



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE  
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY  
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

**12 OCTOBER 2020**

**MEMBERS PRESENT**

Cr K Grenfell (Chairman)  
Mayor G Aldridge (ex officio)  
Cr L Braun  
Cr C Buchanan (Deputy Chairman)  
Cr A Duncan  
Cr D Hood  
Cr P Jensen  
Cr J Woodman

**OBSERVERS**

Cr S Reardon

**STAFF**

Acting Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Manager Governance, Mr M Petrovski  
Administrative Coordinator – Business Excellence, Mrs M Potter

The meeting commenced at 6.41 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr L Braun  
Seconded Cr J Woodman

The Minutes of the Innovation and Business Development Sub Committee Meeting held on 14 September 2020, be taken as read and confirmed.

**CARRIED**

## REPORTS

### **IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

Moved Cr D Hood  
Seconded Cr P Jensen

1. The information be received.

**CARRIED**

### **IBDSC2 Salisbury Fringe - Change to Friday Night Event**

Moved Cr C Buchanan  
Seconded Cr L Braun

1. The information contained within this report be received and noted and that:
  - a. Ward Councillors will invite up to 10 individuals per Ward from the local community or business in that Ward.
  - b. The Mayor will invite up to 10 individuals from the local community or businesses.
  - c. City of Salisbury Citizens of the year be invited.
  - d. The Chief Executive Officer & General Managers and partners be invited.
  - e. Remainder of invitees be endorsed by the Mayor and the Chief Executive Officer.
  - f. A formal acknowledgement be made within the Mayor's opening address to reference the contribution the community clubs and groups make to the City of Salisbury.
2. Council notes the existing Protocol for Civic Events and Functions organised by the City of Salisbury Policy but due to COVID restrictions and to ensure that the maximum number of community groups and businesses can be invited that only local State and Federal MP's be invited without partners.

**CARRIED**

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**IBDSC3 Salisbury Community Achievement Awards incorporated into the Australia Day Awards Program**

Moved Cr C Buchanan

Seconded Cr L Braun

1. The information contained within this report be received.
2. The brand new Award for Active Citizenship in the 2021 Australia Day Awards Program introduced by the Australia Day Council is supported.
3. That a separate award called ‘The Salisbury Community Achievement Award’ is included, and
  - a. The award will be presented at the Australia Day breakfast event as part of the awards ceremony.
  - b. All award winners will be engaged after the awards ceremony and remain connected to our Salisbury Community by becoming an invited guest at future City of Salisbury events.

**CARRIED**

**IBDSC4 Roxby Downs Public and Environmental Health Services**

Moved Cr L Braun

Seconded Cr A Duncan

1. The information be received.
2. The City of Salisbury withdraws from the provision of Public and Environmental Health Services for the Roxby Downs Council.
3. Staff formally write to Roxby Downs and advise of the intent to withdraw and cease Public and Environmental Health services at the end of 2020/21 or until such time that a new service provider is engaged (whichever occurs first).
4. The City of Salisbury provides Roxby Downs with remote support for the duration of the 2020/21 period or until such time that a new service provider is engaged (whichever occurs first).

**CARRIED**

**IBDSC5 Community Requests - Response Dashboard**

Moved Cr P Jensen

Seconded Cr L Braun

1. The information be received.

**CARRIED**

**IBDSC6 Community Bus to Service Western Suburbs**

Moved Cr L Braun

Seconded Cr C Buchanan

1. That the information contained in this report be noted.
2. That Council Endorse a 6-month trial of a Fixed Route Community bus service linking the greater Salisbury area to the suburbs west side of Pt Wakefield Road during the 2021/2022 daylight savings period - 3 October 2021 to 3 April 2022.
3. That the service be a fully funded council-subsidised service operating 3 times per day on 3 days per week.
4. That the Route of the Community bus service incorporate;
  - The Salisbury Hub
  - Hollywood Plaza
  - Globe Derby Park
  - Bolivar (Highway One Caravan Park/Truck stop)
  - Paralowie Village Shop Shopping Centre
  - Springbank Plaza
  - St Kilda Tram Museum
  - St Kilda Playground
5. That Council promote the trial through social media, print media and use of the Hub tele-screen.
6. That a report be brought back after 6 months analysing the success or otherwise of the trial, including;
  - the uptake of the service overall
  - which stops are used the most/least
  - Customer and staff feedback

**CARRIED**  
UNANIMOUSLY

**OTHER BUSINESS**

Nil

**CLOSE**

The meeting closed at 7.27 pm.

CHAIRMAN.....

DATE.....