



AGENDA

COUNCIL

*meeting to be held on **Monday 24 August 2020 at 6:30 pm**
in the Council Chamber, Salisbury Community Hub, 34 Church Street, Salisbury*

Elected Members

Mayor G Aldridge

**Cr M Blackmore, Cr L Braun, Cr B Brug, Cr C Buchanan, Cr A Duncan,
Cr K Grenfell, Cr N Henningsen, Cr D Hood, Cr P Jensen, Cr S Ouk,
Cr D Proleta, Cr S Reardon, Cr G Reynolds, Cr J Woodman**

Prayer

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name. Amen.

Kaurna Acknowledgement

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kaurna people living.

Apologies:

Leave of Absence:

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations.

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

Page 7

27 July 2020 Council Minutes

27 July 2020 Confidential Council Minutes

ITEM 5: COMMITTEE REPORTS

**5.1 Policy and Planning Committee: 17 August 2020
Cr C Buchanan (Chair)**

Page 43

1.0.1 Future Reports for the Policy and Planning Committee

1.0.2 Recommendations of the Tourism and Visitor Sub Committee meeting held on Monday 10 August 2020:

TVSC1 Future Reports for the Tourism and Visitor Sub Committee

TVSC2 City of Salisbury Digital Asset Enhancement

TVSC-OB1 Salisbury Recreation Precinct

1.1.1 Recommendations of the Youth Council Sub-Committee meeting held on Tuesday 11 August 2020:

YC1 Future Reports for the Youth Council Sub Committee

YC2 Youth Council Membership

YC3 Youth Council Projects Update

YC4 Youth Programs and Events Update August 2020

YCSC-OB1 Effects of COVID-19 on Youth and Sporting Clubs

1.3.1 Affordable and Community Housing Policy – Development of Surplus Council Owned Land – Outcomes of the Homelessness Strategy

-
- 5.2 Works and Services Committee: 17 August 2020** *Page 47*
Cr S Reardon (Chair)
- 2.0.1 Future Reports for the Works and Services Committee
 - 2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020:
 - AMSC1 Future Reports for the Asset Management Sub Committee
 - AMSC2 Street Tree Asset Management Plan
 - AMSC3 Information report inclusiveness in Playspaces
 - AMSC-OB1 Tree Litter in private residence
 - AMSC-OB2 Disability Access Inclusion Plan
 - 2.5.1 Brahma Lodge Sports Club – Request to waive interest payable on a loan
 - 2.6.1 Capital Works Report – July 2020
 - 2.7.1 School Transport Framework
 - 2.7.2 Permit Parking for Council Staff within the Salisbury Town Centre
**Further Information Item:*
 - 2.7.2FI *Permit Parking for Council Staff within the Salisbury Town Centre* *Page 57*
 - 2.7.3 Pontian Eagles Sports and Social Club - Parking
 - W&S-OB1 Protocol with respect to the discovery of Deceased Pets by Staff of the Department of Transport and Infrastructure
- 5.3 Resources and Governance Committee: 17 August 2020** *Page 61*
Cr D Proleta (Chair)
- 3.0.1 Future Reports for the Resources and Governance Committee
 - 3.6.1FI Nominations Sought for the Local Government Finance Authority Board of Trustees
- 5.4 Audit Committee of Council: 12 August 2020** *Page 63*
Cr G Reynolds (Chair)
- 4.0.1 Actions List
 - 4.0.2 Future Reports for the Audit Committee
 - 4.2.1 Bentley’s Interim Report on Audit Findings
 - 4.2.2 Asset Management Audit – follow up report
 - 4.2.3 Annual Report 2019/2020 – Internal Controls Framework and Audit Committee sections
 - 4.2.4 Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020
 - 4.2.5 Update on Internal Audit Plan
 - 4.2.6 Risk Management and Internal Controls Activities
- 5.5 Council Assessment Panel**
No Council Assessment Panel meeting was held in July 2020.

**5.6 Budget and Finance Committee: 17 August 2020
Cr B Brug (Chair)**

Page 69

- 6.0.1 Future Reports for the Budget and Finance Committee
- 6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 August 2020:
 - IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
 - IBDSC2 Community Requests – Response Dashboard
 - IBDSC3 City of Salisbury Calendar of Events and Exhibitions Review
- 6.1.1 2019-2020 Carried Forward Funds and Budget Adjustments
- 6.1.2 Treasury Report for Year Ended 30 June 2020

**5.7 Sport, Recreation and Grants Committee: 10 August 2020
Cr A Duncan (Chair)**

Page 83

- 7.0.1 Future Reports for the Sport, Recreation and Grants Committee
- 7.2.1 Community Grants Program Applications for August 2020
- 7.2.3 Sports and Community Clubs COVID-19 Recovery Support Package Applications for August 2019

**Committee decisions made under delegated authority
– for Council information:**

- 7.2.2 18/2020: Community Grants Program Application – With Love Formal Wear Inc.
- 7.2.4 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury West Junior Football Club
- 7.2.5 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Burundian Drummers Club in South Australia
- 7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Golf Club.
- 7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury Cycle Speedway
- 7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Brahma Lodge Sports Club
- 7.2.9 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Pooraka Football Club
- 7.2.10 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Southern Go Cart Club
- 7.2.11 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Military Vehicle Preservation Society of South Australia
- 7.2.12 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Cressy Bowmen Incorporated

5.8 CEO Review Committee

No CEO Review Committee meeting was held in August 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

Page 89

7.1 Motion on Notice: Council Waste Management

ITEM 8: MAYOR'S DIARY

Page 91

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

Page 93

11.1 Question on Notice: Numbers and Maintenance of Leased Council Buildings

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

Page 95

13.1 Resources and Governance Committee – Confidential Recommendations for Council Ratification

3.8.1 Composition of NAWMA Audit Committee

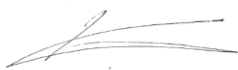
13.2 Audit Committee – Confidential Recommendations for Council Ratification

4.4.1 Auditor General's Examination of Management of Road Asset Maintenance in the City of Salisbury

13.3 Budget and Finance Committee – Confidential Recommendations for Council Ratification

6.9.1 Strategic Projects

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER

ITEM 1: PUBLIC QUESTION TIME

ITEM 2: DEPUTATIONS / PRESENTATIONS

There are no Deputations or Presentations.

ITEM 3: PETITIONS

No Petitions have been received.

ITEM 4: CONFIRMATION OF MINUTES

- **27 July 2020 Council Minutes**

Recommendation:

That the Minutes of the Council Meeting held on 27 July 2020 be taken and read as confirmed, subject to the deletion of the word “Commercial Leases including” in sub paragraph

2 (b) i) in item “6.2.1 - Review of COVID-19 Community Support Measures”.

- **27 July 2020 Confidential Council Minutes**



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

27 JULY 2020

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen (*from 6.43 pm*)
Cr D Hood (*via Teams videoconference*)
Cr P Jensen
Cr S Ouk
Cr G Reynolds
Cr J Woodman (Deputy Mayor) (*from 6.37 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.33 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr D Proleta and Cr S Reardon.

LEAVE OF ABSENCE

Nil

ITEM 1: PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

ITEM 2: DEPUTATIONS / PRESENTATIONS

Presentation of Cheques:

Mayor G Aldridge presented Sports and Community Clubs COVID-19 Recovery Support Package Grant cheques to the following Clubs:

- Mr Rob Howard, Vice President, Salisbury RSL Sub Branch
- Mr Tony Dalwood, Acting Chairman & Treasurer, Salisbury United Soccer Club
- Mr William Brand, Committee Member, Ingle Farm Sporting Club

Cr Woodman entered the meeting at 6.37pm.

2.1 Australia Day Council of SA

Cr Henningsen entered the meeting at 6.43 pm.

Ms Jan Chorley, Chief Executive Officer of the Australia Day Council of SA Inc addressed the meeting to discuss its role and relations with Council, particularly around the citizenship program.

2.2 Accessible and Inclusive Play Spaces

1. Mr Ben Waechter, member of the Disability Access and Inclusion Network, and resident of the South Ward addressed the meeting to discuss the availability of accessible and inclusive play spaces in the City of Salisbury.

Motion Without Notice: Accessible and Inclusive Play Spaces

Moved Cr C Buchanan

Seconded Cr J Woodman

1. That Council notes the Deputation by Mr B Waechter.
2. Mr Waechter, as a member of the Disability Access and Inclusion Network, be invited by the Asset Management Sub Committee to make a formal presentation at its next meeting.

CARRIED
0614/2020
UNANIMOUSLY

ITEM 3: PETITIONS

No Petitions were received.

ITEM 4: PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr S Ouk

That the Minutes of the Council Meeting held on 22 June 2020 be taken and read as confirmed, subject to the Valuer General's Assessment of Capital Values of all rateable land constituting the area of the Council being amended to total "\$21,997,706,933" and representing the sum of all separately owned and/or occupied rateable land set forth in the Assessment Record of the Council for the 2020/2021 financial year.

**CARRIED
0615/2020**

Moved Cr N Henningsen
Seconded Cr L Braun

The Minutes of the Confidential Council Meeting held on 22 June 2020, be taken and read as confirmed.

**CARRIED
0616/2020**

ITEM 5: COMMITTEE REPORTS**5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council adopt the recommendations of the Policy and Planning Committee meeting on 20 July 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 July 2020), and listed below, with the exception of Item:

1.1.5 Homelessness Strategy

which was withdrawn to be considered separately.

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 14 July 2020

The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on June 14 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

TVSC2 Status Report on Historical Signage Installation

1. That the information within the report be received and noted.
2. That staff consider further locations and a priority list be presented to the sub-committee at a future date (November 2020 meeting of TVSC), for inclusion in future budget bids.

TVSC3 City of Salisbury Calendar of Events & Exhibitions review

1. That the report be noted.
2. That the Tourism & Visitor Sub Committee consider this report and make the following recommendations to the Innovation and Business Development Sub Committee:
 - a. The proposed 3 Year Exhibition and Events Calendar be endorsed as contained in Attachment 2 to this report (TVSC 14/07/2020, Item No. TVSC3).

-
- b. Endorse the introduction and staging of a brand new community (nature play style) activity, “The Discover Salisbury Challenge” in December 2020, to kick off school holiday activations, whilst still enabling the appropriate management of social distance requirements, anticipating they are still in place at the time.

1.1.1 Community Safety Implementation Plan 2020/21

1. That this report be received.
2. That the draft Community Safety Implementation Plan 2020/21 as contained in Attachment 2 to this report (Policy and Planning 20/07/2020, Item No. 1.1.1) be endorsed.
3. Staff bring back a report with a draft annual plan for CCTV expansion program within 3 months of the conclusion of the portable CCTV trial.

1.1.2 Place Activation Strategy – Community Facilities

1. The proposed hierarchy listed in 3.10 of this report be endorsed.
2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy.

1.1.3 Place Activation Strategy – Economic Sites

1. The proposed categories of economic activity nodes namely Innovation Precincts, Traditional Industrial Areas, Multi Activity Centres and Convenience Centres, be endorsed.
2. The desired characteristic statements for each category of economic activity nodes (contained in Paragraph 3.12 of the Policy and Planning Committee Agenda 20/07/2020, Item 1.1.3) be confirmed.
3. The Critical Actions listed in the City Plan (contained in Paragraph 3.13 of the Policy and Planning Committee Agenda 20/07/2020, Item 1.1.3) be prioritised as the 0-3 year priorities for the economic component of the Place Activation Strategy, and an implementation plan for those Critical Actions be developed.
4. That opportunities be identified to work with private sector and government landholders to improve the amenity and function of their priorities adjoining the public realm when Council makes improvements in those areas.

1.1.4 'Fun Bus' Service

1. The information be received.
2. It is noted that playgroups are well established and sufficiently provided to the community throughout the City of Salisbury.
3. That Community Capacity & Learning continue with current model to support existing partnerships, and new opportunities for partnerships for playground programs in the City of Salisbury.

1.2.1 Compostable Coffee Cups

1. That Council note this report.
2. That Council focus on developing a partnership with Responsible Cafes to encourage cafes to become more environmentally sustainable.

**CARRIED
0617/2020**

The meeting then proceeded to discuss Item 1.1.5 which was withdrawn to be considered separately.

1.1.5 Homelessness Strategy

Moved Cr A Duncan
Seconded Cr C Buchanan

1. That this report be received.
2. That the Salisbury Homelessness Strategy as contained in Attachment 1 to this report (Policy and Planning, 20/07/2020, Item No. 1.1.5) be endorsed.
3. That Council authorise Cr Chad Buchanan to speak publicly about this matter.

With leave of the meeting and consent of the seconder.
Cr A Duncan **VARIED** the MOTION as follows:

1. That this report be received.
2. That the Salisbury Homelessness Strategy as contained in Attachment 1 to this report (Policy and Planning, 20/07/2020, Item No. 1.1.5) be endorsed.
3. That Council authorise Cr Chad Buchanan, along with the Mayor, to speak publicly about this matter.

**CARRIED
0618/2020**

5.2 Works and Services Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr K Grenfell

That Council adopt the recommendations of the Works and Services Committee meeting on 20 July 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 July 2020), and listed below, with the exception of Items:

- 2.0.2-AMSC2 Place Activation Strategy Update**
- 2.0.2-AMSC3 Asset Management Policy**
- 2.1.1 Grant Funding for Community Garden at Para Hills**
- 2.4.2 Review the standards and user satisfaction of all Dog Parks**
- 2.6.2 Gulfview Heights Lake, Bayview Parade**
- W&S-OB1 Mawson Lakes School Footbridge**
- W&S-OB3 Safety around The Pines School and Andrew Smith Drive**

which were withdrawn to be considered separately.

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 13 July 2020

The information contained in the Asset Management Sub Committee Minutes of the meeting held on 13 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

AMSC4 Response to Petition – Coachhouse Drive, Gulfview Heights

1. The information within the report be received and noted.
2. That Coachhouse Drive be included in the Streetscape Renewal program for the 2020/21 financial year.

AMSC5 Place Activation Strategy – Parks and Open Space Assets Listing (Informal Recreation destinations)

1. The information within the report be received and noted.

2.4.1 Response to Petition: Dunkley Green

1. The report be received and noted.
2. Council notes that Dunkley Green is now budgeted for in 2020/21, for works under the following programs Playspace/ Playground and Reserve Upgrade to address the concerns of the petition presented May 2020.
3. Council notes that staff will consult with the residents within the reserve catchment (including those on the petition) and ward Councillors, as part of the project design, to provide input into the development of the reserve.

2.5.1 Grant of Easement to SA Power Networks – Happy Home Reserve

1. Council grant to SA Power Networks an easement for the installation of under ground cables over a portion of Happy Home Reserve, identified as allotment 69 in Filed Plan 1113664 as detailed in Certificate of Title Volume 5553 Folio 5 and delineated on Attachment 1 to this report (Works and Services Committee 20/07/2020, Item No. 2.5.1), Proposed View of new Easement at Happy Home Reserve, Salisbury for \$5,000.00 plus GST.
2. SA Power Networks are to be responsible for all costs associated with the lodgement and documentation of the easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents.

2.6.1 Capital Works Report – June 2020

1. Council includes, at no impact to the budget, the renewal of a small bridge along the Little Para, Parafield Gardens / Paralowie, within the 2020/21 Bridge Program, and defer the renewal of Bridge 11 at the Paddocks for consideration at a future date in alignment with the implementation of the Paddocks Master Plan.
2. As result of the awarding of additional Black Spot Funding for 2021, include the junction upgrade of Wright Road and Canna Road, Ingle Farm, within PR13725 Major Traffic Program, through the approval of a non-discretionary 1st Quarter Budget Review 2021 Bid totalling\$368k income and expenditure.
3. Declare as an expenditure saving the \$545k Council contribution associated with the construction of a new roundabout at the intersection of Nelson Road and Kesters Road, Para Hills, within PR13725 Major Traffic Program, noting this project is now fully funded as a result of the awarding of additional Black Spot Funding for 2021.

2.6.3 Side Entry Pit and Drainage Pit Cleaning

1. The information be noted and existing level of service be maintained.

2.8.1 NAWMA Lease Renewal 2020

1. Council endorse the inclusion of a flat rental payment per annum of \$180,000 commencing 2020/21 subject to CPI review, as stated in Item 5 of the Lease Agreement, replacing the existing 3 tiered rental agreement.
2. Council notes the simplification of the Gate fee pricing mechanism, embedding this into the NAWMA Budgetary process (and Budget Review process).
3. Council notes the increased voucher fees for Salisbury rate payers in the NAWMA 2020/21 budget.
4. Council transfers its existing EPA licence for the Pooraka Waste Transfer Station to NAWMA.

2.8.2 NAWMA Service Agreement and Business Plan

1. The information be received.
2. The Northern Adelaide Waste Management Authority Business Plan 2020/21, as set out in Attachment 1 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2020) as set out in Attachment 2 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed subject to the at-call booking system service is provided within four (4) weeks.
4. Staff work out costings with NAWMA on increasing hard waste service to be set between two to four weeks.
5. The two hard waste services are counted in the financial year, based on when the service is booked and not when it is undertaken.

W&S-OB2 Pedestrian Refuge – Galway Crescent

1. That the installation of a pedestrian refuge at Galway Crescent be deferred to enable further monitoring of movements and staff give further consideration to the need of a pedestrian refuge at this location.

**CARRIED
0619/2020**

The meeting then proceeded to discuss Items 2.0.2-AMSC2, 2.0.2-AMSC3, 2.1.1, 2.4.2, 2.6.2, W&S-OB1 and W&S-OB3 which were withdrawn to be considered separately.

2.0.2-AMSC2 Place Activation Strategy Update

Moved Cr L Braun
Seconded Cr B Brug

1. Council notes that the Economic and Community Facilities categories of the Place Activation Strategy will be presented to the Policy and Planning Committee for consideration.
2. Council notes that a report on the Linkages category of PAS will be presented to the sub committee in coming months for consideration.

CARRIED
0620/2020

2.0.2-AMSC3 Asset Management Policy

Moved Cr L Braun
Seconded Cr K Grenfell

1. The information be received.
2. Council endorses the revised Asset Management Policy as contained in Attachments 1 and 2 to this report (AMSC 13/07/2020, Item No. AMSC3), subject to the following amendment to Attachment 1 – Asset Management Policy, to read:
 - 4.1 *Setting of service levels will be determined by Council following consultation with the community and will form the basis of the annual budget.*
3. Council notes the Strategic Asset Management Group Terms of Reference.

CARRIED
0621/2020

2.1.1 Grant Funding for Community Garden at Para Hills

Moved Cr P Jensen
Seconded Cr N Henningsen

1. Council note that:
 - a. Funding of \$75,000 has been allocated to the City of Salisbury through Wellbeing SA (Government of South Australia) for the development of a new community garden at the Para Hills Community Hub in 2020/21.
 - b. An application for further funding of up to \$100,000 has been prepared through Wellbeing SA's Community Wellbeing and Resilience Grants program for community garden support programs to be delivered throughout the City of Salisbury in 2020/21 for people impacted by COVID-19 and domestic violence.

CARRIED
0622/2020

2.4.2 Review the standards and user satisfaction of all Dog Parks

Moved Cr C Buchanan
Seconded Cr B Brug

1. That the information in this Report be received and noted.
2. The delivery of dog parks for small dogs continues as identified throughout the budget bid process.
3. Signage at all dog parks be consolidated into one single sign displaying dog park etiquette, educational material and Council contact details.
4. Council investigates off-leash opportunities outside of fenced dog parks such as increasing the hours for off-leash activities particularly through daylight savings.
5. Golding Oval, Para Vista to have significant improvements to bring to the same level of service as other dog parks. This work to include removal of remnant asphalt courts surfacing and reinstatement of more appropriate ground surface material such as turf, sand or mulch along with tree planting for shade. This work would be included in the proposed works program in paragraph 8 below.
6. Access and functional issues, such as fencing and gate security and drainage around drinking fountains be addressed as part of the upgrade works.

-
7. Staff bring back a report on the provision of monthly greyhound friendly events at a suitable dog park.
 8. Administration to prepare a program of works and associated funding for dog park improvements, to commence in 2022/23, for Council consideration.

CARRIED
0623/2020
UNANIMOUSLY

2.6.2 Gulfview Heights Lake, Bayview Parade

Cr S Ouk left the meeting at 7:52 pm.

Moved Cr P Jensen
Seconded Cr C Buchanan

1. That the Works and Services Committee notes the deputation made by Mr Blair Boyer MP, Member for Wright.
2. Council give further consideration of establishing Gulfview Heights Lake with permanent water source.
3. Council note that irrigation has been reinstated around the lake and the issues of the clay liner drying out are unlikely to return and the time water is in the lake will be significantly increased.
4. Administration to monitor the retention of water in the lake over the next 12 months and provide a report to the Works and Services Committee every 4 months.
5. Staff to provide further information about the possibility and cost to continue using the SA Water pump to provide water into the lake.

CARRIED
0624/2020

W&S-OB1 Mawson Lakes School Footbridge

Cr S Ouk returned to the meeting at 7:54 pm.

Moved Cr L Braun
Seconded Cr B Brug

1. That the Works and Services Committee notes the deputation made by Mr Michael Brown MP, Member for Playford and Mr David Cowles, Principal Mawson Lakes School.
2. The Works and Services Committee notes and receives letter from Helen Doyle, Director Capital Programs and Asset Services, confirming DECS maximum commitment of \$300k towards co-funding 50% of the cost of a new footbridge crossing at Mawson Lakes School (Dry Creek Crossing).

-
3. Administration to bring forward detailed design and costing of the footbridge crossing at Mawson Lakes School as soon as possible, no later than October 2020 to the Works and Services Committee.
 4. Staff investigate as a matter of urgency whether State COVID-19 funds are available to enable the project to be completed in this financial year. If COVID funds aren't available then Council commits to funding no more than \$300k towards the co-funded project to be considered as part of the 2021/22 budget.
 5. Council write to the State Government seeking funding for any additional costs, above the agreed co-funded amount (\$600k) towards the construction of the footbridge crossing at Mawson Lakes School.

CARRIED
0625/2020
UNANIMOUSLY

W&S-OB3 Safety around The Pines School and Andrew Smith Drive

Cr K Grenfell declared a perceived conflict on the basis of having a family member who attends the school and also being on the Governing Council of the school. Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr S Ouk
Seconded Cr K Grenfell

1. That a report come back within three months on costings to increase signage and line painting around The Pines School.
2. The report include costings to upgrade the Andrew Smith Drive crossing to push button as well as relocating it to not interfere with the Bus Zone.
3. The administration liaise with SAPOL to raise concerns regarding traffic movements by drivers not obeying road rules around schools.

CARRIED
0626/2020

*The majority of members present voted IN FAVOUR of the MOTION.
Cr K Grenfell voted IN FAVOUR of the MOTION.*

5.3 Resources and Governance Committee - Recommendations for Council Ratification

Moved Cr N Henningsen
Seconded Cr J Woodman

That Council adopt the recommendations of the Resources and Governance Committee meeting on 20 July 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 July 2020), and listed below with the exception of Items:

3.4.2 Nominations Sought for the Flood Warning Consultative Committee

3.6.4 Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020

which were withdrawn to be considered separately.

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.4.1 Nominations Sought for the State Bushfire Coordination Committee

1. The information be received.
2. Cr Shiralee Reardon be nominated to the State Bushfire Coordination Committee

3.6.1 Variations to Delegations

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 3 August 2020 of those powers and functions under the following:
 - 1.1 *Fire and Emergency Services Act 2005*
 - Section 105F(9) – as shown in shaded area in Attachment 2
 - 1.2 *South Australian Public Health Act 2011*
 - Sections 92(5), 95(13) and 96(3) - as shown in shaded areas in Attachment 3
 - 1.3 *Natural Resources Management Act 2004*
2. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the following acts specified in the proposed Instruments of Delegation contained in Attachments 2, 3 and 4 to this report (Item No. GB5 Resources and

Governance, 20/07/2020) are hereby delegated effective from 4 August 2020 to the person occupying or acting in the office of the Chief Executive Officer subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation as follows.

2.1 *Fire and Emergency Services Act 2005*

- Section 105F(9) – as shown in shaded area in Attachment 2

2.1 *South Australian Public Health Act 2011*

- Sections 92(5), 95(13) and 96(3) - as shown in shaded areas in Attachment 3

2.3 *Landscape South Australia Act 2020*

- Complete instrument - Attachment 4

3. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein on the Schedule of Conditions contained in the proposed Instrument of Delegation.

3.6.2 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2020 under section 270 of the Local Government Act 1999.

1. The information be received.

3.6.3 Local Government Association Annual General Meeting: 29/10/2020 - Proposed Items of Business and Voting Delegates

1. The information be received.
2. That Council submit the following motions for the Local Government Association Annual General Meeting to be held on 29 October 2020:

- 2.1 That the LGA, on behalf of the whole local government sector:
 - a. Make the strongest possible representations to State Government opposing their variation to Regulation 119 of the Planning, Development and Infrastructure (General) Regulations 2017, as published in the South Australian Government Gazette on 18 June 2020, and
 - b. Write to and meet with opposing parties in the State Parliament to urge them to disallow the variation Regulation 119 of the Planning, Development and Infrastructure (General) Regulations 2017.

2.2 That the LGA, on behalf of the whole local government sector make representations to the State Government in relation to the proposed measure to increase purchaser protection for Aluminium Composite Panel Cladding by:

1. Opposing the use of an advisory notice in the Form 1 template and Property Interest Report for potential purchasers of properties to contact the local council in relation to cladding; and
2. Recommends that an obligation is placed on the owner of the building to make this disclosure, similar to that used to inform potential purchasers of asbestos in a building; and
3. Consideration be given for a campaign to increase the general awareness of purchasers on the appropriate use of materials in a building.

**CARRIED
0627/2020**

The meeting then proceeded to discuss Items 3.4.2 and 3.6.4 which were withdrawn to be considered separately.

3.4.2 Nominations Sought for the Flood Warning Consultative Committee

Moved Cr A Duncan
Seconded Cr J Woodman

1. The information be received.
2. Dameon Roy be nominated to the SA Flood Warning Consultative Committee.

**CARRIED
0628/2020**

3.6.4 Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020

Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. That the views of the Council of the City of Salisbury regarding the key elements of the *Local Government Statutes Amendment (Review) Bill* currently before State parliament, as contained in Attachment 1 to the report to item no. 3.6.4FI on the agenda for the Resources and Governance Committee meeting on Monday, 20 July 2020 be adopted and forwarded to the Minister for Local Government, Leader of the Opposition, Shadow Minister for Local Government and the Local Government Association of South Australia.

-
2. Staff be delegated authority to make amendments to the submission to the State Government on the Bill, so as to make clear and include references to supporting parts of proposals and opposing other parts of the same proposal.

**CARRIED
0629/2020**

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8.31 pm.

The meeting reconvened at 8.43 pm.

5.4 Audit Committee of Council

No Audit Committee meeting was held in July 2020.

5.5 Council Assessment Panel

Minutes from the Council Assessment Panel meeting held on 16 June 2020 were noted by Council.

5.6 Budget and Finance Committee - Recommendations for Council Ratification

Moved Cr L Braun

Seconded Cr K Grenfell

That Council adopt the recommendations of the Budget and Finance Committee meeting on 20 July 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 July 2020), and listed below with the exception of Items:

6.0.2-IBDSC2 Community Bus to Service Western Suburbs

6.1.3 St Kilda Tramway Museum Assistance Request

6.2.1 Review of COVID-19 Community Support Measures

which were withdrawn to be considered separately.

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Wednesday 10 June 2020

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 June 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC3 Community Requests - Response Dashboard

1. The information be received.

6.0.3 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 July 2020

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 13 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Community Event Sponsorship Christmas Carol Grant Criteria

1. A New Initiative Bid of \$30,000 be prepared for consideration by Council in the 2021/22 budget for an annual grant as part of the Community Event Sponsorship Program, commencing 2021/22, for a Christmas Carols event to be staged from December 2021 onwards.

-
2. That the proposed criteria outlined in this report (Item IBDSC2 Innovation and Business Development Committee 13 July 2020) be approved.

IBDSC3 Performance Excellence Program - participation update

1. That the information be received.
2. That the Innovation and Business Development subcommittee note that the City of Salisbury is participating in the 2020/21 Performance Excellence Program and will participate in the 2021/22 program unless the recommendations of the South Australian Productivity Commission are implemented by February 2021.
3. That the Innovation and Business Development subcommittee note that a new initiative bid of \$12,300 may be required in 2021/22 should the recommendations of the South Australian Productivity Commission not be implemented by February 2021.

IBDSC4 Community Requests - Response Dashboard

1. The information be received.

6.1.1 Council Finance Report – June 2020

1. The information be received.

6.1.2 Certification of the 2020 Annual Financial Statements

1. The information be received.
2. The Mayor and Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2020, following the Audit Committee’s review of these Statements on 13 October 2020.

**CARRIED
0630/2020**

The meeting then proceeded to discuss Items 6.0.2-IBDSC2, 6.1.3 and 6.2.1, which were withdrawn to be considered separately.

6.0.2-IBDSC2 Community Bus to Service Western Suburbs

Cr N Henningsen entered the meeting at 8.46 pm.

Moved Cr L Braun
Seconded Cr B Brug

1. That this report be received.
2. Staff promote Salisbury Home and Community Care transport services and deliver letter drop offs to all senior residents in the Western suburbs to identify need for service and inform the further development of potential service and model options.
3. That opportunities are explored with the Department of Planning, Transport and Infrastructure for development of an on-demand bus service within the City of Salisbury.

Further Motion

That:

1. Staff bring back a further report following assessment of the impact of implementing parts 2 and 3 of the previous motion regarding the Community Bus to Service Western Suburbs, and
2. The report to include advice on possible cost structures and service levels for the provision of a dedicated community transport service to commence in 2021/22 for the western part of the city and link residents to shopping precincts such as Springbank Plaza and the Salisbury Hub, including a:
 - a. fully funded Council-subsidised community bus service;
 - b. partially subsidised model;
 - c. user pays model.

**CARRIED
0631/2020**

6.1.3 St Kilda Tramway Museum Assistance Request

Moved Cr B Brug
Seconded Cr L Braun

1. Note that the current agreement with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) expired on the 30 June 2020.
2. That a new three year agreement is entered into with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) with a fixed \$5,250 per annum payment.

**CARRIED
0632/2020**

6.2.1 Review of COVID-19 Community Support Measures

Cr D Hood declared an actual conflict on the basis of being a member of the board of the Salisbury North Football Club. Cr D Hood left the meeting at 8:52 pm.

Moved Cr C Buchanan

Seconded Cr P Jensen

1. That the information is received and noted.
2. That a further 3 month extension of the waiving of relevant fees and charges covering the period 1 July 2020 to 30 September 2020 apply for the following categories and individual organisations:
 - a. Land Use Agreements
 - i. St Kilda Tackle & Tucker Pty. Ltd.
 - ii. St Kilda Boat Club Inc.
 - iii. Salisbury North Football Club
 - b. Commercial Leases including Parnil Pty Ltd (Parafield Gardens Swimming Centre)
3. That Council endorse the declaration of an income loss of \$8,389 at the 1st Quarter Budget Review to reflect the waiving of fees and charges covered in part 2 of the resolution.
4. That in recognition that the restrictions related to COVID-19 are being relaxed and that organisations are gradually recommencing operations, Council administration is authorised to recommence applying the relevant fees and charges for the balance of organisations not covered in part 2 of the resolution as of the 1 July 2020.
5. That in recognition that restrictions related to COVID-19 are being relaxed that administration are authorised to return to 30 day payment terms for suppliers of goods and services from the 31 August 2020.
6. That timed parking limits are routinely monitored to ensure that parking is available so as to facilitate access to local businesses and services, noting that enforcement of time limit parking areas will resume from 1 September 2020.
7. That staff ensure the appropriate communication is undertaken to advise the relevant clubs and organisations of the change and that staff give consideration to extending due dates for the payment of the relevant fees and charges as part of the transition to normal invoicing process.

**CARRIED
0633/2020**

Cr D Hood returned to the meeting at 9.01 pm.

Further Motion:

6.2.1 Review of COVID-19 Community Support Measures

Cr C Buchanan declared an actual conflict of interest on the basis of being president of a sporting club. Cr Buchanan left the meeting at 9:02 pm.

Moved Cr G Reynolds
Seconded Cr K Grenfell

1. That a further 3 month extension of the waiving of relevant fees and charges covering the period 1 July 2020 to 30 September 2020 apply for the following categories and individual organisations:
 - a. Community & Sporting Club Leases
2. That Council endorse the declaration of an income loss of \$59,765 at the 1st Quarter Budget Review to reflect the waiving of fees and charges covered in part 1 of the resolution.

**CARRIED
0634/2020**

Cr C Buchanan returned to the meeting at 9:03 pm.

5.7 Sport, Recreation and Grants Committee - Recommendations for Council Ratification

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 13 July 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 July 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Community Grants Program Applications for July 2020

1. The information be received and noted.

7.2.2 Sports and Community Clubs COVID-19 Recovery Support Package Applications for July 2019

1. The information be received and noted.

**CARRIED
0635/2020**

5.8 CEO Review Committee - Recommendations for Council Ratification

Moved Cr J Woodman
Seconded Cr S Ouk

That Council adopt the recommendations of the CEO Review Committee meeting on May 2020, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 27 July 2020), and listed below with the exception of Items:

**8.1.2 CEO Personal Evaluation System
FY2019/2020**

**8.1.3 Annual Review of CEO Total Remuneration
2019/2020**

which were withdrawn to be considered separately.

8.1.1 Future Reports for the CEO Review Committee

1. The information be received

**CARRIED
0636/2020**

The meeting then proceeded to consider Items 8.1.2 and 8.1.3 which were withdrawn to be considered separately.

8.1.2 CEO Personal Evaluation System FY2019/2020

Moved Cr C Buchanan
Seconded Cr A Duncan

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2019/20 Key Performance Indicators;
 - for the ninth year achieved consistently positive results (this year noting that the CEO continues to perform “extremely well” against the performance responsibilities, criteria and behaviours assessed), in relation to the Performance Appraisal Survey; and as a result
 - achieved “Rating 5” as a result of the assessment of CEO Performance according to the Personal Evaluation System.
2. The CEO Position Description as set out in Attachment 2 to this Report, remains unchanged.

**CARRIED
UNANIMOUSLY
WITH
ACCLAMATION
0637/2020**

8.1.3 Annual Review of CEO Total Remuneration 2019/2020

Moved Cr C Buchanan

Seconded Cr A Duncan

1. The CEO Review Committee accept the Chief Executive Officer's request to forgo a remuneration increase in 2020, in recognition of the impact of COVID-19 on the Salisbury community.
2. CEO Review Committee and Council note and thank the Executive Team and the Senior Management Group for foregoing their remuneration increase.
3. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, that no amendment to the CEO Total Remuneration be made, in accordance with Recommendation 1 of this report

CARRIED
UNANIMOUSLY
WITH
ACCLAMATION
0638/2020

ITEM 6: GENERAL BUSINESS REPORTS**6.1 Revocation of Community Land Classification - Portion of Parafield Airport Reserve, Mawson Lakes**

Moved Cr J Woodman
Seconded Cr S Ouk

1. That the City of Salisbury revoke the classification of Community Land over a portion of Allotment 102 in Deposited Plan 9249 identified in Certificate of Title Volume 6055 Folio 319, also known as Parafield Airport Reserve and measuring approximately 8,000 square metres, pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 and having complied with all the requirements.
2. The Manager Property and Buildings be authorised to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. The Manager Property and Buildings be authorised to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land.

**CARRIED
0639/2020**

6.2 Nominations Sought for Local Government Association President

Moved Cr C Buchanan
Seconded Cr J Woodman

1. Mayor Karen Redman from Town of Gawler be nominated for the position of Local Government Association President.

**CARRIED
0640/2020**

6.3 Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)

Moved Cr C Buchanan
Seconded Cr A Duncan

1. Mayor Gillian Aldridge be nominated for the Greater Adelaide Regional Organisation of Councils (GAROC) to represent the Northern region.

**CARRIED
0641/2020**

ITEM 7: MOTIONS ON NOTICE**7.1 Motion on Notice: Rage Cage - Fairbanks Reserve**

Moved Cr C Buchanan
Seconded Cr S Ouk

1. Staff bring back a report on the cost of constructing a 'rage cage' multi sports facility as part of the proposed upgrade of Fairbanks Drive Reserve, Paralowie.
2. Staff to provide further information and costings to include 'rage cage' multi sports facilities as part of the criteria for district playgrounds.

CARRIED
0642/2020

7.2 Motion on Notice: Elections

Moved Cr A Duncan
Seconded Cr M Blackmore

That the Mayor write to the Premier and Leader of the State Opposition, on behalf of the City of Salisbury, to express Council's opposition to the use of corflutes for State, Federal and Council election purposes within the City of Salisbury.

CARRIED
0643/2020
UNANIMOUSLY

ITEM 8: MAYOR'S DIARY**8.1 Mayor's Diary**

Moved Cr M Blackmore
Seconded Cr J Woodman

1. That this information be noted.

CARRIED
0644/2020

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**Cr J Woodman:**

24 June	Ingle Farm Sporting Precinct meeting
25 June	NAWMA meeting
6 July	Informal Strategy
7 July	Spotlight on Salisbury radio show with Mayor and Steve Sgoutas
13 July	Dunkley Green with Mayor, Frances Bedford, Natasha Henningson & petition signatories
13 July	Innovation and Business Development; Strategic and International Partnerships
14 July	Every Life Matters – Executive meeting followed by General Meeting
14 July	CEO Review Committee; Local Government Review Workshop
16 July	ALGWA SA Policy meeting
20 July	Standing Committees
21 July	Spotlight on Salisbury radio show with Mayor and Jenny Henry
27 July	Council

Cr N Henningsen:

13 July	Attended Dunkley Green Park with students, parents and Frances Bedford, Member for Florey, to congratulate the students on their petition and to update them on the Dunkley Green budget bid for this financial year.
---------	---

Cr M Blackmore:

28 June 2020	Rotary Club of Salisbury Presidential Changeover (held via Zoom)
11 July 2020	Annual Tree Planting at Cobbler Creek with the Rotary Club of Salisbury
16 July 2020	Kiekebusch Playspace Opening, Gulfview Heights
26 July 2020	Tregoning Green Playspace Opening, Salisbury Park

Cr K Grenfell:

June 27th	Community gathering Parafield Gardens residents
June 30th	Parafield Gardens High School Governing Council
July 27th	Meeting with Acting Principal Mike George at Parafield Gardens High School to offer condolences for the passing of the principal Martin Lippett

ITEM 10: QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

ITEM 11: QUESTIONS ON NOTICE

No Questions on Notice were received.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

**12.1 Motion Without Notice: Road Upgrades to Edinburgh Road,
Edinburgh Parks**

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. That Council write to the Minister for Transport, and the Shadow Minister for Transport, requesting DPTI undertake road upgrades to Edinburgh Road, Edinburgh Parks as part of the first mile/last mile freight corridors initiatives with Renewal SA, as a matter of priority to address the increasing freight traffic into the Edinburgh Parks development. Specific areas requiring immediate attention include the upgrade of the Helps Rd/Edinburgh Rd Roundabout and the Edinburgh Rd Railway crossing.

**CARRIED
0645/2020**

13.1 Works and Services Committee - Confidential Recommendations for Council Ratification

Moved Cr L Braun

Seconded Cr M Blackmore

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time would protect commercially sensitive information concerning the applicant's future operation.

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0646/2020**

Cr C Buchanan left the meeting at 9:57 pm.

The meeting moved into confidence at 9.57 pm.

The meeting moved out of confidence at 9.58 pm.

Cr C Buchanan returned to the meeting at 9.58 pm.

13.2 Resources and Governance - Confidential Recommendations for Council Ratification

Moved Cr M Blackmore

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect information relating to the personal affairs of the persons affected and proposed action by Council in considering the individuals to whom those personal affairs relate for appointment as Independent members of the Council Assessment Panel.

*On that basis the public's interest is best served by not disclosing the **Resources and Governance - Confidential Recommendations for Council Ratification** item and discussion at this point in time.**
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0647/2020

The meeting moved into confidence at 9.58 pm.

The meeting moved out of confidence at 9.59 pm.

13.3 Request for Extension of Confidentiality Order - Employment Contract and Legal Advice

Moved Cr M Blackmore

Seconded Cr S Ouk

1. *Pursuant to Section 90(2) and (3)(a) and (g) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
 - *matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty; and*
 - *legal advice.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of the information will protect information relating to the personal affairs of a person, protect legal advice, enable Council to meet an obligation to maintain confidentiality of contractual information.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order - Employment Contract and Legal Advice** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
0648/2020**

The meeting moved into confidence at 9.59 pm.

The meeting moved out of confidence at 10.00 pm.

13.4 NAWMA Waste Management Opportunities

Moved Cr S Ouk
Seconded Cr B Brug

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this matter at this time will protect confidential commercial information that may confer a commercial advantage on a person or third party with whom the Council is conducting or proposing to conduct business or may prejudice the commercial position of the Council or the person who supplied the information and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.

*On that basis the public's interest is best served by not disclosing the **NAWMA Waste Management Opportunities** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
0649/2020**

The meeting moved into confidence at 10.00 pm.

The meeting moved out of confidence and closed at 10.01 pm.

CHAIRMAN.....

DATE.....

ITEM 5: COMMITTEE REPORTS

5.1 Policy and Planning Committee - Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Policy and Planning Committee met on 17 August 2020 to consider four (4) items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Policy and Planning Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 24 August 2020), and listed below:

1.0.1 Future Reports for the Policy and Planning Committee

1. The information be received.

1.0.2 Recommendations of the Tourism and Visitor Sub Committee meeting held on Monday 10 August 2020

The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

TVSC1 Future Reports for the Tourism and Visitor Sub Committee

1. The information be received.

TVSC2 City of Salisbury Digital Asset Enhancement

1. The information be received.
2. Staff investigate and a report be brought back on three internal sites for kiosks.
3. The Tourism and Visitor Sub Committee supports the enhancement of the Salisbury Discover website within the proposed budget of \$15,000 to include consideration of information relating to accommodation and historical sites.

TVSC-OB1 Salisbury Recreation Precinct

1. That staff bring back a report on the promotion of the Salisbury Recreation Precinct, including signage.

1.1.1 Recommendations of the Youth Council Sub-Committee meeting held on Tuesday 11 August 2020

The information contained in the Youth Council Sub Committee Minutes of the meeting held on 11 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

YC1 Future Reports for the Youth Council Sub Committee

1. The information be received.

YC2 Youth Council Membership

1. That the resignation of Hayley Williams as a Youth Member on Salisbury Youth Council be received and accepted.
2. That the resignation of Netra Dulal as a Youth Member on Salisbury Youth council be received and accepted

YC3 Youth Council Projects Update

1. That the information be received and noted.

YC4 Youth Programs and Events Update August 2020

1. That the information be received and noted.

YCSC-OB1 Effects of COVID-19 on Youth and Sporting Clubs

1. That the Youth Council Sub Committee is provided information via email regarding the effects that COVID-19 has had on youth and sporting clubs.

1.3.1 Affordable and Community Housing Policy – Development of Surplus Council Owned Land – Outcomes of the Homelessness Strategy

1. The report be received.

OR

That Council adopt the recommendations of the Policy and Planning Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> The information be received.
<p><u>Item No. 1.0.2</u> Recommendations of the Tourism and Visitor Sub Committee meeting held on Monday 10 August 2020</p>	<p>EXECUTIVE SUMMARY: The recommendations of the Tourism and Visitor Sub Committee meeting held on Monday 10 August 2020 are presented for Policy and Planning Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Tourism and Visitor Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>TVSC1 Future Reports for the Tourism and Visitor Sub Committee</p> <ol style="list-style-type: none"> The information be received. <p>TVSC2 City of Salisbury Digital Asset Enhancement</p> <ol style="list-style-type: none"> The information be received. Staff investigate and a report be brought back on three internal sites for kiosks. The Tourism and Visitor Sub Committee supports the enhancement of the Salisbury Discover website within the proposed budget of \$15,000 to include consideration of information relating to accommodation and historical sites. <p>TVSC-OB1 Salisbury Recreation Precinct</p> <ol style="list-style-type: none"> That staff bring back a report on the promotion of the Salisbury Recreation Precinct, including signage.

<p><u>Item No. 1.1.1</u> Recommendations of the Youth Council Sub Committee meeting held on Tuesday 11 August 2020</p>	<p>EXECUTIVE SUMMARY: The recommendations of the Youth Council Sub Committee meeting held on Tuesday 11 August 2020 are presented for Policy and Planning Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Youth Council Sub Committee Minutes of the meeting held on 11 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>YC1 Future Reports for the Youth Council Sub Committee 1. The information be received.</p> <p>YC2 Youth Council Membership 1. That the resignation of Hayley Williams as a Youth Member on Salisbury Youth Council be received and accepted. 2. That the resignation of Netra Dulal as a Youth Member on Salisbury Youth council be received and accepted</p> <p>YC3 Youth Council Projects Update 1. That the information be received and noted.</p> <p>YC4 Youth Programs and Events Update August 2020 1. That the information be received and noted.</p> <p>YCSC-OB1 Effects of COVID-19 on Youth and Sporting Clubs 1. That the Youth Council Sub Committee is provided information via email regarding the effects that COVID-19 has had on youth and sporting clubs.</p>
<p><u>Item No. 1.3.1</u> Affordable and Community Housing Policy – Development of Surplus Council Owned Land – Outcomes of the Homelessness Strategy</p>	<p>EXECUTIVE SUMMARY: Council first endorsed its ‘Affordable and Community Housing Policy – Development of Surplus Council Owned Land’ in 2012. It was reviewed and endorsed in May 2020, further strengthening Council’s commitment in providing 15% of affordable housing at 10% below State Government’s affordable housing price points through Council’s strategic property development program.</p> <p>The existing policy has been reviewed in the context of the Homelessness Strategy endorsed by Council in July 2020 as per the Council resolution (Resolution 0535/2020).</p> <p>It is considered that the existing policy is appropriate. The policy includes the intent of the actions identified in the Homelessness Strategy therefore no changes are recommended.</p> <p>COMMITTEE RECOMMENDATION: 1. The report be received.</p>

CO-ORDINATION

Officer:

MG

Date:

20/08/2020

5.2 Works and Services Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Works and Services Committee met on 17 August 2020 to consider seven (7) items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council are provided in this report, including one (1) Other Business item.

The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Works and Services Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 24 August 2020), and listed below:

2.0.1 Future Reports for the Works and Services Committee

1. The information be received.

2.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020

The information contained in the Asset Management Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

1. The information be received.

AMSC2 Street Tree Asset Management Plan

1. The information within the report be received and noted.
2. The Tree Management Policy as contained in Attachment 1 to this report (AMSC 10/08/2020, Item No. AMSC2) be deferred to the next ASMC.
3. The principles contained within the report for consideration in the development of priority listing for future street tree renewal programs be approved.

-
4. That a priority list of streets from attachment 5 be identified for the 2020/21 Street Tree Renewal Program.
 5. That an updated Street Tree Asset Management Plan be prepared for future presentation to the Asset Management Sub Committee.
 6. That an updated planting palette for street trees, and criteria for selection at particular sites, be developed for Sub Committee consideration and endorsement at a future meeting.
 7. Council notes that a technical paper summarising the recent street tree condition audit will be placed on the Elected Member web-site by the end September 2020.

FURTHER MOTION

1. That the Tree Removal Procedure be deferred to the next meeting to enable staff to review the document so as to place stronger reference to the Tree Management Appeals Sub Committee and include the Tree Appeal Process.

AMSC3 Information report inclusiveness in Playspaces

1. That universal design principles continue to be included as part of playspace designs and Place Activation Strategy guidelines including inclusive play equipment in district playgrounds.
2. That consultation on inclusive playspaces continues with relevant disability Access and Inclusion groups within City of Salisbury.
3. That a non-discretionary budget bid of \$150,000.00 be prepared for the first quarter budget review for additional pieces of inclusive play equipment at Unity Park.
4. That the next district playground be designed as a fully inclusive playspace, and cost estimates for various options be presented for Council consideration.
5. Staff bring back a further report proposing a discretionary budget bid to be considered for the provision of an accessible toilet with adult changing facility at Unity Park at the second quarter budget review.

AMSC-OB1 Tree Litter in private residence

1. That a report be provided advising how the City of Salisbury can better assist vulnerable residents on private property where their residences are impacted by litter from regulated trees.

AMSC-OB2 Disability Access Inclusion Plan

1. That a report be presented in January 2021 regarding the progress of the Disability Access Inclusion Plan.

2.5.1 Brahma Lodge Sports Club – Request to waive interest payable on a loan

1. The Manager Property and Buildings be authorized to liaise with the Brahma Lodge Sports Club (the Club) and relevant Council staff to facilitate the pay-out and early termination of an existing loan between the City of Salisbury and the Club.
2. That interest payments in the amount of \$2,638.06 be waived in exchange for the Club paying out the balance of the loan (\$10,259.85) in full to Council no later than 30 August 2020.

2.6.1 Capital Works Report – July 2020

1. As part of PR17190 City Wide Trails Program, defer 2020/21 trail works planned for Dry Creek, until 2021/22, and bring forward from 2021/22 into 2020/21 the trail works along Little Para, east of Commercial Road, in alignment with the endorsed co-funding grant awarded; with no net impact to the budget.

2.7.1 School Transport Framework

1. The Council notes the provisional list of works for the selected schools under the School Transport Framework. The list in Item 3.6 is subject to change that may result from engagement and concept design findings.
2. The Council notes that the list of projects to improve safety on the northern end of Whites Road near Paralowie R-12 School is part of the School Transport Framework program for the area.
3. The Council notes the list of projects to improve safety around The Pines School is part of the School Transport Framework program for the area.
4. The Council endorses the list of projects in Section 3.28 of this report (Works and Services Committee 17 August 2020 Item 2.7.1) to be funded from the Local Roads and Community Infrastructure Program \$500k grant funding which was allocated to the School Transport Framework.
5. As a priority, a meeting be organised between Ward Councillors, Salisbury East High School, DPTI representatives and Council staff to examine the proposed carpark extension and entry/exit point on to Fern Grove Boulevard noting Salisbury East High School may contribute funds towards any potential works.
6. Staff and Ward Councillors meet with Burton Primary School and Gulfview Heights Primary School governing councils to further discuss traffic improvement safety measures and traffic flow to be included in the school transport framework projects.

2.7.2 Permit Parking for Council Staff within the Salisbury Town Centre

1. That the matter be referred to Council for decision as the subject of a further information report.

2.7.3 Pontian Eagles Sports and Social Club - Parking

1. Council note that new parking arrangements at Pontian Eagles Clubrooms are under consideration, so that timing for any parking upgrade is aligned with the upgrade to the clubroom.
2. Council note that stakeholder engagement will be undertaken in partnership with the clubroom upgrade to ensure the parking arrangements meet the needs of the community.
3. Council note that parking upgrade costs and options will be tabled concurrent with the clubroom upgrade options, and that this will be by November 2020.
4. Council supports the provision of an additional 4 or 5 car parks in the short term through improved line marking and geometric layout.

W&S-OB1 Protocol with respect to the discovery of Deceased Pets by Staff of the Department of Transport and Infrastructure

1. That the Administration write to the Department of Infrastructure and Transport to establish an appropriate protocol to deal with events where their staff find a deceased pet.
2. That Council write to GAROC to have this included on the agenda for the annual general meeting of Local Government.

OR

That Council adopt the recommendations of the Works and Services Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> The information be received.
<p><u>Item No. 2.0.2</u> Recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020</p>	<p>EXECUTIVE SUMMARY: The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 10 August 2020 are presented for Works and Services Committee's consideration.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>The information contained in the Asset Management Sub Committee Minutes of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>AMSC1 Future Reports for the Asset Management Sub Committee</p> <ol style="list-style-type: none"> The information be received. <p>AMSC2 Street Tree Asset Management Plan</p> <ol style="list-style-type: none"> The information within the report be received and noted. The Tree Management Policy as contained in Attachment 1 to this report (AMSC 10/08/2020, Item No. AMSC2) be deferred to the next ASMC. The principles contained within the report for consideration in the development of priority listing for future street tree renewal programs be approved. That a priority list of streets from attachment 5 be identified for the 2020/21 Street Tree Renewal Program. That an updated Street Tree Asset Management Plan be prepared for future presentation to the Asset Management Sub Committee. That an updated planting palette for street trees, and criteria for selection at particular sites, be developed for Sub Committee consideration and endorsement at a future meeting.

-
7. Council notes that a technical paper summarising the recent street tree condition audit will be placed on the Elected Member web-site by the end September 2020.

FURTHER MOTION

1. That the Tree Removal Procedure be deferred to the next meeting to enable staff to review the document so as to place stronger reference to the Tree Management Appeals Sub Committee and include the Tree Appeal Process.

AMSC3 Information report inclusiveness in Playspaces

1. That universal design principles continue to be included as part of playspace designs and Place Activation Strategy guidelines including inclusive play equipment in district playgrounds.
2. That consultation on inclusive playspaces continues with relevant disability Access and Inclusion groups within City of Salisbury.
3. That a non-discretionary budget bid of \$150,000.00 be prepared for the first quarter budget review for additional pieces of inclusive play equipment at Unity Park.
4. That the next district playground be designed as a fully inclusive playspace, and cost estimates for various options be presented for Council consideration.
5. Staff bring back a further report proposing a discretionary budget bid to be considered for the provision of an accessible toilet with adult changing facility at Unity Park at the second quarter budget review.

AMSC-OB1 Tree Litter in private residence

1. That a report be provided advising how the City of Salisbury can better assist vulnerable residents on private property where their residences are impacted by litter from regulated trees.

AMSC-OB2 Disability Access Inclusion Plan

1. That a report be presented in January 2021 regarding the progress of the Disability Access Inclusion Plan.

<p><u>Item No. 2.5.1</u> Brahma Lodge Sports Club – Request to waive interest payable on a loan</p>	<p>EXECUTIVE SUMMARY: This report seeks Council’s endorsement to waive interest payable on a loan owed to the City of Salisbury by the Brahma Lodge Sports Club in exchange for early payment of the balance of the loan amount.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The Manager Property and Buildings be authorized to liaise with the Brahma Lodge Sports Club (the Club) and relevant Council staff to facilitate the pay-out and early termination of an existing loan between the City of Salisbury and the Club. 2. That interest payments in the amount of \$2,638.06 be waived in exchange for the Club paying out the balance of the loan (\$10,259.85) in full to Council no later than 30 August 2020.
<p><u>Item No. 2.6.1</u> Capital Works Report – July 2020</p>	<p>EXECUTIVE SUMMARY: This monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. As part of PR17190 City Wide Trails Program, defer 2020/21 trail works planned for Dry Creek, until 2021/22, and bring forward from 2021/22 into 2020/21 the trail works along Little Para, east of Commercial Road, in alignment with the endorsed co-funding grant awarded; with no net impact to the budget.
<p><u>Item No. 2.7.1</u> School Transport Framework</p>	<p>EXECUTIVE SUMMARY: This report covers four (4) items associated with the implementation of the School Transport Framework:</p> <ol style="list-style-type: none"> 1. The Council notes the provisional list of works for the selected schools under the School Transport Framework. The list in Item 3.6 is subject to change that may result from engagement and concept design findings. 2. The Council notes that the list of projects to improve safety on the northern end of Whites Road near Paralowie R-12 School is part of the School Transport Framework program for the area. 3. The Council notes the list of projects to improve safety around The Pines School is part of the School Transport Framework program for the area. 4. The Council endorses the list of projects in Section 3.28 of this report (Works and Services Committee 17 August 2020 Item 2.7.1) to be funded from the Local Roads and Community Infrastructure Program \$500k grant funding which was allocated to the School Transport Framework. 5. As a priority, a meeting be organised between Ward Councillors, Salisbury East High School, DPTI representatives and Council staff to examine the proposed carpark extension and entry/exit point on to Fern Grove Boulevard noting Salisbury East High School may contribute funds towards any potential works.

	<p>6. Staff and Ward Councillors meet with Burton Primary School and Gulfview Heights Primary School governing councils to further discuss traffic improvement safety measures and traffic flow to be included in the school transport framework projects.</p>
<p><u>Item No. 2.7.2</u> Permit Parking for Council Staff within the Salisbury Town Centre</p>	<p>EXECUTIVE SUMMARY: A report has been prepared to advise Council regarding the upgrade of the existing permit parking area on the former Civic Centre site at 12 James Street. This is required to be updated to reflect the requirements of the Development Approval for the Salisbury Community Hub.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. That the matter be referred to Council for decision as the subject of a further information report.</p> <p>**see Further Information Report</p>
<p><u>Item No. 2.7.3</u> Pontian Eagles Sports and Social Club - Parking</p>	<p>EXECUTIVE SUMMARY: Pontian Eagles clubrooms on Yalumba Reserve are programmed for a \$1.1M upgrade in 2020/21.</p> <p>It was resolved at Council meeting on 25 May 2020 Item 2.3.1 in connection with Pontian Eagles Sports and Social Club Inc, Yalumba Drive, Paralowie “That an investigation be conducted to explore opportunities to improve the onsite car parking at the site, and report back to Council”</p> <p>The investigation has found that it is opportune to upgrade the parking arrangements to match the new functional layout of the upgraded clubrooms plus provide for more parking bays and better drop off traffic flow. The proposed new parking arrangements and associated costs will be tabled with Council concurrent with the options for the clubroom upgrade.</p> <p>COMMITTEE RECOMMENDATION:</p> <p>1. Council note that new parking arrangements at Pontian Eagles Clubrooms are under consideration, so that timing for any parking upgrade is aligned with the upgrade to the clubroom.</p> <p>2. Council note that stakeholder engagement will be undertaken in partnership with the clubroom upgrade to ensure the parking arrangements meet the needs of the community.</p> <p>3. Council note that parking upgrade costs and options will be tabled concurrent with the clubroom upgrade options, and that this will be by November 2020.</p> <p>4. Council supports the provision of an additional 4 or 5 car parks in the short term through improved line marking and geometric layout.</p>

<u>Item No. W&S-OB1</u> Protocol with respect to the discovery of Deceased Pets by Staff of the Department of Transport and Infrastructure	COMMITTEE RECOMMENDATION: <ol style="list-style-type: none">1. That the Administration write to the Department of Infrastructure and Transport to establish an appropriate protocol to deal with events where their staff find a deceased pet.2. That Council write to GAROC to have this included on the agenda for the annual general meeting of Local Government.
---	---

CO-ORDINATION

Officer:

MG

Date:

20/08/2020

2.7.2FI***Further Information Item:****Permit Parking for Council Staff within the Salisbury Town Centre****AUTHOR**

David Boothway, Team Leader Civil & Transport Assets, City Infrastructure

CITY PLAN LINKS

3.2 Salisbury is a place of choice for businesses to start, invest and grow
3.3 Our infrastructure supports investment and business activity
3.4 Our urban growth is well planned and our centres are active

SUMMARY

This report provides further information to the report to Works and Services 17/08/2020, Item 2.7.2 - Permit Zone for Council Staff Parking.

The report clarifies the permit parking area on the former Civic Centre site at 12 James Street and Community HUB. This report includes an amended plan as attached.

RECOMMENDATION

1. The area identified in Attachment 1 to this report (Works and Services 17/08/2020, Item 2.7.2FI) - Permit Zone for Council Staff Parking – Amended, be declared a permit parking zone for the purposes of regulation 17(1) of the *Road Traffic (Road Rules— Ancillary and Miscellaneous Provisions) Regulations 2014* (‘the Regulations’).
2. Under the provisions of Regulation 17(2)(a) of the Regulations the Council determines the class of permits required for vehicles to stop in the permit zone identified in Attachment 1- Permit Zone for Council Staff Parking – Amended will be;
 - a. “Staff Parking Permit” and
 - b. “Contractor Permit”
3. Under the provisions of Regulation 17(2)(b) of the Regulations the Council determines the persons entitled to such permits will be:
 - a. The persons entitled to a “Staff Parking Permit” include:
 - i. City of Salisbury Staff
 - ii. Volunteers undertaking duties for and on behalf of the City of Salisbury,
 - iii. Elected Members whilst undertaking duties for and on behalf of the City of Salisbury,
 - b. The persons entitled to a Contractor Permit” include:
 - i. Contractors authorised to conduct works at Council and or on behalf of Council in or in the vicinity of the Community HUB
4. Under the provisions of Regulation 17(2)(c) of the Regulations the Council determine no fees are applicable to be paid for such permits;

-
5. Under the provisions of Regulation 17(2)(d) of the Regulations the Council determines the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles), and may vary any such determination, will include:
- a. All persons eligible for a permit will be required to provide Council authorised staff with the following information:
 - Full Name:
 - Contact Phone Number:
 - Registration Number
 - b. The physical permit must be displayed whilst parking in the permit areas so that it is visible from the front windscreen.
 - c. Staff Parking Permits will be applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)
 - d. Contractor Permit will be applicable on the date of issue and shall only be valid for one day, and only applicable from 7.00am to 6.00pm Monday to Friday (excluding public holidays)

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Permit Area for Council Staff Parking - Amended

1. FURTHER INFORMATION

- 1.1 This report provides further information relating to Works and Services 17/08/2020, Item 2.7.2 - Permit Zone for Council Staff Parking
- 1.2 The report clarifies the permit parking area on the former Civic Centre site at 12 James Street and Community HUB.
- 1.3 This report includes an Amended plan as attached entitled Permit Area for Council Staff Parking - Amended.
- 1.4 To improve clarity the Amended Permitted Area includes:
 - 1.4.1 The former Civic Centre site and parking area at 12 James Street
 - 1.4.2 The area between Hoyts and the Caltex Service Station that Council plans to lease.
 - 1.4.3 An area behind the Community Hub.

And excludes:

 - 1.4.4 The area in front of the Community Hub
 - 1.4.5 The Time Limited parking area in James Street adjacent to the Community Hub.

2. CONCLUSION / PROPOSAL

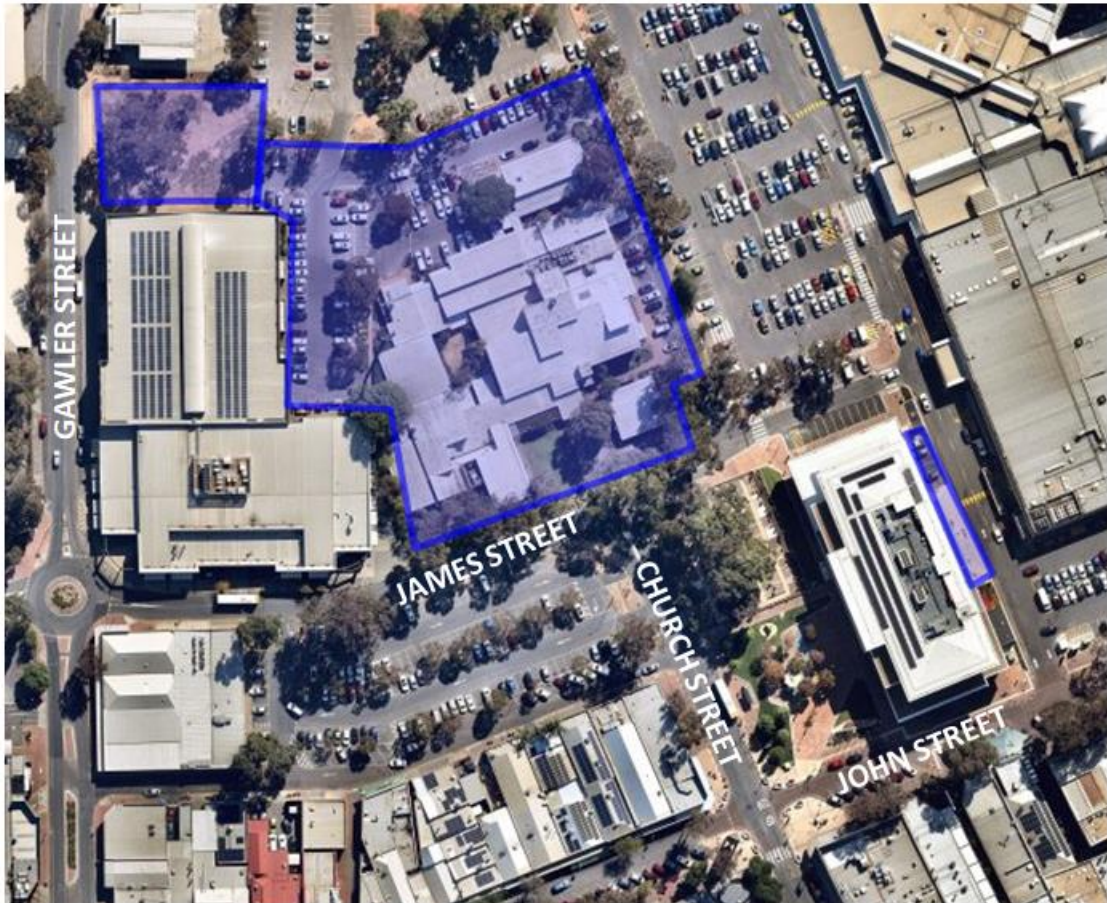
- 2.1 At the Works and Services Committee a plan for permit parking was presented. The Committee referred the matter to Council for a decision subject to a further Information report.
- 2.2 This report provides an update on the recommended parking permit area in the vicinity 12 James Street and the Community Hub.

CO-ORDINATION

Officer:

Date:

Permit Area for Council Staff Parking - Amended



5.3 Resources and Governance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Resources and Governance Committee met on 17 August 2020 to consider three (3) items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Two (2) recommendations of the Committee requiring ratification of Council are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Resources and Governance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 24 August 2020), and listed below:

3.0.1 Future Reports for the Resources and Governance Committee

1. The information be received.

3.6.1FI Nominations Sought for the Local Government Finance Authority Board of Trustees

1. The information be received.
2. Mr Charles Mansueto be nominated as a member of the Local Government Finance Authority Board of Trustees via the (Local Government Association / Local Government Finance Authority) process.
3. No notice of motion be submitted to the Local Government Finance Authority.

OR

That Council adopt the recommendations of the Resources and Governance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 3.6.1FI</u> Nominations Sought for the Local Government Finance Authority Board of Trustees	EXECUTIVE SUMMARY: The LGA is seeking nominations for a local government representative on the Local Government Finance Authority Board of Trustees. Nominations must be submitted by 5pm Wednesday 16 September 2020. COMMITTEE RECOMMENDATION: 1. The information be received. 2. Mr Charles Mansueto be nominated as a member of the Local Government Finance Authority Board of Trustees via the (Local Government Association / Local Government Finance Authority) process. 3. No notice of motion be submitted to the Local Government Finance Authority.

CO-ORDINATION

Officer: MG
Date: 20/08/2020

5.4 Audit Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Audit Committee met on 12 August 2020 to consider nine (9) items on its Agenda. The Audit Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Eight (8) recommendations of the Committee requiring ratification of Council, are provided in this report. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Audit Committee meeting on 12 August 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 24 August 2020), and listed below:

4.0.1 Actions List

1. The information is noted.

4.0.2 Future Reports for the Audit Committee

1. The information is received.

4.2.1 Bentley's Interim Report on Audit Findings

1. The information be received.

4.2.2 Asset Management Audit – follow up report

1. That the updated responses of the Administration to the Asset Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be endorsed for Council approval.
2. That the verification of the updated responses to the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be noted.

4.2.3 Annual Report 2019/2020 – Internal Controls Framework and Audit Committee sections

1. That the proposed inclusions in the annual report relating to the operations and membership of the Audit Committee for the 2019/2020 financial year as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 12/08/2020) be approved, subject to the feedback provided by members.

4.2.4 Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020

1. That the information is noted and questions raised by the members at the meeting and the corresponding answers from management be noted by Council as follows:
 - a. What is the reason for opposing the deletion of section 12 of the Local Government Act 1999 relating to Representation Reviews? The matter is to be read in conjunction with the proposed new section 11A which provides for the number of members of a council (including the Mayor) will be capped at 12. The City of Salisbury opposes the reduction of members to 12 or less, therefore we are opposed to the removal of the Representation Review process. The City of Salisbury believes that the community should decide how many councillors it has, and the Representation Review is a mechanism by which the community is consulted.
 - b. What is the reason for opposing section 273 providing for the Minister to direct Councils? Opposition to this proposed amendment arises out of the notion that a body yet to be established with no connection to the community may make recommendations to the Minister about the business of a Council. City of Salisbury is of the view that the current oversight mechanisms of the ICAC, Ombudsman and Auditor-General enable councils to relate to its community and make decisions accordingly. City of Salisbury is of the view that the current oversight mechanisms are adequate and that there is no evidence to suggest that they are not working.

4.2.5 Update on Internal Audit Plan

1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 12/08/2020) are endorsed.

4.2.6 Risk Management and Internal Controls Activities

1. The information is received.
2. The Update on Risk Management and Internal Controls Activities for 2019/2020, as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 12/08/2020) is endorsed.
3. The proposed schedule of Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 6 to this report (Item No. 4.2.6, Audit Committee 12/08/2020), is endorsed.
4. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 7 to this report (Item 4.2.6, Audit Committee, 12/08/2020).

OR

That Council adopt the recommendations of the Audit Committee meeting on 12 August 2020, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<u>Item No. 4.0.1</u> Future Reports for the Audit Committee	EXECUTIVE SUMMARY: This item details reports to be presented to the Audit Committee of Council as a result of a previous Council resolution. If reports have been deferred to a subsequent meeting, this will be indicated, along with a reason for the deferral. COMMITTEE RECOMMENDATION: 1. The information is received.
<u>Item No. 4.0.2</u> Actions List	EXECUTIVE SUMMARY: An action list has been developed to capture any actions arising out of the City of Salisbury Audit Committee meetings. These actions do not replace the minutes from the Audit Committee, or the recommendations of the Committee that were submitted to Council for endorsement. They are included in this report as an aid to the Audit Committee. COMMITTEE RECOMMENDATION: 1. The information is noted.
<u>Item No. 4.2.1</u> Bentley's Interim Report on Audit Findings	EXECUTIVE SUMMARY: City of Salisbury has engaged Bentleys to provide external audit services. The initial phase of that process comprises the conduct of an interim audit. This report attaches the presentation which will be given by Bentleys at the Audit Committee meeting in August 2020. COMMITTEE RECOMMENDATION: 1. The information be received.
<u>Item No. 4.2.2</u> Asset Management Audit	EXECUTIVE SUMMARY: An audit on asset management was conducted to provide assurance on the strategic risk "City of Salisbury financial sustainability is compromised". Galpins conducted the audit on behalf of the Governance Division. An audit report was presented to the Audit Committee on 18 March 2020 and the Committee recommended that the responses of the Administration to the Asset Management audit be reviewed and updated by the Administration, and the auditors be requested to extend the audit to verify the updated responses and a report be provided to the Audit Committee at its August 2020 meeting.

	<p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the updated responses of the Administration to the Asset Management audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be endorsed for Council approval. 2. That the verification of the updated responses to the Asset Management Audit as set out in Attachment 2 to this report (Item 4.2.2, Audit Committee, 12 August 2020) be noted.
<p><u>Item No. 4.2.3</u> Annual Report 2019/2020 – Internal Controls Framework and Audit Committee sections</p>	<p>EXECUTIVE SUMMARY:</p> <p>The City of Salisbury Annual Report refers to the operations and financial activities of Council in the previous financial year. It also contains sections which detail the operations and membership of the Audit Committee of Council and the Financial Internal Controls Framework. This report contains the draft text for these sections of the annual report for review by the Audit Committee.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the proposed inclusions in the annual report relating to the operations and membership of the Audit Committee for the 2019/2020 financial year as set out in Attachment 1 to this report (Item 4.2.3, Audit Committee, 12/08/2020) be approved, subject to the feedback provided by members.
<p><u>Item No. 4.2.4</u> Local Government Reforms: City of Salisbury response to Local Government Statutes Amendment (Review) Bill 2020</p>	<p>EXECUTIVE SUMMARY:</p> <p>To provide the Audit Committee information about the <i>Local Government Statutes Amendment (Review) Bill 2020</i> that is currently before the Parliament, and a copy of City of Salisbury’s draft response to the Bill to the State Government. The draft response addresses key elements of the Bill. The response will also be provided to the Local Government Association in response to its call for input from councils as it formulates a response to the Bill on behalf of the whole Local Government sector.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the information is noted and questions raised by the members at the meeting and the corresponding answers from management be noted by Council as follows: <ol style="list-style-type: none"> a. What is the reason for opposing the deletion of section 12 of the Local Government Act 1999 relating to Representation Reviews? The matter is to be read in conjunction with the proposed new section 11A which provides for the number of members of a council (including the Mayor) will be capped at 12. The City of Salisbury opposes the reduction of members to 12 or less, therefore we are opposed to the removal of the Representation Review process. The City of Salisbury believes that the community should decide how many

	<p>councillors it has, and the Representation Review is a mechanism by which the community is consulted.</p> <p>b. What is the reason for opposing section 273 providing for the Minister to direct Councils? Opposition to this proposed amendment arises out of the notion that a body yet to be established with no connection to the community may make recommendations to the Minister about the business of a Council. City of Salisbury is of the view that the current oversight mechanisms of the ICAC, Ombudsman and Auditor-General enable councils to relate to its community and make decisions accordingly. City of Salisbury is of the view that the current oversight mechanisms are adequate and that there is no evidence to suggest that they are not working.</p>
<p><u>Item No. 4.2.5</u> Update on Internal Audit Plan</p>	<p>EXECUTIVE SUMMARY:</p> <p>The purpose of this report is to inform the Audit Committee of the Internal Audit Plan, and to highlight any changes made to it since it was last presented to the Audit Committee in April 2020.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. That the updates made to the 2018 - 2022 Internal Audit Plan as set out in Attachment 1 to this report (Item 4.2.5, Audit Committee, 12/08/2020) are endorsed.
<p><u>Item No. 4.2.6</u> Risk Management and Internal Controls Activities</p>	<p>EXECUTIVE SUMMARY:</p> <p>This report provides an update on the risk management and internal controls activities conducted in the 2019/2020 financial year, and a summary of the planned activities proposed for the 2020/2021 year. The report also includes an update on the outstanding actions from internal audits.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information is received. 2. The Update on Risk Management and Internal Controls Activities for 2019/2020, as set out in Attachment 1 to this report (Item 4.2.6, Audit Committee, 12/08/2020) is endorsed. 3. The proposed schedule of Risk Management and Internal Controls Activities for 2020/2021, as set out in Attachment 6 to this report (Item No. 4.2.6, Audit Committee 12/08/2020), is endorsed. 4. Council notes the update on outstanding actions from completed Internal Audits, as set out in Attachment 7 to this report (Item 4.2.6, Audit Committee, 12/08/2020).

CO-ORDINATION

Officer: MG
Date: 20/08/2020

5.5 Council Assessment Panel

No Council Assessment Panel meeting was held in July 2020.

5.6 Budget and Finance Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Budget and Finance Committee met on 17 August 2020 to consider five (5) items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Four (4) recommendations of the Committee are provided in this report, including one further motion. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. One (1) recommendation, presented to the Committee in confidence, forms part of Council's Confidential Agenda.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Budget and Finance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 24 August 2020), and listed below:

6.0.1 Future Reports for the Budget and Finance Committee

1. The information be received.

6.0.2 Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 August 2020

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Community Requests – Response Dashboard

1. The information be received.

IBDSC3 City of Salisbury Calendar of Events and Exhibitions Review

1. That the report be noted.
2. The proposed 3 Year Exhibition & Events Calendar as provided by staff in this report (IBDSC 10/08/2020, Item IBDSC3) be endorsed subject to the following changes:
 - a. Secret Garden – Option C with the variation that the Friday night event is a City of Salisbury Community Recognition event and the Administration is requested to provide a further report with a proposed list of community groups to be invited.
 - b. Writers Festival – Option A
 - c. Salisbury Community Achievement Awards to be incorporated into the Australia Day Awards Program, and a further report to be provided with advice on a potential award category, if required.
 - d. Salisbury Plays to include the opening of Fairbanks Reserve in line with the proposed construction schedule.
3. Council endorse the introduction and staging of a brand new (nature play style) activity, “The Discover Salisbury Challenge” in December 2022, to kick off school holiday activations, whilst still enabling the appropriate management of social distance requirements, anticipating that they are still in place at the time.

6.1.1 2019-2020 Carried Forward Funds and Budget Adjustments

1. The information be received.
2. The 2020/21 budget be increased with \$18,594,873 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2019/2020 to 2020/21 in Attachment 1 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).
3. The 2019/2020 project expenditure budgets be reduced to reflect returned funds of \$3,846,200, as per Schedule of Funds Returned to Council 2019/2020 in Attachment 2 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).
4. The 2019/2020 project expenditure budgets be increased to reflect additional actual expenditure of \$3,096,200, as per Schedule of Budget Adjustments 2019/2020 in Attachment 3 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020).

Transport	
PR22515 Transportation Planning Program	\$91,700
PR20548 Bridge Program	\$76,500
PR22852 Bus Shelter Renewal and Improvement Program	\$71,700
PR21291 Project Support Overhead	\$2,142,100
Transport – Other (per attached)	\$85,600
Total Transport	\$2,467,600

Drainage & Waterways	
PR22512 Drainage & Waterways Planning Program	\$12,200
Drainage & Waterways – Other (per attached)	\$1,700
Total Drainage & Waterways	\$13,900

Property & Buildings	
PR24209 Pratt Avenue Land Acquisitions	\$96,100
PR22518 Property & Buildings Planning Program	\$51,700
Property & Buildings – Other (per attached) <i>(Note: being \$16,500 capital and \$7,700 operating)</i>	\$24,200
Total Property & Buildings	\$172,000

Parks & Streetscape	
PR25140 Parks & Streetscape Planning Program	\$33,800
PR17040 Irrigation Renewal Program	\$29,800
Total Parks & Streetscape	\$63,600

Salisbury Water	
PR20874 Salisbury Water Asset Renewal (pump failures)	\$119,900
Salisbury Water – Other (per attached)	\$65,300
Total Salisbury Water	\$185,200

Strategic Projects – Salisbury Community Hub	
PR22256 Salisbury Community Hub Land Acquisition	\$3,000
Total Strategic Projects - SCH	\$3,000

5. The 2019/2020 project over expenditures be offset within the respective 2020/21 program budget allocations:

Transport	
PR12000 Road Reseal / Reconstruction Program	\$413,000
PR25231 Diment Road	\$42,700
PR21412 Road Reseal Kerb Ramps	\$20,700
PR17754 Sportsfield Lighting	\$5,400
Total Transport	\$481,800

Strategic Projects - Other	
PR30070 Burton Hub	\$2,200
Total Strategic Projects – Other	\$2,200

6. To balance completed programs and projects, and appropriately align budgets for carry forward purposes Council approves the following 2019/2020 Budget Transfers:

Transport

- From within PR12000 Road Reseal / Reconstruction Program transfer \$299,300 operating to capital, and From PR14498 within the Footpath Program transfer \$10,600 operating to capital.
- From within PR30012 SAPN LED Upgrades transfer \$7,700 capital to operating.

Drainage & Waterways

- From within PR16999 within the Local Flooding Program transfer \$52,100 operating to capital.

Strategic Projects - Other

- From within PR25441 John Street Improvement transfer \$2,000 capital to operating.

Strategic Project – Salisbury Community Hub

- From with PR22256 SCH Land Acquisition transfer \$35,000 operating to capital.

7. Council approve the following budget 2019/2020 adjustments associated with successful grant funding applications, and associated budget adjustments to 2020/21:-

Transport

- City Wide Trails PR17190 – creation of income and expenditure budgets of \$500,000 in the 2019/2020 financial year, and the carry forward of the \$500,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and expenditure budgets of \$535,000 from the 2020/21 financial year.

-
- Major Traffic Program PR13725 - creation of income and expenditure budgets of \$575,000 in the 2019/2020 financial year, and the carry forward of the \$575,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2, noting Resolution 0326/2019 resulting from Works and Service agenda November 2019.

Parks & Streetscapes

- Native forests PR25670 – creation of income and expenditure budgets of \$200,000 in the 2019/2020 financial year, and the carry forward of the \$200,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and expenditure budgets of \$200,000 from the 2020/2021 financial year.
- Para Hill Community Garden PR25962 – creation of income and expenditure budgets of \$7,500 in the 2019/2020 financial year, and the carry forward of the \$7,500 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2.

PF&E

- Disability Access Ablutions Transportable PR25543 - creation of income and expenditure budgets of \$124,594 in the 2019/2020 financial year, and the carry forward of the \$124,594 expenditure budget into 2020/21 in addition to the carry forwards detailed in Recommendation Part 2.
8. Council approve the creation of a project operating income budget for PR17205 Watercouse Seed Sales \$8,200 to match funds received from sales during the year.
 9. Council approve the following budget adjustments associated with unsuccessful grant funding applications:

Parks & Streetscapes

- PR30058 Patterson Court Paralowie Inclusive Play, 2019/2020 unsuccessful grant funding of \$235,000 requiring the removal of income budget noting that Council has allocated funds of \$235,000 (Works and Services Item 2.6.1 “November Capital Works Report” and associated Council Resolution 0363/2019), with the expenditure budget of \$235,000 to be carried forward in addition to carry forwards detailed in Recommendation Part 2 of this item.
 - PR23484 Prettejohn Gully Autism Friendly Space, unsuccessful grant funding resulting in \$225,225 requiring the removal of income and expenditure budgets (Works and Services, Resolutions 0247/2019).
10. Transfer from the PR25000 Salisbury Community Hub (professional fees) \$130,855 to PR25232 Operational Readiness project and within Operational Readiness to align budgets with expenditures.
 11. Council approve a budget allocation of \$266k for PR25145 Lease to Buy Laptop/PC’s, in accordance with Resolution 2612/2018, as detailed in paragraph 3.11 Budget Adjustments table.

-
12. Business Transformation funds of \$397,320 which is included in the operating carry forward be allocated as follows:
 - Transfer \$37,000 from transformation funds operating to capital to enable purchase of security officer vehicle noting the security officer substantive position is funded from transformation funds in 2020/21 onwards
 - Transfer \$4,660 from transformation funds to consulting funds within Community Experience and Relationships to develop Hub Virtual Tour
 - Transfer \$26,000 for Customer Experience Platform for a 1 year trial
 - Transfer \$50,000 for change management associated with Office365
 - Transfer \$279,660 from transformation funds to Data Analytics
 13. Utilising the carried forward special distribution funds contained within Part 2 of this recommendation, transfer \$58,000 from Risk and Governance consulting funds and \$52,800 from OH&S consulting funds, and convert into Salary and Wages and Oncosts within Risk and Governance in the 2020/21 financial year to deliver the Council Ready Program.
 14. The following adjustments to the 2020/21 revised budget be transacted, and reflected in the sundry project fund which will be reviewed again by Council on consideration of the First Quarter Budget Review:
 - Elected Member Training \$1,100 increase to reflect CPI and in accordance with Council resolution
 - Digital Literacy program funds \$4,000 increase to reflect appropriately the base operating budget for 2020/21
 - JP services expenditure \$500 increase to reflect appropriately the base operating budget for 2020/21
 - Mawson Centre increase activity income \$3,000 and program expenditure \$4,000 to correct the base operating budget for 2020/21
 - Para Hills Community Hub program funds of \$5,000 which were not included in the 2020/21 base operating budget.

6.1.2 Treasury Report for Year Ended 30 June 2020

1. Information be received.

OR

That Council adopt the recommendations of the Budget and Finance Committee meeting on 17 August 2020, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p><u>Item No. 6.0.2</u> Recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 August 2020</p>	<p>EXECUTIVE SUMMARY: The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 10 August 2020 are presented for Budget and Finance Committee’s consideration.</p> <p>COMMITTEE RECOMMENDATION: The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 August 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:</p> <p>IBDSC1 Future Reports for the Innovation and Business Development Sub Committee 1. The information be received.</p> <p>IBDSC2 Community Requests – Response Dashboard 1. The information be received.</p> <p>IBDSC3 City of Salisbury Calendar of Events and Exhibitions Review 1. That the report be noted. 2. The proposed 3 Year Exhibition & Events Calendar as provided by staff in this report (IBDSC 10/08/2020, Item IBDSC3) be endorsed subject to the following changes: a. Secret Garden – Option C with the variation that the Friday night event is a City of Salisbury Community Recognition event and the Administration is requested to provide a further report with a proposed list of community groups to be invited. b. Writers Festival – Option A c. Salisbury Community Achievement Awards to be incorporated into the Australia Day Awards Program, and a</p>

	<p>further report to be provided with advice on a potential award category, if required.</p> <p>d. Salisbury Plays to include the opening of Fairbanks Reserve in line with the proposed construction schedule.</p> <p>3. Council endorse the introduction and staging of a brand new (nature play style) activity, “The Discover Salisbury Challenge” in December 2020, to kick off school holiday activations, whilst still enabling the appropriate management of social distance requirements, anticipating that they are still in place at the time.</p>														
<p><u>Item No. 6.1.1</u> 2019-2020 Carried Forward Funds and Budget Adjustments</p>	<p>EXECUTIVE SUMMARY: This report and the associated attachments summarise the operating and infrastructure budgets that are required to be carried forward from the 2019/20 Financial Year to the 2020/21/ Financial Year.</p> <p>COMMITTEE RECOMMENDATION:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The 2020/21 budget be increased with \$18,594,873 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2019/2020 to 2020/21 in Attachment 1 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020). 3. The 2019/2020 project expenditure budgets be reduced to reflect returned funds of \$3,846,200, as per Schedule of Funds Returned to Council 2019/2020 in Attachment 2 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020). 4. The 2019/2020 project expenditure budgets be increased to reflect additional actual expenditure of \$3,096,200, as per Schedule of Budget Adjustments 2019/2020 in Attachment 3 to this report (Item No. 6.1.1, Budget and Finance Committee, 17/8/2020). <table border="1" data-bbox="641 1503 1326 1937"> <thead> <tr> <th colspan="2">Transport</th> </tr> </thead> <tbody> <tr> <td>PR22515 Transportation Planning Program</td> <td>\$91,700</td> </tr> <tr> <td>PR20548 Bridge Program</td> <td>\$76,500</td> </tr> <tr> <td>PR22852 Bus Shelter Renewal and Improvement Program</td> <td>\$71,700</td> </tr> <tr> <td>PR21291 Project Support Overhead</td> <td>\$2,142,100</td> </tr> <tr> <td>Transport – Other (per attached)</td> <td>\$85,600</td> </tr> <tr> <td>Total Transport</td> <td>\$2,467,600</td> </tr> </tbody> </table>	Transport		PR22515 Transportation Planning Program	\$91,700	PR20548 Bridge Program	\$76,500	PR22852 Bus Shelter Renewal and Improvement Program	\$71,700	PR21291 Project Support Overhead	\$2,142,100	Transport – Other (per attached)	\$85,600	Total Transport	\$2,467,600
Transport															
PR22515 Transportation Planning Program	\$91,700														
PR20548 Bridge Program	\$76,500														
PR22852 Bus Shelter Renewal and Improvement Program	\$71,700														
PR21291 Project Support Overhead	\$2,142,100														
Transport – Other (per attached)	\$85,600														
Total Transport	\$2,467,600														

Drainage & Waterways	
PR22512 Drainage & Waterways Planning Program	\$12,200
Drainage & Waterways – Other (per attached)	\$1,700
Total Drainage & Waterways	\$13,900

Property & Buildings	
PR24209 Pratt Avenue Land Acquisitions	\$96,100
PR22518 Property & Buildings Planning Program	\$51,700
Property & Buildings – Other (per attached) <i>(Note: being \$16,500 capital and \$7,700 operating)</i>	\$24,200
Total Property & Buildings	\$172,000

Parks & Streetscape	
PR25140 Parks & Streetscape Planning Program	\$33,800
PR17040 Irrigation Renewal Program	\$29,800
Total Parks & Streetscape	\$63,600

Salisbury Water	
PR20874 Salisbury Water Asset Renewal (pump failures)	\$119,900
Salisbury Water – Other (per attached)	\$65,300
Total Salisbury Water	\$185,200

Strategic Projects – Salisbury Community Hub	
PR22256 Salisbury Community Hub Land Acquisition	\$3,000
Total Strategic Projects - SCH	\$3,000

5. The 2019/2020 project over expenditures be offset within the respective 2020/21 program budget allocations:

Transport	
PR12000 Road Reseal / Reconstruction Program	\$413,000
PR25231 Diment Road	\$42,700
PR21412 Road Reseal Kerb Ramps	\$20,700
PR17754 Sportsfield Lighting	\$5,400
Total Transport	\$481,800

Strategic Projects - Other	
PR30070 Burton Hub	\$2,200
Total Strategic Projects – Other	\$2,200

6. To balance completed programs and projects, and appropriately align budgets for carry forward purposes Council approves the following 2019/2020 Budget Transfers:

Transport

- From within PR12000 Road Reseal / Reconstruction Program transfer \$299,300 operating to capital, and From PR14498 within the Footpath Program transfer \$10,600 operating to capital.
- From within PR30012 SAPN LED Upgrades transfer \$7,700 capital to operating.

Drainage & Waterways

- From within PR16999 within the Local Flooding Program transfer \$52,100 operating to capital.

Strategic Projects - Other

- From within PR25441 John Street Improvement transfer \$2,000 capital to operating.

Strategic Project – Salisbury Community Hub

- From with PR22256 SCH Land Acquisition transfer \$35,000 operating to capital.

7. Council approve the following budget 2019/2020 adjustments associated with successful grant funding applications, and associated budget adjustments to 2020/21:-

Transport

- City Wide Trails PR17190 – creation of income and expenditure budgets of \$500,000 in the 2019/2020 financial year, and the carry forward of the \$500,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and

expenditure budgets of \$535,000 from the 2020/21 financial year.

- Major Traffic Program PR13725 - creation of income and expenditure budgets of \$575,000 in the 2019/2020 financial year, and the carry forward of the \$575,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2, noting Resolution 0326/2019 resulting from Works and Service agenda November 2019.

Parks & Streetscapes

- Native forests PR25670 – creation of income and expenditure budgets of \$200,000 in the 2019/2020 financial year, and the carry forward of the \$200,000 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2. Also remove the income and expenditure budgets of \$200,000 from the 2020/2021 financial year.
- Para Hill Community Garden PR25962 – creation of income and expenditure budgets of \$7,500 in the 2019/2020 financial year, and the carry forward of the \$7,500 expenditure budget in addition to the carry forwards detailed in Recommendation Part 2.

PF&E

- Disability Access Ablutions Transportable PR25543 - creation of income and expenditure budgets of \$124,594 in the 2019/2020 financial year, and the carry forward of the \$124,594 expenditure budget into 2020/21 in addition to the carry forwards detailed in Recommendation Part 2.
8. Council approve the creation of a project operating income budget for PR17205 Watercouse Seed Sales \$8,200 to match funds received from sales during the year.
 9. Council approve the following budget adjustments associated with unsuccessful grant funding applications:

Parks & Streetscapes

- PR30058 Patterson Court Paralowie Inclusive Play, 2019/2020 unsuccessful grant funding of \$235,000 requiring the removal of income budget noting that Council has allocated funds of \$235,000 (Works and Services Item 2.6.1 “November Capital Works Report” and associated Council Resolution 0363/2019), with the expenditure budget of \$235,000 to be carried forward in addition to carry forwards detailed in Recommendation Part 2 of this item.
- PR23484 Prettejohn Gully Autism Friendly Space, unsuccessful grant funding resulting in \$225,225 requiring the removal of income and expenditure budgets (Works and Services, Resolutions 0247/2019).

	<p>10. Transfer from the PR25000 Salisbury Community Hub (professional fees) \$130,855 to PR25232 Operational Readiness project and within Operational Readiness to align budgets with expenditures.</p> <p>11. Council approve a budget allocation of \$266k for PR25145 Lease to Buy Laptop/ PC's, in accordance with Resolution 2612/2018, as detailed in paragraph 3.11 Budget Adjustments table.</p> <p>12. Business Transformation funds of \$397,320 which is included in the operating carry forward be allocated as follows:</p> <ul style="list-style-type: none"> • Transfer \$37,000 from transformation funds operating to capital to enable purchase of security officer vehicle noting the security officer substantive position is funded from transformation funds in 2020/21 onwards • Transfer \$4,660 from transformation funds to consulting funds within Community Experience and Relationships to develop Hub Virtual Tour • Transfer \$26,000 for Customer Experience Platform for a 1 year trial • Transfer \$50,000 for change management associated with Office365 • Transfer \$279,660 from transformation funds to Data Analytics <p>13. Utilising the carried forward special distribution funds contained within Part 2 of this recommendation, transfer \$58,000 from Risk and Governance consulting funds and \$52,800 from OH&S consulting funds, and convert into Salary and Wages and Oncosts within Risk and Governance in the 2020/21 financial year to deliver the Council Ready Program.</p> <p>14. The following adjustments to the 2020/21 revised budget be transacted, and reflected in the sundry project fund which will be reviewed again by Council on consideration of the First Quarter Budget Review:</p> <ul style="list-style-type: none"> • Elected Member Training \$1,100 increase to reflect CPI and in accordance with Council resolution • Digital Literacy program funds \$4,000 increase to reflect appropriately the base operating budget for 2020/21 • JP services expenditure \$500 increase to reflect appropriately the base operating budget for 2020/21 • Mawson Centre increase activity income \$3,000 and program expenditure \$4,000 to correct the base operating budget for 2020/21 • Para Hills Community Hub program funds of \$5,000 which were not included in the 2020/21 base operating budget.
--	--

Item No. 6.1.2

**Treasury Report
for Year Ended 30
June 2020**

EXECUTIVE SUMMARY:

This report, in accordance with the Local Government Act 1999 and Council's Treasury Management Policy, provides Council with a summary of the investment performance and loan facilities for the 2020 Financial Year.

COMMITTEE RECOMMENDATION:

1. Information be received.

CO-ORDINATION

Officer:

MG

Date:

20/08/2020

5.7 Sport, Recreation and Grants Committee: Recommendations for Council Ratification

AUTHOR Joy Rowett, Governance Coordinator, CEO and Governance

APPROVING OFFICER Chief Executive Officer

EXECUTIVE SUMMARY

The Sport, Recreation and Grants Committee met on 10 August 2020 to consider thirteen (13) items on its Agenda. The Sport, Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Three (3) recommendations of the Committee requiring ratification of Council are provided in this report together with information regarding those ten (10) decisions for which the Committee has delegated authority. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual item/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

RECOMMENDATION

That Council adopt the recommendations of the Sport, Recreation and Grants Committee meeting on 10 August 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 24 August 2020), and listed below:

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

1. The information be received.

7.2.1 Community Grants Program Applications for August 2020

1. The information be received and noted.

7.2.3 Sports and Community Clubs COVID-19 Recovery Support Package Applications for August 2019

1. The information be received and noted.

OR

That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 10 August 2020, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 24 August 2020), and listed below, with the exception of Item(s):

and

which was/were withdrawn to be considered separately.

(to be determined at meeting as necessary)

ATTACHMENTS

There are no attachments to this report.

1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<p>COMMITTEE AGENDA ITEM NO. and TITLE</p>	<p>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</p>
<p><u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee</p>	<p>EXECUTIVE SUMMARY: This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received.</p>
<p><u>Item No. 7.2.1</u> Community Grants Program Applications for August 2020</p>	<p>EXECUTIVE SUMMARY: This report outlines the Community Grants Program Applications submitted for the August 2020 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received and noted.</p>
<p><u>Item No. 7.2.3</u> Sports and Community Clubs COVID-19 Recovery Support Package Applications for August 2020</p>	<p>EXECUTIVE SUMMARY: This report outlines the Sports and Community Clubs COVID-19 Recovery Support Package Applications submitted for August 2020 for consideration by the Sport, Recreation and Grants Committee in individual reports.</p> <p>COMMITTEE RECOMMENDATION: 1. The information be received and noted.</p>

2. COMMITTEE DECISIONS MADE UNDER DELEGATED AUTHORITY - FOR COUNCIL INFORMATION

<p><u>Item No. 7.2.2</u> 18/2020: Community Grants Program Application – With Love Formal Wear Inc.</p>	<p>EXECUTIVE SUMMARY: The With Love Formal Wear Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION: 1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2020 round of Community Grants as follows: a. Grant No 18/2020: With Love Formal Wear Inc. be awarded the amount of \$5,000 to assist with the purchase of garment equipment and storage, catering and catering equipment, refrigerator, tables, shoe racks, furniture, external hard drive and Microsoft licence as outlined in the Community Grant Application.</p>
---	---

<p><u>Item No. 7.2.4</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury West Junior Football Club</p>	<p>EXECUTIVE SUMMARY: The Salisbury West Junior Football Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The information be received and noted that the Salisbury West Junior Football Club application is deemed ineligible for the Sports and Community Clubs COVID-19 Recovery Support Package as they do not meet the mandatory criteria.
<p><u>Item No. 7.2.5</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Burundian Drummers Club in South Australia</p>	<p>EXECUTIVE SUMMARY: The Burundian Drummers Club in South Australia Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$1,000 to the Burundian Drummers Club in South Australia to assist with the following COVID-19 related expenses – rent for practice, Van Registration, Van Insurance, drums maintenance.
<p><u>Item No. 7.2.6</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Penfield Golf Club</p>	<p>EXECUTIVE SUMMARY: The Penfield Golf Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Penfield Golf Club to assist with the following COVID-19 related expenses – COVID Cleaning, Bar food lost, beverage replacement (soft drinks only), Coffee machine, Phone diversion, Waste removal, Club repairs, Greens maintenance, Fuel.

<p><u>Item No. 7.2.7</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Salisbury Cycle Speedway</p>	<p>EXECUTIVE SUMMARY: The Salisbury Cycle Speedway Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Salisbury Cycle Speedway to assist with the following COVID-19 related expenses – Replacement Canteen Fridge, Tools for bike room, Hotdog maker/sandwich Press, Food re-stock, Hand sanitizer/pumps etc, Club gloves and Helmets for new riders.
<p><u>Item No. 7.2.8</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Brahma Lodge Sports Club</p>	<p>EXECUTIVE SUMMARY: The Brahma Lodge Sports Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Brahma Lodge Sports Club to assist with the following COVID-19 related expenses – football medical supplies, footballs and equipment, league fees and umpire costs, ladies toilet service, insurance, pest control, post office box rent, security, Council loan, trailer registration and electricity costs.
<p><u>Item No. 7.2.9</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Pooraka Football Club</p>	<p>EXECUTIVE SUMMARY: The Pooraka Football Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Pooraka Football Club to assist with the following COVID-19 related expenses – Safety Bollards, Barriers, flags, Restart Coolroom, Industrial vacuum cleaning, Glass washer upgrade, Ladders, tools, trolley, Replacement of out of date cleaning products, Carpet steam cleaning, Karcher steam cleaner, Upgrade exhaust fans, Wall hanging accessories, Wrist bands, visitors book, stationary for social distancing requirements, Pest control, Glass cleaning fluid, Beer Lines cleaning solution, Hot high pressure cleaning, Spray backpack for cleaning and sanitizer chemicals, Chemicals for spray/sanitization.

<p><u>Item No. 7.2.10</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Southern Go Cart Club</p>	<p>EXECUTIVE SUMMARY: The Southern Go Cart Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Southern Go Cart Club to assist with the following COVID-19 related expenses – payment of rent for July – December 2020.
<p><u>Item No. 7.2.11</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Military Vehicle Preservation Society of South Australia</p>	<p>EXECUTIVE SUMMARY: The Military Vehicle Preservation Society of South Australia Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,696 to the Military Vehicle Preservation Society of South Australia to assist with the following COVID-19 related expenses – PMFA (Datacord Office printer), Wood Park PTY LTD (Mortgage), Telstra Account, Air Liquide, NewsCorp LTD, SAWater, Powerdirect (Electricity).
<p><u>Item No. 7.2.12</u> Sports and Community Clubs COVID-19 Recovery Support Package Grant Application – Cressy Bowmen Incorporated</p>	<p>EXECUTIVE SUMMARY: The Cressy Bowmen Incorporated Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p>COMMITTEE DECISION:</p> <ol style="list-style-type: none"> 1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$1,552 to Cressy Bowmen Incorporated to assist with the following COVID-19 related expenses – Disposable Cups and canteen stock, Capital Lock, Keys, Tyre Pumps, Padlocks, new tyres for targets, nuts and tape for target, Cleaning/Hygiene items and Stock, bolts, washers and lock, Target replacements core, Target faces, Target face inserts, target centres.

CO-ORDINATION

Officer: MG
Date: 20/08/2020

5.8 CEO Review Committee – Recommendations for Council Ratification

No CEO Review Committee meeting was held in August 2020.

ITEM 6: GENERAL BUSINESS REPORTS

There are no General Business Reports.

ITEM 7: MOTIONS ON NOTICE

7.1 Motion on Notice: Council Waste Management

Cr Graham Reynolds has submitted the following Motion on Notice:

1. That staff provide a report by December 2020, on the feasibility and cost effectiveness of introducing a 2 or 3 waste bin system (including general, recycling and compostable) across key public areas in Salisbury, such as city centres, major parks and reserves, and other destinations, including as part of the John St/Church St upgrade project.
2. That staff provide a report by December 2020 on the feasibility and cost effectiveness of introducing a 2 or 3 waste bin system (including general, recycling and compostable) across major Council owned buildings and facilities.

ADMINISTRATION COMMENT:

Council has a range of waste services across its buildings, city centres, parks and reserves. During the design process of new upgrades or facilities, consideration is given to the type of waste service to be included. Smart bins have also been trialled at several locations across the city.

Our City Plan 2035 has a focus on reducing waste to landfill and sustainability.

CO-ORDINATION

Officer:

Date:

ITEM 8: MAYOR'S DIARY

Recommendation

1. That this information be noted.

Date	Time	Function
23/07/2020	09:00 AM	9am LGA Board of Directors meeting (including lunch) - Copper Coast Sport & Leisure Centre
26/07/2020	10:00 AM	Trengoning Green – playground opening
27/07/2020	03:30 PM	Meeting to discuss Proposal from Member for Florey
27/07/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
27/07/2020	04:30 PM	Pre Council Meeting Briefing
27/07/2020	06:30 PM	Council Meeting
28/07/2020	12:30 PM	Mayor's Video Message (Recording)
28/07/2020	12 Noon	Media Issues - Regular Catch-up
29/07/2020	10:00 AM	Small Business Month Briefing
29/07/2020	01:00 PM	Briefing from RAAF - AIR555 Peregrine Airborne Intelligence Surveillance Reconnaissance Project
31/07/2020	12 Noon	Metropolitan and Regional SA Female Mayoral Luncheon
1/08/2020	10:00 AM	Art show Salisbury Hub
1/08/2020	01:00 PM	SALA Art Show
3/08/2020	01:30 PM	Meeting with resident
3/08/2020	02:30 PM	Meeting with resident
3/08/2020	03:00 PM	Meeting with Anthony and Anna Farrugia (Mausoleum)
3/08/2020	03:30 PM	Complaint re Pooraka Farm Mens Shed
3/08/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
3/08/2020	05:00 PM	Elected Members tour of Bridgestone
3/08/2020	06:30 PM	Informal Strategy
4/08/2020	10:00 AM	Community Networking Morning Tea
5/08/2020	03:00 PM	Channel 10 interview
5/08/2020	12 Noon	Dog attack complaint from resident
6/08/2020	10:00 AM	Air Force Centenary Discussion
6/08/2020	11:00 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
10/08/2020	12:30 PM	Mayors Lunch
10/08/2020	02:30 PM	Meet with Manager Governance
10/08/2020	03:00 PM	Meet with General Manager Business Excellence
10/08/2020	03:15 PM	Meeting with GM City Infrastructure
10/08/2020	04:00 PM	Resident meeting
10/08/2020	04:30 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
10/08/2020	05:00 PM	Tourism and Visitor Sub Committee
10/08/2020	06:30 PM	Sport, Recreation and Grants Committee
10/08/2020	06:30 PM	Innovation and Business Development SC
10/08/2020	06:30 PM	Asset Management Sub Committee
11/08/2020	10:00 AM	Meeting with Residents
11/08/2020	06:30 PM	Elected Member training: Charing meetings

12/08/2020	02:00 PM	Vietnam Veterans Day - Mayors Briefing
12/08/2020	02:30 PM	Pre-Recording of Radio Show
12/08/2020	12 Noon	Mawsons independent living residents
13/08/2020	09:30 AM	Filming Video to Promote Vietnam Veterans Day Live Streaming
13/08/2020	10:00 AM	Meeting with local business owner
13/08/2020	11:00 AM	Office Time - Signing/ Speech
13/08/2020	06:00 PM	Discussions re Committee Structures - Standing Committee Chairs
14/08/2020	10:00 AM	Media Interview with Channel 9
14/08/2020	11:00 AM	Meeting with Mayor/GM Community & Org. Development
14/08/2020	02:00 PM	Media Interview with Channel 10
17/08/2020	03:30 PM	Briefing for Mayor - Works & Services Agenda
17/08/2020	03:45 PM	Briefing for Mayor - Policy & Planning Agenda
17/08/2020	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
17/08/2020	04:30 PM	Briefing for Mayor - Resources & Governance & Budget & Finance Agenda
17/08/2020	06:30 PM	Standing Committee Meetings
18/08/2020	09:30 AM	Collect wreath from Mawson Lakes Florist
18/08/2020	10:55 AM	Meet and Greet Governor
18/08/2020	11:00 AM	Vietnam Veterans Day Ceremony
18/08/2020	06:30 PM	EM Workshop: Training in Meeting Procedures
19/08/2020	01:30 PM	Awards Judging Panel meeting
19/08/2020	07:00 PM	GAROC COVID-19 Recovery Webinar

ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES

ITEM 10: QUESTIONS WITHOUT NOTICE

ITEM 11: QUESTIONS ON NOTICE

11.1 Question on Notice: Number and Maintenance of Leased Council Buildings

Cr Donna Proleta has submitted the following questions:

How many Council owned buildings do we lease out to sporting bodies and any other groups, and as the landlord of these buildings, and the lessee being the tenant, how often are these buildings checked for maintenance and upkeep that the lessee is required to do under the contract taken by them?

The General Manager City Infrastructure, Mr John Devine has provided the following response:

Council has many types of leases/licences which it manages. There are 63 leases currently managed where there are Lessees occupying Council buildings. These are with sporting/community clubs and commercial tenants. Some of these buildings will have more than one Lessee occupying a building and these will have sub tenants under a sub license arrangement with the head lessee.

Within the lease, the responsibilities of the Council (the Lessor) and the tenant (the Lessee) are clearly articulated in a maintenance schedule contained within the lease which ensures that each party knows their individual maintenance responsibilities. There is also a dedicated phone/email address for the Property & Buildings Division where the tenant can report any maintenance issues rather than going through the general City of Salisbury phone/email. Any tenant that leases a Council building is obligated under the lease to report any maintenance immediately so it can be attended to, as well as them keeping the premises in a clean/tidy manner. It should be noted that with every new lease Council has taken on more responsibility for maintenance to ensure the buildings are fit for use and do not fall into major disrepair.

Council had historically relied on tenants to report any maintenance issues with inspections being undertaken on a more ad hoc rather than a formal arrangement. In the 19/20 financial year a regular inspection program was introduced to ensure Council staff are aware of a building's condition, and that the lease responsibilities are being adhered to. A staff member has been dedicated to undertake these inspections which will be carried out on each building annually (this is for all of Council's building infrastructure). Council also has a regular preventative maintenance program such as air conditioning maintenance, solar and gutter cleaning, fire services etc.

Once an inspection has been completed a report is generated and assigned to the Property and Buildings Maintenance team to either undertake or organise a contractor to undertake the works if it is Council's responsibility. If the works are an obligation of the tenant, this is tasked to the Property team to follow up to ensure that the item has been attended to by the tenant.

A separate building condition audit is undertaken on all Council's buildings every three to five years which assesses the general condition on each component in the buildings. This audit informs Council's building renewal and upgrade programs to ensure facilities are DDA compliant, and whether major upgrades such as kitchen / bar replacements should be attended to, change room and wet area upgrades are necessary or whether complete building replacements should be undertaken.

ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE

ITEM 13: CONFIDENTIAL ITEMS

13.1 Resources and Governance - Confidential Recommendations for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect information contained within the report which includes personal information from applicants for the roles of independent members of the NAWMA Audit Committee. non disclosure of this information will protect personal information of an employment nature of those applicants*

*On that basis the public's interest is best served by not disclosing the **Resources and Governance - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.2 Audit Committee - Confidential recommendations for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *The Auditor General's Department has requested that this matter remain confidential*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

13.3 Budget and Finance Committee - Confidential Recommendations for Council Ratification

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter at this time will protect commercially sensitive information, the disclosure of which may confer an advantage on a third party or jeopardise the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE