



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN THE LITTLE PARA  
CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**13 OCTOBER 2020**

**MEMBERS PRESENT**

Cr G Reynolds (Chairman)  
Mr N Ediriweera (*via video conference*)  
Mr C Johnson  
Ms K Verrall (*via video conference*) (*from 6.40 pm*)  
Cr K Grenfell (Deputy Chairman)

**OBSERVERS**

Mr David Papa, Partner Risk and Assurance Services, Bentleys  
Mr Matthew Brunato, Manager Audit and Assurance Services, Bentleys

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
Manager Governance, Mr M Petrovski  
Manager Financial Services, Ms K George  
Senior Accountant, Mr T Aplin  
Risk and Governance Program Manager, Ms J Crook  
Internal Auditor and Risk Coordinator, Mr H Rafeeu

The meeting commenced at 6.33pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr K Grenfell  
Seconded Mr C Johnson

The Minutes of the Audit Committee Meeting held on 12 August 2020, be taken as read and confirmed.

**CARRIED**

Moved Cr K Grenfell  
Seconded Mr C Johnson

The Minutes of the Confidential Audit Committee Meeting held on 12 August 2020, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Future Reports for the Audit Committee**

Moved Mr C Johnson  
Seconded Cr K Grenfell

1. The information be received.

**CARRIED**

### *Reports*

#### **4.2.1 Report to the Audit Committee for the year ended 30 June 2020, prepared by Bentleys**

*Bentleys representatives, David Papa, Partner Risk and Assurance Services and Matthew Brunato, Manager Audit and Assurance spoke to the report and provided the Audit Committee an opportunity to ask questions in regard to the audit.*

Moved Cr K Grenfell  
Seconded Mr C Johnson

1. That:
  - a. The information be received; and
  - b. Bentleys' Final Report on Audit Findings 30 June 2020, appearing as Attachment 1 to this report (Item 4.2.1, Audit Committee, 13 October 2020) be endorsed for receipt by Council.

**CARRIED**

*Ms K Verrall joined the meeting via video conference at 6:40pm.*

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#### 4.2.2 End of Financial Year Statements and Analysis

Moved Cr K Grenfell

Seconded Mr C Johnson

1. The information be received and note the feedback from the Audit Committee which will be incorporated into the annual financial statements.
2. In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the year ended 30 June 2020 and is satisfied they present fairly the state of affairs of Council.
3. In accordance with Regulation 22 of the Local Government (Financial Management) Regulations 2011 clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit Committee sign the statement to certify the independence of the Council Auditor, Bentleys.
4. The draft analysis of the Annual Financial Statements, as presented in Audit Committee Item 4.2.2 October 2020 Attachment 1, be recommended by the Audit Committee for inclusion in the End of Year Financial Statements Report to Council.

**CARRIED**

#### 4.2.3 Treasury Policy

Moved Ms K Verrall

Seconded Mr C Johnson

1. Information be received.
2. The Audit Committee supports the Treasury Policy as drafted and set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 13/10/2020) reflecting the greater guidance provided with respect to funding bids and projects for further consideration of the Budget and Finance Committee in October 2020.

**CARRIED**

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**4.2.4 Draft Annual Report 2019/2020**

Moved Ms K Verrall  
Seconded Mr C Johnson

1. The Audit Committee supports the Draft 2019/20 Annual Report forming attachment 1 to this report for further consideration of the Resources and Governance Committee, subject to consideration of suggested changes provided by members of the Audit Committee.

**CARRIED**

**OTHER BUSINESS**

Nil.

The meeting closed at 7.24 pm.

CHAIRMAN.....

DATE.....