



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN LITTLE  
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**20 JULY 2020**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr S Ouk  
Cr G Reynolds

**OBSERVERS**

Cr B Brug (*from 8.31pm to 8.35pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community and Org. Development, Ms G Page  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.57 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

An apology was received from Cr N Henningsen.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr G Reynolds  
Seconded Cr S Ouk

The Minutes of the Works and Services Committee Meeting held on 15 June 2020, be taken and read as confirmed.

**CARRIED**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

The Minutes of the Confidential Works and Services Committee Meeting held on 15 June 2020, be taken and read as confirmed.

**CARRIED**

### Deputation

Mr Blair Boyer MP, Member for Wright, addressed the Committee in support of establishing Gulfview Heights Lake with permanent water source.

### Bring Forward Item 2.6.2

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. That Item 2.6.2 – Gulfview Heights Lake, Bayview Parade, be brought forward to this point on the agenda.

**CARRIED**

### 2.6.2 Gulfview Heights Lake, Bayview Parade

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. That the Works and Services Committee notes the deputation made by Mr Blair Boyer MP, Member for Wright.
2. Council give further consideration of establishing Gulfview Heights Lake with permanent water source.
3. Council note that irrigation has been reinstated around the lake and the issues of the clay liner drying out are unlikely to return and the time water is in the lake will be significantly increased.
4. Administration to monitor the retention of water in the lake over the next 12 months and provide a report to the Works and Services Committee every 4 months.
5. Staff to provide further information about the possibility and cost to continue using the SA Water pump to provide water into the lake.

**CARRIED**

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**Deputation**

Mr Michael Brown MP and Mr David Cowles, Principal, Mawson Lakes High School, addressed the Committee in support of the construction of a footbridge crossing at Mawson Lakes School.

Cr C Buchanan sought leave of the meeting to move a Motion and leave was granted.

**W&S-OB1 Mawson Lakes School Footbridge**

Moved Cr C Buchanan

Seconded Cr L Braun

1. That the Works and Services Committee notes the deputation made by Mr Michael Brown MP, Member for Playford and Mr David Cowles, Principal Mawson Lakes School.
2. The Works and Services Committee notes and receives letter from Helen Doyle, Director Capital Programs and Asset Services, confirming DECS maximum commitment of \$300k towards co-funding 50% of the cost of a new footbridge crossing at Mawson Lakes School (Dry Creek Crossing).
3. Administration to bring forward detailed design and costing of the footbridge crossing at Mawson Lakes School as soon as possible, no later than October 2020 to the Works and Services Committee.
4. Staff investigate as a matter of urgency whether State COVID-19 funds are available to enable the project to be completed in this financial year. If COVID funds aren't available then Council commits to funding no more than \$300k towards the co-funded project to be considered as part of the 2021/22 budget.
5. Council write to the State Government seeking funding for any additional costs, above the agreed co-funded amount (\$600k) towards the construction of the footbridge crossing at Mawson Lakes School.

**CARRIED**

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## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr C Buchanan  
Seconded Cr L Braun

1. The information be received.

**CARRIED**

#### **2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 13 July 2020**

Moved Cr L Braun  
Seconded Cr S Ouk

The information contained in the Asset Management Sub Committee of the meeting held on 13 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### **2.0.2-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information be received.

**CARRIED**

#### **2.0.2-AMSC2 Place Activation Strategy Update**

Moved Cr L Braun  
Seconded Cr S Ouk

1. Council notes that the Economic and Community Facilities categories of the Place Activation Strategy will be presented to the Policy and Planning Committee for consideration.
2. Council notes that a report on the Linkages category of PAS will be presented to the sub committee in coming months for consideration.

**CARRIED**

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### 2.0.2-AMSC3 Asset Management Policy

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information be received.
2. Council endorses the revised Asset Management Policy as contained in Attachments 1 and 2 to this report (AMSC 13/07/2020, Item No. AMSC3), subject to the following amendment to Attachment 1 – Asset Management Policy, to read:
  - 4.1 *Setting of service levels will be determined by Council following consultation with the community and will form the basis of the annual budget.*
3. Council notes the Strategic Asset Management Group Terms of Reference.

**CARRIED**

### 2.0.2-AMSC4 Response to Petition - Coachhouse Drive, Gulfview Heights

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information within the report be received and noted.
2. That Coachhouse Drive be included in the Streetscape Renewal program for the 2020/21 financial year.

**CARRIED**

### 2.0.2-AMSC5 Place Activation Strategy - Parks and Open Space Assets Listing (Informal Recreation destinations)

Moved Cr L Braun  
Seconded Cr S Ouk

1. The information within the report be received and noted.

**CARRIED**

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*Community Centres and Youth***2.1.1 Grant Funding for Community Garden at Para Hills**

*Cr S Reardon declared a perceived conflict of interest on the basis of being a member of the Para Hills Community Club. Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Reynolds

Seconded Cr M Blackmore

1. Council note that:
  - a. Funding of \$75,000 has been allocated to the City of Salisbury through Wellbeing SA (Government of South Australia) for the development of a new community garden at the Para Hills Community Hub in 2020/21.
  - b. An application for further funding of up to \$100,000 has been prepared through Wellbeing SA's Community Wellbeing and Resilience Grants program for community garden support programs to be delivered throughout the City of Salisbury in 2020/21 for people impacted by COVID-19 and domestic violence.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr S Reardon voted IN FAVOUR of the MOTION.*

*Landscaping***2.4.1 Response to Petition: Dunkley Green**

Moved Cr G Reynolds

Seconded Cr C Buchanan

1. The report be received and noted.
2. Council notes that Dunkley Green is now budgeted for in 2020/21, for works under the following programs Playspace/ Playground and Reserve Upgrade to address the concerns of the petition presented May 2020.
3. Council notes that staff will consult with the residents within the reserve catchment (including those on the petition) and ward Councillors, as part of the project design, to provide input into the development of the reserve.

**CARRIED**

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## 2.4.2 Review the standards and user satisfaction of all Dog Parks

Moved Cr C Buchanan

Seconded Cr L Braun

1. That the information in this Report be received and noted.
2. The delivery of dog parks for small dogs continues as identified throughout the budget bid process.
3. Signage at all dog parks be consolidated into one single sign displaying dog park etiquette, educational material and Council contact details.
4. Council investigates off-leash opportunities outside of fenced dog parks such as increasing the hours for off-leash activities particularly through daylight savings.
5. Golding Oval, Para Vista to have significant improvements to bring to the same level of service as other dog parks. This work to include removal of remnant asphalt courts surfacing and reinstatement of more appropriate ground surface material such as turf, sand or mulch along with tree planting for shade. This work would be included in the proposed works program in paragraph 8 below.
6. Access and functional issues, such as fencing and gate security and drainage around drinking fountains be addressed as part of the upgrade works.
7. Staff bring back a report on the provision of greyhound friendly hours at our dog parks.
8. Administration to prepare a program of works and associated funding for dog park improvements, to commence in 2022/23, for Council consideration.

**CARRIED**

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*Property*

**2.5.1 Grant of Easement to SA Power Networks - Happy Home Reserve**

Moved Cr G Reynolds

Seconded Cr L Braun

1. Council grant to SA Power Networks an easement for the installation of under ground cables over a portion of Happy Home Reserve, identified as allotment 69 in Filed Plan 1113664 as described in Certificate of Title Volume 5553 Folio 5 and delineated on Attachment 1 to this report (Works and Services Committee 20/07/2020, Item No. 2.5.1), Proposed View of new Easement at Happy Home Reserve, Salisbury for \$5,000.00 plus GST.
2. SA Power Networks are to be responsible for all costs associated with the lodgement and documentation of the easement.
3. The Manager Property and Buildings be authorised to liaise with SA Power Networks in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement Documents.

**CARRIED**

*Public Works*

**2.6.1 Capital Works Report - June 2020**

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. Council includes, at no impact to the budget, the renewal of a small bridge along the Little Para, Parafield Gardens / Paralowie, within the 2020/21 Bridge Program, and defer the renewal of Bridge 11 at the Paddocks for consideration at a future date in alignment with the implementation of the Paddocks Master Plan.
2. As result of the awarding of additional Black Spot Funding for 2021, include the junction upgrade of Wright Road and Canna Road, Ingle Farm, within PR13725 Major Traffic Program, through the approval of a non-discretionary 1st Quarter Budget Review 2021 Bid totalling \$368k income and expenditure.
3. Declare as an expenditure saving the \$545k Council contribution associated with the construction of a new roundabout at the intersection of Nelson Road and Kesters Road, Para Hills, within PR13725 Major Traffic Program, noting this project is now fully funded as a result of the awarding of additional Black Spot Funding for 2021.

**CARRIED**

*Item 2.6.2 – Gulfview Heights Lake, Bayview Parade, was discussed earlier on the agenda.*



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### 2.6.3 Side Entry Pit and Drainage Pit Cleaning

Moved Cr L Braun  
Seconded Cr M Blackmore

1. The information be noted and existing level of service be maintained.

**CARRIED**

#### *Waste Management*

### 2.8.1 NAWMA Lease Renewal 2020

*Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. Council endorse the inclusion of a flat rental payment per annum of \$180,000, commencing 2020/21 subject to CPI review, as stated in Item 5 of the Lease Agreement, replacing the existing 3 tiered rental arrangement.
2. Council notes the simplification of the Gate fee pricing mechanism, embedding this into the NAWMA Budgetary process (and Budget Review process).
3. Council notes the increased voucher fees for Salisbury rate payers in the NAWMA 2020/21 budget
4. Council transfers its existing EPA licence for the Pooraka Waste Transfer Station to NAWMA.

**CARRIED**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr G Reynolds voted IN FAVOUR of the MOTION.*

## 2.8.2 NAWMA Service Agreement and Business Plan

Moved Cr C Buchanan  
Seconded Cr M Blackmore

1. The information be received.
2. The Northern Adelaide Waste Management Authority Business Plan 2020/21, as set out in Attachment 1 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2020), as set out in Attachment 2 to this report (Works and Services 20/07/2020, Item No. 2.8.2), be endorsed subject to the at-call booking system service is provided within four (4) weeks.
4. Staff work out costings with NAWMA on increasing hard waste service to be set to between two to four weeks.
5. The two hard waste services are counted in the financial year, based on when the service is booked and not when it is undertaken.

**CARRIED**

## OTHER BUSINESS

### W&S-OB2 Pedestrian Refuge – Galway Crescent

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. That the installation of a pedestrian refuge at Galway Crescent be deferred to enable further monitoring of movements and staff give further consideration to the need of a pedestrian refuge at this location.

**CARRIED**

### W&S-OB3 Safety around The Pines School and Andrew Smith Drive

Moved Cr S Ouk  
Seconded Cr C Buchanan

1. That a report come back within three months on costings to increase signage and line painting around The Pines School.
2. The report include costings to upgrade the Andrew Smith Drive crossing to push button as well as relocating it to not interfere with the Bus Zone.
3. The administration liaise with SAPOL to raise concerns regarding traffic movements by drivers not obeying road rules around schools.

**CARRIED**

**CONFIDENTIAL ITEMS**

**2.9.1 Revocation and Disposal of Lot 8 Third Avenue, Mawson Lakes**

Moved Cr L Braun

Seconded Cr M Blackmore

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non disclosure of this matter at this time will protect commercially sensitive information concerning the applicant's future operations.

*On that basis the public's interest is best served by not disclosing the **Revocation and Disposal of Lot 8 Third Avenue, Mawson Lakes** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**

The meeting moved into confidence at 9.19 pm.

The meeting moved out of confidence and closed at 9.19 pm.

CHAIRMAN.....

DATE.....