the development of a Tourism Strategy for 2021 and beyond, and the Mayor write to all members of the Tourism and Visitor Sub Committee thanking them for their service and inviting them to be part of the workshops moving forward.
 4. The Terms of Reference for all Committees, as shown in Attachment 1 in the report to Item No. 6.3 on the agenda for the meeting of Council on Monday, 26 October 2020, be adopted, noting that, in accordance with section 101A of the *Development Act 1993*, Councils are required to establish a strategic planning and development policy committee, the purposes of such committee have been incorporated into the terms of reference of the proposed Policy and Planning Committee, and the terms of reference also include appropriate reference to the *Planning Development and Infrastructure Act 2016* so as to accommodate any necessary requirements of that Act, and subject to:
 - a. Responsibility for “libraries and Community Centres Programs and activities” to be included in the terms of reference for Community Wellbeing and Sport Committee.
 - b. Clause 2.1 of Terms and Reference for the Policy and Planning Committee be amended to “The Committee oversees the development and facilitation of strategic partnerships; the development, Review and amendments of Council policies, plans, strategies and the development and review of strategic policies and procedures affecting the future development of the City by advising Council on issues as listed in the Draft Terms and Reference.
 5. In relation to the Council Assessment Panel, the committee continue to operate with the current Terms of Reference.

-
6. The Mayor be an *ex officio* member of all Committees and Sub Committees (with the exception of the Audit Committee).
 7. A draft Meeting Schedule to accommodate the adopted Council/Committee Structure, commencing December 2020 and for the duration of 2021, be prepared and presented to the November 2020 meeting of the Resources and Governance Committee, to reflect a four week monthly meeting cycle as follows:
 - week one - informal gatherings and workshops,
 - week two - sub committees,
 - week three - committees, noting that the Innovation and Business Development Committee and Community Wellbeing and Sport are to meet consecutively
 - week four - Council
 8. All terms of reference for a committee or subcommittee will be amended to reflect that proxy membership of committees and sub committees is not permitted under the *Local Government Act 1999*.

CARRIED
0715/2020
UNANIMOUSLY

Membership – Policy and Planning Committee

Cr C Buchanan declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr C Buchanan left the meeting at 7:22 pm.

Moved Cr A Duncan

Seconded Cr K Grenfell

In relation to the Policy and Planning Committee:

- Membership of the Policy and Planning Committee comprise all members of Council.
- Cr Chad Buchanan be appointed Chairman of the Policy and Planning Committee.
- Cr Maria Blackmore be appointed Deputy Chairman of the Policy and Planning Committee.

CARRIED
0716/2020

Cr C Buchanan returned to the meeting at 7:22 pm.

Membership – Finance and Corporate Services Committee

Cr D Proleta declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr D Proleta left the meeting at 7:23 pm.

Moved Cr M Blackmore

Seconded Cr J Woodman

In relation to the Finance and Corporate Services Committee:

1. Membership of the Finance and Corporate Services Committee comprise all members of Council.
2. Cr Donna Proleta be appointed Chairman of the Finance and Corporate Services Committee.
3. Cr P Jensen be appointed Deputy Chairman of the Finance and Corporate Services Committee.

CARRIED
0717/2020

Cr D Proleta returned to the meeting at 7:24 pm.

Membership – Innovation and Business Development Committee

Cr K Grenfell declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr K Grenfell left the meeting at 7:26 pm.

Moved Cr C Buchanan

Seconded Cr M Blackmore

1. In relation to the Innovation and Business Development Committee, membership comprise:
 - Cr C Buchanan (Central Ward)
 - Cr M Blackmore (East Ward)
 - Cr P Jensen (Hills Ward)
 - Cr G Reynolds (North Ward)
 - Cr K Grenfell (Para Ward)
 - Cr J Woodman (South Ward)
 - Cr B Brug (West Ward)
2. Cr K Grenfell be appointed Chairman of the Innovation and Business Development Committee.
3. Cr B Brug be appointed Deputy Chairman of the Innovation and Business Development Committee.

CARRIED
0718/2020

Cr K Grenfell returned to the meeting at 7.27 pm.

Membership – Governance and Compliance Committee

Cr J Woodman declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr J Woodman left the meeting at 7:28 pm.

Moved Cr B Brug

Seconded Cr C Buchanan

1. In relation to the Governance and Compliance Committee, membership comprise:
 - Cr D Proleta (Central Ward)
 - Cr A Duncan (East Ward)
 - Cr S Reardon (Hills Ward)
 - Cr G Reynolds (North Ward)
 - Cr K Grenfell (Para Ward)
 - Cr J Woodman (South Ward)
 - Cr B Brug (West Ward)
2. Cr J Woodman be appointed Chairman of the Governance and Compliance Committee.
3. Cr S Reardon be appointed Deputy Chairman of the Governance and Compliance Committee.

**CARRIED
0719/2020**

Cr J Woodman returned to the meeting at 7:29 pm.

Membership – Community Wellbeing and Sport Committee

Cr A Duncan declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr A Duncan left the meeting at 7:30 pm.

Moved Cr K Grenfell

Seconded Cr C Buchanan

1. In relation to the Community Wellbeing and Sport Committee, membership comprise:
 - Cr C Buchanan (Central Ward)
 - Cr A Duncan (East Ward)
 - Cr P Jensen (Hills Ward)
 - Cr D Hood (North Ward)
 - Cr S Ouk (Para Ward)
 - Cr J Woodman (South Ward)
 - Cr B Brug (West Ward)
2. Cr A Duncan be appointed Chairman of the Community Wellbeing and Sport Committee.
3. Cr C Buchanan be appointed Deputy Chairman of the Community Wellbeing and Sport Committee.

**CARRIED
0720/2020**

Cr A Duncan returned to the meeting at 7:30 pm.

Membership – Urban Services Committee

Cr L Braun declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr L Braun left the meeting at 7:32 pm.

Moved Cr P Jensen

Seconded Cr C Buchanan

1. In relation to the Urban Services Committee membership comprise:
 - Cr C Buchanan (Central Ward)
 - Cr M Blackmore (East Ward)
 - Cr P Jensen (Hills Ward)
 - Cr D Hood (North Ward)
 - Cr S Ouk (Para Ward)
 - Cr N Henningsen (South Ward)
 - Cr L Braun (West Ward)
2. Cr L Braun be appointed Chairman of the Urban Services Committee.
3. Cr D Hood be appointed Deputy Chairman of the Urban Services Committee.

**CARRIED
0721/2020**

Cr L Braun returned to the meeting at 7:33 pm.

Membership – CEO Review Committee

Moved Cr C Buchanan

Seconded Cr P Jensen

1. In relation to the CEO Review Committee, the committee continue to operate with the existing Terms of Reference, and membership consist as follows:
 - Mayor (Chairman)
 - Cr D Proleta
 - Cr S Reardon
 - Cr J Woodman
 - Cr C Buchanan

**CARRIED
0722/2020**

Membership – Audit Committee

Cr G Reynolds declared a material conflict of interest on the basis of being nominated for the position of Chairman. Cr G Reynolds left the meeting at 7:35 pm.

Moved Cr L Braun

Seconded Cr C Buchanan

In relation to the Audit Committee, Cr G Reynolds and Cr K Grenfell continue to be members of the Audit Committee, and continue as Chairman and Deputy Chairman of the Committee respectively for the remainder of the current term of the Council.

**CARRIED
0723/2020**

Cr G Reynolds returned to the meeting at 7:35 pm.

Membership – Sub Committees

Cr M Blackmore declared an actual conflict of interest on the basis of being nominated for the position of Chairman of the Intercultural Strategy and Partnerships Sub Committee. Cr M Blackmore left the meeting at 7.38 pm.

Cr P Jensen declared an actual conflict of interest on the basis of being nominated for the position of Chairman of the Strategic Property Development Sub Committee. Cr P Jensen left the meeting at 7.38 pm.

Cr B Brug declared an actual conflict of interest on the basis of being nominated for the position of Chairman of the Asset Management Sub Committee. Cr B Brug left the meeting at 7.38 pm.

Moved Cr K Grenfell

Seconded Cr C Buchanan

That membership on the following Sub Committees be comprised as follows:

- 1. Intercultural Strategy and Partnerships Sub-Committee** - reporting to the Policy and Planning Committee:
 - Members -
 - Cr M Blackmore
 - Cr S Ouk
 - Cr J Woodman
 - Cr N Henningsen
 - Cr D Proleta
 - Cr M Blackmore be appointed Chairman of the Intercultural Strategy and Partnerships Sub Committee.
 - Cr S Ouk be appointed Deputy Chairman of the Intercultural Strategy and Partnerships Sub Committee.

2. Strategic Property Development Sub-Committee - reporting to the Innovation and Business Development Committee:

- Members -
 - Cr Jensen
 - Cr Proleta
 - Cr Grenfell
 - Cr Reynolds
 - Cr Woodman
 - Chair of the Policy and Planning Committee.
- Cr P Jensen be appointed Chairman of the Strategic Property Development Sub Committee.
- Cr K Grenfell be appointed Deputy Chairman of the Strategic Property Development Sub Committee.

3. Asset Management Sub Committee - reporting to the Urban Services Committee:

- Members -
 - Cr Brug
 - Cr Hood
 - Cr Ouk
 - Cr Reardon
 - Cr Buchanan
 - Chair of the Urban Services Committee
- Cr B Brug be appointed Chairman of the Asset Management Sub Committee.
- Cr D Hood be appointed Deputy Chairman of the Asset Management Sub Committee.

**CARRIED
0724/2020**

Cr M Blackmore returned to the meeting at 7.40 pm.

Cr P Jensen returned to the meeting at 7.40 pm.

Cr B Brug returned to the meeting at 7.40 pm.

Membership - Tree Management Appeals Sub Committee –
reporting to the Urban Services Committee

Cr S Reardon declared a conflict of interest on the basis of being nominated for the position of Chairman. Cr S Reardon left the meeting at 7:42 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. In relation to the Tree Management Appeals Sub Committee, membership comprise:
 - Cr S Reardon
 - Cr P Jensen
 - Cr S Ouk
 - Cr C Buchanan
2. Cr S Reardon be appointed Chairman of the Tree Management Appeals Sub Committee.
3. Cr P Jensen be appointed Deputy Chairman of the Tree Management Appeals Sub Committee.

CARRIED
0725/2020

Cr S Reardon returned to the meeting at 7:42 pm.

Membership – Youth Council – reporting to the Policy and Planning Committee

Moved Cr C Buchanan

Seconded Cr S Ouk

1. That Council note that membership is determined by the Terms of Reference.
2. Cr M Blackmore, Cr G Reynolds and Cr P Jensen be nominated as Council representatives on Youth Council.

CARRIED
0726/2020

6.4 Local Government Reforms: Amended Local Government Statutes Amendment (Review) Bill 2020

Moved Cr C Buchanan

Seconded Cr A Duncan

1. That the information be received and noted.
2. That Council request the Mayor and LGA Delegate to make representation on behalf of Council to Upper House Members of Parliament.

CARRIED
0727/2020

6.5 LGA Annual General Meeting - Aluminium Composite Panel Cladding

Moved Cr C Buchanan

Seconded Cr B Brug

That Council's submitted motion for consideration at the Local Government Association's Annual General meeting be amended and for Council's delegate to move the following amended motion:

That the Annual General Meeting requests the LGA on behalf of the whole local government sector to make representations to the State Government in relation to the proposed measure to increase purchaser protection for Aluminium Composite Panel Cladding, and to:

- 1. Support the use of an advisory notice on the Property Interest Report for land owners and potential purchasers to take reasonable steps to determine if ACP has been identified on buildings;*
- 2. Support that an obligation is placed on the owner of land to make ACP cladding a formal disclosure on the Form 1 Statement; and*
- 3. Request that consideration be given for a campaign to increase the general awareness of purchasers on the appropriate use of materials in a building.*

**CARRIED
0728/2020**

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 7.51 pm.

The meeting reconvened at 8.02 pm.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice - Federal Budget - Kings and Waterloo Corner Roads, and Community Housing

Moved Cr C Buchanan

Seconded Cr K Grenfell

That:

1. Consistent with our City Plan 2035, as a Critical Action Advocacy Priority to increase the capacity and safety of Kings Road and Waterloo Corner Road, the City of Salisbury prioritise the preparation of a business case to present the Kings Road and Waterloo Corner Road upgrade and resurfacing as a “shovel ready” project to accord with funding guidelines for:
 - a) the \$2 billion Road Safety Program in the Federal Budget;
 - b) the \$1 billion for local government under the Local Roads and Community Infrastructure Program also announced in the Federal Budget; and
 - c) submitting the project to the Federal Government to seek funding when submissions are called for the programs in (a) and (b) above.
2. The Mayor write to the Premier and the Minister for Transport and Infrastructure seeking their acknowledgement that the project is “shovel ready” and their support for our submissions for Federal funding.
3. A report be prepared advising Council about how we can work with the Federal and State Government, and community housing providers to encourage investment in community housing via the National Housing Finance and Investment Corporation.

**CARRIED
0729/2020**

7.2 Motion on Notice: Entrepreneurial Youth Programs

Moved Cr M Blackmore

Seconded Cr P Jensen

1. That a report be provided to the Policy and Planning Committee by the end of 2020 outlining the existing entrepreneurial programs offered to the City of Salisbury's youth post COVID-19.
2. That this report include the development of a new entrepreneurial program that builds upon our previous initiatives.
3. That staff consult members of the Salisbury Youth Council, Polaris, and YACSA, in the creation of this report.

With leave of the meeting and consent of the seconder, Cr M Blackmore VARIED the MOTION as follows:

1. That a report be provided to the Policy and Planning Committee by February 2021 outlining the existing entrepreneurial programs offered to the City of Salisbury's youth post COVID-19.
2. That this report include the development of a new entrepreneurial program that builds upon our previous initiatives.
3. That staff consult members of the Salisbury Youth Council, Polaris, and YACSA, in the creation of this report.

**CARRIED
0730/2020**

7.3 Motion on Notice: Waste Management Education Partnership

Moved Cr G Reynolds

Seconded Cr M Blackmore

That:

1. Salisbury Council seek to actively reduce the rate of waste contamination.
2. That Council write to the Minister for Education, Minister for the Environment and the CEO of NAWMA with a “for information” copy to the Shadow Minister for the Environment and Shadow Minister for Education, seeking their interest in establishing a partnership between their respective Organisations and the City of Salisbury, with the goal of improving education and practice of waste management behaviour of Salisbury Council area school students.
3. That if established, this partnership consider such initiatives as investigating the feasibility and strategy of introducing a three bin waste management system into all public and private schools in the Salisbury Council area, and other initiatives as deemed appropriate to reduce waste contamination rates.

**CARRIED
0731/2020**

7.4 Motion on Notice: RM Williams

Moved Cr C Buchanan

Seconded Cr P Jensen

That:

1. Council note and welcome the recent news that the iconic Australian fashion brand RM Williams is again Australian owned and operated, following its purchase by Mr Andrew Forrest, and
2. Acknowledge the importance of the decision to the long term security of local jobs and confidence in Australian manufacturing;
3. Note that Mr Forrest intends to visit the RM Williams facility located in the heart of Salisbury when COVID-19 restrictions allow it; and
4. The Mayor and CEO formally extend an invitation to Mr Forrest to meet with Council and senior staff when he visits Salisbury to discuss how the City of Salisbury and RM Williams can work together to promote and support local products like RM Williams, advance Australian owned manufacturing opportunities and brief him on the economic profile of our city to identify opportunities for further cooperation and collaboration.

**CARRIED
0732/2020**

ITEM 8: MAYOR'S DIARY

8.1 Mayor's Diary

Moved Cr S Ouk

Seconded Cr J Woodman

1. That this information be noted.

**CARRIED
0733/2020**

ITEM 9: REPORTS FROM COUNCIL REPRESENTATIVES

Cr K Grenfell:

October 7th Meeting with newly appointed principal of Parafield Gardens High School -
Mrs Kirsty Amos

October 12th Meeting with local residents

October 19th Meeting with Belgravia

October 20th Parafield Gardens High School Governing Council

October 21st Briefing with Liberal MP's on the CoS Plan

Cr J Woodman:

1 October ALGWA National meeting
6 October Spotlight on Salisbury radio show
Meeting with Mayor
12 October Sub-committees
13 October Every Life Matters Executive and General meetings
Strategic and International Partnerships
14 October Burton Centre – AGM and Farewell Christine
15 October Women in Business networking dinner
16 October Zoe Bettison’s Mental Health Forum representing Every Life Matters
19 October Standing Committees
20 October Spotlight on Salisbury Radio show
Meeting with Mayor
21 October Local Liberal MP’s briefing at Hub
Polaris Wind Down event
26 October Local Labor MP’s briefing
EM’s photos and Council meeting
27 October Every Life Matters AGM (Treasurer’s Report)
Meet with Secretary ALGWA SA
Ingle Farm East Primary School Governing Council
28 October Northern Business Breakfast – Rotary

Cr P Jensen:

Attended a Para Hills High School networking session for local community members

Cr M Blackmore:

Tour of SES station

Cr Reynolds:

In anticipation of Remembrance Day, Cr Reynolds advised Council that a service will be held at Salisbury RSL and will include a fly past by the RAAF. There will be traffic restrictions in front of RAAF Base on Sunday morning.

ITEM 10: QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

ITEM 11: QUESTIONS ON NOTICE

No Questions on Notice were received.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

There were no Other Business items or Motions Without Notice.

ITEM 13: CONFIDENTIAL ITEMS

13.1 Policy and Planning - Confidential Recommendations for Council Ratification**1.10.1 Better North East Initiative**

Moved Cr M Blackmore

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *As this report makes reference to matters previously considered by Council in confidence, non disclosure of this matter at this time will protect information of a commercial nature the disclosure of which may jeopardise Council's commercial position or confer a commercial advantage on a third party with whom Council is conducting or proposing to conduct business*

*On that basis the public's interest is best served by not disclosing the **Better North East Initiative** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0734/2020

The meeting moved into confidence at 8.30 pm.

The meeting moved out of confidence at 8.51 pm.

13.2 Works and Services Committee - Confidential Recommendations for Council Ratification

2.9.1 Mawson Lakes Interchange

Moved Cr M Blackmore

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Mawson Lakes Interchange** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0735/2020

The meeting moved into confidence at 8.51 pm.

The meeting moved out of confidence at 8.57 pm.

2.9.2-SPDSC3 Community Engagement Strategy – Lake Windemere

Moved Cr M Blackmore
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Community Engagement Strategy – Lake Windemere** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0736/2020**

The meeting moved into confidence at 8.57 pm.

The meeting moved out of confidence at 8.59 pm.

2.9.2-SPDSC4

Community Engagement Strategy – Walkleys Road

Moved Cr M Blackmore
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage*

*On that basis the public's interest is best served by not disclosing the **Community Engagement Strategy – Walkleys Road** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0737/2020

The meeting moved into confidence at 8.59 pm.

The meeting moved out of confidence at 9.01 pm.

13.3 Resources and Governance - Confidential Recommendations for Council Ratification

3.8.1 Audit Committee membership - Appointment of Independent Members

Moved Cr P Jensen

Seconded Cr K Grenfell

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter and discussion of this item in confidence would protect information relating to the personal affairs of the persons affected and proposed action by Council in considering the individuals to whom those personal affairs relate for appointment as Independent members of Council's Audit Committee*

*On that basis the public's interest is best served by not disclosing the **Audit Committee membership - Appointment of Independent Members** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0738/2020**

The meeting moved into confidence at 9.04 pm.

The meeting moved out of confidence at 9.05 pm.

13.4 **Budget and Finance Committee - Confidential Recommendations
for Council Ratification**

6.9.1 Operating Surplus Initiative Update

Moved Cr J Woodman
Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect sensitive commercial information relating to the operations of Council that may confer an advantage on a third party or prejudice the commercial position of Council*

*On that basis the public's interest is best served by not disclosing the **Operating Surplus Initiative Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0739/2020**

The meeting moved into confidence at 9.05 pm.
The meeting moved out of confidence and closed at 9.08 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 16 November 2020 to consider six (6) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee requiring ratification of Council, are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 November 2020), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.1.1 Council of Europe Intercultural Cities Index

1. The information in this report is received and noted.
2. That this report be presented to the Intercultural Community and Strategic Alliances, and that the outcome of those discussions be presented as a further report for the Intercultural Strategy and Partnerships Sub-Committee.

1.1.2 Direct Democracy and Citizen's Juries

1. That this report be received and noted.
2. That Council continue to meaningfully engage and consult with the community in line with the Community Consultation Policy and that the option of using the Citizen's Jury model, when appropriate, be incorporated into the policy as an available option.

1.1.3 Age Friendly Strategy 2015-2020 Progress Report

1. Information is received.

1.2.1 South Australia State Budget 2020-21

1. That this report be noted.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 1.1.1</u> Council of Europe Intercultural Cities Index	EXECUTIVE SUMMARY: City of Salisbury has completed the Council of Europe Intercultural Cities Index Questionnaire and received the final index score and report from Council of Europe and their panel of Intercultural Experts. This has been completed as an action of the Intercultural Strategic Plan and this report seeks to inform Council of the Intercultural Cities Index score and report. COMMITTEE RECOMMENDATION: 1. The information in this report is received and noted. 2. That this report be presented to the Intercultural Community and Strategic Alliances, and that the outcome of those discussions be presented as a further report for the Intercultural Strategy and Partnerships Sub-Committee

<p><u>Item No. 1.1.2</u> Direct Democracy and Citizen's Juries</p>	<p>EXECUTIVE SUMMARY: This report provides an overview of the concepts of Direct Democracy and Citizen's Juries. It presents potential opportunities and strategies that Council may consider if it chooses to implement Citizen's Juries into Council's existing decision making processes.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That this report be received and noted. 2. That Council continue to meaningfully engage and consult with the community in line with the Community Consultation Policy and that the option of using the Citizen's Jury model, when appropriate, be incorporated into the policy as an available option.
<p><u>Item No. 1.1.3</u> Age Friendly Strategy 2015-2020 Progress Report</p>	<p>EXECUTIVE SUMMARY: City of Salisbury is a World Health Organisation Age Friendly City and has an Age Friendly Strategic Plan 2015-2020. This report outlines the implementation progress from 2018-present. The Age Friendly Strategy is currently due for renewal and community consultation has commenced.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Information is received.
<p><u>Item No. 1.2.1</u> South Australia State Budget 2020-21</p>	<p>EXECUTIVE SUMMARY: This report provides a summary of the 2020-21 State Budget handed down by the Treasurer on 10 November 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That this report be noted.

CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.2 Works and Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Works and Services Committee met on 16 November 2020 to consider seven (7) items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Seven (7) recommendations of the Committee requiring ratification of Council, are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Works and Services Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 November 2020), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Recommendations of the Asset Management Sub Committee held on Monday 9 November 2020

The information contained in the Asset Management Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information is received.

AMSC2 Levels of Service Options – Playgrounds

1. The report is noted and received.
2. That the Local sites of Little Para Linear Park (lower), Paralowie/Parafield Gardens, Stanley Avenue Reserve, Salisbury, and Coomurra Gully, Salisbury Heights are endorsed as the new local playgrounds over the next five years.
3. That installation of new playgrounds be scheduled in the following order:

2020/2021:	Coomurra Gully, Salisbury Heights
2021/2022:	Little Para Linear Park (lower), Paralowie/Parafield Gardens
2022/2023:	Stanley Avenue Reserve, Salisbury
2023/2024:	to be determined

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4. A further report be provided which includes additional suggested locations for playgrounds to be considered along with Noack Reserve, Pooraka, for future installation.
 5. That Council notes its decision in October 2020 to defer the upgrade to the Fairbanks Drive Reserve District playground until 2021/22, but continue with its design in 2020/21.

2.4.1 Offleash Greyhound Event

1. The information is received
2. Council endorses a pilot off leash greyhound event subject to consideration as a New Initiative Bid in the 2021/22 budget process.
3. Council administration liaises with other metropolitan Councils to determine the extent of support for a network of Councils to establish an Annual Event calendar for off leash greyhound events across the metropolitan Adelaide area.

2.4.2 Review the standards and user satisfaction of all Dog Parks

1. That the information in this report is received and noted.
2. This item be referred to the AMSC for further consideration and staff to provide detailed information on proposed works to be carried out at dog parks as per 3.6 in the table in the report.
3. Staff to prepare further information on existing irrigation at dog parks and proposed budget for installing or increasing irrigated areas in dog parks.
4. Staff to provide a further report outlining the cost of repairing the fencing and self-close entry/exit gates across all parks.

2.4.3 Gulfview Heights Lake, Bayview Parade

1. Staff continues to monitor Gulfview Height Lake, including the condition of the clay liner and water level, to maximise the periods of standing water in the lake, based on rainfall and evaporation rates over the next 4 month.

2.6.1 Capital Works Report – October 2020

1. Within PR21413 Carpark Renewal / Upgrade Program, defer the carpark renewal at Strowan Park, Paralowie, and include the new entry / egress to the Para Hills Community Hub, with no impact to the 2020/21 program budget.
2. Include the data and communications storeroom at Jack Young Centre, Salisbury, the within the 2020/21 Building Renewal Program, with no impact to the budget.
3. Remove Noack Reserve, Pooraka, from the 2020/21 Additional Playground Program, PR25861, with the associated \$100k funding retained within the program to complete the installation of a new playground at Coomurra Drive Gully, Salisbury Heights
4. Include the installation of new carpark lighting adjacent to Reg Groth Reserve, Parafield Gardens and Kentish Green, Para Vista, within the 2020/21 Public Lighting Program.

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5. Include a 2020/21 2nd Quarter Budget Review Bid to reflect the \$12k income expected to be received towards the installation of 'Book a Court' facility at Happy Homes, Salisbury North, Tennis Facility, with \$20k to be allocated also towards this within PR21478 Public Lighting Program.

2.6.2 Burton Community Hub – Project Update

1. That the information be received.
2. That Council endorse the revised design option as set out in paragraph 4.11 and 4.12 and attachment 1 to this report, to proceed to detailed design and construction.
3. That Council give in principle support to include the relocation of the "The Shed" from Edinburgh and a Community Garden Provision to the Burton Community Hub precinct.
4. That Staff investigate any further Federal or State Grant opportunities, to assist in the funding of The Shed, Community Garden and the Hub.
5. That Council endorse the revised total budget of \$6.5m for the delivery of the Burton Community Hub and that the 2021/22 NIB be increased to reflect this.
6. That Council note the updated timing of the project and endorse a \$2.6m declaration from the project in 2020/21 and this funding be included in the 2021/22 budget bid for implementation and delivery of the project.
7. That staff and Ward Councillors enter into discussions with the Salisbury United Football Club and key stakeholders surrounding the layout and functionality of site.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Works and Services Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 2.0.2</u> Recommendations of the Asset Management Sub Committee meeting held on Monday 9 November 2020	EXECUTIVE SUMMARY: The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 9 November 2020 are presented for Works and Services Committee's consideration. COMMITTEE RECOMMENDATION: The information contained in the Asset Management Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council: AMSC1 Future Reports for the Asset Management Sub Committee 1. The information is received. AMSC2 Levels of Service Options – Playgrounds 1. The report is noted and received. 2. That the Local sites of Little Para Linear Park (lower), Paralowie/Parafield Gardens, Stanley Avenue Reserve, Salisbury, and Coomurra Gully, Salisbury Heights are endorsed as the new local playgrounds over the next five years. 3. That installation of new playgrounds be scheduled in the following order: 2020/2021: Coomurra Gully, Salisbury Heights 2021/2022: Little Para Linear Park (lower), Paralowie/Parafield Gardens 2022/2023: Stanley Avenue Reserve, Salisbury 2023/2024: to be determined 4. A further report be provided which includes additional suggested locations for playgrounds to be considered along with Noack Reserve, Pooraka, for future installation.

	<p>5. That Council notes its decision in October 2020 to defer the upgrade to the Fairbanks Drive Reserve District playground until 2021/22, but continue with its design in 2020/21.</p>
<p><u>Item No. 2.4.1</u> Offleash Greyhound Event</p>	<p>EXECUTIVE SUMMARY:</p> <p>Following the Council Meeting from 27/07/2020, Council have requested that staff investigate greyhound friendly events and prepare a program for dog park improvements to commence in 2022/23. This report provides the information required to make a determination on the provision of an off leash greyhound friendly events at a suitable dog park.</p> <p>It is to be read in conjunction with the further report on the review of the standards and user satisfaction of all dog parks, presented to Works and Services Committee on 16 November 2020..</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received 2. Council endorses a pilot off leash greyhound event subject to consideration as a New Initiative Bid in the 2021/22 budget process. 3. Council administration liaises with other metropolitan Councils to determine the extent of support for a network of Councils to establish an Annual Event calendar for off leash greyhound events across the metropolitan Adelaide area.
<p><u>Item No. 2.4.2</u> Review the standards and user satisfaction of all Dog Parks</p>	<p>EXECUTIVE SUMMARY:</p> <p>Following the Council Meeting from 27/07/2020, Council have requested that staff prepare a program for dog park improvements to commence in 2022/23.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the information in this report is received and noted. 2. This item be referred to the AMSC for further consideration and staff to provide detailed information on proposed works to be carried out at dog parks as per 3.6 in the table in the report. 3. Staff to prepare further information on existing irrigation at dog parks and proposed budget for installing or increasing irrigated areas in dog parks. 4. Staff to provide a further report outlining the cost of repairing the fencing and self-close entry/exit gates across all parks.

<p><u>Item No. 2.4.3</u> Gulfview Heights Lake, Bayview Parade</p>	<p>EXECUTIVE SUMMARY: This report gives an overview of the current condition of Gulfview Heights Lake and the repair works.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Staff continues to monitor Gulfview Height Lake, including the condition of the clay liner and water level, to maximise the periods of standing water in the lake, based on rainfall and evaporation rates over the next 4 month.
<p><u>Item No. 2.6.1</u> Capital Works Report – October 2020</p>	<p>EXECUTIVE SUMMARY: The monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Within PR21413 Carpark Renewal / Upgrade Program, defer the carpark renewal at Strowan Park, Paralowie, and include the new entry / egress to the Para Hills Community Hub, with no impact to the 2020/21 program budget. 2. Include the data and communications storeroom at Jack Young Centre, Salisbury, the within the 2020/21 Building Renewal Program, with no impact to the budget. 3. Remove Noack Reserve, Pooraka, from the 2020/21 Additional Playground Program, PR25861, with the associated \$100k funding retained within the program to complete the installation of a new playground at Coomurra Drive Gully, Salisbury Heights 4. Include the installation of new carpark lighting adjacent to Reg Groth Reserve, Parafield Gardens and Kentish Green, Para Vista, within the 2020/21 Public Lighting Program. 5. Include a 2020/21 2nd Quarter Budget Review Bid to reflect the \$12k income expected to be received towards the installation of ‘Book a Court’ facility at Happy Homes, Salisbury North, Tennis Facility, with \$20k to be allocated also towards this within PR21478 Public Lighting Program.
<p><u>Item No. 2.6.2</u> Burton Community Hub – Project Update</p>	<p>EXECUTIVE SUMMARY: This report gives a project update, review of the function layout of the proposed community hub and cost analysis.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the information be received. 2. That Council endorse the revised design option as set out in paragraph 4.11 and 4.12 and attachment 1 to this report, to proceed to detailed design and construction. 3. That Council give in principle support to include the relocation of the “The Shed” from Edinburgh and a Community Garden Provision to the Burton Community Hub precinct.

	<ol style="list-style-type: none">4. That Staff investigate any further Federal or State Grant opportunities, to assist in the funding of The Shed, Community Garden and the Hub.5. That Council endorse the revised total budget of \$6.5m for the delivery of the Burton Community Hub and that the 2021/22 NIB be increased to reflect this.6. That Council note the updated timing of the project and endorse a \$2.6m declaration from the project in 2020/21 and this funding be included in the 2021/22 budget bid for implementation and delivery of the project.7. That staff and Ward Councillors enter into discussions with the Salisbury United Football Club and key stakeholders surrounding the layout and functionality of site.
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CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.3 Resources and Governance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Resources and Governance Committee met on 16 November 2020 to consider five (5) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee requiring ratification of Council, are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

Council is asked to note that **Item 3.2.1 - Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy**, was referred by the Committee to Council on 23 November 2020 for decision. Therefore, this item should be withdrawn and considered separately. For information purposes, the original recommendation of the report to the Resources and Governance Committee is as follows:

Item 3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

1. That Council adopts the Accredited Professionals Notification Policy (Attachment 1, Resources and Governance Committee Agenda 16 November 2020 Item 3.2.1) effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the Planning, Development and Infrastructure Act 2016.
2. That Council revokes the Council Assessment Panel Terms of Reference dated 21 January 2019 effective from 31 May 2021.
3. That Council adopts the Council Assessment Panel Terms of Reference in Attachment 2 effective from 31 May 2021.
4. That the following persons be appointed to the City of Salisbury Council Assessment panel for a period of two (2) years, from 31 May 2021.
 - Terry Mosel, Presiding Member.
 - Cherie Gill, Independent Member.
 - Ross Bateup, Independent Member.
 - Matthew Atkinson, Independent Member.

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5. That the remuneration for the Council Assessment Panel is changed from 31 May 2021 to:
 - Presiding Member \$500 per meeting
 - Independent and Elected Member \$400 per meeting
 6. That Council establishes the City of Salisbury Building Fire Safety Committee pursuant to Section 157(17) of the Planning, Development and Infrastructure Act 2016 effective from the day on which the Council's Development Plan is revoked by the Minister by notice in the Gazette pursuant to Clause 9(7) of Schedule 8 of the Planning, Development and Infrastructure Act 2016.
 7. That Council adopts the City of Salisbury Building Fire Safety Committee Terms of Reference in Attachment 3.
 8. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, from the designated date:
 - Mr Jeff Shillabeer (City of Salisbury staff), Presiding Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr Jackson Ryan (City of Salisbury staff), Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.
 - Mr Peter Hilhorst or Deputy, Member nominated by being an authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005, approved by the Chief Officer South Australian Metropolitan Fire Service

RECOMMENDATION

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 November 2020), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.0.2 Review of Elected Members Allowances, Facilities and Support Policy and Deferred Items for Further Discussion

1. The information is received.
2. The Elected Member Allowances, Facilities and Support Policy as contained in Attachment 1 to this report (Resources and Governance Committee 16/11/2020, Item No. 3.0.2) be endorsed.
3. That the recommendations from the Resources and Governance Committee meeting deferred from the Council meeting on 28 October 2019 are not endorsed.

3.2.1 Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy

1. That the matter be referred to Council on 23 November 2020 for decision.

3.6.1 Formal Meeting Schedule: December 2020 – December 2021

1. The Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 16 November 2020) is endorsed.
2. The Chief Executive Officer is delegated authority to amend the attached Formal Meeting Schedule should the need arise.

3.6.2 Emergency Management Policy

1. The Emergency Management Policy as set out in Attachment 2 to this report, including the comments made by the Audit Committee at its meeting on 10 November 2020, (Item 3.6.2, Resources and Governance Committee, 16/11/2020) is approved.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Resources and Governance Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.

<p><u>Item No. 3.0.2</u> Review of Elected Member Allowances, Facilities and Support Policy and Deferred Items for Further Discussion</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report sets out details related to Elected Member allowances and reimbursements, facilities, and support available under the Local Government Act 1999 and provides a revised draft Elected Member Allowances, Facilities and Support Policy for consideration by Council.</p> <p>In addition, at the 28 October 2019 meeting of Council there were a number of issues relating to Elected Member allowances and reimbursements that were deferred for further discussion. These are now re-presented to Council for consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Elected Member Allowances, Facilities and Support Policy as contained in Attachment 1 to this report (Resources and Governance Committee 16/11/2020, Item No. 3.0.2) be endorsed. 3. That the recommendations from the Resources and Governance Committee meeting deferred from the Council meeting on 28 October 2019 are not endorsed.
<p><u>Item No. 3.2.1</u> Implementing the next phase of the Planning, Development and Infrastructure Act 2016 – Council Assessment Panel, Building Fire Safety Committee, Accredited Professionals Notification Policy</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report seeks Council decision on the establishment of a Building Fire Safety Committee under the Planning, Development and Infrastructure Act 2016, and the appointment members to both the Council Assessment Panel and Building Fire Safety Committee, as part of Council's transition in the State government's implementation of the new planning and development system across the state.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the matter be referred to Council on 23 November 2020 for decision.
<p><u>Item No. 3.6.1</u> Formal Meeting Schedule: December 2020 – December 2021</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report seeks Council's endorsement for a proposed formal meeting schedule to commence December 2020 and continue for the duration of 2021.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.1, Resources and Governance Committee, 16 November 2020) is endorsed. 2. The Chief Executive Officer is delegated authority to amend the attached Formal Meeting Schedule should the need arise.

<p><u>Item No. 3.6.2</u> Emergency Management Policy</p>	<p>EXECUTIVE SUMMARY:</p> <p>The City of Salisbury Emergency Management Policy provides formal scope, direction and authority to participate in emergency management as required under the <i>State Emergency Management Plan</i>.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Emergency Management Policy as set out in Attachment 2 to this report, including the comments made by the Audit Committee at its meeting on 10 November 2020, (Item 3.6.2, Resources and Governance Committee, 16/11/2020) is approved.
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CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.4 Audit Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING
OFFICER** Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 10 November 2020 to consider nine (9) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Nine (9) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Audit Committee meeting on 10 November 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 November 2020), and listed below:

4.0.1 Actions List

1. The information is noted.

4.0.2 Future Reports for the Audit Committee

1. The information is received.

4.0.3 Proposed Audit Committee meeting schedule for 2021

1. That the information be received.

4.2.1 Emergency Management Policy

1. The Audit Committee supports the Emergency Management Policy as drafted and set out in Attachment 2 to this report (Item 4.2.1, Audit Committee, 10/11/2020) for further consideration of the Resources and Governance Committee in November 2020, with recognition of the Audit Committee comments being incorporated into the report to the Resources and Governance Committee.

4.2.2 Revised Internal Audit Charter

1. The Internal Audit Charter as set out in Attachment 1 to this report (Item, 4.2.2, Audit Committee, 10/11/2020) is approved.

4.2.3 Management of Contaminated Sites Audit Report

1. That the final audit report for the Management of Contaminated Sites Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Management of Contaminated Sites Audit contained therein is endorsed.

4.2.4 Purchase Card Audit

1. That the final audit report for the Purchasing Card Audit as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Purchasing Card Audit contained therein is endorsed.

4.2.5 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 10/11/2020) is endorsed.
3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.5, Audit Committee, 10/11/2020).

4.2.6 Update on Internal Audit Plan

1. That the updates made to the 2019 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 10/11/2020) are endorsed, noting the Committee's comments.

OR

That Council adopt the recommendations of the Audit Committee meeting on 10 November 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 4.0.1</u> Actions List	EXECUTIVE SUMMARY: An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee. COMMITTEE RECOMMENDATION: 1. The information is noted.
<u>Item No. 4.0.2</u> Future Reports for the Audit Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 4.0.3</u> Proposed Audit Committee meeting schedule for 2021	EXECUTIVE SUMMARY: This report provides the proposed Audit Committee meeting schedule for 2021. It should be noted that this schedule is provided for information only and the Formal Meeting Schedule 2021 has not yet been endorsed by Council. As such the dates in this report may be subject to change. COMMITTEE RECOMMENDATION: 1. That the information be received.
<u>Item No. 4.2.1</u> Emergency Management Policy	EXECUTIVE SUMMARY: The City of Salisbury Emergency Management Policy provides formal scope, direction and authority to participate in emergency management as required under the State Emergency Management Plan. COMMITTEE RECOMMENDATION: 1. The Audit Committee supports the Emergency Management Policy as drafted and set out in Attachment 2 to this report (Item 4.2.1, Audit Committee, 10/11/2020) for further consideration of the Resources and Governance Committee in November 2020, with recognition of the Audit Committee comments being incorporated into the report to the Resources and Governance Committee.

<p><u>Item No. 4.2.2</u> Revised Internal Audit Charter</p>	<p>EXECUTIVE SUMMARY: The purpose of this report is to review the City of Salisbury Internal Audit Charter.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Internal Audit Charter as set out in Attachment 1 to this report (Item, 4.2.2, Audit Committee, 10/11/2020) is approved.
<p><u>Item No. 4.2.3</u> Management of Contaminated Sites Audit Report</p>	<p>EXECUTIVE SUMMARY: An audit on the management of contaminated sites was conducted to provide assurance that the controls in place to prevent and manage contamination incidents / sites are robust.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the final audit report for the Management of Contaminated Sites Audit as set out in Attachment 2 to this report (Item 4.2.3, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Management of Contaminated Sites Audit contained therein is endorsed.
<p><u>Item No. 4.2.4</u> Purchase Card Audit</p>	<p>EXECUTIVE SUMMARY: An audit of purchasing cards was conducted to provide assurance on the efficiency and effectiveness of the processes and controls in place in relation to the use and management of the Council's Purchasing Cards.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the final audit report for the Purchasing Card Audit as set out in Attachment 1 to this report (Item 4.2.4, Audit Committee, 10/11/2020) is noted and that the responses of the Administration to the Purchasing Card Audit contained therein is endorsed.
<p><u>Item No. 4.2.5</u> Risk Management and Internal Controls Activities</p>	<p>EXECUTIVE SUMMARY: This report provides an update on the risk management and internal controls activities conducted in the 2020/2021 financial year. The report also includes an update on the outstanding actions from internal audits.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Update on Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 10/11/2020) is endorsed. 3. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 2 to this report (Item 4.2.5, Audit Committee, 10/11/2020).

<p><u>Item No. 4.2.6</u> Update on Internal Audit Plan</p>	<p>EXECUTIVE SUMMARY:</p> <p>The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Audit Committee in August 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the updates made to the 2019 - 2023 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 10/11/2020) are endorsed, noting the Committee's comments.
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CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.5 Council Assessment Panel

Minutes from the Council Assessment Panel meeting held on 27 October 2020, to be noted by Council.

5.6 Budget and Finance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 16 November 2020 to consider six (6) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee requiring ratification of Council are provided in this report. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 November 2020), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information is received.

6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 November 2020

1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information is received.

IBDSC2 Community Market - City of Salisbury

1. That the report is noted.
2. That a Council operated market is not pursued but that where possible and viable staff incorporate a community market component into the approved 3 year Event Calendar.

IBDSC3 Community Requests - Response Dashboard

1. The information is received.

6.1.1 Council Finance Report – October 2020

1. The information is received.

6.4.1 Budget Timetable 2021/22

1. Information is received.
2. Council endorses the timetable for the preparation and presentation of the 2021/22 budget, subject to adoption of the meeting schedule by Council at the November Council meeting.

6.5.1 First Quarter Budget Review 2020/21

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$1,722,854 be debited to the Sundry Project Fund. This will bring the balance to a negative \$1,722,854, prior to the allocation of approved net bids.
2. Funds be allocated for the following non-discretionary net bids:

OPERATING

Salisbury Development Services Insurance Premiums	\$16,000
Workers Compensation Insurance Scheme Premiums	\$265,000
Elected Member Allowances Periodic Adjustment	\$10,000
Para Hills Community Hub Operational Costs	\$42,000

CAPITAL

Major Traffic – George St & Ryans Rd	\$70,000
Inclusive Play Equipment – Unity Park	\$150,000
Dunkley Green Reserve Valley View	\$97,700
Lease to Buy Laptop/PC's	\$13,700
Burton Park Pitch Remediation	\$375,000

TOTAL **\$1,039,400**

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,762,254.)

3. Funds be allocated for the following discretionary net bids:

OPERATING

Confidential Item	\$10,000
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CAPITAL

Mobara Park Bridge	\$70,000
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TOTAL **\$80,000**

(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,842,254.)

4. Approval of the following transfers:

1. Transfer \$4,000 Continuous Improvement funding to Development Services to fund an educational video for the community to answer common questions associated with land divisions.
2. Transfer \$110,000 Contractor Agency expenditure to Wages and Salaries within the Security area to align the Security Coordinator position budget to actuals.
3. Transfer \$13,200 operating expenditure related to the Unity Park toilet facility from Infrastructure Delivery Operating Projects to Property and Buildings Public Toilet Maintenance expenditure.
4. Transfer \$75,000 capital expenditure from the Public Art Feature Artwork program to the upgrade of Unity Park landscaping and a relocated entry statement, as per Council Resolution 0677/2020.
5. Transfer \$50,000 capital expenditure from the Public Art Feature Artwork program to smaller mural artworks, as per Council Resolution 0677/2020.
6. Transfer \$30,000 capital expenditure from the Public Art Feature Artwork program to urgent upgrades of new signage panels for a small number of existing corporate major entry statements, as per Council Resolution 0677/2020.

5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2020/21 will increase by \$2,842,254 to an indicative loan borrowings position of \$5,056,906).

6. Operating Surplus Initiative

1. To ensure ongoing financial sustainability and in response to COVID-19, a \$2,400,000 Operating Surplus Initiative (OSI) fund was recognised to offset the impact of the 0% rate increased resolved for the 2020/21 financial year.
2. Ongoing savings totalling \$608,000 were included in the 2020/21 Original Budget, bringing the remaining balance to be achieved for 2020/21 to \$1,792,000.
3. The following ongoing operating savings achieved resulting from the OSI be included to bring the remaining balance to be achieved to \$1,646,490:

Twelve25 Coffee Connoisseurs (Net)	\$ 3,000
Twelve25 Pizza Gioventu Program	\$ 2,400
Park Maintenance	\$ 50,000
Financial Services Salary Savings	\$ 90,100
	\$145,510
4. One off operating savings resulting from the OSI identified with total savings of \$2,962,000 (Refer Appendix 2 Operating Surplus Initiative Fund) to be reflected at First Quarter Budget Review as non-discretionary expenditure savings.

- (NB: If parts 6.1 to 6.5 of this resolution are moved as recommended loan borrowings in 2020/21 will decrease by \$1,277,830 to an indicative loan borrowings position of \$3,779,076).*

1. The following fees and charges in relation to Salisbury Water be incorporated into the 2020/21 Fees and Charges Book for Salisbury Water:

- The following fees and charges in relation to Mobile Food Vendor Permits be incorporated into the 2020/21 Fees and Charges book

Mobile Food Vendors Permit	Proposed Permit Fees (GST exempt)	Existing Permit Fees (GST exempt)
Monthly (per month) (valid for the entire month that is nominated or for a period of 30 days from the preferred start date if not the 1 st of the month)	\$100	\$200
6 monthly (valid from date of issue or nominated start date)	\$500	N/A
Annual (valid for 1 year from date of issue or nominated start date)	\$1000	\$2000

That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 November 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Budget and Finance Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 6.0.2</u> Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 November 2020	EXECUTIVE SUMMARY: The Minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 9 November 2020 are presented for Budget and Finance Committee's consideration. COMMITTEE RECOMMENDATION: 1. The information contained in the Innovation and Business Development Sub Committee of the meeting held on 9 November 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council: IBDSC1 Future Reports for the Innovation and Business Development Sub Committee 1. The information is received. IBDSC2 Community Market - City of Salisbury 1. That the report is noted. 2. That a Council operated market is not pursued but that where possible and viable staff incorporate a community market component into the approved 3 year Event Calendar. IBDSC3 Community Requests - Response Dashboard 1. The information is received.
<u>Item No. 6.1.1</u> Council Finance Report – October 2020	EXECUTIVE SUMMARY: This report provides key financial data as at 31 October 2020 for the information of Council. COMMITTEE RECOMMENDATION: 1. The information is received.

<p>Item No. 6.4.1 Budget Timetable 2021/22</p>	<p>EXECUTIVE SUMMARY:</p> <p>To enable appropriate diary management the budget workshops and meetings are being planned now. This report details proposed meeting and workshop dates, and associated draft agendas required to ensure the 2021/22 Budget is adopted at the June 2021 Council meeting.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. Information is received. 2. Council endorses the timetable for the preparation and presentation of the 2021/22 budget, subject to adoption of the meeting schedule by Council at the November Council meeting. 																				
<p>Item No. 6.5.1 First Quarter Budget Review 2020/21</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report provides a high level summary of the financial impacts of the Budget Review contained in Attachment 1, and seeks Council's endorsement of associated budget review adjustments. The attachment provides an update on Council's delivery of both the operating and capital budgets through the program review and capital summary. It also provides valuable context to the budget review adjustments containing in this covering item.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net capital and operating \$1,722,854 be debited to the Sundry Project Fund. This will bring the balance to a negative \$1,722,854, prior to the allocation of approved net bids. 2. Funds be allocated for the following non-discretionary net bids: <p>OPERATING</p> <table> <tr> <td>Salisbury Development Services Insurance Premiums</td> <td>\$16,000</td> </tr> <tr> <td>Workers Compensation Insurance Scheme Premiums</td> <td>\$265,000</td> </tr> <tr> <td>Elected Member Allowances Periodic Adjustment</td> <td>\$10,000</td> </tr> <tr> <td>Para Hills Community Hub Operational Costs</td> <td>\$42,000</td> </tr> </table> <p>CAPITAL</p> <table> <tr> <td>Major Traffic – George St & Ryans Rd</td> <td>\$70,000</td> </tr> <tr> <td>Inclusive Play Equipment – Unity Park</td> <td>\$150,000</td> </tr> <tr> <td>Dunkley Green Reserve Valley View</td> <td>\$97,700</td> </tr> <tr> <td>Lease to Buy Laptop/PC's</td> <td>\$13,700</td> </tr> <tr> <td>Burton Park Pitch Remediation</td> <td>\$375,000</td> </tr> <tr> <td>TOTAL</td> <td>\$1,039,400</td> </tr> </table> <p><i>(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,762,254.)</i></p> 	Salisbury Development Services Insurance Premiums	\$16,000	Workers Compensation Insurance Scheme Premiums	\$265,000	Elected Member Allowances Periodic Adjustment	\$10,000	Para Hills Community Hub Operational Costs	\$42,000	Major Traffic – George St & Ryans Rd	\$70,000	Inclusive Play Equipment – Unity Park	\$150,000	Dunkley Green Reserve Valley View	\$97,700	Lease to Buy Laptop/PC's	\$13,700	Burton Park Pitch Remediation	\$375,000	TOTAL	\$1,039,400
Salisbury Development Services Insurance Premiums	\$16,000																				
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Burton Park Pitch Remediation	\$375,000																				
TOTAL	\$1,039,400																				

	<p>3. Funds be allocated for the following discretionary net bids:</p> <table> <tr> <td colspan="2">OPERATING</td></tr> <tr> <td>Confidential Item</td><td>\$10,000</td></tr> <tr> <td colspan="2">CAPITAL</td></tr> <tr> <td>Mobara Park Bridge</td><td>\$70,000</td></tr> <tr> <td>TOTAL</td><td>\$80,000</td></tr> </table> <p><i>(NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a negative balance of \$2,842,254.)</i></p> <p>4. Approval of the following transfers:</p> <ol style="list-style-type: none"> 1. Transfer \$4,000 Continuous Improvement funding to Development Services to fund an educational video for the community to answer common questions associated with land divisions. 2. Transfer \$110,000 Contractor Agency expenditure to Wages and Salaries within the Security area to align the Security Coordinator position budget to actuals. 3. Transfer \$13,200 operating expenditure related to the Unity Park toilet facility from Infrastructure Delivery Operating Projects to Property and Buildings Public Toilet Maintenance expenditure. 4. Transfer \$75,000 capital expenditure from the Public Art Feature Artwork program to the upgrade of Unity Park landscaping and a relocated entry statement, as per Council Resolution 0677/2020. 5. Transfer \$50,000 capital expenditure from the Public Art Feature Artwork program to smaller mural artworks, as per Council Resolution 0677/2020. 6. Transfer \$30,000 capital expenditure from the Public Art Feature Artwork program to urgent upgrades of new signage panels for a small number of existing corporate major entry statements, as per Council Resolution 0677/2020. <p>5. Loan Borrowings are varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 4 of this resolution.</p> <p><i>(NB: If parts 1 to 5 of this resolution are moved as recommended loan borrowings in 2020/21 will increase by \$2,842,254 to an indicative loan borrowings position of \$5,056,906).</i></p>	OPERATING		Confidential Item	\$10,000	CAPITAL		Mobara Park Bridge	\$70,000	TOTAL	\$80,000
OPERATING											
Confidential Item	\$10,000										
CAPITAL											
Mobara Park Bridge	\$70,000										
TOTAL	\$80,000										

	<p>6. Operating Surplus Initiative</p> <ol style="list-style-type: none"> 1. To ensure ongoing financial sustainability and in response to COVID-19, a \$2,400,000 Operating Surplus Initiative (OSI) fund was recognised to offset the impact of the 0% rate increased resolved for the 2020/21 financial year. 2. Ongoing savings totalling \$608,000 were included in the 2020/21 Original Budget, bringing the remaining balance to be achieved for 2020/21 to \$1,792,000. 3. The following ongoing operating savings achieved resulting from the OSI be included to bring the remaining balance to be achieved to \$1,646,490: <table data-bbox="619 651 1337 835"> <tr> <td>Twelve25 Coffee Connoisseurs (Net)</td><td>\$3,000</td></tr> <tr> <td>Twelve25 Pizza Gioventu Program</td><td>\$2,400</td></tr> <tr> <td>Park Maintenance</td><td>\$ 50,000</td></tr> <tr> <td>Financial Services Salary Savings</td><td>\$ 90,100</td></tr> <tr> <td></td><td>\$145,510</td></tr> </table> 4. One off operating savings resulting from the OSI identified with total savings of \$2,962,000 (Refer Appendix 2, Operating Surplus Initiative Fund) to be reflected at First Quarter Budget Review as non-discretionary expenditure savings. 5. The total of ongoing and one off savings achieved as at 30 September 2020 total \$3,677,830, with \$2,400,000 already recognised in the initial loan borrowings of \$29M. Adjustments to be considered at First Quarter Budget Review total \$1,277,830 to be utilised to decrease indicative loan borrowings. <p><i>(NB: If parts 6.1 to 6.5 of this resolution are moved as recommended loan borrowings in 2020/21 will decrease by \$1,277,830 to an indicative loan borrowings position of \$3,779,076).</i></p> <p>7. Fees and Charges</p> <ol style="list-style-type: none"> 1. The following fees and charges in relation to Salisbury Water be incorporated into the 2020/21 Fees and Charges Book for Salisbury Water: <ul style="list-style-type: none"> • Meter Relocation Fee Actual contractor cost + \$179.00 • Special / Final Meter Read \$28.00 	Twelve25 Coffee Connoisseurs (Net)	\$3,000	Twelve25 Pizza Gioventu Program	\$2,400	Park Maintenance	\$ 50,000	Financial Services Salary Savings	\$ 90,100		\$145,510
Twelve25 Coffee Connoisseurs (Net)	\$3,000										
Twelve25 Pizza Gioventu Program	\$2,400										
Park Maintenance	\$ 50,000										
Financial Services Salary Savings	\$ 90,100										
	\$145,510										

	<p>The following fees and charges in relation to Mobile Food Vendor Permits be incorporated into the 2020/21 Fees and Charges book.</p>												
	<table><tr><th>Mobile Food Vendors Permit</th><th>Proposed Permit Fees (GST exempt)</th><th>Existing Permit Fees (GST exempt)</th></tr><tr><td>Monthly (per month) (valid for the entire month that is nominated or for a period of 30 days from the preferred start date if not the 1st of the month)</td><td>\$100</td><td>\$200</td></tr><tr><td>6 monthly (valid from date of issue or nominated start date)</td><td>\$500</td><td>N/A</td></tr><tr><td>Annual (valid for 1 year from date of issue or nominated start date)</td><td>\$1000</td><td>\$2000</td></tr></table>	Mobile Food Vendors Permit	Proposed Permit Fees (GST exempt)	Existing Permit Fees (GST exempt)	Monthly (per month) (valid for the entire month that is nominated or for a period of 30 days from the preferred start date if not the 1 st of the month)	\$100	\$200	6 monthly (valid from date of issue or nominated start date)	\$500	N/A	Annual (valid for 1 year from date of issue or nominated start date)	\$1000	\$2000
Mobile Food Vendors Permit	Proposed Permit Fees (GST exempt)	Existing Permit Fees (GST exempt)											
Monthly (per month) (valid for the entire month that is nominated or for a period of 30 days from the preferred start date if not the 1 st of the month)	\$100	\$200											
6 monthly (valid from date of issue or nominated start date)	\$500	N/A											
Annual (valid for 1 year from date of issue or nominated start date)	\$1000	\$2000											

CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 9 November 2020 to consider nine (9) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Five (5) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those four (4) decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 9 November 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 November 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information is received.

7.2.1 Community Grants Program Applications for November 2020

1. The information is received and noted.

7.2.4 Sports and Community Clubs COVID-19 Recovery Support Package Applications for November 2020

1. The information is received and noted.

7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills East Soccer Club

1. That Council approve the grant allocation of \$4,983 for the Para Hills East Soccer Club to assist with the following COVID-19 related expenses – hand sanitizers, soap dispensers, hand dryers, deep fryer and energy bills.

7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - North Pines Sports & Social Club

1. That Council approve the grant allocation of \$5,000 for the North Pines Sports & Social Club to assist with the following COVID-19 related expenses – uniforms, equipment, electricity, insurance, security and cleaning costs.

OR

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 9 November 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 November 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Sport Recreation and Grants Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 7.2.1</u> Community Grants Program Applications for November 2020.	EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the November 2020 round. Two applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. COMMITTEE RECOMMENDATION: 1. The information is received and noted.

<p><u>Item No. 7.2.4</u> Sports and Community Clubs COVID-19 Recovery Support Package Applications for November 2020</p>	<p>EXECUTIVE SUMMARY: This report outlines the Sports and Community Clubs COVID-19 Recovery Support Package Applications submitted for November 2020 for consideration by the Sport, Recreation and Grants Committee in individual reports.</p> <p>COMMITTEE RECOMMENDATION: 1. The information is received and noted.</p>
<p><u>Item No. 7.2.7</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills East Soccer Club</p>	<p>EXECUTIVE SUMMARY: Para Hills East Soccer Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION: 1. That Council approve the grant allocation of \$4,983 for the Para Hills East Soccer Club to assist with the following COVID-19 related expenses – hand sanitizers, soap dispensers, hand dryers, deep fryer and energy bills.</p>
<p><u>Item No. 7.2.8</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - North Pines Sports & Social Club</p>	<p>EXECUTIVE SUMMARY: The North Pines Sports and Social Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE RECOMMENDATION: 1. That Council approve the grant allocation of \$5,000 for the North Pines Sports & Social Club to assist with the following COVID-19 related expenses – uniforms, equipment, electricity, insurance, security and cleaning costs.</p>

2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<p><u>Item No. 7.2.2</u> 22/2020: Adelaide Tamil Association Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Adelaide Tamil Association Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2020 round of Community Grants as follows: <ol style="list-style-type: none"> a. Grant No. 22/2020: Adelaide Tamil Association Inc. be awarded the amount of \$5,000.00 to assist with the purchase of venue hire (exclusive of bond), sound system hire and traffic management as outlined in the Community Grant Application.
<p><u>Item No. 7.2.3</u> 23/2020: Mawson Boat Club Inc. - Community Grants Program Application</p>	<p>EXECUTIVE SUMMARY: The Mawson Boat Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2020 round of Community Grants as follows: <ol style="list-style-type: none"> a. Grant No. 23/2020: Mawson Boat Club Inc. be awarded the amount of \$1,600 to assist with the purchase of rowing uniforms as outlined in the Community Grant Application.
<p><u>Item No. 7.2.5</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury Little Athletics Centre</p>	<p>EXECUTIVE SUMMARY: The Salisbury Little Athletics Centre Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$3,000 to the Salisbury Little Athletics Centre to assist with the following COVID-19 related expenses – Social distancing stickers, Hand sanitizer, Hand wipes, COVID safe Marshall vests, Post office Box fee, Electricity, Rent for March, COVID equipment/supplies, Storage equipment, Website fees and Uniforms/t-shirts.

<p>Item No. 7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Bowling Club</p>	<p>EXECUTIVE SUMMARY: The Penfield Bowling Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Penfield Bowling Club to assist with the following COVID-19 related expenses – Insurance, PSA, Stock, Security, Salisbury Council – Water, Telstra, Chemicals for greens, Subs, Waste, Repairs & Maintenance and Machinery.
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CO-ORDINATION

Officer: MG
Date: 18/11/2020

5.8 CEO Review Committee – Recommendations for Council Ratification

No CEO Review Committee meeting was held in October 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business Reports

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Salisbury SES Covid Support

Cr Chad Buchanan has submitted the following Motion on Notice:

1. Council approve the allocation of a \$5,000 ex-gratia donation to the Salisbury SES in recognition of the work they do for the Salisbury Community, and the donation be funded from the Elected Member Training budget.
2. Council give consideration in its 2021/22 budget deliberations to an annual donation of \$2,000 each to the Salisbury SES, Salisbury CFS and Para Reserve CFS units.

Administration Comment:

If Council adopts this motion the administration will proceed to implement the resolution.

CO-ORDINATION

Officer:	GMBE	MG
Date:	19/11/2020	19/11/2020

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
22/10/2020	01:00 PM	LGA Board of Directors meeting
22/10/2020	05:30 PM	LGA Board of Directors' dinner
22/10/2020	12 Noon	Lunch prior to LGA Board of Directors Meeting
23/10/2020	10:00 AM	Judge Mayor's Christmas Card Competition
24/10/2020	04:00 PM	Opening of SA Disability Care Office
25/10/2020	03:00 PM	SPEECH - Super league - Opening Night - VIP 2020 SA Super League Launch
26/10/2020	10:00 AM	Briefing - Local MPs - Labor
26/10/2020	01:00 PM	Briefing with Peter Malinauskas - 'Economic Vision for the City of Salisbury
26/10/2020	02:30 PM	Briefing prior to meeting with representative - Hungarian Club
26/10/2020	03:00 PM	Meeting with representative - Para Hills Hungarian Club
26/10/2020	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
26/10/2020	04:30 PM	Phone calls to Christmas Card Winner
26/10/2020	05:00 PM	Pre Council Meeting Briefing
26/10/2020	06:30 PM	Council Meeting
27/10/2020	10:00 AM	Thomas More College - Master Plan Discussion
27/10/2020	11:30 AM	Meeting with rep from One Life Community Assist
27/10/2020	12:30 PM	Mayor's Video Message (Recording)
27/10/2020	12 Noon	Media Issues - Regular Catch-up
28/10/2020	05:30 PM	LGA AGM
29/10/2020	12:30 PM	GAROC Committee Special Meeting
2/11/2020	10:00 AM	GAROC Committee Meeting - 2 November 2020
3/11/2020	10:15 AM	Mayor's Radio Show: Lions Christmas Cake fundraiser
3/11/2020	06:00 PM	Rotary induction
3/11/2020	07:15 PM	Interview with Peter Goers - radio
3/11/2020	12 Noon	Media Issues - Regular Catch-up
4/11/2020	01:30 PM	Catch up/Briefing Prior to Meeting with MPs on Thursday (Local Government Statutes Amendment (Review) Bill)
4/11/2020	02:00 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
4/11/2020	02:30 PM	Salisbury Service Awards Ceremony 2020
4/11/2020	04:00 PM	Meeting with resident
5/11/2020	09:15 AM	ABC Interview
5/11/2020	09:30 AM	Meeting with Hon Mark Parnell to Discuss Local Government Statutes Amendment (Review) Bill.

5/11/2020	11:00 AM	Meeting with Hon John Darley to Discuss Local Government Statutes Amendment (Review) Bill.
5/11/2020	01:00 PM	Speech on job seekers payment
5/11/2020	03:10 PM	Channel 9 Interview
5/11/2020	04:00 PM	Parafield Gardens High School STEM opening
9/11/2020	10:00 AM	Opening of Foundation 1 Op Shop & Community Pantry in Mawson Lakes
9/11/2020	01:00 PM	White Ribbon Video Filming
9/11/2020	03:00 PM	Meeting Mayor/CEO - Catch up
9/11/2020	03:30 PM	Resident Meeting With Mayor -
9/11/2020	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
9/11/2020	04:30 PM	Create a Place Proposal
9/11/2020	06:30 PM	Innovation and Business Development SC
9/11/2020	06:30 PM	Sport, Recreation and Grants Committee
9/11/2020	06:30 PM	Asset Management Sub Committee
11/11/2020	09:00 AM	Pick up Wreath
11/11/2020	10:00 AM	Citizenship Ceremony - Number 1
11/11/2020	10:40 AM	Remembrance Day Service
11/11/2020	11:45 AM	Citizenship Ceremony - Number 2
11/11/2020	01:30 PM	Citizenship Ceremony - Number 3
11/11/2020	03:00 PM	Citizenship Ceremony - Number 4
11/11/2020	04:00 PM	CEO/EA/Mayor Catch up
12/11/2020	10:30 AM	AGM - Northern Volunteering
12/11/2020	12:30 PM	Meeting with Local Business Owner
12/11/2020	02:00 PM	TAFE meeting
12/11/2020	06:00 PM	Residents dinner
13/11/2020	11:00 AM	CONFIRMED: Briefing with Andrea Michaels MP, Shadow Minister for Housing & Urban Development
13/11/2020	12:30 PM	Graduation Invitation - Cert II Construction Graduation
13/11/2020	06:00 PM	Pontian Eagles SSC Awards Night
16/11/2020	10:00 AM	Catch up with Rotary
16/11/2020	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
16/11/2020	06:30 PM	Standing Committee Meetings

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
07/11/2020	Cr M Blackmore	Tyndale Christian School Musical
12/11/2020	Deputy Mayor J Woodman	Thomas More College Awards Ceremony

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

There are no Questions on Notice.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Policy and Planning Committee - Confidential Recommendations for Council Ratification -

1.10.1 Bridgestone Reserve Athletics Centre - Sponsorship Opportunities

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Information within the report could prejudice the commercial position of Council or the third party to the sponsorship agreement.*

*On that basis the public's interest is best served by not disclosing the **1.10.1 Bridgestone Reserve Athletics Centre - Sponsorship Opportunities** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.2 Budget and Finance Committee - Confidential Recommendation for Council Ratification –

6.9.1 Operating Savings Initiatives - Library Services

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect sensitive information relating to operational matters and commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **6.9.1 Operating Savings Initiatives - Library Services** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*