



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN LITTLE
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

20 JULY 2020

MEMBERS PRESENT

Cr B Brug (Chairman)
Mayor G Aldridge
Cr M Blackmore
Cr L Braun (Deputy Chairman)
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr S Reardon (*from 7.29 pm*)
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.27 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr N Henningsen and Cr D Proleta.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr K Grenfell

The Minutes of the Budget and Finance Committee Meeting held on 09 June 2020, be taken and read as confirmed.

CARRIED

Moved Cr K Grenfell
Seconded Mayor G Aldridge

The Minutes of the Confidential Budget and Finance Committee Meeting held on 09 June 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Mayor G Aldridge
Seconded Cr S Ouk

1. The information be received.

CARRIED

6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Wednesday 10 June 2020

Moved Cr J Woodman
Seconded Cr L Braun

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 10 June 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

6.0.2-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr J Woodman
Seconded Cr L Braun

1. The information be received.

CARRIED

6.0.2-IBDSC2 Community Bus to Service Western Suburbs

Moved Cr J Woodman

Seconded Cr L Braun

1. That this report be received.
2. Staff promote Salisbury Home and Community Care transport services and deliver letter drop offs to all senior residents in the Western suburbs to identify need for service and inform the further development of potential service and model options.
3. That opportunities are explored with the Department of Planning, Transport and Infrastructure for development of an on-demand bus service within the City of Salisbury.

Further Motion

That:

1. Staff bring back a further report following assessment of the impact of implementing parts 2 and 3 of the previous motion regarding the Community Bus to Service Western Suburbs, and
2. The report to include advice on possible cost structures and service levels for the provision of a dedicated community transport service to commence in 2021/22 for the western part of the city and link residents to shopping precincts such as Springbank Plaza and the Salisbury Hub, including a:
 - a. fully funded Council-subsidised community bus service;
 - b. partially subsidised model;
 - c. user pays model.

CARRIED

6.0.2-IBDSC3 Community Requests - Response Dashboard

Moved Cr J Woodman

Seconded Cr L Braun

1. The information be received.

CARRIED

6.0.3 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 July 2020

Cr S Reardon entered the meeting at 7.29 pm.

Moved Cr C Buchanan
Seconded Cr K Grenfell

The information contained in the Innovation and Business Development Sub Committee of the meeting held on 13 July 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

6.0.3-IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. The information be received.

CARRIED

6.0.3-IBDSC2 Community Event Sponsorship Christmas Carol Grant Criteria

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. A New Initiative Bid of \$30,000 be prepared for consideration by Council in the 2021/22 budget for an annual grant as part of the Community Event Sponsorship Program, commencing 2021/22, for a Christmas Carols event to be staged from December 2021 onwards.
2. That the proposed criteria outlined in this report (Item IBDSC2 Innovation and Business Development Committee 13 July 2020) be approved.

CARRIED

6.0.3-IBDSC3 Performance Excellence Program - participation update

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. That the information be received.
2. That the Innovation and Business Development subcommittee note that the City of Salisbury is participating in the 2020/21 Performance Excellence Program and will participate in the 2021/22 program unless the recommendations of the South Australian Productivity Commission are implemented by February 2021.
3. That the Innovation and Business Development subcommittee note that a new initiative bid of \$12,300 may be required in 2021/22 should the recommendations of the South Australian Productivity Commission not be implemented by February 2021.

CARRIED

6.0.3-IBDSC4 Community Requests - Response Dashboard

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. The information be received.

CARRIED

Finance

6.1.1 Council Finance Report - June 2020

Moved Mayor G Aldridge
Seconded Cr G Reynolds

1. The information be received.

CARRIED

6.1.2 Certification of the 2020 Annual Financial Statements

Moved Cr J Woodman
Seconded Cr S Reardon

1. The information be received.
2. The Mayor and the Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2020, following the Audit Committee's review of these Statements on 13 October 2020.

CARRIED

6.1.3 St Kilda Tramway Museum Assistance Request

Moved Cr L Braun

Seconded Cr B Brug

1. Note that the current agreement with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) expired on the 30 June 2020.
2. That a new three year agreement is entered into with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) with a fixed \$5,250 per annum payment.

CARRIED
UNANIMOUSLY

Financial Sustainability

6.2.1 Review of COVID-19 Community Support Measures

Cr D Hood declared an actual conflict of interest on the basis of being a Board member of the Salisbury North Football Club. Cr D Hood left the meeting at 7:37 pm.

Cr S Reardon declared an actual conflict of interest on the basis of being a committee member of the Para Hills Community Club and other community centres. Cr S Reardon left the meeting at 7:37 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. That the information is received and noted.
2. That a further 3 month extension of the waiving of relevant fees and charges covering the period 1 July 2020 to 30 September 2020 apply for the following categories and individual organisations:
 - a. Land Use Agreements
 - i. St Kilda Tackle & Tucker Pty. Ltd.
 - ii. St Kilda Boat Club Inc.
 - iii. Salisbury North Football Club
 - b. Commercial Leases including Parnil Pty Ltd (Parafield Gardens Swimming Centre)
3. That Council endorse the declaration of an income loss of \$8,389 at the 1st Quarter Budget Review to reflect the waiving of fees and charges covered in part 2 of the resolution.
4. That in recognition that the restrictions related to COVID-19 are being relaxed and that organisations are gradually recommencing operations, Council administration is authorised to recommence applying the relevant fees and charges for the balance of organisations not covered in part 2 of the resolution as of the 1 July 2020
5. That in recognition that restrictions related to COVID-19 are being relaxed that administration are authorised to return to 30 day payment terms for suppliers of goods and services from the 31 August 2020.

6. That timed parking limits are routinely monitored to ensure that parking is available so as to facilitate access to local businesses and services, noting that enforcement of time limit parking areas will resume from 1 September 2020
7. That staff ensure the appropriate communication is undertaken to advise the relevant clubs and organisations of the change and that staff give consideration to extending due dates for the payment of the relevant fees and charges as part of the transition to normal invoicing process.

CARRIED

Cr D Hood returned to the meeting at 7:41 pm.

Cr S Reardon returned to the meeting at 7:41 pm.

6.2.1 Review of COVID-19 Community Support Measures

Further Motion:

Cr C Buchanan declared an actual conflict of interest on the basis of being president of a sporting club. Cr C Buchanan left the meeting at 7:42 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being a member of the Valley View Tennis Club and Parafield Gardens Community Club. Cr Woodman managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Hood declared an actual conflict of interest on the basis of being a Board member of a football club. Cr D Hood left the meeting at 7:43 pm.

Cr S Reardon declared a perceived conflict on the basis of being a member of the Para Hills Community Club and patron of several sporting clubs in the area. Cr S Reardon left the meeting at 7:43 pm.

Mayor G Aldridge declared a perceived conflict of interest on the basis of being a founding and current member of the Parafield Gardens Community Club. Mayor Aldridge managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr G Reynolds

Seconded Cr A Duncan

1. That a further 3 month extension of the waiving of relevant fees and charges covering the period 1 July 2020 to 30 September 2020 apply for the following categories and individual organisations:
 - a. Community & Sporting Club Leases
2. That Council endorse the declaration of an income loss of \$59,765 at the 1st Quarter Budget Review to reflect the waiving of fees and charges covered in part 1 of the resolution.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr J Woodman voted IN FAVOUR of the MOTION.

Mayor G Aldridge voted IN FAVOUR of the MOTION.

Cr D Hood returned to the meeting at 7:45 pm.
Cr C Buchanan returned to the meeting at 7:45 pm.
Cr S Reardon returned to the meeting at 7:45 pm.

OTHER BUSINESS

Nil

The meeting closed at 7.45 pm.

CHAIRMAN.....

DATE.....