



## AGENDA

# COUNCIL

*meeting to be held on **Monday 28 September 2020 at 6:30 pm**  
in the Council Chamber, Salisbury Community Hub, 34 Church Street, Salisbury*

### **Elected Members**

**Mayor G Aldridge**

**Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,  
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,  
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman**

### **Prayer**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name. Amen.*

### **Kaurna Acknowledgement**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.*

*We acknowledge that they are of continuing importance to the Kaurna people living.*

### **Apologies:**

### **Leave of Absence:**

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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- 2.1 Declined Deputation Request
- 2.2 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations

**ITEM 3: PETITIONS**

No Petitions have been received.

**ITEM 4: CONFIRMATION OF MINUTES**

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- 24 August 2020 Council Minutes
- 24 August 2020 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee: 21 September 2020  
Cr C Buchanan (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.0.2 Recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 15 September 2020
  - TVSC1 Future Reports for the Tourism and Visitor Sub Committee
  - TVSC2 Cycling and Walking Path Signage.
  - TVSC3 City of Salisbury Digital Asset Enhancement And Tourism Kiosks
- 1.0.3 Community Perceptions Tracking & Customer Experience Insights – Research 2020
  - 1.1.1 Street Libraries
  - 1.1.2 Public Art – Feature Artwork
    - \*\* Refer Further Information Item**
    - 1.1.2FI Public Art – Feature Artwork**
- 1.3.1 Council Assessment Panel Operations and Update on the Planning Reforms

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**5.2 Works and Services Committee: 21 September 2020  
Cr L Braun (Acting Chair)**

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- 2.0.1 Future Reports for the Works and Services Committee
- 2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 September 2020:
  - AMSC1 Future Reports for the Asset Management Sub Committee
  - AMSC2 Installation of Irrigation to Bush Park Pooraka
  - AMSC3 Tree Management Policy and Procedure
  - AMSC4 Community Engagement framework for program works
  - AMSC-MWON1 Streetscape Renewal Policy

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- 2.2.1 Regional Public Health Plan Biennial Report to the Chief Public Health Officer 2020
  - 2.3.1 Western Catchment Library Services Study – Salisbury West Library
  - 2.4.1 Motion on Notice – School Partnerships: Trees
  - 2.5.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020
    - SPDSC1 Future Reports for the Strategic Property Development Sub Committee
    - SPDSC-MWON1 Homelessness Strategy and Affordable Housing Implementation Plan
  - 2.5.2 Grant of Easement to SA Power Networks – Portion of Main North Road (Central) Reserve
  - 2.5.3 Revocation of Portion of Prettejohn Gully, known as Allotment 827 in Deposited Plan 6755
  - 2.5.4 Revocation of Community Land Classification – George Street Wetland Reserve
  - 2.5.5 Bridgestone Athletics Centre – Management Model Update
  - 2.6.1 Capital Works Report – August 2020
  - 2.6.2 Church and John Street Upgrade – Public Toilet Facilities
  - 2.6.3 Burton Community Hub – Community Consultation Findings and Options
  - 2.7.1 Restrictions of Heavy Vehicles – Mawson Lakes
  - 2.7.2 Bike Paths – Louisa Road at Paralowie
    - SPDSC-MWON2 Residents Verge Improvement Program

**5.3 Resources and Governance Committee: 21 September 2020 *Page 69***  
**Cr D Proleta (Chair)**

- 3.0.1 Future Reports for the Resources and Governance Committee
- 3.2.1 Appointment of an Elected Member to the Council Assessment Panel
- 3.4.1 PBAFM Proposed Alliance
- 3.4.2 Nominations Sought for the Dog and Cat Management Board
- 3.4.3 Election for the Position of Local Government Association President
- 3.4.4 Election of Two Representative Members to the Local Government Finance Authority Board
- 3.4.5 Election of Two Representative Members to the Greater Adelaide Regional Organisation of Councils (Northern Regional Grouping)
- 3.5.1 Smart Salisbury – Delivering a Smarter City for our Community
- 3.6.1 Variations to Delegations – Planning Development and Infrastructure Act 2016
- 3.6.2 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports
- 3.6.3 Audit Committee membership – Appointment of Independent Members

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**5.4 Audit Committee of Council  
Cr G Reynolds (Chair)**

*No Audit Committee meeting was held in September 2020.*

**5.5 Council Assessment Panel: 22 September 2020**

Minutes from the Council Assessment Panel meeting held on 22 September 2020 to be noted by Council.

**5.6 Budget and Finance Committee: 21 September 2020  
Cr B Brug (Chair)**

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6.0.1 Future Reports for the Budget and Finance Committee

6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 September 2020:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

IBDSC2 Community Requests – Response Dashboard.

6.6.1 COVID-19 Rates Financial Hardship and measures for Sundry Debtors

**5.7 Sport, Recreation and Grants Committee: 14 September 2020  
Cr A Duncan (Chair)**

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7.0.1 Future Reports for the Sport, Recreation and Grants Committee

7.2.1 Community Grants Program Applications for September 2020

7.2.5 Sports and Community Clubs COVID-19 Recovery Support Package Applications for September 2020

**Committee decisions made under delegated authority  
– for Council information:**

7.2.2 16/2020: Community Grants Program Application – Makombora Football Club [Burundi Intamba Gasimbo Association of South Australia Inc.

7.2.3 17/2020: Community Grants Program Application – Paint the Farm REaD [Paint The Town REaD Ltd

7.2.4 19/2020: Ingle Farm Football Club [Ingle Farm Sporting Club Inc.] - Community Grants Program Application

7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Model Engineers Society

7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Rowe Park United

7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Ingle Farm Junior Soccer Club

7.2.9 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Puddle Jumpers Inc

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**5.8 CEO Review Committee: 15 September 2020**  
**Mayor G Aldridge (Chair)**

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- 8.0.1 Future Reports for the CEO Review Committee
- 8.1.1 CEO Performance Evaluation – Proposed Personal Evaluation System for FY2020/2021

**ITEM 6: GENERAL BUSINESS REPORTS**

*There are no General Business Reports.*

**ITEM 7: MOTIONS ON NOTICE**

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- 7.1 Motion on Notice: Carpark and Playspace Options for Kingswood Reserve, Paralowie Dog Park
- 7.2 Motion on Notice: DPA for Places of Worship
- 7.3 Motion on Notice: Lighting of Little Para Trail
- 7.4 Motion on Notice: Lighting of Dog Parks and Recreation Facilities

**ITEM 8: MAYOR’S DIARY**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

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- 11.1 Question on Notice: Sustainability Strategy and Energy Plan

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**


**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Works and Services Committee – Confidential Recommendations for Council Ratification:**

- 2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Tuesday 15 September:  
SPDSC2 Strategic Development Projects – Project Status Report
- 2.9.2 Little Para Par 3 Golf Course
- 2.9.3 Sale of the Len Beadell – Progress Update

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**



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**ITEM 1: PUBLIC QUESTION TIME**

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**ITEM 2: DEPUTATIONS / PRESENTATIONS**

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**2.1 Declined Deputation Request**

**AUTHOR** Michelle Woods, Projects Officer Governance, CEO and Governance

**CITY PLAN LINKS** 4.2 We deliver quality outcomes that meet the needs of our community

A request has been received from Mr Neil and Mrs Pauline Draper of Salisbury Plain to attend the 28 September 2020 meeting of Council as a deputation in relation to ongoing noise issues with their next door neighbour.

The City of Salisbury's Code of Practice for Meeting Procedures provides the following in relation to a request to appear as a deputation:

***11. Deputations***

- (1) A person or persons wishing to appear as a deputation at a meeting must deliver (to the principal office of the council) a written request to the council.*
- (2) The Chief Executive Officer must transmit a request received under sub-clause (1) to the presiding member.*
- (3) The presiding member may refuse to allow the deputation to appear at a meeting.*
- (4) The Chief Executive Officer must take reasonable steps to ensure that the person or persons who requested a deputation are informed of the outcome of the request.*
- (5) If the presiding member refuses to allow a deputation to appear at a meeting, the presiding member must report the decision to the next meeting of the Council or Council committee (as the case may be).*
- (6) The Council or Council committee may resolve to allow a deputation to appear, despite a contrary ruling by the presiding member.*
- (7) A Council may refer the hearing of a deputation to a council committee.*

After meeting with Mr and Mrs Draper, the Mayor determined to decline the request for a deputation to Council on the basis of administration advice that, based upon the information available, Council has to date the acted reasonably and within its authority, however, Council is unable to take further action as it risks acting beyond its authority.

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A brief summary of the complaint and actions taken regarding Mr and Mrs Draper's concerns is attached for information.

In accordance with the Code of Practice for Meeting Procedures, Mr and Mrs Draper have been informed of the outcome of their request.

***Summary of Issues/Actions in relation to Mr and Mrs Draper***

1. Mr and Mrs Draper made an initial complaint about the activities of their neighbour and alleged constant noise emanating from next door.
2. Their neighbour, Mr Cox, runs a light fabrication home business in his garage, operating the business for some 15 years. The materials are hand held sized objects.
3. Council staff investigated the complaint and advised Mr Draper that:
  - a. Council inspectors could not substantiate the complaint that the noise is a nuisance under the *Local Nuisance and Litter Control Act 2016* (November 2018).
  - b. The activities undertaken by his neighbour were considered to fall within the definition of a Home Activity under the *Development Act 1993* and did not constitute development, consequently they could be undertaken without the need to obtain a development approval under the *Development Act 1993* (February 2019).
4. Mr Draper was aggrieved by these decisions and submitted a request for an internal review in February 2019. The internal review found that staff had acted within their level of authority and had due regard to the concerns expressed by Mr Draper in reaching their decisions. As Mr Draper remained aggrieved after this internal review, the following remedies were implemented:
  - a. That in consultation with both Mr Draper and his neighbour, a scientific measurement of noise level would be undertaken to provide an independent assessment of the noise impact.
  - b. That the findings of the independent scientific measurement of noise be considered by:
    - i. an authorised Environmental Health Officer to review in respect to the noise nuisance under *Local Nuisance and Litter Control Act 2016*; and
    - ii. an authorised Development Officer Planning to review in respect to Home Activity requirements under the *Development Act 1993*;and the outcome of these reviews be communicated to both Mr Draper and the neighbour.
  - c. That concerns raised by Mr Draper in respect to flammable materials and safety of activity being undertaken be referred to SafeWork SA for consideration.
5. The independent scientific measurement of noise found that the business activities taking place within the building comply with the Environmental Protection (Noise) Quality Policy. Both Mr Draper and Mr Cox were provided the report.



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6. Mr Draper lodged a complaint with the SA Ombudsman in October 2019. The outcome of the enquiry was advice from the Ombudsman that:

*In light of my assessment above and on the basis of the evidence provided by the council I do not consider that further enquiries into your complaint by my Office are necessary or justifiable.*

*I understand that this may not be the outcome you wanted, but on the evidence currently available to me, I do not think further enquiries would achieve a different result.*

7. Mr Cox lodged a complaint with the SA Ombudsman in December 2019 regarding the use of the garage on Mr and Mrs Draper's site as a habitable room. The outcome of the enquiry was advice from the Ombudsman that:

*In light of my assessment above and on the basis of the evidence available, I have not identified any administrative errors by the council warranting my investigation. Accordingly, I do not consider that further enquiries into your complaint by my Office are necessary or justified.*

8. Mr and Mrs Draper have made numerous complaints to staff throughout this period.
9. Council staff have also responded to a lawyer engaged by Mr and Mrs Draper to explain the process undertaken by Council.
10. There remains ongoing dispute between the neighbours. Staff have suggested mediation but this appears to be unlikely at this time.
11. The key concerns expressed by Mr and Mrs Draper in relation to noise have been extensively investigated.
12. In addition to the scientific noise assessment, a number of Council staff have attended the Draper's property at various times to listen to the noise activities. These inspections have been undertaken by eight different staff. The inspections, a total of nine separate occasions, have not revealed noise levels that are considered to constitute a local nuisance under the meaning in the *Local Nuisance and Litter Control Act 2016*. The noise levels have been found to be either not discernible or below the ambient background noise levels.

## **2.2 Sports and Community Clubs COVID-19 Recovery Support Package Grant Presentations**

Sports and Community Clubs COVID-19 Recovery Support Package Grant cheques will be presented to:

- Penfield Model Engineers Society Inc.
- Puddle Jumpers Incorporated
- Rowe Park United
- Ingle Farm Junior Soccer Club

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**ITEM 3:     PETITIONS**

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No Petitions have been received.

**ITEM 4:     CONFIRMATION OF MINUTES**

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- **24 August 2020 Council Minutes**
- **24 August 2020 Confidential Council Minutes**



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**24 AUGUST 2020**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug  
Cr C Buchanan  
Cr A Duncan  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman (Deputy Mayor)

**STAFF**

A/Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Acting Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurua Acknowledgement.

## **APOLOGIES**

Apologies were received from Cr N Henningsen and Cr S Ouk.

## **LEAVE OF ABSENCE**

Nil

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## **ITEM 1: PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

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## **ITEM 2: DEPUTATIONS / PRESENTATIONS**

Sports and Community Clubs COVID-19 Recovery Support Package Grants were presented to the following Clubs:

- Pooraka Football Club - Mr Keith Whales
- National Military Vehicle Museum - Mr Ryan Vallis
- Brahma Lodge Sports Club - Mr Dave Bevan
- Salisbury Cycle Speedway - Mrs Stacey McCormick
- Penfield Golf Club - Mrs Jody Mattner & Mr Mal Gregory
- Cressy Bowmen Incorporated - Mrs Lesley Attrill

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## **ITEM 3: PETITIONS**

No Petitions were received.

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## **ITEM 4: PRESENTATION OF MINUTES**

Moved Cr S Reardon  
Seconded Cr G Reynolds

The Minutes of the Council Meeting held on 27 July 2020, be taken and read as confirmed, subject to the deletion of the word “including” in sub paragraph 2(b) i) in item “6.2.1 – Review of COVID-19 Community Support Measures”.

**CARRIED**  
**0654/2020**

Moved Cr J Woodman  
Seconded Cr L Braun

The Minutes of the Confidential Council Meeting held on 27 July 2020, be taken and read as confirmed.

**CARRIED**  
**0655/2020**

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**ITEM 5: COMMITTEE REPORTS**

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**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan

Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 24 August 2020), and listed below:

**1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

**1.0.2 Recommendations of the Tourism and Visitor Sub Committee meeting held on Monday 10 August 2020**

The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**TVSC1 Future Reports for the Tourism and Visitor Sub Committee**

1. The information be received.

**TVSC2 City of Salisbury Digital Asset Enhancement**

1. The information be received.
2. Staff investigate and a report be brought back on three internal sites for kiosks.
3. The Tourism and Visitor Sub Committee supports the enhancement of the Salisbury Discover website within the proposed budget of \$15,000 to include consideration of information relating to accommodation and historical sites.

**TVSC-OB1 Salisbury Recreation Precinct**

1. That staff bring back a report on the promotion of the Salisbury Recreation Precinct, including signage.

**1.1.1 Recommendations of the Youth Council Sub-Committee meeting held on Tuesday 11 August 2020**

The information contained in the Youth Council Sub Committee Minutes of the meeting held on 11 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**YC1 Future Reports for the Youth Council Sub Committee**

1. The information be received.

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**YC2 Youth Council Membership**

1. That the resignation of Hayley Williams as a Youth Member on Salisbury Youth Council be received and accepted.
2. That the resignation of Netra Dulal as a Youth Member on Salisbury Youth council be received and accepted

**YC3 Youth Council Projects Update**

1. That the information be received and noted.

**YC4 Youth Programs and Events Update August 2020**

1. That the information be received and noted.

**YCSC-OB1 Effects of COVID-19 on Youth and Sporting Clubs**

1. That the Youth Council Sub Committee is provided information via email regarding the effects that COVID-19 has had on youth and sporting clubs.

**1.3.1 Affordable and Community Housing Policy – Development of Surplus Council Owned Land – Outcomes of the Homelessness Strategy**

1. The report be received.

**CARRIED  
0656/2020**

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## 5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr S Reardon  
Seconded Cr M Blackmore

That Council adopt the recommendations of the Works and Services Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 24 August 2020), and listed below with the exception of items:

- 2.0.2-AMSC2 Street Tree Asset Management Plan**
- 2.7.1 School Transport Framework**
- 2.7.3 Pontian Eagles Sports and Social Club - Parking**

which were withdrawn to be considered separately.

### **2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

### **2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020**

The information contained in the Asset Management Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information be received.

#### **AMSC3 Information report inclusiveness in Playspaces**

1. That universal design principles continue to be included as part of playspace designs and Place Activation Strategy guidelines including inclusive play equipment in district playgrounds.
2. That consultation on inclusive playspaces continues with relevant disability Access and Inclusion groups within City of Salisbury.
3. That a non-discretionary budget bid of \$150,000.00 be prepared for the first quarter budget review for additional pieces of inclusive play equipment at Unity Park.
4. That the next district playground be designed as a fully inclusive playspace, and cost estimates for various options be presented for Council consideration.
5. Staff bring back a further report proposing a discretionary budget bid to be considered for the provision of an accessible toilet with adult

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changing facility at Unity Park at the second quarter budget review.

**AMSC-OB1 Tree Litter in private residence**

1. That a report be provided advising how the City of Salisbury can better assist vulnerable residents on private property where their residences are impacted by litter from regulated trees.

**AMSC-OB2 Disability Access Inclusion Plan**

1. That a report be presented in January 2021 regarding the progress of the Disability Access Inclusion Plan.

**2.5.1 Brahma Lodge Sports Club – Request to waive interest payable on a loan**

1. The Manager Property and Buildings be authorized to liaise with the Brahma Lodge Sports Club (the Club) and relevant Council staff to facilitate the pay-out and early termination of an existing loan between the City of Salisbury and the Club.
2. That interest payments in the amount of \$2,638.06 be waived in exchange for the Club paying out the balance of the loan (\$10,259.85) in full to Council no later than 30 August 2020.

**2.6.1 Capital Works Report – July 2020**

1. As part of PR17190 City Wide Trails Program, defer 2020/21 trail works planned for Dry Creek, until 2021/22, and bring forward from 2021/22 into 2020/21 the trail works along Little Para, east of Commercial Road, in alignment with the endorsed co-funding grant awarded; with no net impact to the budget.

**2.7.2FI Permit Parking for Council Staff within the Salisbury Town Centre**

1. The area identified in Attachment 1 to this report (Works and Services 17/08/2020, Item 2.7.2FI) - Permit Zone for Council Staff Parking – Amended, be declared a permit parking zone for the purposes of regulation 17(1) of the *Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 2014* ('the Regulations').
2. Under the provisions of Regulation 17(2)(a) of the Regulations the Council determines the class of permits required for vehicles to stop in the permit zone identified in Attachment 1- Permit Zone for Council Staff Parking – Amended will be;
  - a. "Staff Parking Permit" and
  - b. "Contractor Permit"
3. Under the provisions of Regulation 17(2)(b) of the Regulations the Council determines the persons entitled to such permits will be:
  - a. The persons entitled to a "Staff Parking Permit" include:
    - i. City of Salisbury Staff
    - ii. Volunteers undertaking duties for and on behalf of the City of Salisbury,



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- iii. Elected Members whilst undertaking duties for and on behalf of the City of Salisbury,
  - b. The persons entitled to a Contractor Permit” include:
    - i. Contractors authorised to conduct works at Council and or on behalf of Council in or in the vicinity of the Community HUB
  - 4. Under the provisions of Regulation 17(2)(c) of the Regulations the Council determine no fees are applicable to be paid for such permits;
  - 5. Under the provisions of Regulation 17(2)(d) of the Regulations the Council determines the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles), and may vary any such determination, will include:
    - a. All persons eligible for a permit will be required to provide Council authorised staff with the following information:
      - Full Name:
      - Contact Phone Number:
      - Registration Number
    - b. The physical permit must be displayed whilst parking in the permit areas so that it is visible from the front windscreen.
    - c. Staff Parking Permits will be applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)
    - d. Contractor Permit will be applicable on the date of issue and shall only be valid for one day, and only applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)

**W&S-OB1 Protocol with respect to the discovery of Deceased Pets by Staff of the Department of Transport and Infrastructure**

- 1. That the Administration write to the Department of Infrastructure and Transport to establish an appropriate protocol to deal with events where their staff find a deceased pet.
- 2. That Council write to GAROC to have this included on the agenda for the annual general meeting of Local Government.

**CARRIED  
0657/2020**

The meeting then proceeded to consider items 2.0.2-AMSC2, 2.7.1 and 2.7.3 which were withdrawn to be considered separately.

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## **2.0.2-AMSC2 Street Tree Asset Management Plan and Policy**

Moved Cr C Buchanan  
Seconded Cr K Grenfell

1. The information within the report be received and noted.
2. The Tree Management Policy as contained in Attachment 1 to this report (AMSC 10/08/2020, Item No. AMSC2) be deferred to next ASMC.
3. The principles contained within the report for consideration in the development of priority listing for future street tree renewal programs be approved.
4. That a priority list of streets from attachment 5 be identified for the 2020/21 Street Tree Renewal Program.
5. That an updated Street Tree Asset Management Plan be prepared for future presentation to the Asset Management Sub Committee.
6. That an updated planting palette for street trees, and criteria for selection at particular sites, be developed for Sub Committee consideration and endorsement at a future meeting.
7. Council notes that a technical paper summarising the recent street tree condition audit will be placed on the Elected member web-site by the end September 2020.

### **Further Motion**

1. That the Tree Removal Procedure be deferred to the next meeting to enable staff to review the document so as to place stronger reference to the Tree Management Appeals Sub Committee and include the Tree Appeal Process.

**CARRIED**  
**0658/2020**

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### 2.7.1 School Transport Framework

*Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the Paralowie Schools Governing Council. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr A Duncan declared a perceived conflict of interest on the basis of being the Chair of the Salisbury East High School Governing Council. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr K Grenfell declared a perceived conflict of interest on the basis of having family members who attend The Pines School and Parafield Gardens High School, and also serving on the Governing Councils of both schools. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr M Blackmore declared a perceived conflict of interest on the basis of her employment at Salisbury High School. Cr Blackmore managed the conflict by remaining in the meeting and voting in the best interest of the community as the issue has no relationship to her role at the school.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the Salisbury High School Governing Council. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Valley View Secondary School, Ingle Farm Primary School and Ingle Farm East Primary School Governing Councils. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr S Reardon declared a perceived conflict of interest on the basis of being a member of the Para Hills High School Governing Council. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr D Hood declared a perceived conflict of interest on the basis of being a member of the Lake Windemere Primary School Council. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr B Brug declared a perceived conflict of interest on the basis of having a family member who attends Parafield Gardens Primary School. Cr Brug managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr A Duncan

1. The Council notes the provisional list of works for the selected schools under the School Transport Framework. The list in Item 3.6 is subject to change that may result from engagement and concept design findings.

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2. The Council notes that the list of projects to improve safety on the northern end of Whites Road near Paralowie R-12 School is part of the School Transport Framework program for the area.
  3. The Council notes the list of projects to improve safety around The Pines School is part of the School Transport Framework program for the area.
  4. The Council endorses the list of projects in Section 3.28 of this report (Works and Services Committee 17 August 2020 Item 2.7.1) to be funded from the Local Roads and Community Infrastructure Program \$500k grant funding which was allocated to the School Transport Framework.
  5. As a priority, a meeting be organised between Ward Councillors, Salisbury East High School, DPTI representatives and Council staff to examine the proposed carpark extension and entry/exit point on to Fern Grove Boulevard.
  6. Staff and Ward Councillors meet with Burton Primary School and Gulfview Heights Primary School governing councils to further discuss traffic improvement safety measures and traffic flow to be included in the School Transport Framework projects.

**CARRIED  
0659/2020**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr C Buchanan voted IN FAVOUR of the MOTION.  
Cr A Duncan voted IN FAVOUR of the MOTION.  
Cr K Grenfell voted IN FAVOUR of the MOTION.  
Cr M Blackmore voted IN FAVOUR of the MOTION.  
Cr G Reynolds voted IN FAVOUR of the MOTION.  
Cr J Woodman voted IN FAVOUR of the MOTION.  
Cr S Reardon voted IN FAVOUR of the MOTION.  
Cr D Hood voted IN FAVOUR of the MOTION.  
Cr B Brug voted IN FAVOUR of the MOTION.*

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**2.7.3 Pontian Eagles Sports and Social Club – Parking**

*Cr C Buchanan declared an actual conflict of interest on the basis of being a Patron of the Club. Cr Buchanan left the meeting at 7:08 pm.*

Moved Cr D Proleta

Seconded Cr G Reynolds

1. Council note that new parking arrangements at Pontian Eagles Clubrooms are under consideration, so that timing for any parking upgrade is aligned with the upgrade to the clubroom.
2. Council note that stakeholder engagement will be undertaken in partnership with the clubroom upgrade to ensure the parking arrangements meet the needs of the community.
3. Council note that parking upgrade costs and options will be tabled concurrent with the clubroom upgrade options, and that this will be by November 2020.
4. Council supports the provision of an additional 4 or 5 car parks in the short term through improved line marking and geometric layout.

**CARRIED  
0660/2020**

*Cr C Buchanan returned to the meeting at 7:10 pm.*

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**5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr M Blackmore

Seconded Cr B Brug

That Council adopt the recommendations of the Resources and Governance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 24 August 2020), and listed below:

**3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

**3.6.1FI Nominations Sought for the Local Government Finance Authority Board of Trustees**

1. The information be received.
2. Mr Charles Mansueto be nominated as a member of the Local Government Finance Authority Board of Trustees via the (Local Government Association / Local Government Finance Authority) process.
3. No notice of motion be submitted to the Local Government Finance Authority.

**CARRIED  
0661/2020**

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## 5.4 Audit Committee - Recommendations for Council Ratification

Moved Cr G Reynolds  
Seconded Cr K Grenfell

That Council adopt the recommendations of the Audit Committee meeting on 12 August 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 24 August 2020), and listed below:

### 4.0.1 Actions List

1. The information is noted.

### 4.0.2 Future Reports for the Audit Committee

1. The information is received.

### 4.2.1 Bentley's Interim Report on Audit Findings

1. The information be received.

### 4.2.2 Asset Management Audit – follow up report

1. That the updated responses of the Administration to the Asset Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be endorsed for Council approval.
2. That the verification of the updated responses to the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be noted.

### 4.2.3 Annual Report 2019/2020 – Internal Controls Framework and Audit Committee sections

1. That the proposed inclusions in the annual report relating to the operations and membership of the Audit Committee for the 2019/2020 financial year as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 12/08/2020) be approved, subject to the feedback provided by members.

### 4.2.4 Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020

1. That the information is noted and questions raised by the members at the meeting and the corresponding answers from management be noted by Council as follows:
  - a. What is the reason for opposing the deletion of section 12 of the Local Government Act 1999 relating to Representation Reviews? The matter is to be read in conjunction with the proposed new section 11A which provides for the number of members of a council (including the Mayor) will be capped at 12. The City of Salisbury opposes the reduction of members to 12 or less, therefore we are opposed to the removal of the Representation Review process. The City of Salisbury believes that the community should decide how many councillors it has, and the Representation Review is a mechanism by which the community is consulted.

- 
- b. What is the reason for opposing section 273 providing for the Minister to direct Councils? Opposition to this proposed amendment arises out of the notion that a body yet to be established with no connection to the community may make recommendations to the Minister about the business of a Council. City of Salisbury is of the view that the current oversight mechanisms of the ICAC, Ombudsman and Auditor-General enable councils to relate to its community and make decisions accordingly. City of Salisbury is of the view that the current oversight mechanisms are adequate and that there is no evidence to suggest that they are not working.

#### **4.2.5 Update on Internal Audit Plan**

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 12/08/2020) are endorsed.

#### **4.2.6 Risk Management and Internal Controls Activities**

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2019/2020, as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 12/08/2020) is endorsed.
3. The proposed schedule of Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 6 to this report (Item No. 4.2.6, Audit Committee 12/08/2020), is endorsed.
4. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 7 to this report (Item 4.2.6, Audit Committee, 12/08/2020).

**CARRIED  
0662/2020**

### **5.5 Council Assessment Panel**

*No Council Assessment panel meeting was held in July 2020.*



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**5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr B Brug

Seconded Cr J Woodman

That Council adopt the recommendations of the Budget and Finance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 24 August 2020), and listed below with the exception of item:

**6.1.1 2019-2020 Carried Forward Funds and Budget Adjustments**

which was withdrawn to be considered separately.

**6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

**6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 August 2020**

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

1. The information be received.

**IBDSC2 Community Requests – Response Dashboard**

1. The information be received.

**IBDSC3 City of Salisbury Calendar of Events and Exhibitions Review**

1. That the report be noted.
2. The proposed 3 Year Exhibition & Events Calendar as provided by staff in this report (IBDSC 10/08/2020, Item IBDSC3) be endorsed subject to the following changes:
  - a. Secret Garden – Option C with the variation that the Friday night event is a City of Salisbury Community Recognition event and the Administration is requested to provide a further report with a proposed list of community groups to be invited.
  - b. Writers Festival – Option A
  - c. Salisbury Community Achievement Awards to be incorporated into the Australia Day Awards Program, and a further report to be provided with advice on a potential award category, if required.
  - d. Salisbury Plays to include the opening of Fairbanks Reserve in line with the proposed construction schedule.

3. Council endorse the introduction and staging of a brand new (nature play style) activity, “The Discover Salisbury Challenge” in December 2020, to kick off school holiday activations, whilst still enabling the appropriate management of social distance requirements, anticipating that they are still in place at the time.

**6.1.2 Treasury Report for Year Ended 30 June 2020**

1. Information be received.

**CARRIED  
0663/2020**

The meeting then proceeded to consider Item 6.1.1 which was withdrawn to be considered separately.

**6.1.1 2019-2020 Carried Forward Funds and Budget Adjustments**

Moved Cr B Brug  
Seconded Cr M Blackmore

1. The information be received.
2. The 2020/21 budget be increased with \$18,594,873 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2019/2020 to 2020/21 in Attachment 1 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).
3. The 2019/2020 project expenditure budgets be reduced to reflect returned funds of \$3,846,200, as per Schedule of Funds Returned to Council 2019/2020 in Attachment 2 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).
4. The 2019/2020 project expenditure budgets be increased to reflect additional actual expenditure of \$2,905,200 as per Schedule of Budget Adjustments 2019/2020 in Attachment 3, noting the removal of Operational Readiness of \$190,900, to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).

<b>Transport</b>	
PR22515 Transportation Planning Program	\$91,700
PR20548 Bridge Program	\$76,500
PR22852 Bus Shelter Renewal and Improvement Program	\$71,700
PR21291 Project Support Overhead	\$2,142,100
Transport – Other (per attached)	\$85,600
<b>Total Transport</b>	<b>\$2,467,600</b>

<b>Drainage &amp; Waterways</b>	
PR22512 Drainage & Waterways Planning Program	\$12,200
Drainage & Waterways – Other (per attached)	\$1,700
<b>Total Drainage &amp; Waterways</b>	<b>\$13,900</b>

<b>Property &amp; Buildings</b>	
PR24209 Pratt Avenue Land Acquisitions	\$96,100
PR22518 Property & Buildings Planning Program	\$51,700
Property & Buildings – Other (per attached) <i>(Note: being \$16,500 capital and \$7,700 operating)</i>	\$24,200
<b>Total Property &amp; Buildings</b>	<b>\$172,000</b>

<b>Parks &amp; Streetscape</b>	
PR25140 Parks & Streetscape Planning Program	\$33,800
PR17040 Irrigation Renewal Program	\$29,800
<b>Total Parks &amp; Streetscape</b>	<b>\$63,600</b>

<b>Salisbury Water</b>	
PR20874 Salisbury Water Asset Renewal (pump failures)	\$119,900
Salisbury Water – Other (per attached)	\$65,300
<b>Total Salisbury Water</b>	<b>\$185,200</b>

<b>Strategic Projects – Salisbury Community Hub</b>	
PR22256 Salisbury Community Hub Land Acquisition	\$3,000
<b>Total Strategic Projects - SCH</b>	<b>\$3,000</b>

5. The 2019/2020 project over expenditures be offset within the respective 2020/21 program budget allocations:

<b>Transport</b>	
PR12000 Road Reseal / Reconstruction Program	\$413,000
PR25231 Diment Road	\$42,700
PR21412 Road Reseal Kerb Ramps	\$20,700
PR17754 Sportsfield Lighting	\$5,400
<b>Total Transport</b>	<b>\$481,800</b>

<b>Strategic Projects - Other</b>	
PR30070 Burton Hub	\$2,200
<b>Total Strategic Projects – Other</b>	<b>\$2,200</b>

6. To balance completed programs and projects, and appropriately align budgets for carry forward purposes Council approves the following 2019/2020 Budget Transfers:

Transport

- From within PR12000 Road Reseal / Reconstruction Program transfer \$299,300 operating to capital, and From PR14498 within the Footpath Program transfer \$10,600 operating to capital.
- From within PR30012 SAPN LED Upgrades transfer \$7,700 capital to operating.

Drainage & Waterways

- From within PR16999 within the Local Flooding Program transfer \$52,100 operating to capital.

Strategic Projects - Other

- From within PR25441 John Street Improvement transfer \$2,000 capital to operating.

Strategic Project – Salisbury Community Hub

- From with PR22256 SCH Land Acquisition transfer \$35,000 operating to capital.

7. Council approve the following budget 2019/2020 adjustments associated with successful grant funding applications, and associated budget adjustments to 2020/21:-

Transport

- City Wide Trails PR17190 – creation of income and expenditure budgets of \$500,000 in the 2019/2020 financial year, and the carry forward of the \$500,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and expenditure budgets of \$535,000 from the 2020/21 financial year.

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- Major Traffic Program PR13725 - creation of income and expenditure budgets of \$575,000 in the 2019/2020 financial year, and the carry forward of the \$575,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2, noting Resolution 0326/2019 resulting from Works and Service agenda November 2019.

#### Parks & Streetscapes

- Native forests PR25670 – creation of income and expenditure budgets of \$200,000 in the 2019/2020 financial year, and the carry forward of the \$200,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and expenditure budgets of \$200,000 from the 2020/2021 financial year.
- Para Hill Community Garden PR25962 – creation of income and expenditure budgets of \$7,500 in the 2019/2020 financial year, and the carry forward of the \$7,500 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2.

#### PF&E

- Disability Access Ablutions Transportable PR25543 - creation of income and expenditure budgets of \$124,594 in the 2019/2020 financial year, and the carry forward of the \$124,594 expenditure budget into 2020/21 in addition to the carry forwards detailed in Recommendation Part 2.
8. Council approve the creation of a project operating income budget for PR17205 Watercourse Seed Sales \$8,200 to match funds received from sales during the year.
  9. Council approve the following budget adjustments associated with unsuccessful grant funding applications:

#### Parks & Streetscapes

- PR30058 Patterson Court Paralowie Inclusive Play, 2019/2020 unsuccessful grant funding of \$235,000 requiring the removal of income budget noting that Council has allocated funds of \$235,000 (Works and Services Item 2.6.1 “November Capital Works Report” and associated Council Resolution 0363/2019), with the expenditure budget of \$235,000 to be carried forward in addition to carry forwards detailed in Recommendation Part 2 of this item.
- PR23484 Prettejohn Gully Autism Friendly Space, unsuccessful grant funding resulting in \$225,225 requiring the removal of income and expenditure budgets (Works and Services, Resolutions 0247/2019).

- 
10. Transfer from the PR25000 Salisbury Community Hub (professional fees) \$130,855 to PR25232 Operational Readiness project and within Operational Readiness to align budgets with expenditures.
  11. Council approve a budget allocation of \$266k for PR25145 Lease to Buy Laptop/ PC's, in accordance with Resolution 2612/2018, as detailed in paragraph 3.11 Budget Adjustments table.
  12. Business Transformation funds of \$397,320 which is included in the operating carry forward be allocated as follows:
    - Transfer \$37,000 from transformation funds operating to capital to enable purchase of security officer vehicle noting the security officer substantive position is funded from transformation funds in 2020/21 onwards
    - Transfer \$4,660 from transformation funds to consulting funds within Community Experience and Relationships to develop Hub Virtual Tour
    - Transfer \$26,000 for Customer Experience Platform for a 1 year trial
    - Transfer \$50,000 for change management associated with Office365
    - Transfer \$279,660 from transformation funds to Data Analytics
  13. Utilising the carried forward special distribution funds contained within Part 2 of this recommendation, transfer \$58,000 from Risk and Governance consulting funds and \$52,800 from OH&S consulting funds, and convert into Salary and Wages and Oncosts within Risk and Governance in the 2020/21 financial year to deliver the Council Ready Program.
  14. The following adjustments to the 2020/21 revised budget be transacted, and reflected in the sundry project fund which will be reviewed again by Council on consideration of the First Quarter Budget Review:
    - Elected Member Training \$1,100 increase to reflect CPI and in accordance with Council resolution
    - Digital Literacy program funds \$4,000 increase to reflect appropriately the base operating budget for 2020/21
    - JP services expenditure \$500 increase to reflect appropriately the base operating budget for 2020/21
    - Mawson Centre increase activity income \$3,000 and program expenditure \$4,000 to correct the base operating budget for 2020/21
    - Para Hills Community Hub program funds of \$5,000 which were not included in the 2020/21 base operating budget.

**CARRIED  
0664/2020**

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**5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr A Duncan  
Seconded Cr D Hood

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 10 August 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 24 August 2020), and listed below:

**7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

**7.2.1 Community Grants Program Applications for August 2020**

1. The information be received and noted.

**7.2.3 Sports and Community Clubs COVID-19 Recovery Support Package Applications for August 2019**

1. The information be received and noted.

**CARRIED  
0665/2020**

**5.8 CEO Review Committee**

*No CEO Review Committee meeting was held in August 2020.*

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**ITEM 6: GENERAL BUSINESS REPORTS**

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*There were no General Business Reports.*

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**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice: Council Waste Management**

Moved Cr G Reynolds  
Seconded Cr C Buchanan

1. That staff provide a report by December 2020, on the feasibility and cost effectiveness of introducing a 2 or 3 waste bin system (including general, recycling and compostable) across key public areas in Salisbury, such as city centres, major parks and reserves, and other destinations, including as part of the John St/Church St upgrade project.
2. That staff provide a report by December 2020 on the feasibility and cost effectiveness of introducing a 2 or 3 waste bin system (including general, recycling and compostable) across major Council owned buildings and facilities.

**CARRIED  
0666/2020**

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**ITEM 8: MAYOR'S DIARY**

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**8.1 Mayor's Diary**

Moved Cr J Woodman  
Seconded Cr G Reynolds

1. That this information be noted.

**CARRIED  
0667/2020**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**Cr K Grenfell:**

August 4th	Parafield Gardens High School Governing Council
August 5th	The Pines School Governing Council
August 11th	Meeting at Parafield Gardens High School re Principal
August 12th	PBA-FM with the Mayor talking Growing for Gold
August 19th	Meeting at Parafield Gardens High School to meet the new Acting Principal

**Cr M Blackmore:**

July 29th:	Meeting with Jarrod Collins at Tregoning Green to discuss resident concerns
July 30th:	ALGWA SA Committee Meeting
August 13th:	ALGWA SA Committee Workshop
August 16th:	Rotary Club of Salisbury's Presidential Lunch, Parafield Gardens Community Club



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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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Nil

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice: Numbers and Maintenance of Leased Council Buildings**

Cr Donna Proleta had submitted the following questions:

How many Council owned buildings do we lease out to sporting bodies and any other groups, and as the landlord of these buildings, and the lessee being the tenant, how often are these buildings checked for maintenance and upkeep that the lessee is required to do under the contract taken by them?

The General Manager City Infrastructure, Mr John Devine provided the following response:

Council has many types of leases/licences which it manages. There are 63 leases currently managed where there are Lessees occupying Council buildings. These are with sporting/community clubs and commercial tenants. Some of these buildings will have more than one Lessee occupying a building and these will have sub tenants under a sub license arrangement with the head lessee.

Within the lease, the responsibilities of the Council (the Lessor) and the tenant (the Lessee) are clearly articulated in a maintenance schedule contained within the lease which ensures that each party knows their individual maintenance responsibilities. There is also a dedicated phone/email address for the Property & Buildings Division where the tenant can report any maintenance issues rather than going through the general City of Salisbury phone/email. Any tenant that leases a Council building is obligated under the lease to report any maintenance immediately so it can be attended to, as well as them keeping the premises in a clean/tidy manner. It should be noted that with every new lease Council has taken on more responsibility for maintenance to ensure the buildings are fit for use and do not fall into major disrepair.

Council had historically relied on tenants to report any maintenance issues with inspections being undertaken on a more ad hoc rather than a formal arrangement. In the 19/20 financial year a regular inspection program was introduced to ensure Council staff are aware of a building's condition, and that the lease responsibilities are being adhered to. A staff member has been dedicated to undertake these inspections which will be carried out on each building annually (this is for all of Council's building infrastructure). Council also has a regular preventative maintenance program such as air conditioning maintenance, solar and gutter cleaning, fire services etc.

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Once an inspection has been completed a report is generated and assigned to the Property and Buildings Maintenance team to either undertake or organise a contractor to undertake the works if it is Council's responsibility. If the works are an obligation of the tenant, this is tasked to the Property team to follow up to ensure that the item has been attended to by the tenant.

A separate building condition audit is undertaken on all Council's buildings every three to five years which assesses the general condition on each component in the buildings. This audit informs Council's building renewal and upgrade programs to ensure facilities are DDA compliant, and whether major upgrades such as kitchen / bar replacements should be attended to, change room and wet area upgrades are necessary or whether complete building replacements should be undertaken.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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*There were no Other Business items or Motions Without Notice.*

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**ITEM 13: CONFIDENTIAL ITEMS**

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**13.1 Resources and Governance - Confidential Recommendations for Council Ratification**

Moved Cr J Woodman

Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect information contained within the report which includes personal information from applicants for the roles of independent members of the NAWMA Audit Committee, non disclosure of this information will protect personal information of an employment nature of those applicants*

*On that basis the public's interest is best served by not disclosing the **Resources and Governance - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0668/2020**

The meeting moved into confidence at 7.22 pm.

The meeting moved out of confidence at 7.22 pm.

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**13.2 Audit Committee - Confidential recommendations for Council Ratification**

Moved Cr D Hood  
Seconded Cr L Braun

1. *Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *The Auditor General's Department has requested that this matter remain confidential*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0669/2020**

The meeting moved into confidence at 7.22 pm.

The meeting moved out of confidence at 7.23 pm.

**13.3 Budget and Finance Committee - Confidential Recommendations for Council Ratification**

Moved Cr P Jensen  
Seconded Cr K Grenfell

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this matter at this time will protect commercially sensitive information, the disclosure of which may confer an advantage on a third party or jeopardise the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED  
0670/2020**

The meeting moved into confidence at 7.23 pm.  
The meeting moved out of confidence and closed at 7.23 pm.

CHAIRMAN.....  
DATE.....



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## **ITEM 5: COMMITTEE REPORTS**

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### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **EXECUTIVE SUMMARY**

The Policy and Planning Committee met on 21 September 2020 to consider six (6) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Six (6) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 28 September 2020), and listed below:

##### **1.0.1 Future Reports for the Policy and Planning Committee**

1. The information be received.

##### **1.0.2 Recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 15 September 2020**

The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 15 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

###### **TVSC1 Future Reports for the Tourism and Visitor Sub Committee**

1. The information be received.

###### **TVSC2 Cycling and Walking Path Signage.**

1. The information contained within this report be received and noted.
2. That staff will install signage along the Cycling and Walking path Ta Martinthi Yala to promote key destinations
3. Consultation with neighbouring councils who have property that the path passes through, be carried out, to investigate a collaborative desire to partner and further beautify the entire strip.

###### **TVSC3 City of Salisbury Digital Asset Enhancement and Tourism Kiosks**

1. The information contained within this report be noted and received and that the digital kiosk concept not be progressed.

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### **1.0.3 Community Perceptions Tracking & Customer Experience Insights – Research 2020**

1. That this report is noted and received.
2. The committee note that an additional question (to be developed) will be included regarding the City of Salisbury's roads, (reference Q 32 in Attachment) which may be further explored through focus group research.
3. Further exploration of questions to be incorporated around sport and community club/group usage and availability, and inclusivity and accessibility.

#### **1.1.1 Street Libraries**

1. The Community led option for Street Libraries, as detailed in Paragraph 4.1 of this report (Policy and Planning Committee, 21 September 2020 Item No. 1.1.1) be endorsed and be re-evaluated in 12 months' time.

#### **1.1.2 Public Art – Feature Artwork**

1. The information is received and noted.
2. That staff bring back a further information report for Council in regards to the status of various artworks.
3. Staff provide an update in regards to the entry statements.

#### **1.3.1 Council Assessment Panel Operations and Update on the Planning Reforms**

1. The information be received.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

### **ATTACHMENTS**

There are no attachments to this report.



**COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<p><b>COMMITTEE AGENDA ITEM NO. and TITLE</b></p>	<p><b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b></p>
<p><b><u>Item No. 1.0.1</u></b> <b>Future Reports for the Policy and Planning Committee</b></p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>The information be received.</li> </ol>
<p><b><u>Item No. 1.0.2</u></b> <b>Recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 15 September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b> The recommendations of the Tourism and Visitor Sub Committee meeting held on Tuesday 15 September 2020 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 15 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p><b>TVSC1     Future Reports for the Tourism and Visitor Sub Committee</b></p> <ol style="list-style-type: none"> <li>The information be received.</li> </ol> <p><b>TVSC2     Cycling and Walking Path Signage</b></p> <ol style="list-style-type: none"> <li>The information contained within this report be received and noted.</li> <li>That staff will install signage along the Cycling and Walking path Ta Martinthi Yala to promote key destinations</li> <li>Consultation with neighbouring councils who have property that the path passes through, be carried out, to investigate a collaborative desire to partner and further beautify the entire strip.</li> </ol> <p><b>TVSC3     City of Salisbury Digital Asset Enhancement and Tourism Kiosks</b></p> <ol style="list-style-type: none"> <li>The information contained within this report be noted and received and that the digital kiosk concept not be progressed.</li> </ol>

<p><b><u>Item No. 1.0.3</u></b>  <b>Community Perceptions Tracking &amp; Customer Experience Insights – Research 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The City of Salisbury has conducted Community Perceptions Tracking &amp; Customer Experience Insights research biennially since 2008, with the next project scheduled for early/mid October 2020. The last survey in 2018 was conducted by McGregor Tan Research and a proposal has been sought from them for the 2020 program. The research also measures the Net Promoter Scores of various South Australian Councils, against which the results of the City of Salisbury can be measured.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That this report is noted and received.</li> <li>2. The committee note that an additional question (to be developed) will be included regarding the City of Salisbury’s roads, (reference Q 32 in Attachment) which may be further explored through focus group research.</li> <li>3. Further exploration of questions to be incorporated around sport and community club/group usage and availability, and inclusivity and accessibility</li> </ol>
<p><b><u>Item No. 1.1.1</u></b>  <b>Street Libraries</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report outlines the viability, cost and concept for the proposal to implement Street Libraries at the City of Salisbury.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Community led option for Street Libraries, as detailed in Paragraph 4.1 of this report (Policy and Planning Committee, 21 September 2020, Item No. 1.1.1) be endorsed and be re-evaluated in 12 months’ time.</li> </ol>
<p><b><u>Item No. 1.1.2</u></b>  <b>Public Art – Feature Artwork</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information regarding the status of the Public Arts major feature piece.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information is received and noted.</li> <li>2. That staff bring back a further information report for Council in regards to the status of various artworks.</li> <li>3. Staff provide a status update in regards to the entry statements.</li> </ol> <p><b><i>**Refer Further Information Item No. 1.1.2FI</i></b></p>
<p><b><u>Item No. 1.3.1</u></b>  <b>Council Assessment Panel Operations and Update on the Planning Reforms</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information in response to a resolution of Council about the Council Assessment Panel meeting on 16 June 2020 and also information on the status of the planning reforms.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> </ol>

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CO-ORDINATION

Officer:

MG

Date:

24/09/2020



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**\*\*Further Information Item:**

**1.1.2FI                      Public Art – Feature Artwork**

**AUTHOR**                      Julie Kushnir, Manager Community Experience & Relationships, Business Excellence

**CITY PLAN LINKS**        1.1 Our City is attractive and well maintained  
4.2 We deliver quality outcomes that meet the needs of our community  
4.5 We engage meaningfully and our community is aware of Council initiatives

**SUMMARY**                      This report provides further information to support the previous report on Public Art – Feature artwork.

**RECOMMENDATION**

1.     The information is received and noted.
2.     Council does not progress with a major art piece to the value of \$200,000 and redirect this funding to a range of other entry statements, such as the upgrading of Unity Park as a key entry statement for the City of Salisbury.
3.     Note the current status of the 3 x Create A Place mural locations (earmarked for the 2019/2020 Financial Year budget, and since carried over) and authorise staff to progress these projects with the balance declared as returned funds in the next quarterly budget review.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1.     Image 1 - Unity Park
2.     Attachment 2 - art locations

**1. BACKGROUND**

At the Council meeting held on 16/12/2019 it was resolved that:

***1.1.2 Public Art – Feature Artwork***

4.     *Staff to continue to work with the Public Art Panel to identify suitable locations with a further report to be brought back to Council in March 2020 with recommendations that can be incorporated into the 2020/21 budget.*

*Resolution No.0359/2020*

The Public Art panel has not met since November 2019 and therefore, the reference above to a report being available in March 2020 was deferred, originally until August 2020, and then again to September 2020.

Further information was requested by the Policy and Planning Committee at the meeting of 21 September 2020 which is contained herewith.

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## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 Team Leader Parks and Open Space Assets
- 2.1.2 Coordinator Urban Policy
- 2.1.3 Manger Community Planning and Vitality
- 2.1.4 Manager Community Experience and Relationships
- 2.1.5 Community Planner Arts and Culture
- 2.1.6 Facilities Promotions and Activation Coordinator
- 2.1.7 Manager, Salisbury Water
- 2.1.8 Manager, Infrastructure Management

### 2.2 External

- 2.2.1 n/a

## 3. REPORT

3.1 The Public Art Panel met on 11 November 2019 where it was identified that:

- 3.1.1 Key sites reviewed included Main North Road, Cobbler Creek, Walkley Heights, Dry Creek and the roundabout at Montague and Nelson Roads.
- 3.1.2 Mapping of public art and the conditioning audit of certain sites be conducted. This has subsequently been provided by external consultants Artlab Australia, who have provided a comprehensive summary of some 34 locations, and the condition of the public art, be it good, fair, excellent or poor. This report also identifies appropriate maintenance actions for each piece.

3.2 In March 2020 the COVID-19 pandemic started to have an impact on the ability to deliver some projects with some either suspended or cancelled.

3.3 A budget bid was endorsed in the 2020/21 budget to the value of \$200,000 ex GST for a major art piece which to date is unspent.

3.4 To that end, investigation into a major Public Art investment piece has not progressed any further, with the opportunity for Council to reconsider this initiative before progressing further.

### **3.5 Alternative Option to investing into one major art piece: Unity Park/Main North Road Artistic Water Feature**

3.5.1 Staff have identified an opportunity to re-instate a significant artistic entry feature to the City located at Unity Park, Main North Road, Pooraka.

3.5.2 The attached image (Image 1) from 2012 shows development of a water feature along with art piece (Winds of Change) that celebrated the historical importance of the site to South Australia as a livestock exchange, and the development of water sustainability practices in the City.

3.5.3 A large water feature measuring some 85 meters x 50 meters was installed with cascading steps into shallow water ponds. The feature could be upgraded to have permanent water reticulation along with a revitalised landscape visible from Main North Road.

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- 3.5.4 Consideration could be given to:
- Upgrading the water feature with permanent water reticulation.
  - Removal of vegetation (low level scrub between Main North Road and the site) to provide visibility to passing motorists and pedestrians.
  - Installation of some irrigated turf highlighting the benefits of water sustainability.
  - Installation of lights to maintain a visual presence beyond sunset.
- 3.5.5 Ongoing maintenance costs associated with the proposed could be incorporated into the 2021/22 budget considerations.
- 3.5.6 Inclusion of an entry statement (small wall with City of Salisbury branding) could also be considered for installation at the Unity Park site as part of the works. This would be visible on the eastern side of Main North Road whilst travelling north.
- 3.5.7 It is anticipated that approximately \$75,000 would be required to complete the works, however this figure will be confirmed through detailed scoping if supported by Council.
- 3.5.8 Once completed, further consideration could be given to improving access to the site which is only currently possible via the small car park at the tennis courts.
- 3.5.9 The Community Facilities Plan which is currently being developed for the City is considering the future requirements of the Pooraka tennis courts, and any future plans could include improving access to, and the relationship between, the areas for recreational purposes.

### **Other opportunities**

- 3.6 There has been some consideration given to the potential to use smart technology on the development of art piece that may incorporate lighting or some other modern application of technology in its design.
- 3.7 This could also be applied to the above project.
- 3.8 Another alternative is to distribute the investment in public art more widely across the City of Salisbury, rather than in one major \$200,000 piece with locations to be considered by the Public Art panel.
- 3.9 Running in parallel to major activities of the Public Art Panel, it is noted that:
- 3.9.1 The Create A Place program was introduced in Financial Year 2018/19 at \$50,000 per annum for 3 years. It has in the past identified different locations around our region and engaged local South Australian artists to paint a mural on a private or council owned infrastructure. The funds for financial year 2019/20 have been carried forward, and funds for 2020/21 remain unspent.
- 3.9.2 Artists and venues are encouraged to register their interest in the project via social media call outs and information on our corporate website.
- 3.9.3 In previous years, we have been able to stage two rounds each year, consisting of three locations per round (equating to 6 per annum).

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- 3.9.4 Our budget for this project is \$50,000 for both rounds per year (ie 6 locations), for 3 years. The murals are protected with an anti graffiti coating applied at the time of painting by the artist. The artists are given the opportunity to maintain their pieces for the initial 12 months, to maintain the artistic integrity.
- 3.9.5 Our current selected locations are (1) The Stockade Information Booth, (2) Music Corner and (3) Bagster Road Community Centre, all of which have been consulted with regarding the preparation of a mural. All three locations have been confirmed and are ready to progress
- 3.9.6 The artists for these locations have all been selected, and initial discussions have taken place.
- 3.9.7 It should be noted that an “in kind” commitment has been extended to the artists who were due to deliver their commissioned artworks in Financial Year 2019/20. Discussions to date have been in “good faith” and it is recommended that we continue to engage with these artists, even in the event the location is altered.
- 3.9.8 All three venues and artists were matched due to their style of artistic concepts which were provided to venues for consideration. Bagster Rd has approved the artwork for their building, and conversations between the selected artist for Music Corner and the proprietor of the building regarding his proposed design are still in consultation. Additionally we are in the process of sending the design brief from the artist selected for the Stockade info site to the Stockade Tavern for approval.
- 3.9.9 We are of course able to change locations if required to do so, but this would need alternative sites to be scouted and relevant approvals sought from landowners etc. We have 5 locations already mapped for consideration for the next round(s). These are highlighted in the attached document (Attachment 2 – art locations). Note comment in 3.9.7 referring to the ongoing commissioning of the original artist to be engaged to complete the work on the proposed (new) location.
- 3.9.10 The 2019/20 financial year did not see the above works progress, in part due to the pandemic and therefore have been given priority in this current round to be completed.
- 3.9.11 Quotations are generally based on the square meterage of the area to be painted and the complexity of the design.
- 3.9.12 On average we allow between \$8,000 to \$10,000 per location.
- 3.9.13 Immediate tasks for the Create A Place Program to resume its progress, is:
- Secure the artist’s design concept and provide to the Stockade Tavern for consideration and approval.
  - Send the all project briefs including design concepts to the Public Art Panel for consideration and approval, along with all the quotations.
  - Proceed to arranging artist’s contracts outlining both parties’ obligations to the project once approvals are received.



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3.9.14 It is proposed that staff continue to liaise with the artists and landowners of the three locations but the balance of the project funds are declared at the next budget review.

#### **ENTRY STATEMENTS UPDATE**

- 3.10 Council has 18 corporate signs across the City. These have the numerous forms of Corporate Entry statements including Towers, Walls and Entry Blades.
- 3.11 The age and condition of these range due to the materiality of the entry statement and the location/exposure of the site. The results of the recent audit of Corporate Signage has found that the majority of signs are in good condition with only one asset requiring immediate maintenance, which has been scheduled.
- 3.12 The lighting of the signs also varies, and with the exposed nature of the site installations we are seeing consistent failing of the lights that are repaired.
- 3.13 In May 2020 a report was provided to Council on the landscape treatment options for entrance corridors to our City centres. The recommendations included
- that upgrades to landscape treatments at the City's major entry statements are designed as a hybrid installation (being a combination of dryland and irrigated treatments), to provide visual appeal at each location; and
  - That no significant uplift to major Entry Statements occur until 2022/23 financial year to assist with the COVID-19 recovery program
- 3.14 As many of the entry statements are aged, and in a range of conditions, it is timely to complete a review of them and develop a consistent philosophy in line with the new City Vision, City Plan, and Corporate branding.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 This report provides a status update on the considerations of the Public Arts Panel and other projects and initiatives that have continued to deliver arts focused outcomes to our community.
- 4.2 As noted in the report there is the potential for Council to reconsider the \$200,000 funding for a major art piece and redirect the funding to the enhancement of the Unity Park entry statement
- 4.3 It is further recommended that staff continue to progress the current three art projects but return any surplus funds as part of the budget review process.
- 4.4 A further report will be presented to Council once the Public Arts Panel has met.

#### **CO-ORDINATION**

Officer:

Date:





Kaurna Tanks  
Kaurna Park, Cnr of Helps Rd and Waterloo Cnr Rd, Burton



Bridgestone Park Tanks  
Frost Rd, Salisbury



Paralowie Village Shopping Centre,  
3-7 Liberator Drv, Paralowie



Mawson Lakes Underpass, Elder Smith Rd,  
Mawson Lakes



Pitman Park Underpass, 32 Gawler St, Salisbury

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## 5.2 Works and Services Committee: Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### EXECUTIVE SUMMARY

The Works and Services Committee met on 21 September 2020 to consider eighteen (18) items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Fifteen (15) recommendations of the Committee requiring ratification of Council are provided in this report. Three (3) recommendations, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

Council should take particular note that **Item No. AMSC-MWON2 - Residents Verge Improvement Program** - from the Asset Management Sub Committee meeting held on Monday, 14 September 2020, was incorrectly omitted from the Agenda for the Works and Services meeting held on 21 September 2020. Therefore, the Works and Services Committee did not consider the matter and make a recommendation to Council. Accordingly, the item is also presented to Council for consideration.

A draft recommendation has been provided and is subject to the will of the Council meeting.

### RECOMMENDATION

1. That Council adopt the recommendations of the Works and Services Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 28 September 2020), and listed below:

**2.0.1 Future Reports for the Works and Services Committee**

1. The information be received.

**2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 September 2020**

The information contained in the Asset Management Sub Committee Minutes of the meeting held on 14 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information be received.

**AMSC2 Installation of Irrigation to Bush Park Pooraka**

1. The information within the report be received and noted.
2. That the installation of irrigation and turf at Bush Park be considered as part of the Place Activation Strategy implementation in 2022/23 as part of the Informal Recreation Upgrade Strategy.

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### **AMSC3 Tree Management Policy and Procedure**

1. The report be noted and received.
2. That the Tree Management Policy as contained in Attachment 1 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.
3. That the Tree Removal Procedure as contained in Attachment 2 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.
4. The priority list of streets for the 2020/21 Street Tree Renewal Program as contained in Attachment 3 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.

### **AMSC4 Community Engagement framework for program works**

1. The report be noted and received
2. The proposed engagement process outlined in Paragraph 2.10 of this report and outlined in Attachment 3 (AMSC 14/09/2020, Item AMSC4) be endorsed for the 2020/21 infrastructure renewal program of works.
3. That engagement with Ward Councillors and community for future year's works commence in the last quarter of the current financial year.
4. Copies of community feedback be provided to the Ward Councillors and a summary of the community engagement process for the street tree renewal program be reported to Asset Management Sub Committee as appropriate.

### **AMSC-MWON1 Streetscape Renewal Policy**

1. That the Streetscape Renewal Policy be brought back to the Asset Management Sub Committee for further consideration to include criteria requiring staff to make reference to previous requests for tree removal by residents.

#### **2.2.1 Regional Public Health Plan Biennial Report to the Chief Public Health Officer 2020**

1. That this report be received and noted.
2. That the Regional Public Health Plan section 52 biennial report, as set out in Attachment 2 to this report (Item No.2.2.1 2.2.1, Works and Services Committee, 21/09/2020) be endorsed for submission to the South Australian Chief Public Health Officer to meet the 30 September 2020 reporting timeline.

#### **2.3.1 Western Catchment Library Services Study – Salisbury West Library**

1. That a library service be created as part of the Burton Community Hub project to service the Burton and Salisbury West catchment that will address the co-location opportunities and existing service gaps.
2. That library services from the existing Salisbury West Library location be relocated to the Burton Community Hub.

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3. That the services, programs and activities currently provided at Salisbury West Library be enhanced to address service gaps in the western catchment at the new Burton Community Hub.
  4. That a communication program be undertaken based on the endorsement of recommendation 1 to this report (Works and Services 21/09/2020, Item No. 2.3.1).

#### **2.4.1 Motion on Notice – School Partnerships: Trees**

1. That the information in this report be received and noted.
2. Staff continue to engage with schools to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.
3. Staff continue to provide a 6 monthly calendar, via the Elected Member Portal, of the proposed School Tree Planting and Sustainability programs and events, where possible 3 months in advance of commencement of the programs and events.
4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.
5. That Council note the Youth Council’s newly formed environmental team, and include them in the tree planting program, sustainability events and program/event design consultation.

#### **2.5.1 Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 15 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### **SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

##### **SPDSC-MWON1 Homelessness Strategy and Affordable Housing Implementation Plan**

That a briefing be provided to Council at a forthcoming Informal Strategy on the interface between Council’s Homelessness Strategy, the Affordable Housing Implementation Plan, and potential opportunities to work with State Government and the community housing and private sectors, including examples of contemporary innovative community housing responses and design options across Australia to address housing affordability.

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### **2.5.2 Grant of Easement to SA Power Networks – Portion of Main North Road (Central) Reserve**

1. Council grants to SA Power Networks an easement for the installation of Low Voltage Underground Cables over a portion of Main North Road (Central) Reserve identified as Allotment 53 in Deposited Plan 9572 as described in Certificate of Title 5532 Folio 728, and delineated in Attachments 1 and 2 to this report (Works & Services Committee, 21/09/2020, Item No. 2.5.2).
2. SA Power Networks to be responsible for all costs and pay a consideration amount of \$5,000 plus GST to the City of Salisbury in exchange for granting of the easement.
3. The Manager Property & Buildings is authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.

### **2.5.3 Revocation of Portion of Prettejohn Gully, known as Allotment 827 in Deposited Plan 6755**

1. The report be received and noted
2. A portion of Prettejohn Gully identified as Allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of this land as delineated on Attachment 1 to this report (Works and Services 21/09/2020, Item No 2.5.3), Aerial View – Proposed Portion of Revocation to Prettejohn Gully measuring approximately 459.7 square meters.
3. The Section 194 Report contained in Attachment 2 to this report (Works and Services 21/09/2020, Item 2.5.3) be adopted for the purpose of Section 194 of the Local Government Act 1999
4. The Manager Property and Building is authorised to implement the public consultation program, comprising of a public notice in the Advertiser, the State Government Gazette, a notice be published on the City of Salisbury website A letter together with the attached Section 194 Report be sent to surrounding property owners affected by this proposal and signage to be erected in a clearly visible location on the site advising of the proposal.
5. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minister for approval.
6. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of Kesters Road and Nelson Road, Para Hills.



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#### **2.5.4 Revocation of Community Land Classification – George Street Wetland Reserve**

1. The report be received and noted.
2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 measuring approximately 627 square metres.
3. The portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373, as delineated in red on Attachment 1 to this report (Works and Services 21/09/2020 Item 2.5.4), Aerial View – Portion of George Street Wetland Reserve be revoked of the Community Land Classification, be removed from the City of Salisbury’s Community Land Register and be declared as Road.
4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 described in Certificate of Title Volume 6006 Folio 373 as road.

#### **2.5.5 Bridgestone Athletics Centre – Management Model Update**

1. The Terms of Reference found in Attachment 1 to this report (Works and Services 21/09/2020, Item No. 2.5.5) for the Bridgestone Athletics Centre Advisory Group is endorsed subject to the removal of the reference to the “Independent Chair”, and the Chair be the Ward Councillor with the Deputy Chair being the Chair of the Sport, Recreation and Grants Committee.
2. Council appoints Cr Peter Jensen (Hills Ward) to the Bridgestone Athletics Centre Advisory Group.
3. A periodic report be provided on a six (6) monthly basis to Sport Recreation and Grants Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre.

#### **2.6.1 Capital Works Report – August 2020**

1. Complete the irrigation reactivation at Damian Drive Reserve, Salisbury Heights, in 2020/21 as part of PR21456 Reserve Upgrade Program. Funding of this work can be covered from savings made in the funding allocated for the irrigation reactivation of Kings Road Reserve, Parafield Gardens & Bagster Road Community Centre, Salisbury North, which have been completed.
2. Include the capital replacement of change room flooring, Ingle Farm Clubrooms, Rowe Park Lower, Ingle Farm, within the 2020/21 Building Renewal Program, where currently there is sufficient funding to do so.
3. Approve \$70k non-discretionary expenditure budget allocation for unforeseen service relocations as part of the construction of a new roundabout at the intersection of George Street and Ryans Road, Greenfields, as part of PR13725 Major Traffic Program, to be included within the 2020/21 First Quarter Budget Review.

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### **2.6.2 Church and John Street Upgrade – Public Toilet Facilities**

1. That the information be received.
2. Council notes the existing availability of public toilets throughout the Salisbury City Centre.
3. Staff to continue to liaise with Stakeholders during the detailed design phase for the Church Street and John Street upgrade for the inclusion of public toilet facilities.

### **2.6.3 Burton Community Hub – Community Consultation Findings and Options**

1. That the information be received.
2. That Council endorse Option A, as set out in paragraph 4.22 and Attachment 4 to this report, and the project proceeds to detailed design in accordance with the feedback received during the community consultation process.
3. That a further report be brought back to Council in November 2020 with a project update and cost analysis.

### **2.7.1 Restrictions of Heavy Vehicles – Mawson Lakes**

1. Council notes that the inclusion of “Load Limit” signage and/or “No Trucks” signage is not required throughout Mawson Lakes following analysis of traffic data which shows that commercial vehicle activity is normal for roads in this area.
2. Council staff continue to monitor traffic volumes and types of vehicles across Mawson Lakes to determine any abnormal commercial vehicle activity.
3. That Council liaise with some major business owners in the city centre to discuss their business traffic requirements.

### **2.7.2 Bike Paths – Louisa Road at Paralowie**

1. A shared-use path, for pedestrians and cyclists of any age and ability, be installed along Louisa Road between Bolivar Road & Fairbanks Drive, as shown on the plan in Attachment 2 to this report (Works and Services 21/09/2020, Item No. 2.7.2).
2. The design and installation of the road upgrade and off-road shared-use path to be undertaken during the 2020/2021 and 2021/2022 financial years.
3. Further consultation with residents along both Louisa Road and Deal Court be conducted as a part of the design process, that Ward Councillors be advised of the outcomes of those discussions.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

2. That with respect to the Item No. **AMSC-MWON2 Residents Verge Improvement Program** previously omitted from the Agenda for Works and Services Committee meeting held on 21 September 2020:
  1. the administration investigate and provide advice to Council about the cost and logistics of introducing a Residents Verge Improvement program in the next financial year, to provide incentive for residents to beautify and maintain verges adjacent their properties, with options to include removing existing dolomite, weeds and other materials and providing soil, mulch and plants; and
  2. the program be incorporated as part of Council's review of its verge maintenance program and include potential criteria for selection and approval.

## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><b><u>Item No. 2.0.1</u></b> <b>Future Reports for the Works and Services Committee</b></p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><b><u>Item No. 2.0.2</u></b> <b>Recommendations of the Asset Management Sub Committee meeting held on Monday 14 September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b> The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 14 September 2020 are presented for Works and Services Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> The information contained in the Asset Management Sub Committee Minutes of the meeting held on 14 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p><b>AMSC1 Future Reports for the Asset Management Sub Committee</b></p> <p>1. The information be received.</p> <p><b>AMSC2 Installation of Irrigation to Bush Park Pooraka</b></p> <p>1. The information within the report be received and noted.</p> <p>2. That the installation of irrigation and turf at Bush Park be considered as part of the Place Activation Strategy implementation in 2022/23 as part of the Informal Recreation Upgrade Strategy.</p>

	<p><b>AMSC3      Tree Management Policy and Procedure</b></p> <ol style="list-style-type: none"> <li>1.      The report be noted and received.</li> <li>2.      That the Tree Management Policy as contained in Attachment 1 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.</li> <li>3.      That the Tree Removal Procedure as contained in Attachment 2 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.</li> <li>4.      The priority list of streets for the 2020/21 Street Tree Renewal Program as contained in Attachment 3 to this report (AMSC 12/09/2020, Item No. AMSC3) be endorsed.</li> </ol> <p><b>AMSC4      Community Engagement framework for program works</b></p> <ol style="list-style-type: none"> <li>1.      The report be noted and received</li> <li>2.      The proposed engagement process outlined in Paragraph 2.10 of this report and outlined in Attachment 3 (AMSC 14/09/2020, Item AMSC4) be endorsed for the 2020/21 infrastructure renewal program of works.</li> <li>3.      That engagement with Ward Councillors and community for future year's works commence in the last quarter of the current financial year.</li> <li>4.      Copies of community feedback be provided to the Ward Councillors and a summary of the community engagement process for the street tree renewal program be reported to Asset Management Sub Committee as appropriate.</li> </ol> <p><b>AMSC-MWON1      Streetscape Renewal Policy</b></p> <ol style="list-style-type: none"> <li>1.      That the Streetscape Renewal Policy be brought back to the Asset Management Sub Committee for further consideration to include criteria requiring staff to make reference to previous requests for tree removal by residents.</li> </ol>
<p><b><u>Item No. 2.2.1</u></b>  <b>Regional Public Health Plan Biennial Report to the Chief Public Health Officer</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>Council administration is required under the <i>South Australian Public Health Act 2011</i> to deliver a biennial report to the Chief Public Health Officer providing a comprehensive assessment of the extent to which, council has succeeded in implementing its regional public health plan. This report provides an assessment of the implementation of the City of Salisbury's Regional Public Health Plan between July 2018 and June 2020 and is required to be submitted to the South Australian Chief Public Health Officer by 30 September 2020.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1.      That this report be received and noted.</li> <li>2.      That the Regional Public Health Plan section 52 biennial report,</li> </ol>

	<p>as set out in Attachment 2 to this report (Item No.2.2.1 2.2.1, Works and Services Committee, 21/09/2020) be endorsed for submission to the South Australian Chief Public Health Officer to meet the 30 September 2020 reporting timeline.</p>
<p><b><u>Item No. 2.3.1</u></b>  <b>Western Catchment Library Services Study – Salisbury West Library</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>This report provides the findings and recommendations from the Western Catchment Library Service Study undertaken by consultants URPS, on the requirement for library services, and potential opportunities associated with the Burton Community Hub project.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That a library service be created as part of the Burton Community Hub project to service the Burton and Salisbury West catchment that will address the co-location opportunities and existing service gaps.</li> <li>2. That library services from the existing Salisbury West Library location be relocated to the Burton Community Hub.</li> <li>3. That the services, programs and activities currently provided at Salisbury West Library be enhanced to address service gaps in the western catchment at the new Burton Community Hub.</li> <li>4. That a communication program be undertaken based on the endorsement of recommendation 1 to this report (Works and Services 21/09/2020, Item No. 2.3.1).</li> </ol>
<p><b><u>Item No. 2.4.1</u></b>  <b>Motion on Notice – School Partnerships: Trees</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>Due to COVID-19, no events were held with school groups, corporate groups or the general public in accordance with advice from State Government and Council resolving that no events were to be held until January 2021.</p> <p>There will be opportunities in 2021 to maintain partnerships as well as create new partnerships with local schools and pre-school communities to help embed sustainability principles into their learning and management practices whilst supporting Council’s environment and sustainability priorities.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information in this report be received and noted.</li> <li>2. Staff continue to engage with schools to deliver tree planting programs and sustainable community events, in association with the State Government, through Green Adelaide Education staff hosted by Council.</li> <li>3. Staff continue to provide a 6 monthly calendar, via the Elected Member Portal, of the proposed School Tree Planting and Sustainability programs and events, where possible 3 months in advance of commencement of the programs and events.</li> <li>4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.</li> </ol>

	<p>5. That Council note the Youth Council’s newly formed environmental team, and include them in the tree planting program, sustainability events and program/event design consultation.</p>
<p><b><u>Item No. 2.5.1</u></b>  <b>Recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The minutes and recommendations of the Strategic Property Development Sub Committee meeting held on Tuesday 15 September 2020 are presented for Works and Services Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b>  The information contained in the Strategic Property Development Sub Committee Minutes of the meeting held on 15 September 2020 be received and noted and that the following recommendations contained therein be adopted by Council:</p> <p><b>SPDSC1 Future Reports for the Strategic Property Development Sub Committee</b></p> <p>1. The information be received.</p> <p><b>SPDSC-MWON1 Homelessness Strategy and Affordable Housing Implementation Plan</b></p> <p>That a briefing be provided to Council at a forthcoming Informal Strategy on the interface between Council’s Homelessness Strategy, the Affordable Housing Implementation Plan, and potential opportunities to work with State Government and the community housing and private sectors, including examples of contemporary innovative community housing responses and design options across Australia to address housing affordability.</p>
<p><b><u>Item No. 2.5.2</u></b>  <b>Grant of Easement to SA Power Networks – Portion of Main North Road (Central) Reserve</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report seeks Council’s endorsement to grant an easement to SA Power Networks over a portion of Council land known as Main North Road (Central) Reserve.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. Council grants to SA Power Networks an easement for the installation of Low Voltage Underground Cables over a portion of Main North Road (Central) Reserve identified as Allotment 53 in Deposited Plan 9572 as described in Certificate of Title 5532 Folio 728, and delineated in Attachments 1 and 2 to this report (Works &amp; Services Committee, 21/09/2020, Item No. 2.5.2).</p> <p>2. SA Power Networks to be responsible for all costs and pay a consideration amount of \$5,000 plus GST to the City of Salisbury in exchange for granting of the easement.</p> <p>3. The Manager Property &amp; Buildings is authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.</p>

<p><b><u>Item No. 2.5.3</u></b>  <b>Revocation of Portion of Prettejohn Gully, known as Allotment 827 in Deposited Plan 6755</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report recommends the revocation of Community Land Classification on a portion of land owned by the City of Salisbury known as Prettejohn Gully, adjacent to Nelson and Kesters Road, Para Hills that is required for construction of a roundabout.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The report be received and noted</li> <li>2. A portion of Prettejohn Gully identified as Allotment 827 in Deposited Plan 6755 and described in Certificate of Title Volume 5550 Folio 512 be declared surplus to Council requirements and Council propose to revoke the Community Land Classification of this land as delineated on Attachment 1 to this report (Works and Services 21/09/2020, Item No 2.5.3), Aerial View – Proposed Portion of Revocation to Prettejohn Gully measuring approximately 459.7 square meters.</li> <li>3. The Section 194 Report contained in Attachment 2 to this report (Works and Services 21/09/2020, Item 2.5.3) be adopted for the purpose of Section 194 of the Local Government Act 1999</li> <li>4. The Manager Property and Building is authorised to implement the public consultation program, comprising of a public notice in the Advertiser, the State Government Gazette, a notice be published on the City of Salisbury website A letter together with the attached Section 194 Report be sent to surrounding property owners affected by this proposal and signage to be erected in a clearly visible location on the site advising of the proposal.</li> <li>5. A further report be presented to Council for consideration should any objections be received. In the event that no objections are received, the Manager of Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.</li> <li>6. Upon revocation, the Manager Property and Buildings be authorised to prepare a plan of division rededicating the subject land as portions of Kesters Road and Nelson Road, Para Hills.</li> </ol>
<p><b><u>Item No. 2.5.4</u></b>  <b>Revocation of Community Land Classification – George Street Wetland Reserve</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  Having complied with all legislative requirements, consideration can now be given to the revocation of the Community Land Classification of a portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in certificate of title Volume 6006 Folio 373 measuring approximately 627 square metres.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The report be received and noted.</li> <li>2. Pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements, the City of Salisbury revoke the Community Land Classification over a portion George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373 measuring</li> </ol>

	<p>approximately 627 square metres.</p> <ol style="list-style-type: none"> <li>3. The portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 and described in Certificate of Title Volume 6006 Folio 373, as delineated in red on Attachment 1 to this report (Works and Services 21/09/2020 Item 2.5.4), Aerial View – Portion of George Street Wetland Reserve be revoked of the Community Land Classification, be removed from the City of Salisbury’s Community Land Register and be declared as Road.</li> <li>4. The Manager Property and Buildings is authorised to prepare all necessary documentation for rededicating a portion of George Street Wetland Reserve identified as allotment 1 in Deposited Plan 75831 described in Certificate of Title Volume 6006 Folio 373 as road.</li> </ol>
<p><b><u>Item No. 2.5.5</u></b>  <b>Bridgestone Athletics Centre – Management Model Update</b></p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>Council has committed to operating the Bridgestone Athletics Centre for a period of three (3) years. This report provides a draft Terms of Reference and requests Council to appoint a Ward Councillor to the Advisory Group noting the Chair of Sport, Recreation and Grants Committee will also be a member.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The Terms of Reference found in Attachment 1 to this report (Works and Services 21/09/2020, Item No. 2.5.5) for the Bridgestone Athletics Centre Advisory Group is endorsed subject to the removal of the reference to the “Independent Chair”, and the Chair be the Ward Councillor with the Deputy Chair being the Chair of the Sport, Recreation and Grants Committee.</li> <li>2. Council appoints Cr Peter Jensen (Hills Ward) to the Bridgestone Athletics Centre Advisory Group.</li> <li>3. A periodic report be provided on a six (6) monthly basis to Sport Recreation and Grants Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre.</li> </ol>



<p><b><u>Item No. 2.6.1</u></b>  <b>Capital Works Report – August 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Complete the irrigation reactivation at Damian Drive Reserve, Salisbury Heights, in 2020/21 as part of PR21456 Reserve Upgrade Program. Funding of this work can be covered from savings made in the funding allocated for the irrigation reactivation of Kings Road Reserve, Parafield Gardens &amp; Bagster Road Community Centre, Salisbury North, which have been completed.</li> <li>2. Include the capital replacement of change room flooring, Ingle Farm Clubrooms, Rowe Park Lower, Ingle Farm, within the 2020/21 Building Renewal Program, where currently there is sufficient funding to do so.</li> <li>3. Approve \$70k non-discretionary expenditure budget allocation for unforeseen service relocations as part of the construction of a new roundabout at the intersection of George Street and Ryans Road, Greenfields, as part of PR13725 Major Traffic Program, to be included within the 2020/21 First Quarter Budget Review.</li> </ol>
<p><b><u>Item No. 2.6.2</u></b>  <b>Church and John Street Upgrade – Public Toilet Facilities</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides an update with regard to potential inclusion of a public toilet facility within the Church and John Street Upgrade.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received.</li> <li>2. Council notes the existing availability of public toilets throughout the Salisbury City Centre.</li> <li>3. Staff to continue to liaise with Stakeholders during the detailed design phase for the Church Street and John Street upgrade for the inclusion of public toilet facilities.</li> </ol>
<p><b><u>Item No. 2.6.3</u></b>  <b>Burton Community Hub – Community Consultation Findings and Options</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The report gives an overview of the community consultation undertaken for the Burton Community Club and addresses the feedback as a result of the engagement which was undertaken in July and August 2020.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received.</li> <li>2. That Council endorse Option A, as set out in paragraph 4.22 and Attachment 4 to this report, and the project proceeds to detailed design in accordance with the feedback received during the community consultation process.</li> <li>3. That a further report be brought back to Council in November 2020 with a project update and cost analysis.</li> </ol>

<p><b><u>Item No. 2.7.1</u></b>  <b>Restrictions of Heavy Vehicles – Mawson Lakes</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information with respect to the review of the need to provide measures to restrict heavy vehicles entering the residential streets in Mawson Lakes.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council notes that the inclusion of “Load Limit” signage and/or “No Trucks” signage is not required throughout Mawson Lakes following analysis of traffic data which shows that commercial vehicle activity is normal for roads in this area.</li> <li>2. Council staff continue to monitor traffic volumes and types of vehicles across Mawson Lakes to determine any abnormal commercial vehicle activity.</li> <li>3. That Council liaise with some major business owners in the city centre to discuss their business traffic requirements.</li> </ol>
<p><b><u>Item No. 2.7.2</u></b>  <b>Bike Paths – Louisa Road at Paralowie</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information with respect to a bike path being installed on Louisa Road at Paralowie to allow for a safer path for riders of any age and ability.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. A shared-use path, for pedestrians and cyclists of any age and ability, be installed along Louisa Road between Bolivar Road &amp; Fairbanks Drive, as shown on the plan in Attachment 2 to this report (Works and Services 21/09/2020, Item No. 2.7.2).</li> <li>2. The design and installation of the road upgrade and off-road shared-use path to be undertaken during the 2020/2021 and 2021/2022 financial years.</li> <li>3. Further consultation with residents along both Louisa Road and Deal Court be conducted as a part of the design process, that Ward Councillors be advised of the outcomes of those discussions.</li> </ol>

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## 2. SUB COMMITTEE RECOMMENDATION FOR COUNCIL RATIFICATION

<b>SUB COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>SUB COMMITTEE RECOMMENDATION TO COUNCIL</b>
<b><u>Item No. AMSC- MWON2</u></b> <b>Residents Verge Improvement Program</b>	<b>EXECUTIVE SUMMARY:</b> This item, raised as a Motion Without Notice at the Asset Management Sub Committee meeting on Monday 14 September 2020 was incorrectly omitted from the Agenda of the Works and Services Committee meeting held on Monday 21 September 2020 and is now presented to Council for its consideration. <b>COMMITTEE RECOMMENDATION:</b> That: <ol style="list-style-type: none"><li>1. the administration investigate and provide advice to Council about the cost and logistics of introducing a Residents Verge Improvement Program in the next financial year, to provide incentive for residents to beautify and maintain verges adjacent their properties, with options to include removing existing dolomite, weeds and other materials and providing soil, mulch and plants approved for planting; and</li><li>2. the program be incorporated as part of Council's review of its verge maintenance program and include potential criteria for selection and approval.</li></ol>

### CO-ORDINATION

Officer: MG  
Date: 24/09/2020



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### **5.3 Resources and Governance Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

#### **EXECUTIVE SUMMARY**

The Resources and Governance Committee met on 21 September 2020 to consider eleven (11) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eleven (11) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

#### **RECOMMENDATION**

That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 September 2020), and listed below:

##### **3.0.1 Future Reports for the Resources and Governance Committee**

1. The information be received.

##### **3.2.1 Appointment of an Elected Member to the Council Assessment Panel**

1. That Cr Beau Brug be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022.
2. That Cr Shiralee Reardon be appointed as proxy to Cr Brug to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022.

##### **3.4.1 PBAFM Proposed Alliance**

1. That Council:
  - a. supports the proposal in principle, noting that there is the ability to accommodate moderate content alterations if required; and
  - b. notes that PBAFM have to date received \$6,173.49 ex GST in support via waived rental payments from the City of Salisbury for April, May and June 2020 as part of the COVID-19 Community Support Measures; and
  - c. notes that PBAFM seek further waiving of their leasehold rental payments of approximately \$25,500 ex GST for the period 1 October 2020 to 30 September 2021, (anticipating a nominal rent increase will be introduced from 1 August 2021, which has been estimated in the calculations)

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- d. notes that rental fees have already been paid by PBAFM for the months of July August and September 2020
  - e. commits to entering into a Memorandum of Understanding between the City of Salisbury and PBAFM which identifies an active promotional period of 12 months from 1 October 2020, which sees the equivalent value of their annual lease payments (for 12 months) exchanged for various advertising, promotional and educational sessions as detailed further in this report.
2. That the appropriate adjustment be made in the 2020/21 First Quarter Budget Review to reflect the reduced lease income of \$18,962.55 (October 2020 to June 2021) for the 2020/21 budget.

#### **3.4.2 Nominations Sought for the Dog and Cat Management Board**

1. Mayor Gillian Aldridge be nominated as a Local Government Member on the Dog and Cat Management Board.

#### **3.4.3 Election for the Position of Local Government Association President**

1. Council indicates its preference for Mayor Karen Redman for the position of Local Government Association President and instructs its delegate to vote accordingly.

#### **3.4.4 Election of Two Representative Members to the Local Government Finance Authority Board**

1. Council indicates its two preferences for:
  - a. Mr Charles Mansueto; and
  - b. Mr Peter Field

for the position of representative members of the Board of Trustees for the Local Government Finance Authority and instructs its delegate to complete the ballot paper.

#### **3.4.5 Election of Two Representative Members to the Greater Adelaide Regional Organisation of Councils (Northern Regional Grouping)**

1. Council indicates its two preferences for:
  - a. Mayor Gillian Aldridge; and
  - b. Mayor Karen Redman

for the position of representative members of the Greater Adelaide Regional Organisation of Councils (Northern Grouping) and instructs the Presiding Member of the Council Meeting to complete the ballot paper.

#### **3.5.1 Smart Salisbury – Delivering a Smarter City for our Community**

1. That the information be received.
2. Council notes the review of ‘Switching on Darwin’ and the alignment with the draft Smart Salisbury Implementation Plan 2020 – 2022.
3. Council notes that further consultative work will be performed on the Smart Salisbury Framework and Smart Salisbury Implementation Plan 2020 – 2022 and that a Smart Salisbury governance model will be established.

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### **3.6.1 Variations to Delegations – Planning Development and Infrastructure Act 2016**

1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 30 September 2020 of those powers and functions under the Planning Development and Infrastructure Act 2016.
2. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the Planning Development and Infrastructure Act 2016 contained in the complete proposed Instrument of Delegation A1 contained in Attachment 1 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
3. In exercise of the power contained in Section 100 of the Planning Development and Infrastructure Act 2016 the powers and functions under the Planning Development and Infrastructure Act 2016 contained in the complete proposed Instrument of Delegation B1 contained in Attachment 2 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

### **3.6.2 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports**

1. The information be received.

### **3.6.3 Audit Committee membership – Appointment of Independent Members**

1. Council re-appoints Mr Neil Ediriweera as an independent member of the Audit Committee until 30 November 2022.
2. Council re-appoints Mr Craig Johnson as an independent member of the Audit Committee until 30 November 2022.
3. Council approves the recruitment process for the third independent member of the Audit Committee by advertising the position through appropriate channels.
4. The Administration prepare a confidential report to the Resources and Governance Committee providing the list of applicants, their submitted applications, a prepared matrix indicating the extent to which applicants meet the criteria for the advertised role and providing a recommended short list of candidates for review.
5. An interview panel consisting of the Chair of the Audit Committee, the Chief Executive Officer and the General Manager Business Excellence, undertake interviews with candidates as determined and approved by Council.

6. The interview panel is given delegated authority to appoint the third independent member of the Audit Committee from the approved short list for a term of office of four years, and subject to a review after the first two years.
7. The Audit Committee Terms of Reference be reviewed and redrafted for submission for approval as part of Council's review of its Council / Committee structure, to reflect that terms of office for appointed independent members will be four-year appointments, subject to bi-annual review and will serve no more than two consecutive terms.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

## ATTACHMENTS

There are no attachments to this report.

## COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><b><u>Item No. 3.0.1</u></b> <b>Future Reports for the Resources and Governance Committee</b></p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><b><u>Item No. 3.2.1</u></b> <b>Appointment of an Elected Member to the Council Assessment Panel</b></p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides information for Council to appoint an Elected Member to the Council Assessment Panel for the next term of two years.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That Cr Beau Brug be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022. 2. That Cr Shiralee Reardon be appointed as a proxy to Cr Brug to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022.</p>



**Item No. 3.4.1**  
**PBAFM Proposed Alliance**

**EXECUTIVE SUMMARY:**

Local Community Radio station, PBAFM has approached the City of Salisbury with a proposal that exchanges annual rental payments in return for an extensive promotional and educational package which would enable us to activate the Salisbury Community Hub and other locations, engaging our community with new media and broadcast technologies.

**COMMITTEE RECOMMENDATION:**

1. That Council:
  - a. supports the proposal in principle, noting that there is the ability to accommodate moderate content alterations if required; and
  - b. notes that PBAFM have to date received \$6,173.49 ex GST in support via waived rental payments from the City of Salisbury for April, May and June 2020 as part of the COVID-19 Community Support Measures; and
  - c. notes that PBAFM seek further waiving of their leasehold rental payments of approximately \$25,500 ex GST for the period 1 October 2020 to 30 September 2021, (anticipating a nominal rent increase will be introduced from 1 August 2021, which has been estimated in the calculations)
  - d. notes that rental fees have already been paid by PBAFM for the months of July August and September 2020
  - e. commits to entering into a Memorandum of Understanding between the City of Salisbury and PBAFM which identifies an active promotional period of 12 months from 1 October 2020, which sees the equivalent value of their annual lease payments (for 12 months) exchanged for various advertising, promotional and educational sessions as detailed further in this report.
2. That the appropriate adjustment be made in the 2020/21 First Quarter Budget Review to reflect the reduced lease income of \$18,962.55 (October 2020 to June 2021) for the 2020/21 budget.

<p><b><u>Item No. 3.4.2</u></b>  <b>Nominations Sought for the Dog and Cat Management Board</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Minister for Environment and Water has written to the LGA requesting nominations for a local government member on the Dog and Cat Management Board for a term commencing immediately upon appointment by the Minister.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Mayor Gillian Aldridge be nominated as a Local Government Member on the Dog and Cat Management Board.</li> </ol>
<p><b><u>Item No. 3.4.3</u></b>  <b>Election for the Position of Local Government Association President</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information in relation to the election of the Local Government Association President and seeks Council's determination as to its preferred candidate.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council indicates its preference for Mayor Karen Redman for the position of Local Government Association President and instructs its delegate to vote accordingly.</li> </ol>
<p><b><u>Item No. 3.4.4</u></b>  <b>Election of Two Representative Members to the Local Government Finance Authority Board</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  Further to the report to Council in August seeking nominations for members on the Local Government Finance Authority (LGFA) Board of Trustees, nine nominations were received for two available positions and as such an election will now be conducted.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council indicates its two preferences for: <ol style="list-style-type: none"> <li>a. Mr Charles Mansueto; and</li> <li>b. Mr Peter Field</li> </ol> for the position of representative members of the Board of Trustees for the Local Government Finance Authority and instructs its delegate to complete the ballot paper.</li> </ol>
<p><b><u>Item No. 3.4.5</u></b>  <b>Election of Two Representative Members to the Greater Adelaide Regional Organisation of Councils (Northern Regional Grouping)</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  Further to the report to Council in July seeking nominations for members on the Greater Adelaide Regional Organisation of Councils (GAROC), three nominations were received for two available positions in the Northern Grouping and as such, an election will now be conducted.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Council indicates its two preferences for: <ol style="list-style-type: none"> <li>a. Mayor Gillian Aldridge; and</li> <li>b. Mayor Karen Redman</li> </ol> for the position of representative members of the Greater Adelaide Regional Organisation of Councils (Northern Grouping) and instructs the Presiding Member of the Council Meeting to complete the ballot paper.</li> </ol>

<p><b><u>Item No. 3.5.1</u></b>  <b>Delivering a Smarter City for our Community</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides a summary of the review of the ‘Switching on Darwin’ program and considers the alignment with existing work within the City of Salisbury relating to the development of a digital strategy that supports the City Plan.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the information be received.</li> <li>2. Council notes the review of ‘Switching on Darwin’ and the alignment with the draft Smart Salisbury Implementation Plan 2020 – 2022.</li> <li>3. Council notes that further consultative work will be performed on the Smart Salisbury Framework and Smart Salisbury Implementation Plan 2020 – 2022 and that a Smart Salisbury governance model will be established.</li> </ol>
<p><b><u>Item No. 3.6.1</u></b>  <b>Variations to Delegations – Planning Development and Infrastructure Act</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report provides information with respect to and seeks Council endorsement of amended and new delegations under the Planning Development and Infrastructure Act 2016.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Having conducted a review of Delegations in accordance with Section 44(6) of the Local Government Act 1999, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 30 September 2020 of those powers and functions under the Planning Development and Infrastructure Act 2016.</li> <li>2. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the Planning Development and Infrastructure Act 2016 contained in the complete proposed Instrument of Delegation A1 contained in Attachment 1 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.</li> <li>3. In exercise of the power contained in Section 100 of the Planning Development and Infrastructure Act 2016 the powers and functions under the Planning Development and Infrastructure Act 2016 contained in the complete proposed Instrument of Delegation B1 contained in Attachment 2 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person</li> </ol>

	<p>occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.</p> <p>4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.</p>
<p><b><u>Item No. 3.6.2</u></b>  <b>Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Elected Member Training and Development Policy requires staff to report on progress against the expenditure of the Elected Member Training and Development budget on an annual basis. This report presents information on progress against the expenditure for the 2019/2020 financial year. Information in relation to training and development summary reports is also included.</p> <p><b>COMMITTEE RECOMMENDATION:</b>  1. The information be received.</p>
<p><b><u>Item No. 3.6.3</u></b>  <b>Audit Committee membership – Appointment of Independent Members</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  This report summarises the proposed process to appoint an independent member to the Audit Committee and seeks Council’s endorsement of the process. The report also recommends the reappointment of Neil Ediriweera and Craig Johnson as independent members of the Audit Committee.</p> <p><b>COMMITTEE RECOMMENDATION:</b>  1. Council re-appoints Mr Neil Ediriweera as an independent member of the Audit Committee until 30 November 2022.  2. Council re-appoints Mr Craig Johnson as an independent member of the Audit Committee until 30 November 2022.  3. Council approves the recruitment process for the third independent member of the Audit Committee by advertising the position through appropriate channels.  4. The Administration prepare a confidential report to the Resources and Governance Committee providing the list of applicants, their submitted applications, a prepared matrix indicating the extent to which applicants meet the criteria for the advertised role and providing a recommended short list of candidates for review.</p>

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	<ol style="list-style-type: none"><li>5. An interview panel consisting of the Chair of the Audit Committee, the Chief Executive Officer and the General Manager Business Excellence, undertake interviews with candidates as determined and approved by Council.</li><li>6. The interview panel is given delegated authority to appoint the third independent member of the Audit Committee from the approved short list for a term of office of four years, and subject to a review after the first two years.</li><li>7. The Audit Committee Terms of Reference be reviewed and redrafted for submission for approval as part of Council's review of its Council / Committee structure, to reflect that terms of office for appointed independent members will be four-year appointments, subject to bi-annual review and will serve no more than two consecutive terms.</li></ol>
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**CO-ORDINATION**

Officer: MG  
Date: 24/09/2020

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**5.4 Audit Committee: Recommendations for Council Ratification**

*No Audit Committee meeting was held in September 2020.*

**5.5 Council Assessment Panel**

Minutes from the Council Assessment Panel meeting held on 22 September 2020 to be noted by Council.

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## **5.6 Budget and Finance Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 21 September 2020 to consider three (3) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 28 September 2020), and listed below:

#### **6.0.1 Future Reports for the Budget and Finance Committee**

1. The information be received.

#### **6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 September 2020**

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 14 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### **IBDSC1 Future Reports for the Innovation and Business Development Sub Committee**

1. The information be received.

##### **IBDSC2 Community Requests – Response Dashboard.**

1. The information be received.

#### **6.6.1 COVID-19 Rates Financial Hardship and measures for Sundry Debtors**

1. Information be received
2. The COVID-19 Rates Financial Hardship Policy as contained in Attachment 1 to this report (Budget and Finance Committee, 21 September 2020 Item 6.6.1), be endorsed with a review date of August 2021.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 21 September 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.  
*(to be determined at meeting as necessary)*

**ATTACHMENTS**

There are no attachments to this report.

**COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<p><b>COMMITTEE AGENDA ITEM NO. and TITLE</b></p>	<p><b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b></p>
<p><b><u>Item No. 6.0.1</u></b>  <b>Future Reports for the Budget and Finance Committee</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b>            1. The information be received.</p>
<p><b><u>Item No. 6.0.2</u></b>  <b>Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 14 September 2020 are presented for Budget and Finance Committee’s consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b>            The information contained in the Innovation and Business Development Sub Committee of the meeting held on 14 September 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p><b>IBDSC1      Future Reports for the Innovation and Business Development Sub Committee</b>            1. The information be received.</p> <p><b>IBDSC2      Community Requests – Response Dashboard.</b>            1. The information be received.</p>



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**Item No. 6.6.1**

**COVID-19 Rates  
Financial Hardship  
and measures for  
Sundry Debtors**

**EXECUTIVE SUMMARY:**

This report considers the extension of the Covid-19 Rates Financial Hardships Policy which was endorsed by Council in April 2020 resolution 0492/2020.

**COMMITTEE RECOMMENDATION:**

1. Information be received
2. The COVID-19 Rates Financial Hardship Policy as contained in Attachment 1 to this report (Budget and Finance Committee, 21 September 2020 Item 6.6.1), be endorsed with a review date of August 2021.

**CO-ORDINATION**

Officer:

MG

Date:

24/09/2020



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## **5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification**

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Sport, Recreation and Grants Committee met on 14 September 2020 to consider ten (10) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those seven (7) decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 14 September 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 28 September 2020), and listed below:

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

1. The information be received.

#### **7.2.1 Community Grants Program Applications for September 2020**

1. The information be received and noted.

#### **7.2.5 Sports and Community Clubs COVID-19 Recovery Support Package Applications for September 2020**

1. The information be received and noted.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 14 September 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Item(s):

### and ###

which was/were withdrawn to be considered separately.

*(to be determined at meeting as necessary)*

### **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><b><u>Item No. 7.0.1</u></b>  <b>Future Reports for the Sport, Recreation and Grants Committee</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b>            1. The information be received.</p>
<p><b><u>Item No. 7.2.1</u></b>  <b>Community Grants Program Applications for September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            This report outlines the Community Grants Program Applications submitted for the September 2020 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. Two applications are submitted for information.</p> <p><b>COMMITTEE RECOMMENDATION:</b>            1. The information be received and noted.</p>
<p><b><u>Item No. 7.2.5</u></b>  <b>Sports and Community Clubs COVID-19 Recovery Support Package Applications for September 2020</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            This report outlines the Sports and Community Clubs COVID-19 Recovery Support Package Applications submitted for September 2020 for consideration by the Sport, Recreation and Grants Committee in individual reports.</p> <p><b>COMMITTEE RECOMMENDATION:</b>            1. The information be received and noted.</p>

## 2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<p><b><u>Item No. 7.2.2</u></b>  <b>16/2020: Community Grants Program Application – Makombora Football Club [Burundi Intamba Gasimbo Association of South Australia Inc.]</b></p>	<p><b>EXECUTIVE SUMMARY:</b>            The Makombora Football Club Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b>            1. The information be received and noted that the 16/2020: Makombora Football Club [Burundi Intamba Gasimbo Association of South Australia Inc.] Application is deemed ineligible for Community Grants Program funding in accordance with section 11.2 of the Guidelines and Eligibility Criteria.</p>
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<p><b><u>Item No. 7.2.3</u></b>  <b>17/2020: Community Grants Program Application – Paint the Farm REaD [Paint The Town REaD Ltd]</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Paint the Farm REaD Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2020 round of Community Grants as follows: <ol style="list-style-type: none"> <li>a. Grant No. 17/2020: Paint the Farm REaD [Paint the Town REaD Ltd] be awarded the amount of \$5,000.00 to assist with the purchase of an adult sized mascot costume and printing of books for the Paint the Farm REaD literacy project as outlined in the Community Grant Application.</li> </ol> </li> </ol>
<p><b><u>Item No. 7.2.4</u></b>  <b>19/2020: Ingle Farm Football Club [Ingle Farm Sporting Club Inc.] - Community Grants Program Application</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Ingle Farm Football Club Application is submitted to the Sport, Recreation and Grants Committee for information.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received and noted that the 19/2020: Ingle Farm Football Club [Ingle Farm Sporting Club Inc.] Application is deemed ineligible for Community Grants Program funding in accordance with section 8.1 of the Guidelines and Eligibility Criteria</li> </ol>
<p><b><u>Item No. 7.2.6</u></b>  <b>Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Model Engineers Society</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Penfield Model Engineers Society Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$3,000 to the Penfield Model Engineers Society to assist with the following COVID-19 related expenses – Public Liability Insurance, Gully Fire Service (Maintenance of fire equipment), Security Monitoring.</li> </ol>

<p><b><u>Item No. 7.2.7</u></b>  <b>Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Rowe Park United</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Rowe Park United Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,066 to the Rowe Park United to assist with the following COVID-19 related expenses – Refund of fees due to COVID, March rent, Gas, Electricity, Internet, Canteen stock up post COVID.</li> </ol>
<p><b><u>Item No. 7.2.8</u></b>  <b>Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Ingle Farm Junior Soccer Club</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Ingle Farm Soccer Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Ingle Farm Junior Soccer Club to assist with the following COVID-19 related expenses – Refund of fees due to COVID, March rent, Gas, Electricity, Canteen stock up post COVID.</li> </ol>
<p><b><u>Item No. 7.2.9</u></b>  <b>Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Puddle Jumpers Inc</b></p>	<p><b>EXECUTIVE SUMMARY:</b>  The Puddle Jumpers Inc Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to Puddle Jumpers Inc to assist with the following COVID-19 related expenses – truck costs.</li> </ol>

**CO-ORDINATION**

Officer: MG  
Date: 24/09/2020

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## 5.8 CEO Review Committee – Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### SUMMARY

The CEO Review Committee met on 15 September 2020 and considered two (2) items on its public Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Two (2) recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### RECOMMENDATION

That Council adopt the recommendations of the CEO Review Committee meeting on 15 September 2020, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 28 September 2020), and listed below:

**8.0.1 Future Reports for the CEO Review Committee**

1. The information be received

**8.1.1 CEO Performance Evaluation – Proposed Personal Evaluation System for FY2020/2021**

1. Information be received.
2. The Personal Evaluation System to apply to the CEO for the FY2020/2021 review period, comprising a Performance Appraisal Survey and Key Performance Indicators (both documents attached) be endorsed subject to the inclusion of Community Housing within the Welcoming and Liveable City, and localised upgrading of Waterloo Corner and Kings Road within the Growing City Direction.
3. Andrew Reed from Hender Consulting is further engaged as Independent Advisor to the CEO Review Committee.

OR

That Council adopt the recommendations of the CEO Review Committee meeting on 15 September 2020, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 28 September 2020), and listed below, with the exception of Items ## and ## which will be considered separately:

*(To be determined at the meeting)*





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## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<u>Item No. 8.0.1</u> Future Reports for the CEO Review Committee	<b>SUMMARY:</b> This item details reports to be presented to the CEO Review Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATIONS:</b> That: 1. The information be received.
<u>Item No. 8.1.1</u> CEO Performance Evaluation - Proposed Personal Evaluation System for FY2020/2021	<b>SUMMARY:</b> In accordance with the CEO Employment Agreement, this report provides details of the proposed Personal Evaluation System for FY2020/2021. <b>COMMITTEE RECOMMENDATIONS:</b> 1. Information be received. 2. The Personal Evaluation System to apply to the CEO for the FY2020/2021 review period, comprising a Performance Appraisal Survey and Key Performance Indicators (both documents attached) be endorsed subject to the inclusion of Community Housing within the Welcoming and Liveable City, and localised upgrading of Waterloo Corner and Kings Road within the Growing City Direction. 3. Andrew Reed from Hender Consulting is further engaged as Independent Advisor to the CEO Review Committee.

### CO-ORDINATION

Officer: MG  
Date: 24/09/2020

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**ITEM 6: GENERAL BUSINESS REPORTS**

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*There are no General Business Reports.*

**ITEM 7: MOTIONS ON NOTICE**

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**7.1 Motion on Notice: Carpark and Playspace Options for Kingswood Reserve Paralowie Dog Park**

Cr Chad Buchanan has submitted the following Motion on Notice:

That:

1. A report to the Works and Services Committee be prepared providing options for the provision of car parking facilities at Kingswood Crescent Reserve Dog Park.
2. A report to the Asset Management Sub Committee be prepared advising options to Council for the provision of playspace equipment appropriate for children at Kingswood Reserve, to complement the dog park, hard court facility and adult exercise equipment already there, and to include consideration of possible deferral of upgrading the playground on nearby Lukin Avenue to prioritise funding new play equipment at Kingswood Reserve.

**ADMINISTRATION COMMENT:**

The existing service level for local reserves does not include car parking, even if they have a dog park.

Where a dog park is located on a larger reserve, such as The Paddocks, then car parking is available on site.

Four of our 9 dog parks have on site parking as they are located in larger reserves, while the other 5 locations utilise on street parking; this includes Kingswood Reserve.

While Kingswood Reserve is only a local level reserve, the colocation of the dog park and recent additions of fitness equipment and sports court, have resulted in the reserve being well used. However, the street network surrounding Kingswood Reserve has limited availability for on-street parking. Consequently visitors to the park regularly experience difficulty sourcing a suitable carpark.

**CO-ORDINATION**

Officer:

Date:

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## 7.2 Motion on Notice: DPA for Places of Worship

Cr Chad Buchanan has submitted the following Motion on Notice:

1. That Council write to the Minister for Planning and Local Government, and to the State Government Planning and Land Use Services Division, seeking:
  - clarification in relation to the intended approach to Places of Worship under the Planning and Design Code in metropolitan Adelaide, and in which zones places of worship will be allowed under the code;
  - subject to the outcome of the above, seeking the Minister’s and the Division’s “in principle” support to initiate either a Development Plan Amendment or an amendment to the Planning and Design Code (when introduced for the Adelaide Metropolitan Area) to undertake the initial investigations for a Development Plan Amendment or Code Amendment to provide for Places of Worship to be considered in appropriate locations within the current Primary Production Zone (west of Pt Wakefield Road e.g. Waterloo Corner).
2. That a further report be provided to Council upon receipt of a response from the Minister for Planning and Local Government, and the Planning and Land Use Services Division in relation to next steps.

### **ADMINISTRATION COMMENT:**

The State Government is introducing the new Planning and Design (P&D) Code, but its introduction for metropolitan councils has been deferred until 2021 (date not yet confirmed). We completed a detailed review of the draft P&D Code policy that was released for consultation and found there are no general development policies for places of worship in the P&D Code. In the absence of a policy framework there is a broad interpretation as to where places of worship may be deemed appropriate. Council identified this issue in its submission on the Code and we don’t at this stage know how the government will respond to this issue.

The State Government (Planning and Land Use Services Division – PLUS) is not entertaining DPAs in relation to the current Development Plan at this stage of the P&D Code roll-out process, and are encouraging Councils to finalise current DPAs that are ‘in the system’, with amendments to planning policy and zoning being pushed out to after the introduction of the Code. At that time we expect that there will be a significant state-wide backlog of re-zoning proposals (Code Amendments) requiring prioritisation by PLUS.

This Motion tests the appetite of the Minister and PLUS to entertain a DPA (or a Code Amendment) prior to Council deciding to commit the significant resources required to prepare a formal Statement of Intent and Statement of Investigation required to initiate a DPA.

### **CO-ORDINATION**

Officer:

Date:

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### **7.3 Motion on Notice: Lighting of Little Para Trail**

Cr Chad Buchanan has submitted the following Notice of Motion:

1. That a report be prepared providing advice on the installation of appropriate lighting to improve safety for residents along the Little Para Trail, including a budget impact analysis, and identifying opportunities to apply for available grant funding from State Government.

#### **ADMINISTRATION COMMENT:**

Should the motion be adopted by Council, staff will prepare the required report.

#### **CO-ORDINATION**

Officer: GMCI  
Date: 24/09/2020

### **7.4 Motion on Notice: Lighting of Dog Parks and Recreation Facilities**

Cr Chad Buchanan has submitted the following Motion on Notice:

1. That a report be prepared for consideration at the November meeting of the Asset Management Sub Committee examining the potential impacts, and opportunities and, if appropriate, the guidelines, of installing lighting at dog parks and other stand-alone recreational facilities such as basketball courts.

#### **ADMINISTRATION COMMENT:**

Should the motion be adopted by Council, staff will prepare the required report.

#### **CO-ORDINATION**

Officer: GMCI  
Date: 24/09/2020



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**ITEM 8: MAYOR'S DIARY**

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**Recommendation**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
19/08/2020	12:15 PM	Filming Town Hall Video
19/08/2020	12:30 PM	IT Assistance
19/08/2020	01:30 PM	Awards Judging Panel meeting - SBA
19/08/2020	07:00 PM	Invitation to Briefing with the Premier & Deputy Premier/Minister for Planning and Local Government (Zoom Meeting)
19/08/2020	12 Noon	Town Hall Video Briefing
20/08/2020	01:00 PM	1pm LGA Board of Directors meeting
20/08/2020	12 Noon	12 noon Optional lunch prior to the LGA Board Meeting
21/08/2020	09:30 AM	LGRDS Advisory Committee Meeting
24/08/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
24/08/2020	04:30 PM	Pre Council Meeting Briefing
24/08/2020	06:30 PM	Council Meeting
24/08/2020	12 Noon	Men's Shed Meeting
25/08/2020	10:20 AM	Briefing prior to meeting with Resident
25/08/2020	10:30 AM	Meeting with Resident
25/08/2020	11:00 AM	Community Safety Meeting
25/08/2020	12:30 PM	Mayor's Video Message (Recording)
25/08/2020	12 Noon	Media Issues - Regular Catch-up
28/08/2020	02:00 PM	Pre-Meeting catch up
28/08/2020	02:30 PM	Meeting with the Hon Rob Lucas MLC
31/08/2020	10:00 AM	Phone call to resident
31/08/2020	11:30 AM	Resident meeting
31/08/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
1/09/2020	10:15 AM	Mayor's Radio Show – School Holiday Program
1/09/2020	05:00 PM	Briefing on Ingle Farm Suburb Improvement Plan
1/09/2020	06:00 PM	Discussions re Committee Structures - Standing Committee Chairs
1/09/2020	12 Noon	Media Issues - Regular Catch-up
2/09/2020	09:30 AM	IWD and Australia Day Meeting
2/09/2020	10:00 AM	Meeting - Mayor Aldridge/ Detective Chief Inspector
2/09/2020	01:30 PM	Office time
2/09/2020	12 Noon	Paula Luethen MP and Mayor Aldridge - regular catch-up meeting
3/09/2020	11:00 AM	Meeting with representative of Victory Church
3/09/2020	11:45 AM	Visit to Pipetech (local business)
4/09/2020	09:30 AM	Resident Woman's breakfast
5/09/2020	02:30 PM	Pontian Eagles Soccer Club

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7/09/2020	10:00 AM	GAROC Committee Meeting
7/09/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
7/09/2020	06:30 PM	Informal Strategy
8/09/2020	10:00 AM	Meeting with Northern Districts Athletics
8/09/2020	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
8/09/2020	11:00 AM	Mayor's Media Catch-up (and briefing for Reconciliation Video)
9/09/2020	09:00 AM	Meet and Greet CEO from Infrastructure SA with John Harry
9/09/2020	10:30 AM	Proposed Video Filming for Reconciliation Action Plan Launch with Mayor and Frank Wanganeen
9/09/2020	11:30 AM	Meeting with local businesswoman
9/09/2020	06:30 PM	Salisbury Business Association Awards Dinner
10/09/2020	10:00 AM	Take Car to Ops Centre for maintenance
10/09/2020	01:30 PM	Pick up Car from the Ops Centre
10/09/2020	05:00 PM	Resident meeting to discuss the condition of the lakes
10/09/2020	06:00 PM	Endeavor College theatre show
10/09/2020	12 Noon	Every Life Matters - R U OK day Event
14/09/2020	02:00 PM	Video CEO - Town Hall
14/09/2020	03:30 PM	Briefing Prior to Sub-Committee Meetings
14/09/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
14/09/2020	06:30 PM	Asset Management Sub Committee
14/09/2020	06:30 PM	Innovation and Business Development SC
14/09/2020	06:30 PM	Sport, Recreation and Grants Committee
15/09/2020	10:15 AM	PBA FM Radio Interview
15/09/2020	12:30 PM	Mayor's Video Message (Recording)
15/09/2020	05:00 PM	Tourism & Visitor Sub Committee
15/09/2020	06:30 PM	CEO Review Committee
15/09/2020	06:30 PM	Strategic Property Development SC
15/09/2020	12 Noon	Media Issues - Regular Catch-up
16/09/2020	08:00 AM	Citizenship Ceremonies
16/09/2020	03:00 PM	CoS Familiarisation - Executive Induction
17/09/2020	11:30 AM	Meeting to discuss Asbestos Ceremony
17/09/2020	01:00 PM	1pm LGA Board of Directors meeting
17/09/2020	12 Noon	12 noon Optional lunch prior to the LGA Board of Directors meeting
19/09/2020	02:00 PM	Interfaith Celebration of International Day of Peace
20/09/2020	12 Noon	Resident 70th birthday
21/09/2020	10:30 AM	Invitation: Morning tea and Visit at GG campus
21/09/2020	03:30 PM	Meeting with resident
21/09/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
21/09/2020	06:30 PM	Standing Committee Meetings

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22/09/2020	09:30 AM	Breakfast with residents
22/09/2020	12 Noon	Media Issues - Regular Catch-up
22/09/2020	11.00 AM	Meeting with residents re Deputation
22/09/2020	11.30 AM	Meeting with resident
22/09/2020	1.00 PM	Meeting with resident
23/09/2020	01:30 PM	Meeting with residents
23/09/2020	12.00 PM	CEO/Mayor regular meeting
23/09/2020	1.00 PM	Further meeting with resident re Deputation

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**Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
12/09/2020	Deputy Mayor J Woodman	80 <sup>th</sup> Anniversary of Battle of Britain Commemorative Service

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

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**ITEM 11: QUESTIONS ON NOTICE**

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**11.1 Question on Notice: Sustainability Strategy and Energy Plan**

The following question has been submitted by Cr Chad Buchanan:

*Can the Mayor please provide an update on the status of the development of the City of Salisbury's Sustainability Strategy and the inclusion of an Energy Plan?*

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

The new City Plan, endorsed by Council in June 2020, identified the update of Council's Sustainability Strategy as a critical action. A draft framework for the update of the Sustainability Strategy was developed and included in the City Plan with key elements including Waste and Energy Management, Cooler Suburbs, Biodiversity and Water.

In July 2020, a Project Brief and Program for the development of the Strategy was approved by Executive Group. The endorsed program identifies an Elected Member workshop on the proposed elements in December 2020 with a draft strategy to be presented to Council in March 2021.

The preparation of a draft Energy Plan has commenced, consistent with City Plan directions and will be delivered in concert with the Sustainability Strategy by March 2021. This will enable considerations as part of Council's 21/22 budget deliberations.

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

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## ITEM 13: CONFIDENTIAL ITEMS

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### 13.1 Works and Services Committee – Confidential Recommendations for Council Ratification

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non disclosure of this matter at this time would protect commercial information, the release of which may prejudice the commercial position of Council or confer a commercial advantage on a third party and will enable Council to consider the information prior to making a decision on the matter.

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.