



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

10 AUGUST 2020 AT 6:30 PM

**IN THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET,
SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 13 July 2020.

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OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET, SALISBURY
ON**

13 JULY 2020

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Reardon

OBSERVERS

Cr P Jensen
Cr K Grenfell

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr N Henningsen
Seconded Mayor G Aldridge

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 09 June 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr N Henningsen
Seconded Cr S Reardon

1. The information be received.

CARRIED

Community Grants

7.2.1 Community Grants Program Applications for July 2020

Moved Cr N Henningsen
Seconded Cr L Braun

1. The information be received and noted.

CARRIED

7.2.2 Sports and Community Clubs COVID-19 Recovery Support Package Applications for July 2020

Moved Cr D Hood
Seconded Cr N Henningsen

1. The information be received and noted.

CARRIED

7.2.3 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury United Soccer

Moved Cr C Buchanan
Seconded Cr N Henningsen

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Salisbury United Soccer Club to assist with the following COVID-19 related expenses - Macron Clothing, Canteen stock, Electricity Costs, Registrations fees – Football SA.

CARRIED

7.2.4 **Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury RSL Sub Branch**

Cr D Hood declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL Club. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr A Duncan declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL Club. Cr Duncan managed the conflict by remaining in the meeting and voting in the best interest of the community.

Mayor G Aldridge declared a perceived conflict of interest on the basis of being a member of the Salisbury RSL Club. Mayor Aldridge managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr D Hood

Seconded Cr C Buchanan

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Salisbury RSL Sub Branch to assist with the following COVID-19 related expenses – Tile clean, carpet clean, sanitiser stands and chemicals, re-covering of eightball table, replacement of floor and carpet with tiles, MYOB subscription, Memorabilia for Anzac Day, Replacement of defib pads and emergency flip charts, Electricity Account and Gas Account.

CARRIED

7.2.5 **Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury North Football Club**

Cr D Hood declared an actual conflict of interest on the basis of being a member of the Board of the Salisbury North Football Club. Cr Hood left the meeting at 6.34 pm.

Moved Cr C Buchanan

Seconded Cr L Braun

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 for the Salisbury North Football Club to assist with COVID-19 relates expenses in relation to payment of utility accounts.

CARRIED

Cr D Hood returned to the meeting at 6.34 pm.

7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury International Soccer Club

Moved Cr D Hood

Seconded Cr C Buchanan

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Salisbury International Soccer Club to assist with the following COVID-19 related expenses - loss of Canteen Profits, Cost to replenish Canteen stock, Loss of Club Sponsorship, Loss of player registration, Additional Cleaning expenses, Electricity Costs Mar-June.

CARRIED

7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Ingle Farm Sporting Club

Cr N Henningsen declared a perceived conflict of interest on the basis of being a member of the Ingle Farm Sporting Club. Cr Henningsen managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr N Henningsen

Seconded Cr C Buchanan

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Ingle Farm Sporting Club to assist with the following COVID-19 related expenses - Kitchen produce, Cleaning Costs, Sanitary/Hygienic Supplies, Chips/Bar Food Replenishment, Electricity Bill, Soft Drink Replenishment, Security Monitoring, Telephone, Deep clean and full check/service of kitchen and associated areas.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6.35pm.

CHAIRMAN.....

DATE.....

ITEM	7.0.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Future Reports for the Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community.
SUMMARY	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

1. CONSULTATION / COMMUNICATION

- 1.1 Internal
 - 1.1.1 Report authors and General Managers.
- 1.2 External
 - 1.2.1 Nil.

2. REPORT

- 2.1 At the time of preparing this report, there are currently no resolutions of Council requiring a further report to be presented to the Sport, Recreation and Grants Committee.

3. CONCLUSION / PROPOSAL

- 3.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and there are none that require a report to be presented at this point in time.

CO-ORDINATION

Officer: EXECUTIVE GROUP

Date: 03/08/2020

ITEM	7.2.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Community Grants Program Applications for August 2020
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.3 People are valued and they feel safe, included and connected. 1.4 We are proud of our strengths, achievements and cultural diversity.
SUMMARY	This report outlines the Community Grants Program Applications submitted for the August 2020 round. One application is submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Program Guidelines and Eligibility Criteria

1. BACKGROUND

- 1.1 One (1) application was received for the August 2020 round of Community Grants of which is deemed eligible.

2. REPORT

- 2.1 One (1) application is presented for the August 2020 round of Community Grants for consideration, of which is deemed eligible and listed below:
 - 2.1.1 18/2020: With Love Formal Wear Inc.
Agenda item 7.2.2; Sport, Recreation and Grants Committee; 10/08/2020
- 2.2 The Community Grants Program funding budget allocation for 2020/2021 is **\$60,000**, noting the standing budget allocation is \$120,000 of which 50% has been repurposed to the Sports and Community Clubs COVID-19 Recovery Support Package.
- 2.3 The money committed to the one (1) compliant application for the August 2020 round, if approved, is **\$5,000.00**.
- 2.4 The remaining balance of the grant funding if the one (1) application is approved is **\$55,000.00**.

3. CONCLUSION / PROPOSAL

- 3.1 One (1) Community Grants Program application is presented for funding consideration at the Sport, Recreation and Grants Committee meeting in August 2020.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08/2020

Effective 01 September 2019



Community Grants Program

Guidelines and Eligibility Criteria



Live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Sport Recreation and Grants Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

Community Grants Program Guidelines and Eligibility Criteria - Page 3 of 18

2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current Community Grant Application Form** must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
- www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
- Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; or
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:
- Faxed to: 8281 5466
- Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108
- Delivered in Person to: City of Salisbury
12 James Street
SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant – Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

Community Grants Program Guidelines and Eligibility Criteria - Page 6 of 18

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an Incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

* Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
 - Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;
 - Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

Community Grants Program Guidelines and Eligibility Criteria - Page 8 of 18

9. Eligible Items

Funding will be considered for the following:

9.1. Equipment

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. Administration and Organisational Costs

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. Replacement Items

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. Public Events and Tournaments

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. New Establishment Grant

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. Defibrillator

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

Community Grants Program Guidelines and Eligibility Criteria - Page 9 of 18

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
- vehicles (used for business or administration purposes);
- fundraising activities (for commercial, competition and/or event door prizes);
- consumables (e.g. paper, toner, stationery, equipment etc.);
- maintenance and repairs;
- service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. Prior Funding Received for Defibrillators

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator, nor, for organisations that are eligible for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding (unless unsuccessful).

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Sport, Recreation and Grants Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Sport, Recreation and Grants Committee is also accessible via the City of Salisbury website.

Community Grants Program Guidelines and Eligibility Criteria - Page 11 of 18

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Sport, Recreation and Grants Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

Community Grants Program Guidelines and Eligibility Criteria - Page 12 of 18

13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.
- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Community Grants Program Guidelines and Eligibility Criteria - Page 13 of 18

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
Page 18

ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19*

ATTACHMENT C – Unlikely Funded Project and Event Examples

Examples of projects/events and items unlikely to be funded through the Community Grants Program

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

Examples of items ineligible for funding through the Community Grants Program

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Sport, Recreation and Grants Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
12 James Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Sport, Recreation and Grants Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Sport, Recreation and Grants Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Sport, Recreation and Grants Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
 - The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Sport, Recreation and Grants Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

ITEM	7.2.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	18/2020: Community Grants Program Application - With Love Formal Wear Inc.
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.3 People are valued and they feel safe, included and connected. 1.4 We are proud of our strengths, achievements and cultural diversity.
SUMMARY	The With Love Formal Wear Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2020 round of Community Grants as follows:
 - a. Grant No. 18/2020: With Love Formal Wear Inc. be awarded the amount of \$5,000.00 to assist with the purchase of garment equipment and storage, catering and catering equipment, refrigerator, tables, shoe racks, furniture, external hard drive and Microsoft licence as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 18/2020: With Love Formal Wear Inc. - Application

1. BACKGROUND

- 1.1 With Love Formal Wear Inc. has not received prior Community Grants Program funding.

2. REPORT

- 2.1 The With Love Formal Wear Inc. Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The With Love Formal Wear Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020



Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>With Love Formal Wear</i>		
Address:	<i>1506 Main North Road</i>		
Suburb:	<i>Salisbury</i> Postcode: <i>5106</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Ms Jocelyn Adele</i>		
Title (your role with the group/organisation):	<i>Public Officer</i>		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Ms Jocelyn Adele</i>		
Title (role with the group/organisation):	<i>Public Officer</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	<i>Incorporated Entity No: A44224 Run by Committee</i>		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	<i>A44224</i>		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in parts e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>With Love Formal Wear Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Commonwealth Bank</i>	
	Branch Location: <i>Golden Grove</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Shiralee Reardon</i>	
Referee's Contact Information:	<i>0427095566</i>	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
<p>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</p>		
<p>Does your group/organisation have an ABN</p> <p><i>(If Yes - Please Quote ABN)</i></p> <p>33 990 899 374</p> <p><i>(If No, the ABN Declaration Form attached must be signed)</i></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Is your group/organisation registered for GST</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	
Income received from sponsors: <i>(list sponsors) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Bunnings Sausage Sizzle once Covid19 restrictions lifted</i>
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Time to run monthly event, clean and sort donations, fundraising events Personal resources and money Location for event/ power/ water Committee to meet quarterly</i>
EXPENSES <i>(specify the proposed expense budget by item)</i>	\$ AMOUNT
<i>Microsoft License and Hard Drive</i>	<i>\$ 418</i>
<i>Clothes racks and garment covers</i>	<i>\$ 1,920</i>
<i>Coffee/tea making and cleaning</i>	<i>\$ 275</i>
<i>Fridge</i>	<i>\$ 400</i>
<i>Table and chairs</i>	<i>\$ 754</i>
<i>Display tables</i>	<i>\$ 935</i>
<i>Banner</i>	<i>\$ 61</i>
<i>Kettle and coffee machine</i>	<i>\$ 238</i>
TOTAL (including GST):	\$ 5,001

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Establishing Pop Event Location</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing" / "one-off")</i>	<i>Ongoing first weekend of each month</i>
Total cost of Project/Event	<i>\$ 5,001</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application? <input type="checkbox"/> There are no relevant attachments.	<i>We have been gifted a premises at 1506 Main North Road we are now wanting to set it up as a welcoming and inviting space for young people that makes them feel empowered to attend our monthly pop up boutique. If the need becomes more we will consider further events in the first and end of each month.</i> <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>ABN Number</i> ① 2. <i>Recognition of NFP Charity</i> ②
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered:

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (if Yes - when, amount granted and what the grant was for.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name:	<i>With Love Formal Wear Inc.</i>
Group/Organisation Description:	<i>Dress young people in free formal wear for Year 7 and 12 Formals</i>
Group/Organisation Registered Address:	Number/Street: [REDACTED] Suburb: <i>Golden Grove</i> Postcode: <i>5125</i>
Is the Club Incorporated?	<i>Yes</i>
Number of Members:	<i>10</i>
% of Membership that reside in the City of Salisbury:	<i>7 % 50% Work at Para Hills [REDACTED]</i>
Project/Event Details	
Project/Event Name:	<i>With Love Formal Wear Inc.</i>
Project/Event Summary:	<i>Pop Up Boutique for young people to select free formal garments</i>
Date(s) of Project/Event:	<i>1st Saturday of every month</i>
Location of Project/Event:	Number/Street: <i>1506 Main North Road</i> Suburb: <i>Salisbury</i> Postcode: <i>5106</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Support families to cover the cost of Year 7 and 12 Formals</i>
How many individuals will benefit from the Project/Event?	<i>100 Not sure at this point as each month will give us an indication for future data collection</i>
% of project/event participants that reside in the City of Salisbury:	<i>70 % Not sure as this event is open to anyone across SA</i>
If it is an Event, is it open to the public?	<i>Yes Caters for anyone attending Year 7 or 12 Graduations/Formals</i>
How will the Project/Event be promoted?	<i>SA News, social media, schools, Dpt of Child Protection Agencies</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Toshiba 1TB Basics Portable Hard Drive	\$ 69
Microsoft license	\$ 349
Garment covers x 20 @ \$54	\$ 1,080
Clothes Racks x 10 @ \$84	\$ 840
KALLAX Shelving unit, black147x147cm	\$ 169
GAMLARED Table and 2 chair x2 @177	\$ 354
HEMLINGBY 2-seat sofa x2 @ 199	\$ 400
Sunbeam Quantum White Kettle	\$ 39
Nespresso Capsule Coffee machine	\$ 199
Pods/tea making items/cleaning	\$ 150
CHIQ 216L Top Mount Refrigerator	\$ 400
6ft Woodgrain Bi-Fold trestle tablex 10@49	\$ 490
Artiss 30 Pairs Wooden Shoe Rack x4@69	\$ 276
Cups/plates/spoons/glass	\$ 125
Vista Print Vinyl banner	\$ 61
	\$
	\$
TOTAL (including GST):	\$ 5,001
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes 3 <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered.

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>With Love Formal Wear Inc benefits students in Year 7 and 12 students who are unable to live with their natural parents, including Foster Care, Residential Care and Kinship Care. With Love Formal Wear Inc provides students with free formal and graduation attire for school events. This includes clothing, shoes, accessories, hair cuts and makeup.</i></p> <p><i>With Love Formal Wear runs a pop up boutique on the 1st Saturday of each month at 1506 Main North Road Salisbury.</i></p> <p><i>The Pop Up Boutique will also be facilitating a 2 Hour Workshop to teach young people how to apply makeup with make up artist Anthony Adams from Mecca. This will be a life long skill to help students with work readiness.</i></p> <p><i>The Boutique also is a place where carers can have a coffee and cake (donated by Pie Time) and share their journey with others in a safe an welcoming environment. They will also be connected with support agencies such as Connecting Foster & Kinship Carers.</i></p> <p><i>Young People are able to keep their clothes or re donate them if they wish.</i></p> <p><i>With Covid19 in 20202 it has been decided that With Love Formal Wear inc will also support students and families who are having financial difficulties.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. Incorporation Rules ^A 2. Adverting material / letters to schools ^S 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>Our Mission</p> <ul style="list-style-type: none"> ♥ To provide formal wear and accessories at no cost to young people in Care and those affected by Covid19 ♥ To follow the principle that it takes a village to raise a child ♥ To give young people the opportunity to dress up, look beautiful and feel special ♥ To boost young people's self-esteem, confidence and self-worth. ♥ To develop a sense of community that leaves both the donator and recipient feeling empowered. ♥ To spread joy ♥ With Love ♥ <p><i>The event supports carer and students alike. It enables young people to attend this rights of passage in the form of a school graduation or formal. Giving them the opportunity to attend with confidence and reduces the financial burden on families and carers.</i></p> <p><i>We also provide a safe place for carers to share their stories with other carers with a free coffee and cake. We also invite organisations such as Grandparents for Grandkids and Connecting Foster & Kinship Carers to attend and connect with carers who may be unaware of the services available to them.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Key Partners include:
Office of the Guardian for Children and Young People, Liz Browne Connecting Foster & Kinship Carers – SA Inc, Sarah Kolar (DCP) in Manager, Media and Digital, Shenay Wilson-Casey Program Coordinator Thread Together Community Services Anglicare, Joanne Lauritsen Deputy Chief Executive Officer Grandparents For Grandchildren, Tainmic Jacopetta Aboriginal Education Services.
We have also had support from local and state politicians and council members including:
Rachel Sanderson - Minister for Child Protection Minister, Jayne Stinson - Shadow Minister for Child Protection Minister Paula Luetken - sitting Liberal Member of State Parliament, representing the electoral district of King Maria Blackmore - Councillor City Council of Salisbury, Chad Buchanan JP- Councillor for central Ward, City Salisbury, Shiralee Reardon JP Councillor, Hills Ward

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

1. Letter from Office of the Guardian for Children and Young People
2. Sunday Mail Article - also on 10 News
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future.
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed.
(outline how you will achieve outcomes for the project or activity)

Ongoing project.
The Pop Up Boutique events the first Saturday of each month. It will remain sustainable through the efforts of our very active and dedicated Committee Members that is made up of Educators, Office of the Guardian for Children and Young People employees and local community members. Committee meeting are held quarterly in line with week 10 of each school term.
Donations in the form of dresses, shoes and accessories will be continuously accepted from the community at 8 locations including Golden Grove (Joss Adele), Hectoville (Sarah Bishop), Blackwood (Simone Ward), Pooraka (Scott Manguson), Munno Para (Sonia Regan), Grange (Judl Robertson), Renown Park (Alison James) and Hallett Cove (Rose Adele).
Cherie Spyers from Pie Time, will donate cakes free of charge for our monthly events.
Amanda Camerlengo, Just Cuts ParaBanks and Elizabeth will be cutting student's hair, using voucher provided by Amanda.
Anthony Adams from Meccu will be providing free 2 hour work shops for young people free of charge each school term.
All members have DSI clearance and public liability and insurance is arranged in order to host fund raising events to continue sustainability.
With Love Formal Wear will beginning fund raising once Covid19 restrictions are lifted. We are currently on the Bunnings Sausage Sizzle wait list and have been guaranteed several opportunities.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie. President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

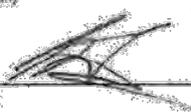
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of With Love Formal Wear (Group/Organisation)

Sarah Bisbal / Chairperson and Joss Adels / Public Officer
(Name/Position) (Name/Position)

 (Signature 1)  (Signature 2)

27 June 2020 (Date) 27 June 2020 (Date)

Contact (phone number):  Contact (phone number): 

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered.

Australian Government
Australian Business Register

Australia Business Register

12 May 2020

Australian business number (ABN): 33 990 899 374

Entity name: With Love Formal Wear

ABN status: Active

ABN registration date: 12 May 2020

Postal address: [Redacted]

Business address: [Redacted]

Email address: [Redacted]

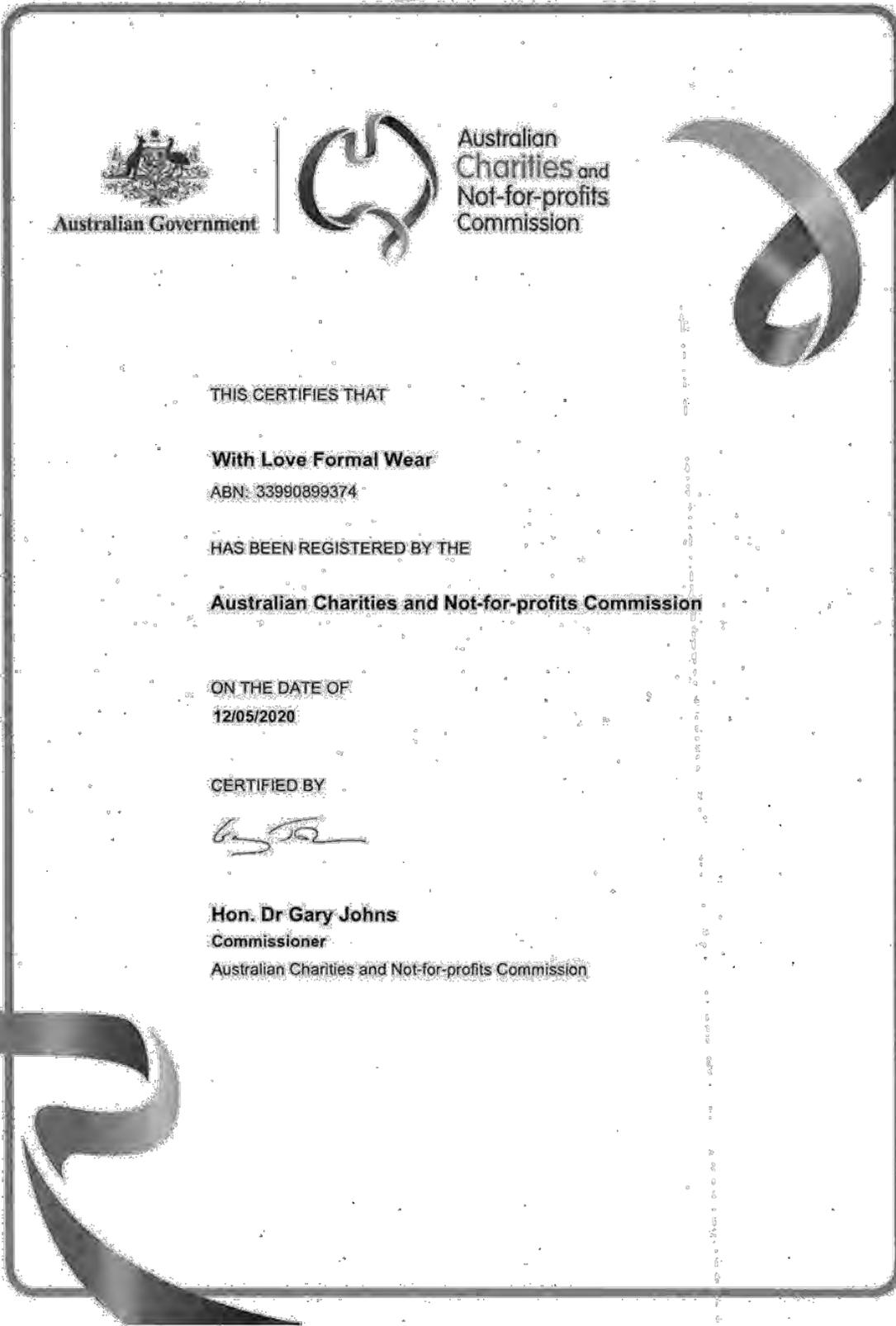
Type of entity: Other Incorporated Entity

ANZSIC code: 8790 - Other Social Assistance Services

Associate name	Position held
MS JOCELYN ADELE	Public Officer
MS SARAH BISBAL	Director
MS SONIA REGAN	Company Secretary
MR COLIN JAMES FOREMAN	Office Bearer Of A Club/Association
MISS ROSE KIMBERLEY CHARLESTON	Office Bearer Of A Club/Association
MISS CHRISTIE ROSE BOWER	Office Bearer Of A Club/Association

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

2



Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

Quotes 3

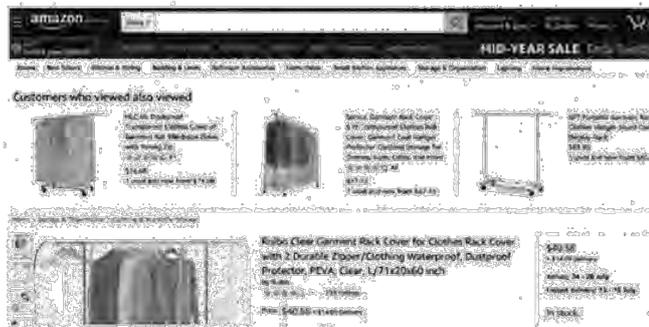
Toshiba 1TB Canvio Basics Portable Hard Drive Black
Officeworks \$69



Microsoft license \$349 JBHI-FI

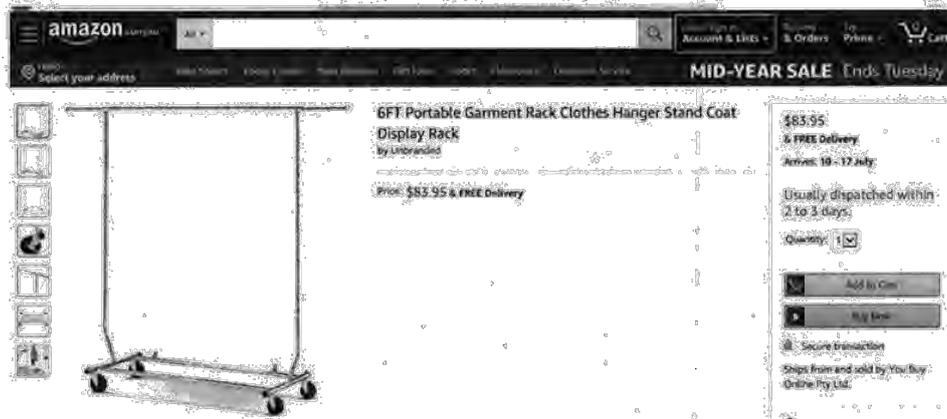


Garment covers @ Amazon \$54 x20= 1080



Clothes Racks x 10 @ \$84= 840

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application



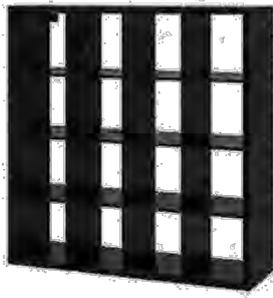
KALLAX Shelving unit, black-brown 147x147 cm

IKEA \$169.00



Products Rooms

Search for products

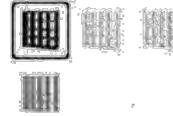


KALLAX \$169

Shelving unit, black-brown, 147x147 cm

★★★★ (10)

Colour: Black-brown



GAMLARED / LERHAMN

Table and 2 chairs, light antique stain black-brown, Vittaryd beige Ikea \$177 x 2 = 354



Products Rooms

Search for products

Products: Furniture > Tables & desks > Dining sets > Dining sets up to 2 seats > GAMLARED / LERHAMN Table and 2 chairs



GAMLARED / LERHAMN \$177

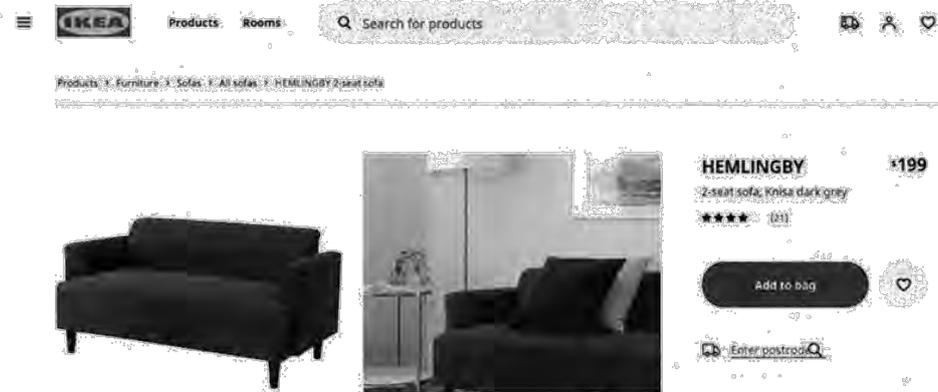
Table and 2 chairs, light antique stain black-brown, Vittaryd beige

★★★★ (10)

Add to bag

Interpostcard

HEMLINGBY 2-seat sofa, Knisa dark grey x 2 @ 199 = \$400



Sunbeam Quantum White Kettle \$39



Coffee machine- Nespresso DeLonghi Inissia Capsule Coffee Machine - Black \$199

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

THE GOOD GUYS Tenancy 3/60 Glynburn Road, Hectorville
 CHANGE SHOP [VIEW MAP](#) [VISIT WEBSITE](#)

espresso machine



Nespresso DeLonghi Inissia Capsule Coffee Machine - Black

\$199.00 nearby

Available online

The Good Guys
 Tenancy 3/60 Glynburn Road, Hectorville
 Open today: 8:00 AM - 6:00 PM
 (08) 8488 3500

thegoodguys.com.au

Shop online

See other locations

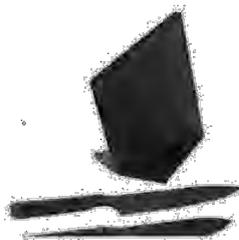
- Pods = \$50
- Tea bags \$5.00 x 2 = 10
- Milk Long life 1.25 x 10 = 12.5
- dish washing liquid = \$4.00 x 2 = \$8
- tea towels Ikea Troll Pilt 5.99 x 2 = \$12
- dish rack Ikea = \$4
- Spray and wipe = \$3 x 2 = 6
- Toilet cleaner \$5 x 2 = \$10
- Toilet freshener discs = \$6 x 2 = \$12
- Toilet brush = \$4.50 x 2 = 9
- Toilet paper = \$8.50 x 2 \$17

\$150

Cups/Plates/knives \$118 IKEA

IKEA Products Rooms: Search for products

Products: [Kitchens & tables](#) [Dishes & chopping boards](#) [Knives](#) [JAMFÖR knife block with 3 knives](#)



JAMFÖR \$19.99

Knife block with 3 knives, black

★★★★ (4)



Free postage



Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application



Coleman 6ft Woodgrain Bi-Fold Moulded Table Trestle Bunnings \$49.00 x 10 = \$490

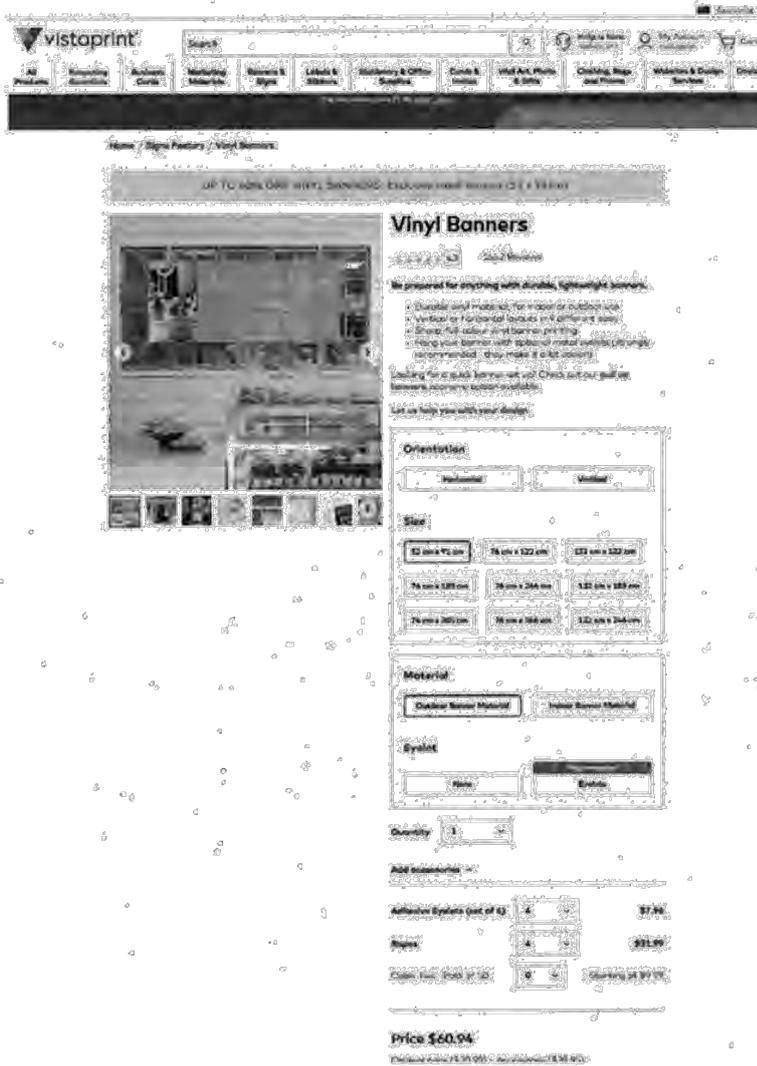


Shoe racks:
Harvey Norman Artiss 30 Pairs Wooden Shoe Rack - Black \$67 x 4 = 268927

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application



Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application



Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application



With Love Formal Wear
Rules of Incorporation
February 2020

1. Name

The name of the incorporated association is With Love Formal Wear referred to herein as 'the association'.

2. Definitions

'Committee' means the committee of management of the association.

'General meeting' means a general meeting of members of the association convened in accordance with these rules.

'Member' means a member of the association.

'Month' shall mean a calendar month.

'Special Resolution' means a special resolution defined in the Act.

'the Act' means the *Associations Incorporation Act 1985*.

'the Regulations' means *Associations Incorporation Regulations 2008*.

3. Objects or purposes of the association

The objects of the association are to provide formal wear and accessories to young people living out-of-home or alternative care. Formal wear is donated by the community and repurposed for young people, at no cost to them.

The association aims to support young people at the individual and the community level.

- The individual has an opportunity to dress up, look beautiful and feel special, while building their self-esteem, confidence and self-worth.
- The association follows the principle that it takes a village to raise a child and aims to empower both donors and recipients.

4. Powers of the association

The association shall have all the powers conferred by section 25 of the Act to further the objects of the association.

5. Membership

5.1 Membership

A member is any person who supports the objects of the association and agrees to be bound by its rules, and who applies for membership of the association, shall be proposed by one member and seconded by another. The application for membership shall be made in writing, signed by the

applicant, the proposer and the seconder. Upon receipt of the application by the committee and upon payment of the annual subscription (where applicable), the applicant shall be a member of the association.

5.2 Subscriptions

- a) The subscription fees for membership shall be such sum (if any) as the members shall determine from time to time in the annual general meeting.
- b) The subscription fees should be paid annually on 1 July or as determined by the committee.
- c) Any member whose subscription is outstanding for more than three months after the due date for payment shall cease to be a member of the association, provided that the committee may reinstate such a person's membership on such terms as it thinks fit.

5.3 Resignations

A member may resign from membership of the association by giving written notice to the secretary or public officer of the association. Any resigning member shall be liable for any outstanding subscriptions which may be recovered as a debt due to the association.

5.4 Register of members

A register of members must be kept and contain:

- a) the name and address of each member
- b) the email address of each member
- c) the phone number of each member
- d) the date on which each member was admitted to, or resigned from, the association
- e) The date of and reason(s) for termination of membership (if applicable)

5.5 Expulsion of a member

- a) Subject to giving a member an opportunity to be heard or to make a written submission, the committee may resolve to expel a member upon a charge of misconduct detrimental to the interests of the association.
- b) Particulars of the charge shall be communicated to the member at least one month before the meeting of the committee at which the matter will be determined.
- c) The determination of the committee shall be communicated to the member, and in the event of an adverse determination the member shall, (subject to 5.5d below), cease to be a member 14 days after the committee has communicated its determination to the member.
- d) It shall be open to a member to appeal the expulsion to the association at a general meeting. The intention to appeal shall be communicated to the secretary or public officer of the association within 14 days after the determination of the committee has been communicated to the member.
- e) In the event of an appeal under 5.5d above, the appellant's membership of the association shall not be terminated unless the determination of the committee to expel the member is upheld by the members of the association in general meeting after the appellant has been heard by the members of the association, and in such event membership will be terminated at the date of the general meeting at which the determination of the committee was upheld.

6. The Committee

6.1 Powers and duties

- a) The affairs of the association shall be managed and controlled by a committee which, in addition to any powers and authorities conferred by these rules, may exercise all such powers and do all such things as are within the objects of the association, and are not by the Act or by these rules required to be done by the association in general meeting.
- b) The committee has the management and control of the funds and other property of the association.
- c) The committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the association on which these rules are silent.
- d) The committee shall appoint a public officer as required by the Act.

6.2 Appointment

- a) The chairperson shall be comprised of a minimum of a chairperson, secretary, treasurer and five committee members.
- b) A committee member shall be a natural person.
- c) The first committee of the association shall be appointed from the promoters of the association or be comprised of such persons who hold office prior to incorporation. The first committee shall hold office until the first annual general meeting after incorporation. At this time, all committee positions shall be subject to re-election.
- d) Pre-existing committee members shall be eligible for re-election without nomination. No other person shall be eligible to stand for election unless a member of the association has nominated that person at least 28 days before the meeting by delivery the nomination of that person to the secretary of the association. The nomination shall be signed by the proposer and by the nominee.
- e) Notice of all persons seeking election to the committee shall be given to all members of the association with the notice calling the meeting at which the election is to take place.
- f) The committee may appoint a person to fill a casual vacancy, and such a committee member shall hold office until the next annual general meeting of the association and shall be eligible to the committee without nomination.

6.3 Proceedings of committee

- a) The committee shall meet together for the dispatch of business at least bi-monthly.
- b) Questions arising at any meeting of the committee shall be decided by a majority of votes, and in the event of equality of votes the chairperson shall have a casting vote in addition to a deliberative vote.
- c) A quorum for a meeting of the committee shall be one half of the members of the committee (4).
- d) A member of the committee having a direct or indirect pecuniary interest in a contract or proposed contract with the association must disclose the nature and extent of that interest to the committee as required by the Act, and shall not vote with respect to that contract or proposed contract. The member of the committee must disclose the nature and extent of his or her interest in the contract at the next annual general meeting of the association.

6.4 Disqualification of committee members

The office of a committee member shall become vacant if a committee member is:

- * Disqualified from being a committee member by the Act

- Expelled as a member under these rules
- Permanently incapacitated by ill health
- Absent without apology from more than four meetings in a financial year
- No longer the duly appointed representative of a corporate member

7. The seal

The association shall have a common seal upon which its corporate name shall appear in legible characters.

The seal shall not be used without the express authorisation of the committee, and every use of the seal shall be recorded in the minute book of the Association. The affixing of the seal shall be witnessed by the chairperson and the secretary.

8. Meetings

8.1 Annual general meetings

- a) The committee shall call an annual general meeting in accordance with the Act and these rules.
- b) The first annual general meeting shall be held within 18 months after the incorporation of the association, and thereafter within five months after the end of its financial year.
- c) The order of the business at the meeting shall be:
 - The confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting
 - The election of committee members
 - The consideration of the accounts and reports of the committee
 - Any other business requiring consideration by the association in a general meeting

8.2 Special general meeting

- a) The committee may call a special general meeting of the association at any time.
- b) Upon requisition in writing of not less than 25% of the total number of members of the association, the committee shall, within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.
- c) Every requisition for a special general meeting shall be signed by the relevant members and shall state the purpose of the meeting.
- d) If a special general meeting is not convened within one month, as required by 8.2b above, the requisitionists, or at least 50% of their number, may convene a special general meeting. Such a meeting shall be convened in the same manner as nearly as practical as a meeting convened by the committee, and for this purpose the committee shall ensure that the requisitionists are supplied free of charge with particulars of the members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting a meeting shall be borne by the association.

8.3 Notice of general meetings:

- a) Subject to 8.3b, at least 14 days notice of any general meeting shall be given to members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.
- b) Notice of a meeting at which a special resolution is to be proposed shall be given at least 21 days prior to the date of the meeting.
- c) A notice may be given by the association to any member by serving the member with the notice personally, or by sending it by email or post to the address appearing in the register of members. (see rule 5.4)
- d) Where a notice is sent by post:
 - The service is effected by properly addressing, prepaying and posting a letter or packet containing the notice and
 - Unless the contrary is proved, service will be taken to have effected at the time at which the letter or packet would be delivered in the ordinary course of post.

8.4 Proceedings at general meetings

- a) Four members present shall constitute a quorum for the transaction of business at any general meeting.
- b) If within 30 minutes after the time appointed for the meeting a quorum of members is not present, a meeting convened upon the requisition of members shall lapse. In any other case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting the members present shall form a quorum.
- c) Subject to 8.4d, the chairperson shall preside as chairperson at a general meeting of the association.
- d) If a chairperson is not present within five minutes after the time appointed for holding the meeting, or he or she is present but declines to take or retires from the chair, the members may choose a committee member or one of their own number to be the chairperson of that meeting.

8.5 Voting at general meetings

- a) Subject to these rules, every member of the association has only one vote at a meeting of the association.
- b) Subject to these rules, a question for decision at a general meeting, other than a special resolution, must be determined by a majority of members who vote in person at that meeting.
- c) Unless a poll is demanded by at least five members, a question for decision at a general meeting must be determined by a show of hands.
- d) A member being a body corporate shall be entitled to appoint one person, who shall not be a member of the association, to represent it at a particular general meeting or at all general meetings of the association. That person shall be appointed by the corporate member by a resolution of its board, which may be authenticated under its seal. Such a person shall be deemed to be a member of the association for all purposes until the authority to represent the corporate member is revoked.

8.6 Poll at general meetings

- a) If a poll is demanded by at least five members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.
- b) A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately, but any other poll may be conducted at any time before the close of the meeting.

8.7 Special and ordinary resolutions

- a) A special resolution as defined in the Act.
- b) An ordinary resolution is a resolution passed by a simple majority at a general meeting.

9. Minutes

- a) Proper minutes of all proceedings of general meetings of the association and of meetings of the committee, shall be entered within one month after the relevant meeting in minute books kept for purpose.
- b) The minutes kept pursuant to this rule must be confirmed by the members of the association or the members of the committee (as relevant) at a subsequent meeting.
- c) The minutes kept pursuant to this rule shall be signed by the chairperson of the meeting at which proceedings took place or by the chairperson of the next succeeding meeting at which the minutes are confirmed.
- d) Where minutes are entered and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

10. Dispute resolution

- a) The dispute resolution procedure set out in this rule applies to disputes under these rules between:
 - A member and another member
 - A member and the association
- b) The parties to the dispute must meet and discuss the matter in dispute and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all parties
- c) If the parties are unable to resolve the dispute at the meeting the parties may choose to meet and discuss the dispute before an independent third person agreed to by the parties.

11. Financial reporting

11.1 Financial year

The first financial year of the association shall be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June each year.

11.2 Accounts to be kept

The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

11.3 Accounts and reports to be laid before members

The accounts, together with the committee's statement and the committee's report, shall be laid before members at the annual general meeting.

12. Prohibition against securing profits for members

The income and capital of the association shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a member for services rendered or expenses incurred on behalf of the association.

13. Rules

- a) These rules may be altered (including an alteration to the association's name) by special resolution of the members of the association. This includes rescission or replacement by substitute rules.
- b) The alteration shall be registered with Consumer and Business Services which administers the Corporate Affairs Commission, as required by the Act. The registered rules shall bind the association and every member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.

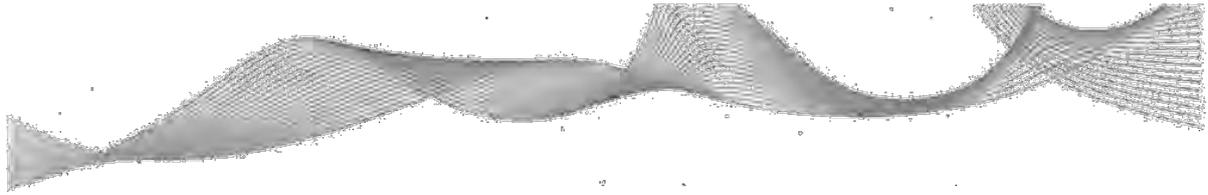
14. Winding up

The association may be wound up in the manner provided for in the Act.

15. Application of surplus assets

- a) If after the winding up of the association there remains 'surplus assets' as defined in the Act, such surplus assets shall be distributed to any organisation which has similar objects and has rules which prohibit the distribution of its assets and income to its members.
- b) Such organisation or organisations shall be identified and determined by a resolution of members in a general meeting.

Information sent to every school in state 5



With Love Formal Wear Inc.
 Para Hills Community Hub
 22 Wilkinson Road, Para Hills
 withloveformalwear@withloveformalwear.com
 0458644776

With Love formal wear is a non-profit charity organisation that dresses Young People in Care at no cost for Year 12 Formals and Year 7 Graduations.

We are working closely with The Department of Child Protection and The Office of the Guardian for Children and Young People.

In 2020 we would also like to invite young people and their families who have been affected by Covid19 to our Pop-Up Event.

We have a proud partnership with The Para Hills Community Hub 22 Wilkinson Road Para Hills (Opposite Woolworths). Which will host our Pop-up Boutique in the Term 3 school holidays

Thursday Oct 1st 10am - 5pm

Friday Oct 2nd 10am-5pm

& Saturday 3rd Oct 10-1pm

We invite you to direct any young people and their carers to our Facebook Page <https://www.facebook.com/withloveformalwear/>

Or alternatively email joss@withloveformalwear.com if they would like further assistance.



FREE YEAR 12 FORMAL WEAR
PARA HILLS COMMUNITY HUB
22 WILKINSON ROAD, PARA HILLS
SCHOOL HOLIDAYS
THURSDAY 16TH APRIL 2-7PM & SATURDAY 10-1PM
THURSDAY 9TH JULY 2-7PM & SATURDAY 10-1PM
THURSDAY 1ST OCT 2-7PM & SATURDAY 10-1PM

MAKEUP WORKSHOP WITH ANTHONY ADAMS
FRIDAY 17TH APRIL 11-1PM
FRIDAY 10TH JULY 11-1PM
FRIDAY 2ND OCT 11-1PM

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

Evidence of support 6

Adele, Jocelyn [redacted]

From: Turner, Bianca [redacted]
Sent: Thursday, 7 November 2019 12:23 PM
To: Adele, Jocelyn [redacted]
Subject: RE: With Love Formal Wear Charity promotion: [redacted]

Thanks Joss, I have posted this on our Facebook page: <https://www.facebook.com/SAGuardian>

From: Adele, Jocelyn [redacted]
Sent: Thursday, 7 November 2019 12:07 PM
To: Turner, Bianca [redacted]
Subject: RE: With Love Formal Wear Charity promotion: [redacted]

Sensitive

Hi Bianca,

The outfits are for young people to keep. If they wish to re donate them for another young person they are welcome to but under no obligation to do so.

Yes we will have a pop up shop in early to mid January. Then again each holidays. Dates to be advised
We will encourage the young people to come during our holiday events.
But if there are extreme circumstances that they can't attend we will try and come up with an alternative.
[redacted] is my residential address so I will not be inviting young people to my home. But the Para Hills Community Hub 22 Wilkinson Road Para Hills have said we can use their space to host our dressing the young people events.

Kind regards,
Joss

Joss Adele
[redacted]

From: Turner, Bianca [redacted]
Sent: Thursday, 7 November 2019 11:55 AM
To: Adele, Jocelyn [redacted]
Subject: RE: With Love Formal Wear Charity promotion: [redacted]

Hi Joss,

Just a quick question: are the outfits for hire or can people keep them? And will you be open over the summer school holidays too? And outside the holidays are you located at [redacted]

Thanks,

Bianca

From: Adele, Jocelyn [REDACTED]
Sent: Thursday, 7 November 2019 9:29 AM
To: Turner, Bianca [REDACTED]
Subject: RE: With Love Formal Wear Charity promotion. [REDACTED]

Sensitive

Thanks so very much Bianca ☺

From: Turner, Bianca [REDACTED]
Sent: Thursday, 7 November 2019 9:20 AM
To: Adele, Jocelyn [REDACTED]
Subject: RE: With Love Formal Wear Charity promotion. [REDACTED]

Great, thanks Joss. I will post something on our Facebook today and will send you a link.

Thanks,

Bianca

From: Adele, Jocelyn [REDACTED]
Sent: Tuesday, 5 November 2019 4:38 PM
To: Turner, Bianca [REDACTED]
Subject: RE: With Love Formal Wear Charity promotion. [REDACTED]

Sensitive

Hi Bianca,

I can now confirm we will have our pop up formal shop at The Para Hills Community Hub 22 Wilkinson Street Para Hills each school holidays.

Kind regards,
Joss

Joss Adele
[REDACTED]

From: Turner, Bianca [REDACTED]
Sent: Tuesday, 5 November 2019 8:12 AM
To: Adele, Jocelyn [REDACTED]
Subject: Read: With Love Formal Wear Charity promotion. [REDACTED]
Importance: High

Your message

To: Turner, Bianca [REDACTED]
Subject: With Love Formal Wear Charity promotion. [REDACTED]
Sent: Monday, November 4, 2019 3:30:24 PM (UTC+09:30) Adelaide

was read on Tuesday, November 5, 2019 8:11:07 AM (UTC+09:30) Adelaide.

Adele, Jocelyn

From: Joss Adele
Sent: Friday, 8 November 2019 2:11 PM
To: Adele, Jocelyn
Subject: Fwd: GRANDPARENTS FOR GRANDCHILDREN SA

Begin forwarded message:

From: Joanne Lauritsen
Date: 8 November 2019 at 12:43:51 pm ACDT
To:
Subject: GRANDPARENTS FOR GRANDCHILDREN SA

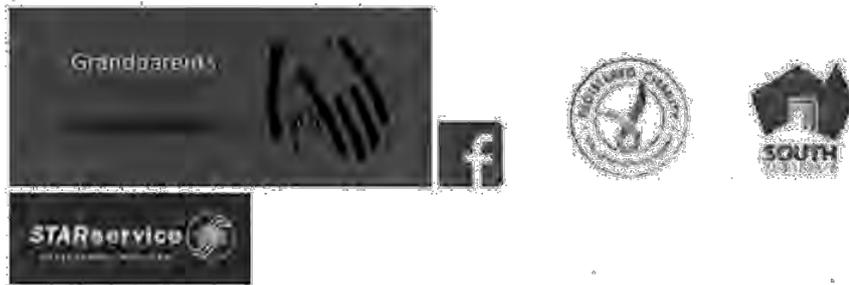
Dear Joss,

I have become aware of your organisation 'With Love Formal Wear'. Our organisation advocates and supports grandparents who are the primary carers of their grandchildren. Many of our clients are 'informal' – meaning that they do not have court orders or the children are under no guardianship agreement. I note that your service seems to apply only to young people in formal kinship care placements and was wondering if there may be some 'wiggle room' for some of our clients, who without formal custody do not receive any form of government stipend or allowances and are struggling financially.

Our service is designed to pick up those families who 'fall through the cracks' and I would be happy to chat about this and whether there was a way we could refer some of our informal carers to your service. Please feel free to call me on the number below if you get a chance.

Kind Regards

Joanne Lauritsen
Deputy Chief Executive Officer
Grandparents For Grandchildren
L2 345 King William Street Adelaide SA 5000
www.gfgsa.com.au



I acknowledge this Land as the Traditional Lands of the Kaurna People and respect and support their Spiritual, Physical, Economical, Mental and Emotional relationship with their Country. I also acknowledge the Kaurna People as the custodians of the Adelaide Region and that their inherent Cultural and Spiritual beliefs continue to sustain the living Kaurna People today.

Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

Cinderella moment to help teens in care



PRETTY SPECIAL: Sarah Bisbal, Joss Adele, Kayla Foreman and Rose Adele at their formal-wear drive at Para Hills Community Hub. Picture: MATT LOXTON

REBECCA DIGIROLAMO

A DAUGHTER who lost her mum to suicide, and her kinship carer are this week launching a formal-wear charity for Adelaide teenagers in care who may miss out on Year 12 celebrations because of tight budgets.

More than 500 donated dresses, shoes, bags, shirts, ties, and suits have been amassed over the past three months by

The preloved formal wear will be offered at no cost to teenagers in the care of foster parents and kinship carers as preparations begin for the 2020 Year 11 and 12 formal season.

Sarah, from Hectorville, said the donated formal wear could change perspectives for teenagers in care encountering one of the hardest years of high school.

"It's not just about looking

Sarah and her sister Esther came into the formal care of their aunt after their mother took her own life in April 2009.

Sarah was completing Year 12 at the time of the family tragedy.

Now 28, she said she rebelled after her mother's death and recalled her Year 12 formal was a significant turning point.

"I remember it like yesterday - I was so happy," she said.

"I felt beautiful and it felt

make ends meet bringing up her nieces and her own two children as a single parent.

She said finding the extra money needed for Year 12 formals at the time was stressful but so important.

"These young people have lost everything," Joss said.

"They have lost their family, their homes, their pets and they deserve the chance to take part in their school formal

they are loved, they are special and to boost their self-confidence."

With Love Formal Wear will set up its first pop-up events this coming week - on Thursday and Saturday at the Para Hills Community Hub and the school holidays there after.

For further information or to donate formal wear, contact Joss Adele at joss@withlove



With Love Formal Wear Inc.

MINUTES

With Love Formal Wear

Committee meeting

Date:	10-02-2020
Time:	8pm
Place:	[REDACTED]

Attendees:	Suzanne Armstrong, Judi Robertson, Joss Adele, Sarah Bisbal, Christine Bower, Rose Charleston, Sarah Soroush, Colin Foreman, Simone Ward, Sonia Regan
Apologies:	Nil

1	General business 1. General discussion regarding Incorporation status, charity status 2. Nominations and acceptance of committee positions <u>Public Officer</u> Nominate Joss <i>Moved: Rose Secinded: Sarah S</i> Accepted <u>Chairperson</u> Nominate Sarah B. <i>Moved: Suzanne</i> <i>Secinded: Judi</i> Accepted <u>Co-chair</u> Nominate Rose <i>Moved: Christie</i> <i>Secinded: Colin</i> Accepted <u>Secretary</u> Nominate Sonia. <i>Moved: Suzanne</i> <i>Secinded: Judi</i> Accepted <u>Treasurer</u> Nominate Colin
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Item 7.2.2 - Attachment 1 - 18/2020: With Love Formal Wear Inc. - Application

	<p><u>Moved:</u> Judi</p> <p><u>Seconded:</u> Christie</p> <p><u>Accepted:</u></p> <p><u>Committee Members</u></p> <p>Accept all</p>
	<p>3. Rules for Incorporation:</p> <p>Draft rules tabled by Sonia.</p> <p><u>Moved:</u> Joss <u>Seconded:</u> Rose</p> <p><u>ACTION:</u> Sonia and Joss to submit documentation for incorporation.</p>
	<p>4. Additional requirements</p> <p>Joss – we will need to do the incorporation before we apply for an ABN. Australian Charities and Not-for-profits Commission (ACNC) will help us do the ABN application and set us up as a charity once we have the incorporation.</p> <p>Each year we will need to review our financial position to ensure we still meet the requirements.</p> <p>May need to pay a yearly fee for registration of business name</p> <p>Can also explore Deductible Gift Recipient (DGR) status once we have incorporation.</p> <ul style="list-style-type: none"> • Just Cuts have asked if they can claim their donations but we will need to have DGR status for this <p>Being a charity and/or having DGR status will allow us to do extra fundraising and perhaps attract more financial support (eg philanthropic)</p> <p><u>ACTION:</u> Sonia and Joss to commence process for charity status once incorporation has been approved</p>
	<p>5. Other business</p> <p><u>Fundraising</u></p> <ul style="list-style-type: none"> • Joss has talked to Bunnings and can do a weekday BBQ and then do a weekend BBQ after that. Went to a training night. Need to provide own esky and can borrow sausage stand. About 30kg of sausages weekday, 80kg weekend; will need to consider rules re food handling/hygiene; weekday BBQs can make about \$700 and weekends \$2000-\$3000 • A philanthropic committee has expressed interest in supporting (Judi). Joss is going to write a blurb for Judi to share with committee

Anthony Adams is a makeup artist for Mecca. He has offered to run a workshop and will provide makeup packs for individuals. We would need to purchase the packs. Anthony has offered to take young people shopping etc. He is hoping to get donations from Mecca for upcoming one. We will need to consider if it is an ethical issue for him to buy from his place of work.

ACTION: Develop fundraising calendar once incorporation is finalised. Discuss at next meeting.

Finances

- As of the 9/2 the Go Fund Me page has raised \$981. Spending to date is \$1713. Joss is recording all expenditure.
- Upcoming expenses – incorporation will cost \$216; Joss has sourced quotes for public liability insurance (prices from \$749/year); insurance will be required before next pop-up event.

ACTION: Public Liability insurance to be arranged once incorporation is finalised.

Donations

- There are clothing donations coming in every day.
- Minister for Child Protection, Rachel Sanderson, has donated 10 industrial clothing racks. She delivered these herself and has been a great supporter so far.

Fundraising

- Sarah is looking at coordinating a Dept Human Services office-wide casual day as a fundraiser.
- The Republic Hotel in Norwood hosts a schnitzel night each week on Monday nights. We would receive \$5 from each schnitzel. Could promote broadly.

Bank account

- Setting up the bank account will require 2 signatures.

ACTION: Colin will follow up re charity accounts to see what this might look like

Moving forward

- We are getting lots of donations but now we need to consider how we can engage young people.
 - Identifying champions across Education
 - Emails sent to high schools to remind of service
 - Joss has designed a certificate/postcard to be distributed to schools

<ul style="list-style-type: none">Have contacted Catholic and Independent schoolsJoss has arranged numerous meetings over the next few weeks with DCP, Anglicare, Grandparents for Grandchildren, Members of Parliament (including Paula Lutheran and Jayne Stinson), local councils, Backpacks 4 Kids, The Smith Family, CREATE <p>ACTION: Joss to update flyer to include year 7 and year 12</p> <p><u>Pop up Events</u> Discuss pop up events. Need to make sure the events are achievable, given other commitments etc. Some interest in regional events. Will discuss at a future meeting.</p> <p><u>Risk assessment</u> Is important to undertake a risk assessment prior to event, particularly in relation to the conduct of volunteers who are working directly with children. Volunteers will need to be aware of protective practices including not assisting young people to dress, not entering change rooms etc. Joss has a list of volunteers and who has their DHS screening.</p> <p>ACTION: Develop document for volunteers to sign. All volunteers will need to have a DHS screening, provided to committee prior to event.</p> <p>ACTION: Colin and Simone require DHS screening</p> <p><u>Recognition</u> Would like to formally acknowledge partners:</p> <ul style="list-style-type: none">Para Hills Community Hub have partnered with us re using the space each school holidaysSam Harrison Formally Yours Ipswich – acknowledge support, permission slips etc, sharing knowledgeAmanda – Just Cuts Parabanks & Elizabeth	
Next meeting	
Time:	7pm
Date:	16 th March

Place: [REDACTED]	
Meeting close 9.50pm	
Minute taker:	Sonia Regan
Chair:	Sarah Bisbal
Date:	



With Love Formal Wear Inc.

MINUTES

With Love Formal Wear

Committee meeting

Date:	11/7/2020
Time:	10am
Place:	1506 Main North Road Salisbury

Attendees:	Suzanne Armstrong, Judi Robertson, Joss Adele, Christine Bower, Rose Charleston, Sarah Bisbal, Colin Foreman, Sonia Regan, Simone Ward, Sarah Soroush, Joss Adele
Apologies:	

Minutes from previous meeting

Moved Colin Foreman

Second Sarah Soroush

Accepted All

BUSINESS ARISING	Charity Status Charity Status approved 12/5/2020 ABN 33990899374
	Banking [Redacted]
	New location Taken possession of 1506 Main North Road Salisbury [Redacted]
	Funding to support charity [Redacted]
	Receiving Donations [Redacted]

<p>NEW BUSINESS</p>	<p>Banking Account [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>Salisbury Community Grant Apply for The City of Salisbury Community Grants Program. Which aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury. For new groups an establishment grant may be available for \$5,000 for an incorporated group. Propose With Love Formal Wear apply for Community Grant to establishment of a new group. Joss to complete application and submit for close of business on 20/7/2020 Moved Joss Adele Second Colin Foreman Accepted All</p> <p>Para Hills Community Hub Have spoken to Mike Placentino at The Para Hills Community Hub regarding setting up our permanent pop up boutique at 1506 Main North Road Salisbury. Consider whether to have a small pop up boutique at the Hub in October to honour our commitment to the hub. Would be held in small room with a small selection of items and encourage young people to come to Main North Road if they don't find what they are looking for. Moved Christie Bower Second Rose Adele Accepted</p> <p>Insurance Joss getting several quotes for public liability and contents insurance Bring quotes to next meeting to decide on provider. Insurance will be need to be funded by sausage sizzle as community grants do not support this expense.</p>
<p>ANY OTHER BUSINESS</p>	<p>What month to start 1st of the month pop up boutiques</p>

Next meeting		
Time:	7pm	
Date:		
Place:	Teams Meeting	
Meeting close 11 am		
Minute taker:	Joss Adele	Date: 11/7/2020
Chair:	Sarah Bisbal	Date: 11/7/2020

ITEM	7.2.3 SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Applications for August 2020
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	This report outlines the Sports and Community Clubs COVID-19 Recovery Support Package Applications submitted for August 2020 for consideration by the Sport, Recreation and Grants Committee in individual reports.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Sports and Community Clubs COVID-19 Recovery Support Package Application

1. BACKGROUND

- 1.1 At the Council meeting held in May 2020 it was resolved that the Sports & Community Clubs COVID-19 Recovery Support Package be established, effective from 1 June 2020 through to 31 December 2020 unless extended by Council.
- 1.2 The Sports Recreation and Grants Committee has delegated authority to allocate the funds available and in line with the guidelines and criteria.
- 1.3 The Mandatory criteria for applications to be considered eligible are:
 - Non-Government, Incorporated community organisation or group.
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the Sports & Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an

incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

- The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application.
- The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports & Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).
- A copy of the previous year's financial statements and the current financial statements showing any financial impact.
- Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, e.g. rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop.

1.4 The following are not considered eligible:

- Payment of salaries and/or wages to paid staff
- Purchase of alcohol
- Travel and/or accommodation costs
- Costs or lost revenue incurred prior to 1 March 2020 and not related to COVID-19

1.5 The following items may be considered eligible for funding:

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost that the Sports Recreation and Grants Committee considers has merit but must be associated with the impact of COVID-19

1.6 The scaling of eligible funding allocations are:

Annual Revenue	Maximum Grant Available
\$0 to \$5,000	\$500
\$5,001 to \$15,000	\$1,000
\$15,001 to \$25,000	\$2,000
\$25,001 to \$40,000	\$3,000
>\$40,000	\$5,000

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 N/A

2.2 External

2.2.1 Grant Applicants

3. REPORT

3.1 Nine applications for the Sports and Community Clubs COVID-19 Recovery Support Package Applications are presented for August 2020 for consideration of the Sport, Recreation and Grants Committee.

3.2 Eight applications meet the Mandatory Criteria and are presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the annual revenue of the organization.

3.2.1 **Burundian Drummers Club in South Australia**

Agenda Item 7.2.5 Sport, Recreation and Grants Committee, 10/08/2020

3.2.2 **Penfield Golf Club**

Agenda Item 7.2.6 Sport, Recreation and Grants Committee, 10/08/2020

3.2.3 **Salisbury Cycle Speedway**

Agenda Item 7.2.7 Sport, Recreation and Grants Committee, 10/08/2020

3.2.4 **Brahma Lodge Sports Club**

Agenda Item 7.2.8 Sport, Recreation and Grants Committee, 10/08/2020

3.2.5 **Pooraka Football Club**

Agenda Item 7.2.9 Sport, Recreation and Grants Committee, 10/08/2020

3.2.6 **Southern Go Cart Club**

Agenda Item 7.2.10 Sport, Recreation and Grants Committee, 10/08/2020.

3.2.7 **Military Vehicle Preservation Society of South Australia**

Agenda Item 7.2.11 Sport, Recreation and Grants Committee, 10/08/2020.

3.2.8 **Cressy Bowmen Incorporated**

Agenda Item 7.2.12 Sport, Recreation and Grants Committee, 10/08/2020.

- 3.3 One application does not meet the Mandatory criteria and therefore deemed to be ineligible and is presented for information.

3.3.1 **Salisbury West Junior Football Club**

Agenda Item 7.2.4 Sport, Recreation and Grants Committee, 10/08/2020.

- 3.4 The budget allocation for the Sports and Community Clubs COVID-19 Recovery Support Package is \$186,741 which has been sourced from re-purposed funds as resolved by Council at the meeting held in May 2020.
- 3.5 If the committee supports the recommendations a total of \$32,248 will be allocated leaving a balance of \$130,857.

4. CONCLUSION / PROPOSAL

- 4.1 Eight applications for the Sports and Community Clubs COVID-19 Recovery Support Package Grant are presented for funding consideration to the Sport, Recreation and Grants Committee.
- 4.2 One application is deemed ineligible and is presented in an individual report for information.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Applications for Sports and Community Clubs COVID-19 Recovery Support Package Grant must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Clubs must be based within the City of Salisbury Council area.

Mandatory Criteria

Your organisation must be able to meet the following criteria:

Non Government, Incorporated community organisation or group? (Select 1 or more options) Required

Yes

No

Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application (Select 1 or more options) Required

Yes

No

The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury. (Select 1 or more options) Required

Yes

No

The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name). (Select 1 or more options) Required

Yes

No

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 1 of 14

A copy of the previous years financial statements and the current financial statements showing any financial impact. (Select 1 or more options)

- Yes
 No

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop (Select 1 or more options) **Required**

- Yes
 No

Eligibility and Funding Available

What and Who is Not Eligible

- Payment of salaries and/or wages to paid staff
- Purchase of alcohol
- Travel and/or accommodation costs
- Costs or lost revenue incurred prior to 1 March 2020 and not related to COVID-19

Guidelines for what items may be Eligible for funding

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost that the Sports Recreation and Grants Committee considers has merit but must be associated with the impact of COVID-19

How much is funding is available?

Funding eligibility is based on your Club's annual revenue as listed below:

- \$0 to \$5,000 - \$500 maximum grant available
- \$5,001 to \$15,000 - \$1,000 maximum grant available
- \$15,001 to \$25,000 - \$2,000 maximum grant available
- \$25,001 to \$40,000 - \$3,000 maximum grant available
- Greater than \$40,000 - \$5,000 maximum grant available

Applicant Organisation Information

GROUP / ORGANISATION DETAILS

Organisation Name **Required**

Organisation Address Required

Organisation Suburb Required

Organisation Postcode Required

CONTACT PERSON DETAILS

(this is the address that all correspondence will be sent to)

Prefix (Select 1 option) Required

Mr

Mrs

Ms

Dr

Other

Other

Contact First Name Required

Contact Surname Required

Contact Title Required
Role with the group or organisation

Contact Address Required

Contact Suburb Required

Contact Postcode Required

Contact Telephone Required

Contact Email Required

RESPONSIBLE PERSON FOR THE GRANT

Name of Person Responsible for the Grant Required

Title of Person Responsible for the Grant Required
Role with the group or organisation

GROUP / ORGANISATION MANAGEMENT DETAILS

How is your group or organisation managed?

a) Is The Organisation Incorporated? (Select 1 or more options)

- Yes - Go to question (c)
- No - Go to question (b)

Incorporated Organisation ASIC Registration Number



b) Is The Organisation Operated Under a Parent Organisation? (Select 1 or more options)

Please state which parent organisation you operate under below AND attach a supporting letter from the organisation via the upload supporting document field at the end

- Yes - Go to question (c)
- No - Go to question (c)

Parent Organisation Name

Parent Organisation ASIC Registration Number

c) Is The Organisation Community / Non-Profit (Select 1 or more options)

- Yes
- No

Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission? (Select 1 or more options)

- Yes - (evidence must be attached to this application)
- No

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 5 of 14

Upload Deductible Gift Recipient Endorsement Evidence Here
 Please attach all files to the end of this form before submitting it.

d) Is The Organisation Government Funded (Select 1 or more options)
If Yes, please list funding source/s and purpose in part e and f
 Yes - Go to question (e) and (f)
 No

e) Organisation Funding Source/s

f) Organisation Purpose

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here Required
 Please attach all files to the end of this form before submitting it.

Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here Required
 Please attach all files to the end of this form before submitting it.

Please provide the Annual revenue of your Group / Organisation **Required**

Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here **Required**



Please attach all files to the end of this form before submitting it.

BANKING INFORMATION

Your organisation must have its own Bank / Credit Union Account or similar

Full Bank / Credit Union Account Name **Required**

Do not provide account or BSB numbers

Financial Institution Name **Required**

Financial Institution Branch Location **Required**

GST Declaration

I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.

Is Your Group / Organisation Registered For GST? (Select 1 or more options)

Yes

No

NB: GST Registration

If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 7 of 14

Does The Group Organisation Have an ABN? (Select 1 or more options)

Yes - Please quote the ABN below

No - Please complete the declaration below

If Your Organisation Has an ABN Enter it Here

Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as a private recreational pursuit or hobby (Select 1 or more options)

Yes

No

I am providing my services as an individual without a reasonable expectation of profit or gain (Select 1 or more options)

Yes

No

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Group / Organisation

Name / Position

Declaration Where No ABN is Required Signature

Signature Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Why Funding is Required?

Details of Why Funding is Required Required

Amount Requested

Note: There is a cap on funding based on annual revenue.

Amount of Grant Funding Requested Required

Upload Any Other Relevant Information to The Application

 Please attach all files to the end of this form before submitting it.

Which Category Best Describes What You Are Applying For? (Select 1 or more options) Required

Please check all that apply

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and/or training that support improvement of club member's wellbeing
- Any other cost associated with the impact of COVID-19

Further Details

Group / Organisation Information

Number of Members Required

Percent of Membership That Reside in The City of Salisbury Required

Itemised Breakdown of Costs:

An itemised breakdown of costs must be provided. Please upload a separate sheet if there is insufficient space in the quote upload section.

Item Cost 1 - Name And Amount (\$)

Item Cost 2 - Name And Amount (\$)

Item Cost 3 - Name And Amount (\$)

Item Cost 4 - Name And Amount (\$)

Item Cost 5 - Name And Amount (\$)

Item Cost 6 - Name And Amount (\$)

Item Cost 7 - Name And Amount (\$)

Item Cost 8 - Name And Amount (\$)

Item Cost 9 - Name And Amount (\$)

Item Cost 10 - Name And Amount (\$)

Item Cost 11 - Name And Amount (\$)

Item Cost 12 - Name And Amount (\$)

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 11 of 14

Item Cost 13 - Name And Amount (\$)

Item Cost 14 - Name And Amount (\$)

Item Cost 15 - Name And Amount (\$)

Itemised Cost TOTAL (Including GST) (\$)

Quote Upload (If Applicable)

 Please attach all files to the end of this form before submitting it.

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the Signer 1 and Signer 2 boxes and sign:

I acknowledge that I am authorised to make this application on behalf of the Organisation. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

I acknowledge that the information provided in this application is true and correct. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant. (Select 1 or more options)

Signer 1 Required

Signer 2 Required

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

On behalf of Required

Group / Organisation

Signer 1 Name / Position Required

Signer 1 Signature Required

Signer 1 Signature Date Required

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Signer 2 Name / Position Required

Signer 2 Signature Required

Signer 2 Signature Date Required

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception**.

End of form

Don't forget to attach all files before submitting this form

ITEM	7.2.4
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury West Junior Football Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Salisbury West Junior Football Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The information be received and noted that the Salisbury West Junior Football Club application is deemed ineligible for the Sports and Community Clubs COVID-19 Recovery Support Package as they do not meet the mandatory criteria.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury West Junior Football Club - Sports and Community Clubs Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Salisbury West Junior Football Club Application was received for information by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Salisbury West Junior Football Club for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application does not meet the Mandatory Criteria and is presented to the Sports Recreation and Grants Committee for information.
- 3.3 The Application is considered ineligible as the Salisbury West Junior Football Club have indicated they are not incorporated but have provided the Incorporation details of the nominated Parent organization.
- 3.4 Discussion with the Club representative has confirmed that they are unable to provide confirmation that the Parent organization supports the submission of the application by the Salisbury West Junior Football Club who would take legal and financial responsibility for any grant monies received by the City of Salisbury.
- 3.5 No further consideration be given to the application submitted and the Salisbury West Junior Football Club be advised that the application is ineligible.

4. CONCLUSION / PROPOSAL

- 4.1 The Salisbury West Junior Football Club Application is considered ineligible and is provided to the Sport, Recreation and Grants Committee for information.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 4 July 2020, 9:52AM

Receipt number: 27

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

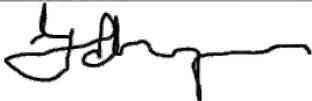
Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Salisbury West Junior Football Club
Organisation Address	Londonderry Avenue,
Organisation Suburb	Salisbury Downs,
Organisation Postcode	5108
Prefix	Mrs
Contact First Name	Loren
Contact Surname	Rowntree
Contact Title	Treasurer
Contact Address	C/O SWSC, Londonderry Avenue
Contact Suburb	Salisbury Downs
Contact Postcode	5108
Contact Telephone	0422969430
Contact Email	swjfc2017@outlook.com
Name of Person Responsible for the Grant	Graham Hooper
Title of Person Responsible for the Grant	Junior Club Chairperson
a) Is The Organisation Incorporated?	No - Go to question (b)
Incorporated Organisation ASIC Registration Number	A3483
b) Is The Organisation Operated Under a Parent Organisation?	Yes - Go to question (c)
Parent Organisation Name	Salisbury West Sports Club
Parent Organisation ASIC Registration Number	A3483
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	Fundraising, food sale, player registration/memberships and sponsorship

2 of 5

f) Organisation Purpose	To provide coaching, game day support and organisation for Junior football. Encourage and engage participation and inclusion of children in Football/sport
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	SWJFC minutes- 18-06-2020-Grant application.docx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	2019 SWJFC PROFIT LOSS STATEMENT.pdf
Please provide the Annual revenue of your Group / Organisation	\$46818.22
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Covid 19 Grant application Statement for funds.docx SWJFC statement Nov 19 - Feb 2020.png SWJFC statement Feb 20- May 20.png
Full Bank / Credit Union Account Name	Commonwealth Bank
Financial Institution Name	Salisbury West Junior Football Club
Financial Institution Branch Location	Hollywood Plaza, Salisbury Downs
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	No - Please complete the declaration below
If Your Organisation Has an ABN Enter it Here	
I am providing my services as a private recreational pursuit or hobby	Yes
I am providing my services as an individual without a reasonable expectation of profit or gain	Yes
Group / Organisation	Salsbury West Junior Football Club
Name / Position	Graham Hooper / President
Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	04/07/2020
Why Funding is Required?	

Details of Why Funding is Required	To assist with the expenses of running a junior footy comp in 2020 with reduced income/revenue as a result of less participants and inability to fund raise. As well as reimburse for goods and equipment.
Amount Requested	
Amount of Grant Funding Requested	\$4000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of Equipment to improve hygiene practices Equipment required to commence competition or program run by the club Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	95
Percent of Membership That Reside in The City of Salisbury	95
Item Cost 1 - Name And Amount (\$)	Annual Sub Club fee / monthly fee \$2340
Item Cost 2 - Name And Amount (\$)	Additional Equipment \$665
Item Cost 3 - Name And Amount (\$)	membership/fundraising loss \$995
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	4000
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2

4 of 5

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Salisbury West Junior Football Club
Signer 1 Name / Position	Graham Hooper / President (mobile 0427393401)
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	04/07/2020
Signer 2 Name / Position	Joanne Clark / Acting Secretary (Mobile 0414590245)
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	04/07/2020



Salisbury West Junior Football Club

SWJFC Committee Meeting –18th June , 2020

Meeting opened 6:07pm by Graham Hooper

Present – Graham Hooper, Phyllis Wyatt, Greg Heir, Kevin & Charmaine Clancy , Tiffany Brooks

Apologies: Loren Kentish

Committee addressed by Paul Vella:

Graham welcomed the group .

[Redacted text block containing multiple lines of blacked-out content]



Salisbury West Junior Football Club

[Redacted text block]

Fundraising and Grants

[Redacted text block]

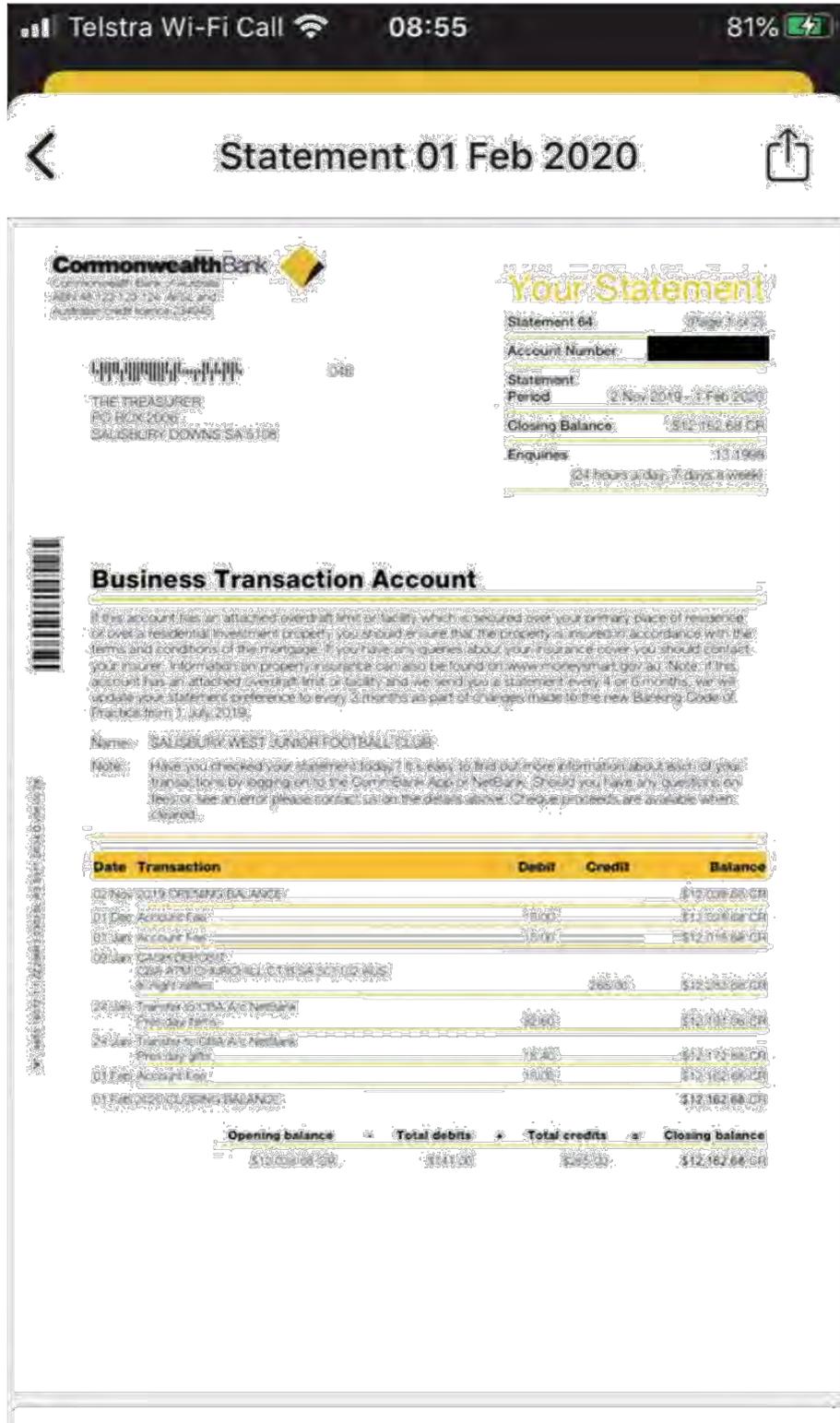
-It was proposed by Jo Clark that, the Salisbury Council Covid-19 Grant application is to be submitted on behalf of the SWJFC, Jo Clark to work on this with Loren Rowntree

Moved: Charmaine Clancy Seconded: Shelly Howard- Carried

General Business

[Redacted text block]

Next meeting :Thursday, July 2nd at 6pm after round after 1
Meeting closed 8pm



Item 7.2.4 - Attachment 1 - Salisbury West Junior Football Club - Sports and Community Clubs Recovery Support Package Grant Application

2019 SWJFC INCOME/EXPENDITURE STATEMENT 01/12/2019

ITEM	INCOME	COST	PROFIT
Colour Run	7127.58	3914.02	3213.56
Colt's Corner	1361.29	449.44	911.85
BBQ's (Including Bunnings)	7784.35	3747.98	4036.37
Friday Night Raffles	4005	2336.72	1668.28
SANFL Umpiring & other fees		11892.71	-11892.7
Merchandise	2983	7093.01	-4110.01
Sportspower (Footballs, whistles etc)		1581.25	-1581.25
Banners	240	170	70
Scooter Raffle	244		244
Rego Day Expenses		340	-340
Line Marking		853	-853
Chocolates from 2018	48		48
Coaches Course Reimbursements		346.5	-346.5
Guernseys, Vests & Coaches Hoodies		6779.85	-6779.85
Sponsorship	2250		2250
Merch given to Volunteers		250	-250
Footy Margin & Lucky Squares	475	260.7	214.3
Presentation Day		2443.11	-2443.11
Trophies		2670	-2670
Registration Fees	10950	600	10350
Bank Fees		127.5	-127.5
ORS Received	9350		9350
			0
			0
	\$46,818.22	0 \$45,855.79	0 \$962.43
Bank Balance as of 1/12/2018	\$11,076.41		
Closing Bank Balance 30/11/2019	\$12,038.68		
Profit after all expenses	\$962.27		

Note* Plenty of Merchandise left for 2020 approx \$6,600



Salisbury West Junior Football Club

COVID 19 Grant Application statement

The Salisbury West Junior football club wished to apply for the Salisbury Council Sports and Community Clubs Covid-19 Recovery Support Package Grant. As a small club we have experienced reduced player numbers, social interaction and ability to raise funds. We would appreciate any amount of assistance through this Grant and believe we are eligible for the amount of \$4000, as per our financial statement from 2019, our revenue was greater than \$40K.

Our revenue to date this season is significantly reduced from the same time last year and also the forecast revenue for 2020 season is much less than 2019 as a result of the impact of Covid-19, as reported in the points below.

In 2019, SWJFC had a revenue of \$46818.22, with the current revenue is considerably lower with the current revenue at 01/05/2020 (from available statements) is a total of \$1376.00. Statements are attached to application.

Below is a summary of our financial explanation for our application, these are the significant impacts and are by no means all of the financial deficits we expect to see at the end of our season.

- 1- Bunnings Fund raiser- Estimated Loss- \$950.00 plus \$350 replenishment for BBQ supplies
 - a. We were lucky enough to host 3 Bunnings Sausage sizzles last season, with these being cancelled this season we have not got access to this opportunity to fundraise outside our club. There way a Sausage Sizzle booked for May 5th that was cancelled, if we were to average our previous 3 sausage sizzles we may have raise \$950
 - b. Sausages and supplies were purchased for the BBQ and unable to be used due to Covid -19, this cost was \$350

- 2- Player fees- Estimated loss **\$7000**

There has been a reduction of 50 registered children, the SANFLJ have observed a loss reduction of 25% registrations which is in line with our numbers. This loss of fees is between \$7000 and \$7500, whilst ongoing costs are slightly reduced, the cost between 5 and 9 Teams, as you can appreciate is minimal

- 3- Friday night raffle/draw-**\$1000**
 - a. Each Friday night during Junior football season for 2019 a draw /raffle was ran to raise funds for the Juniors, this has not been able to occur, resulting in a loss of fundraising, typically \$100 raised f\per weeks, between March and June (10 weeks) this would have generated \$1000

- 4- Game day BBQ takings- Estimated loss of **\$2000**
 - a. As we have had no games, the \$200 raised through game day BBQ's has not been able to be raised

- 5- Sub letting fee- payable to SWSC- **\$2340**

estimated cost of \$1500 (currently being negotiated and no invoice issued as yet) in addition to an ongoing weekly facility charge that we will be asked to pay , this is \$60 per week- which is an additional \$840 over the period of 14 weeks , post restrictions.

- 6- Cost of additional Equipment- \$665
Extra balls, cones and bags were purchased to help meet the requirements of the Return to Play

Endorsed by G Hooper- President

Date of issue: 16/06/2020



Salisbury West Junior Football Club

As you can see from the above estimations the SWJFC is looking at reduced revenue of approximately **\$14335**, this is a very modest estimation, as we are yet to see the full impact of the season. A \$4000 grant to assist us would be invaluable to our club this year .

We have attached banks statements showing reduced income, should you need any additional information please contact the SWJFC.

We look forward to hearing from the Grant Committee.

Kind Regards

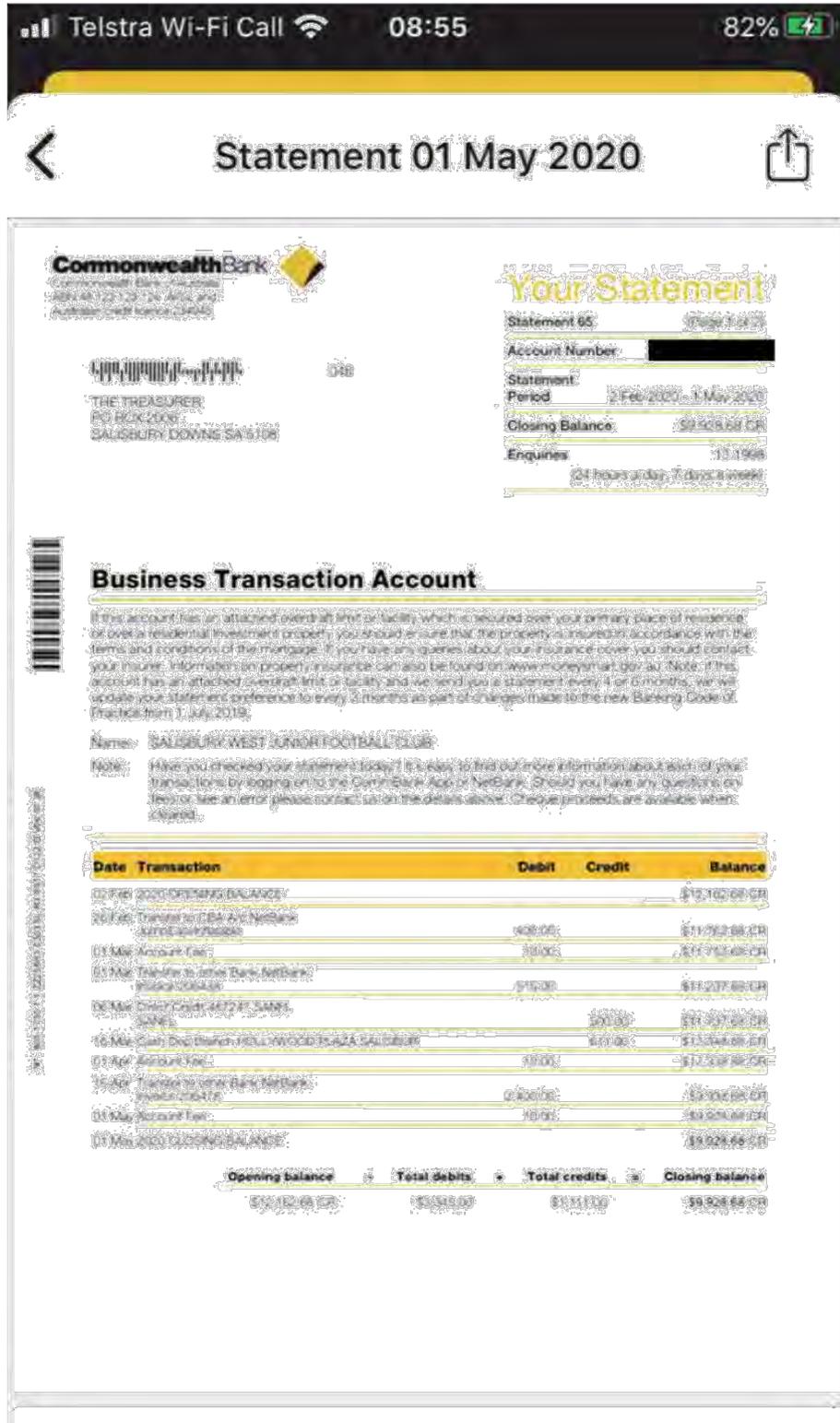
Graham Hooper

President of the Salisbury West Junior Football Club

Mobile [REDACTED]

Endorsed by G Hooper- President

Date of issue: 16/06/2020



Item 7.2.4 - Attachment 1 - Salisbury West Junior Football Club - Sports and Community Clubs Recovery Support Package Grant Application

ITEM	7.2.5 SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Burundian Drummers Club in South Australia
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Burundian Drummers Club in South Australia Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.
RECOMMENDATION	<ol style="list-style-type: none">1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$1,000 to the Burundian Drummers Club in South Australia to assist with the following COVID-19 related expenses – rent for practice, Van Registration, Van Insurance, drums maintenance.
ATTACHMENTS	This document should be read in conjunction with the following attachments: <ol style="list-style-type: none">1. Burundian Drummers Club in South Australia - Sports and Community Clubs COVID-19 Recovery Package Grant Application
1. BACKGROUND	<ol style="list-style-type: none">1.1 The Burundian Drummers Club in South Australia Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.
2. CONSULTATION / COMMUNICATION	<ol style="list-style-type: none">2.1 Internal<ol style="list-style-type: none">2.1.1 Nil2.2 External<ol style="list-style-type: none">2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Burundian Drummers Club in South Australia for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$16,000
 - Amount Requested: \$2,000
 - Why is funding required:
 - As you can read in the minutes attached, the club is in financial hardships of paying of some essential needs due to COVID-19. The essentials include but not limited to:
 - Insufficient money to pay venues for regular practice
 - Insufficient money to pay the van registration, insurance and club insurance.
 - Lack of fund to assist members fitness
 - Lack of fund to run our youth drumming programs
 - Lack of fund to afford some ongoing cost to run the club.
 - This recovery support will help us to pay some of the above essential needs in order to keep this club alive.
 - Lack of recovery support will cause severe impact to the well being of our club.
 - Number of Members – 20 (70% reside in CoS)
 - Breakdown of funding requested:
 - Rent for Practice - \$500
 - Van Registration - \$650
 - Van insurance - \$652
 - Drums Maintenance - \$600
- 3.4 The application did not include the ASIC Incorporation information however this has been clarified and confirmed with the Club representative.
- 3.5 It has also been clarified that practice is undertaken at Twelve25.
- 3.6 Assessing the information provided the Club's Annual Revenue is \$10,650 and therefore the Club would be eligible for \$1,000.
- 3.7 It is recommended that \$1,000 is allocated to the Burundian Drummers Club in South Australia to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Burundian Drummers Club in South Australia Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 20 June 2020, 8:13PM

Receipt number: 6

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 6

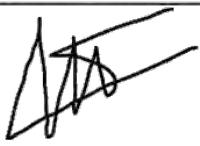
Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	The Burundian Drummers Club Inc
Organisation Address	[REDACTED]
Organisation Suburb	[REDACTED]
Organisation Postcode	5108
Prefix	Mr
Contact First Name	Cyriaque
Contact Surname	Nijenahagera
Contact Title	Public Officer
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	5108
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]
Name of Person Responsible for the Grant	Cyriaque Nijenahagera
Title of Person Responsible for the Grant	Public Officer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	From community entertainment donations and members monthly contributions

2 of 6

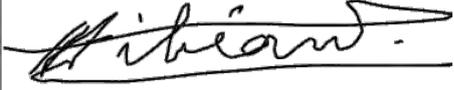
f) Organisation Purpose	To promote Burundian culture, To build harmony and unity among Burundians living in Australia To teach Burundian culture to young people To Promote multiculturalism policy in Australia
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	Meeting of the Board management of the Burundian Drummers.docx Signed Minutes.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	current financial statement 31 december to 31 March2020.docx current financial statement 31 december to 31 March2020.pdf Finacial statement from 29 December 2018 to March 2019.pdf Finacial statement from 29 March to 31 june 2019.pdf
Please provide the Annual revenue of your Group / Organisation	\$16000
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Burundian Drummers loss of Revenue due to COVI19.docx
Full Bank / Credit Union Account Name	
Financial Institution Name	
Financial Institution Branch Location	
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	
I am providing my services as a private recreational pursuit or hobby	Yes
I am providing my services as an individual without a reasonable expectation of profit or gain	Yes
Group / Organisation	The Burundian Drummers Club Inc.SA
Name / Position	Public Officer

Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	18/06/2020
Why Funding is Required?	
Details of Why Funding is Required	<p>As you can read in the minutes attached, the club is in financial hardships of paying of some essential needs due to COVID-19. The essentials include but not limited to :</p> <ul style="list-style-type: none"> Insufficient money to pay venues for regular practice Insufficient money to pay the van registration, insurance and club insurance Lack of fund to assist members fitness Lack of fund to run our youth drumming programs Lack of fund to afford some ongoing cost to run the club. <p>This recovery support will help us to pay some of the above essential needs in order to keep this club alive. Lack of recovery support will cause severe impact to the well being of our club.</p>
Amount Requested	
Amount of Grant Funding Requested	\$2000.00
Upload Any Other Relevant Information to The Application	Meeting of the Board management of the Burundian Drummers.docx Signed Minutes.pdf
Which Category Best Describes What You Are Applying For?	<ul style="list-style-type: none"> Any operating cost associated with the running of the club Equipment required to commence competition or program run by the club Funding of programs and or training that support improvement of club member's wellbeing Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	20
Percent of Membership That Reside in The City of Salisbury	70
Item Cost 1 - Name And Amount (\$)	Rent for Practice \$ 500
Item Cost 2 - Name And Amount (\$)	Van Registration \$ 649.98

4 of 6

Item Cost 3 - Name And Amount (\$)	Van insurance \$652.00
Item Cost 4 - Name And Amount (\$)	Drums Maintenance \$600
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	15918523849093313585620233984208.jpg Burundian Drummers Club Copy.pdf
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	The Burundian Drummers Club Inc SA
Signer 1 Name / Position	Cyriaque Nijenhagera the Public officer
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	18/06/2020
Signer 2 Name / Position	Andre Ntibesha Chair person

5 of 6

Signer 2 Signature	 Link to signature
Signer 2 Signature Date	18/06/2020



The Burundian Drummers Club

**Board: Andre Ntibesha, Cyriaque Nijenahagera, Joel Hakizimana,
Isaac Niyogusenga and Olivier**

Meeting Minutes

Meeting held over the phone

Minute of the Meeting: Board management of the Burundian Drummers' Club

Date: 09/05/2020

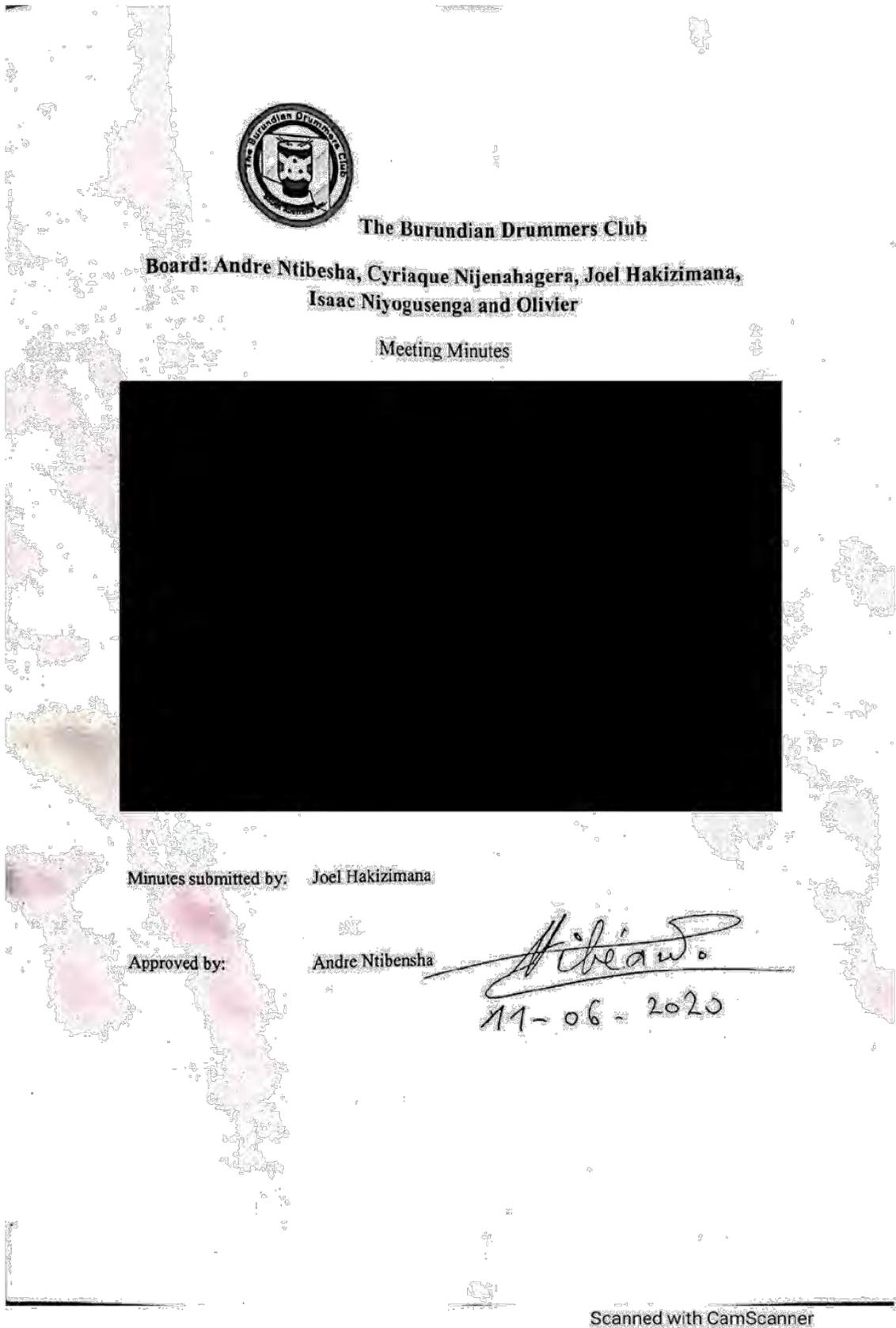
Time: 15:00

Mean: Phone conference

Attendees: Andre Ntibesha, Cyriaque Nijenahagera, Joel Hakizimana and Olivier

Agenda: 1. Discuss and endorse submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application

[REDACTED]





Burundian Drummers Club: loss of Revenue due to COVID 19.

Table 1: From Last Financial Year June 2018- June 2019

Period	Income	Income	Expenditures	Balance	Comment
29 June 2018 to 28 September 2018	4969.17	0.00	2380	2589.17	
28 September 2018 to 31 December 2018	2589.17	700	0.00	3289.17	
31 December 2018 to 30 March 2019	3289.17	850	850	3289.17	
29 March 2019 to 28 June 2019	3289.17	3110.00	1610.00	4789.17	
		4660	4840		
Closing Balance				4789.17	

Table 2: Closing balance Current Financial year June 2019 to June 2020

Period	Income	Income	expenditures	Balance	Comment
28 June 2019 to September 2019	4789.17	4600	5532	3857.17	
30 September 2019 to 31 December 2019	3857.17	5100	8101.9	855.27	
31 December 2019 to 31 March 2020	855.27	950	900	905.27	Not income
31 March to now	905.27				Not income
Current Revenue		10650	14533.9		
Expected revenue		16000			

2* As you can see, in table table2, closing balance is \$ 905.27 Since Covid-19 the club lost all performances were booked which impacted our club revenues to cover the club members rehearsals, transport cost, properties insurance, maintenances and registration and other ongoing to fun the club.

*It is impossible for us to cover all above costs from \$905.27

Revised the Club Treasurer and Public officer on 09th June 9, 2020

Cyriaque Nijenhagera

FINANCIAL REPORT FOR THE MONTH OF JUNE 25, 2020



The Burundian Drummers Club SA Inc.

[Redacted]

Date: 25 June 2020

Operating Funds Available as of 27 June 2020:	\$ 905.27
OPERATING FUNDS:	
Performances	\$ 0.00
Membership	\$ 272.50
Grant	\$ 0.00
Total Operating Income	\$ 1177.77
OPERATING EXPENSES:	
Bus maintenance	\$ 1320.00
Club Insurance	\$ 1500.00
Drums maintenance	\$ 557.23
Drums storage	\$ 155.00
Training venue	\$ 288.00
Communications	\$ 160.00
Ways & Means (Consignment)	\$ 200.00
Total Operating Expense	\$ 4640.23
Operating Funds Available as of 27 June 2020:	\$ -3,002.46

Submitted by: Cyriaque Nijenhagera



Treasurer of the Club
On 28 June, 2020

Verified by: Andre Nubéshe



President of the Club
On 28 June 2020

Scanned with CamScanner

ANZ
GST PAYMENT ACCOUNT STATEMENT
STATEMENT NUMBER 47
31 DECEMBER 2019 TO 29 MARCH 2019

THE SECRETARY



WELCOME TO YOUR ANZ ACCOUNT AT A GLANCE

Account Details

THE BURUNDIAN DRUMMERS CLUB IN SA INCOR

Branch Number (BSB)



Account Number



NEED TO GET IN TOUCH?

 ANZ Internet Banking anz.com	OR	 Enquiries: 13 13 14 Lost/Stolen Cards: 1800 033 844
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Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 257 522 AFSL 234527 Aust Credit License No. 234527

RTBSP051 MAIL

065000ED91-1-0610000505

GST PAYMENT ACCOUNT STATEMENT

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2018				
31 DEC	OPENING BALANCE			3,289.17
2019				
15 FEB	WITHDRAWAL	500.00		2,789.17
20 FEB	WITHDRAWAL	350.00		2,439.17
27 MAR	TRANSFER FROM BANK ADELHILLSCOUNCIL		850.00	3,289.17
TOTALS AT END OF PAGE		\$850.00	\$850.00	
TOTALS AT END OF PERIOD		\$850.00	\$850.00	\$3,289.17

Fee Summary

Fees Charged for period: 02 FEB 2019 to 01 MAR 2019

Summary of ANZ Transaction Fees

	Transactions		Fee Per Transaction (\$)	Total Charge (\$)
	Total	Free Additional		
Transaction Fees				
STAFF ASSISTED	2.00	2.00	0.95	0.00
Total Transaction Fees Charged				\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Please note: Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 29/03/19 and the monthly fee cycle, as appears above, ended on 01/03/19.

Summary of Relationship Benefit for this account	Amount (\$)
Your Relationship Benefit	1.90
This is made up of:	
Value of Free Transactions	1.90

Protecting your privacy

Protecting your privacy is crucial to the way we do business. That's why we've simplified our Privacy Policy to better explain how we manage and protect your personal information, particularly when providing a product or service to you.

Watch our short video and read our updated Privacy Policy at www.anz.com.au/privacy.

ANZ
GST PAYMENT ACCOUNT STATEMENT
STATEMENT NUMBER 48
29 MARCH 2019 TO 28 JUNE 2019

THE SECRETARY



WELCOME TO YOUR ANZ ACCOUNT AT A GLANCE

Account Details

THE BURUNDIAN DRUMMERS CLUB IN SA INCOR

Branch Number (BSB)



Account Number



NEED TO GET IN TOUCH?

ANZ Internet Banking
anz.com

OR

Enquiries: 13 13 14
Lost/Stolen Cards: 1800 033 844

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522 AFSL 234527 Aust Credit License No. 234527

RTBSP051_MAIL

XPRC-ANZ01-1906730632

GST PAYMENT ACCOUNT STATEMENT

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2019				
29 MAR	OPENING BALANCE			3,289.17
09 APR	WITHDRAWAL	800.00		2,489.17
22 MAY	WITHDRAWAL	450.00		2,039.17
18 JUN	TRANSFER FROM DPC AP 90121982		3,110.00	5,149.17
21 JUN	WITHDRAWAL	360.00		4,789.17
TOTALS AT END OF PAGE		\$1,610.00	\$3,110.00	
TOTALS AT END OF PERIOD		\$1,610.00	\$3,110.00	\$4,789.17

Fee Summary

Fees Charged for period: 04 APR 2019 to 03 MAY 2019

Summary of ANZ Transaction Fees	Transactions		Fee Per	Total
	Total	Free	Transaction (\$)	Charge (\$)
Transaction Fees				
STAFF ASSISTED	1.00	1.00	0.95	0.00
Total Transaction Fees Charged				\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Fees Charged for period: 04 MAY 2019 to 03 JUN 2019

Summary of ANZ Transaction Fees	Transactions		Fee Per	Total
	Total	Free	Transaction (\$)	Charge (\$)
Transaction Fees				
STAFF ASSISTED	1.00	1.00	0.95	0.00
Total Transaction Fees Charged				\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Please note: Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 28/06/19 and the monthly fee cycle, as appears above, ended on 03/06/19.

GST PAYMENT ACCOUNT STATEMENT

Summary of Relationship Benefit for this account	Amount (\$)
Your Relationship Benefit	1.90
This is made up of:	
Value of Free Transactions	1.90

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IMPORTANT INFORMATION

PLEASE CHECK THE ENTRIES AND CALL 13 13 14 REGARDING ANY ERRORS ON THIS STATEMENT.

All entries generated are subject to authorisation and verification and if necessary, adjustments will appear on a later statement.

If you have a complaint or unresolved issue with ANZ's product or service please call our National Feedback Line **1800 805 154** and advise us. Further information in relation to ANZ's dispute resolution process and this product (including details of benefits or fees and charges) is available on request and you can access this information by reviewing the Terms and Conditions, and Fees and Charges brochures which can be found at www.anz.com or by calling **13 13 14**.

Page 3 of 3

XPRCAP0021-1906290632

ANZ
GST PAYMENT ACCOUNT STATEMENT
STATEMENT NUMBER 51
31 DECEMBER 2019 TO 31 MARCH 2020

THE SECRETARY



WELCOME TO YOUR ANZ ACCOUNT AT A GLANCE

Account Details

THE BURUNDIAN DRUMMERS CLUB IN SA INCOR

Branch Number (BSB)



Account Number



NEED TO GET IN TOUCH?

ANZ Internet Banking
anz.com

OR

Enquiries: 13 13 14
Lost/Stolen Cards: 1800 033 844

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RTBSP05 MAIL

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GST PAYMENT ACCOUNT STATEMENT

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2019				
31 DEC	OPENING BALANCE			855.27
2020				
14 JAN	CARD ENTRY AT SALISBURY BRANCH		700.00	1,555.27
06 FEB	WITHDRAWAL	900.00		655.27
24 MAR	TRANSFER FROM DPC AP 90126574		250.00	905.27
	TOTALS AT END OF PAGE	\$900.00	\$950.00	
	TOTALS AT END OF PERIOD	\$900.00	\$950.00	\$905.27

Fee Summary

Fees Charged for period: 04 JAN 2020 to 03 FEB 2020

Summary of ANZ Transaction Fees	Transactions		Fee Per	Total
	Total	Free Additional	Transaction (\$)	Charge (\$)
Transaction Fees				
CHEQUE OR MERCHANT DEPOSITS	1.00	1.00	0.60	0.00
Total Transaction Fees Charged				\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Fees Charged for period: 04 FEB 2020 to 03 MAR 2020

Summary of ANZ Transaction Fees	Transactions		Fee Per	Total
	Total	Free Additional	Transaction (\$)	Charge (\$)
Transaction Fees				
STAFF ASSISTED	1.00	1.00	0.95	0.00
Total Transaction Fees Charged				\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Please note: Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 31/03/20 and the monthly fee cycle, as appears above, ended on 03/03/20.



RAA Group
101 Richmond Road, Mile End, South Australia 5031
T: 08 8202 4500 F: 08 8202 4520 ras.com.au
Royal Automobile Association of South Australia Inc.
ACN 60 020 001 807
RAA Insurance Limited
ABN 14 007 872 602 AFSL 252 326

The Burundian Drummers Club in South
Australia
Attn: Mr Andre Ntibesha

Friday 21 June 2019

Renewal Certificate of Insurance Comprehensive Car Insurance

Dear Mr Ntibesha,

Your current cover will expire on 21 Jul 2019 at 11:59 PM.

What you need to do:

Please read this document carefully to ensure all information contained within it remains correct and advise us immediately if anything needs to change as it may affect your premium, for example, the garaging address or kilometres driven. Particularly, we'd like to draw your attention to the section Questions you must answer on renewal. You should also re-read the Product Disclosure Statement (PDS), which outlines the policy in full.*

As you are paying your policy by annual direct debit, if we do not hear from you, your cover will automatically renew and a deduction for a further 12 month policy will be taken on the date specified in your direct debit confirmation. You'll find all relevant payment details in the panel on the right. Once full payment has been received, this document becomes your tax invoice. If any changes are required, please contact us before **21 Jul 2019**. Please refer to the direct debit confirmation on the following pages for details of your service agreement.

If you have any further queries regarding your cover, now or at any time in the future, don't hesitate to give us a call on 08 8202 4567.

Yours sincerely,

Matthew Selth
Senior Manager Retail Sales
Date of issue: 21 June 2019

*If you have replaced your PDS you can download one at ras.com.au. Alternatively, visit any RAA Shop or call us on 08 8202 4567 for a replacement.



Most Recommended
General Insurer 2019

Your Important Information

Premium	\$533.99
+ GST	\$53.40
+ Government Charges	\$64.61
Amount Due	\$652.00

Your Direct Debit details are: one instalment amount of \$652.00.

Policy details

Policy number:	
Period of cover:	22/07/2019 at 12:00:00 AM until 21/07/2020 at 11:59:00 PM
Vehicle details:	2007 TOYOTA HIACE COMMUTER
Registration number:	

This document is a Tax invoice for GST.
All amounts stated include GST.

Insured Details

Insured Name(s)

The Burundian Drummers Club in South Australia

Phone

Mobile: [REDACTED]

Sum Insured

- ▶ Sum insured of \$14,800 or market value, whichever is higher.

Applicable Discount(s):

Your premium includes a discount for the following:

- ▶ Having a No Claim Discount Rating 1

No Claim Discount

- ▶ No Claim Discount Rating 1

Vehicle Details

- ▶ 2007 TOYOTA HIACE COMMUTER
- ▶ [REDACTED]
- ▶ 2694 cc
- ▶ INLINE 4
- ▶ UNLEADED PETROL
- ▶ 4 SP AUTOMATIC
- ▶ BUS
- ▶ The vehicle has no existing damage

Accessories

- ▶ Dual Front Airbags Package
- ▶ Air Conditioning
- ▶ Rear Air Conditioning
- ▶ Engine Immobiliser
- ▶ Power Steering
- ▶ Radio CD with 4 Speakers

Vehicle's Usual Location

- ▶ Paralowie, 5108
- ▶ Carport

Vehicle Use

- ▶ Private

Estimated Annual KMs

- ▶ 5,000 - 10,000

Finance

- ▶ There is no finance on the vehicle

Rated Driver

- ▶ [REDACTED]

Excess

Excess you contribute to each claim

- ▶ Basic Excess - \$500

The following Non-removable Age Excess applies

- ▶ Where driver is aged 21 and under - \$600
- ▶ Where driver is aged 22-24 - \$500

Direct Debit Confirmation
Policy Number: MP00323265

Insured Name: Mr Ntibesha
Risk Details: 2007 TOYOTAHIACE COMMUTER

An instalment of **\$652.00** will be deducted on 22 July 2019.

DIRECT DEBIT REQUEST SERVICE AGREEMENT

The Agreement

By completing a Direct Debit Request (DDR) Service Agreement you are authorising RAA (User ID number 046 548) to debit amounts due from your nominated account for your contract(s). Payments will be debited from your account as authorised in the Direct Debit Request form.

Changing the agreement

Change by us: We will provide 14 days notice if there are any changes to those arrangements.

Change by you: If you wish to alter, delay or cancel your direct debit, please contact us at least 10 days prior to your next debit date. Alternatively, you may contact your financial institution.

Renewal: You will be sent a renewal certificate prior to the expiry of your contract. Instalments will continue to be debited from your account unless you notify us.

Account details

Please be aware:

- Direct debiting is not available on all accounts.
 - Account details should be checked against a recent statement to ensure they are correct.
- If there is any doubt, please check with your financial institution before completing this application.

Weekends or public holidays

Payments falling due on a weekend or public holiday will be debited the next business day.

Ensure you have funds available

You are responsible for ensuring your account has sufficient cleared funds to pay each debit on the day it is due.

If there are insufficient funds in your account and your financial institution dishonours the debit, RAA Insurance may pass on to you any fees and/or costs incurred. Please tell us if you change or close your account or if you will not have funds available on the day your debit is due.

Overdue payments

- If a direct debit is returned unpaid by your financial institution, we will attempt to debit again the original amount and any fees charged to us, or we will contact you to make alternative arrangements.
- If any instalment payment is overdue by one month or more, your cover will be cancelled.
- We may cancel the DDR Service Agreement if three or more debits are returned unpaid.

Your privacy

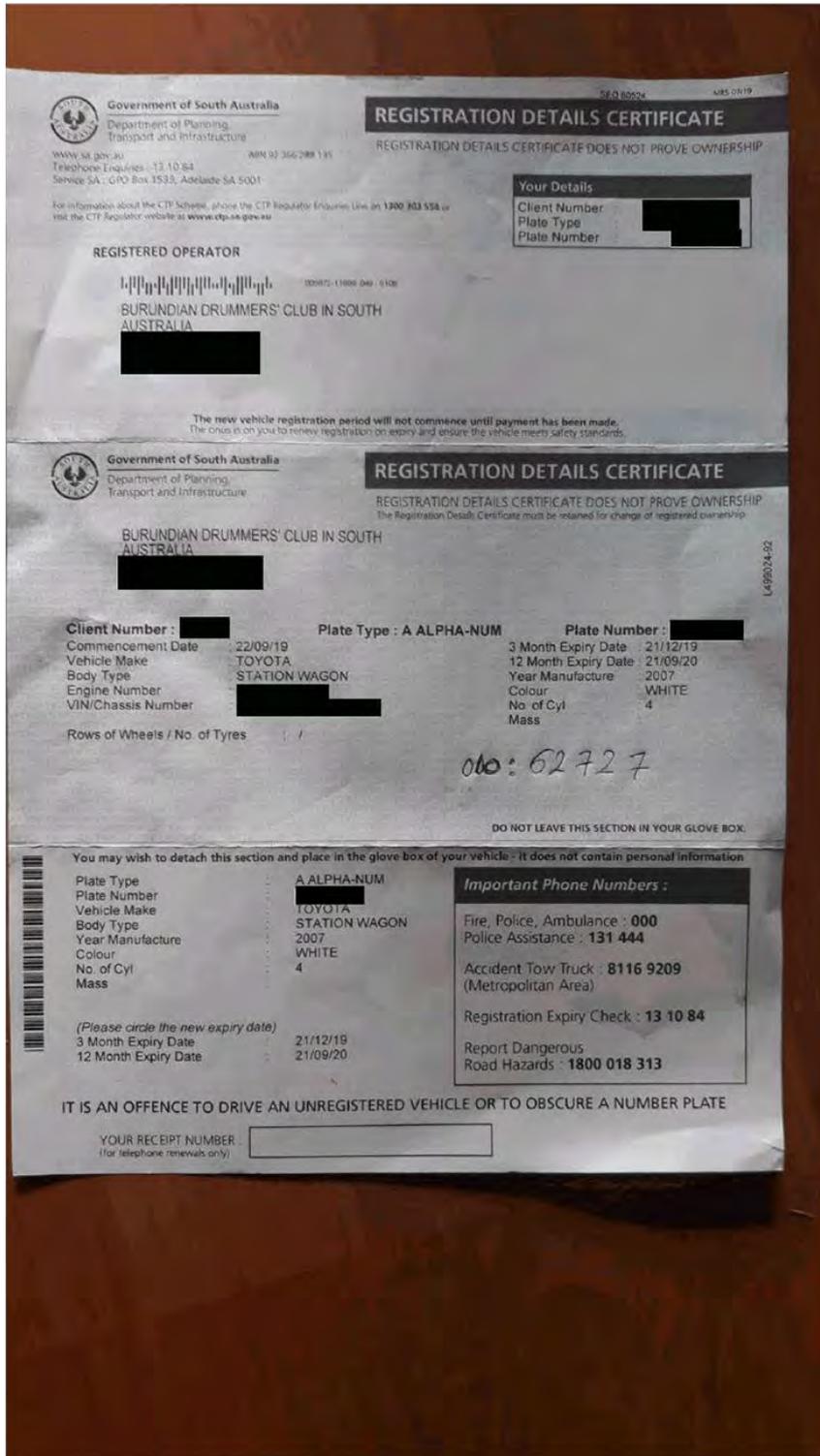
We will keep all information relating to your account confidential. You consent to us using or releasing your account information to investigate any enquiries relating to possible incorrect debits.

If you have a complaint regarding a direct debit transaction

If you wish to dispute a debit which has been made from your account, please contact us. If you are not satisfied with our response, you may also contact your financial institution.

Definition

In this agreement, 'RAA' means if the product/service provided below is: an insurance product, RAA Insurance Limited (ABN 14 007 872 602, AFSL No. 232 525); or not an insurance product, RAA Inc of SA (ABN 90 020 001 807).



ITEM	7.2.6
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Penfield Golf Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Penfield Golf Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Penfield Golf Club to assist with the following COVID-19 related expenses – COVID Cleaning, Bar food lost, beverage replacement (soft drinks only), Coffee machine, Phone diversion, Waste removal, Club repairs, Greens maintenance, Fuel.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Penfield Golf Club - Sports and Community Club Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Penfield Golf Club Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Penfield Golf Club for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with an summary of the application provided below:
 - Annual Revenue - \$564,1838
 - Amount Requested: \$5,000
 - Why is funding required:
Due to the loss of income due to the bar been closed during the Covid-19 shutdown, we suffered a massive loss compared to the same time last year.
 - Number of Members – 308 (97% reside in CoS)
 - Breakdown of funding requested:
Bar Revenue lost - \$17,306.70
Bar food lost revenue - \$1,762.88
- 3.4 It is noted in the original application the club had noted costs for lost revenue for the bar. Further discussions with the club resulted in this being withdrawn and other costs eligible for the grant funding were provided including:
 - 3.4.1 COVID Cleaning - \$3,858
 - 3.4.2 Beverage replacement (soft drinks only) - \$1,840
 - 3.4.3 Bar food lost - \$717
 - 3.4.4 Coffee machine - \$180
 - 3.4.5 Phone diversion - \$120
 - 3.4.6 Waste removal - \$614
 - 3.4.7 Club repairs - \$738
 - 3.4.8 Greens maintenance - \$8,049
 - 3.4.9 Fuel - \$1,906
- 3.5 It is recommended that funding is provided at \$5,000 to cover costs requested excluding funding for the lost bar revenue.

4. CONCLUSION / PROPOSAL

- 4.1 The Penfield Golf Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 22 June 2020, 5:31PM

Receipt number: 24

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

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Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Penfield Golf Club Inc
Organisation Address	6-30 Woomera Avenue
Organisation Suburb	Edinburgh Parks
Organisation Postcode	5108
Prefix	Mrs
Contact First Name	Jody
Contact Surname	Mattner
Contact Title	Secretary
Contact Address	PO Box 531
Contact Suburb	Salisbury
Contact Postcode	5108
Contact Telephone	8281 5210
Contact Email	secretary@penfieldgolfclub.com.au
Name of Person Responsible for the Grant	Jody Mattner
Title of Person Responsible for the Grant	Secretary/Manager
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	A4332
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	No
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

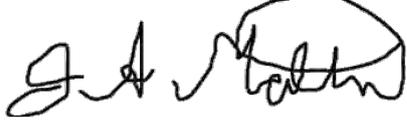
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Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	BoardMinutes150620.docx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Profit Loss [Multi-Period] - Sept 2018 to August 2019.pdf Profit Loss [Multi-Period] - Sept 2019 to August 2020.pdf
Please provide the Annual revenue of your Group / Organisation	564,138.66 (for year ended 31st August 2019)
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	April May 2020 Profit Loss [With Last Year].pdf Salisbury Council.docx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	Penfield Golf Club Inc
Name / Position	Jody Mattner Secretary/Manager
Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	22/06/2020
Why Funding is Required?	
Details of Why Funding is Required	Due to the loss of income due to the bar been closed during the Covid-19 shutdown, we suffered a massive loss compared to the same time last year

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Amount Requested	
Amount of Grant Funding Requested	\$5000.00
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	308
Percent of Membership That Reside in The City of Salisbury	97%
Item Cost 1 - Name And Amount (\$)	Bar Revenue lost \$17306.70
Item Cost 2 - Name And Amount (\$)	Bar Food Lost revenue \$1762.88
Item Cost 3 - Name And Amount (\$)	
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2

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I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Penfield Golf Club Inc
Signer 1 Name / Position	Jody Mattner Secretary/Manager
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	22/06/2020
Signer 2 Name / Position	Graeme Mattner Treasurer
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	22/06/2020

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Minutes of Penfield Golf Club Board meeting held on 15th June 2020

The President opened the meeting at 5.15pm.

Present.

M. Gregory (Chairman)	J. Hill (Director)
G. Mattner (Director)	R. Couzner (Director)
R. Vidovich (Director)	R. Jezierski (Captain)
S. Marshall (Director)	J. Mattner (Recording Minutes)
	K. Ramsbotham (Visitor)

Apologies.

No Apologies

Last Meeting Minutes accepted – GM & Seconded by JH





11. Salisbury Council is offering Grants to Sporting Clubs up to the value of \$5000 that have suffered hardships with the Covid-19. To assist them to reopen and any new items that may need to be purchased eg, sanitisers, signage, re stocking due to out of date stock. We need to prove that we have had a direct impact, this shows in our P&L the loss that we occurred due to the Bar been closed. – Proposed by GM Seconded by Rob Couzner



As that was all the business at hand, the Chairman closed the meeting at 6:35pm

The next Board meeting will be 5.15 pm Monday 20th July 2020.

Chairman

Mal Gregory

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Penfield Golf Club Inc.

PO Box 531 Salisbury, South Australia 5108
Telephone : 8281 5210

22nd June 2020

Dear Salisbury Council,

This letter is in reference for our submission of the Local Salisbury Council grant,

You will note on the Profit and Loss statement that shows this year verses last year, that we suffered a massive loss due to the closure of our Bar during the Covid-19 shutdown

The April-May period for the 2018/2019 FY shows the amount of \$19,907.96

For the same period this year (19/20), the amount was \$838.38

Kind regards

Jody Mattner
Secretary/Manager
Penfield Golf Club

Penfield Golf Club Incorporated ABN: 66 181 795 128 **Clubhouse:** Woomera Avenue, Edinburgh Park SA 5111
Affiliated with the Penfield Sporting Association
Email: Secretary@penfieldgolfclub.com.au **Website:** www.penfieldgolfclub.com.au

Created: 22/06/2020 5:02 PM

Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2018 To May 2019

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Income											
Bar Income											
Beverages	\$10,372.55	\$10,029.53	\$12,933.55	\$12,113.27	\$12,980.95	\$11,889.99	\$11,918.09	\$8,779.04	\$9,303.84	\$0.00	\$100,320.81
Bar Food	\$1,357.54	\$1,179.73	\$1,202.27	\$956.00	\$1,060.91	\$788.10	\$1,001.82	\$938.17	\$886.91	\$0.00	\$9,371.45
Total Bar Income	\$11,730.09	\$11,209.26	\$14,135.82	\$13,069.27	\$14,041.86	\$12,678.09	\$12,919.91	\$9,717.21	\$10,190.75	\$0.00	\$109,692.26
Golfing Activity Income											
Subscriptions	\$15,856.66	\$16,434.24	\$16,419.60	\$16,349.13	\$14,681.32	\$14,681.32	\$14,681.33	\$15,398.58	\$14,163.37	\$0.00	\$138,665.55
Competition Fees	\$6,379.08	\$6,235.46	\$8,014.10	\$7,478.18	\$7,372.29	\$7,248.34	\$8,751.83	\$5,955.46	\$5,206.36	\$0.00	\$62,641.10
Green Fees	\$8,137.26	\$8,210.92	\$7,289.09	\$8,165.47	\$7,727.25	\$6,806.37	\$7,906.35	\$7,403.62	\$5,550.01	\$0.00	\$67,196.34
Clothing	\$319.56	\$199.53	\$638.63	\$456.81	\$230.02	\$440.92	\$762.27	\$1,368.64	\$1,378.63	\$0.00	\$5,795.01
Locker	\$605.69	\$601.14	\$601.14	\$601.14	\$601.14	\$628.41	\$737.46	\$598.86	\$580.68	\$0.00	\$5,555.66
Total Golfing Activity Income	\$31,298.25	\$31,681.29	\$32,962.56	\$33,050.73	\$30,612.02	\$29,805.36	\$32,839.24	\$30,725.16	\$26,879.05	\$0.00	\$279,853.66
Fundraising Activity Income											
Fund Raising	\$912.41	\$1,439.64	\$3,034.10	\$1,310.45	\$1,348.89	\$898.73	\$2,138.99	\$1,854.72	\$1,465.65	\$0.00	\$14,403.58
Sponsorship	\$500.00	\$3,633.36	\$0.00	\$0.00	\$545.45	\$0.00	\$1,090.00	\$0.00	\$0.00	\$0.00	\$5,768.81
Total Fundraising Activity Income	\$1,412.41	\$5,073.00	\$3,034.10	\$1,310.45	\$1,894.34	\$898.73	\$3,228.99	\$1,854.72	\$1,465.65	\$0.00	\$20,172.39
Sundry Income											
Miscellaneous Income	\$162.30	\$480.25	\$160.00	\$259.30	\$180.70	\$201.80	\$193.80	\$0.00	\$329.50	\$0.00	\$1,967.65
Weekly Till Discrepancy	-\$83.71	-\$141.70	-\$85.33	\$182.83	\$16.60	-\$22.15	-\$29.28	\$107.68	\$37.18	\$0.00	-\$17.88
Total Sundry Income	\$78.59	\$338.55	\$74.67	\$442.13	\$197.30	\$179.65	\$164.52	\$107.68	\$366.68	\$0.00	\$1,949.77
Interest Received											
Bank Interest	\$182.67	\$129.34	\$114.86	\$116.96	\$117.12	\$105.48	\$110.64	\$178.41	\$172.59	\$0.00	\$1,228.07
Total Interest Received	\$182.67	\$129.34	\$114.86	\$116.96	\$117.12	\$105.48	\$110.64	\$178.41	\$172.59	\$0.00	\$1,228.07
Total Income	\$44,702.01	\$48,431.44	\$50,322.01	\$47,989.54	\$46,862.64	\$43,667.31	\$49,263.30	\$42,583.18	\$39,074.72	\$0.00	\$412,896.15
Cost Of Sales											
Bar - Cost of Goods Sold											
Opening Stock	\$7,154.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,154.79
Beverages	\$3,117.91	\$3,821.38	\$5,523.77	\$4,893.24	\$3,953.22	\$3,524.87	\$3,936.31	\$3,682.32	\$1,793.06	\$0.00	\$34,246.08

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2018 To May 2019

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Food	\$945.17	\$1,043.18	\$1,125.66	\$682.93	\$662.47	\$737.55	\$948.63	\$816.90	\$817.65	\$0.00	\$7,780.14
Coffee Machine	\$128.73	\$0.00	\$198.64	\$23.66	\$45.27	\$400.00	\$0.00	\$0.00	\$141.45	\$0.00	\$937.75
Freight	\$0.00	\$33.50	\$34.80	\$29.95	\$23.50	\$41.00	\$55.00	\$42.00	\$0.00	\$0.00	\$259.75
Closing Stock	\$0.00	\$0.00	-\$6,971.92	\$6,971.92	\$0.00	-\$6,670.40	\$6,670.40	\$0.00	-\$5,304.92	\$0.00	-\$5,304.92
Total Bar - Cost of Goods Sold	\$11,346.60	\$4,898.06	-\$89.05	\$12,601.70	\$4,684.46	-\$1,966.98	\$11,610.34	\$4,541.22	-\$2,552.76	\$0.00	\$45,073.59
Golfing Activity Expenses											
Advertising	\$215.87	\$255.87	\$15.87	\$15.87	\$195.87	\$15.87	\$15.87	\$89.07	\$15.87	\$0.00	\$836.03
Competition Expenses	\$0.00	\$885.00	\$970.00	\$1,763.63	\$1,227.27	\$1,226.36	\$1,780.46	\$90.90	\$649.09	\$0.00	\$8,592.71
Prize Vouchers & Golf Balls	\$1,301.38	\$2,556.60	\$1,268.74	\$1,228.10	\$1,349.60	\$1,254.00	\$1,536.30	\$1,309.79	\$1,303.95	\$0.00	\$13,108.46
Golf Equipment for Resale	\$369.08	\$348.18	\$0.00	\$354.55	\$86.45	\$381.25	\$0.00	\$0.00	\$846.36	\$0.00	\$2,385.87
Clothing	\$0.00	\$0.00	\$127.28	\$0.00	\$136.36	\$0.00	\$209.09	\$1,015.46	\$0.00	\$0.00	\$1,488.19
Association Membership Fees	\$2,199.94	\$2,199.94	\$2,199.94	\$2,199.83	\$2,686.31	\$2,230.26	\$2,259.95	\$2,445.64	\$2,290.77	\$0.00	\$20,712.58
Trophies	\$0.00	\$1,686.37	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00	\$0.00	\$17.27	\$0.00	\$1,747.64
Golf Cart Hire Costs	\$0.00	\$0.00	\$30.68	\$0.00	\$0.00	\$13.09	\$1,272.73	\$33.04	\$0.00	\$0.00	\$1,349.54
Total Golfing Activity Expenses	\$4,086.27	\$7,931.96	\$4,612.51	\$5,561.98	\$5,681.86	\$5,120.83	\$7,118.40	\$4,983.90	\$5,123.31	\$0.00	\$50,221.02
Fundraising Activity Expenses											
Fundraising Expenses	\$70.91	\$607.48	\$53.63	\$23.82	\$708.47	\$81.43	\$1,027.66	\$889.26	\$50.00	\$0.00	\$3,512.66
Catering Expenses	\$360.32	\$369.08	\$477.14	\$114.80	\$303.24	\$144.75	\$612.56	\$121.45	\$305.76	\$0.00	\$2,809.10
Volunteer Expenses	\$100.00	\$72.72	\$72.73	\$118.18	\$100.00	\$145.45	\$109.09	\$940.92	\$118.17	\$0.00	\$1,777.26
Total Fundraising Activity Expenses	\$531.23	\$1,049.28	\$603.50	\$256.80	\$1,111.71	\$371.63	\$1,749.31	\$1,951.63	\$473.93	\$0.00	\$8,099.02
Total Cost Of Sales	\$15,964.10	\$13,879.30	\$5,126.96	\$18,420.48	\$11,478.03	\$3,525.48	\$20,478.05	\$11,476.75	\$3,044.48	\$0.00	\$103,393.63
Gross Profit	\$28,737.91	\$34,552.14	\$45,195.05	\$29,569.06	\$35,384.61	\$40,141.83	\$28,785.25	\$31,106.43	\$36,030.24	\$0.00	\$309,502.52
Expenses											
Administration Expenses											
Audit Fees	\$0.00	\$2,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,680.00
Bank Charges	\$121.79	\$99.38	\$118.26	\$153.39	\$222.56	\$107.64	\$107.63	\$246.62	\$169.99	\$0.00	\$1,347.26
Committee	\$534.20	\$956.10	\$735.20	\$601.60	\$737.20	\$693.00	\$529.00	\$369.80	\$1,005.60	\$0.00	\$6,161.70
Conferences & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2018 To May 2019

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Council Rates - PSA	\$163.40	\$163.44	\$163.44	\$163.44	\$163.44	\$163.44	\$163.44	\$163.44	\$163.44	\$0.00	\$1,470.92
Electricity	\$794.94	\$1,344.00	\$1,770.91	\$2,007.99	\$78.42	\$953.66	\$967.48	\$670.04	\$327.23	\$0.00	\$8,914.67
Insurance	\$1,257.84	\$1,257.84	\$1,257.84	\$1,438.90	\$1,320.12	\$1,320.12	\$1,320.12	\$1,320.07	\$1,331.48	\$0.00	\$11,824.33
Licences, Fees, Permits & Subs	\$8.50	\$0.00	\$0.00	\$0.00	\$0.00	\$98.79	\$0.00	\$0.00	\$104.55	\$0.00	\$211.84
Postage	\$0.00	\$0.00	\$0.00	\$23.18	\$0.00	\$177.27	\$0.00	\$0.00	\$0.00	\$0.00	\$200.45
Printing and Stationery	\$159.99	\$97.35	\$52.97	\$101.45	\$57.68	\$66.00	\$1,128.62	\$21.67	\$141.42	\$0.00	\$1,827.15
Sundry Items	\$0.00	\$570.77	\$100.00	\$311.23	\$0.00	\$107.27	\$0.00	\$10.00	\$152.73	\$0.00	\$1,252.00
Clubhouse Repairs	\$0.00	\$16.85	\$0.00	\$850.05	\$143.73	\$605.78	\$0.00	\$88.15	\$313.84	\$0.00	\$2,018.40
House Plant Maintenance	\$175.60	\$0.00	\$215.00	\$0.00	\$124.21	\$480.71	\$141.42	\$40.49	\$0.00	\$0.00	\$1,177.43
Pest Control	\$226.45	\$0.00	\$0.00	\$226.45	\$0.00	\$0.00	\$226.45	\$0.00	\$0.00	\$0.00	\$679.35
Security	\$70.91	\$0.00	\$0.00	\$70.91	\$0.00	\$0.00	\$70.91	\$652.95	\$0.00	\$0.00	\$865.68
Software Licences	\$459.09	\$459.09	\$459.09	\$459.09	\$459.09	\$459.09	\$459.09	\$459.09	\$459.09	\$0.00	\$4,131.81
Computer Equip. & IT Support	\$98.14	\$58.14	\$18.14	\$458.14	\$18.14	\$298.14	\$18.14	\$504.50	\$18.14	\$0.00	\$1,489.62
Telephone	\$187.67	\$302.60	\$443.09	\$249.97	\$181.38	\$181.80	\$176.35	\$181.80	\$176.35	\$0.00	\$2,081.01
Total Administration Expenses	\$4,258.52	\$8,005.56	\$5,333.94	\$7,115.79	\$3,505.97	\$5,772.71	\$5,308.65	\$4,728.62	\$4,363.86	\$0.00	\$48,393.62
Cleaning Expenses											
Cleaning Wages	\$1,040.00	\$1,256.66	\$1,040.00	\$1,300.00	\$1,040.00	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,986.66
Cleaning Supplies	\$10.28	\$185.18	\$335.50	\$10.91	\$146.59	\$287.00	\$813.96	\$129.50	\$0.00	\$0.00	\$1,918.92
Cleaning Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,769.45	\$2,064.36	\$2,064.36	\$2,064.36	\$0.00	\$7,962.53
Waste Removal	\$159.80	\$159.80	\$167.45	\$159.80	\$270.27	\$159.80	\$186.18	\$114.89	\$277.93	\$0.00	\$1,655.92
Total Cleaning Expenses	\$1,210.08	\$1,601.64	\$1,542.95	\$1,470.71	\$1,456.86	\$2,526.25	\$3,064.50	\$2,308.75	\$2,342.29	\$0.00	\$17,524.03
Wages											
Administration Wages	\$4,608.64	\$6,336.88	\$5,472.76	\$5,760.80	\$4,608.64	\$5,760.80	\$5,760.80	\$7,201.00	\$5,760.80	\$0.00	\$51,271.12
Bar Wages	\$1,826.78	\$2,836.78	\$3,012.41	\$3,434.00	\$2,977.28	\$2,898.25	\$1,958.50	\$2,344.89	\$2,380.06	\$0.00	\$23,668.95
Greens Wages	\$6,821.88	\$8,536.44	\$6,116.66	\$8,281.49	\$6,734.31	\$6,616.66	\$6,243.39	\$8,706.49	\$6,166.76	\$0.00	\$64,224.08
Superannuation	\$1,465.53	\$1,847.23	\$1,491.64	\$1,920.57	\$1,596.04	\$1,429.50	\$1,344.31	\$1,704.77	\$1,377.07	\$0.00	\$14,176.66
Workcover Levy	\$427.85	\$427.85	\$427.85	\$427.85	\$427.85	\$427.85	\$427.85	\$427.85	\$427.85	\$0.00	\$3,850.65
Total Wages	\$15,150.68	\$19,985.18	\$16,521.32	\$19,824.71	\$16,344.12	\$17,133.06	\$15,734.85	\$20,385.00	\$16,112.54	\$0.00	\$157,191.46
Greens Keeping Expenses											

This report includes Year-End Adjustments.

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Created: 22/06/2020 5:02 PM

Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2018 To May 2019

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Golf Equip for Course	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$471.82	\$2,423.00	\$0.00	\$0.00	\$2,894.82
Greens Equipment Maintenance	\$691.54	\$0.00	\$1,568.34	\$0.00	\$733.98	\$195.00	\$1,155.73	\$1,002.83	\$497.03	\$0.00	\$5,844.45
Greens - Supplies/Maintenance	\$1,096.57	\$3,220.80	\$4,135.74	\$1,353.69	\$2,080.56	\$2,658.17	\$1,825.60	\$2,092.60	\$1,761.20	\$0.00	\$20,224.93
Finance Interest Expense	\$101.82	\$99.74	\$100.19	\$98.15	\$98.55	\$97.73	\$93.48	\$96.08	\$94.16	\$0.00	\$879.90
Fuel & Oil	\$758.12	\$737.87	\$633.32	\$686.26	\$130.95	\$556.60	\$764.92	\$59.50	\$651.31	\$0.00	\$4,978.85
Recycled Water	\$6,254.99	\$2,744.13	\$2,604.80	\$1,860.00	\$3,255.00	\$2,955.00	\$2,487.00	\$1,908.00	\$219.00	\$0.00	\$24,287.92
Safety Gear & Clothing	\$0.00	\$0.00	\$674.45	\$0.00	\$0.00	\$0.00	\$115.77	\$0.00	\$304.55	\$0.00	\$1,094.77
Total Greens Keeping Expenses	\$8,903.04	\$6,802.54	\$9,716.84	\$3,998.10	\$6,299.04	\$6,462.50	\$6,914.32	\$7,582.01	\$3,527.25	\$0.00	\$60,205.64
Depreciation											
Depreciation - Greens Equip	\$1,424.58	\$1,424.58	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$0.00	\$14,680.00
Depreciation - Hire-Pur Equip.	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$0.00	\$10,219.95
Depreciation - Clubhouse Equip	\$266.68	\$266.68	\$266.68	\$446.45	\$446.45	\$446.45	\$446.45	\$446.45	\$446.45	\$0.00	\$3,478.74
Depreciation - Golf Carts	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$0.00	\$1,786.41
Depreciation - Buildings	\$48.55	\$48.55	\$48.55	\$48.55	\$48.55	\$48.55	\$48.55	\$48.55	\$48.55	\$0.00	\$436.95
Total Depreciation	\$3,073.85	\$3,073.85	\$3,339.39	\$3,519.16	\$3,519.16	\$3,519.16	\$3,519.16	\$3,519.16	\$3,519.16	\$0.00	\$30,602.05
Total Expenses	\$32,596.17	\$39,468.77	\$36,454.44	\$35,928.47	\$31,125.15	\$35,413.68	\$34,541.48	\$38,523.54	\$29,865.10	\$0.00	\$313,916.80
Operating Profit	-\$3,858.26	-\$4,916.63	\$8,740.61	-\$6,359.41	\$4,259.46	\$4,728.15	-\$5,756.23	-\$7,417.11	\$6,165.14	\$0.00	-\$4,414.28
Other Income											
Donations	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Government Grants Received	\$0.00	\$0.00	\$17,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,750.00	\$0.00	\$36,500.00
Insurance Claims Recovered	\$0.00	\$8,863.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,863.64
Total Other Income	\$0.00	\$8,863.64	\$20,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,750.00	\$0.00	\$48,363.64
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Profit/(Loss)	-\$3,858.26	\$3,947.01	\$29,490.61	-\$6,359.41	\$4,259.46	\$4,728.15	-\$5,756.23	-\$7,417.11	\$24,915.14	\$0.00	\$43,949.36

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2019 To May 2020

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Income											
Bar Income											
Beverages	\$9,979.16	\$14,488.70	\$16,752.96	\$11,945.41	\$14,086.03	\$12,918.13	\$11,020.31	\$393.64	\$382.54	\$0.00	\$91,966.88
Bar Food	\$1,266.07	\$1,238.00	\$2,117.00	\$1,320.82	\$1,376.09	\$1,569.26	\$729.91	\$5.46	\$56.74	\$0.00	\$9,679.35
Total Bar Income	\$11,245.23	\$15,726.70	\$18,869.96	\$13,266.23	\$15,462.12	\$14,487.39	\$11,750.22	\$399.10	\$439.28	\$0.00	\$101,646.23
Golfing Activity Income											
Subscriptions	\$15,179.43	\$16,361.21	\$16,815.76	\$17,043.03	\$17,043.03	\$17,043.03	\$17,043.03	\$10,234.42	\$11,037.03	\$0.00	\$137,799.97
Competition Fees	\$6,459.10	\$7,475.46	\$12,327.92	\$9,369.09	\$9,530.00	\$9,679.09	\$7,732.73	\$6,565.46	\$8,733.62	\$0.00	\$77,872.47
Green Fees	\$8,854.57	\$7,227.72	\$6,716.81	\$6,135.16	\$8,496.37	\$8,673.18	\$7,954.62	\$9,349.94	\$14,815.26	\$0.00	\$78,223.63
Clothing	\$313.81	\$354.10	\$317.72	\$255.91	\$257.26	\$297.28	\$350.01	\$130.90	\$574.55	\$0.00	\$2,851.54
Locker	\$621.14	\$589.32	\$575.69	\$562.04	\$562.04	\$512.04	\$798.41	-\$169.69	\$721.20	\$0.00	\$4,772.19
Total Golfing Activity Income	\$31,428.05	\$32,007.81	\$36,753.90	\$33,365.23	\$35,888.70	\$36,204.62	\$33,878.80	\$26,111.03	\$35,881.66	\$0.00	\$301,519.80
Fundraising Activity Income											
Fund Raising	\$1,147.99	\$3,231.36	\$4,933.23	\$1,951.91	\$710.56	\$1,167.54	\$2,679.62	\$141.22	\$141.47	\$0.00	\$16,104.90
Sponsorship	\$1,818.18	-\$90.91	\$545.45	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$3,272.72
Member Call	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,104.85	-\$75.00	-\$225.00	\$0.00	\$0.00	-\$3,404.85
Total Fundraising Activity Income	\$2,966.17	\$3,140.45	\$5,478.68	\$1,951.91	\$710.56	-\$1,937.31	\$2,604.62	\$916.22	\$141.47	\$0.00	\$15,972.77
Sundry Income											
Miscellaneous Income	\$150.05	\$164.50	\$197.46	\$158.92	\$127.90	\$328.59	\$189.70	\$0.00	\$171.50	\$0.00	\$1,488.62
Weekly Till Discrepancy	-\$88.42	\$55.74	\$25.93	\$5.45	-\$4.60	-\$10.46	\$46.46	\$25.66	-\$36.46	\$0.00	\$19.30
Total Sundry Income	\$61.63	\$220.24	\$223.39	\$164.37	\$123.30	\$318.13	\$236.16	\$25.66	\$135.04	\$0.00	\$1,507.92
Interest Received											
Bank Interest	\$86.96	\$86.58	\$75.30	\$71.88	\$71.95	\$67.31	\$67.98	\$53.07	\$49.20	\$0.00	\$630.23
Total Interest Received	\$86.96	\$86.58	\$75.30	\$71.88	\$71.95	\$67.31	\$67.98	\$53.07	\$49.20	\$0.00	\$630.23
Total Income	\$45,788.04	\$51,181.78	\$61,401.23	\$48,819.62	\$52,256.63	\$49,140.14	\$48,537.78	\$27,505.08	\$36,646.65	\$0.00	\$421,276.95
Cost Of Sales											
Bar - Cost of Goods Sold											
Opening Stock	\$0.00	\$0.00	\$5,701.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,701.54

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2019 To May 2020

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Beverages	\$3,298.73	\$5,234.19	\$6,059.14	\$5,720.48	\$4,022.08	\$4,264.83	\$2,154.33	\$0.00	\$726.91	\$0.00	\$31,480.69
Food	\$745.65	\$1,220.18	\$934.89	\$761.36	\$873.47	\$820.73	\$747.35	\$0.00	\$34.71	\$0.00	\$6,138.34
Coffee Machine	\$435.32	\$0.00	\$159.07	\$427.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,021.96
Freight	\$27.00	\$70.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$18.18	\$0.00	\$135.18
Stock Movement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,442.21	\$0.00	\$0.00	\$1,950.93	\$0.00	\$4,393.14
Closing Stock	\$0.00	\$0.00	-\$7,150.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,150.20
Total Bar - Cost of Goods Sold	\$4,506.70	\$6,524.37	\$5,704.44	\$6,909.41	\$4,895.55	\$7,547.77	\$2,901.68	\$0.00	\$2,730.73	\$0.00	\$41,720.65
Golfing Activity Expenses											
Advertising	\$481.67	\$506.67	\$16.67	\$16.67	\$16.67	\$16.67	\$16.67	\$16.67	\$16.67	\$0.00	\$1,105.03
Competition Expenses	\$0.00	\$380.00	\$1,650.00	\$869.13	\$516.78	\$1,040.27	\$1,279.26	\$0.00	\$0.00	\$0.00	\$5,735.44
Prize Vouchers & Golf Balls	\$1,432.78	\$2,802.59	\$2,157.98	\$1,166.00	\$1,310.55	\$1,621.45	\$1,170.80	\$996.20	\$1,372.60	\$0.00	\$14,030.95
Golf Equipment for Resale	\$9.09	\$165.45	\$0.00	\$0.00	\$50.91	\$363.64	\$141.82	\$0.00	\$52.27	\$0.00	\$783.18
Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$461.82	\$0.00	\$0.00	\$0.00	\$461.82
Association Membership Fees	\$2,128.44	\$2,128.44	\$2,128.44	\$2,128.40	\$2,413.09	\$2,265.81	\$2,331.29	\$2,276.74	\$2,194.91	\$0.00	\$19,995.56
Trophies	\$292.73	\$1,215.45	\$0.00	\$0.00	\$0.00	\$0.00	\$61.00	\$0.00	\$0.00	\$0.00	\$1,569.18
Golf Cart Hire Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.72	\$0.00	\$0.00	\$0.00	\$0.00	\$72.72
Total Golfing Activity Expenses	\$4,344.71	\$7,198.60	\$5,953.09	\$4,180.20	\$4,308.00	\$5,380.56	\$5,462.66	\$3,289.61	\$3,636.45	\$0.00	\$43,753.88
Fundraising Activity Expenses											
Fundraising Expenses	\$564.77	\$68.36	\$307.94	\$750.00	\$0.00	\$21.90	\$305.82	\$0.00	\$0.00	\$0.00	\$2,018.79
Catering Expenses	\$220.97	\$949.07	\$1,266.83	\$377.19	\$134.52	\$224.28	\$127.84	\$0.00	\$0.00	\$0.00	\$3,300.70
Volunteer Expenses	\$127.26	\$109.08	\$129.09	\$109.08	\$75.46	\$170.00	\$90.90	\$0.00	\$0.00	\$0.00	\$810.87
Total Fundraising Activity Expenses	\$913.00	\$1,126.51	\$1,703.86	\$1,236.27	\$209.98	\$416.18	\$524.56	\$0.00	\$0.00	\$0.00	\$6,130.36
Total Cost Of Sales	\$9,764.41	\$14,849.48	\$13,361.39	\$12,325.88	\$9,413.53	\$13,344.51	\$8,888.90	\$3,289.61	\$6,367.18	\$0.00	\$91,604.89
Gross Profit	\$36,023.63	\$36,332.30	\$48,039.84	\$36,493.74	\$42,843.10	\$35,795.63	\$39,648.88	\$24,215.47	\$30,279.47	\$0.00	\$329,672.06
Expenses											
Administration Expenses											
Bank Charges	\$175.51	\$121.22	\$143.29	\$133.72	\$117.99	\$133.82	\$148.12	\$237.91	\$307.57	\$0.00	\$1,519.15
Committee	\$247.80	\$608.70	\$243.20	\$275.40	\$153.90	\$357.40	\$158.60	\$35.80	\$49.80	\$0.00	\$2,130.60

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2019 To May 2020

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Council Rates - PSA	\$237.49	\$237.49	\$237.49	\$237.49	\$237.49	\$237.49	\$237.49	\$237.49	\$237.49	\$0.00	\$2,137.41
Electricity	\$336.95	\$870.62	\$699.38	\$949.73	\$1,329.80	\$1,072.34	\$942.62	\$294.50	\$329.72	\$0.00	\$6,825.66
Finance Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$386.36	\$0.00	\$0.00	\$0.00	\$0.00	\$386.36
Insurance	\$1,331.48	\$1,331.48	\$1,331.48	\$1,450.78	\$1,332.42	\$1,332.42	\$1,363.31	\$1,363.24	\$1,022.38	\$0.00	\$11,858.99
Interest Expense	\$1,171.73	\$0.00	\$509.45	\$0.00	\$0.00	\$0.00	\$582.95	\$70.14	\$66.90	\$0.00	\$2,401.17
Licences, Fees, Permits & Subs	\$0.00	\$0.00	\$303.53	\$8.50	\$0.00	\$0.00	\$0.00	\$0.00	\$28.18	\$0.00	\$340.21
Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$212.73	\$0.00	\$0.00	\$0.00	\$212.73
Printing and Stationery	\$0.00	\$673.38	\$105.04	\$460.60	\$134.48	\$76.18	\$1,069.95	\$1,335.36	\$3.27	\$0.00	\$3,858.26
Sundry Items	\$0.00	\$0.00	\$130.82	\$0.00	\$40.54	\$35.85	\$0.00	\$0.00	\$11.44	\$0.00	\$218.65
Water Costs - PSA	\$0.00	\$0.00	\$0.00	\$0.00	\$40.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.81
Water & Sewerage Rates - PSA	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
Clubhouse Repairs	\$236.59	\$603.87	\$568.70	\$389.81	\$145.45	\$291.67	\$570.45	\$145.45	\$608.63	\$0.00	\$3,560.62
House Plant Maintenance	\$43.72	\$85.21	\$218.69	\$0.00	\$0.00	\$0.00	\$150.82	\$0.00	\$142.23	\$0.00	\$640.67
Pest Control	\$234.37	\$0.00	\$0.00	\$234.37	\$4.73	\$0.00	\$234.37	\$0.00	\$0.00	\$0.00	\$707.84
Security	\$229.09	\$0.00	\$0.00	\$419.99	\$67.27	\$0.00	\$329.08	\$0.00	\$0.00	\$0.00	\$1,045.43
Software Licences	\$476.36	\$476.36	\$476.36	\$476.36	\$476.36	\$476.36	\$476.36	\$476.36	\$476.36	\$0.00	\$4,287.24
Computer Equip. & IT Support	\$18.14	\$18.14	\$156.10	\$77.23	\$18.14	\$18.14	\$18.14	\$454.50	\$301.78	\$0.00	\$1,080.31
Telephone	\$213.62	\$310.40	\$213.62	\$141.79	\$0.00	\$82.71	\$78.16	\$68.17	\$109.98	\$0.00	\$1,218.45
Total Administration Expenses	\$4,952.85	\$5,336.87	\$5,337.15	\$5,255.77	\$4,109.38	\$4,500.74	\$6,573.15	\$4,718.92	\$3,695.73	\$0.00	\$44,480.56
Cleaning Expenses											
Cleaning Supplies	\$140.00	\$13.89	\$488.87	\$0.00	\$82.04	\$0.00	\$1,143.68	\$6.36	\$192.81	\$0.00	\$2,067.65
Cleaning Services	\$727.27	\$727.27	\$727.27	\$727.27	\$727.27	\$727.27	\$727.27	\$727.27	\$727.27	\$0.00	\$6,545.43
Waste Removal	\$195.80	\$144.89	\$206.45	\$195.80	\$251.55	\$212.17	\$212.17	\$128.41	\$53.25	\$0.00	\$1,600.49
Total Cleaning Expenses	\$1,063.07	\$886.05	\$1,422.59	\$923.07	\$1,060.86	\$939.44	\$2,083.12	\$862.04	\$973.33	\$0.00	\$10,213.57
Wages											
Administration Wages	\$5,038.76	\$4,148.88	\$4,749.04	\$6,118.17	\$3,126.89	\$4,179.11	\$4,126.90	\$1,779.78	\$0.00	\$0.00	\$33,267.53
Bar Wages	\$3,048.18	\$3,789.86	\$3,382.84	\$3,509.47	\$3,057.22	\$2,984.86	\$2,984.87	\$3,871.27	\$3,536.60	\$0.00	\$30,165.17
Greens Wages	\$5,027.40	\$4,620.23	\$6,618.84	\$8,273.55	\$6,114.73	\$6,595.29	\$6,466.08	\$7,856.10	\$5,177.94	\$0.00	\$56,750.16
Annual Leave Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,799.93	\$496.50	\$0.00	\$7,296.43
Long Service Leave Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,328.02	\$61.03	\$0.00	\$1,389.05

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

Profit & Loss [Multi-Period]

September 2019 To May 2020

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Superannuation	\$1,530.06	\$1,329.25	\$1,310.30	\$1,627.27	\$1,483.60	\$1,327.77	\$1,527.51	\$1,428.49	\$949.77	\$0.00	\$12,514.02
Workcover Levy	\$427.65	\$427.65	\$427.65	\$427.65	\$427.65	\$427.65	\$427.65	\$427.65	\$427.65	\$0.00	\$3,848.85
Total Wages	\$15,072.05	\$14,315.87	\$16,488.67	\$19,956.11	\$14,210.09	\$15,514.68	\$15,533.01	\$23,491.24	\$10,649.49	\$0.00	\$145,231.21
Greens Keeping Expenses											
Golf Equip for Course	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.45	\$0.00	\$19.38	\$0.00	\$214.83
Greens Equipment Maintenance	\$1,483.61	\$0.00	\$494.00	\$293.82	\$395.27	\$5,015.53	\$1,086.70	\$83.51	\$227.44	\$0.00	\$9,079.88
Greens - Supplies/Maintenance	\$889.64	\$1,897.87	\$9,466.95	\$1,471.82	\$2,383.01	\$1,050.03	\$680.62	\$0.00	\$4,835.91	\$0.00	\$22,675.85
Finance Interest Expense	\$91.92	\$90.13	\$90.25	\$88.51	\$88.56	\$87.72	\$85.24	\$86.02	\$84.41	\$0.00	\$792.76
Fuel & Oil	\$821.55	\$806.53	\$754.91	\$148.86	\$684.60	\$834.38	\$651.63	\$498.37	\$661.04	\$0.00	\$5,861.87
Recycled Water	\$294.00	\$2,217.00	\$2,220.00	\$2,874.00	\$5,610.60	\$2,622.00	\$3,996.60	\$300.00	\$129.00	\$0.00	\$20,263.20
Safety Gear & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$453.79	\$0.00	\$453.79
Staff Training	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Total Greens Keeping Expenses	\$3,580.72	\$5,511.53	\$13,026.11	\$4,877.01	\$9,162.04	\$9,609.66	\$6,696.24	\$967.90	\$6,410.97	\$0.00	\$59,842.18
Depreciation											
Depreciation - Greens Equip	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$1,690.12	\$0.00	\$15,211.08
Depreciation - Hire-Pur Equip.	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,135.55	\$1,271.91	\$1,271.91	\$0.00	\$10,492.67
Depreciation - Clubhouse Equip	\$247.83	\$247.83	\$247.83	\$247.83	\$247.83	\$247.83	\$247.83	\$247.83	\$486.69	\$0.00	\$2,469.33
Depreciation - Golf Carts	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$198.49	\$0.00	\$1,786.41
Depreciation - Buildings	\$130.65	\$130.65	\$130.65	\$130.65	\$130.65	\$130.65	\$130.65	\$130.65	\$130.65	\$0.00	\$1,175.85
Total Depreciation	\$3,402.64	\$3,402.64	\$3,402.64	\$3,402.64	\$3,402.64	\$3,402.64	\$3,402.64	\$3,539.00	\$3,777.86	\$0.00	\$31,135.34
Total Expenses	\$28,071.33	\$29,452.96	\$39,677.16	\$34,414.60	\$31,945.01	\$33,967.16	\$34,288.16	\$33,579.10	\$25,507.38	\$0.00	\$290,902.86
Operating Profit	\$7,952.30	\$6,879.34	\$8,362.68	\$2,079.14	\$10,898.09	\$1,828.47	\$5,360.72	-\$9,363.63	\$4,772.09	\$0.00	\$38,769.20
Other Income											
Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$310.00	\$0.00	\$0.00	\$0.00	\$410.00
Insurance Claims Recovered	\$2.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,195.85	\$0.00	\$0.00	\$0.00	\$3,198.58
COVID 19 Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,303.09	\$46,920.78	\$0.00	\$56,223.87
Total Other Income	\$2.73	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$3,505.85	\$9,303.09	\$46,920.78	\$0.00	\$59,832.45
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report includes Year-End Adjustments.

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Profit & Loss [Multi-Period]

September 2019 To May 2020

Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

	September	October	November	December	January	February	March	April	May	Adjustment Only	Total
Net Profit/(Loss)	\$7,955.03	\$6,879.34	\$8,362.68	\$2,079.14	\$10,998.09	\$1,828.47	\$8,866.57	-\$60.54	\$51,692.87	\$0.00	\$98,601.65

This report includes Year-End Adjustments.

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Item 7.2.6 - Attachment 1 - Penfield Golf Club - Sports and Community Club Recovery Support Package Grant Application

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108**Profit & Loss [With Last Year]**

April 2020 To May 2020

ABN: [REDACTED]

Email: Treasurer@penfieldgolfclub.com.au

	This Year	% of Sales	Last Year	LY % of Sales
Income				
Bar Income				
Beverages	\$776.18	1.2%	\$18,082.88	22.1%
Bar Food	\$62.20	0.1%	\$1,825.08	2.2%
Total Bar Income	\$838.38	1.3%	\$19,907.96	24.4%
Golfing Activity Income				
Subscriptions	\$21,271.45	33.2%	\$29,561.95	36.2%
Competition Fees	\$15,299.08	23.8%	\$11,161.82	13.7%
Green Fees	\$24,165.20	37.7%	\$12,953.63	15.9%
Clothing	\$705.45	1.1%	\$2,747.27	3.4%
Locker	\$551.51	0.9%	\$1,179.54	1.4%
Total Golfing Activity Income	\$61,992.69	96.6%	\$57,604.21	70.5%
Fundraising Activity Income				
Fund Raising	\$282.69	0.4%	\$3,320.37	4.1%
Sponsorship	\$1,000.00	1.6%	\$0.00	0.0%
Member Call	-\$225.00	(0.4)%	\$0.00	0.0%
Total Fundraising Activity Income	\$1,057.69	1.6%	\$3,320.37	4.1%
Sundry Income				
Miscellaneous Income	\$171.50	0.3%	\$329.50	0.4%
Weekly Till Discrepancy	-\$10.80	0.0%	\$144.86	0.2%
Total Sundry Income	\$160.70	0.3%	\$474.36	0.6%
Interest Received				
Bank Interest	\$102.27	0.2%	\$351.00	0.4%
Total Interest Received	\$102.27	0.2%	\$351.00	0.4%
Total Income	\$64,151.73	100.0%	\$81,657.90	100.0%
Cost Of Sales				
Bar - Cost of Goods Sold				
Beverages	\$726.91	1.1%	\$5,475.38	6.7%
Food	\$34.71	0.1%	\$1,634.55	2.0%
Coffee Machine	\$0.00	0.0%	\$141.45	0.2%
Freight	\$18.18	0.0%	\$42.00	0.1%
Stock Movement	\$1,950.93	3.0%	\$0.00	0.0%
Closing Stock	\$0.00	0.0%	-\$5,304.92	(6.5)%
Total Bar - Cost of Goods Sold	\$2,730.73	4.3%	\$1,988.46	2.4%
Golfing Activity Expenses				
Advertising	\$33.34	0.1%	\$104.94	0.1%
Competition Expenses	\$0.00	0.0%	\$739.99	0.9%
Prize Vouchers & Golf Balls	\$2,368.80	3.7%	\$2,613.74	3.2%
Golf Equipment for Resale	\$52.27	0.1%	\$846.36	1.0%
Clothing	\$0.00	0.0%	\$1,015.46	1.2%
Association Membership Fees	\$4,471.65	7.0%	\$4,736.41	5.8%
Trophies	\$0.00	0.0%	\$17.27	0.0%
Golf Cart Hire Costs	\$0.00	0.0%	\$33.04	0.0%
Total Golfing Activity Expenses	\$6,926.06	10.8%	\$10,107.21	12.4%
Fundraising Activity Expenses				
Fundraising Expenses	\$0.00	0.0%	\$939.26	1.2%
Catering Expenses	\$0.00	0.0%	\$427.21	0.5%
Volunteer Expenses	\$0.00	0.0%	\$1,059.09	1.3%
Total Fundraising Activity Expenses	\$0.00	0.0%	\$2,425.56	3.0%
Total Cost Of Sales	\$9,656.79	15.1%	\$14,521.23	17.8%

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108**Profit & Loss [With Last Year]**

April 2020 To May 2020

ABN: [REDACTED]
Email: Treasurer@penfieldgolfclub.com.au

	This Year	% of Sales	Last Year	LY % of Sales
Gross Profit	\$54,494.94	84.9%	\$67,136.67	82.2%
Expenses				
Administration Expenses				
Bank Charges	\$545.48	0.9%	\$416.61	0.5%
Committee	\$85.60	0.1%	\$1,375.40	1.7%
Council Rates - PSA	\$474.98	0.7%	\$326.88	0.4%
Electricity	\$624.22	1.0%	\$997.27	1.2%
Insurance	\$2,385.62	3.7%	\$2,651.55	3.2%
Interest Expense	\$137.04	0.2%	\$0.00	0.0%
Licences, Fees, Permits & Subs	\$28.18	0.0%	\$104.55	0.1%
Printing and Stationery	\$1,338.63	2.1%	\$163.09	0.2%
Sundry Items	\$11.44	0.0%	\$162.73	0.2%
Clubhouse Repairs	\$754.08	1.2%	\$401.99	0.5%
House Plant Maintenance	\$142.23	0.2%	\$40.49	0.0%
Security	\$0.00	0.0%	\$652.95	0.8%
Software Licences	\$952.72	1.5%	\$918.18	1.1%
Computer Equip. & IT Support	\$756.28	1.2%	\$522.64	0.6%
Telephone	\$178.15	0.3%	\$358.15	0.4%
Total Administration Expenses	\$8,414.65	13.1%	\$9,092.48	11.1%
Cleaning Expenses				
Cleaning Supplies	\$199.17	0.3%	\$129.50	0.2%
Cleaning Services	\$1,454.54	2.3%	\$4,128.72	5.1%
Waste Removal	\$181.66	0.3%	\$392.82	0.5%
Total Cleaning Expenses	\$1,835.37	2.9%	\$4,651.04	5.7%
Wages				
Administration Wages	\$1,779.78	2.8%	\$12,961.80	15.9%
Bar Wages	\$7,407.87	11.5%	\$4,724.95	5.8%
Greens Wages	\$13,034.04	20.3%	\$14,873.25	18.2%
Annual Leave Expense	\$7,296.43	11.4%	\$0.00	0.0%
Long Service Leave Expense	\$1,389.05	2.2%	\$0.00	0.0%
Superannuation	\$2,378.26	3.7%	\$3,081.84	3.8%
Workcover Levy	\$855.30	1.3%	\$855.70	1.0%
Total Wages	\$34,140.73	53.2%	\$36,497.54	44.7%
Greens Keeping Expenses				
Golf Equip for Course	\$19.38	0.0%	\$2,423.00	3.0%
Greens Equipment Maintenance	\$310.95	0.5%	\$1,499.86	1.8%
Greens - Supplies/Maintenance	\$4,835.91	7.5%	\$3,853.80	4.7%
Finance Interest Expense	\$170.43	0.3%	\$190.24	0.2%
Fuel & Oil	\$1,159.41	1.8%	\$710.81	0.9%
Recycled Water	\$429.00	0.7%	\$2,127.00	2.6%
Safety Gear & Clothing	\$453.79	0.7%	\$304.55	0.4%
Total Greens Keeping Expenses	\$7,378.87	11.5%	\$11,109.26	13.6%
Depreciation				
Depreciation - Greens Equip	\$3,380.24	5.3%	\$3,380.24	4.1%
Depreciation - Hire-Pur Equip.	\$2,543.82	4.0%	\$2,271.10	2.8%
Depreciation - Clubhouse Equip	\$734.52	1.1%	\$892.90	1.1%
Depreciation - Golf Carts	\$396.98	0.6%	\$396.98	0.5%
Depreciation - Buildings	\$261.30	0.4%	\$97.10	0.1%
Total Depreciation	\$7,316.86	11.4%	\$7,038.32	8.6%

This report includes Year-End Adjustments.

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Penfield Golf Club Inc.

PO Box 531
SALISBURY SA 5108**Profit & Loss [With Last Year]**

April 2020 To May 2020

ABN: [REDACTED]
Email: Treasurer@penfieldgolfclub.com.au

	This Year	% of Sales	Last Year	LY % of Sales
Total Expenses	\$59,086.48	92.1%	\$68,388.64	83.8%
Operating Profit	-\$4,591.54	(7.2)%	-\$1,251.97	(1.5)%
Other Income				
Government Grants Received	\$0.00	0.0%	\$18,750.00	23.0%
COVID 19 Relief	\$56,223.87	87.6%	\$0.00	0.0%
Total Other Income	\$56,223.87	87.6%	\$18,750.00	23.0%
Total Other Expenses	\$0.00	0.0%	\$0.00	0.0%
Net Profit/(Loss)	\$51,632.33	80.5%	\$17,498.03	21.4%

This report includes Year-End Adjustments.

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Penfield Golf Club Inc

	June		27th March - June 30th
Covid Cleaning	\$ 1,676.82		\$ 3,858.63
Beverages replacement	\$ 3,842.06		\$ 4,769.16
Bar Food lost	\$ 682.72		\$ 717.43
Coffee machine	\$ 180.88		\$ 180.88
Phone diversion	\$ 40.00		\$ 120.00
Waste removal	\$ 220.43		\$ 614.46
Club Repairs			\$ 738.59
Greens Maintenance	\$ 3,262.86		\$ 8,049.63
Fuel	\$ 113.58		\$ 1,906.44
Total June	<u>\$ 10,019.35</u>	Total during Closure	<u>\$ 20,955.22</u>

ITEM	7.2.7
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury Cycle Speedway
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Salisbury Cycle Speedway Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Salisbury Cycle Speedway to assist with the following COVID-19 related expenses – Replacement Canteen Fridge, Tools for bike room, Hotdog maker/sandwich Press, Food re-stock, Hand sanitizer/pumps etc, Club gloves and Helmets for new riders.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury Cycle Speedway - Sports and Community Club Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Salisbury Cycle Speedway Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Salisbury Cycle Speedway for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with an summary of the application provided below:
- Annual Revenue - \$50,000 - \$60,000
 - Amount Requested: \$4,650
 - Why is funding required:
To help support the club as we have closed for the last 3 months with no income. For April - June in 2019 the income for the club was \$17.5k. Also, the world championships were supposed to be in November, which would have been huge for fundraising, this was cancelled. We have still incurred cost for security, bins, electricity. We would plan to use the grant to fund a new fridge (ours died in Feb), tools for our new bike room, re-stock of food items that had to be discarded, a replacement hotdog maker and sandwich press for the canteen and a bulk supply of cleaning gear to get us set up ready to start back at racing. We would also like to purchase some new helmets and gloves for the new riders, so there is no sharing required.
 - Number of Members – 110 (70% reside in CoS)
 - Breakdown of funding requested:
Replacement Canteen Fridge - \$2,500
Tools for bike room - \$450
Hotdog maker/sandwich Press - \$400
Food re-stock - \$500
Hand sanitizer/pumps etc - \$200
Club gloves and Helmets for new riders - \$600
- 3.4 It is recommended that funding is provided at \$4,650 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Salisbury Cycle Speedway Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 25 June 2020, 7:26PM

Receipt number: 23

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

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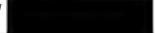
Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Salisbury Cycle Speedway Inc
Organisation Address	Tangent Avenue
Organisation Suburb	Salisbury North
Organisation Postcode	5108
Prefix	Mrs
Contact First Name	Stacey
Contact Surname	McCormick
Contact Title	Treasurer
Contact Address	PO Box 402
Contact Suburb	Salisbury
Contact Postcode	5108
Contact Telephone	[REDACTED]
Contact Email	treasurerscspeedway@gmail.com
Name of Person Responsible for the Grant	Stacey McCormick
Title of Person Responsible for the Grant	Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	A7930
b) Is The Organisation Operated Under a Parent Organisation?	
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

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Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	2019-2020 Financial Report.xlsx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	2018-2019 Finance Report.xlsx 2019-2020 Financial Report.xlsx
Please provide the Annual revenue of your Group / Organisation	\$50-\$60k income
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	2019-2020 Financial Report.xlsx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

Details of Why Funding is Required	To help support the club as we have closed for the last 3 months with no income. For April - June in 2019 the income for the club was \$17.5k. Also, the world championships were supposed to be in November, which would have been huge for fundraising, this was cancelled. We have still incurred cost for security, bins, electricity. We would plan to use the grant to fund a new fridge (ours died in Feb), tools for our new bike room, re-stock of food items that had to be discarded, a replacement hotdog maker and sandwich press for the canteen and a bulk supply of cleaning gear to get us set up ready to start back at racing. We would also like to purchase some new helmets and gloves for the new riders, so there is no sharing required.
Amount Requested	
Amount of Grant Funding Requested	\$4,650
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of Equipment to improve hygiene practices Equipment required to commence competition or program run by the club
Further Details	
Number of Members	110
Percent of Membership That Reside in The City of Salisbury	70%
Item Cost 1 - Name And Amount (\$)	Replacement Canteen Fridge - \$2,500
Item Cost 2 - Name And Amount (\$)	Tools for bike room (Spanner set, Allan Keys) - \$450
Item Cost 3 - Name And Amount (\$)	Hotdog maker/Sandwich Press - \$400.00
Item Cost 4 - Name And Amount (\$)	Food Re-stock - \$500
Item Cost 5 - Name And Amount (\$)	Cleaning Gear, inc hand sanitiser pumps - \$200
Item Cost 6 - Name And Amount (\$)	Club gloves and helmets for new riders - \$600
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	

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Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Salisbury Cycle Speedway
Signer 1 Name / Position	Stacey McCormick / Treasurer / 
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	24/06/2020
Signer 2 Name / Position	Cody Chadwick / President / 
Signer 2 Signature	 Uploaded signature image: IMG_cody.jpeg
Signer 2 Signature Date	24/06/2020

SCS MEETING MINUTES 29th MAY 2020

OPENED: 18:45

PRESENT: Cody Chadwick, Matt Snowden, Jade Hannam, Keirah Boehm, Stacey McCormick, Damien Stoddard.

APOLOGIES: Nil

UNFINISHED BUSINESS FROM PREVIOUS GENERAL MEETING: Nil

BUSINESS:

Rider

[REDACTED]

COV19 Grant: We have an opportunity to apply for a GRANT from the Council to help get back to normal after the COV19 “outbreak” it would be a great if we could apply for this so we can upgrade some items in the canteen (new fridge, hot dog maker, restock the fridges). Some extra cleaning Equipment to help sanitise the club rooms and some new tools for the Bike Mechanic now that we will have a more secure area to store them. We may have an informal discussion to see if anything else comes to mind as works on the club rooms progress.

Raised: Cody Chadwick
Seconded: Stacey McCormick
Vote: Unanimous/Carried

NEXT MEETING: TBA

CLOSED: 20:39

Salisbury Cycle Speedway Inc.

FINANCE REPORT

Month: September Year: 2019

INCOME		EXPENDITURE	
RIDERS FEES (incl EFT & Sports Voucher)	9130.00	NORTHSIDE TROPHIES	5888.75
CANTEEN (incl EFT)	25435.45	CANTEEN	14362.11
NOMINATIONS (incl EFT)	2850.00	NOMINATIONS TO CLUBS	1350.00
SPONSORSHIP	600.00	COUNCIL RENT	2136.34
ANNUAL MEMBERSHIP (incl sports voucher)	1685.00	TRACK MAINTENANCE	1365.60
SA CYCLE SPEEDWAY ASSOC.		END OF YEAR PRESENTATION	1525.15
END OF YEAR PRESENTATION	345.00	STATIONARY/SEC. EXPENSES	541.75
EQUIPMENT - HANDLEBARS/BIKES & PARTS	955.00	BANK FEES	48.00
BANK INTEREST	19.11	FLOATS	550.00
FLOAT RETURNS	400.00	ELECTRICITY	2899.94
BOTTLES AND CANS	305.10	POST OFFICE BOX LEASE	130.00
FUNDRAISING	2913.90	EFT FEES	111.46
CLUB APPAREL - Emmsee (incl sports vouch)	2307.50	TELSTRA	40.00
CLUB APPAREL - JS Sport	82.00	BBQ	938.89
BBQ	3571.60	CHRISTMAS BREAK UP	82.15
CHRISTMAS BREAK UP		INSURANCE	1233.44
BIKE HIRE	182.00	GIFTS	71.50
SOCIAL CLUB	109.00	WEBSITE	202.00
DONATIONS	40.00	ADVERTISING	
EQUIPMENT - GLOVES/HAIR TIES	130.00	AUDITOR	
TUDOR PANTS (incl Sports Voucher)	3266.97	EMMSEE SPORTSWEAR	5712.50
ELECTRICITY REFUND	307.51	FUNDRAISING	1934.44
SPORTS VOUCHERS	1200.00	FLICK	439.75
		ST JOHN'S	3072.40
		CLEANING	122.75
		HALLOWEEN FUN DAY	16.80
		TITANIUM SECURITY	710.02
		GLOVES	
		PRIZE MONEY	1015.00
		TUDOR PANTS	3648.39
		SUEZ	1276.42
		EQUIPMENT - BIKE PARTS	5646.44
		THE BANNER CREW	413.60
		OFFICE EQUIPMENT	776.50
SUB-TOTAL	55835.14	SUB-TOTAL	58262.09
PLUS 2017/2018 TOTAL	24466.25	PLUS BANK BALANCE	22039.30
GRAND TOTAL	80301.39	GRAND TOTAL	80301.39

Item 7.2.7 - Attachment 1 - Salisbury Cycle Speedway - Sports and Community Club Recovery Support Package Grant Application

Salisbury Cycle Speedway

FINANCE REPORT

Month: July Year: 2019

INCOME		EXPENDITURE	
RIDERS FEES (incl EFT & Sports Voucher)	7405.00	NORTHSIDE TROPHIES	4418.60
CANTEEN (incl EFT)	20281.60	CANTEEN	11382.37
NOMINATIONS (incl EFT)	1810.00	NOMINATIONS TO CLUBS	970.00
SPONSORSHIP	300.00	COUNCIL RENT	1786.76
ANNUAL MEMBERSHIP (incl sports voucher)	1685.00	TRACK MAINTENANCE	1365.60
SA CYCLE SPEEDWAY ASSOC.		END OF YEAR PRESENTATION	1525.15
END OF YEAR PRESENTATION	345.00	STATIONARY/SEC. EXPENSES	389.34
EQUIPMENT - HANDLEBARS/BIKES & PARTS	955.00	BANK FEES	40.00
BANK INTEREST	15.73	FLOATS	550.00
FLOAT RETURNS	300.00	ELECTRICITY	2209.49
BOTTLES AND CANS	305.10	POST OFFICE BOX LEASE	130.00
FUNDRAISING	2573.40	EFT FEES	84.62
CLUB APPAREL - Emmsee (incl sports vouch)	2282.50	TELSTRA	40.00
CLUB APPAREL - JS Sport	82.00	BBQ	938.89
BBQ	3571.60	CHRISTMAS BREAK UP	82.15
CHRISTMAS BREAK UP		INSURANCE	616.72
BIKE HIRE	157.50	GIFTS	
SOCIAL CLUB	95.00	WEBSITE	202.00
DONATIONS	40.00	ADVERTISING	
EQUIPMENT - GLOVES/HAIR TIES	115.00	AUDITOR	
TUDOR PANTS (incl Sports Voucher)	2301.97	EMMSEE SPORTSWEAR	5152.50
ELECTRICITY REFUND	307.51	FUNDRAISING	1884.44
		FLICK	439.75
		ST JOHNS	2640.00
		CLEANING	122.75
		HALLOWEEN FUN DAY	16.80
		TITANIUM SECURITY	554.73
		GLOVES	
		PRIZE MONEY	1015.00
		TUDOR PANTS	3648.39
		SUEZ	1051.45
		EQUIPMENT - BIKE PARTS	3746.44
		THE BANNER CREW	413.60
		OFFICE EQUIPMENT	776.50
SUB-TOTAL	44928.91	SUB-TOTAL	48194.04
PLUS 2017/2018 TOTAL	24466.25	PLUS BANK BALANCE	21201.12
GRAND TOTAL	69395.16	GRAND TOTAL	69395.16

Salisbury Cycle Speedway Inc.**FINANCE REPORT**Month: May Year: 2020

INCOME		EXPENDITURE	
RIDERS FEES (incl EFT & Sports Voucher)	3365.00	NORTHSIDE TROPHIES	4249.80
CANTEEN (incl EFT)	9725.85	CANTEEN	5948.88
NOMINATIONS (incl EFT)	1520.00	NOMINATIONS TO CLUBS	405.00
SPONSORSHIP	900.00	COUNCIL RENT	1244.49
ANNUAL MEMBERSHIP (incl sports voucher)	607.50	TRACK MAINTENANCE	1413.99
SA CYCLE SPEEDWAY ASSOC.	0.00	END OF YEAR PRESENTATION	2069.74
END OF YEAR PRESENTATION	345.00	STATIONARY/SEC. EXPENSES	589.34
BANK INTEREST	5.09	BANK FEES	28.00
FUNDRAISING	952.90	FLOATS	400.00
BBQ/BAR	1976.65	ELECTRICITY	1104.27
BOTTLES AND CANS	209.00	POST OFFICE BOX LEASE	134.00
CLUB APPAREL - Emmsee (incl sports voucher)	422.50	EFT FEES	69.55
BIKE HIRE	24.50	TELSTRA	40.00
EQUIPMENT - HANDLEBARS/BIKES & PARTS	200.00	BBQ	1117.90
EQUIPMENT - GLOVES/HAIR TIES	27.00	OFFICE EQUIPMENT	479.00
TUDOR PANTS (incl Sports Voucher)	220.00	INSURANCE	1322.46
SPORTS VOUCHERS	3500.00	FUNDRAISING	88.21
SOCIAL CLUB	188.00	WEBSITE	100.00
DONATIONS	0.00	SUEZ	1031.27
CHRISTMAS BREAK UP	0.00	TITANIUM SECURITY	370.80
FLOAT RETURN	100.00	EMMSEE SPORTSWEAR	680.00
		FIRST AID	695.75
		CLEANING	90.38
		EQUIPMENT - BIKE PARTS	363.36
		EQUIPMENT - GLOVES	0.00
		TUDOR PANTS	3485.00
		SOCIAL	277.30
		ADVERTISING	0.00
		PRIZE MONEY	930.00
		AUDITOR	0.00
		LEAGUE PRESENTATION	163.56
		COUNCIL CANTEEN INSPECTION	127.00
SUB-TOTAL	24288.99	SUB-TOTAL	29019.05
PLUS 2018/2019 TOTAL	22039.30	PLUS BANK BALANCE	17309.24
GRAND TOTAL	46328.29	GRAND TOTAL	46328.29

ITEM	7.2.8
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Brahma Lodge Sports Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Brahma Lodge Sports Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Brahma Lodge Sports Club to assist with the following COVID-19 related expenses - football medical supplies, footballs and equipment, league fees and umpire costs, ladies toilet service, insurance, pest control, post office box rent, security, Council loan, trailer registration and electricity costs.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Brahma Lodge Sports Club - Sports and Community Clubs Recovery Support Package Grant Application
2. Brahma Lodge Sports Club - further breakdown of costs

1. BACKGROUND

- 1.1 The Brahma Lodge Sports Club Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External

2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Brahma Lodge Sports Club for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$101,000
 - Amount Requested - \$5,000
 - Why is funding required:
COVID shut down has seen a dramatic loss in revenue, whilst expenses have remained.
 - Number of Members – 182 (85% reside in CoS)
 - Breakdown of funding requested:
Membership & football fees revenue - \$5,000
Sponsorship - \$6,000
Bar sales - \$20,000
BBQ & canteen sales - \$3,650
Football Medical Supplies - \$3,500
Footballs and Equipment - \$2,000
League Fees & Umpire costs - \$5,500
Ladies toilet service - \$830
Insurance - \$385
Pest Control - \$250
Post office box rent - \$135
Security - \$500
Council loan - \$1,800
Trailer registration - \$89
Electricity - \$1,500
Honorarium - \$2,200
- 3.4 The breakdown of funding has been reviewed and it should be noted that revenue not received (Membership & football fees, sponsorship, bar sales and BBQ and canteen sales are not considered eligible.
- 3.5 Clarification from the club representative has confirmed that the football medical supplies listed were purchased in February and footballs and equipment listed above were also purchased in February however further medical supports and sports equipment may be required as Club members and games return.
- 3.6 Funds for Honorarium are not considered eligible.

- 3.7 Following further correspondence with the club a further breakdown of costs has been provided (refer Attachment 2). Apart from the bar costs, all other costs are eligible.
- 3.8 It is recommended that \$5,000 is allocated to Brahma Lodge Sports Club to be utilized towards the following – football medical supplies, footballs and equipment, league fees and umpire costs, ladies toilet service, insurance, pest control, post office box rent, security, Council loan, trailer registration and electricity costs.

4. CONCLUSION / PROPOSAL

The Brahma Lodge Sports Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Applications for Sports and Community Clubs COVID-19 Recovery Support Package Grant must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Clubs must be based within the City of Salisbury Council area.

Mandatory Criteria

Your organisation must be able to meet the following criteria:

Non Government, Incorporated community organisation or group? (Select 1 or more options) Required

Yes

No

Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application (Select 1 or more options) Required

Yes

No

The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury. (Select 1 or more options) Required

Yes

No

The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name). (Select 1 or more options) Required

Yes

No

A copy of the previous years financial statements and the current financial statements showing any financial impact. (Select 1 or more options)

- Yes
- No

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop (Select 1 or more options) Required

- Yes
- No

Eligibility and Funding Available

What and Who is Not Eligible

- Payment of salaries and/or wages to paid staff
- Purchase of alcohol
- Travel and/or accommodation costs
- Costs or lost revenue incurred prior to 1 March 2020 and not related to COVID-19

Guidelines for what items may be Eligible for funding

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost that the Sports Recreation and Grants Committee considers has merit but must be associated with the impact of COVID-19

How much is funding is available?

Funding eligibility is based on your Club's annual revenue as listed below:

- \$0 to \$5,000 - \$500 maximum grant available
- \$5,001 to \$15,000 - \$1,000 maximum grant available
- \$15,001 to \$25,000 - \$2,000 maximum grant available
- \$25,001 to \$40,000 - \$3,000 maximum grant available
- Greater than \$40,000 - \$5,000 maximum grant available

Applicant Organisation Information

GROUP / ORGANISATION DETAILS

Organisation Name Required

Brahma Lodge Sports Club Inc

Organisation Address

PO Box 143

Organisation Suburb

Salisbury

Organisation Postcode

5108

CONTACT PERSON DETAILS

(this is the address that all correspondence will be sent to)

Prefix (Select 1 option)

- Mr
- Mrs
- Ms
- Dr
- Other

Other

Contact First Name

Shaun

Contact Surname

Ryan

Contact Title

Role with the group or organisation

TREASURER

Contact Address

PO Box 143

Contact Suburb

Salisbury

Contact Postcode

5108

Contact Telephone

[Redacted]

Contact Email

[Redacted]

RESPONSIBLE PERSON FOR THE GRANT

Name of Person Responsible for the Grant

SHAUN RYAN

Title of Person Responsible for the Grant

Role with the group or organisation

TREASURER

GROUP / ORGANISATION MANAGEMENT DETAILS

How is your group or organisation managed?

a) Is The Organisation Incorporated? (Select 1 or more options)

Yes - Go to question (c)

No - Go to question (b)

Incorporated Organisation ASIC Registration Number Required

b) Is The Organisation Operated Under a Parent Organisation? (Select 1 or more options)

Please state which parent organisation you operate under below AND attach a supporting letter from the organisation via the upload supporting document field at the end

Yes - Go to question (c)

No - Go to question (c)

Parent Organisation Name

Parent Organisation ASIC Registration Number

c) Is The Organisation Community / Non-Profit (Select 1 or more options)

Yes

No

Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission? (Select 1 or more options)

Yes - (evidence must be attached to this application)

No

Upload Deductible Gift Recipient Endorsement Evidence Here

 Please attach all files to the end of this form before submitting it.

d) Is The Organisation Government Funded (Select 1 or more options)

If Yes, please list funding source/s and purpose in part e and f

Yes - Go to question (e) and (f)

No

e) Organisation Funding Source/s

f) Organisation Purpose

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here Required

 Please attach all files to the end of this form before submitting it.

Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here Required

 Please attach all files to the end of this form before submitting it.

Please provide the Annual revenue of your Group/Organisation **Required**

\$ 101,000

Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here **Required**

 Please attach all files to the end of this form before submitting it.

BANKING INFORMATION

Your organisation must have its own Bank / Credit Union Account or similar

Full Bank / Credit Union Account Name **Required**

Do not provide account or BSB numbers

[Redacted]

Financial Institution Name **Required**

[Redacted]

Financial Institution Branch Location **Required**

[Redacted]

GST Declaration

I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.

Is Your Group / Organisation Registered For GST? (Select 1 or more options)

Yes

No

NB: GST Registration

If your group is registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.

Does The Group Organisation Have an ABN? (Select 1 or more options)

- Yes - Please quote the ABN below
- No - Please complete the declaration below



If Your Organisation Has an ABN Enter it Here

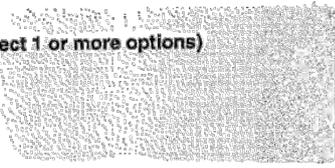


Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

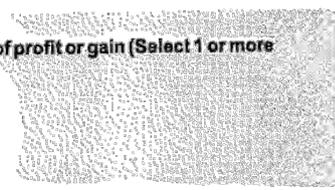
I am providing my services as a private recreational pursuit or hobby (Select 1 or more options)

- Yes
- No



I am providing my services as an individual without a reasonable expectation of profit or gain (Select 1 or more options)

- Yes
- No



As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Group/Organisation



Name / Position



Declaration Where No ABN is Required Signature



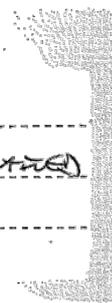
Signature Date



Why Funding is Required?

Details of Why Funding is Required Required

COVID SHUT DOWN HAS SEEN A DRAMATIC
LOSS IN REVENUE, WHILST EXPENSES HAVE REMAINED



Amount Requested

Note: There is a cap on funding based on annual revenue.

Amount of Grant Funding Requested Required

\$5,000



Upload Any Other Relevant Information to The Application

 Please attach all files to the end of this form before submitting it.



Which Category Best Describes What You Are Applying For? (Select 1 or more options) Required

Please check all that apply

- Any operating cost associated with the running of the club
Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost associated with the impact of COVID-19

Further Details

Group / Organisation Information

Number of Members Required

182

Percent of Membership That Reside in The City of Salisbury Required

85%

Itemised Breakdown of Costs:

An itemised breakdown of costs must be provided. Please upload a separate sheet if there is insufficient space in the quote upload section.

Item Cost 1 - Name And Amount (\$)

MEMBERSHIP & FOOTBALL FEES REVENUE - \$5,000

Item Cost 2 - Name And Amount (\$)

SPONSORSHIP - \$6,000

Item Cost 3 - Name And Amount (\$)

BAR SALES - \$20,000

Item Cost 4 - Name And Amount (\$)

BBQ & CANTEN SALES - \$3,650

Item Cost 5 - Name And Amount (\$)

FOOTBALL MEDICAL SUPPLIES - \$3,500

Item Cost 6 - Name And Amount (\$)

FOOTBALLS & EQUIPMENT - \$2,000

Item Cost 7 - Name And Amount (\$)

LEAGUE FEES & UMPIRE COSTS - \$5,500

Item Cost 8 - Name And Amount (\$)

LADIES TOILET SERVICES - \$830

Item Cost 9 - Name And Amount (\$)

INSURANCE - \$385

Item Cost 10 - Name And Amount (\$)

PEST CONTROL - \$250

Item Cost 11 - Name And Amount (\$)

PO BOX RENT - \$135

Item Cost 12 - Name And Amount (\$)

SECURITY - \$500.

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 11 of 14

Item Cost 13 - Name And Amount (\$)

COUNCIL LOAN - \$1,800

Item Cost 14 - Name And Amount (\$)

TRAILER REGISTRATION - \$89

Item Cost 15 - Name And Amount (\$)

ELECTRICITY - \$1,500

Itemised Cost TOTAL (Including GST) (\$)

HONORARIUM - \$2,200

Quote Upload (If Applicable)

Please attach all files to the end of this form before submitting it.

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the Signer 1 and Signer 2 boxes and sign:

I acknowledge that I am authorised to make this application on behalf of the Organisation. (Select 1 or more options)

Signer 1

Signer 2

I acknowledge that the information provided in this application is true and correct. (Select 1 or more options)

Signer 1

Signer 2

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury. (Select 1 or more options) Required

Signer 1 Required
 Signer 2 Required

I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant. (Select 1 or more options)

Signer 1 Required
 Signer 2 Required

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information. (Select 1 or more options) Required

Signer 1 Required
 Signer 2 Required

On behalf of Required

Group / Organisation

BRAMA LODGE SPORTS CLUB

Signer 1 Name/Position Required

SHAN RYAN - TREASURER

Signer 1 Signature Required



Signer 1 Signature Date Required

01 07 2020

Signer2 Name/Position Required

DAVE BEVAN - PRESIDENT

Signer2 Signature Required



Signer2 Signature Date Required

01 07 2020

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

End of form

Don't forget to attach all files before submitting this form

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 14 of 14



BRAHMA LODGE SPORTS CLUB

Monday 15th June 2020

7:15 PM

MINUTES

1. Apologies

Nil

2. Minutes of previous Meeting

Moved: Wayne Carter Seconded: Dave Bevan Carried

3. Business Arising from the Minutes

- Nil

4. Approval for Covid Grant Application

As per city of Salisbury Grant Application process a formal motion must be moved and approved for the grant to be considered:

- The Committee approve to apply for up to \$5,000 from the City of Salisbury Covid 19 Recovery Support Package Grant

Moved: Luke Nelson Seconded: Dave Bevan Carried

Other Business

Nil

Meeting Closed 7:20 pm

BRAHMA LODGE SPORTS CLUB INC	
2019/20 1/4/19 - 31/3/20	
INCOME	
Blair Boyer MP	1000.00
Cricket Sub Committee	39357.74
Electricity Cricket	0.00
Electricity Football	3069.81
Football Sub Committee	51968.59
Salisbury Council - Rent Cricket	2691.70
Salisbury Council - Rent Football	3109.62
Total Income	101197.46
EXPENDITURE	
Bank Fees	0.00
Cricket Sub Committee	37253.77
Depreciation	3150.00
Electricity	3069.81
Fem Hygiene	800.13
Football Sub Committee	43444.02
Honorarium	2200.00
Honour Board Names	0.00
Insurance	385.35
Pest Control	248.48
Post Office Box	135.00
Salisbury Council - Rent	6339.66
Security	503.16
Trailer Rego	89.00
Misc One Off Expenditure	
Fridge	300.00
Fridge Glass Repair	390.50
Fridge Fan Repair	1139.60
Xmas Party	210.00
Total Expenditure	99658.48
PROFIT/LOSS	1,538.98

BRAHMA LODGE SPORTS CLUB INC	
2020/21 1/4/20 - 12/6/20	
INCOME	
Blair Boyer MP	0.00
Cricket Sub Committee	0.00
Electricity Cricket	0.00
Electricity Football	0.00
Football Sub Committee	13024.55
Salisbury Council - Rent Cricket	0.00
Salisbury Council - Rent Football	0.00
Total Income	13024.55
EXPENDITURE	
Bank Fees	0.00
Cricket Sub Committee	0.00
Depreciation	3150.00
Electricity	0.00
Fem Hygiene	830.45
Football Sub Committee	16020.60
Honorarium	2200.00
Honour Board Names	0.00
Insurance	0.00
Pest Control	0.00
Post Office Box	134.00
Salisbury Council - Rent	0.00
Security	83.86
Trailer Rego	0.00
Misc One Off Expenditure	
Storage Goods for Rennovation	450.00
Total Expenditure	22868.91
PROFIT/LOSS	-9,844.36

BRAHMA LODGE FOOTBALL CLUB	
INCOME	
Football Fees	\$ 5,500.00
Sponsorship	\$ 2,900.00
Bar Sales	\$ -
Football BBQ/Canteen	\$ -
Kitchen	\$ -
General Fundraising	\$ 2,635.55
Grants	\$ -
Junior Football	\$ -
Hall Hire/Utilities	\$ -
Merchandise	\$ 1,989.00
Other	\$ -
Total Income	\$ 13,024.55
EXPENDITURE	
Bank Charges	\$ -
Coaching Staff	\$ -
Bar Purchases	\$ 1,523.77
Bar Management	\$ -
Cleaning	\$ -
Football Medical	\$ 3,052.72
Footballs & Equipment	\$ 3,932.50
Football Trainers & Umpires	\$ 150.00
General Fundraising	\$ -
Hall Hire & Utilities	\$ -
Junior Football	\$ -
Grants	\$ -
Player Incentives	\$ -
SA AFL	\$ 3,894.00
SA AFL - Umpires	\$ 1,787.49
Sponsorship	\$ -
Merchandise	\$ 1,680.12
Total Expenditure	\$ 16,020.60
Total Profit/Loss 20/21	-\$ 2,996.05

ITEM	7.2.9
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Pooraka Football Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Pooraka Football Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Pooraka Football Club to assist with the following COVID-19 related expenses - Safety Bollards, Barriers, flags, Restart Coolroom, Industrial vacuum cleaning, Glass washer upgrade, Ladders, tools, trolley, Replacement of out of date cleaning products, Carpet steam cleaning, Karcher steam cleaner, Upgrade exhaust fans, Wall hanging accessories, Wrist bands, visitors book, stationary for social distancing requirements, Pest control, Glass cleaning fluid, Beer Lines cleaning solution, Hot high pressure cleaning, Spray backpack for cleaning and sanitizer chemicals, Chemicals for spray/sanitization.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Pooraka Football Club - Sports and Community Clubs Recovery Support Package Grant Application
2. Pooraka Football Club - Minutes

1. BACKGROUND

- 1.1 The Pooraka Football Club Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A

2.2 External

2.2.1 Applicant

3. REPORT

3.1 An application has been submitted by the Pooraka Football Club for the Sports and Community Clubs COVID-19 Recovery Support Package

3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.

3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:

- Annual Revenue - \$298,451
- Amount Requested - \$5,000
- Why is funding required:

The Pooraka Football Club has been unable to trade at all for a little over 3 months and with regular payments having to be made over that period leaving no financial resources left to meet these obligations. In order to meet the requirements of the re-opening conditions, considerable expenses have been needed to facilitate social distancing and measures to ensure that community transmission cannot be attributed to the return to play start-up process for the community sports programs held at Linblom Park.

- Number of Members – 220 (70% CoS)
- Breakdown of funding requested:
 - Safety Bollards, Barriers, flags to facilitate social distancing control - \$380
 - Restart Coolroom - \$137
 - Industrial vacuum cleaning – COVID-19 cleaning programme - \$800
 - Glass washer upgrade – COVID-19 sanitizing programme - \$810
 - Ladders, tools, trolley – cleaning - \$47
 - Replacement of out of date cleaning products - \$221
 - Carpet steam cleaning - \$330
 - Karcher steam cleaner - \$229
 - Upgrade exhaust fans - \$320
 - Wall hanging accessories - \$38
 - Wrist bands, visitors book, stationary for social distancing requirements - \$58
 - Pest control - \$150
 - Glass cleaning fluid - \$30
 - Beer Lines cleaning solution - \$94
 - Hot high pressure cleaning – changerooms/showers/toilet blocks - \$900

Spray backpack for cleaning and sanitizer chemicals - \$400

Chemicals for spray/sanitization - \$600

- 3.4 The Minutes of the meeting confirming submission of this grant application has been provided (refer Attachment 2).
- 3.5 It is recommended that \$5,000 is allocated to Pooraka Football Club to be utilized towards the above expenses.

4. CONCLUSION / PROPOSAL

The Pooraka Football Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 15 July 2020, 4:52PM

Receipt number: 12

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

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Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Pooraka Football Club Inc.
Organisation Address	19 McCarthy Crt
Organisation Suburb	Pooraka
Organisation Postcode	5095
Prefix	Mr
Contact First Name	Keith
Contact Surname	Whales
Contact Title	Board member
Contact Address	5 Scott St
Contact Suburb	Pooraka
Contact Postcode	5095
Contact Telephone	
Contact Email	
Name of Person Responsible for the Grant	Keith Whales
Title of Person Responsible for the Grant	Board member / Grants Manager
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	A3441
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

2 of 6

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	PFC COVID-19 Recovery Support Package Grant.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Profit Loss Statement-YTD-April 2020.pdf PL-YTD-April-2019.pdf
Please provide the Annual revenue of your Group / Organisation	\$298451 as per September 2019
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Covid 19 restrictions statement.docx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

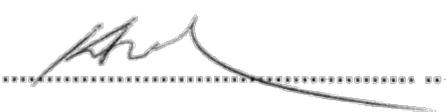
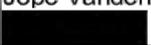
3 of 6

Details of Why Funding is Required	The Pooraka Football Club has been unable to trade at all for a little over 3 months and with regular payments having to be made over that period leaving no financial resources left to meet these obligations. In order to meet the requirements of the re-opening conditions, considerable expenses have been needed to facilitate social distancing and measures to ensure that community transmission can not be attributed to the return to play start-up process for the community sports programs held at Linblom Park
Amount Requested	
Amount of Grant Funding Requested	\$5000 + GST
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Equipment to improve hygiene practices Equipment required to commence competition or program run by the club Funding of programs and or training that support improvement of club member's wellbeing Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	220
Percent of Membership That Reside in The City of Salisbury	70
Item Cost 1 - Name And Amount (\$)	Safety Bollards, Barriers, Flags to facilitate social distancing control. Bunnings Warehouse. \$380.26 inc \$34.57 gst
Item Cost 2 - Name And Amount (\$)	Restart Coolroom following Covid shut down Absolute Cooling \$137.50 inc \$12.50 gst
Item Cost 3 - Name And Amount (\$)	industrial vacuum Cleaner to facilitate Covid 19 cleaning programme. Harvey Norman. \$800. inc \$72.73 gst
Item Cost 4 - Name And Amount (\$)	Glass Washer upgrade to handle Covid 19 intense sanitizing programme. Donex Electrical \$810.54 inc \$73.69 gst
Item Cost 5 - Name And Amount (\$)	Ladders, Tools, Trolley ensure safety during club cleaning for Covid 19 reg. Bunnings Warehouse. \$46.78 inc \$42.26 gst.
Item Cost 6 - Name And Amount (\$)	Replacement of out of date products, cleaning products Campbells \$221. 79 inc \$20.16 gst
Item Cost 7 - Name And Amount (\$)	Carpet Steam Cleaning. Zig Zag Carpet Cleaning \$330 inc \$30 gst

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Item Cost 8 - Name And Amount (\$)	Karcher Steam Cleaner. to maintain carpet to meet Covid requirements. Good Guys \$229. inc \$17.27gst
Item Cost 9 - Name And Amount (\$)	upgrade exhaust fans to Covid standards Heights Electrical \$320 inc \$29.09 gst
Item Cost 10 - Name And Amount (\$)	Wall hanging accessories Bunnings Warehouse \$38.54 inc \$3.51 gst
Item Cost 11 - Name And Amount (\$)	Wrist Bands, Visitors book, stationary for social Distancing requirements OfficeWorks \$57.85 inc \$5,26 gst
Item Cost 12 - Name And Amount (\$)	Pest Control to meet re-opening standards Pest Aid. \$150 inc \$13.64 gst
Item Cost 13 - Name And Amount (\$)	Glass Cleaning Fluid, required to meet Covid cleaning standards. Cleaning Trade Sales \$30.07 inc \$2.73 GST
Item Cost 14 - Name And Amount (\$)	Beer Lines Cleaning Solution required to flush lines following Covid shutdown Andale \$93.50 inc \$8.50 gst
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	\$3606.83
Quote Upload (If Applicable)	covid recovery additional items.docx
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Pooraka Football Club Inc.
Signer 1 Name / Position	KEITH WHALES Grants Manager / Board Member ph [REDACTED]

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Signer 1 Signature	 Uploaded signature image: signature.jpg
Signer 1 Signature Date	15/07/2020
Signer 2 Name / Position	Joep Vandermoer Chairman / Treasurer ph 
Signer 2 Signature	 Uploaded signature image: joep signature.jpg
Signer 2 Signature Date	15/07/2020



Pooraka Football Club Inc.

trading as

Pooraka Sports and Social Club

ABN: 65 066 079 684

Patron: Tony Zappia

19 McCarthy Court, Pooraka, 5095 • Ph: 8262 2146 • Fax: 8262 8367 • Email: poorakafe@bigpon

Additional items required and not yet purchased will be

- Hot high pressure cleaner suitable to clean and sanitize the change rooms/ showers/ toilets blocks prior to use estimated cost \$900.
- Spray back pack for cleaning and sanitizer chemicals. Estimated cost \$400
- Chemicals for spray sanitization/ cleaning Estimated cost \$600

AFFILIATED S.A.F.A. Division 1 Premiers - 1984, 85, 89, 90, 91, 94 Runners-up - 1981, 83, 86, 87, 93
SAAFL Division 2 Premiers - 1997, 2001 SAAFL Division 4 Premiers - 2010



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City of Salisbury

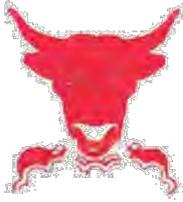
The Pooraka Football Club has been shut down as per instructions from the Australian Government due to the COVID19 pandemic Stage 2 restrictions issued on the 25th March 2020

COVID-19 Stage 2 Restrictions

- Pubs, registered and licensed clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation), restaurants and cafes – delivery and take away can remain operational;
- Food courts – delivery and take away can remain operational;
- Real estate auctions and open house inspections – private appointments for inspection are permissible;

The Pooraka Football Club was unable to trade in any manner until we were able to re-open under strict restrictions on the 1st July 2020.

AFFILIATED S.A.F.A. Division 1 Premiers - 1984, 85, 89, 90, 91, 94 Runners-up - 1981, 83, 86, 87, 93
SAAFL Division 2 Premiers - 1997, 2001 SAAFL Division 4 Premiers - 2010



Pooraka Football Club Inc.

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Pooraka Sports and Social Club

ABN: 65 066 079 684

Patron: Tony Zappia

19 McCarthy Court, Pooraka, 5095 • Ph: 8262 2146 • Fax: 8262 8267 • Email: poorakafo@bigpond.com

13th July 2020

City of Salisbury
34 Church Street,
Salisbury SA 5108

Subject: Sports and Community Clubs COVID-19 Recovery Support Package Grant

A special meeting of the board of directors was held at the Pooraka Football Club Inc on the 5th June 2020 at the request of Keith Whales to discuss the club's eligibility to apply for the Sports and Community Clubs COVID-19 Recovery Support Package Grant.

At the meeting it was unanimously agreed that the club may be eligible for the \$5,000 maximum grant available and gave approval for Keith to apply for this amount on the club's behalf. This grant would be used to help recover some of the lost revenue and fixed expenses paid out while the club was not able to trade, as a direct result of COVID-19.

Yours Sincerely

Jope Vandermoer
Chairman/Finance Director

AFFILIATED S.A.F.A. Division 1 Premiers - 1984, 85, 89, 90, 91, 94 Runners up - 1981, 83, 86, 87, 89
S.A.A.F.L. Division 2 Premiers - 1997, 2001 S.A.A.F.L. Division 4 Premiers - 2010

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Pooraka Sports & Social Club

19 McCarthy Crt
Pooraka SA 5095**Profit & Loss Statement**

October 2018 To April 2019

ABN: [REDACTED]

Income		
Sales		
Bar Sales	\$91,985.53	
Scout Recycling	\$747.28	
Poker Machine Income	\$18,291.44	
Hiring Income		
Hall Hire	\$1,090.92	
Sub Leases/Rent	\$4,015.99	
Club Fundraising		
Bingo	\$6,087.09	
Fundraising Events		
Last Man Standing	\$2,620.00	
Merchandise Sales		\$599.99
Membership & Donations		
Membership To Club	\$727.28	
Sponsorship	\$3,200.00	
Player Subs	\$1,254.53	
Shared Expenses	\$319.00	
Donations/Grants	\$16,400.00	
Bank Interest Earnt		\$34.48
ATO - General Interest Recvd		\$6,296.31
Total Income		\$153,669.84
Cost of Sales		
Alcohol Purchases for Resale	\$28,352.65	
Drink Purchases for Resale	\$2,781.56	
Drinks for Resale gst free	\$172.25	
Food Purchases GST FRE	\$826.33	
Food Prep Items	\$91.61	
Food Purchases for Resale	\$1,172.23	
Gas Rental & Purchases	\$148.40	
Bingo supplies	\$1,854.64	
Cleaning Products	\$205.94	
Cash Variants	-\$699.85	
Total Cost of Sales		\$34,905.76
Gross Profit		\$118,764.08
Expenses		
General & Administrative Exp		
Book Keeping Fees	\$2,872.50	
ATO - General Interest	\$678.07	
Bank Charges	\$24.52	
Bank eftpos/Merchant Fees	\$658.40	
Credit card surcharges	\$5.60	
Insurance	\$3,207.75	
Office Equipment Expenses	\$8.88	
Office Supplies	\$412.98	
Subscriptions/Memberships	\$2,864.34	
Telephone, Fax & Internet	\$968.29	
Poker Machine Expenses		
Poker Machine Maintenance	\$1,291.27	
Lottery, Gaming & Monitor Fees	\$2,016.00	
Fundraising Expenses		

This report includes Year-End Adjustments.

Page 1 of 2

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Pooraka Sports & Social Club

19 McCarthy Crt
Pooraka SA 5095**Profit & Loss Statement**

October 2018 To April 2019

ABN: [REDACTED]

Last Man Standing Payouts	\$4,150.00	
Fundraising Event Expenses		
Decorations	\$4.88	
Presentation Day/Night Expense	\$462.27	
Operating Expenses		
Hygiene Services	\$667.00	
Electricity & Gas	\$9,512.27	
Water	\$943.84	
Council Rent	\$5,819.24	
Council Rates	\$1,922.40	
Repairs & Maintenance	\$5,192.96	
Rubbish Removal	\$631.55	
Security	\$866.32	
Bar-Kitchen Expenses		
Bar-Kitchen Expenses	\$621.94	
Equipment Purchases		
Small Bus Dep < 20,000	\$543.63	
Sporting Expenses		
Umpire/Scorer Fees	\$1,108.00	
First Aid Supplies	\$1,926.19	
Player Payments	\$28,000.00	
Trainer's Fee	\$970.00	
Oval Expenses	\$319.00	
Other Sporting Expenses	\$73.30	
Employment Expenses		
Wages & Salaries	\$30,912.92	
Superannuation	\$3,157.62	
Total Expenses		\$112,813.93
Operating Profit		\$5,950.15
Total Other Expenses		\$0.00
Net Profit/(Loss)		\$5,950.15

This report includes Year-End Adjustments.

Page 2 of 2

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Pooraka Sports & Social Club

19 McCarthy Crt
Pooraka SA 5095**Profit & Loss Statement**

October 2019 To April 2020

ABN: [REDACTED]

Income		
Sales		
Bar Sales	\$48,346.08	
Kitchen Sales	\$209.09	
Scout Recycling	\$290.82	
Poker Machine Income	\$13,838.67	
Hiring Income		
Hall Hire	\$181.82	
Oval Hire	\$1,665.45	
Sub Leases/Rent	\$8,952.45	
Club Fundraising		
Raffles	\$218.18	
Bingo	\$5,114.55	
Fundraising Events		
Last Man Standing	\$7,350.00	
Merchandise Sales		\$1,009.09
Membership & Donations		
Membership To Club	\$45.45	
Player Subs	\$736.36	
Donations/Grants	\$17,500.00	
Bank Interest Earned		\$5.57
Total Income		\$105,463.58
Cost of Sales		
Alcohol Purchases for Resale	\$19,462.99	
Drink Purchases for Resale	\$999.41	
Drinks for Resale gst free	\$37.59	
Food Purchases GST FRE	\$113.08	
Gas Rental & Purchases	\$132.74	
Bingo supplies	\$1,026.65	
Cleaning Products	\$989.88	
Cash Variants	-\$214.74	
Total Cost of Sales		\$22,547.60
Gross Profit		\$82,915.98
Expenses		
General & Administrative Exp		
Advertising	\$285.00	
Book Keeping Fees	\$2,160.00	
ASIC	\$36.00	
Bank eftpos/Merchant Fees	\$774.63	
Credit card surcharges	\$4.38	
Donations/Sponsorship Paid	\$190.91	
Insurance	\$3,537.31	
Office Equipment Expenses	\$158.89	
Office Supplies	\$629.76	
Subscriptions/Memberships	\$1,851.02	
Telephone, Fax & Internet	\$843.64	
Poker Machine Expenses		
Poker Machine Maintenance	\$1,064.00	
Lottery, Gaming & Monitor Fees	\$1,665.20	
Fundraising Expenses		
Last Man Standing Payouts	\$4,900.00	

This report includes Year-End Adjustments.

Page 1 of 2

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Pooraka Sports & Social Club

19 McCarthy Crt
Pooraka SA 5095**Profit & Loss Statement**

October 2019 To April 2020

ABN: [REDACTED]

Other Fundraising Expenses	\$440.00	
Fundraising Event Expenses		
Presentation Day/Night Expense	\$35.64	
Operating Expenses		
Hygiene Services	\$450.24	
Electricity & Gas	\$6,803.92	
Water	\$894.05	
Council Rent	\$5,538.30	
Council Rates	\$1,974.80	
Repairs & Maintenance	\$6,452.82	
Rubbish Removal	\$321.53	
Security	\$866.32	
Staff Amenities	\$95.52	
Bar-Kitchen Expenses		
Bar-Kitchen Expenses	\$36.37	
Sporting Expenses		
Umpire/Scorer Fees	\$75.00	
Merchandise	\$2,351.36	
First Aid Supplies	\$4,472.63	
Sporting Goods & Equipment	\$475.38	
Player Payments	\$20,325.00	
Trainer's Fee	\$2,500.00	
Employment Expenses		
Wages & Salaries	\$19,442.24	
Superannuation	\$1,756.24	
Work Cover SA	\$1,321.32	
Total Expenses		\$94,729.42
Operating Profit		-\$11,813.44
Total Other Income		\$0.00
Total Other Expenses		\$0.00
Net Profit/(Loss)		-\$11,813.44

This report includes Year-End Adjustments.

Page 2 of 2

MINUTES OF SPECIAL BOARD MEETING OF THE POORAKA SPORTS
& SOCIAL CLUB HELD ON FRIDAY 5 JUNE, 2020

Meeting opened at 7.05 p.m.

PRESENT: David Garreffa, Jope Vandermoer, Paul Dittmar and Keith Whales

BUSINESS: Keith Whales requested the authority of the Board to apply for the return to play grant from the City of Salisbury.

Motion proposed by David Garreffa and seconded by Paul Dittmar.

It was unanimously agreed to request the full \$5,000.00 available to recover lost trade and expenses directly related to the Covid 19 pandemic effects on our Club.

No further business

Meeting closed at 7.25 p.m.

ITEM	7.2.10
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Southern Go Cart Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Southern Go Cart Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Southern Go Cart Club to assist with the following COVID-19 related expenses – payment of rent for July – December 2020.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Southern Go Cart Club - Sports and Community Clubs Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Southern Go Cart Club Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Southern Go Cart Club for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$86,552
 - Amount Requested - \$5,000
 - Why is funding required:
The SGKC occupies land rented from the South Australian Gun club. Rent is \$1,000 (plus GST) per month, paid twice yearly in advance. The club is contractually bound to pay its rent irrespective of income earned. The rental agreement (in place for over 40 years) includes provision for SGKC to pay rates.
Rent for July to December 2020 @ \$6,000 is now due and whilst the club has the reserves to cover the rental payment it can only do so by diminishing the club's equity position.
Any grant received from the Council will be directed by the club to meeting its rent obligations.
 - Number of Members – 297 (19% Reside in CoS)
 - Breakdown of funding requested:
Rent July – December 20 - \$6,000
- 3.4 It is recommended that \$5,000 is allocated to Southern Go Cart Club to be utilized towards the payment of rent.

4. CONCLUSION / PROPOSAL

The Southern Go Cart Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 15 July 2020, 8:53AM

Receipt number: 33

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 6

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Southern Go Kart Club Inc
Organisation Address	21-51 Robinson Road
Organisation Suburb	Bolivar
Organisation Postcode	5110
Prefix	Mr
Contact First Name	Brett
Contact Surname	Fortainier
Contact Title	President
Contact Address	PO Box 3370
Contact Suburb	Port Adelaide
Contact Postcode	5015
Contact Telephone	
Contact Email	president@southerngokartclub.com.au
Name of Person Responsible for the Grant	Brett Fortainier
Title of Person Responsible for the Grant	President
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	A2694
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	Self generated income from race meetings and memberships

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f) Organisation Purpose	The club's key purpose is host go kart race meetings sanctioned by the state peak, Karting SA and the national peak, Karting Australia. Key strategic objectives of the club include: - increasing participation in the sport - providing a safe environment for competitors to race - improve driving skills of participants, with children from the age of 7 able to race through various Cadet, Junior and Senior categories - incubate talented youth - provide a family friendly environment for all participants
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	2020-06-09 SGKC General Club Meeting Minutes.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Profit Loss June 2019-1.pdf Profit Loss June 2020.pdf
Please provide the Annual revenue of your Group / Organisation	2019 - \$86,552
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Salisbury COVID 19 Grant financial impact SGKC Inc.docx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	

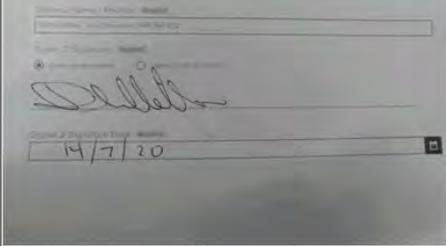
3 of 6

Declaration Where No ABN is Required Signature	
Signature Date	
Why Funding is Required?	
Details of Why Funding is Required	<p>The SGKC occupies land rented from the South Australian Gun club. Rent is \$1,000 (plus GST) per month, paid twice yearly in advance. The club is contractually bound to pay its rent irrespective of income earned. The rental agreement (in place for over 40 years) includes provision for SGKC to pay rates.</p> <p>Rent for July to December 2020 @ \$6,000 is now due and whilst the club has the reserves to cover the rental payment it can only do so by diminishing the club's equity position. Any grant received from the Council will be directed by the club to meeting its rent obligations.</p>
Amount Requested	
Amount of Grant Funding Requested	\$5,000
Upload Any Other Relevant Information to The Application	Strategic Vision 2018-23.odt
Which Category Best Describes What You Are Applying For?	<p>Any operating cost associated with the running of the club</p> <p>Any other cost associated with the impact of COVID-19</p>
Further Details	
Number of Members	297
Percent of Membership That Reside in The City of Salisbury	19%
Item Cost 1 - Name And Amount (\$)	Rent \$6,000 July - Dec 2020
Item Cost 2 - Name And Amount (\$)	
Item Cost 3 - Name And Amount (\$)	
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	

4 of 6

Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Southern Go Kart Club Inc
Signer 1 Name / Position	Brett Fortainier - President [REDACTED]
Signer 1 Signature	 Uploaded signature image: Bret Signature.jpg
Signer 1 Signature Date	14/07/2020
Signer 2 Name / Position	Danny Miller - Vice President [REDACTED]

5 of 6

Signer 2 Signature	 Uploaded signature image: Danny Signature.jpg
Signer 2 Signature Date	14/07/2020

SGKC Committee Meeting Minutes



Southern Go Kart Club Inc.

Minutes of the SGKC General Club Meeting

Tuesday 9-June-2020, 19:30

Southern Training Centre, 21-51 Robinson Road, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Danny Miller (DM)	Vice President
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Steve Nicolson (SN)	Membership Officer
	Ian Watson (IWa)	Ground Works Manager
	Scott Boorman (SB)	General Committee
	Greg Trengrove (GT)	General Committee
	Mario Storti (MS)	Publicity Officer
	Craig Owen (CO)	General Committee
	Joseph Mercury (JM)	Member
	Rob Burgemeister (RB)	SKC Co-Delegate
Apologies	Nil	

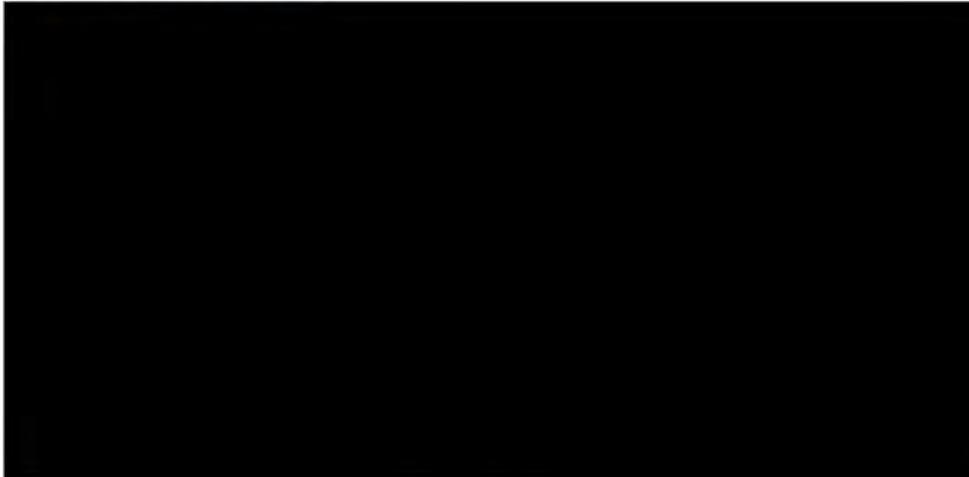
1. Welcome (BF)

- a) Meeting opened at 19:38
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 12-May-2020, be accepted as a true and accurate record of the proceedings

Moved: GT Seconded: IWa Carried unanimously

2. Review Action Items (BF)



Page 1 of 6

SGKC Committee Meeting Minutes

[Redacted]

[Redacted]

13. Grants (GT)

- [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]

- [Redacted]
 - [Redacted]

d) Sports and community clubs COVID-19 recovery support package grant
MOTION: SGKC prepare and submit an application for the Sports and Community Clubs COVID-19 Recovery Support Package Grant
Moved: GT **Seconded:** SN **Carried unanimously**

- [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
 - [Redacted]
- [Redacted]
 - [Redacted]
 - [Redacted]

Southern Go Kart Club Inc.

Application for support from Salisbury Council

Sports and Community Clubs COVID-19 Recovery Support Package Grant

The SGKC has suffered financial loss as a result of COVID 19, as the track has been closed and scheduled events in the 2020 racing calendar have been cancelled. There is no opportunity to reschedule the five cancelled events in 2020, even though racing at the club recommences on 26th July under the club's COVID 19 Management Plan.

Cancelled race meetings

Since the lockdown commenced, the following events from the State Racing Calendar to be hosted at our track have been cancelled:

- 1 x Club Meeting \$2000.00
- 1 x Festival State Cup \$6000.00
- 1 x State Championship \$10,000.00
- 1 x Vintage Meeting \$1000.00
- 1 x Retro Karting Australia Event - \$3000.00

Total lost race meeting income: \$22,000

Anticipated losses are quantified based on the status of the meeting, entry costs, expected entry numbers and expected takings from the canteen and bar. The figures are guesstimates, informed by experience running these event types in the past and budget estimates by the club's finance officer.

Membership

The SGKC has also lost income related to memberships we would normally receive and the clubs generous policy of extending membership by 2 months as compensation for track closure. Foregone income to cover the additional 2 months equates to roughly \$9000 that will have a financial impact this year and next.

According to the current membership database there has been a decline in membership when compared to the same time in 2019. SGKC club has lost 16 full racing memberships @ \$4,720 and 3 Vintage memberships @ \$405 for a total loss of \$5,125. This is against a background of a stable racing membership.

Total membership impact = \$14,125

Overall Impact

SGKC estimates the overall financial impact of COVID 19 to be \$34,125. Based on 2018/19 earnings of \$86,552 the impact represents a 39% drop of income in 2019/20.

Brett Fortainier

President SGKC

Southern Go Kart Club Inc
PO BOX 3370
PORT ADELAIDE SA 5015

Profit & Loss Statement

July 2018 through June 2019

25/06/2020
4:48:36 PM

Income	
Membership	\$38,274.59
Canteen Sales	\$11,700.00
Race Entry Fees	\$25,452.61
Sponsorship	\$1,909.09
Pro Tour Entries	\$8,124.91
Miscellaneous Income	\$1,090.91
Total Income	<u>\$86,552.11</u>
Cost of Sales	
Gross Profit	<u>\$86,552.11</u>
Expenses	
Postage	\$68.18
Stationery	\$1,202.61
Post Office Boxes	\$118.18
Canteen Expenses	\$7,665.90
Bank Fees	\$0.06
Track Extension Works	\$3,656.68
Maintenance	
Grounds Maintenance	\$11,373.99
Tractor Maintenance	\$121.28
Building Maintenance	\$2,040.59
Fuel + Diesel Purchases	\$121.14
Fire Extinguisher Servicing	\$796.00
Ride-on Mower	\$28.00
Track Maintenance	\$5,014.63
Scales - Weighshed	\$357.50
Quad Bike Maintenance	\$982.10
General	\$2,987.96
Cleaning	
Rubbish Removal	\$374.16
Cleaning	\$420.00
Cleaning Supplies	\$212.50
Security	
Access Cards	\$670.00
Security Monitoring	\$457.60
Security Lights	\$254.14
Utilities	
Electricity	\$4,094.31
Gas	\$180.00
Water Rates	\$998.26
Council Rates	\$1,301.78
Rent - SA Gun Club	\$12,128.00
Telephone Expenses	
Line & Phone Rental	\$531.15
Website Hosting	\$478.00
Emergency Services Levy	\$162.05
Maintenance Expenses	
Grounds Maintenance	\$236.11
Race Meeting Expenses	
KASA Fees	\$4,475.37
KA Fees	\$1,359.00
Trophies	\$3,031.91
SA Ambulance Fees	\$1,200.00
Permit	\$1,848.18
Officials Expenses	
Officials Accommodation	\$104.55
Officials Meals	\$640.00
Stewards Fuel Honorarium	\$1,933.13
Total Expenses	<u>\$73,625.00</u>
Operating Profit	<u>\$12,927.11</u>
Other Income	
Interest Earned - Invest Acct	\$1,568.59

Southern Go Kart Club Inc

Profit & Loss Statement

July 2018 through June 2019

25/06/2020
4:48:36 PM

Interest Earned - Online Acct	\$286.77	
Card Fees Collected	\$256.54	
Total Other Income		<u>\$2,111.90</u>
Other Expenses		
GST Rounding Acct	-\$44.09	
Total Other Expenses		<u>-\$44.09</u>
Net Profit / (Loss)		<u>\$15,083.10</u>

Southern Go Kart Club Inc
PO BOX 3370
PORT ADELAIDE SA 5015

Profit & Loss Statement

July 2019 through June 2020

25/06/2020
4:47:17 PM

Income	
Membership	\$35,143.57
4SS Hire Karts	\$150.00
Canteen Sales	\$5,949.37
Recylce - Bottles & Cans	\$376.82
Race Entry Fees	\$14,923.50
Sponsorship	\$4,954.54
Miscellaneous Income	\$500.00
Total Income	<u>\$61,997.80</u>
Cost of Sales	
Gross Profit	<u>\$61,997.80</u>
Expenses	
Stationery	\$862.72
Post Office Boxes	\$121.82
Canteen Expenses	\$2,137.44
Bank Fees	\$37.94
Track Extension Works	\$2,236.36
Club Dinners	
4SS Kart Hire	\$190.91
AKASA - Affiliation Fees	\$418.18
Insurance	\$2,857.21
Maintenance	
Grounds Maintenance	\$12,456.29
Tractor Maintenance	\$311.99
Building Maintenance	\$6,003.07
Fuel + Diesel Purchases	\$289.62
Fire Extinguisher Servicing	\$348.00
Ride-on Mower	\$294.55
Track Maintenance	\$109.09
Quad Bike Maintenance	\$740.91
General	\$2,284.41
4 Stroke Project	\$2,353.64
Cleaning	
Rubbish Removal	\$1,104.70
Cleaning	\$452.50
Cleaning Supplies	\$513.24
Security	
Security Monitoring	\$457.60
Security Lights	\$377.28
Utilities	
Electricity	\$648.74
Gas	\$185.00
Water Rates	\$736.53
Council Rates	\$1,105.90
Rent - SA Gun Club	\$6,000.00
Telephone Expenses	
Line & Phone Rental	\$458.16
Website Hosting	\$330.00
Emergency Services Levy	\$179.00
Race Meeting Expenses	
KASA Fees	\$2,610.91
KA Fees	\$840.00
Trophies	\$6,028.25
Permit	\$336.36
Committee Expenses	\$309.09
Officials Expenses	
Officials Travel Expenses	\$1,482.87
Officials Meals	\$200.00
Total Expenses	<u>\$58,410.28</u>
Operating Profit	<u>\$3,587.52</u>
Other Income	
Interest Earned - Invest Acct	\$1,329.46

Southern Go Kart Club Inc**Profit & Loss Statement****July 2019 through June 2020**25/06/2020
4:47:17 PM

Interest Earned - Online Acct	\$121.45	
Card Fees Collected	\$137.72	
Total Other Income		<u>\$1,588.63</u>
Other Expenses		
GST Rounding Acct	-\$468.00	
Total Other Expenses		<u>-\$468.00</u>
Net Profit / (Loss)		<u>\$5,644.15</u>

ITEM	7.2.11
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Military Vehicle Preservation Society of South Australia
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Military Vehicle Preservation Society of South Australia Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,696 to the Military Vehicle Preservation Society of South Australia to assist with the following COVID-19 related expenses – PMFA (Datacord Office printer), Wood Park PTY LTD (Mortgage), Telstra Account, Air Liquide, NewsCorp LTD, SA Water, Powerdirect (Electricity).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Military Vehicle Preservation Society of South Australia - Sports and Community Clubs Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Military Vehicle Preservation Society of South Australia Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A

2.2 External

2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Military Vehicle Preservation Society of South Australia for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$80,679
 - Amount Requested - \$5,000
 - Why is funding required:
This funding will help the museum bounce back after the close down, we would like to use this money to catch up on outstanding invoices.
 - Number of Members – 120 (35% Reside in CoS)
 - Breakdown of funding requested:
Nil
- 3.4 The Club representative was contacted to provide an itemized breakdown of funding requested and the following has been received.
- PMFA (Datacord Office printer) \$146.36
 - Powerdirect (Electricity) \$1,623.53
 - Wood Park PTY LTD (Mortgage) \$500.00
 - Telstra \$76.72
 - Air Liquide \$68.80
 - NewsCorp LTD \$1,273.00
 - Wood Park PTY LTD (Mortgage) \$500.00
 - PMFA (Datacord Office printer) \$118.84
 - SAWater \$515.26
 - Powerdirect (Electricity) \$864.44
 - Telstra \$79.99
 - Wood Park PTY LTD (Mortgage) \$500.00
 - Telstra \$52.49
- 3.5 It has been confirmed that the Powerdirect (Electricity) - \$1,623.53 was pre 1st March and therefore cannot be considered.
- 3.6 It is recommended that \$4,696 is allocated to the Military Vehicle Preservation Society of South Australia to be utilized towards the above expenses excluding the Powerdirect Account for \$1,623.53.

4. CONCLUSION / PROPOSAL

The Military Vehicle Preservation Society of South Australia Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 8 July 2020, 9:50PM

Receipt number: 32

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	National Military Vehicle Museum
Organisation Address	12 EDITH ROAD
Organisation Suburb	Edinburgh
Organisation Postcode	5111
Prefix	Mr
Contact First Name	Ryan
Contact Surname	Vallis
Contact Title	Treasurer
Contact Address	12 EDITH ROAD
Contact Suburb	Salisbury North
Contact Postcode	5108
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]
Name of Person Responsible for the Grant	Ryan Vallis
Title of Person Responsible for the Grant	Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	A5587
b) Is The Organisation Operated Under a Parent Organisation?	
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	Yes - (evidence must be attached to this application)
Upload Deductible Gift Recipient Endorsement Evidence Here	Non for Profit.jpg
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	Fundraiser & membership

2 of 5

f) Organisation Purpose	Education and restoration of Australia & South Australia's military history
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	Board Minutes Jun 20.doc
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	2019-2020 financial statement.pdf 2018-2019 financial statement.pdf
Please provide the Annual revenue of your Group / Organisation	\$80,679.80 for 2019
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Covid 19.docx march2020.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	Yes
I am providing my services as an individual without a reasonable expectation of profit or gain	Yes
Group / Organisation	MILITARY VEHICLE PRESERVATION SOCIETY OF SOUTH AUSTRALIA
Name / Position	Treasurer
Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	08/07/2020
Why Funding is Required?	

3 of 5

Details of Why Funding is Required	This funding will help the museum bounce back after the close down, we would like to use this money to catch up on outstanding invoice.
Amount Requested	
Amount of Grant Funding Requested	\$5,000.00
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Equipment to improve hygiene practices Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	120
Percent of Membership That Reside in The City of Salisbury	35
Item Cost 1 - Name And Amount (\$)	
Item Cost 2 - Name And Amount (\$)	
Item Cost 3 - Name And Amount (\$)	
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2

I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	MILITARY VEHICLE PRESERVATION SOCIETY OF SOUTH AUSTRALIA
Signer 1 Name / Position	Ryan Vallis - Treasurer
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	08/07/2020
Signer 2 Name / Position	Jeffery Pinney - Public Relation
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	08/07/2020

Minutes

Military Vehicle Preservation Society SA Inc & National Military Vehicle Museum

BOARD meeting held at 7:00pm on 09/06/20 at Edinburgh Park.

VISITORS. Nil

APOLOGIES. Nil

PRESENT. D Carmen, M Jebb, R Vallis, J Pinney, P Dunn, P Sabey, R Hall, P Kenny

MINUTES OF PREVIOUS BOARD MEETING

3/3/20 Amendments: Nil

Moved: Ryan Vallis **Seconded:** Mike Jebb **Passed:** Yes

21/3/20 Amendments: Nil

Moved: Peter Dunn **Seconded:** Ray Hall **Passed:** Yes

[REDACTED]

Had a call from Councillor Graham Reynolds, advised that the council are about to release a Covid relief grant (COVID-19 Recovery Support Package Grant). The Museum will be able to claim up to \$5,000.00.

[Redacted text block containing multiple paragraphs and bulleted lists of information, all obscured by black bars.]

I have included a copy of our march newsletter the Olive Drab. Under the minutes section we have a list of upcoming group visits or events that were planned. Due to Covid-19 these never went ahead, and we believe that we lost over \$3000.00 in these visits alone.

We also had to close the Museum for a few months which meant that we were not able to open on our usual Sunday and also lost that income.

PO Box 3373, Albury NSW 2640



Australian Government
Australian Taxation Office

Client enquiries
Telephone: 1300 130 248

9 November 2007

Dear Organisation Manager

Notification of endorsement for charity tax concessions
For your information

Enclosed is your organisation's *Notice of endorsement for charity tax concessions*.

Please note the following points:

- Your organisation's endorsement to access charity tax concessions, together with the date of period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abn.business.gov.au
- Your organisation's endorsement is based on the information it has supplied. Your organisation is required by law to notify the Tax Office in writing if its circumstances change and it ceases to be entitled to endorsement.
- The tax laws do not require any particular intervals between self-reviews, but we recommend a yearly review. Your organisation should also carry out a review if there are major changes to its structure or operations.

A charity can self-assess its entitlement to fringe benefits tax and GST charity tax concessions up to 1 July 2005. After this date, your charity will only be eligible to access charity tax concessions available under these laws if it has been endorsed.

For more information

We have a range of publications and services for non-profit organisations. Copies of the *Income tax guide for non-profit organisations* (NAT 7967) and other publications are available on the non-profit area of our website at www.ato.gov.au/nonprofit or by phoning us on 1300 130 248 between 8.00am and 6.00pm, Monday to Friday.

To keep up to date on key tax issues affecting the non-profit sector subscribe to receive our free electronic news service by using the subscribe link on our homepage at www.ato.gov.au

If your organisation has also applied for other endorsements you will receive separate notification.

Yours faithfully

Michael D'Ascenzo
Commissioner of Taxation and
Registrar of the Australian Business Register

CHARITY_ADVICE_3971ED-000009-000137

07/08/20

MILITARY VEHICLE PRESERVATION SOCIETY OF SA INC
36 547 733 430
Profit and Loss
July 2018 through June 2019

	<u>Jul '18 - Jun '19</u>
Ordinary Income/Expense	
Income	
Square payments	1.96
Dept of Veterans	10,871.00
Bank Interest	19.91
Catering	5,152.00
Donation Income	8,151.38
Door Takings	15,887.85
Fund raising income	800.00
GST refund from ATO	8,002.00
Membership Fees	6,335.00
Miscellaneous Income	5,894.00
Museum Shop Income	2,364.70
Refund	200.00
Transfer from Holding Acco...	10,000.00
Transfers	1,000.00
WFD	6,000.00
Total Income	80,679.80
Expense	
Club memberships	100.00
Museum Promotion	40.00
Administration expenses	506.30
Advertising	86.55
Catering expenses	1,263.79
Cleaning supplies	55.60
Electricity	10,710.73
Fire Prevention Service	1,478.80
Gun Crew Expenses	1,042.37
Insurances	970.82
Magazine expenses	125.88
Membership expenses	362.33
Memorial	40.00
Motor Vehicle Expenses	1,524.62
Museum Projects	10,714.61
Office Supplies	764.70
petty cash	200.00
Project Noack	317.79
Property Loan Repayments	16,000.00
Property Maintenance	2,116.94
Rates	162.65
Repairs & Maintenance	257.59
Security	336.60
Shop Purchases & Supplies	3,867.12
Subscriptions & Fees	328.90
Telephone	1,301.21
Transfer	25,371.00
Water	1,631.04
Website	423.45
Total Expense	82,101.39
Net Ordinary Income	-1,421.59
Other Income/Expense	

Page 1

07/08/20

MILITARY VEHICLE PRESERVATION SOCIETY OF SA INC
36 547 733 430
Profit and Loss
July 2018 through June 2019

	<u>Jul '18 - Jun '19</u>
Other Expense	
GST	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>-1,421.59</u></u>

Page 2

07/08/20

MILITARY VEHICLE PRESERVATION SOCIETY OF SA INC
36 547 733 430
Profit and Loss
July 2019 through June 2020

	<u>Jul '19 - Jun '...</u>
Ordinary Income/Expense	
Income	
Fundraising income	346.35
Grant Income	5,000.00
Square payments	2,982.70
Bank Interest	5.77
Catering	497.60
Club functions/outings	740.00
Donation Income	3,737.58
Door Takings	4,216.74
Fund raising income	17,850.97
Gate key deposit	20.00
GST refund from ATO	3,744.00
Gun Crew Income	450.00
K eysight Income	7,392.00
Log Books	15.00
Membership Fees	5,255.00
Miscellaneous Income	1,867.50
Motor vehicle parts	500.00
Museum Shop Income	2,306.99
Project / Grants Income	3,500.00
Special Event Income	500.00
Transfer from Holding Acco...	5,000.00
WFD	5,711.00
Total Income	71,639.20
Expense	
WFD Expense	422.50
Club memberships	50.00
Museum Promotion	200.00
Floats	200.00
Administration expenses	145.00
Advertising	2,323.25
Catering expenses	1,168.78
Contracted Services	1,024.10
Electricity	7,294.14
Event Expenses	2,667.30
Fire Prevention Service	259.70
Gun Crew Expenses	1,658.39
Insurances	3,602.03
Magazine expenses	250.00
Membership expenses	152.48
Motor Vehicle Expenses	3,406.56
Museum Projects	3,819.24
Office Supplies	1,702.96
Property Loan Repayments	23,500.00
Property Maintenance	1,622.25
Rates	167.40
Repairs & Maintenance	3,482.00
Security	408.10
Shop Purchases & Supplies	5,724.75
Telephone	745.50
Transfer	7,500.00
Water	1,150.49

Page 1

07/08/20

MILITARY VEHICLE PRESERVATION SOCIETY OF SA INC
36 547 733 430
Profit and Loss
July 2019 through June 2020

	<u>Jul '19 - Jun '...</u>
Website	<u>335.45</u>
Total Expense	<u>74,982.37</u>
Net Ordinary Income	<u>-3,343.17</u>
Net Income	<u><u>-3,343.17</u></u>

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OLIVE DRAB

JOURNAL
OF THE
MILITARY VEHICLE PRESERVATION SOCIETY
OF SOUTH AUSTRALIA



AND
THE NATIONAL MILITARY VEHICLE MUSEUM
Telephone (08) 8285 3011
ABN 36 547 733 430
Mail to: PO Box 174, Salisbury, SA 5108



March 2020 Vol 20 ISSUE 3



Photo shoot with the Bushmaster, Mercedes Benz G-Class & Betsy the Shoreland

**Patron: Colonel Bill Denny, AM BM RACT
OFFICE BEARERS JULY 2018-JUNE 2019**

President	David Carmen	Ph:(08) 8339 2482 Mob: 0419 819 624 davidcarmen@bigpond.com
Vice President	Mike Jebb	Mob: 0416 010 526
Secretary	Russell Vine	Ph: (08) 8281 9151 Mob: 0401 900 615 militaryvehiclemuseumsecretary@hotmail.com
Treasurer	Ryan Vallis	Mob: 0433 600 730 Ryan.vallis@ymail.com
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Safety Officer	Peter Dunn	ph 0418822743 dunnbus@dependabletravel.com.au
Workshop Manager	Ray Hall	Ph: (08) 8250 9255 Mob: 0417 814 982 randchall@bigpond.com
Militaria Manager	Grant Robinson	Ph: (08) 8285 8241 Mob: 0423 270 092
Radio Display Manager	Tony Bell	Ph: (08) 8269 4095 Antony.k.bell@gmail.com
Vehicle Display Manager	Dave Carmen	Ph: 0419 819 624 davidcarmen@bigpond.com
Membership Officer	Paula Kenny	Ph: 0408 801 112
Federation Delegates	Hugh Davies Peter Sabey	Ph: (08) 8280 7739 Mob: 0418 815 665 Ph: (08) 8388 2683 Mob: 0418 806 785
Quartermasters	Bill & Eileen Prior	Ph: 0414 978 343
Webmaster	Thomas Jebb	
Tour Co-ordinator		
Vehicle Service Officers	Bob Hannam Mike Jebb	Ph: 0416 010 526
Gun Crew Co-ordinator	Glen Coutney	
Vehicle Registrar	Peter Sabey Mike Jebb	Ph: 0418 806 785 Ph: 0416 010 526
Librarian	Jeffrey Tun Tin	

Members who have their vehicles registered under the concessional scheme for historic vehicles are reminded that logbooks must be stamped every year to confirm club membership and registration expiry dates entered. This can be done every year at the June general meeting or logbooks can be posted but please include a stamped self-addressed envelope to cover the cost of return.

EDITORIAL & COMMENT

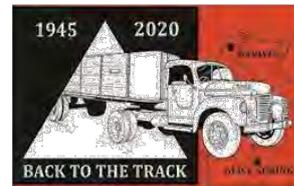
(The opinions expressed herein are entirely those of the Editor and may not reflect the views of the society)
Editorial, It was great sadness that we farwelled Don Blackmore at the Tony Monte Funeral Parlor on Thursday. Approximately 30 members including the 9 Mile Snipers were in attendance. I am sure that I speak for all members when I say that the details of Don's life show that Don's life was full and he was committed to helping and serving others. His many achievements were not known to most of us apart from the time he served as club member. I often wondered why the exhaust note of Don's Landrover was on the sporty side but as was revealed changes to the exhaust system was a modification that Don performed on all his cars . Don's family were much heartened by the large number of mourners that attended to celebrate Don's full life The club provided the 25 pounder gun to acknowledge Don's time with us and his service with the 9 Mile Snipers.

Up Coming Events

*SA Rod and Custom Swap formally Campbelltown Swap March 8th
Corowa Swim in 9th to 15th March
Power of the Past Mt. Barker 8th and 9th March
Clare Swap meet 15th March
Anzac day 25th April Vehicles needed for Anzac march in the City contact D Carmen if you can provide a vehicle.
History festival 3rd and 17th May*

The Back to the Track event is shaping up to be the must attend event for Military vehicle collectors for 2020. For information see Doug's Facebook site or email Doug at dougdraeger@hotmail.com or the website backtothetrack2020.com

Prior to the 1995 BTTT many people thought that it would not be as big or fantastic as it turned out to be and missed out. Don't be one of those who regret not taking part. Entries have closed for the Convoy



Eileen's Lucky Envelopes

Eileen Prior will be fund raising at the general meetings with lucky envelopes, each square will cost \$2 and once all squares are filled the prize of \$25 will be drawn with \$25 going to the club. So bring along your \$2 and support Eileen's fundraiser.



Museum Vehicle for Sale

Clarke 3 tons forklift with six cylinder continental engine on LPG. Ram on the forklift do need some work. Museum paid \$500.00 and we are looking to make our money back.

All offers to be submitted prior to the March General meeting.

Celebration of General Douglas MacArthur's arrival at Terowie in SA on 20/3/1942

Senator Don Farrell has invited the United States of America's Ambassador to Australia and the Philippines Ambassador to visit the site of the arrival of General MacArthur at Terowie in the mid north of SA. On the anniversary of MacArthur's first recorded famous statement "I came out of Bataan t and I shall return" He was of course referring to his escape from the Philippines and taking up the role of organizing an American offensive against Japan.



The Terowie Railway Station was the site of the first statement to the Australian Press and the World. MacArthur had travelled by PT Boat, B17 and by train from Bataan in the Philippines to Batchelor Field in the Northern Territory to Alice Springs and then by train to Terowie. Terowie was the break of gauge station and the northern limit for journalist's travel imposed by the military in time of war.

A plaque at the site of the old station commemorates this date but no representative of the US government has ever visited the site.

This celebration will take place on the 20th of March at 11 am and the club has been invited to display some WW2 military vehicles at the site. Terowie is 220 kms from Adelaide and is near Peterborough. Those interested should contact D Carmen or P Sabey for details.

General Douglas MacArthur's Escape from Bataan

The Japanese Navy had Corrigidor surrounded and on 22nd of February 1942 General Marshall advises General MacArthur that

President Roosevelt has ordered him to Mindanao in the Southern Philippines to make his escape and travel to Australia.

MacArthur decides to escape by PT boat and on 13th March he and his family and an entourage of 13 army officers 2 navel officers and a technical sergeant board 4 PT boats. The voyage of 560 miles takes 35 hours and 2 of the boats are lost. Once on Mindanao at the Del Monte airfield MacArthur orders B 17s from Australia to pick up him and his entourage and fly them to Australia. The first B17 to reach Del Monte was piloted by a very young pilot and the aircraft experiences



mechanical difficulties which result in a rough landing. MacArthur refused to board the decrepit aircraft and requests the 3 best planes and experienced crew to be sent. At first US Navy planes were available from Townsville but MacArthur refused to be rescued by the US Navy. Some B17s from the Naval task force were transferred to the USAAF 19th Bombardment Group at Townsville. Three of these B17s were dispatched to Batchelor airfield where the crews were informed of their mission. The 3 B17s departed Batchelor on 17th of March but one aircraft was forced to ditch in the sea at Mindanao, the others arrived at Del Monte at midnight. MacArthur and his entourage arrived with a large amounts of luggage but was allowed only one bag each. When the 2 aircraft dodged Japanese Zro fighters but reached Darwin and found it under Japanese attack so were diverted to Batchelor airfield. Upon arrival MacArthur demanded a motorcade to the nearest railway station unaware that Alice springs was 1000 miles away by a very rough road. Commercial DC3's were provided to fly the group to Melbourne but MacArthur was considered safer on the 4 engined B17. The exhausted party landed at Alice Springs a few hours later.



MacArthur sent the remainder of his staff south by plane but Mrs. MacArthur refused to fly any more so a special train was ordered for himself and his family. They left the Alice on March 18th and the journey of 1082 miles on the narrow gauge Ghan line which took 70 hours arriving at Terowie at 2pm on 20th of March. And to MacArthur's surprise his arrival was not the secret he expected and he was welcomed by cheering locals and the CO of the army staging camp.

The press had also been tipped off to MacArthur's arrival clamored for interviews this was the first statement MacArthur had made to the Australian Press and the news was undoubtedly sent worldwide.

From Terowie the MacArthur's boarded a broad gauge train for Adelaide where the commissioners' luxurious carriage was attached to the Melbourne express. MacArthur asked for privacy and gave no speeches or appear in Adelaide.



Agenda

Military Vehicle Preservation Society SA Inc & National Military Vehicle Museum

GENERAL meeting held at 7.30pm on 25/2/20 at Edinburgh Park.

VISITORS: Nil

APOLOGIES: Rod Hart, Ray Hall, John Fisk, Bob Cottle, Sam Cutajar, High Davis

PRESENT. As per attached attendance register.

MINUTES OF PREVIOUS GENERAL MEETING

Amendments: Nil

Moved: Tony Bell **Seconded:** Mike Jebb **Passed:** Yes

BUSINESS ARISING FROM PREVIOUS GENERAL MEETING

Visits: Thurs 27/02/20 Unley Council
Sat 11/04/20 Mustang Owners Club
Fri 24/04/20 Cub Scouts
Tues 12/05/20 Murray Bridge Ladies Group
Sat 16/05/20 Birthday event onsite
Tues 19/05/20 Enfield Men's Group
Tues 28/07/20 Murray Bridge Men's Group
Sat 17/10/20 B-Sqn Reunion Lunch

Anzac Day reminder: After the march, vehicles will be on display at the Torrens Parade Ground

CORRESPONDENCE

In: Letter from Jon Gee
Kerin Ramsay, cheque for membership
Registration renewal for International 6x6 truck
Post office box renewal invoice
Package from DMS
Playford ANZAC Day letter
Wedding attendance request
Multiple membership renewal forms
February Dispatchers magazine
Army, Navy and RAAF newspapers
Letter to Jeff Pinney regarding History Week

Out: Nil

BUSINESS ARISING FROM CORRESPONDENCE

- Nominees for Premiers Certificate
- International registration has been paid
- Wedding information under discussion – Jeff Pinney is organising

- ANZAC Day at Playford – NMVM will not be attending

TREASURERS REPORT

Treasurer's report tabled at meeting

Moved: Ryan Vallis **Seconded:** Mike Jebb **Passed:** Yes

MEMBERSHIP

Volunteer information renewals – 2 new volunteers accepted

GENERAL BUSINESS.

Constitution and Bylaws

Motion: Updated Constitution and Bylaws be passed as amended.

Moved Dave Carmen **Seconded:** Bob Kenny **Passed:** Yes

- Funeral for member Don Blackmore
 - International F1 to be driven by Rall Hall
 - No 8 Gun Tractor to be driven by Glen Courtney
- Motorfest 2020 – scheduled for Mon 28th September – title suggested as '100 Years of Military Motoring'
- All American Day car show – members who displayed their vehicles enjoyed the day
- John Clarke's T Model staff car will not be available to participate in 2020 ANZAC Day March
- As of the February General Meeting, Eileen is re-commencing Lucky Squares
- Annual General Meeting – rescheduling to be discussed concerning the clash with Back to the Track
- Ryan Vallis has purchased the roller door for the meeting room as discussed during the last Board meeting
- March Board meeting to be brought forward by 1 week to 3 March

Thank you for your attendance

MEETING CLOSED 2040

35th Annual

POWER OF THE PAST

Adelaide Hills Motor Restorers Club

HERITAGE VEHICLE SHOW



SUN 8th MARCH 2020 - 9am - 3pm

Mount Barker Oval, Alexandrina Road, Mount Barker

CARS • TRUCKS • TRACTORS • BUSSES
MOTORCYCLES • CARAVANS

All vehicles must be over 30 years old

Public entry \$5, children free

TWO CATEGORIES OF ENTRY:

- 1) To be eligible for judging and trophies - pre-registration essential and \$15 entry *(includes two people)*
Contact Richard 0418 842 474 or richard@greenbird.com.au
- 2) For display only - just turn up and give a gold coin donation on the day

Sponsored by



*Power of the Past runs for two days, 7th and 8th and vehicles are welcome for both days but Sunday will be the main day.
Some camping sites available on the showgrounds.*

For further enquiries call Richard 0418 842 474 or Peter 0417 081 502



PROJECT BLUE BOOK
UK NUCLEAR TESTS IN AUSTRALIA

Lectures
Morning Tea
Lunch
Museum Tour
Free Parking

National Military Vehicle Museum
10 Sturton Rd. Edinburgh Parks

May 3rd & 17th 2020
10am - 4pm
\$20 INDOCTRINEE
\$15 CONCESSION

Book Via:
Email: militaryvehiclemuseumpro@outlook.com
OR
Phone: Jeff Pinney @ 0401454515

ITEM	7.2.12
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	10 August 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Cressy Bowmen Incorporated
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	The Cressy Bowmen Incorporated Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$1,552 to Cressy Bowmen Incorporated to assist with the following COVID-19 related expenses - Disposable Cups and canteen stock, Capital Lock, Keys, Tyre Pumps, Padlocks, new tyres for targets, nuts and tape for target, Cleaning/Hygiene items and Stock, bolts, washers and lock, Target replacements core, Target faces, Target face inserts, target centres.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Cressy Bowmen Incorporated - Sports and Community Clubs Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Cressy Bowmen Incorporated Application was received for consideration by the Sport, Recreation and Grants Committee in August 2020.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 N/A

2.2 External

2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Cressy Bowmen Incorporated for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$22,086
 - Amount Requested - \$2,000
 - Why is funding required:
Loss of income due to: Deferral of Membership fees by Archery Australia; No coaching or Veteran (DVA) training income; no visitor or equipment hire fees; no canteen income; no competition fees. Increased expenditure due to: Purchase of products required for improved hygiene; replenish out of date canteen stock; new equipment items to recommence competition; replacement and extra security items due to 3 break-ins during lockdown.
 - Number of Members – 62 (29.5% Reside in CoS)
 - Breakdown of funding requested:
Disposable Cups and canteen stock \$51.75
Capital Lock \$65.00
Replacement Keys \$22.50
Tyre Pump \$70.31
Padlock \$13.30
Canteen stock \$13.50
Key replacement \$3.10
New tyres for targets \$35.00
Nuts and tape for target \$24.55
Cleaning/Hygiene items and Stock \$47.70
Cleaning/Hygiene items and stock \$51.50
New bolts, washers and lock \$56.10
Canteen stock 32.75
Tyre pump \$68.08
Hygiene, canteen stock \$54.15
- 3.4 The Club representative has reviewed the itemized list and wishes to also include the following:
- Target replacements core 24cm x 2 - \$184

- Target replacements core 37cm x 2 - \$415
- Target faces 122cm water proof x 12 - \$180
- Target faces Paper 80cm x 10 - \$30
- Target faces Paper 122cm x 10 - \$70
- Target face inserts - \$40.
- Replacement target centres x 20 - \$20

3.5 It is recommended that \$1,552 is allocated to Cressy Bowmen Incorporated to be utilized towards the above expenses.

4. CONCLUSION / PROPOSAL

The Cressy Bowmen Incorporated Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 03/08//2020

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 15 July 2020, 1:12PM

Receipt number: 34

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Cressy Bowmen Incorporated
Organisation Address	Rundle Reserve, Rundle Road,
Organisation Suburb	Salisbury South
Organisation Postcode	5106
Prefix	Mrs
Contact First Name	Lesley
Contact Surname	Attrill
Contact Title	Treasurer
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]
Name of Person Responsible for the Grant	Lesley Attrill
Title of Person Responsible for the Grant	Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	Cressy Bowmen Incorporated
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

2 of 6

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	CRESSY BOWMEN ARCHERY CLUB INC.docx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Cressy Bowmen Income Expenses Report 19-20.xlsx
Please provide the Annual revenue of your Group / Organisation	Cressy Bowmen Incorporated
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	COVID Grant017.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	Cressy Bowmen Incorporated
Name / Position	Lesley Attrill
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

Details of Why Funding is Required	Loss of income due to: Deferral of Membership fees by Archery Australia; No coaching or Veteran (DVA) training income; no visitor or equipment hire fees; no canteen income; no competition fees. Increased expenditure due to: Purchase of products required for improved hygiene; Replenish out of date canteen stock; New equipment items to recommence competition; Replacement and Extra security items due to 4 break-ins during lockdown.
Amount Requested	
Amount of Grant Funding Requested	\$2000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of Equipment to improve hygiene practices Equipment required to commence competition or program run by the club Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	62
Percent of Membership That Reside in The City of Salisbury	29.5%
Item Cost 1 - Name And Amount (\$)	Disposable Cups and canteen stock = \$51.75
Item Cost 2 - Name And Amount (\$)	Capital Lock = \$65.00
Item Cost 3 - Name And Amount (\$)	Replacement Keys = \$22.50
Item Cost 4 - Name And Amount (\$)	Tyre Pump = \$70.31
Item Cost 5 - Name And Amount (\$)	Padlock = \$13.30
Item Cost 6 - Name And Amount (\$)	Canteen stock = \$13.50
Item Cost 7 - Name And Amount (\$)	Key replacement = \$3.10
Item Cost 8 - Name And Amount (\$)	New tyres for targets =\$35.00
Item Cost 9 - Name And Amount (\$)	Nuts and tape for target repairs = \$24.55
Item Cost 10 - Name And Amount (\$)	Cleaning/Hygiene items and Stock = \$47.70
Item Cost 11 - Name And Amount (\$)	Cleaning/Hygiene items and stock = \$51.50
Item Cost 12 - Name And Amount (\$)	New bolts, washers and lock = \$50.90 & \$5.20
Item Cost 13 - Name And Amount (\$)	Canteen stock = 32.75
Item Cost 14 - Name And Amount (\$)	Tyre pump = \$68.08
Item Cost 15 - Name And Amount (\$)	Hygiene, canteen stock = \$54.15
Itemised Cost TOTAL (Including GST) (\$)	\$612.30

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Quote Upload (If Applicable)	COVID Grant002.pdf COVID Grant001.pdf COVID Grant003.pdf COVID Grant004.pdf COVID Grant005.pdf COVID Grant006.pdf COVID Grant007.pdf COVID Grant008.pdf COVID Grant009.pdf COVID Grant010.pdf COVID Grant011.pdf COVID Grant013.pdf COVID Grant014.pdf COVID Grant015.pdf COVID Grant018.pdf
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Cressy Bowmen Archery Club
Signer 1 Name / Position	Lesley Attrill/ Treasurer
Signer 1 Signature	 Uploaded signature image: img011.jpg
Signer 1 Signature Date	15/7/2020
Signer 2 Name / Position	Mark Betterman/ President ph: [REDACTED] email: cressypresident@yahoo.com

5 of 6

Signer 2 Signature	 Uploaded signature image: scan0001(002).jpg
Signer 2 Signature Date	15/7/2020



CRESSY BOWMEN ARCHERY CLUB INC

Meeting of Executive

Date: 28th June 2020

Time: 11.10am

Location: Cressy Bowmen Club Rooms, Rundle Reserve

Present: Mark Betterman, President; Trevor Hancock, Secretary; Lesley Attrill, Treasurer; Margaret Betterman, Director of Shooting; Tristan Betterman, Webmaster.

Apologies: Simon Bollen, Vice President; Peter Egan, Club Recorder.

Items:

- Proposal – To apply for the “Sports and Community Clubs COVID-19 Recovery Support Package Grant” offered by the Salisbury Council.

The application needs to be completed by the 15th July.

Moved by Lesley Attrill, Seconded by Mark Betterman; approved unanimously.



Meeting closed at 11.30am

Lesley Attrill, Treasurer.

30th June 2020

CAMPBELLS POORAKA

A.C.N. 000 278 399
 A.B.N. 57 000 226 999
 60-64 DIAGONAL ROAD
 POORAKA 5095

CUST NO. 0026569319
 CUST GROUP: 001
 CUST A.B.N. 65020094062

STORE 00849
 PH. 08-8260-9100
 FAX 08-8359-5520

SHIP TO:
 CRESSY BOWMEN ARCHERY CLUB
 U 257 1/25 CAPTAIN
 ROBERTSON AVE
 GOLDEN GROVE SA 5125

BILL TO:
 CRESSY BOWMEN ARCHERY CLUB
 U 257 1/25 CAPTAIN
 ROBERTSON AVE
 GOLDEN GROVE SA 5086

22/03/2020 TX:6914 002
 13:14 OP:002\$ PAGE 001

ITEM NO.	ITEM DESCRIPTION	PACK	IS	INCL	GST	RATE	GST	NET	UOE	QTY	SOFT	EXTN	ERR	NET	AMT	IN	ERR	CODE
1	251651 BIOPAK PFR CP S/W/G/S120Z 30S	20			6.89	10.00	0.69	0.61	EA	0				1.30	5.89			9.85
2	251651 BIOPAK PFR CP S/W/G/S120Z 30S	20			6.89	10.00	0.69	0.61	EA	0				1.30	5.89			9.85
3	251651 BIOPAK PFR CP S/W/G/S120Z 30S	20			6.89	10.00	0.69	0.61	EA	0				1.30	5.89			9.85
4	82290 ARN WAGON WHEELS SINGLES 48GM	18			15.86	10.00	1.59	1.44	CS	0				1.30	16.86			1.79
5	82290 ARN WAGON WHEELS SINGLES 48GM	36			15.86	10.00	1.59	1.44	CS	0				1.30	16.86			1.79
6	82868 C/A 2P L/NRE WET FEED/FLD 100S	20			2.47	10.00	0.25	0.22	EA	0				1.10	2.47			3.05
7	82868 C/A 2P L/NRE WET FEED/FLD 100S	20			2.47	10.00	0.25	0.22	EA	0				1.10	2.47			3.05
8	106123 MCC PEAS 500GM	24			1.83	0.00	0.00	0.00	EA	0				2.80	1.83			2.95
9	106123 MCC PEAS 500GM	24			1.83	0.00	0.00	0.00	EA	0				2.80	1.83			2.95
10	106123 MCC PEAS 500GM	24			1.83	0.00	0.00	0.00	EA	0				2.80	1.83			2.95
11	059021 NUDIX FRC BAG-TEAROFF SML24S	20			2.13	10.00	0.21	0.20	EA	0				2.70	2.13			2.75
12	050097 MOLIX FRC BAG-TEAROFF MED 30S	20			1.72	10.00	0.17	0.16	EA	0				2.04	1.72			2.75

51.75 each
 25/3/20
 51.75 remitted

TAX INVOICE No. 30545

TOTAL 68.05

EST FOR SALES 26589219 58.05

GST-FREE SUPPLIES
 GST INCLUDED ABOVE

3.55
 5.85

ORDERS CAN BE PLACED USING: www.campbells.com.au
 ** THIS BRANCH WILL BE CLOSED FOR STOCKTAKE ON SUNDAY 2nd February **



Item 7.2.12 - Attachment 1 - Cressy Bowmen Incorporated - Sports and Community Clubs Recovery Support Package Grant Application

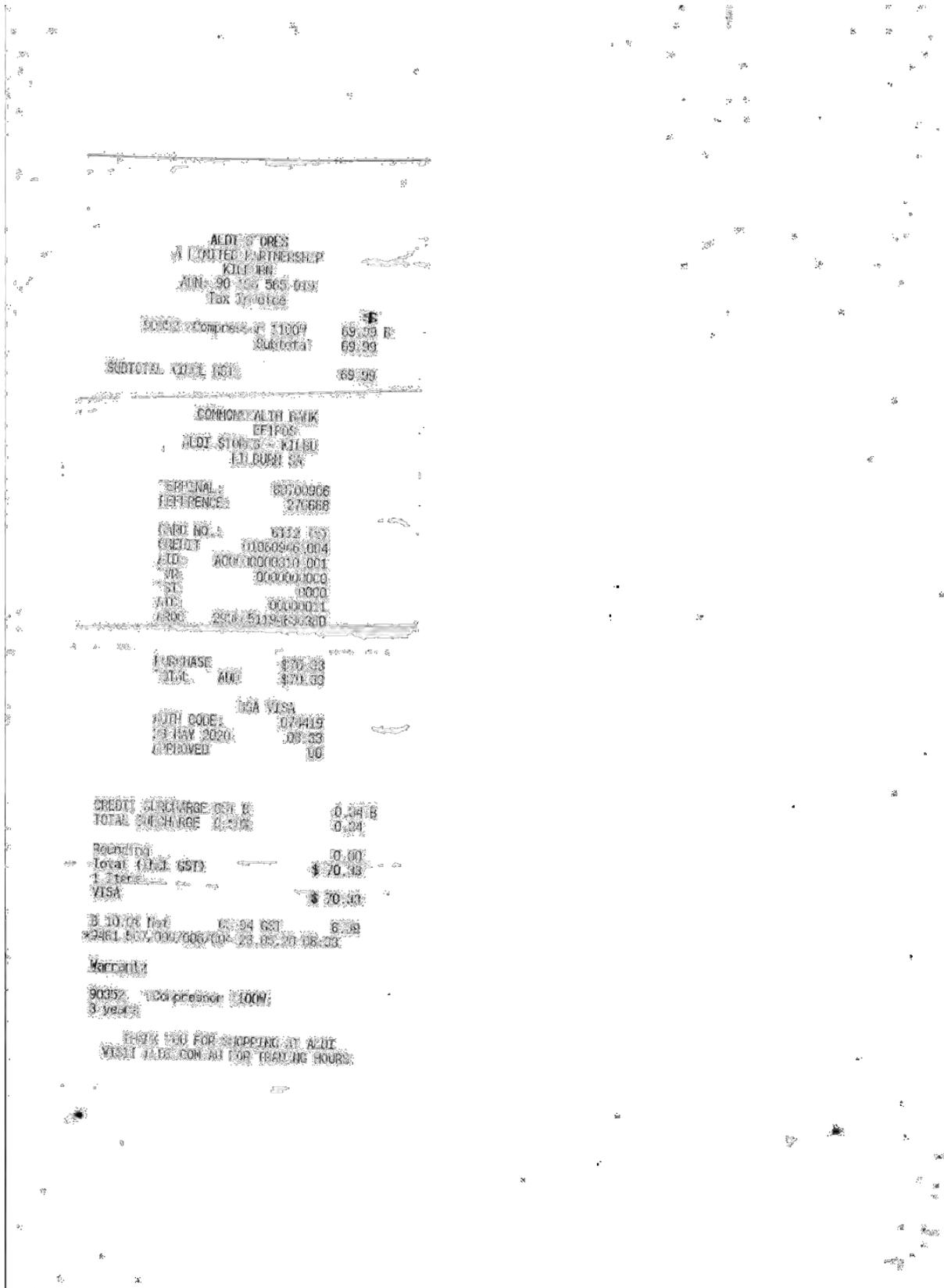
EFTPOS FROM BANK SA
PORT LOCKSMITHS SA
156 SWAN TERRACE
GLANVILLE 5015
Australia

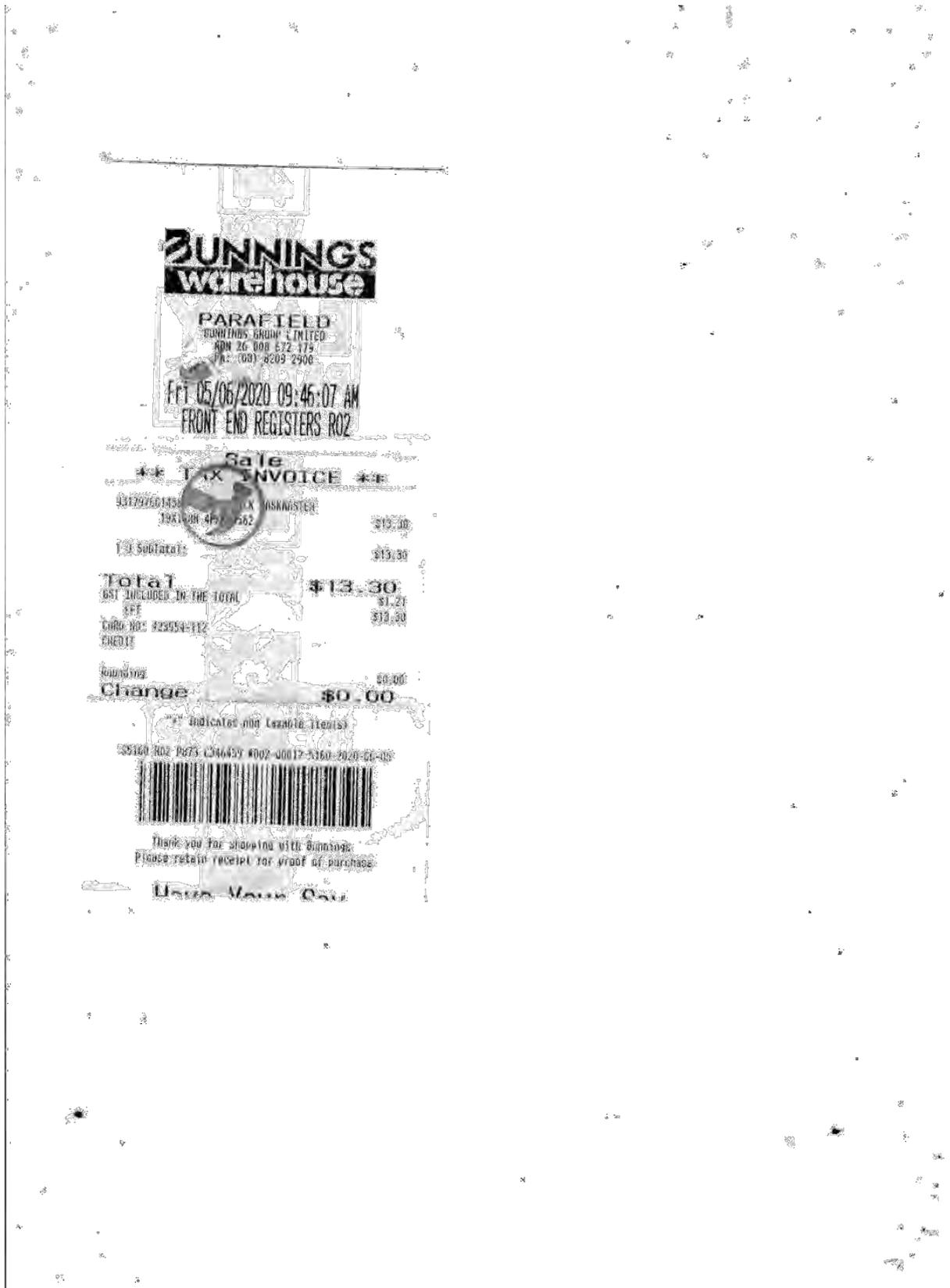
TIME 23APR20 09:30
MID 01089572
TSP 1006P3538236
RRN 200423005328
eftpos CHO
Debit (I) CHO
CARD 3518
AID A00000038420
ATC 0021
PSN 00
TVR 0000048008
AUTH 795898

PU HASE AUD22.50

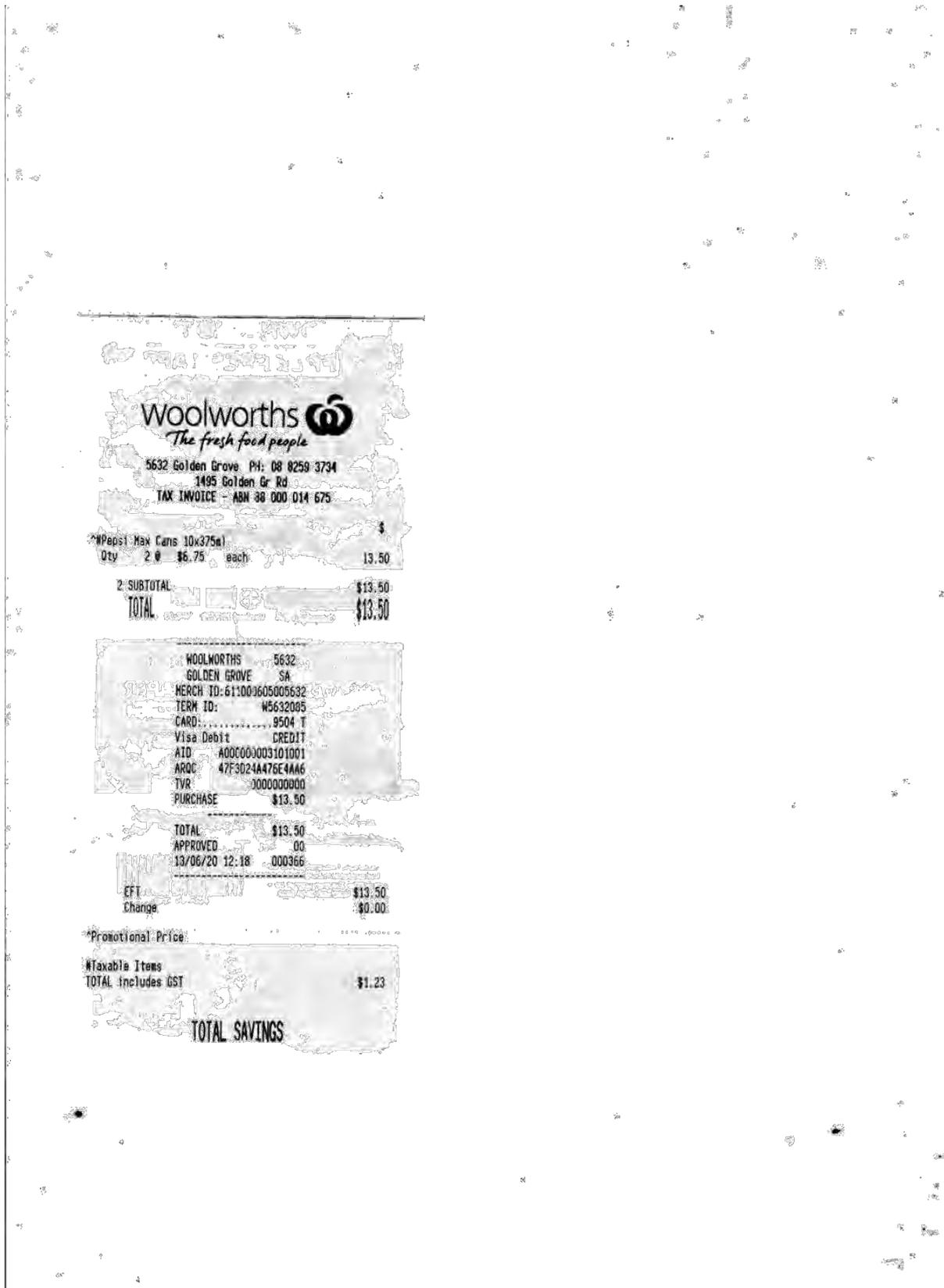
(000) APPROVED

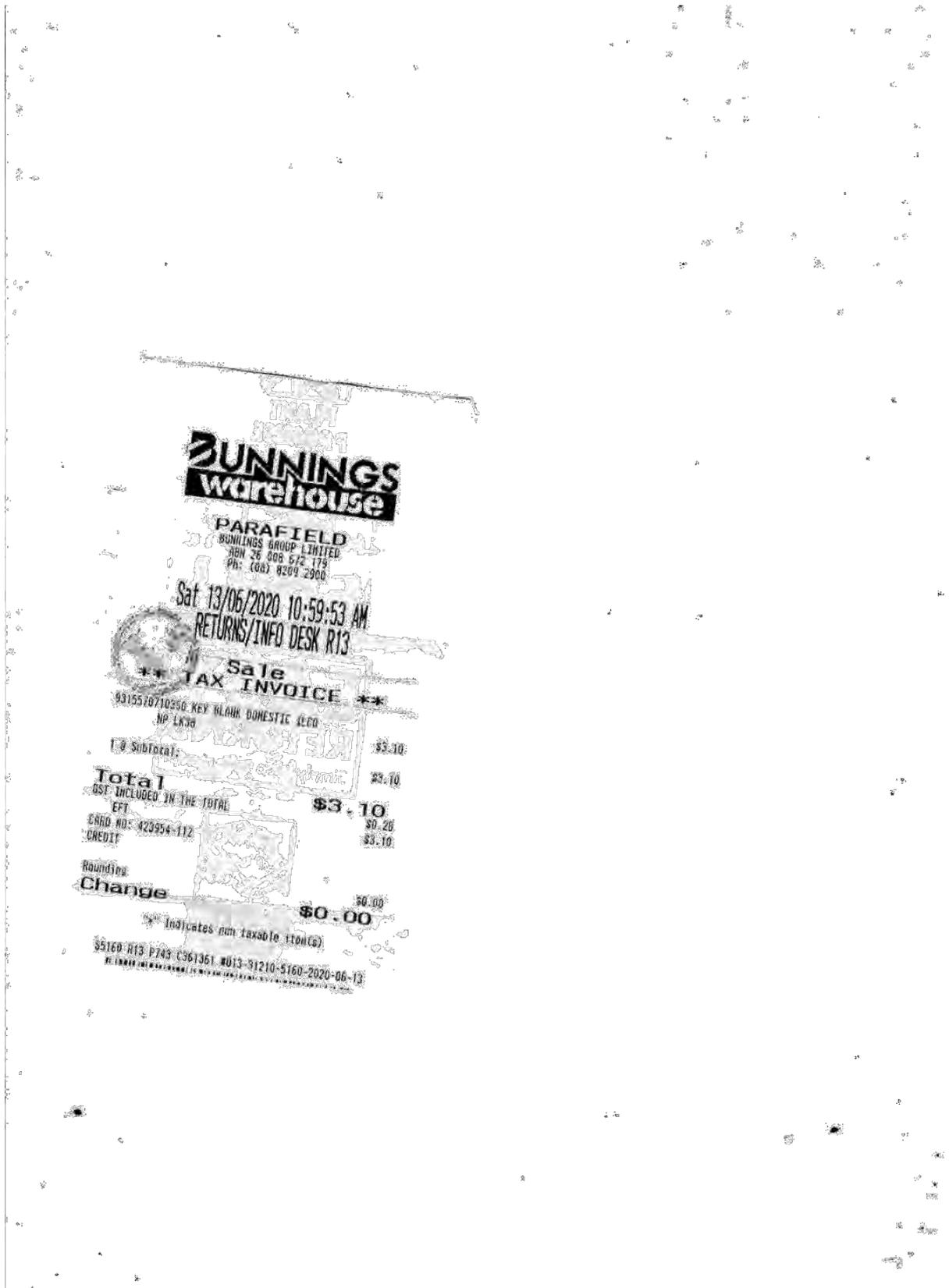
CUSTOMER COPY





Item 7.2.12 - Attachment 1 - Cressy Bowmen Incorporated - Sports and Community Clubs Recovery Support Package Grant Application





Paramount Browns
ARN: 31 007 668 617

17/06/2020 11:02:21 AM
TAX INVOICE No.: 1-344357
Code: CASH
Name: CASH
Cashier: MICHAEL S
Register Name: COUNTER01
Docket No.: 1-344357

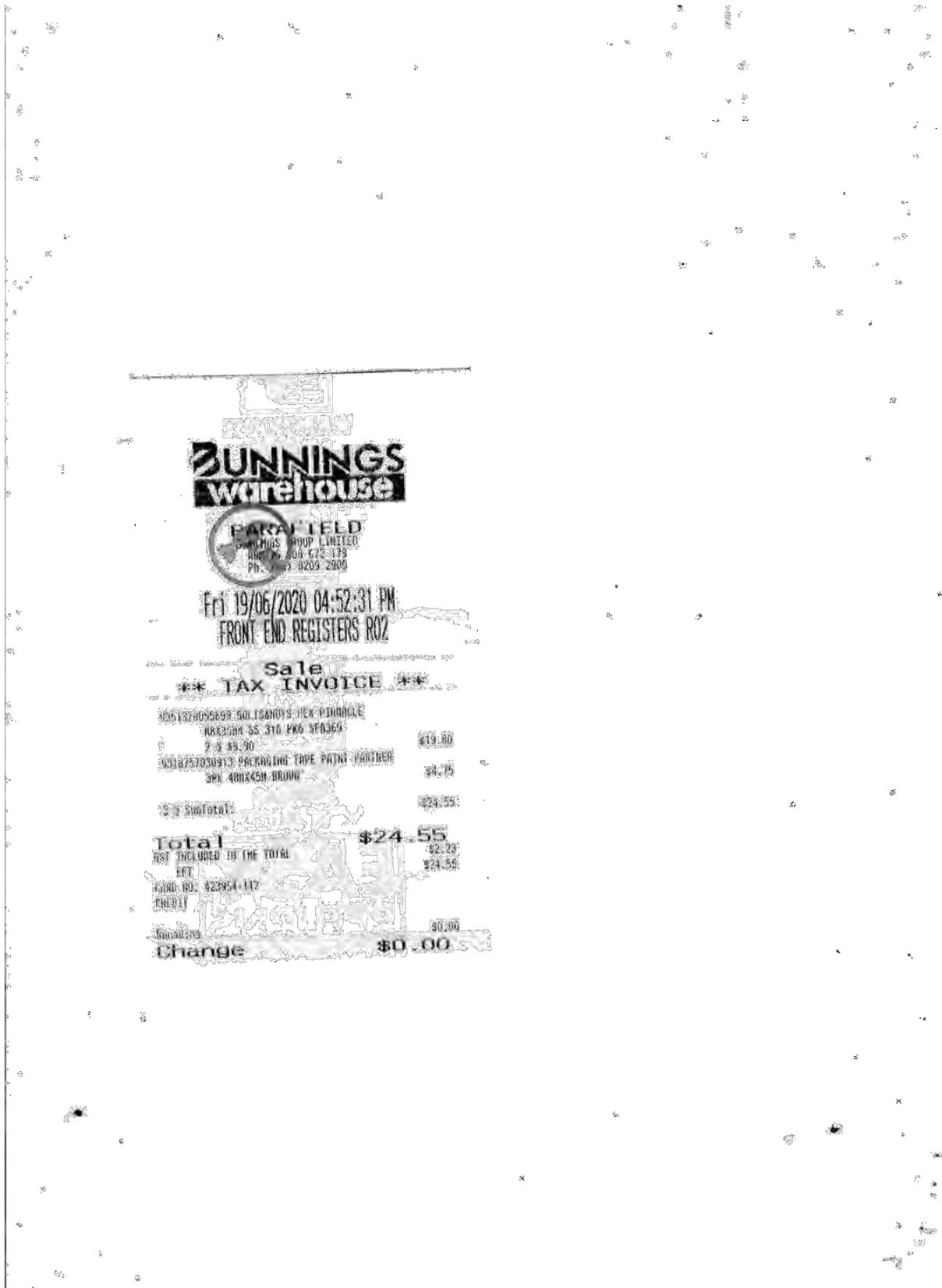
TYRE SOLID 250MM (FOAM FILL TYRE ONLY)
PB16782 EA
2 @ \$17.50 /EA \$35.00 *

GST: \$3.18
Total: \$38.18

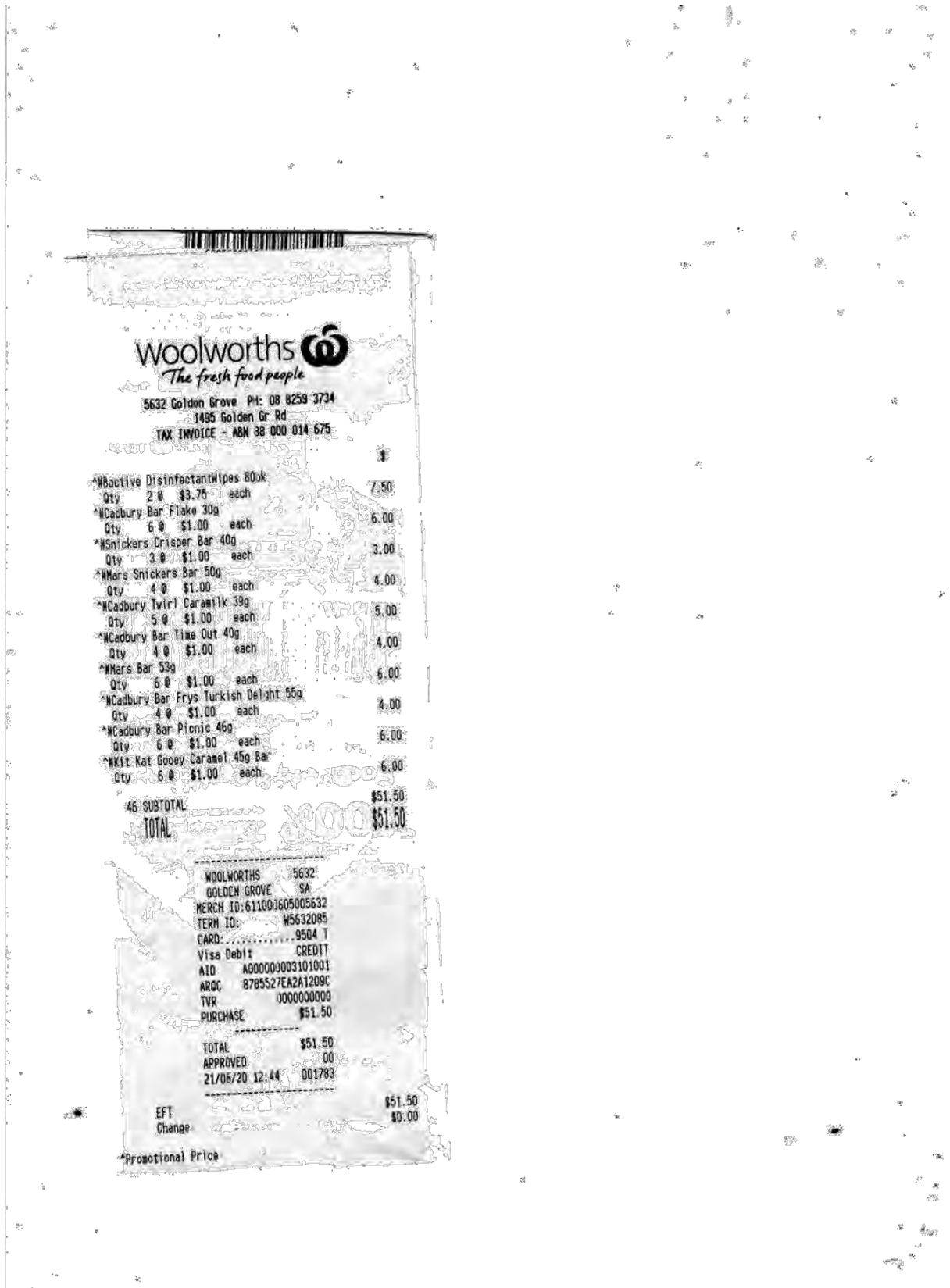
Tendered: \$35.00
Change: \$0.00

Payment: \$35.00 Method: EFTPOS
PAID IN FULL BY EFTPOS













TAX INVOICE

ABN: 95 166 023 159

Order:	Bill to:	Ship to:
Order ID: 84020114	Method: Credit Card(Adyen)	Receipt: Lesley Atrill
Order Time: 2020-07-02 16:11:45	Payee: Lesley	Contact Number: 0448874087
Status: Sent	Billing Address: 257/1-25 Captain	Shipping Address: 257/1-25
Customer: Customer	Robertson Avenue, GOLDEN	Captain Robertson Avenue
Email: laaw1@asc.net.au	GROVE, SA 5125, Australia	GOLDEN GROVE, SA
		5125, Australia

Product title	Quantity	Unit Price	Subtotal
[160349] New Cordless Tyre Inflator Car Air Compressor Electric Tyre Pump VW Digital LCD 8V	1	\$66.08	\$66.08

Handling Cost: \$0.00
 Total shipping cost: \$8.13
 Total Before Discount \$88.08
 GST: \$8.19
 Total Inc GST: \$88.08

<http://www.crazysales.com.au>

07/02/2020 16:11:45
 Page 1 of 1

CAMPBELLS POORAKA

A.G.N: 006 226 399
 A.B.N: 57 000 226 399
 60-64 DIAGONAL ROAD
 POORAKA 5055

CUSTOM NO. 0026569319
 CUST GROUP: 001
 CUST A.R.N. 65020094062

PHONE 00848
 PH 08-8260-9100
 FAX 08-8352-6520

SHIP TO:
 CRESSY BOWMEN ARCHERY CLUB
 U 257 1/2S CAPTAIN
 ROBERTSON AVE
 GOLDEN GROVE SA 5086

BILL TO:
 CRESSY BOWMEN ARCHERY CLUB
 U 257 1/2S CAPTAIN
 ROBERTSON AVE
 GOLDEN GROVE SA 5086

4/07/2020 TX: 6845 001
 12151 OP: 0032 PAGE 001

ITEM NO.	ITEM DESCRIPTION	PACK	MS	INCL	EST	DATE	100	ORD	QTY	UNIT	EXT	NET	RECEIVE	MR	REN	CODE
1	251651 BROWK FER CR SW-0751207 50S 20				3.69	6.08	10.00		0	2	0	13.38				5.85
2	761991 LEFT H/BAG BAK WA DIRECTION 12				3.71	0.00	0.00	EA	0	1	0	3.77				5.35
3	682107 HAS FOLIO S/THER & NICE 150S 1				33.99	33.00	0.00		0	1	0	36.95				55.49

TAX INVOICE No. 71570

TOTAL

54.14

NET GR 1486

26569319

58.206

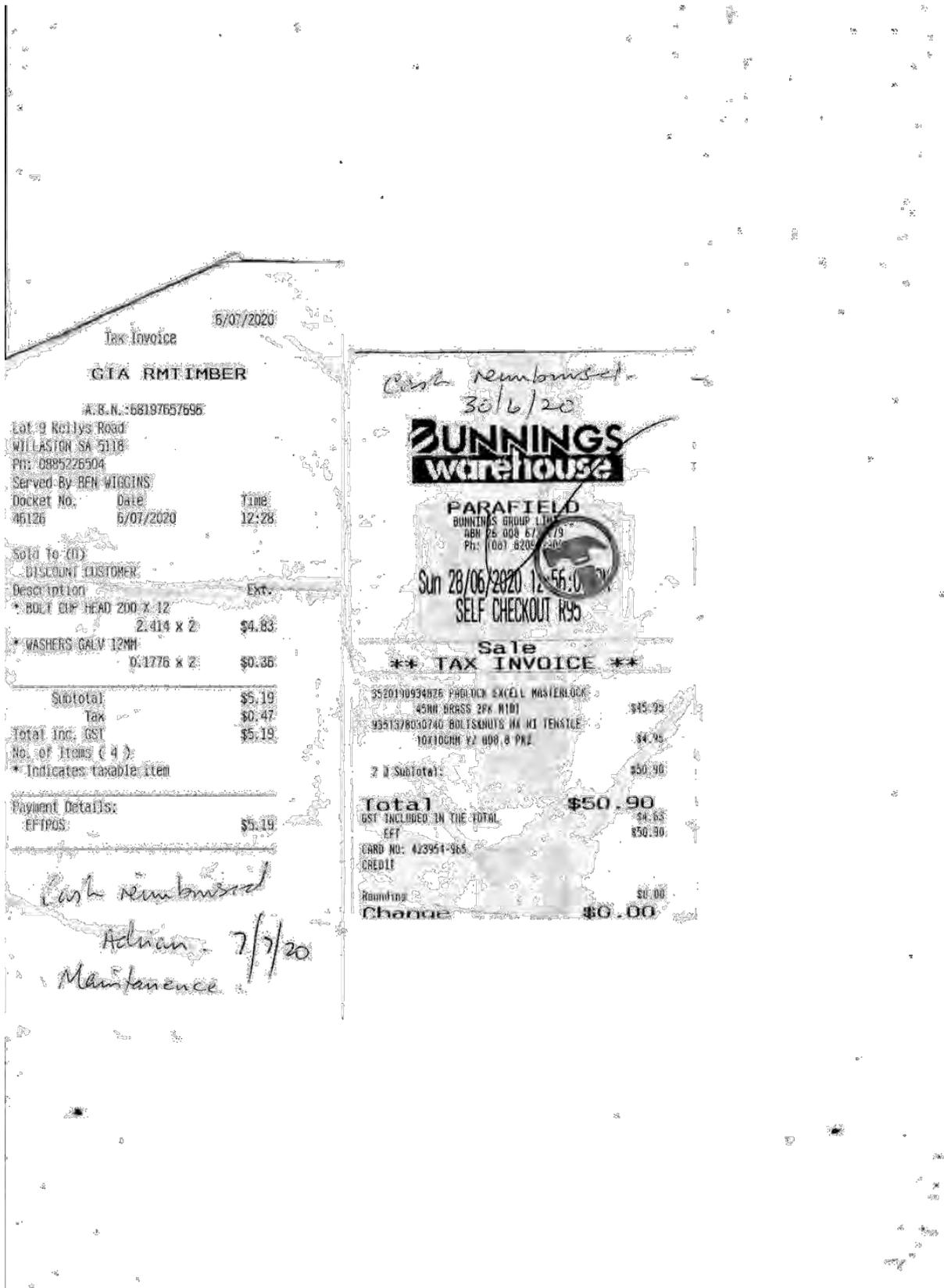
GST-FREE SUPPLIES
 GST INCL 0000

0.77
 4.98

This branch is closed on public holidays. Extended trading hrs are Mon-Fri 7am-5pm, Tues 7am-7pm, Sat 7am-4pm, Sun 10am-2pm.
 ** ORDER CAN BE PLACED ONLINE www.campbells.com.au **
 PAYMENT BY CREDIT CARD MAY BE SUBJECT TO AN ADMINISTRATION FEE.

ALL REQUESTS FOR CREDITS / RETURNS MUST BE COMMUNICATED TO THE BRANCH WITHIN 24HRS OF DELIVERY.
 This Invoice and the supply to you of these and all future Goods and Services are subject to the MERCHANTS Trading Terms
 (as updated from time to time) which are available on our website at www.campbell
 and services will be treated as conclusive evidence that the MERCHANTS Trading Terms apply and are binding to you.
 Promotional lines marked by "SP" or "BY"

CAMPBELLS POORAKA



Lesley Attrill

From: Archery Australia <info@archery.org.au>
Sent: Tuesday, 7 April 2020 4:11 PM
To: [REDACTED]
Subject: Three Month Membership Extension

Three-Month Membership Extension

Archery Australia has been working with all RGB's and the Clubs across Australia to try and support all members by issuing a three-month extension to your membership during these uncertain times.

As a member automatically joins a club, an RGB and Archery Australia at the same time, in order for this to happen all three organisations (AA, RGB and Club) are required to agree to an extension.

So far all RGB's have agreed to the three-month extension and over 70 Clubs have agreed, therefore meaning that over 5,000 members will receive this extension this week and we're hopeful the remaining Clubs will want to be involved over the next week or two.

Archery Australia would like to thank all the clubs and the RGB's for their assistance with this process and the membership extension, it's incredibly appreciated!

Although the RGB's and Archery Australia are actively encouraging all clubs to accept a three-month extension, if a club chooses not to go down this route then we will be unable to provide the members of that club with a three-month membership extension.

Three-month Extension:

- All members that were financial as of the 1st April 2020, will receive a three-month extension to their membership. Eg. If your current membership expiry date is the 30/06/20, it would now become 30/09/20
- This will be constantly reviewed in consultation with the RGB's and the Clubs.
- Further information can be found [here](#)
- Once Archery Operations resume, a new membership card will be issued with your updated Expiry Date
- A list of Clubs that have so far signed up can be found [here](#)

Any queries please don't hesitate to contact us (info@archery.org.au)

[Unsubscribe from the Archery Australia mailing list](#)

CRESSY BOWMEN BALANCE SHEET

July 1st 2018 - June 30th 2019

INCOME		EXPENSES	
B/Forward Cash	862.80	ASA Affiliation Fees	142.00
Affiliation Fees		Club Fees	4,121.73
Club/Members Fees	3,133.20	ASA (Medals & Awards)	999.05
STG Settlements	4,943.08	Canteen	1,422.62
Canteen	4,247.60	Equipment Maintenance	1,586.84
Coaching	2,450.00	Insurance	1,022.00
Visitors Fees	448.00	Club Shirts	707.40
Hire Fees	630.00	Trophies	348.10
QRE's	444.00	Lease	3,550.00
Cressy Invitational	569.76	Internet & Web site	276.02
Club Shirts	774.20	Postage & Stationary	96.51
Can Deposit refund	84.30	Misellaneous & Prizes	23.40
Bank Interest	38.55	DPTI Grant	2,844.02
LM Team Shoot Refund	456.00	Catering	43.95
DPTI Grant	3,000.00	Bank Fees	9.00
Misellaneous	5.00	Coaching Course	108.25
		Invitational Shoot	328.45
		QRE	60.00
		Cash Banked	927.20
		COH	791.60
	22,086.49		19,408.14
Sub Total	22,086.49		19,408.14
Opening Balance	15,981.48	Closing Balance	18,659.83
TOTAL	38,067.97		38,067.97

Certified as Correct

Treasurer:

Lesley Attrill

Date:

President:

Robert Welden

CRESSY BOWMEN BALANCE SHEET

July 1st 2019 - June 30th 2020

INCOME		EXPENSES	
B/Forward Cash	791.60	Club Fees	2,184.12
Canteen	3,906.25	Canteen	1,583.67
Club/Members Fees	1,690.69	New Equipment	170.33
STG Settlements	3,433.00	Maintenance	1,534.33
Coaching	1,200.00	Insurance	1,098.31
QRE's	280.00	Club Shirts	338.00
Visitors Fees	336.00	Trophies/Prizes	884.50
Hire Fees	390.00	Lease	1,225.00
Cressy Invitational	761.73	Internet & Web site	194.54
Club Shirts	302.60	Postage & Stationary	95.35
Can Deposit refund	155.55	Misellaneous	46.55
Bank Interest	30.08	DPTI Grant	475.58
Misellaneous	36.00	Bank Fees	6.00
		Coaching Course	101.25
		Invitational Shoot	95.65
		QRE Fees	64.80
		Cash Banked	1,279.14
		COH	236.40
	13,313.50		11,613.52
Sub Total	13,313.50		11,613.52
Opening Balance	18,659.83	Closing Balance	20,359.81
TOTAL	31,973.33		31,973.33

Certified as Correct

Treasurer:

Lesley Attrill

Date:

President:

Mark Betterman