



## **AGENDA**

**FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON  
17 AUGUST 2020 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE  
MEETING  
IN LITTLE PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr N Henningsen  
Cr S Ouk  
Cr G Reynolds

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 20 July 2020.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 20 July 2020.

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## OTHER BUSINESS

## CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN LITTLE  
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**20 JULY 2020**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds

**OBSERVERS**

Cr B Brug (*from 8.31pm to 8.35pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.57 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr N Henningsen.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr G Reynolds  
Seconded Cr S Ouk

The Minutes of the Works and Services Committee Meeting held on 15 June 2020, be taken and read as confirmed.

**CARRIED**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

The Minutes of the Confidential Works and Services Committee Meeting held on 15 June 2020, be taken and read as confirmed.

**CARRIED**

### Deputation

Mr Blair Boyer MP, Member for Wright, addressed the Committee in support of establishing Gulfview Heights Lake with permanent water source.

### Bring Forward Item 2.6.2

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. That Item 2.6.2 – Gulfview Heights Lake, Bayview Parade, be brought forward to this point on the agenda.

**CARRIED**

### 2.6.2 Gulfview Heights Lake, Bayview Parade

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. That the Works and Services Committee notes the deputation made by Mr Blair Boyer MP, Member for Wright.
2. Council give further consideration of establishing Gulfview Heights Lake with permanent water source.
3. Council note that irrigation has been reinstated around the lake and the issues of the clay liner drying out are unlikely to return and the time water is in the lake will be significantly increased.
4. Administration to monitor the retention of water in the lake over the next 12 months and provide a report to the Works and Services Committee every 4 months.
5. Staff to provide further information about the possibility and cost to continue using the SA Water pump to provide water into the lake.

**CARRIED**

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## Deputation

Mr Michael Brown MP and Mr David Cowles, Principal, Mawson Lakes High School, addressed the Committee in support of the construction of a footbridge crossing at Mawson Lakes School.

Cr C Buchanan sought leave of the meeting to move a Motion and leave was granted.

## W&S-OB1 Mawson Lakes School Footbridge

Moved Cr C Buchanan

Seconded Cr L Braun

1. That the Works and Services Committee notes the deputation made by Mr Michael Brown MP, Member for Playford and Mr David Cowles, Principal Mawson Lakes School.
2. The Works and Services Committee notes and receives letter from Helen Doyle, Director Capital Programs and Asset Services, confirming DECS maximum commitment of \$300k towards co-funding 50% of the cost of a new footbridge crossing at Mawson Lakes School (Dry Creek Crossing).
3. Administration to bring forward detailed design and costing of the footbridge crossing at Mawson Lakes School as soon as possible, no later than October 2020 to the Works and Services Committee.
4. Staff investigate as a matter of urgency whether State COVID-19 funds are available to enable the project to be completed in this financial year. If COVID funds aren't available then Council commits to funding no more than \$300k towards the co-funded project to be considered as part of the 2021/22 budget.
5. Council write to the State Government seeking funding for any additional costs, above the agreed co-funded amount (\$600k) towards the construction of the footbridge crossing at Mawson Lakes School.

**CARRIED**

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## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr C Buchanan  
Seconded Cr L Braun

1. The information be received.

**CARRIED**

#### **2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 13 July 2020**

Moved Cr L Braun  
Seconded Cr S Ouk

The information contained in the Asset Management Sub Committee of the meeting held on 13 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### **2.0.2-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information be received.

**CARRIED**

#### **2.0.2-AMSC2 Place Activation Strategy Update**

Moved Cr L Braun  
Seconded Cr S Ouk

1. Council notes that the Economic and Community Facilities categories of the Place Activation Strategy will be presented to the Policy and Planning Committee for consideration.
2. Council notes that a report on the Linkages category of PAS will be presented to the sub committee in coming months for consideration.

**CARRIED**

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**2.0.2-AMSC3 Asset Management Policy**

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information be received.
2. Council endorses the revised Asset Management Policy as contained in Attachments 1 and 2 to this report (AMSC 13/07/2020, Item No. AMSC3), subject to the following amendment to Attachment 1 – Asset Management Policy, to read:
  - 4.1 *Setting of service levels will be determined by Council following consultation with the community and will form the basis of the annual budget.*
3. Council notes the Strategic Asset Management Group Terms of Reference.

**CARRIED**

**2.0.2-AMSC4 Response to Petition - Coachhouse Drive, Gulfview Heights**

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information within the report be received and noted.
2. That Coachhouse Drive be included in the Streetscape Renewal program for the 2020/21 financial year.

**CARRIED**

**2.0.2-AMSC5 Place Activation Strategy - Parks and Open Space Assets Listing (Informal Recreation destinations)**

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information within the report be received and noted.

**CARRIED**

**2.1.1 Grant Funding for Community Garden at Para Hills**

*Cr S Reardon declared a perceived conflict of interest on the basis of being a member of the Para Hills Community Club. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. Council note that:
  - a. Funding of \$75,000 has been allocated to the City of Salisbury through Wellbeing SA (Government of South Australia) for the development of a new community garden at the Para Hills Community Hub in 2020/21.
  - b. An application for further funding of up to \$100,000 has been prepared through Wellbeing SA's Community Wellbeing and Resilience Grants program for community garden support programs to be delivered throughout the City of Salisbury in 2020/21 for people impacted by COVID-19 and domestic violence.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr S Reardon voted IN FAVOUR of the MOTION.*

*Landscaping*

**2.4.1 Response to Petition: Dunkley Green**

Moved Cr G Reynolds  
Seconded Cr C Buchanan

1. The report be received and noted.
2. Council notes that Dunkley Green is now budgeted for in 2020/21, for works under the following programs Playspace/ Playground and Reserve Upgrade to address the concerns of the petition presented May 2020.
3. Council notes that staff will consult with the residents within the reserve catchment (including those on the petition) and ward Councillors, as part of the project design, to provide input into the development of the reserve.

**CARRIED**



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## 2.4.2 Review the standards and user satisfaction of all Dog Parks

Moved Cr C Buchanan

Seconded Cr L Braun

1. That the information in this Report be received and noted.
2. The delivery of dog parks for small dogs continues as identified throughout the budget bid process.
3. Signage at all dog parks be consolidated into one single sign displaying dog park etiquette, educational material and Council contact details.
4. Council investigates off-leash opportunities outside of fenced dog parks such as increasing the hours for off-leash activities particularly through daylight savings.
5. Golding Oval, Para Vista to have significant improvements to bring to the same level of service as other dog parks. This work to include removal of remnant asphalt courts surfacing and reinstatement of more appropriate ground surface material such as turf, sand or mulch along with tree planting for shade. This work would be included in the proposed works program in paragraph 8 below.
6. Access and functional issues, such as fencing and gate security and drainage around drinking fountains be addressed as part of the upgrade works.
7. Staff bring back a report on the provision of greyhound friendly hours at our dog parks.
8. Administration to prepare a program of works and associated funding for dog park improvements, to commence in 2022/23, for Council consideration.

**CARRIED**

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*Property*

**2.5.1 Grant of Easement to SA Power Networks - Happy Home Reserve**

Moved Cr G Reynolds

Seconded Cr L Braun

1. Council grant to SA Power Networks an easement for the installation of under ground cables over a portion of Happy Home Reserve, identified as allotment 69 in Filed Plan 1113664 as described in Certificate of Title Volume 5553 Folio 5 and delineated on Attachment 1 to this report (Works and Services Committee 20/07/2020, Item No. 2.5.1), Proposed View of new Easement at Happy Home Reserve, Salisbury for \$5,000.00 plus GST.
2. SA Power Networks are to be responsible for all costs associated with the lodgement and documentation of the easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents.

**CARRIED**

*Public Works*

**2.6.1 Capital Works Report - June 2020**

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. Council includes, at no impact to the budget, the renewal of a small bridge along the Little Para, Parafield Gardens / Paralowie, within the 2020/21 Bridge Program, and defer the renewal of Bridge 11 at the Paddocks for consideration at a future date in alignment with the implementation of the Paddocks Master Plan.
2. As result of the awarding of additional Black Spot Funding for 2021, include the junction upgrade of Wright Road and Canna Road, Ingle Farm, within PR13725 Major Traffic Program, through the approval of a non-discretionary 1st Quarter Budget Review 2021 Bid totalling \$368k income and expenditure.
3. Declare as an expenditure saving the \$545k Council contribution associated with the construction of a new roundabout at the intersection of Nelson Road and Kesters Road, Para Hills, within PR13725 Major Traffic Program, noting this project is now fully funded as a result of the awarding of additional Black Spot Funding for 2021.

**CARRIED**

*Item 2.6.2 – Gulfview Heights Lake, Bayview Parade, was discussed earlier on the agenda.*

**2.6.3 Side Entry Pit and Drainage Pit Cleaning**

Moved Cr L Braun  
 Seconded Cr M Blackmore

1. The information be noted and existing level of service be maintained.

**CARRIED**

*Waste Management*

**2.8.1 NAWMA Lease Renewal 2020**

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Reynolds  
 Seconded Cr M Blackmore

1. Council endorse the inclusion of a flat rental payment per annum of \$180,000, commencing 2020/21 subject to CPI review, as stated in Item 5 of the Lease Agreement, replacing the existing 3 tiered rental arrangement.
2. Council notes the simplification of the Gate fee pricing mechanism, embedding this into the NAWMA Budgetary process (and Budget Review process).
3. Council notes the increased voucher fees for Salisbury rate payers in the NAWMA 2020/21 budget
4. Council transfers its existing EPA licence for the Pooraka Waste Transfer Station to NAWMA.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
 Cr G Reynolds voted IN FAVOUR of the MOTION.*

**2.8.2 NAWMA Service Agreement and Business Plan**

Moved Cr C Buchanan  
 Seconded Cr M Blackmore

1. The information be received.
2. The Northern Adelaide Waste Management Authority Business Plan 2020/21, as set out in Attachment 1 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2020), as set out in Attachment 2 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed subject to the at-call booking system service is provided within four (4) weeks.
4. Staff work out costings with NAWMA on increasing hard waste service to be set to between two to four weeks.
5. The two hard waste services are counted in the financial year, based on when the service is booked and not when it is undertaken.

**CARRIED**

**OTHER BUSINESS**

**W&S-OB2 Pedestrian Refuge – Galway Crescent**

Moved Cr C Buchanan  
 Seconded Cr S Ouk

1. That the installation of a pedestrian refuge at Galway Crescent be deferred to enable further monitoring of movements and staff give further consideration to the need of a pedestrian refuge at this location.

**CARRIED**

**W&S-OB3 Safety around The Pines School and Andrew Smith Drive**

Moved Cr S Ouk  
 Seconded Cr C Buchanan

1. That a report come back within three months on costings to increase signage and line painting around The Pines School.
2. The report include costings to upgrade the Andrew Smith Drive crossing to push button as well as relocating it to not interfere with the Bus Zone.
3. The administration liaise with SAPOL to raise concerns regarding traffic movements by drivers not obeying road rules around schools.

**CARRIED**

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**CONFIDENTIAL ITEMS**

**2.9.1 Revocation and Disposal of Lot 8 Third Avenue, Mawson Lakes**

Moved Cr L Braun

Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter at this time will protect commercially sensitive information concerning the applicant's future operations.*

*On that basis the public's interest is best served by not disclosing the **Revocation and Disposal of Lot 8 Third Avenue, Mawson Lakes** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 9.19 pm.

The meeting moved out of confidence and closed at 9.19 pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	2.0.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	17 August 2020
<b>HEADING</b>	Future Reports for the Works and Services Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The table below outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution.

<b>Meeting Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
24/06/2019 2.9.1 <b>Due:</b>	<b>Recreation Services Agreement</b> Council has previously resolved this resolution to be confidential. November 2020	Adam Trottman
22/07/2019 2.9.1 <b>Due:</b>	<b>Mawson Lakes Interchange</b> Council has previously resolved this resolution to be confidential. September 2020	Terry Sutcliffe
28/10/2019 2.1.1 <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Burton Community Hub Project Update</b> 1(c). Stage 3 – the functional brief will be predicated on the architect presenting a further report on the feedback from the community consultation to the Works and Services Committee. August 2020 September 2020 Deferred due to the timing of the community consultation report and other feedback.	Sean Brennan
28/10/2019 2.5.2 <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Proposed Declaration of Multiple Roads within the City of Salisbury</b> 3. A further report be presented to Council following the expiry of the three month notice period to declare the listed roads public and addressing any objections (if received) as a result of the public notice. September 2020 October 2020 Staff are currently undertaking a 3-month public consultation process on this matter. A report is being prepared for October.	Lavinia Morcoase
16/12/2019 2.5.2 <b>Due:</b>	<b>Review of Mawson Lakes Primary School Pedestrian Bridge - Upstream of the Strand</b> 3. Council agree in principle to build the Option 2 bridge subject to detailed design and costs coming back to the works and services committee for consideration in the 2021/22 budget. October 2020	David Boothway
16/12/2019 Cnl-OB12.2 <b>Due:</b>	<b>Traffic Management Treatments</b> 1. Staff bring back a report considering appropriate traffic management treatments for Beechwood Avenue, Mawson Lakes. 2. The report will also include the consultation with nearby businesses and residents. October 2020	David Boothway



28/01/2020	<b>Bridgestone Athletics Centre - Management Model Options</b>	Adam Trottman
1.1.2	a. A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee;	
<b>Due:</b>	July 2021	
28/01/2020	<b>Bridgestone Athletics Centre - Management Model Options</b>	Adam Trottman
1.1.2	c. A periodic report be provided on a six (6) monthly basis to Works and Services Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre; and	
<b>Due:</b>	January 2021	
28/01/2020	<b>Bins for Blokes</b>	Karen Pepe
2.5.1	3. That the City of Salisbury promote this trial and a further report come back to Council on the results of this trial and recommendations on whether the trial should continue.	
<b>Due:</b>	March 2021	
24/02/2020	<b>Motion on Notice: School Partnerships: Trees</b>	Craig Johansen
2.4.2	4. Parks and Open Space Assets team report via a half yearly update to Works and Services Committee, informing Council of the Sustainability Education Programs being undertaken throughout the City.	
<b>Due:</b>	September 2020	
24/02/2020	<b>Indoor Sporting Facilities</b>	Adam Trottman
2.5.1	1. A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being developed by the Office for Recreation, Sport and Racing.	
<b>Due:</b>	August 2020	
<b>Deferred to:</b>	November 2020	
<b>Reason:</b>	To be included in the comprehensive Community Facility Strategy.	
23/03/2020	<b>Verge Cutting Heights</b>	Mark Purdie
6.0.2- IBDSC5	2. The verge cutting height remain at 50mm for the 2020 verge cutting season trials with cutting heights evaluated as part of the end of trial review in November 2020.	
<b>Due:</b>	December 2020	

23/03/2020	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	Adam Trottman
6.4.1	2. A report on the Golf Course cost of operations as a golf course compared to the cost of open space, and including utilisation numbers be included in the Future Reports for the Works and Services committee and due to be reported back in September 2020.	
<b>Due:</b>	September 2020	
23/03/2020	<b>Long Term Financial Plan and Budget Workshops Actions Update</b>	John Devine
6.4.1	3. A report on the activation of Mawson Lakes and Salisbury City Centre commercial precincts through pedestrian protection models and associated funding options be included in the Future Reports for the Works and Services committee and due to be reported back in December 2020.	
<b>Due:</b>	December 2020	
23/03/2020 MON7.4	<b>Motion on Notice: Technology Park Carparking</b>	Dameon Roy
	1. That Council bring back a report on a strategy to improve the current car parking issues and planning for the future development agenda within Technology Park and associated areas.	
<b>Due:</b>	December 2020	
27/04/2020	<b>Road Closure and Renaming of Portion of Parachilna Road, Salisbury Heights</b>	Liz Lynch
2.5.1	4. Should no objections be received after completion of the Public Consultation Process, the Manager Property and Buildings to submit the required documentation to the Surveyor General for approval. In the event objections are made on the Road closure, a further report will be presented to Council for consideration of any objections.	
	6. Should no objections be received for the road renaming of the portions of Parachilna Road after completion of the Public Consultation Process, the Chief Executive Officer be delegated to authorise the Road names as outlined in this report. In the event objections are made on the Road names, a further report be presented to Council for consideration of any objections.	
<b>Due:</b>	August 2020	
<b>Deferred to:</b>	October 2020	
<b>Reason:</b>	Staff will not know if a report is required until the consultation is complete.	

27/04/2020 2.6.3 <b>Due:</b>	<b>Church and John Street - Community Consultation Findings</b> 3. That the Administration investigate the installation of an additional public toilet, and the report be brought back during the detailed design stage with preferred options, suggested locations, and current requirements for business and landholders to provide facilities. September 2020	Jarred Collins
27/04/2020 2.6.4 <b>Due:</b>	<b>Research Road Joint Animal Pound Facility Update</b> 3. Staff continue to refine the concept design for a joint use Animal Pound facility, and a further report is brought back by July 2020 regarding the business case and shared use agreement with the City of Tea Tree Gully. September 2020	Jarred Collins / John Darzanos
27/04/2020 MON7.1 <b>Due:</b>	<b>Motion on Notice: Fee for Large Waste Bins</b> 4. The administration bring back a report of the costs associated to cap the upgrade of a 140 litre bin to a 240 litre bin to a once off cost of \$50 or free of charge. October 2020	Andrew Legrand
27/04/2020 Cnl-OB12.2 <b>Due:</b>	<b>Bike Paths</b> 1. That a report be brought back to Council regarding a bike path to be installed on Louisa Road, Paralowie to allow a safer path for riders by July 2020. 2. Council review the current state of our paths throughout the City of Salisbury and allow Elected Members to voice suggestions on new paths. September 2020	David Boothway
25/05/2020 2.4.1 <b>Due:</b>	<b>Landscape Enhancements to Major Entry Sites</b> 4. That Council staff provide a report into additional options for Entry Statements into Salisbury and their costs by December 2020. That the report consider the following locations: - Purling Road/Commercial Road Roundabout in Salisbury East (facing north towards Purling), - The Grove Way at Salisbury Heights heading west, - Kings Road and Waterloo Corner Roads coming off of the Northern Connector, and - north and south on Port Wakefield Roads and - other locations as considered appropriate. December 2020	Craig Johansen

25/05/2020 MON7.4	<p><b>Motion on Notice: Green Waste Bins</b></p> <p>1. A report be prepared, in consultation with NAWMA, to provide Council with an update on the provision of green waste bins in accordance with NAWMA's transformational waste strategy, and</p> <p>2. The report include advice on:</p> <ul style="list-style-type: none"> <li>• the cost of ensuring that every appropriate household has access to a three bin waste system by December 2020, and how green bins could be rolled out over several years;</li> <li>• the business case for diverting green waste that would otherwise go to landfill, and</li> <li>• options for educating the remaining households on what can be placed in a green bin to support them in the transition to using all three bins effectively.</li> </ul>	Andrew Legrand
<p><b>Due:</b> October 2020</p> <p>22/06/2020 W&amp;S-OB2</p>	<p><b>Supporting ratepayers with illegal dumping on private land</b></p> <p>1. Staff bring back a report by October 2020 about providing assistance to ratepayers who experience illegal dumping on private land. This report to include:</p> <ol style="list-style-type: none"> <li>1. options currently available to Council and residents to remove illegal dumping from private land</li> <li>2. consideration of using Council resources to remove illegally dumped rubbish on private property</li> <li>3. advice on whether it is feasible for Council to inspect the dumped rubbish to distinguish whether the rubbish has been generated from the site</li> <li>4. details of CRM requests regarding illegal dumping on private land since July 2018.</li> </ol>	Mark Purdie
<p><b>Due:</b> October 2020</p> <p>22/06/2020 MWON12.1</p>	<p><b>Restrictions of Heavy Vehicles – Mawson Lakes</b></p> <p>1. That a report be prepared for consideration at the Works and Services Committee at its meeting in September 2020, providing advice and recommendations to Council about measures available to restrict heavy vehicles entering the residential streets in Mawson Lakes.</p>	David Boothway
<p><b>Due:</b> September 2020</p> <p>27/07/2020 2.4.2</p>	<p><b>Review the standards and user satisfaction of all Dog Parks</b></p> <p>7. Staff bring back a report on the provision of monthly greyhound friendly events at a suitable dog park.</p> <p>8. Administration to prepare a program of works and associated funding for dog park improvements, to commence in 2022/23, for Council consideration.</p>	Tamika Cook / John Darzanos
<p><b>Due:</b> November 2020</p>		

27/07/2020 2.6.2	<b>Gulfview Heights Lake, Bayview Parade</b> 4. Administration to monitor the retention of water in the lake over the next 12 months and provide a report to the Works and Services Committee every 4 months. <b>Due:</b> November 2020	Dameon Roy
27/07/2020 2.6.2	<b>Restrictions of Heavy Vehicles – Mawson Lakes</b> 5. Staff to provide further information about the possibility and cost to continue using the SA Water pump to provide water into the lake. <b>Due:</b> September 2020	Dameon Roy
27/07/2020 2.8.2	<b>NAWMA Service Agreement and Business Plan</b> 4. Staff work out costings with NAWMA on increasing hard waste service to be set between two to four weeks. <b>Due:</b> October 2020	Dameon Roy
27/07/2020 W&S-OB1	<b>Mawson Lakes School Footbridge</b> 3. Administration to bring forward detailed design and costing of the footbridge crossing at Mawson Lakes School as soon as possible, no later than October 2020 to the Works and Services Committee. <b>Due:</b> October 2020	David Boothway
27/07/2020 W&S-OB3	<b>Safety around The Pines School and Andrew Smith Drive</b> 1. That a report come back within three months on costings to increase signage and line painting around The Pines School. 2. The report include costings to upgrade the Andrew Smith Drive crossing to push button as well as relocating it to not interfere with the Bus Zone. <b>Due:</b> October 2020	David Boothway
27/07/2020 MON1	<b>Motion on Notice: Rage Cage - Fairbanks Reserve</b> 1. Staff bring back a report on the cost of constructing a 'rage cage' multi sports facility as part of the proposed upgrade of Fairbanks Drive Reserve, Paralowie. 2. Staff to provide further information and costings to include 'rage cage' multi sports facilities as part of the criteria for district playgrounds. <b>Due:</b> October 2020	Craig Johansen

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

#### CO-ORDINATION

Officer: Executive Group  
Date: 10/08/2020



<b>ITEM</b>	2.0.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>HEADING</b>	Minutes of the Asset Management Sub Committee meeting held on Monday 10 August 2020
<b>AUTHOR</b>	John Devine, General Manager City Infrastructure, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 3.3 Our infrastructure supports investment and business activity
<b>SUMMARY</b>	The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020 are presented for Works and Services Committee's consideration.

**RECOMMENDATION**

1. The information contained in the Asset Management Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

**AMSC1 Future Reports for the Asset Management Sub Committee**

1. The information be received.

**AMSC2 Street Tree Asset Management Plan and Policy**

1. The information within the report be received and noted.
2. The Tree Management Policy as contained in Attachment 1 to this report (AMSC 10/08/2020, Item No. AMSC2) be endorsed.
3. The objectives in the Policy is to maintain our canopy cover in our streets, parks and reserves.
4. The principles contained within the report for consideration in the development of priority listing for future street tree renewal programs be approved.
5. That a priority list of streets from attachment 5 be identified for the 2020/21 Street Tree Renewal Program.
6. That an updated Street Tree Asset Management Plan be prepared for future presentation to the Asset Management Sub Committee.
7. That an updated planting palette for street trees, and criteria for selection at particular sites, be developed for Sub Committee consideration and endorsement at a future meeting.
8. Council notes that a technical paper summarising the recent street tree condition audit will be placed on the Elected member web-site by the end September 2020.

### **FURTHER MOTION**

That the Tree Removal Procedure be deferred to the next meeting to enable staff to review the document so as to place stronger reference to the Tree Management Appeals Sub Committee and include the Tree Appeal Process.

#### **AMSC3 Information report inclusiveness in Playspaces**

1. That universal design principles continue to be included as part of playspace designs and Place Activation Strategy guidelines including inclusive play equipment in district playgrounds.
2. That consultation on inclusive playspaces continues with relevant disability Access and Inclusion groups within City of Salisbury.
3. That a non-discretionary budget bid of \$150,000 be prepared for the first quarter budget review for additional pieces of inclusive play equipment at Unity Park.
4. That the next district playground be designed as a fully inclusive playspace, and cost estimates for various options be presented for Council consideration.
5. Staff bring back a further report proposing a discretionary budget bid to be considered for the provision of an accessible toilet with adult changing facility at Unity Park at the second quarter budget review.

### **OTHER BUSINESS**

#### **AMSC-OB1 Tree Litter in private residence**

1. That a report be provided advising how the City of Salisbury can better assist vulnerable residents on private property where their residences are impacted by litter from regulated trees.

#### **AMSC-OB2 Disability Access Inclusion Plan**

1. That a report be presented in January 2021 regarding the progress of the Disability Access Inclusion Plan.

### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 10 August 2020

### **CO-ORDINATION**

Officer: GMCI  
Date: 13/08/2020





**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**10 AUGUST 2020**

**MEMBERS PRESENT**

Cr L Braun (Chairman)  
Cr C Buchanan  
Cr N Henningsen  
Cr S Reardon (Deputy Chairman)

**OBSERVERS**

Cr J Woodman

**STAFF**

General Manager City Infrastructure, Mr J Devine  
Team Leader Parks and Open Space Assets, Mr C Johansen  
Manager Governance, Mr M Petrovski  
Manager Community Health & Wellbeing, Ms V Haracic  
Administrative Coordinator - Business Excellence, Mrs M Potter

The meeting commenced at 7.45 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge and Cr A Duncan.

**LEAVE OF ABSENCE**

Nil

## **PRESENTATION OF MINUTES**

Moved Cr N Henningsen  
Seconded Cr S Reardon

The Minutes of the Asset Management Sub Committee Meeting held on 13 July 2020, be taken and read as confirmed.

**CARRIED**

## **PRESENTATION**

### **Mr Ben Waechter, accessible and inclusive play spaces**

Mr Waechter gave a presentation to the Sub Committee encouraging the City of Salisbury to improve and provide greater availability of accessible and inclusive play spaces in the City.

The Chair thanked Mr Waechter for providing the presentation.

### **Bring Forward Item AMSC3 – Information report inclusiveness in Playspaces**

Moved Cr L Braun  
Seconded Cr N Henningsen

1. That Item AMSC3 – Information report inclusiveness in Playspaces be brought forward to this point on the Agenda.

**CARRIED**

## **REPORTS**

### **AMSC3 Information report inclusiveness in Playspaces**

Moved Cr L Braun  
Seconded Cr C Buchanan

1. That universal design principles continue to be included as part of playspace designs and Place Activation Strategy guidelines including inclusive play equipment in district playgrounds.
2. That consultation on inclusive playspaces continues with relevant disability Access and Inclusion groups within City of Salisbury.
3. That a non-discretionary budget bid of \$150,000.00 be prepared for the first quarter budget review for additional pieces of inclusive play equipment at Unity Park.
4. That the next district playground be designed as a fully inclusive playspace, and cost estimates for various options be presented for Council consideration.
5. Staff bring back a further report proposing a discretionary budget bid to be considered for the provision of an accessible toilet with adult changing facility at Unity Park at the second quarter budget review.

**CARRIED**

**AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr N Henningsen  
Seconded Cr S Reardon

1. The information be received.

**CARRIED**

**AMSC2 Street Tree Asset Management Plan and Policy**

Moved Cr C Buchanan  
Seconded Cr S Reardon

1. The information within the report be received and noted.
2. The Tree Management Policy as contained in Attachment 1 to this report (AMSC 10/08/2020, Item No. AMSC2) be endorsed.
3. The objectives in the Policy is to maintain our canopy cover in our streets, parks and reserves.
4. The principles contained within the report for consideration in the development of priority listing for future street tree renewal programs be approved.
5. That a priority list of streets from attachment 5 be identified for the 2020/21 Street Tree Renewal Program.
6. That an updated Street Tree Asset Management Plan be prepared for future presentation to the Asset Management Sub Committee.
7. That an updated planting palette for street trees, and criteria for selection at particular sites, be developed for Sub Committee consideration and endorsement at a future meeting.
8. Council notes that a technical paper summarising the recent street tree condition audit will be placed on the Elected member web-site by the end September 2020.

**CARRIED**

**FURTHER MOTION**

Moved Cr C Buchanan  
Seconded Cr L Braun

That the Tree Removal Procedure be deferred to the next meeting to enable staff to review the document so as to place stronger reference to the Tree Management Appeals Sub Committee and include the Tree Appeal Process.

**CARRIED**

**OTHER BUSINESS**

**AMSC-OB1 Tree Litter in private residence**

Moved Cr N Henningsen  
Seconded Cr C Buchanan

1. That a report be provided advising how the City of Salisbury can better assist vulnerable residents on private property where their residences are impacted by litter from regulated trees.

**CARRIED**

**AMSC-OB2 Disability Access Inclusion Plan**

Moved Cr N Henningsen  
Seconded Cr C Buchanan

1. That a report be presented in January 2021 regarding the progress of the Disability Access Inclusion Plan.

**CARRIED**

**CLOSE**

The meeting closed at 9.31 pm.

CHAIRMAN.....

DATE.....

<b>ITEM</b>	2.5.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	17 August 2020
<b>HEADING</b>	Brahma Lodge Sports Club - Request to waive interest payable on a loan
<b>AUTHOR</b>	Lavinia Morcoase, Senior Property Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	2.1 Capture economic opportunities arising from sustainable management of natural environmental resources, changing climate, emerging policy direction and consumer demands. 4.1 Strengthen partnerships that enable us to better address our community's priorities. 4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report seeks Council's endorsement to waive interest payable on a loan owed to the City of Salisbury by the Brahma Lodge Sports Club in exchange for early payment of the balance of the loan amount.

**RECOMMENDATION**

1. The Manager Property and Buildings be authorised to liaise with the Brahma Lodge Sports Club (the Club) and relevant Council staff to facilitate the pay-out and early termination of an existing loan between the City of Salisbury and the Club.
2. That interest payments in the amount of \$2,638.06 be waived in exchange for the Club paying out the balance of the loan (\$10,259.85) in full to Council no later than 30<sup>th</sup> August 2020.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Letter from Brahma Lodge Sports Club seeking waiver of interest payable on loan

## 1. BACKGROUND

- 1.1 In a letter presented to Council dated 22<sup>nd</sup> July 2020 (Attachment 1, Item 2.5.1), the Brahma Lodge Sports Club (the Club) have approached Council seeking consideration for a waiver of interest payable on the pay-out figure of a loan between the City of Salisbury and the Club.
- 1.2 In 1985 the Club took out a loan for \$68,000 with the Commonwealth Bank to undertake clubroom extensions. The loan required Council to act as guarantor, as the clubroom is on Council land.
- 1.3 During the period of time in which this loan was entered into, Council provided clubs with change room facilities. The onus lay on the clubs to finance any alterations or upgrades to their clubrooms themselves. Finance options included entering into a commercial loan with Council guarantee or (on some occasions) a loan, at commercial interest rates, through Council. Such arrangements were normal with sporting clubs through local government in that era.
- 1.4 By 1990 the Club ran into financial difficulties and was in default to the Commonwealth Bank. As guarantor, Council was ultimately required to pay out the principal and accumulated interest, amounting to \$78,000 to the Commonwealth Bank. The Club was then required to repay Council the \$78,000 at 15% interest; the Local Government Finance Authority fixed lending rate at the time. By 1995, the Club defaulted on their payments to Council, their licence was terminated and Council wrote off \$17,800 in rental arrears.
- 1.5 The Club remained at the premises under a sub-licence agreement with the Macedonian Social Club as the head lessee. The Macedonian Social Club took over the loan repayments. In 2005, the sub-licence agreement with the Macedonian Social Club was terminated, and the Brahma Lodge Sports Club entered into a new lease directly with Council. At this stage, the Club resumed responsibility to Council for payments of the balance of the loan.
- 1.6 In 2007, the Club approached Council seeking a waiver of interest payable on the loan amount. At this time, Council was providing grant funding for capital works at sporting clubs, at no cost to the clubs.
- 1.7 A report was presented to Council in 2007 in relation to this matter, and Council resolved the following recommendation:

### ***Brahma Lodge Football and Sports Club Loan***

1. *\$20,000 be written off the current loan principal outstanding by the Brahma Lodge Football Club and the future repayment be reset to \$2,766 per annum for the remaining period of the loan.*
2. *Staff develop a draft policy on assistance to sporting and community clubs for capital expenditure on buildings on council land and a report be reported by June 2007.*

*Resolution Number 0188/2007*

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Business Excellence
  - 2.1.2 Community Development
  - 2.1.3 City Development
  - 2.1.4 City Infrastructure
- 2.2 External
  - 2.2.1 The Brahma Lodge Sports Club

## **3. REPORT**

- 3.1 Subsequent to the above report, Council Vide Resolution 188/ February 2007 waived \$20,000 off the remaining principal of the loan. Separately, Council staff also developed policies relating to building renewals and expenditure at our sporting clubs, which are still being used for the benefit of our clubs to this day.
- 3.2 In a letter presented to Council dated 22<sup>nd</sup> July 2020, the Brahma Lodge Sports Club (the Club) have approached Council seeking consideration for an additional waiver to interest payable on the loan (Attachment 1, Item 2.5.1).
- 3.3 At the time of this report, the balance of loan amount equals \$10,259.85. At the current repayment amount the club will have paid back the loan, including interest, by December 2026. The final pay-out figure is calculated to be \$12,897.91
- 3.4 The Club has requested to pay out the balance of the loan early in exchange for a waiver of the remaining interest payable. The Club proposes to pay to Council \$10,259.85 owed by 30<sup>th</sup> August 2020, in exchange for Council's endorsement to waive \$2,638.06 which is calculated as the interest payable on the remaining life of the loan.

## **4. CONCLUSION / PROPOSAL**

- 4.1 As a result of the loan, the Brahma Lodge Sports Club owe the City of Salisbury \$12,897.91 in principal and interest repayments.
- 4.2 This report seeks Council's endorsement to waive interest payments in the amount of \$2,638.06 in exchange for the Club paying out the balance of the loan (\$10,259.85).
- 4.3 The Manager Property & Buildings be authorised to liaise with the Club and relevant Council staff to facilitate the payout and early termination of this loan.

## **CO-ORDINATION**

Officer: Executive Group  
Date: 10/08/2020







## **BRAHMA LODGE SPORTS CLUB**

**TO: City of Salisbury**

**RE: Payment of Loan on Brahma Lodge Sports Clubrooms**

The Brahma Lodge Sports Club would like to formally offer to pay out the current loan that sits over the Brahma Lodge Clubrooms, which dates back to 1985 extensions.

Advice received from Lavinia Morcoase, Senior Property Officer has indicated that the total payout figure is \$10,259.85 with principal interest payable on the life of the loan, being \$2,638.06, bringing the pay-out figure to \$12,897.91.

The Club is willing to pay out the balance of the loan being \$10,259.85 by the 30<sup>th</sup> August 2020 on the provision that the remaining interest figure of \$2,638.06 is waived.

Should you require any further information to this request please contact me

A handwritten signature in blue ink, appearing to be 'S. Ryan', is written over a light blue horizontal line.

Shaun Ryan  
Treasurer  
Brahma Lodge Sports Club

22/7/2020



<b>ITEM</b>	2.6.1
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	17 August 2020
<b>HEADING</b>	Capital Works Report - July 2020
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be.
<b>SUMMARY</b>	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

**RECOMMENDATION**

1. As part of PR17190 City Wide Trails Program, defer 2020/21 trail works planned for Dry Creek, until 2021/22, and bring forward from 2021/22 into 2020/21 the trail works along Little Para, east of Commercial Road, in alignment with the endorsed co-funding grant awarded; with no net impact to the budget.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

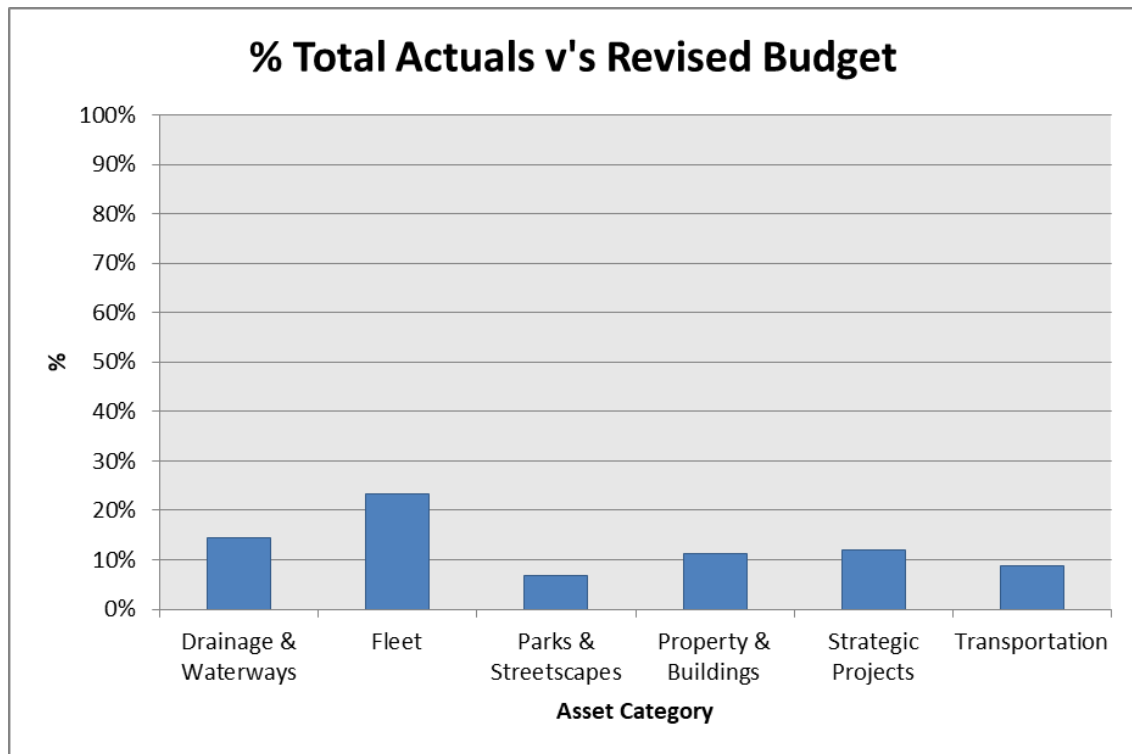
**2. CONSULTATION / COMMUNICATION**

- 2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site, with highlights included in the periodic publication *Salisbury Aware*, and social media.

**3. REPORT**

- 3.1 July has been a month of preparation for the delivery of the 2020/21 Covid19 Capital Recovery Program. This has included the preparation of briefs to define the projects which are scheduled for delivery. While this work was occurring the projects in construction continued, such as the Street Tree Program which aims to optimise cooler weather conditions for planting.

- 3.2 At the end of July 2020, financially the program was tracking as follows. This is a typical reflection for the commencement of a financial year.



NB: Total Actuals = Actual Spend + Commitments

- 3.3 A recent project highlight is the completion of the Pauls Drive, Valley View, Dry Creek bridge crossing. This project was delivered to address flooding across the waterway and erosion of the waterway. State Government contributed \$711k towards this \$2.5M bridge crossing.
- 3.4 As part of the Road Reseal Program, kerbing renewal, road patching and asphalt crack sealing is commencing. This work is occurring in preparation for the main asphalt renewal works. A noteworthy renewal scheduled to occur as part of the 2020/21 Road Reseal Program, is Fairbanks Drive, Paralowie.
- 3.5 John Street/ Church Street detailed design is well underway following community engagement. A “smart city” specification is also being developed to help ensure that the upgrade delivers a contemporary, vibrant city centre.
- 3.6 Detail designs are commencing for the 2020/21 Building Renewal Program. Sites nominated for delivery this financial year include Cross Keys BMX facility, located at Unity Park, Pooraka, and Para Hills Tennis Clubrooms which is located at Twell Green, Para Hills.
- 3.7 With the completion of the Northern Connector, construction works are currently now able to occur along a section of Little Para as part of the Watercourse Management Works Program. This program aims to minimise waterway erosion and aid in the directing of waterflow.

- 3.8 Coordination and monitoring of the Capital Works Program is ongoing, partly to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

**Program Amendment**

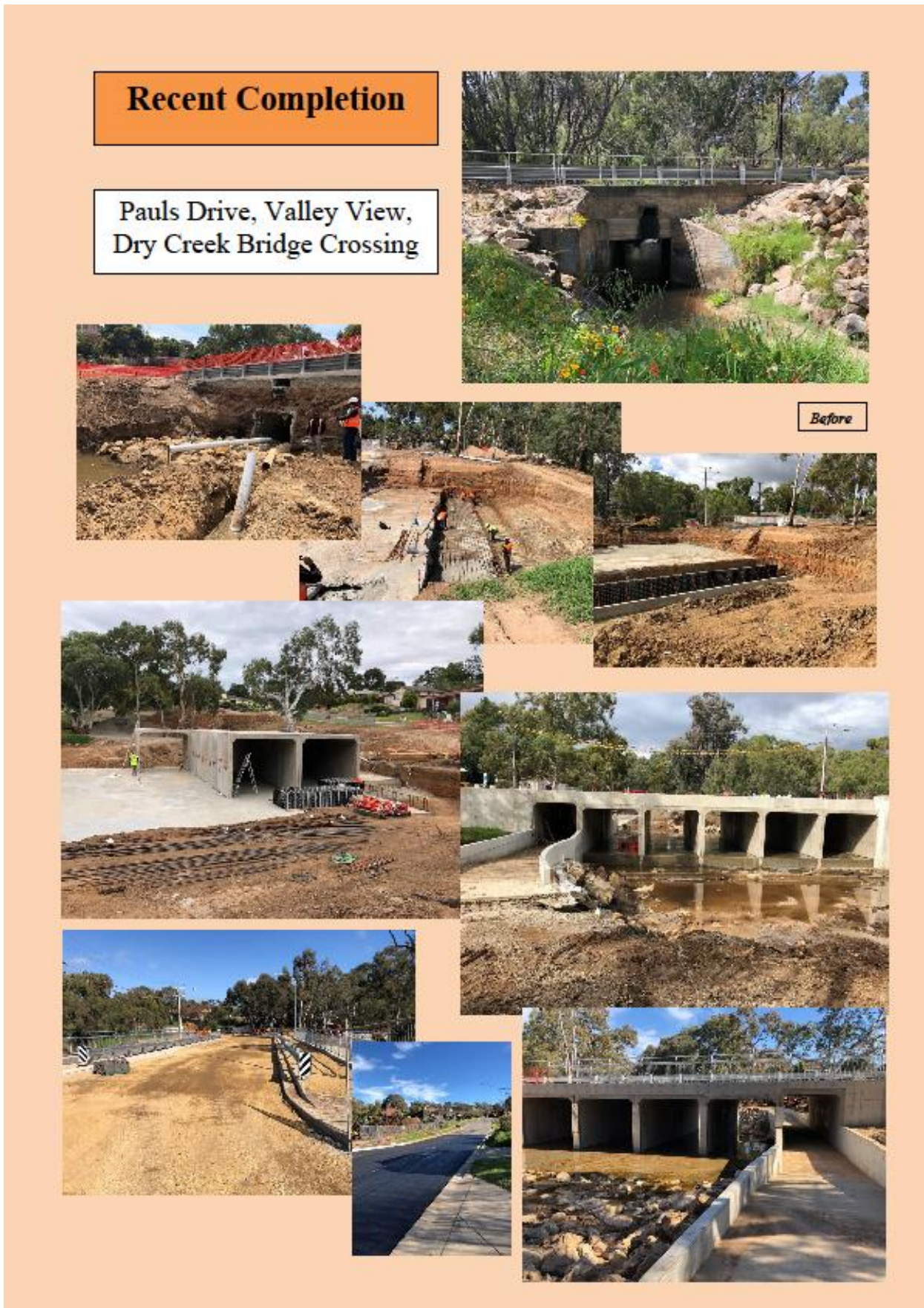
**PR17190 City Wide Trails**

The City Wide Trails is a program which aims to continue the development of trails network through open space corridors. These trails provide accessible off road paths of travel. As part of this this program, the next stage of trail network to be completed was to continue along Dry Creek towards Bridge Road, however approval is sought to defer this until 2021/22 and bring forward into 2021/22 the trail network along Little Para, east of Commercial Road, Salisbury. This would align with the \$500k recently awarded by State Government to contribute towards the construction of the Little Para trail network improvements. This location was nominated to align with the Little Para Native Forest.

Recommendation: As part of PR17190 City Wide Trails Program defer 2020/21 trail works planned for Dry Creek, towards Bridge Road, into 2021/22, and bring forward from 2021/22 into 2020/21 the trail works along Little Para, east of Commercial Road, in alignment with the endorsed co-funding grant awarded.

Impact: Priority change with no impact to budget

4. FOR INFORMATION



Item 2.6.1

## In Construction

Water Wheel Museum, Salisbury  
Building Upgrade



Adams Oval,  
Salisbury North,  
Cycle Speedway  
Building Renewal



**5. CONCLUSION / PROPOSAL**

- 5.1 This report provides a summary of the current status of the City Infrastructure Capital Works Program.

**CO-ORDINATION**

Officer: Executive Group  
Date: 10/08/2020



<b>ITEM</b>	2.7.1		
	<b>WORKS AND SERVICES COMMITTEE</b>		
<b>DATE</b>	17 August 2020		
<b>PREV REFS</b>	Council	OB1	25 May 2020 6:30 pm
<b>HEADING</b>	School Transport Framework		
<b>AUTHOR</b>	David Boothway, Team Leader Civil & Transport Assets, City Infrastructure		
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate. 3.1 Be an adaptive community that embraces change and opportunities.		
<b>SUMMARY</b>	<p>This report covers four(4) items associated with the implementation of School Transport Framework:</p> <ol style="list-style-type: none"> <li>1. It identifies works to improve transport around the selected schools.</li> <li>2. It identifies projects to improve safety and traffic flow on the northern end of Whites Road near Paralowie R-12 school.</li> <li>3. It identifies projects to improve safety and traffic flow on the Andrew Smith Drive near The Pines School.</li> <li>4. It identifies the School Transport Framework projects that are to be funded from the \$500k Local Roads and Community Infrastructure Program grant funding.</li> </ol>		

**RECOMMENDATION**

1. The Council notes the provisional list of works for the selected schools under the School Transport Framework. The list in Item 3.6 is subject to change that may result from engagement and concept design findings.
2. The Council notes that the list of projects to improve safety on the northern end of Whites Road near Paralowie R-12 School is part of the School Transport Framework program for the area.
3. The Council notes the list of projects to improve safety around The Pines School is part of the School Transport Framework program for the area.
4. The Council endorses the list of projects in Section 3.28 of this report (Works and Services Committee 17 August 2020 Item 2.7.1) to be funded from the Local Roads and Community Infrastructure Program \$500k grant funding which was allocated to the School Transport Framework.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. School Transport Framework - Example of Projects - Paralowie R-12

**1. BACKGROUND**

- 1.1 Council resolution 25/05/2020 W&S-OB1 *Traffic Safety – Whites Road, Paralowie* , it was noted “*That staff bring back report identifying traffic safety measures for the northern end of Whites Road, Paralowie, to reduce the impact of speeding motorists and increased safety for students of Paralowie R-12.*”
- 1.2 Similarly the motion 27/07/2020 W&S –OB3 *Safety around The Pines School and Andrew Smith Drive*
  - 1.2.1 *1. That a report come back within three months on costings to increase signage and line painting around The Pines School.*
  - 1.2.2 *2. The report include costings to upgrade the Andrew Smith Drive crossing to push button as well as relocating it to not interfere with the Bus Zone.*
- 1.3 In February 2020 the School Transport Framework was endorsed to improve transport around Schools and the neighbouring communities.
- 1.4 On an ongoing basis staff will bring back to Elected Members information regarding the works associated with the Framework, such as this report.
- 1.5 The initial phase of works is focused on school affected by the Year 7 move to High School and the new STEM (Science, Technology, Engineering and Maths) facilities that DECS is implementing over the next two years.
- 1.6 In addition to the above schools the Elected Members nominated schools that should also receive priority consideration.
- 1.7 Council received \$500k grant funding for the School Transport Framework from the Local Roads and Community Infrastructure Program grant funding. A requirement of this grant is that Council reports back on the projects to be covered by the \$500k.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 City Infrastructure
  - 2.1.2 City Development
- 2.2 External
  - 2.2.1 Department of Education
  - 2.2.2 Schools

### 3. REPORT

#### **WORKS ASSOCIATED WITH SELECTED SCHOOLS**

- 3.1 Council in February 2020 adopted the School Transport Framework to manage transport around schools for the benefit of the schools and neighbouring community.
- 3.2 Of the 42 schools in Salisbury, Council resolved that the following schools be approved as priorities for the School Framework over the 2020/21 and 2021/22 financial years:

- *The Pines Primary (Andrew Smith Drive) – Ongoing LATM issues*
- *Valley View Secondary College (Redhill Road) – Stem & Year 7*
- *Paralowie R12 (Whites Road) – Stem & Year 7*
- *Bethany/Temple Colleges (Byron Bay Drive) – Additional Numbers*
- *Salisbury High School (Langford Terrace) – Stem & Year 7*
- *Parafield Gardens R-7/High (Shepherdson Road) – Stem & Year 7*
- *Madison Park Primary (Daphne Road) – Ongoing LATM issues*
- *Salisbury East High/Tyndale – Stem & Year 7*
- *Settlers Farm R-7 (Barassi Street) – Ongoing LATM issues*

In addition the following schools were added after consultation with Elected Members:

- Mawson Lakes Primary School – ongoing traffic issues.
- Ingle Farm Primary- Traffic Issues

- 3.3 Traffic Engineers have scoped the proposed works for each school listed above.
- 3.4 The budget estimates are based on similar works done over recent years, and are indicative, bearing in mind the local priorities will be confirmed through the next community consultation phase. It is important to note that some of the works will be delivered through other capital transport programs.
- 3.5 As part of the framework, Elected Members will be consulted with the draft plans prior to conducting formal consultation with the school and associated residents.
- 3.6 Details below show what infrastructure and indicative budget is required to improve safety and movement for all users around the approved schools. This will be confirmed as part of the community and Elected Member engagement.
- 3.7 As per the 2020/21 Budget the table below shows the total budget allocated as part of the School Transport Framework. The budget includes allocation from the School Zone and Pedestrian Crossings Program and Other Programs earmarked for the associated areas around schools (marked in green).

School Transport Framework – Indicative Budgets (Green = other Council Programs)						
School	Road	Infrastructure Required	20/21 \$	Future years \$	Funded by Others \$	Comment
<b>The Pines Primary</b>	Andrew Smith Drive	Junction rearrangement		100,000		
		Crossing upgrade		200,000		Upgrade to PAC (subject to DIT approval)
		Footpath widening 2m		20,000		
		Signage and Kiss & Drop Zone upgrade	3,000			
		Fencing	3,000			
	Hemming Street	Koala Crossing	29,000	124,500		School Zone Crossing
		Footpath widening 2m & bus stop relocation		25,000		
		Fencing	1,500			
		Signage and Kiss & Drop Zone upgrade	3,000			
			<b>Total</b>	<b>39,500</b>	<b>469,500</b>	<b>0</b>
<b>Valley View Secondary School</b>	Wright Road	Realign footpath and widen to 2m;  provide DDA Ramps & connect to school path  & install new Kiss & drop (western end of Service Rd;  repair kerbing		25,000		
		Bus stop 35 North and South and footpath links and pedestrian refuge	37,800			Bus stop Program
		Landscape Median island		5,000		
		Upgrade & replace missing regulatory signage	3,000			
		Upgrade bus shelter southern side	8,000			
		Install new bus shelter north side			7,000	Request to DIT
	Redhill Road	Install Centre Blister mid-block Telford Road – Halidon Street		120,000		Redhill road restructure Program
		New Shared 3.5m path east side Wright Rd – Kalina Ave		60,000		
		Traffic Control Devices at; Tantara St – Halidon St – 2m centre painted median; Kalina Ave junction – sheltered right turn;		25,000		Redhill road restructure Program

School Transport Framework – Indicative Budgets (Green = other Council Programs)						
School	Road	Infrastructure Required	20/21 \$	Future years \$	Funded by Others \$	Comment
		Yirra Cres junction – sheltered right turn; Telford Rd junction – double safety bar layout & painted median				
		Upgrade pedestrian ramps	20,000			Footpath Program
		<b>Total</b>	<b>68,800</b>	<b>235,000</b>	<b>7000</b>	
<b>Paralowie R-12</b>	Whites Road	New Emu/Koala crossing	100,000			
		New Kiss & Drop And new footpath	15,000			
	Opel Avenue	New indented Kiss & Drop		70,000		
	Halba Crescent	Footpath widening 2m & upgrade bus stop pads	34,000			
	Correena Avenue	Realign Kiss & Drop entry further west		50,000		Remove congestion at Heidi Ct & add more parking bays
	Waterloo Cnr Rd/ Halba Crescent	Traffic Signals			1,250,000	DIT jurisdiction
	Waterloo Cnr Road	Bus-stop 57 North – bus shelter renewal and footpath link	10,400			Bus-stop Program
	Internal road in school grounds	New internal school road linking Whites Road with Halba Crescent, includes indented parking and Kiss and Drop			2,000,000+	Required to be funded by Dept Education
		<b>Total</b>	<b>174,100</b>	<b>120,000</b>	<b>3,250,000</b>	
<b>Bethany Christian/ Temple College</b>	Countess Street	Install ½ indented parking bays in Kiss & Drop Zone school side		75,000		
		Upgrade & replace all regulatory signage		15,000		
	Countess Street/Blass Dr	Install Mini Roundabout		35,000		Optional junction rearrangement
	Byron Bay Dr/ Countess Street	Install roundabout		200,000		
	Caroline Grove	All other Parking signage to be upgraded to current standard and legible		1,500		

School Transport Framework – Indicative Budgets (Green = other Council Programs)						
School	Road	Infrastructure Required	20/21 \$	Future years \$	Funded by Others \$	Comment
	Caroline Drive	All other Parking signage to be upgraded to current standard and legible		1,500		
		<b>Total</b>	<b>0</b>	<b>328,000</b>		
<b>Salisbury High School</b>	Langford Terrace	3.5m shared path Farley Grove to rail underpass, and reshaping of verge area	100,000			
	Farley Grove	Signage and Kiss & Drop Zone upgrade	15,000			
		Footpath upgrade to 2m	22,000			
	Salisbury Swimming Centre/Pool Lane	New footpath connections/car park realignment bus stop alterations and new Kiss & Drop area		350,000		
		<b>Total</b>	<b>137,000</b>	<b>350,000</b>	<b>0</b>	
<b>Parafield Gardens High School</b>	Shepherdson Road	Upgrade Emu Crossing to Koala/ Pedestrian Actuated Crossing	250,000			If PAC then needs DTI approval
		Widen footpaths to 2m Salisbury Hwy – Casuarina Dr 7 upgrade ramps		60,000		
		Pedestrian Fencing		18,000		
		Relocate bus stop and install DDA bus pad and path connection		15,000		
		Repave island & install ramps o/s R-7 Primary		30,000		
		Install new Kiss & Drop west of high school driveway for 61m with new 1.5m path back of kerb		20,000		
	Salisbury Highway	Bus-shelter renewal at bus-stop 38 East	8,600			Bus-stop Program
		Bus-shelter renewal at bus-stop 36 West	8,600			Bus-stop Program
		<b>Total</b>	<b>267,200</b>	<b>143,000</b>	<b>0</b>	
<b>Madison Park Primary School</b>	Daphne Road	Upgrade all regulatory signage and install Kiss & Drop		5,000		
		Install DDA tactiles at bus stop		2,000		
	Lincoln Avenue	Install Emu Crossing		35,000		
	Glenn Street	Upgrade all regulatory signage		500		

School Transport Framework – Indicative Budgets (Green = other Council Programs)						
School	Road	Infrastructure Required	20/21 \$	Future years \$	Funded by Others \$	Comment
	Welby Avenue	Upgrade all regulatory signage		500		
		<b>Total</b>	<b>0</b>	<b>43,000</b>		
<b>Salisbury East High School</b>	Smith Road	Upgrade & widen footpath to 2m Gloucester Ave – PAC		15,000		
		Install new path & ramps on Service Road median		12,000		
		Landscaped traffic median		10,000		
		Upgrade Clearway Signage				DIT responsibility
		Upgrade all other parking signage		2,000		
	Smith Road/ Gloucester Avenue	Upgrade all pedestrian ramps at traffic signals to DDA compliant				DIT responsibility
	Gloucester Avenue	Upgrade & widen footpath for 410m Smith Road – London Drive		45,000		
		Upgrade all parking signage		1,500		
		Eastern side; relocate bus stop 26m north and upgrade bus shelter to DDA compliant		12,000		Present location obstructs students using Crossing
		Western side; make bus stop pad & upgrade bus shelter to DDA compliant		8,000		
		<b>Total</b>	<b>0</b>	<b>105,500</b>	<b>0</b>	
<b>Tyndale Christian School</b>	London Drive	Install Emu Crossing		35,000		Survey still required
		Upgrade all regulatory signage		1,000		
	Gloucester Avenue	Sheltered right turn at car park entry		3,000		
		<b>Total</b>	<b>0</b>	<b>39,000</b>		
<b>Settlers Farm Campus School</b>	Ronaldo Way School Car Park	Rearrange Kiss & Drop Area		7,000		School recently had two Koala Crossings installed
	Ronaldo Way	Upgrade/install missing regulatory signage & remove zigzag line marking		5,000		
		Repair pavement; Stormwater pooling at pedestrian ramps opposite h/no 22		25,000		

School Transport Framework – Indicative Budgets (Green = other Council Programs)						
School	Road	Infrastructure Required	20/21 \$	Future years \$	Funded by Others \$	Comment
	Barassi Street	Install new School Crossing' signage; remove School Zone signage; Upgrade No Stopping signs	5,000			
	Bogota Crescent	Upgrade No Stopping signs	1,000	1,000		
	DeVillars Street	Upgrade No Stopping signs	1,000	1,000		
		<b>Total</b>	<b>7,000</b>	<b>37,000</b>		
<b>Mawson Lakes Schools</b>	Yates Street	Indented parking bays and Kiss & Drop Zone	30,000			
	Robertson Street	60° parking bays adjacent linear reserve		75,000		
	Garden Tce/The Strand	Install new access road for Kiss & Drop prior to roundabout and link existing		200,000		
	Garden Terrace	New Kiss & Drop between Koala & Emu Crossings	3,500			
		Signage upgrade	1,000			
	The Strand	Pedestrian Bridge		300000	300000	300k from DECS
		<b>Total</b>	<b>34,500</b>	<b>575,000</b>	<b>300,000</b>	
<b>Ingle Farm Primary</b>	Belalie Road	Indented Parking Bays/Kiss & Drop		140,000		
		Realign & widen footpath to 2m Montague Rd – Rowe Park Upper Driveway		28,000		
		Rowe Park Upper Car Pak – Belalie Rd; widen path to 2m install ramps & bollards		7,000		
		Upgrade bus tops to DDA compliance		5,000		
		Upgrade all regulatory signage		3,000		
		Install new centre line full length and remove old zig zag lines		12,000		
		Install street lighting		220,000		
	Mataro Avenue	Install new No Stopping 8-9 am, 2:30-4 pm area southern side		2,000		
		<b>Total</b>	<b>0</b>	<b>417,000</b>		
		<b>Grand Total</b>	<b>\$720,750</b>	<b>\$2,863,000</b>	<b>\$3,557,000</b>	



- 3.8 As noted in February, the changing school enrolments will create significant transport movements, especially during peak drop-off and pick-up times and in turn impact on the transport dynamics of the local community. Council wrote to the Department of Education regarding assistance in implementing the School framework. The response from the Chief Operating Officer of the Department for Education advised as follows:

*'It is the department's longstanding position that the drop off and pick up of students should occur on public roads and as such departmental funding is not available for this type of infrastructure work. This is to ensure that the South Australia Police (SAPOL) has the authority to monitor driver behaviour and road safety and that the local council can enforce parking restrictions to ensure the safety of students, parents and the wider community.'*

*However, should any government school within the City of Salisbury advise that they would like to cede surplus land to council for the construction of a kiss and drop zone, the department is willing to explore these proposals on a case-by-case basis.'*

- 3.9 Based on the above, consideration should be given to the surplus land issues of schools for pick up and set down of students. The Paralowie R-12 School is a good example of unused surplus land fronting Waterloo Corner Road. With current enrolments of 1,600, the school expects another 200 Year 7 transitions by 2022. Additionally, it is clear from liaising with High School representatives they will be requiring students driving to school to park in the street system due to the DECD Policy.
- 3.10 The list above is not exhaustive and others continue to raise concerns. Based on the above, considerable investment is required to be made by Council to ensure the road safety measures are in place but all cannot be achieved prior to the Year 7 transition in 2022.
- 3.11 Funding for the projects comes from the endorsed Council New Initiative Bids programs and grant funding, such as the School Zones and Pedestrian Crossing Program, Footpath Program, Cycle Way Program, Bus Pad and Bus Shelter Renewal Program.
- 3.12 Since the February 2020 Report to Council on the School Transport Framework, other schools are also raising concern of their road safety issues including:
- 3.12.1 Burton Primary School
  - 3.12.2 Riverdale Primary School
  - 3.12.3 Salisbury North Primary School
  - 3.12.4 Lake Windemere B-7 School
  - 3.12.5 Gulf View Heights Primary School
- 3.13 Schools do not have to be listed on the School Transport Framework program when minor works are required, like parking signage alterations, line marking or simple ramp upgrades. These items will be actioned through current budgets.

- 3.14 The table above provides details of current requirements to improve road safety at these schools, however there will also be a significant emphasis on enforcement and education in partnership with the schools and the local community.

***TRAFFIC SAFETY MEASURES AT NORTHERN END OF WHITES ROAD - PARALOWIE.***

- 3.15 The Council resolution relating to the northern end of Whites road is noted in Item 1.1.
- 3.16 Council traffic staff have been working to develop the traffic safety measures for the Paralowie R-12 School. The attached plans, and commentary below is an exemplar of what Elected Members can expect to review as result of the frameworks application for a given school area.
- 3.17 For the northern end of Whites Road, Paralowie, there was concern about the impact of speeding motorists and the need for increased safety of students of Paralowie R-12.
- 3.18 The works identified in the School Transport Framework for the Paralowie R-12 school will help reduce speed and make the northern section of Whites Road safer for students.
- 3.19 The 85<sup>th</sup> percentile speed for this section of road is 49km/h. This indicates that traffic speeds are acceptable for a busy local road of 5200 cars a day, with movement measured over a 24hr x 7 day period. Speeds would reduce during school hours when students are visible in the 25km/h school zone.
- 3.20 The works identified include:
- 3.20.1 Installation of an Emu Crossing which complements the 24hr x 7 day 25km/h school zone. (a Koala Crossing only requires a motorist to drop to 25km/h whilst the lights are flashing).
  - 3.20.2 Fencing will be installed on both sides of Whites Road adjacent to the Emu Crossing.
  - 3.20.3 50% of the funding for the above Emu crossing is available from DIT.
  - 3.20.4 Traffic lights at White Road /Waterloo Road exist. These to remain as they provide a pedestrian activated crossing at the Northern end of Whites Road.
  - 3.20.5 Existing school zone zig-zag lines and signs to remain to keep speed to 25km/h when students present.
  - 3.20.6 Parking along 107m section of eastern side of Whites Road adjacent to the school to be modified to create a Kiss and Drop. This will improve the movement of cars and students during peak times.
  - 3.20.7 Sections of the footpath will be increased to 1.5m width to improve the movement of students adjacent to Whites Road during peak crowded times.
  - 3.20.8 The existing Koala Crossing on Whites Road at the southern side of the school will remain. The flashing lights during school periods slow the traffic down.

***SAFETY AROUND THE PINES SCHOOL AND ANDREW SMITH DRIVE***

- 3.21 The Council resolution is noted in item 1.2 above.
- 3.22 Council traffic staff have been working to develop the traffic safety measures for The Pines School and Andrew Smith Drive.
- 3.23 The 85<sup>th</sup> percentile speed for Andrew Smith Drive is 51km/h. This indicates that traffic speeds are acceptable for a busy local road of 3380 cars a day, with movement measured over a 24hr x 7 day period. Speeds would reduce during school hours when the Koala Crossing lights are flashing outside the school.
- 3.24 The works identified in the School Transport Framework for The Pines School will help reduce speed and make Andrew Smith Drive safer for students.
- 3.25 The works identified include:
  - 3.25.1 Junction upgrade at Andrew Smith Drive and Hemming Street
  - 3.25.2 Crossing upgrade on Andrew Smith Drive to Pedestrian Activated Crossing (this needs DIT approval).
  - 3.25.3 Footpath widening near school
  - 3.25.4 Signage and Kiss and Drop zone upgrade
  - 3.25.5 Additional fencing near crossings
  - 3.25.6 Additional works include a Koala Crossing, footpath widening, bus stop relocation, additional fencing, signage upgrade and Kiss and Drop upgrade in Hemming Street.

***SCHOOL TRANSPORT PROJECTS TO BE FUNDED FROM THE \$500K GRANT FUNDING.***

- 3.26 Council received \$500k grant funding from the Local Roads and Community Infrastructure Program towards the School Framework Program.
- 3.27 Projects eligible for funding have to be over and above those already endorsed by Council in the New Initiative Bids for 2020/21.
- 3.28 The projects must be completed by 30 June 2021.
- 3.29 The list of projects below are identified to receive the grant funding:
  - 3.29.1 Salisbury High School – Langford Terrace Shared Path – \$100k
  - 3.29.2 Mawson Lakes Primary School – new access from Garden Terrace to Kiss and Drop - \$200k
  - 3.29.3 Ingle Farm Primary School – Indented parking bays and new Kiss and Drop - \$140k
  - 3.29.4 Paralowie R-12 – Whites Road – New Kiss and Drop - \$15k
  - 3.29.5 Valley View Secondary School – New Kiss and Drop - \$25k
  - 3.29.6 Para Gardens High School – New Kiss and Drop - \$10k
  - 3.29.7 Salisbury East High School – Relocate bus stop and upgrade bus shelter to DDA compliant - \$10k

**4. CONCLUSION / PROPOSAL**

- 4.1 Council has explored the transport improvements around the selected schools and used the endorsed School Transport Framework to develop proposals to address safety and efficiency of active transport and road traffic for each school.
- 4.2 The list is subject to change that may result from engagement and concept design findings, with Council traffic staff now about to engage with Elected Members, with respect to each site to finalise and endorse the concept plans for consultation with the community and schools, prior to detailed design and construction, primarily through Christmas & Easter School holiday periods.
- 4.3 The projects to improve safety on the northern end of Whites Road near Paralowie R-12 School are part of the School Transport Framework program for the area.
- 4.4 The projects to improve safety near The Pines School on Andrew Smith Drive. are part of the School Transport Framework program for the area.
- 4.5 Council has created a list of School Framework Projects that are suitable for the \$500k grant funding. It also notes that these projects must be completed by 30 June 2021.

**CO-ORDINATION**

Officer:	GMCI	Executive Group
Date:	07/08/2020	11/08/2020



REVISIONS AND ISSUES				DRAWING SHEET DETAILS			APPROVED _____ NAME <b>DAMEON ROY</b> MANAGER TECHNICAL SERVICES DATE _____		DESIGN VERIFICATION				SCHOOL TRANSPORT FRAMEWORK PARALOWIE R-12 SCHOOL CONNECTIONS AND UPGRADES GENERAL LAYOUT PLAN	
REV	ISSUE/DESCRIPTION	DATE	APPROVED	ORIGINAL SHEET SIZE	A1				DESIGN TITLE	NAME	SIGNATURE	DATE		
0	PRELIMINARY	15/07/2020		HORIZONTAL SCALES USED	M:1:1000	DESIGNER	SPRON KRETSCHMER							
				COORDINATE SYSTEM	MGA20	TEAM LEADER CIVIL DESIGN & TRAFFIC	DAVID BOOTHWAY							
				LEAD FILE NAME	PARALOWIE_R12_DES10DWG	SENIOR TRAFFIC ENGINEER	TONY CALABRO							
				PR No	PR 25275	TEAM LEADER LANDSCAPE DESIGN								
						LANDSCAPE DESIGNER								
						PROJECT ENGINEER	KEN POTTER							
						MANAGER PROJECTS								

Item 2.7.1 - Attachment 1 - School Transport Framework - Example of Projects - Paralowie R-12



<b>ITEM</b>	2.7.2
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	17 August 2020
<b>HEADING</b>	Permit Parking for Council Staff within the Salisbury Town Centre
<b>AUTHORS</b>	Tony Calandro, Senior Traffic Engineer, City Infrastructure David Boothway, Team Leader Civil & Transport Assets, City Infrastructure
<b>CITY PLAN LINKS</b>	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	A report has been prepared to advise Council regarding the upgrade of the existing permit parking area on the former Civic Centre site at 12 James Street. This is required to be updated to reflect the requirements of the Development Approval for the Salisbury Community Hub.

**RECOMMENDATION**

1. The area identified in Attachment 1 to this report (Works and Services 17/08/2020, Item 2.7.2) - Permit Zone for Council Staff Parking - be declared a permit parking zone for the purposes of regulation 17(1) of the *Road Traffic (Road Rules—Ancillary and Miscellaneous Provisions) Regulations 2014* (‘the Regulations’).
2. Under the provisions of Regulation 17(2)(a) of the Regulations the Council determines the class of permits required for vehicles to stop in the permit zone identified in Attachment 1- Permit Zone for Council Staff Parking will be;
  - a. “Staff Parking Permit” and
  - b. “Contractor Permit”
3. Under the provisions of Regulation 17(2)(b) of the Regulations the Council determines the persons entitled to such permits will be:
  - a. The persons entitled to a “Staff Parking Permit” include:
    - i. City of Salisbury Staff
    - ii. Volunteers undertaking duties for and on behalf of the City of Salisbury,
    - iii. Elected Members whilst undertaking duties for and on behalf of the City of Salisbury,
  - b. The persons entitled to a Contractor Permit” include:
    - i. Contractors authorised to conduct works at Council and or on behalf of Council in or in the vicinity of the Community HUB
4. Under the provisions of Regulation 17(2)(c) of the Regulations the Council determine no fees are applicable to be paid for such permits;

5. Under the provisions of Regulation 17(2)(d) of the Regulations the Council determines the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles), and may vary any such determination, will include:
  - a. All persons eligible for a permit will be required to provide Council authorised staff with the following information:
    - Full Name:
    - Contact Phone Number:
    - Registration Number
  - b. The physical permit must be displayed whilst parking in the permit areas so that it is visible from the front windscreen.
  - c. Staff Parking Permits will be applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)
  - d. Contractor Permit will be applicable on the date of issue and shall only be valid for one day, and only applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Permit Area for Council Staff Parking
2. 12 James Street Indicative Parking Plan

### 1. BACKGROUND

- 1.1 This report is to advise Council of the review of the Permit Zone for Council staff parking on the former Civic Centre site at 12 James Street Salisbury and the site at Salisbury Community Hub at 34 Church Street Salisbury.
- 1.2 The original car parking area located adjacent to the former Council Civic Centre Site at 12 James Street, Salisbury was subject to a parking permit system for Council Staff
- 1.3 This car parking area that was designated and sign-posted for Council staff use only was a separate car parking area to the adjacent car parking area for the Parabanks Shopping Centre Complex.
- 1.4 It is now proposed to modify the Permit Area, to reflect the new parking area and layout constructed on 12 James Street as shown on attached plans – Attachment 1. The parking area is as per the Development Approval for the Salisbury Community Hub, and is required to be provided under the conditions of that approval.

### 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 Environmental Health & Safety - Inspectorate Section, People & Culture, City Infrastructure and staff members of the “12 James Street Working Group”.



## 2.2 External

2.2.1 Through the Salisbury Business Association, local business operators within the Salisbury Town Centre which are in close proximity to the Council's new car parking area, including the Management of the Parabanks Shopping Centre Complex and the various business operators in the HOYTS 8 Cinema Complex. (These parties will be advised).

## 3. REPORT

- 3.1 As part of the demolition and renewal of the former 12 James Street site additional replacement parking will be provided, some of which is to be designated for Council employees only during business hours and then open to general public access afterhours.
- 3.2 Please refer to the attached indicative carpark layout plan for this site (attachment 2). The parking area is a combination of the existing staff permit parking area, plus a new area which is to be partially for staff and partially for time-limited public parking. The number of spaces being provided equates to the total number of time limited public spaces previously on the site of the Salisbury Community Hub, plus staff parking to be lost as a result of the sale of the former Len Beadell library site. It maintains the original number of staff permit parking spaces, and reinstates the original number of time limit public parking spaces lost as a result of the construction of the Hub.
- 3.3 The parking area is required to be provided under the conditions of the Development Approval for the Hub. After hours, the section of the parking area designated as a staff permit parking area will be available for general public use, for example by cinema patrons, as per the current arrangements.
- 3.4 The declaration of a permit zone will allow the area to be enforced as a permit zone subject to the installation of suitable signage that applies to this type of off-street parking. The permit area is required to be declared by Council under the Road Traffic (Road Rules Ancillary and Miscellaneous Provisions) Regulations 2014, and the recommendation attached to this report reflects the requirements of the regulations. It should be noted that the permit zone area depicted in Attachment 1 and referenced in recommendation 1 of this report is more extensive than just the 12 James Street carpark permit area depicted in attachment 2, as it also encompasses the permit parking area to the east (rear) of the Salisbury Community Hub, and also allows Council flexibility in the future to adjust the location of permit parking spaces within the broader defined area without the need for a further formal resolution.
- 3.5 The permit zone will be subject to regular patrols by staff from Council's Inspectorate Section, with a view of educating users, and issuing warnings to manage compliance when the area is first opened, before enforcement action is a taken. The expiation fee for an offence for stopping and or parking in a Permit Zone is \$70.
- 3.6 In addition to the staff and public parking area on 12 James Street, public – on street time limited parking will apply. This will initially be set at 30 minute (1/2P) and 1 hour (1P) timed parking for the 90 degree angled spaces. The applicable times will be enforced between 9:00 am (09:00 hrs) and 5:00 pm (17:00 hrs) only.

These limits may be changed under delegation of the General Manager City Infrastructure.

**4. CONCLUSION / PROPOSAL**

- 4.1 This report provides details of an updated permit parking zone to service parking required for the Community Hub at 34 Church Street, along with time limited parking on 12 James Street to replace public parking that was previously located on the site of the Hub.
- 4.2 This permit parking area proposed for Council staff as defined in this report, services staff, volunteers, Elected Members and contractors and enables the area to be regularly monitored and enforced by staff from Council's Inspectorial Section.

**CO-ORDINATION**

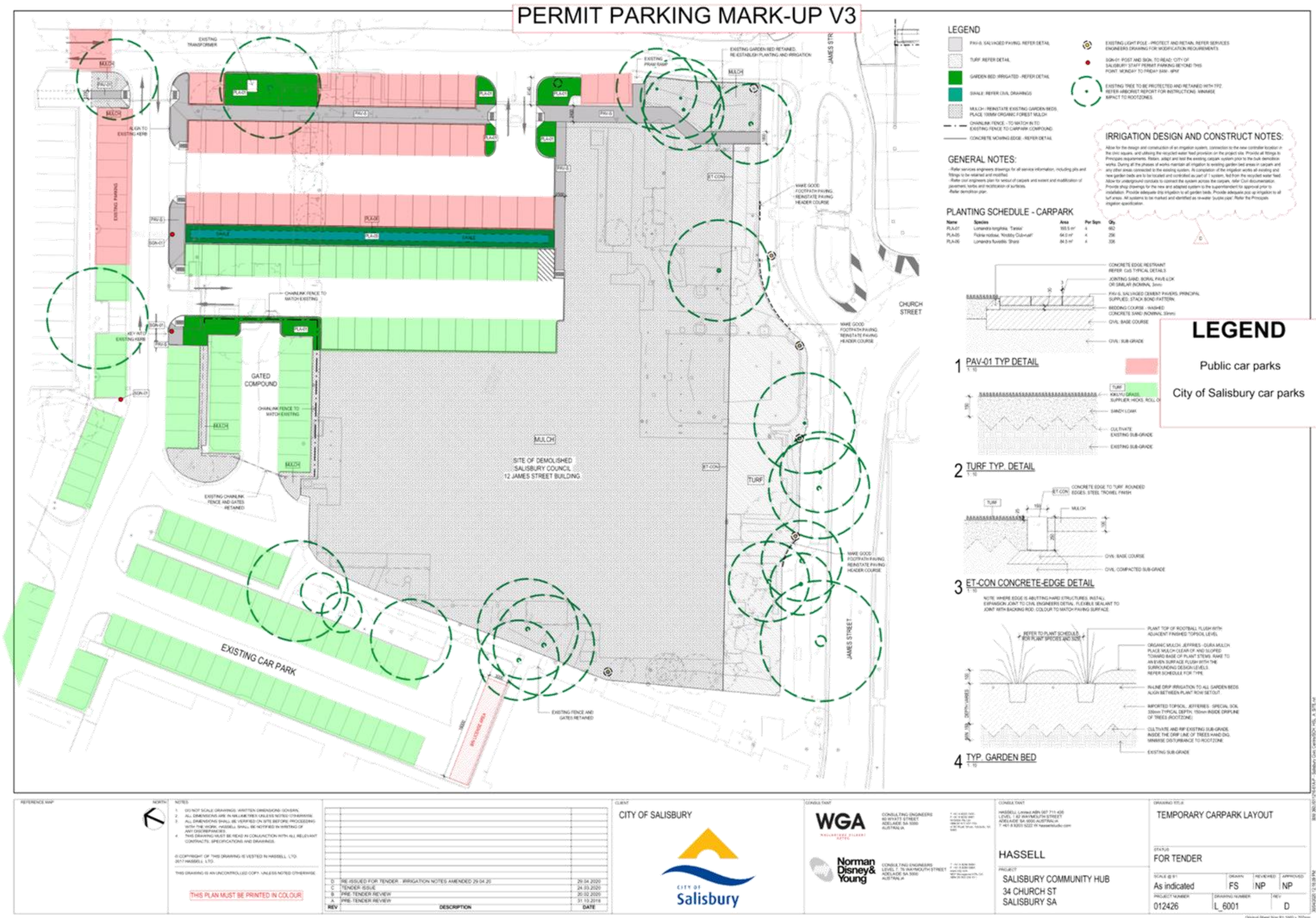
Officer: Executive Group  
Date: 10/08/2020

### Permit Area for Council Staff Parking



Item 2.7.2 - Attachment 1 - Permit Area for Council Staff Parking





Item 2.7.2 - Attachment 2 - 12 James Street Indicative Parking Plan



<b>ITEM</b>	2.7.3
	<b>WORKS AND SERVICES COMMITTEE</b>
<b>DATE</b>	17 August 2020
<b>HEADING</b>	Pontian Eagles Sports and Social Club - Parking
<b>AUTHOR</b>	David Boothway, Team Leader Civil & Transport Assets, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 3.3 Our infrastructure supports investment and business activity
<b>SUMMARY</b>	<p>Pontian Eagles clubrooms on Yalumba Reserve are programmed for a \$1.1M upgrade in 2020/21.</p> <p>It was resolved at Council meeting on 25 May 2020 Item 2.3.1 in connection with Pontian Eagles Sports and Social Club Inc, Yalumba Drive, Paralowie <i>“That an investigation be conducted to explore opportunities to improve the onsite car parking at the site, and report back to Council”</i></p> <p>The investigation has found that it is opportune to upgrade the parking arrangements to match the new functional layout of the upgraded clubrooms plus provide for more parking bays and better drop off traffic flow. The proposed new parking arrangements and associated costs will be tabled with Council concurrent with the options for the clubroom upgrade.</p>
<b>RECOMMENDATION</b>	<ol style="list-style-type: none"> <li>1. Council note that new parking arrangements at Pontian Eagles Clubrooms are under consideration, so that timing for any parking upgrade is aligned with the upgrade to the clubroom.</li> <li>2. Council note that stakeholder engagement will be undertaken in partnership with the clubroom upgrade to ensure the parking arrangements meet the needs of the community.</li> <li>3. Council note that parking upgrade costs and options will be tabled concurrent with the clubroom upgrade options, and that this will be by November 2020.</li> <li>4. Council supports the provision of an additional 4 or 5 car parks in the short term through improved line marking and geometric layout.</li> </ol>
<b>ATTACHMENTS</b>	There are no attachments to this report.
<b>1. BACKGROUND</b>	<ol style="list-style-type: none"> <li>1.1 Pontian Eagles Sports and Social Club Inc on Yalumba Reserve Paralowie is scheduled for a \$1.1m upgrade in 2020/21</li> </ol>

- 1.2 The current parking arrangements are a mix of sealed parking, DDA parking, unsealed parking and informal parking around the perimeter of Yalumba Reserve.
- 1.3 Temporary toilet facilities have been built on some of the unsealed parking area.
- 1.4 There is no formal “pick-up and drop-off” traffic control device.
- 1.5 There is emergency vehicle access through the car park.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 City Infrastructure
  - 2.1.2 Community Development
- 2.2 External
  - 2.2.1 Pontian Eagles Sports and Social Club Inc

## **3. REPORT**

- 3.1 The parking at an oval like Yalumba Reserve is evaluated in line with the on sporting facilities to ensure we deliver exceptional Community Experience.
- 3.2 The Pontian Eagles Club on Yalumba Reserve, Paralowie is scheduled for upgrade in 2021.
- 3.3 The size, location and capacity of the facility will have ramifications for the location and number of carparks.
- 3.4 The number of Carparks will be based on the needs of the club, and the available informal carpark arrangements around the oval.
- 3.5 Council has engaged with the Club to discuss existing and potential future parking and traffic arrangements such as:
  - 3.5.1 Increasing the number of parking bays (sealed and unsealed) (Currently 20)
  - 3.5.2 Where best to place DDA parking bays
  - 3.5.3 Possible pick-up and drop-off zone
  - 3.5.4 Possible new in/out traffic arrangements
  - 3.5.5 Shared pathway and footpath arrangements with compliant DDA pram ramps.
  - 3.5.6 Potential shared parking arrangements with neighbouring childcare. (Currently 14)
  - 3.5.7 Emergency vehicle arrangements.
  - 3.5.8 How best to manage the informal parking that occurs around the Yalumba Oval
  - 3.5.9 Arrangements for waste removal vehicles.
- 3.6 General layout improvements can increase the formal parking by an additional 4 to 5 car parks in the short term. The informal parking (25-30 car parks) will be



reviewed as part of a Community engagement process with respect to the Clubroom Upgrade.

- 3.7 Parking options and costs will be tabled with Council by November for funding and budget decisions, concurrent with design and costing options for the Clubroom upgrade.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The Pontian Eagles Clubrooms on Yalumba Reserve, Paralowie are scheduled for upgrade in 2021.
- 4.2 The size, location and capacity of the facility will have ramifications for the location and number of carparks.
- 4.3 It is recommended that as part of the upgrade of the facility, car parking is considered both near the existing facility and also informally off Vindana Road and Heidi Court as part of community consultation.
- 4.4 Both formal carparks and informal carparks will be reviewed when developing the capacity and size of the future facility.
- 4.5 Options and costs for the modified parking and traffic arrangements will be brought to Council by November 2020, concurrent with the design and cost options for the clubroom upgrade.

#### **CO-ORDINATION**

Officer: Executive Group  
Date: 10/08/2020