



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN LITTLE
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

21 SEPTEMBER 2020

MEMBERS PRESENT

Cr M Blackmore
Cr L Braun (Acting Chairman)
Cr C Buchanan
Cr N Henningsen
Cr G Reynolds (*via Teams videoconference*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.36 pm.

The Acting Chairman, Cr L Braun, welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr S Reardon and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr M Blackmore
Seconded Cr N Henningsen

The Minutes of the Works and Services Committee Meeting held on 17 August 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. The information be received.

CARRIED

2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 September 2020

Recommendation

The information contained in the Asset Management Sub Committee of the meeting held on 14 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.0.2-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr M Blackmore
Seconded Cr N Henningsen

1. The information be received.

CARRIED

2.0.2-AMSC2 Installation of Irrigation to Bush Park, Pooraka

Moved Cr M Blackmore
Seconded Cr N Henningsen

1. The Information within the report be received and noted.
2. That the installation of irrigation and turf at Bush Park be considered as part of the Place Activation Strategy implementation in 2022/23 as part of the Informal Recreation Upgrade Strategy.

CARRIED

2.0.2-AMSC3 Tree Management Policy and Procedure

Moved Cr M Blackmore
Seconded Cr N Henningsen

1. The report be noted and received.
2. That the Tree Management Policy as contained in Attachment 1 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.
3. That the Tree Removal Procedure as contained in Attachment 2 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.
4. The priority list of streets for the 2020/21 Street Tree Renewal Program as contained in Attachment 3 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.

CARRIED

2.0.2-AMSC4 Community Engagement framework for program works

Moved Cr M Blackmore
Seconded Cr N Henningsen

1. The report be noted and received
2. The proposed engagement process outlined in Paragraph 2.10 of this report and outlined in Attachment 3 (AMSC 14/09/2020, Item AMSC4) be endorsed for the 2020/21 infrastructure renewal program of works.
3. That engagement with Ward Councillors and community for future year's works commence in the last quarter of the current financial year.
4. Copies of community feedback be provided to the Ward Councillors and a summary of the community engagement process for the street tree renewal program be reported to Asset Management Sub Committee as appropriate.

CARRIED

AMSC-MWON1 Streetscape Renewal Policy

Moved Cr M Blackmore
Seconded Cr N Henningsen

1. That the Streetscape Renewal Policy be brought back to the Asset Management Sub Committee for further consideration to include criteria requiring staff to make reference to previous requests for tree removal by residents.

CARRIED

Healthy Ageing and Access

2.2.1 Regional Public Health Plan Biennial Report to the Chief Public Health Officer 2020

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. That this report be received and noted.
2. That the Regional Public Health Plan section 52 biennial report, as set out in Attachment 2 to this report (Item No.2.2.1 2.2.1, Works and Services Committee, 21/09/2020) be endorsed for submission to the South Australian Chief Public Health Officer to meet the 30 September 2020 reporting timeline.

CARRIED

Libraries

2.3.1 Western Catchment Library Services Study - Salisbury West Library

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. That a library service be created as part of the Burton Community Hub project to service the Burton and Salisbury West catchment that will address the co-location opportunities and existing service gaps.
2. That library services from the existing Salisbury West Library location be relocated to the Burton Community Hub.
3. That the services, programs and activities currently provided at Salisbury West Library be enhanced to address service gaps in the western catchment at the new Burton Community Hub.
4. That a communication program be undertaken based on the endorsement of recommendation 1 to this report (Works and Services 21/09/2020, Item No. 2.3.1).

CARRIED

*Landscaping***2.4.1 Motion on Notice - School Partnerships: Trees**

Moved Cr C Buchanan

Seconded Cr M Blackmore

1. That the information in this report be received and noted.
2. Staff continue to engage with schools to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. Staff continue to provide a 6 monthly calendar, via the Elected Member Portal, of the proposed School Tree Planting and Sustainability programs and events, where possible 3 months in advance of commencement of the programs and events.
4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.
5. That Council note the Youth Council's newly formed environmental team, and include them in the tree planting program, sustainability events and program/event design consultation.

CARRIED*Property***2.5.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020****Recommendation**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 15 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr N Henningsen

Seconded Cr C Buchanan

1. The information be received.

CARRIED

SPDSC-MWON1 Homelessness Strategy and Affordable Housing Implementation Plan

Moved Cr N Henningsen
Seconded Cr C Buchanan

That a briefing be provided to Council at a forthcoming Informal Strategy on the interface between Council's Homelessness Strategy, the Affordable Housing Implementation Plan, and potential opportunities to work with State Government and the community housing and private sectors, including examples of contemporary innovative community housing responses and design options across Australia to address housing affordability.

CARRIED

2.5.2 Grant of Easement to SA Power Networks - Portion of Main North Road (Central) Reserve

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. Council grants to SA Power Networks an easement for the installation of Low Voltage Underground Cables over a portion of Main North Road (Central) Reserve identified as Allotment 53 in Deposited Plan 9572 as described in Certificate of Title 5532 Folio 728, and delineated in Attachments 1 and 2 to this report (Works & Services Committee, 21/09/2020, Item No. 2.5.2).
2. SA Power Networks to be responsible for all costs and pay a consideration amount of \$5,000 plus GST to the City of Salisbury in exchange for granting of the easement.
3. The Manager Property & Buildings is authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.

CARRIED

2.5.3 Revocation of Portion of Prettejohn Gully, known as Allotment 827 in Deposited Plan 6755

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. The report be received and noted
2. A portion of Prettejohn Gully identified as Allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of this land as delineated on Attachment 1 to this report (Works and Services 21/09/2020, Item No 2.5.3), Aerial View – Proposed Portion of Revocation to Prettejohn Gully measuring approximately 459.7 square meters.
3. The Section 194 Report contained in Attachment 2 to this report (Works and Services 21/09/2020, Item 2.5.3) be adopted for the purpose of Section 194 of the Local Government Act 1999
4. The Manager Property and Building is authorised to implement the public consultation program, comprising of a public notice in the Advertiser, the State Government Gazette, a notice be published on the City of Salisbury website A letter together with the attached Section 194 Report be sent to surrounding property owners affected by this proposal and signage to be erected in a clearly visible location on the site advising of the proposal.
5. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.
6. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of Kesters Road and Nelson Road, Para Hills.

CARRIED

2.5.4 Revocation of Community Land Classification - George Street Wetland Reserve

Moved Cr L Braun

Seconded Cr N Henningsen

1. The report be received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 measuring approximately 627 square metres.
3. The portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373, as delineated in red on Attachment 1 to this report (Works and Services 21/09/2020 Item 2.5.4), Aerial View – Portion of George Street Wetland Reserve be revoked of the Community Land Classification, be removed from the City of Salisbury’s Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 described in Certificate of Title Volume 6006 Folio 373 as road.

CARRIED

2.5.5 Bridgestone Athletics Centre - Management Model Update

Moved Cr C Buchanan

Seconded Cr N Henningsen

It is recommended that

1. The Terms of Reference found in Attachment 1 to this report (Works and Services 21/09/2020, Item No. 2.5.5) for the Bridgestone Athletics Centre Advisory Group is endorsed subject to the removal of the reference to the “Independent Chair”, and the Chair be the Ward Councillor with the Deputy Chair being the Chair of the Sport, Recreation and Grants Committee.
2. Council appoints Cr Peter Jensen (Hills Ward) to the Bridgestone Athletics Centre Advisory Group.
3. A periodic report be provided on a six (6) monthly basis to Sport Recreation and Grants Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre.

CARRIED

Public Works

2.6.1 Capital Works Report - August 2020

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. Complete the irrigation reactivation at Damian Drive Reserve, Salisbury Heights, in 2020/21 as part of PR21456 Reserve Upgrade Program. Funding of this work can be covered from savings made in the funding allocated for the irrigation reactivation of Kings Road Reserve, Parafield Gardens & Bagster Road Community Centre, Salisbury North, which have been completed.
2. Include the capital replacement of change room flooring, Ingle Farm Clubrooms, Rowe Park Lower, Ingle Farm, within the 2020/21 Building Renewal Program, where currently there is sufficient funding to do so.
3. Approve \$70k non-discretionary expenditure budget allocation for unforeseen service relocations as part of the construction of a new roundabout at the intersection of George Street and Ryans Road, Greenfields, as part of PR13725 Major Traffic Program, to be included within the 2020/21 First Quarter Budget Review.

CARRIED

2.6.2 Church and John Street Upgrade - Public Toilet Facilities

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. That the information be received.
2. Council notes the existing availability of public toilets throughout the Salisbury City Centre.
3. Staff to continue to liaise with Stakeholders during the detailed design phase for the Church Street and John Street upgrade for the inclusion of public toilet facilities.

CARRIED

2.6.3 Burton Community Hub - Community Consultation Findings and Options

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. That the information be received.
2. That Council endorse Option A, as set out in paragraph 4.22 and Attachment 4 to this report, and the project proceeds to detailed design in accordance with the feedback received during the community consultation process.
3. That a further report be brought back to Council in November 2020 with a project update and cost analysis.

CARRIED

Traffic Management

2.7.1 Restrictions of Heavy Vehicles - Mawson Lakes

Moved Cr L Braun
Seconded Cr C Buchanan

1. Council notes that the inclusion of “Load Limit” signage and/or “No Trucks” signage is not required throughout Mawson Lakes following analysis of traffic data which shows that commercial vehicle activity is normal for roads in this area.
2. Council staff continue to monitor traffic volumes and types of vehicles across Mawson Lakes to determine any abnormal commercial vehicle activity.
3. That Council liaise with some major business owners in the city centre to discuss their business traffic requirements.

CARRIED

2.7.2 Bike Paths - Louisa Road at Paralowie

Moved Cr C Buchanan
Seconded Cr M Blackmore

1. A shared-use path, for pedestrians and cyclists of any age and ability, be installed along Louisa Road between Bolivar Road & Fairbanks Drive, as shown on the plan in Attachment 2 to this report (Works and Services 21/09/2020, Item No. 2.7.2).
2. The design and installation of the road upgrade and off-road shared-use path to be undertaken during the 2020/2021 and 2021/2022 financial years.
3. Further consultation with residents along both Louisa Road and Deal Court be conducted as a part of the design process, that Ward Councillors be advised of the outcomes of those discussions.

CARRIED

OTHER BUSINESS / MOTIONS WITHOUT NOTICE

Nil

CONFIDENTIAL ITEMS

2.9.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020

Moved Cr N Henningsen

Seconded Cr C Buchanan

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of this matter would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED

The meeting moved into confidence at 8.39 pm.

The meeting moved out of confidence at 8.51 pm.

2.9.2 Little Para Par 3 Golf Course

Moved Cr C Buchanan

Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Information contained in the report could prejudice the commercial position of Council or confer a commercial advantage on a third party.

*On that basis the public's interest is best served by not disclosing the **Little Para Par 3 Golf Course** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.52 pm.

The meeting moved out of confidence at 9.00 pm.

2.9.3 Sale of the Len Beadell - Progress Update

Moved Cr N Henningsen
Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*
2. *In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operationsOn that basis the public's interest is best served by not disclosing the **Sale of the Len Beadell - Progress Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 9.00 pm.

The meeting moved out of confidence and closed at 9.01 pm.

CHAIRMAN.....

DATE.....