



AGENDA

**FOR BUDGET AND FINANCE COMMITTEE MEETING TO BE HELD ON
20 JULY 2020 AT CONCLUSION OF POLICY AND PLANNING COMMITTEE
IN LITTLE PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY**

MEMBERS

Cr B Brug (Chairman)
Mayor G Aldridge
Cr M Blackmore
Cr L Braun (Deputy Chairman)
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
General Manager Community and Org.Development, Ms G Page
Manager Governance, Mr M Petrovski
Risk and Governance Program Manager, Ms J Crook
Governance Support Officer, Ms K Boyd

APOLOGIES**LEAVE OF ABSENCE****PRESENTATION OF MINUTES**

Presentation of the Minutes of the Budget and Finance Committee Meeting held on 09 June 2020.

Presentation of the Minutes of the Confidential Budget and Finance Committee Meeting held on 09 June 2020.

REPORTS

Administration

6.0.1	Future Reports for the Budget and Finance Committee.....	11
6.0.2	Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 9 June 2020	15
6.0.3	Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 July 2020	21

Finance

6.1.1	Council Finance Report - June 2020	27
6.1.2	Certification of the 2020 Annual Financial Statements	37
6.1.3	St Kilda Tramway Museum Assistance Request	43

Financial Sustainability

6.2.1	Review of COVID-19 Community Support Measures	71
-------	-----------------------------------------------------	----

OTHER BUSINESS

CLOSE



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN LITTLE
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

9 JUNE 2020

MEMBERS PRESENT

Cr B Brug (Chairman)
Cr L Braun (Deputy Chairman)
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr J Devine
A/General Manager Community Development, Ms V Haracic
Manager Financial Services, Ms K George
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.48 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr M Blackmore and Cr D Proleta.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Braun

Seconded Cr J Woodman
The Minutes of the Budget and Finance Committee Meeting held on
18 May 2020, be taken and read as confirmed.

CARRIED

Moved Cr K Grenfell
Seconded Cr J Woodman
The Minutes of the Confidential Budget and Finance Committee
Meeting held on 18 May 2020, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr N Henningsen
Seconded Cr A Duncan

1. The information be received.

CARRIED

Annual Plan and Budget

6.4.1 Annual Plan Public Consultation Report

Moved Cr K Grenfell
Seconded Cr A Duncan

1. Information be received and noted.
2. The draft response to the 2020/21 Annual Plan and Budget consultation submission as contained in Attachment 1 to this report (Item 6.4.1 Budget and Finance Committee, 9 June 2020) be endorsed.

CARRIED

6.4.2 Operating Savings Initiatives

Moved Cr L Braun
Seconded Cr J Woodman

1. That the ongoing savings measures totalling \$0.6M as listed at Section 4.13 (Item 6.4.2, Budget and Finance Committee, 09/06/2020) are adopted by Council and incorporated into the 2020/21 Annual Plan and Budget
2. That the one off savings measures totalling \$3.0M as listed at Section 4.14 (Item 6.4.2, Budget and Finance Committee, 09/06/2020) are adopted by Council for the 2020/21 financial year and reflected in the 1st Quarter Budget Review as non-discretionary items.

CARRIED

6.6.1 Budget Update

Cr D Hood declared a perceived conflict of interest on the basis of being on the Board of a sporting club that is on the Sports Field Lighting Program. Cr Hood managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan
Seconded Cr A Duncan

1. The Consolidated Budget Summary and Proposed Budget Adjustments to the Consolidated Summary as contained in Attachments 1 and 2 to this report (Item 6.6.1 Budget and Finance Committee, 9 June 2020) with the change to PSN000499 Netball Courts Cockburn Green to reflect \$50,000 in 2020/21 to fund a study and the balance of \$450,000 capital costs to be moved to 2021/22 and subject to the study outcomes, be endorsed, and Yalumba Drive and Andrew Smith Oval to be considered separately.
2. OPN000563 COVID-19 IRP Resourcing Bid be included in the 2020/21 Budget as a non-discretionary bid to enable recruitment processes to commence immediately to support delivery of this expanded program of works.

CARRIED

6.6.1 Budget Update - Further Motion:

Cr C Buchanan declared an actual conflict on the basis of being a Patron of a club on Yalumba Drive, and also President of sporting club at Andrew Smith Drive. Cr C Buchanan left the meeting at 07:14 pm.

Moved Cr A Duncan
Seconded Cr G Reynolds

That the budget bids relating to Yalumba Drive and Andrew Smith Oval be endorsed as part of the Consolidated Budget Summary and Proposed Budget Adjustments to the Consolidated Summary as contained in Attachments 1 and 2 to this report (Item 6.6.1 Budget and Finance Committee, 9 June 2020).

CARRIED

Cr C Buchanan returned to the meeting at 07:16 pm.

6.6.2 Rating Strategy 2020/21

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. Information be received.
2. A rate increase based on 0.0% average increase in residential rates, and a 0.0% increase for Commercial and Industrial, and a 30% differential on vacant land, be endorsed as the basis for setting rates in 2020/21.
3. That a rate cap be applied to ensure that there is a 0% increase in the general rates levied in 2020/21 when compared with those levied in 2019/20 except where the increase in rates results from improvements, a change in land use or zoning, a change in ownership, or a correction in property value.

CARRIED
UNANIMOUSLY

6.6.3 Globe Derby Community Club 2020/21 Separate Rate

Moved Cr L Braun
Seconded Cr B Brug

1. The proposed separate rate of \$110 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2020/21, be endorsed in principle, and a formal resolution be brought forward to the June 2020 Council meeting for adoption of the rate.

CARRIED
UNANIMOUSLY

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

6.9.1 Update on Future Budget Saving Measures

Moved Cr N Henningsen

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time will protect sensitive commercial information relating to the operations of Council that may confer an advantage on a third party or prejudice the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Update on Future Budget Saving Measures** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.18 pm.

The meeting moved out of confidence and closed at 7.41 pm.

CHAIRMAN.....

DATE.....

ITEM	6.0.1
	BUDGET AND FINANCE COMMITTEE
DATE	20 July 2020
HEADING	Future Reports for the Budget and Finance Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Budget and Finance Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
24/06/2019 13.2 Due: Deferred to: Reason:	Consideration of Council's Strategic Procurement Direction Council has previously resolved this resolution to be confidential. July 2020 October 2020 Awaiting Minister's approval.	Charles Mansueto
26/08/2019 1.3.1 Due:	Salisbury Community Hub - Project and Construction Progress Report 2. That the hours of operation to Library Services is increased to provide for the period 8.30am to 9:30am Monday to Friday, with the increase in costs (approximately \$140k) funded through existing salary & wages provision for 2019/20, and a report is brought back as part of the 2020/21 budget process to consider any future funding and service level changes. September 2020	Charles Mansueto
26/08/2019 6.1.3 Due:	Event Management Framework and Room Booking Fees & Charges - Salisbury Community Hub 5. That a report on the operation of the Event and Room Booking Framework be brought back to Council following 12 months of operation from the opening of the Salisbury Community Hub. December 2020	Charles Mansueto
24/02/2020 6.5.1 Due:	Second Quarter Budget Review 2019/20 6. That a further report be provided that reviews the Treasury Policy, Part E – Policy Statement, paragraph 1-2, for non-discretionary bids and sundry projects. September 2020	Kate George
27/05/2020 6.9.2 Due:	Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999 Council has previously resolved this resolution to be confidential. December 2020	Kate George
27/05/2020 6.9.3- IBDSC5 Due:	Public Lighting LED Business Case Council has previously resolved this resolution to be confidential. March 2021	Andrew Legrand

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Budget and Finance Committee have been reviewed and at this point in time there are none that require a subsequent report to be presented.

CO-ORDINATION

Officer:	Executive Group	GMBE	GMCOD	GMCI
Date:	13/07/2020	06/07/2020	10/07/2020	10/07/2020

ITEM	6.0.2
	BUDGET AND FINANCE COMMITTEE
HEADING	Minutes of the Innovation and Business Development Sub Committee meeting held on Tuesday 9 June 2020
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making. 4.4 Embed long term thinking, planning and innovation across the organisation.
SUMMARY	The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Tuesday 9 June 2020 are presented for Budget and Finance Committee's consideration.

RECOMMENDATION

1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 10 June 2020 be received and noted and that the following recommendations contained therein be adopted by Council:

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

1. The information be received.

IBDSC2 Community Bus to Service Western Suburbs

1. That this report be received.
2. Staff promote Salisbury Home and Community Care transport services and deliver letter drop offs to all senior residents in the Western suburbs to identify need for service and inform the further development of potential service and model options.
3. That opportunities are explored with the Department of Planning, Transport and Infrastructure for development of an on-demand bus service within the City of Salisbury.

Further Motion

That:

1. Staff bring back a further report following assessment of the impact of implementing parts 2 and 3 of the previous motion regarding the Community Bus to Service Western Suburbs, and
2. The report to include advice on possible cost structures and service levels for the provision of a dedicated community transport service to commence in 2021/22 for the western part of the city and link residents

to shopping precincts such as Springbank Plaza and the Salisbury Hub, including a:

- a. fully funded Council-subsidised community bus service;
- b. partially subsidised model;
 1. user pays model.

IBDSC3 Community Requests - Response Dashboard

1. The information be received.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Innovation and Business Development Sub Committee - 10 June 2020

CO-ORDINATION

Officer: Executive Group

Date: 13/07/2020



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

10 JUNE 2020

MEMBERS PRESENT

Cr K Grenfell (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr J Woodman

OBSERVERS

Cr D Proleta

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr M Petrovski
PA to the General Manager City Infrastructure, Ms E Semrau

The meeting commenced at 6:35pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr A Duncan.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr J Woodman

The Minutes of the Innovation and Business Development Sub Committee Meeting held on 11 May 2020, be taken and read as confirmed.

CARRIED

Moved Cr J Woodman
Seconded Cr L Braun

The Minutes of the Confidential Innovation and Business Development Sub Committee Meeting held on 11 May 2020, be taken and read as confirmed.

CARRIED

The Chair indicated to members that that Cr Henningsen has been added as an observer to the online minutes of the previous meeting.

Deputation

Mr David Waylen of the Salisbury Business Association addressed Members regarding a city wide events strategy.

The Chair advised the meeting that Council already had a report on events scheduled for July 2020, and thanked Mr Waylen for the comprehensive deputation.

REPORTS

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr L Braun
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

IBDSC2 Community Bus to Service Western Suburbs

Moved Cr C Buchanan
Seconded Cr L Braun

1. That this report be received.
2. Staff promote Salisbury Home and Community Care transport services and deliver letter drop offs to all senior residents in the Western suburbs to identify need for service and inform the further development of potential service and model options.
3. That opportunities are explored with the Department of Planning, Transport and Infrastructure for development of an on-demand bus service within the City of Salisbury.

CARRIED

Further Motion

Moved Cr C Buchanan

Seconded Cr L Braun

That:

1. Staff bring back a further report following assessment of the impact of implementing parts 2 and 3 of the previous motion regarding the Community Bus to Service Western Suburbs, and
2. The report to include advice on possible cost structures and service levels for the provision of a dedicated community transport service to commence in 2021/22 for the western part of the city and link residents to shopping precincts such as Springbank Plaza and the Salisbury Hub, including a:
 - a. fully funded Council-subsidised community bus service;
 - b. partially subsidised model;
 - c. user pays model.

CARRIED

IBDSC3 Community Requests - Response Dashboard

Moved Cr J Woodman

Seconded Mayor G Aldridge

1. The information be received.

CARRIED

OTHER BUSINESS

Nil

CLOSE

The meeting closed at 7:35pm.

CHAIRMAN.....

DATE.....

ITEM	6.0.3
	BUDGET AND FINANCE COMMITTEE
HEADING	Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 July 2020
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making. 4.4 Embed long term thinking, planning and innovation across the organisation.
SUMMARY	The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 13 July 2020 are presented for Budget and Finance Committee's consideration.
RECOMMENDATION	
1.	The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 13 July 2020 be received and noted and that the following recommendations contained therein be adopted by Council:
	IBDSC1 Future Reports for the Innovation and Business Development Sub Committee
	1. The information be received.
	IBDSC2 Community Event Sponsorship Christmas Carol Grant Criteria
	1. A New Initiative Bid of \$30,000 be prepared for consideration by Council in the 2021/22 budget for an annual grant as part of the Community Event Sponsorship Program, commencing 2021/22, for a Christmas Carols event to be staged from December 2021 onwards.
	2. That the proposed criteria outlined in this report (Item IBDSC2 Innovation and Business Development Committee 13 July 2020) be approved.
	IBDSC3 Performance Excellence Program - participation update
	1. That the information be received.
	2. That the Innovation and Business Development subcommittee note that the City of Salisbury is participating in the 2020/21 Performance Excellence Program and will participate in the 2021/22 program unless the recommendations of the South Australian Productivity Commission are implemented by February 2021.
	3. That the Innovation and Business Development subcommittee note that a new initiative bid of \$12,300 may be required in 2021/22 should the recommendations of the South Australian Productivity Commission not be implemented by February 2021.

IBDSC4 Community Requests - Response Dashboard

1. The information be received.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Innovation and Business Development Sub Committee - 13 July 2020

CO-ORDINATION

Officer: GMBE
Date: 15/07/2020



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

13 JULY 2020

MEMBERS PRESENT

Cr K Grenfell (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun (*from 6.40 pm*)
Cr C Buchanan (Deputy Chairman)
Cr A Duncan
Cr D Hood
Cr P Jensen
Cr J Woodman (*from 6.40 pm*)

OBSERVERS

Cr B Brug
Cr N Henningsen
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr M Petrovski
PA to General Manager Community & Organisational Development, Mrs Bronwyn Hatswell

The meeting commenced at 6.38 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr A Duncan

The Minutes of the Innovation and Business Development Sub Committee Meeting held on 10 June 2020, be taken and read as confirmed.

CARRIED

REPORTS

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Mayor G Aldridge
Seconded Cr D Hood

1. The information be received.

CARRIED

IBDSC2 Community Event Sponsorship Christmas Carol Grant Criteria

Cr L Braun entered the meeting at 6:40 pm.
Cr J Woodman entered the meeting at 6:40 pm.

Moved Cr C Buchanan
Seconded Cr P Jensen

1. A New Initiative Bid of \$30,000 be prepared for consideration by Council in the 2021/22 budget for an annual grant as part of the Community Event Sponsorship Program, commencing 2021/22, for a Christmas Carols event to be staged from December 2021 onwards.
2. That the proposed criteria outlined in this report (Item IBDSC2 Innovation and Business Development Committee 13 July 2020) be approved.

CARRIED

IBDSC3 Performance Excellence Program - participation update

Moved Mayor G Aldridge
Seconded Cr J Woodman

1. That the information be received.
2. That the Innovation and Business Development subcommittee note that the City of Salisbury is participating in the 2020/21 Performance Excellence Program and will participate in the 2021/22 program unless the recommendations of the South Australian Productivity Commission are implemented by February 2021.
3. That the Innovation and Business Development subcommittee note that a new initiative bid of \$12,300 may be required in 2021/22 should the recommendations of the South Australian Productivity Commission not be implemented by February 2021.

CARRIED

IBDSC4 Community Requests - Response Dashboard

Moved Cr A Duncan
Seconded Cr L Braun

1. The information be received.

CARRIED

OTHER BUSINESS

Nil

CLOSE

The meeting closed at 6.52 pm.

CHAIRMAN.....

DATE.....

ITEM	6.1.1
	BUDGET AND FINANCE COMMITTEE
DATE	20 July 2020
HEADING	Council Finance Report - June 2020
AUTHORS	Kate George, Manager Financial Services, Business Excellence Tim Aplin, Senior Accountant, Business Excellence
CITY PLAN LINKS	4.2 Develop strong capability and commitment to continually improve Council's performance. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report provides some key financial data as at 30 June 2020 for Council's consideration, as required by Council's Treasury Policy.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

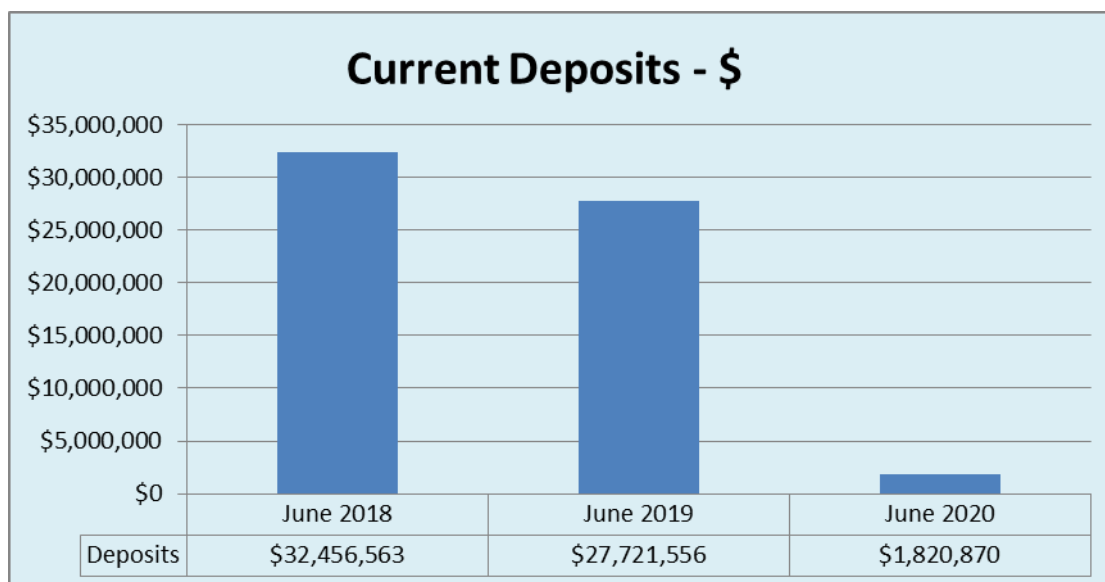
- 1.1 Council's Treasury Policy requires that a report be prepared detailing fixed borrowings and variable borrowings at the end of the preceding month, together with all investments held, their terms and interest rates. Also included is a summary of Reserve Balances and Rates and Debtor Information. The policy requires that the timing of these reports be November, February and May, with the end of year report as soon as practical as part of the end of financial year reporting.

2. REPORT

- 2.1 Council funds that are not immediately required for operational needs and cannot be applied to either reduce existing borrowings or avoid the raising of new borrowings are invested in accordance with Council's Treasury Policy. These investments are split between short term deposits with the Local Government Finance Authority (with variable maturity dates from 30-60 days) or at call with the National Australia Bank. Investments are selected taking into account which delivers the best value, having regard to investment returns, transaction costs and other relevant factors. It should be noted that there is a bonus paid on deposits with the LGFA each year, and whilst the percentage varies from year to year, typically it is around 0.5%.

2.2 Investments as at 30 June 2020

Date	Institution	%	Term-Days	Maturity	Value
30 Jun 2020	LGFA	0.45	N/A	At Call	733,762
30 Jun 2020	NAB	0.75	N/A	At Call	1,087,108
30-Jun-2019	27,721,556			30-Jun-2020	1,820,870



- 2.3 The cash position has decreased compared to June 2019, as a result of the delivery of the Infrastructure program with significant projects resulting in a larger program than is typical. Further there have been no recent sales from Property Developments.
- 2.4 Council decided in April 2020 to decrease creditor payment terms from 30 days from invoice date to 14 days to support the business sector which has been impacted by Covid-19. This has meant all creditors are now being paid in advance of our standard terms of 30 days resulting in cash outflows occurring earlier than originally planned. Further the waiving of various fees and charges, commercial rent and sporting club rent for the period April to June 2020 has had an impact on June's balance. The deferred payment due date for fourth quarter rates for those meeting the Covid-19 hardship policy, has also resulted in lower cash inflows in May and June, however this is a relatively minor impact.
- 2.5 The current cash position was expected, but has been negatively impacted by the impacts of Covid-19 and whilst there are cash holdings, Council has been in a drawn down Cash Advance Debenture (CAD) position with a maximum exposure of \$3.8M over the preceding quarter. The cash holdings and borrowings will be monitored closely and when necessary we will draw down further on existing CAD Facilities.
- 2.6 Further to the above it should be noted that we are anticipating significant cash outflows in the first quarter of the 2021 Financial Year as part of the normal end of financial year supplier payments, paying for yearly upfront costs such as

insurance premiums as well as the delivery of the infrastructure program. Consequently it is anticipated that our cash holdings will decrease significantly during the upcoming months, as planned.

2.7 Reserves as at 30 June 2020

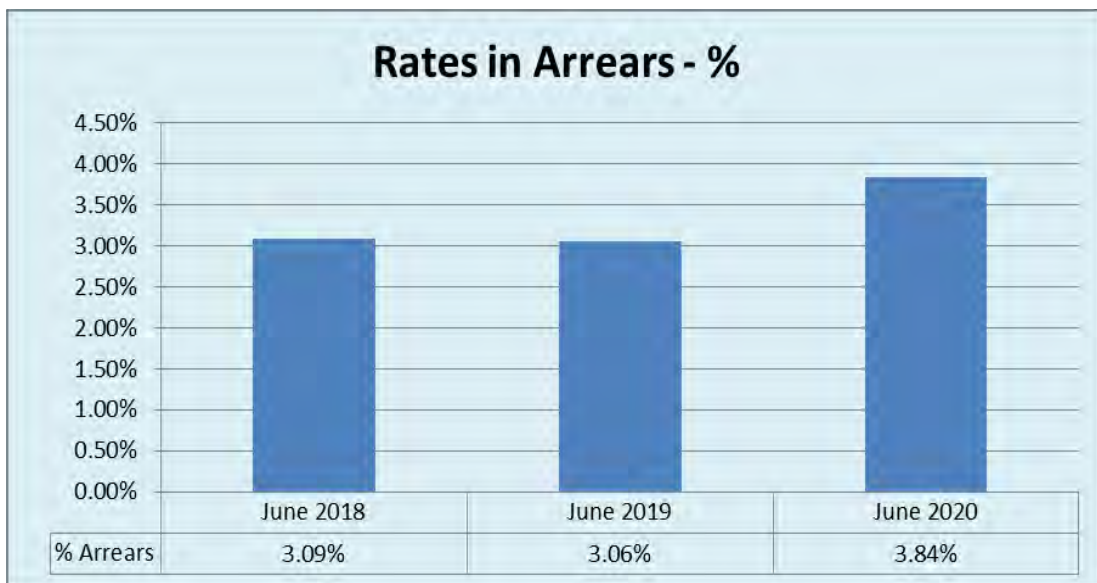
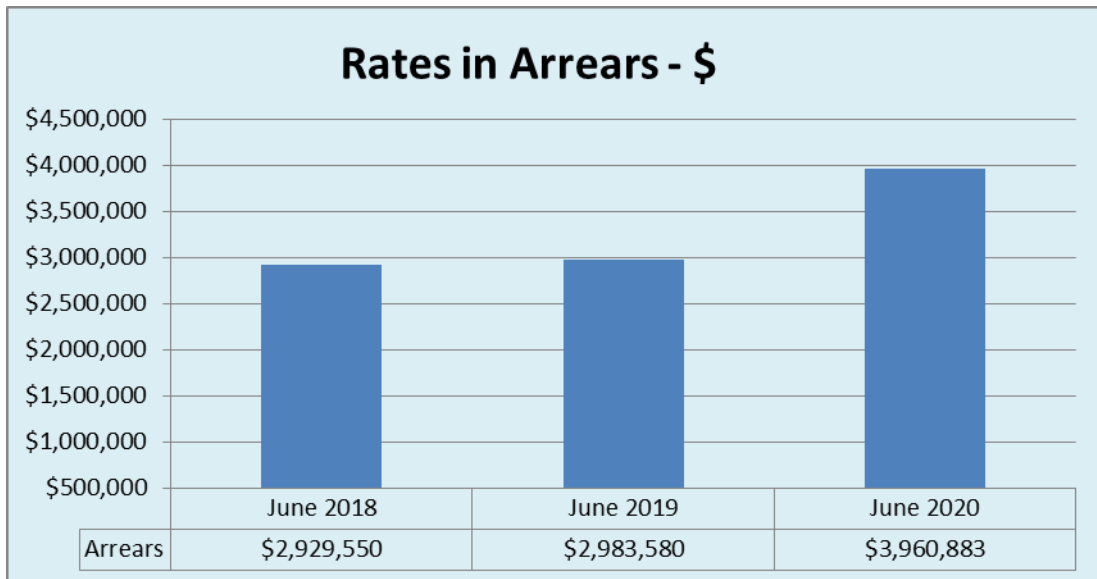
	Opening Balance as 1/07/2019	Transfer to Reserves	Transfer from Reserves	Current Balance
Open Space Reserve	1,423,320	33,419	100,000	1,356,739
Car Parking Reserve	941,542	6,261	-	947,803
Property Disposal Reserve	463,631	-	-	463,631
Mausoleum Perpetual Care Fund	849,775	5,644	270	855,149
Salisbury Memorial Park Reserve	905,909	6,024	-	911,933
Development and Public Infrastructure Reserve	1,279,232	469,878	323,664	1,425,447
Salisbury Water Business Unit Reserve	2,002,333	-	-	2,002,333

- 2.8 Reserves are a device used to ensure that Council has allocated amounts for specific purposes. Transfers to the Reserves represent amounts received as contributions, indicative interest adjustments and property disposal proceeds. Transfers from the Reserves represent these amounts being applied to specific projects, or to reduce loan borrowing requirements.
- 2.9 At 30 June 2020 the most significant movements are transfers from the Development and Public Infrastructure Reserve of \$324k being the funding associated with the Developer Street Tree and Footpath Programs \$205k, the Local Flooding Program \$50k all endorsed as part of the 2020 budget as well as a refund to a developer totaling \$65k. There have also been three contributions from private developers to the Development and Public Infrastructure Reserve of \$79k, \$6k and \$3k. A contribution totaling \$369k has also been received to the Public Infrastructure Reserve in June 2020 associated with an industrial estate development in Edinburgh Parks. The only other material movements are a transfer from the Open Space Reserve totaling \$100k for St Kilda Master Plan Stage 2 as approved in the 2020 budget, and a \$25k contribution from a private developer.
- 2.10 Other smaller movements include transfers to the reserve, representing interest allocations to Open Space Reserve \$8k, Car Parking Reserve \$6k, Mausoleum Perpetual Care Fund \$6k, Salisbury Memorial Park Reserve \$6k and Development and Public Infrastructure Reserve \$6k.
- 2.11 It should be noted that interest is apportioned on the balances of the Reserves on a monthly basis, with the Property Disposal and the Business Unit Reserves being the only exceptions.

2.12 Recovery of Rates

	No of Accounts	\$	%
Outstanding Balance as at 30 June 2020*		2,467,481	2.44%
Outstanding Balance as at 30 June 2019*		1,653,817	1.69%
Outstanding Rates Arrears as at 30 June 2020	5,560	3,960,883	3.84%
Outstanding Rates Arrears as at 30 June 2019	4,851	2,983,580	3.06%

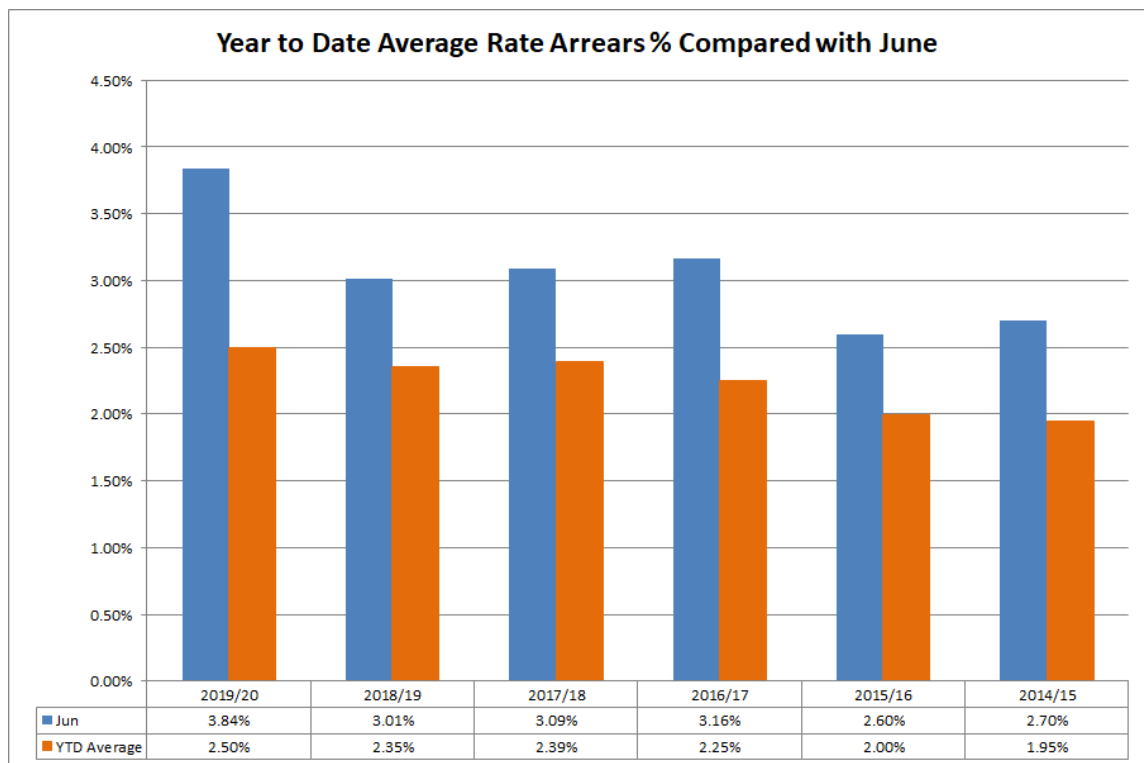
*The calculation of the outstanding balance is composed of the amount outstanding at the time of the report, offset by payments for rates that have been received in advance. In previous reports, these amounts had also included Water Debtors.



2.13 The level of Council Rates in arrears at 30 June 2020 is 3.84%, which is above the target maximum level for Rates Arrears of 2.5%. It was anticipated that the levels of arrears would increase as a result of the extended payment date for the June Fourth Quarter rates in the 2020 financial year and also into the current 2021

financial year for September First Quarter rates for those meeting the Covid-19 Hardship policy, and at this time it is difficult to predict the level of arears that is likely to result, however it will be closely monitored and reported upon at the in the October Council Finance Report, presented in November 2020.

- 2.14 Further to the above, at the time of preparing this report, we have received a total of 131 applications under the Covid-19 Rates Financial Hardship Policy, with 78 currently approved, 42 acknowledged or awaiting further information from the rate payers, 9 that were deemed ineligible under the provisions of the policy and 2 that have been withdrawn.
- 2.15 Rate arrears are cyclical in that they peak in the month rate installments fall due, with June being an installment month, and then trend down for the next two months, meaning that rate arrears at a point in time may be distorted, and that the average rate arrears normalizes the cyclical impacts. The graph below depicts the average year to date rate arrears, with the average to June being 2.5%, which meets the target of 2.5%.



2.16 Other Debtors as at 30 June 2020

Debtor Type	Current	30 – 60 days	60 - 90 days	Over 90 days	Total
Sundry	671,136	155,474	125,040	147,148	1,098,798
Salisbury Water	-	2,533	-	-	2,533
Inflammable Undergrowth	-	-	-	6,693	6,693
Health Licensing Fees	230	127	-	5,957	6,314
Property Management	41,691	16,184	23,518	21,661	103,054
TOTAL	713,057	174,318	148,558	181,459	1,217,392

2.17 The above aged analysis represents sundry amounts that are owing to Council as at 30 June 2020. The Sundry Debtors current balance of \$671k includes two large invoices one for a final distribution from Council Solutions as part of their disolution and the other a stormwater contribution from a private developer, both of which have since been paid in July 2020.

2.18 The above aged analysis also represents other amounts that are owing to Council from a variety of sources that are outstanding as at 30 June 2020. Debts outstanding greater than 90 days account for 14.90% of the total outstanding balance. Debts that are outstanding for greater than 30 days are subject to council's debt collection procedures, which include internal follow up and ultimately legal action through Councils debt collection agency.

2.19 Loan Schedule as at 30 June 2020

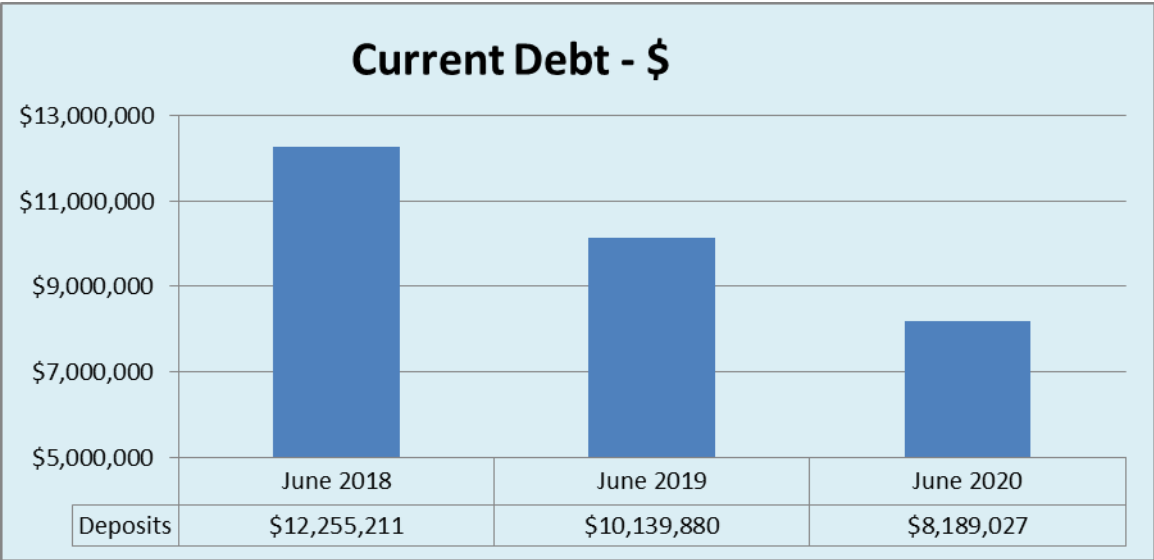
Debenture Loans	
Opening Balance	10,139,880
Loans Raised Year to Date	0
Repayments of Principal Year to Date	2,099,459
Loan Principal Outstanding - Debenture Loans	8,189,027
Cash Advance Debenture Borrowings (CADs)	
Total CAD's available	78,917,000
Current CAD's drawdown amount year to date	0
Balance of CAD's available	78,917,000
Interest Payments (Debenture Loans and CADs)	
Interest Payments - Debenture Loans	648,143
Interest Payments - CAD's	7,679
Total Interest Payments	655,822

2.20 The above Loan Schedule summarises the position on loans taken for Council purposes. Fixed Term Borrowings detail total movements this financial year, with payments to be made half yearly, the first payment made in December 2020 and another due in June 2021. Over the last quarter there was a maximum draw down

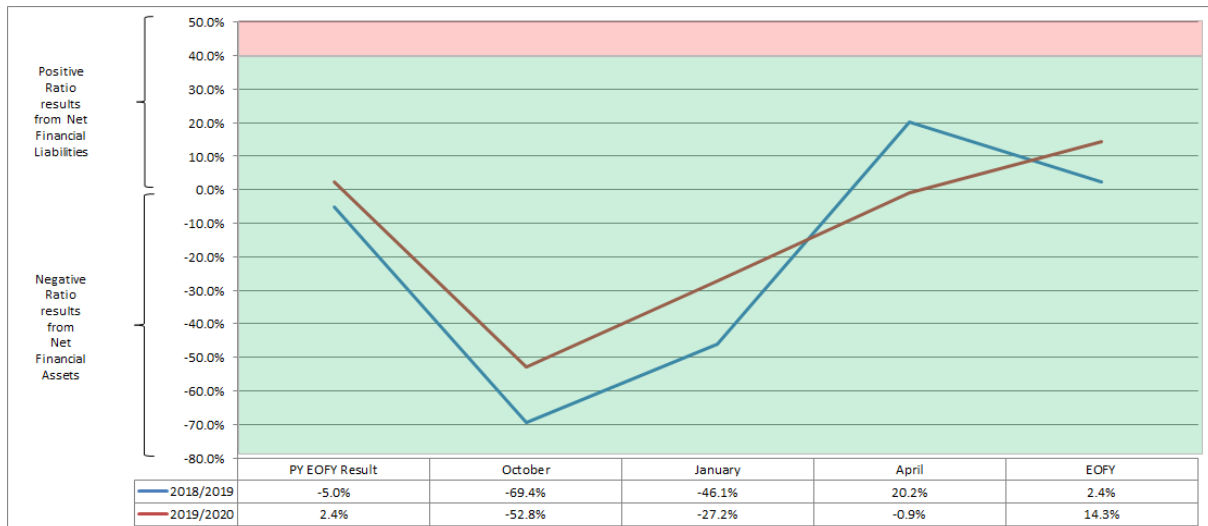
of \$3.8M which has been repaid by 30 June 2020 and the interest cost associated with this drawn down was \$8k.

2.21 Not included in the above loan schedule is the \$408,373 Debenture Loan secured for special purpose borrowings, which is offset by a \$408,373 Loan Receivable. It should be noted that this loan receivable has now been deferred by Council for a period of 6 months, with interest capitalized, as a result of the Council’s response to Covid-19, with formal agreement in progress and the financial impacts of this will be reported in the October Finance Report in November 2020.

2.22 The table below shows the level of drawn down debt held by Council at the same time for the last three financial years and demonstrates a steady decrease in fixed term debt. This has resulted from Council’s decision to utilise property development proceeds to offset borrowing requirements. Our level of borrowings, primarily in the form of drawing down on CAD’s, is expected to increase in future periods with cash balances being low, and the scale of the infrastructure program. A further impact on borrowings will be the measures Council have resolved in response to COVID 19. However, this is not a cause for major concern with our borrowing levels continuing to be monitored together with the Net Financial Liability Ratio.



2.23 Net Financial Liabilities Ratio Comparison



2.24 The graph above shows the net financial liabilities ratio comparison for the 2019 and 2020 financial years as at the time of preparation of each Council finance report. Council’s endorsed range for the net financial liabilities ratio is less than 40% as endorsed for the 2019-20 budget year, which is represented by the green shaded area on the graph.

2.25 It should be noted that when the ratio is below zero, that this represents a net financial assets position, which is when the financial assets (cash, receivables and financial assets) are greater than total liabilities. Effectively this means that a negative ratio is favourable. When financial assets are less than total liabilities it results in a net financial liability position, and a positive ratio.

2.26 As can be seen the trend is that early in both financial years Council is in a sound net financial assets position. This reflects higher levels of cash holdings and trade receivables than levels of trade payables and debt. As the financial year progresses, cash holdings are spent as the infrastructure program is delivered, and last financial year Council was in a minor net financial liability position at the end of financial year with a ratio of 2.4% which is within the endorsed range.

2.27 As expected, this financial year Council’s Net Financial Liabilities has trended upwards as a result of the reduction in our cash holdings and the delivery of our significant infrastructure program. Further Council’s response to COVID-19 has had a negative impact on our cash balance, which was to be expected. It should be noted that the original 2020 Budgeted Net Financial Liabilities Ratio was 35.2%, revised to 47.2% at the Second Quarter Budget Review and 39.03% at the Third Quarter Budget Review, with end of year result being significantly impacted by carry forwards and returned funds which will be subject to a future report. Borrowings and Net Financial Liabilities will continue to be monitored and the final net financial liabilities ratio will be reported as part of the 2020 End of Financial Year processes.

3. CONCLUSION / PROPOSAL

- 3.1 The analysis above demonstrates that Council is currently in a sound financial position, considering the adverse impacts on our cash holdings over the last quarter. It should be noted that Council has appropriate levels of borrowing facilities to manage the cash shortfalls that may result.
- 3.2 Whilst this report provides only a summary of key financial data as 30 June 2020, the full financial results for the financial year will be reported on as part of the 2020 Annual Financial Statements which will be presented to Council in October 2020.

CO-ORDINATION

Officer: Executive Group
Date: 13/07/2020

ITEM	6.1.2
	BUDGET AND FINANCE COMMITTEE
DATE	20 July 2020
HEADING	Certification of the 2020 Annual Financial Statements
AUTHORS	Kate George, Manager Financial Services, Business Excellence Tim Aplin, Senior Accountant, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making. 4.4 Embed long term thinking, planning and innovation across the organisation.
SUMMARY	This report provides a summary of the 2020 end of financial year reporting process and seeks Council's authorisation for both the Mayor and the Chief Executive Officer to sign the certificate certifying the 2020 Annual Financial Statements in their final form once completed

RECOMMENDATION

1. The information be received.
2. The Mayor and the Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2020, following the Audit Committee's review of these Statements on 13 October 2020.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 2020 Annual Financial Statements - Council Certificate

1. BACKGROUND

- 1.1 The *Local Government Act 1999* at Section 127 requires that a Council must prepare financial statements and notes in accordance with the standards prescribed by the regulations, and other statements or documentation relating to the financial affairs of the council required by the regulations for each financial year.
- 1.2 A key component of meeting this legislative obligation is that the Mayor and the Chief Executive Officer must certify the Annual Financial Statements, the format of which is governed by Regulation 14 of the *Local Government (Financial Management Regulations) 2011*.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Councils external Auditors, Bentleys.

3. REPORT

3.1 The format of the certification of Councils Annual Financial Statements is governed by Regulation 14 of the *Local Government (Financial Management) Regulations 2011*, which states:

The financial statements of a council, council subsidiary or regional subsidiary must include a statement, in a form determined by the Minister, signed by:

(a) *the chief executive officer and the principal member of the council;*

certifying that—

(c) *the financial statements comply with relevant legislation and Australian Accounting Standards; and*

(d) *the financial statements present a true and fair view of the*

(i) financial position; and

(ii) results of the operations; and

(iii) cash flows,

of the council for the financial year; and

(e) *internal controls implemented by the council provide a reasonable assurance that its financial records are complete, accurate and reliable and were effective throughout the financial year; and*

(f) *the financial statements accurately reflect the accounting and other records of the council and;*

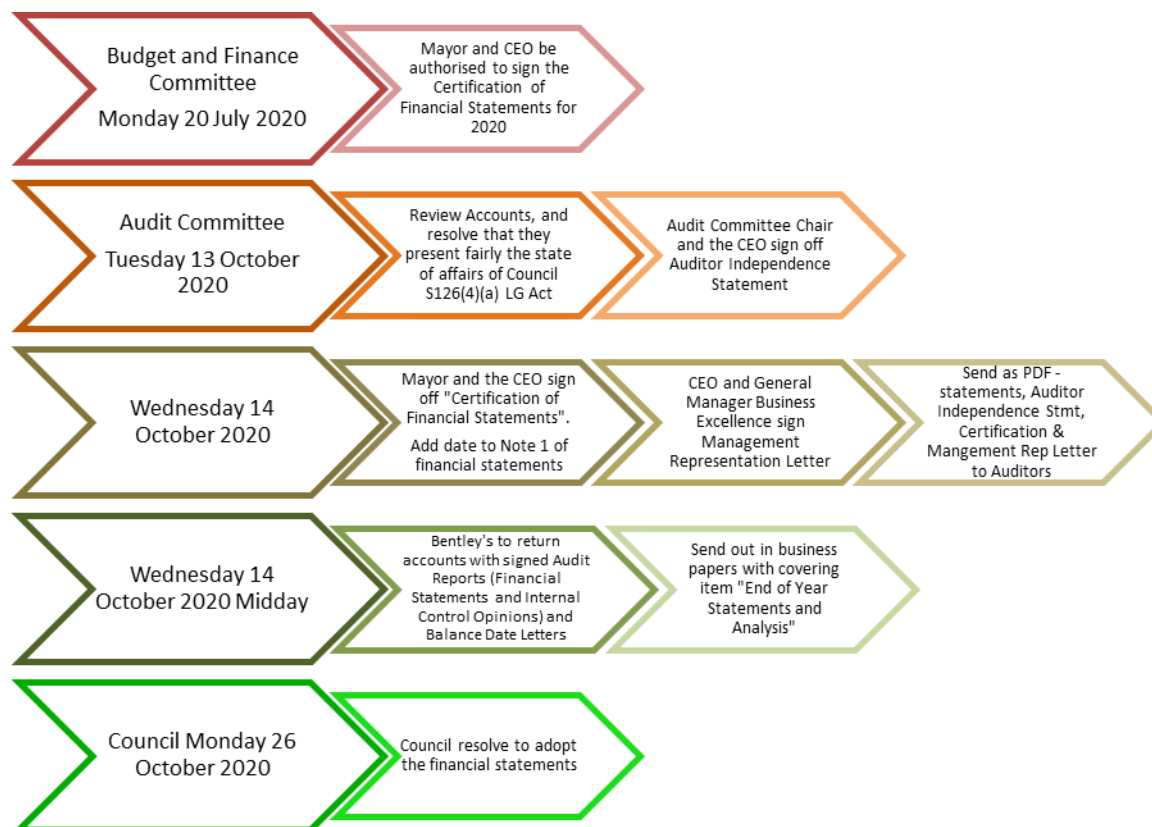
(g) *(i) in the case of a council—the chief executive officer and the principal member;*

have been authorised by the council to certify the annual financial statements in their final form.

3.2 The legislation places the responsibility for preparing accurate annual financial statements on the Council, not its auditor, as the auditors' role is limited to forming an opinion as to whether the statements present fairly, in all material respects, the Council's financial position for the respective reporting period. Accordingly the Council Certificate is located prominently at the start of the statements.

- 3.3 The following process and associated timeframes have been prepared consistent with previous years and legislative requirements outlined above to ensure the Audit Committee and Council certification process integrates with the legislative requirements:

Sign off Process 2020 Financial Year



- 3.4 Application of the above process will ensure that the legislative requirements governing the preparation, review, certification and endorsement of the Annual Financial Statements for 2020 are satisfied.
- 3.5 A copy of the 2020 Annual Financial Statements Council Certificate complying with Regulation 14 of the Local Government (Financial Management) Regulations 2011 is attached for information.

4. CONCLUSION / PROPOSAL

- 4.1 In order to satisfy the legislative requirements governing the preparation of the 2020 Annual Financial Statements it is recommended that Council authorise the Mayor and the Chief Executive Officer to sign the Council Certificate certifying the Annual Financial Statements for year ended 30 June 2020, following the Audit Committee's review of the Statements at its meeting on 13 October 2020.

CO-ORDINATION

Officer: Executive Group
Date: 13/07/2020

City of Salisbury

General Purpose Financial Statements
for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

John Harry
CHIEF EXECUTIVE OFFICER

Gillian Aldridge
MAYOR

Date:

ITEM	6.1.3
	BUDGET AND FINANCE COMMITTEE
DATE	20 July 2020
HEADING	St Kilda Tramway Museum Assistance Request
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	In April 2017 Council resolved to provide \$5,000 per annum for a three year period to the St Kilda Tramway Museum to provide support for the ongoing operation of the Museum.

RECOMMENDATION

1. Note that the current agreement with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) expired on the 30 June 2020.
2. That a new three year agreement is entered into with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) with a fixed \$5,250 per annum payment.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Correspondence - Tramway Museum, St Kilda
2. St Kilda Tramway Museum - Financial Statements

1. BACKGROUND

- 1.1 The current agreement to provide \$5,100 per annum (increased by CPI each year) expired on 30 June 2020.
- 1.2 The current payment is \$5,239 per annum.
- 1.3 Council has been providing this funding for approximately 15 years and consideration is sought from Council for a new agreement.
- 1.4 St Kilda is seen as a key destination for the community while also attracting visitors to the City of Salisbury.
- 1.5 The support to the St Kilda Tramway Museum allows the community group to continue providing a key part of the St Kilda experience.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 General Manager Business Excellence
- 2.2 External
 - 2.2.1 St Kilda Tramway Museum

3. REPORT

- 3.1 The St Kilda Tramway Museum is located at St Kilda. The Museum houses and preserves a collection of carriages that are taken from the once extensive electric tramway system in Adelaide.
- 3.2 The support provided by the City of Salisbury assists the Museum with meeting the operating expenses associated with the maintenance and operation of the entire tramway.
- 3.3 Operating expenses include the maintenance of the track and overhead wires and public liability insurance requirements.
- 3.4 The Museum provides one of the important destinations at St Kilda, along with the Mangrove Trail, Adventure Playground, Marina and Hotel.
- 3.5 The Museum has struggled financially over the years particularly when public liability insurance increased to around \$50,000. Insurance premiums are currently \$4,132.
- 3.6 Financially the Museum survives on member contributions, donations, grants and revenue from tourist rides and visits. In addition Council has, for the last 15 years provided sponsorship with the last year being a payment of \$5,239.
- 3.7 Funds donated to or raised by the Museum are utilised to maintain the tramway track, overhead wire and ongoing restoration and maintenance of the trams and costs associated with meeting the safety management system legislative requirements.
- 3.8 The Tramway Museum are seeking continued sponsorship from Council to assist with the ongoing maintenance of the facility. Refer attached letter and budget information.
- 3.9 The current three year sponsorship term ended in 2019/20. A continuation of funds have been provided in the 2020/21 budget. Nevertheless, an extension of the sponsorship needs formal consideration by Council.
- 3.10 The existing agreement has a CPI clause that allows for an annual increase. It is proposed that the new agreement is fixed at \$5,250 per annum for three years.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that sponsorship of \$5,250 per annum be approved for a further three year term from 2020/21 to 2022/23. As indicated funds are available in the 2020/21 budget. This commitment will give the museum some certainty for its operations for a reasonable period.

- 4.2 The St Kilda Tram Museum provides a valuable asset and tourism attraction to the local community and visitors to St Kilda. The funding assists the museum to continue maintaining the facility for the enjoyment of others.

CO-ORDINATION

Officer: Executive Group
Date: 13/07/2020



TRAMWAY MUSEUM, ST. KILDA, S. A.

Operated by Australian Electric Transport Museum (S.A.) Inc.

ABN 29 440 648 854

PO Box 213
SALISBURY
SOUTH AUSTRALIA, 5108

Phone: (08) 8280 8188
e: aetmsainc@gmail.com
w: www.trammuseumadelaide.com
f: www.facebook.com/trammuseumstkilda

5 June 2020

Ms Mechelle Potter
Administrative Coordinator-Business Excellence
City of Salisbury
34 Church Street
SALISBURY SA 5108

Dear Mechelle

Continuation of Sponsorship of Tramway Museum St Kilda by City of Salisbury

I am writing to you on behalf of the Executive Committee of the Australian Electric Transport Museum (SA) Inc to seek a continuation of the annual sponsorship funding provided to the Tramway Museum by the City of Salisbury.

The support provided by the City of Salisbury through its annual sponsorship funding to the Tramway Museum assists the Museum with meeting the operating expenses associated with the maintenance and operation of the entire tramway, including the section of the tramway between Samphire Road and the Playground that is owned by the City of Salisbury. These operating expenses include the maintenance of the track and overhead wires, and the public liability insurance requirements.

Over the past twelve months, significant infrastructure maintenance work has been undertaken following the Tramway Museum Committee's decision to suspend tram operations and operate as a static display to enable this essential work to be undertaken and for the Tramway Museum's legislated rail safety regulatory requirements to be updated.

Towards the completion of this work, the Tramway Museum like many other community groups has had to cease opening entirely for the public and to minimise the interaction and involvement of Tramway Museum members because of COVID-19, delaying the potential timeframe for returning tram services to the Playground.

Tramway Museum members have been progressing the necessary amendments to our safety management system legislation to satisfy the legislative requirements. Rail safety legislation continues to evolve and it is difficult for volunteer organisations to meet the increasingly detailed requirements.

A number of our members have met with City of Salisbury Officers to seek their assistance with providing engineering oversight that will assist us in meeting these continually evolving and more stringent rail safety regulations. The Tramway Museum is currently working towards having the revisions completed to aim to re-commence tram operations once COVID-19 restrictions are lifted sufficiently and we are able to comply with any required social distancing and site cleaning requirements.

The Tramway Museum is also grateful to the City of Salisbury for its assistance with replacement of the track and overhead at Mangrove Street as part of Council's road rebuilding program. This work will assist us, alongside the other infrastructure maintenance work carried out by the Tramway Museum, in being able to re-establish tram services back to the Playground.

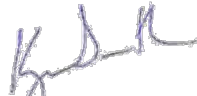
During the period of static operation, the Tramway Museum's income stream has reduced due to the lesser visitation. Although it was necessary to cease tram operations while the infrastructure and documentation work was undertaken, it has made funding this work difficult.

In past years the sponsorship from City of Salisbury has equated to around one-tenth of the Tramway Museum's income, however that same sponsorship currently equates to around one-sixth of the reduced income during this period of static operation and COVID-19 closure. Fortunately a number of our members have assisted during the period of reduced income by making cash donations which has allowed the Tramway Museum to continue to operate as a static display and to continue the work towards re-establishing tram operations.

The sponsorship provided by City of Salisbury is much appreciated by the Tramway Museum, and is recognised by its membership, many of who are City of Salisbury ratepayers and residents.

The Tramway Museum's Committee would welcome the opportunity to provide any additional information sought by Council to assist its determinations for annual sponsorships, or to meet with you and other Council Officer's to further discuss the annual sponsorship.

Yours sincerely



Kym Smith
Trustee and Acting Treasurer

**Australian Electric Transport Museum (SA) Inc
Financial Statements
For the Year Ended 29 February 2020**

Australian Electric Transport Museum (SA) Inc

Contents

Assets and Liabilities Statement.....	3
Trading Statement.....	4
Profit & Loss Statement.....	5
Notes to the Accounts.....	6
Depreciation Schedules.....	11
Committee's Report.....	17
Statement by Members of the Committee.....	18
Independent Auditor's Report.....	19
Auditor's Independence Declaration.....	21

**Australian Electric Transport Museum (SA) Inc
Assets and Liabilities Statement
As at 29 February 2020**

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash and Cash Equivalents	4	17,660	39,100
Trade and Other Receivables	5	2,180	3,730
Inventories	6	8,227	8,584
TOTAL CURRENT ASSETS		<u>28,067</u>	<u>51,414</u>
NON-CURRENT ASSETS			
Property, Plant and Equipment	7	806,295	821,279
TOTAL NON-CURRENT ASSETS		<u>806,295</u>	<u>821,279</u>
TOTAL ASSETS		<u>834,362</u>	<u>872,693</u>
CURRENT LIABILITIES			
Trade and Other Payables	8	-	867
Short-Term Financial Liabilities	9	7,500	9,000
Provisions	10	-	9,429
TOTAL CURRENT LIABILITIES		<u>7,500</u>	<u>19,296</u>
TOTAL LIABILITIES		<u>7,500</u>	<u>19,296</u>
NET ASSETS		<u>826,862</u>	<u>853,396</u>
EQUITY			
Retained Profits		826,862	853,396
TOTAL EQUITY		<u>826,862</u>	<u>853,396</u>

The accompanying notes form part of these financial statements.

3

**Australian Electric Transport Museum (SA) Inc
Trading Statement
For the Year ended 29 February 2020**

	2020 \$	2019 \$
Income		
Publications Sales	2,278	1,671
Kiosk Sales	697	767
	<u>2,976</u>	<u>2,438</u>
Less Cost of Sales		
Publications Opening Stock	8,478	8,478
Kiosk Opening Stock	106	106
Publications Purchases	1,092	577
Kiosk Purchases	341	1,101
	<u>10,017</u>	<u>10,262</u>
Publications Closing Stock	8,095	8,478
Kiosk Closing Stock	133	106
	<u>1,790</u>	<u>1,678</u>
Gross Profit	<u>1,186</u>	<u>760</u>
Gross Profit Margin	39.8%	31.2%

The accompanying notes for part of these financial statements.

4

Australian Electric Transport Museum (SA) Inc
Profit and Loss Statement
For the Year ended 29 February 2020

	2020	2019
	\$	\$
Income		
Admissions	5,135	23,997
Member Donations	16,280	10,357
General Donations	2,501	11,565
Grant	5,166	5,455
Motorhome Sites	11,459	4,768
Miscellaneous Income	5,375	1,882
Member Receipts	2,682	660
Interest Received	27	26
Recoveries	293	855
Gross Profit from Trading	1,186	760
	<u>50,104</u>	<u>60,323</u>
Expenditure		
Accounting Fees	1,300	1,480
Advertising	-	280
Bank Charges	610	538
Cleaning	313	96
Depreciation	17,766	12,930
General Expenses	-	1,282
Insurance	4,132	4,046
Internet Expenses	-	568
Light & Power	6,816	8,992
Medical Exams	1,010	810
Members' Amenities	-	182
Motor Vehicle Expenses	497	386
Postage	258	267
Printing & Stationery	439	926
Rates & Taxes	3,403	2,045
Rent	300	300
Repairs & Maintenance	37,121	19,470
Security Costs	946	769
Subscriptions	628	232
Telephone	1,359	1,299
Workshop Expenses	157	-
	<u>77,056</u>	<u>56,897</u>
Profit before Income Tax	<u>(26,952)</u>	<u>3,427</u>

The accompanying notes for part of these financial statements.

5

**Australian Electric Transport Museum (SA) Inc
Note to the Financial Statements
For the Year ended 29 February 2020**

The financial statements cover Australian Electric Transport Museum (SA) Inc as an individual entity. Australian Electric Transport Museum (SA) Inc is a not for profit Association incorporated in the Australian Capital Territory under the Associations Incorporations Act (ACT) 1991 ('the Act').

The functional and presentation currency of Australian Electric Transport Museum (SA) Inc is Australian dollars.

1. Basis of Preparation

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

2. Summary of Significant Accounting Policies

(a) Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(b) Provisions

Provisions are recognized when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured

The accompanying notes form part of these financial statements

8

Australian Electric Transport Museum (SA) Inc
Note to the Financial Statements
For the Year ended 29 February 2020

(c) Property, Plant and Equipment

Plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment of losses.

Plant and equipment is depreciated on a straight line basis over the assets useful life to the Association, commencing when the asset is ready for use.

(d) Inventories

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the first in first out basis and are net of any rebates and discounts received.

(e) Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of consideration received or receivable and is presented net of returns, discounts and rebates

All revenue is stated net of the amount of goods and services tax (GST).

Sale of Goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Interest Revenue

Interest is recognised using the effective interest method.

Rendering of Services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

(f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the GST, except where the amount of GST incurred is not recovered from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

The accompanying notes form part of these financial statements

7

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 29 February 2020

	2020	2019
	\$	\$
3. Profit		
Expenses		
Depreciation and Amortisation Expenses	17,766	12,930
Advertising	-	280
Bank Charges	610	538
Insurance	4,132	4,046
Light & Power	6,816	8,992
Postage	258	267
Printing & Stationery	439	926
Rates & Taxes	3,403	2,045
Rent	300	300
Repairs & Maintenance	37,121	19,470
Telephone	1,359	1,299
Other Expenses	4,851	5,804
	<u>77,056</u>	<u>56,897</u>
4. Cash and Cash Equivalents		
Cash on Hand	1,070	1,070
Cash at Bank - Bank SA	16,590	38,030
	<u>17,660</u>	<u>39,100</u>
Reconciliation of Cash		
Cash and Cash Equivalents	17,660	39,100
	<u>17,660</u>	<u>39,100</u>
5. Trade and Other Receivables		
Current		
Trade Debtors	920	-
Provision for GST	1,260	3,730
	<u>2,180</u>	<u>3,730</u>
Total Trade and Other Receivables	<u>2,180</u>	<u>3,730</u>
6. Inventories		
Current		
Stock on Hand - Publications	8,095	8,478
Stock on Hand - Kiosk	133	106
	<u>8,227</u>	<u>8,584</u>

The accompanying notes for part of these financial statements.

B

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 29 February 2020

	2020	2019
	\$	\$
7. Property, Plant and Equipment		
Land and Buildings		
Buildings	684,828	391,213
Less Accumulated Depreciation & Impairment	<u>124,132</u>	<u>108,277</u>
	560,696	282,936
Total Land and Buildings	<u>560,696</u>	<u>282,936</u>
Plant and Equipment		
Plant and Equipment	55,523	67,105
Less Accumulated Depreciation & Impairment	<u>51,611</u>	<u>60,852</u>
	3,912	6,253
Office Displays & Equipment	23,196	29,014
Less Accumulated Depreciation & Impairment	<u>19,889</u>	<u>25,452</u>
	3,307	3,562
Rolling Stock	258,836	247,781
Less Accumulated Depreciation & Impairment	<u>127,401</u>	<u>125,398</u>
	131,435	122,383
Track Work	63,487	63,487
Less Accumulated Depreciation & Impairment	<u>36,862</u>	<u>35,275</u>
	26,625	28,212
Overhead	17,156	17,156
Less Accumulated Depreciation & Impairment	<u>11,148</u>	<u>10,480</u>
	6,008	6,676
14 & 15 Works	74,312	73,978
381 Refurbishment Works	-	11,055
New Tram Shed Works	-	252,166
Trolley Bus Shed Works	-	31,493
Other Works in Progress	-	2,566
	<u>74,312</u>	<u>371,257</u>
Total Plant and Equipment	<u>245,599</u>	<u>538,343</u>
Total Property, Plant and Equipment	<u>806,295</u>	<u>821,279</u>
8. Trade and Other Payables		
Current		
Accounts Payable	-	867
	<u>-</u>	<u>867</u>
Total Trade and Other Payables	<u>-</u>	<u>867</u>

The accompanying notes for part of these financial statements.

9

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 29 February 2020

	2020	2019
	\$	\$
9. Financial Liabilities		
Current		
Loans - Members	7,500	9,000
	<u>7,500</u>	<u>9,000</u>
Total Financial Liabilities	<u>7,500</u>	<u>9,000</u>
10. Provisions		
Current		
Provision for Rolling Stock Maintenance	-	4,629
Provision for Track Maintenance	-	4,800
	<u>-</u>	<u>9,429</u>
11. Association Details		

The registered office and principle place of business of the association is:

Australian Electric Transport Museum (SA) Inc
300 St Kilda Road
ST KILDA, SA, 5110

The accompanying notes for part of these financial statements.

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 29 February, 2020**

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				Priv	CWDV	PROFIT			LOSS		Priv
				Date	Consid	Date	Cost	Value	T	Rate	Deprec			Upto	+	Above	Total	-	
Buildings																			
Catering Building	6,946.00	6,946	0.00	4,824				4,824	P	1.00	69		4,755						
Substation	279.00	279	0.00						P	1.00									
Welding Shop	910.00	910	0.00						P	1.00									
Body Part Store	2,048.00	2,048	0.00						P	1.00									
Trolleybus Shed	47,220.79	47,221	0.00	12,461		01/03/19	28,862	41,343	P	1.00	472		40,871						
Toilet	12,774.00	12,774	0.00	8,532				8,532	P	1.00	128		8,404						
Tractor Store	3,036.00	3,036	0.00	1,958				1,958	W	1.00	1,958								
Overhead Store	5,825.00	5,825	0.00						P	1.00									
Southern Depot	16,380.00	16,380	0.00	9,777				9,777	P	1.00	164		9,613						
Body Shop	30,036.00	30,036	0.00	21,092				21,092	P	1.00	300		20,792						
Display Gallery	52,631.00	52,631	0.00	37,005				37,005	P	1.00	526		36,479						
Water Reticulation	2,104.00	2,104	0.00						P	1.00									
Wheel Lathe Shop	13,082.00	13,082	0.00	8,189				8,189	P	1.00	131		8,058						
Security System	13,001.00	13,001	0.00	1,563				1,563	P	20.00	1,563								
Signal Cabin	1,475.00	1,475	0.00						P	1.00									
Tram Storage Shed	22,932.00	22,932	0.00	17,594				17,594	P	1.00	229		17,365						
Northern Depot	149,266.00	149,266	0.00	125,855				125,855	P	1.00	1,493		124,362						
Septic Trench	4,380.00	4,380	0.00	3,832				3,832	P	1.00	44		3,788						
Design Work Display & Exhibition	5,480.00	5,480	0.00						P	5.00									
Displays	1,100.00	1,100	0.00						P	5.00									
Archives Fire Proof	2,618.00	2,618	0.00	2,358				2,358	P	1.00	26		2,332						
Gallery Carpet	2,620.00	2,620	0.00						P	10.00									
Christopher Steele Shed	286,117.69	286,118	0.00	29,459		01/03/19	254,777	284,236	P	1.00	2,861		281,375						
Disabled Access Ramp	2,565.71 01/03/19	2,566	0.00			01/03/19	2,566	2,566	P	2.50	64		2,502						
		<u>684,828</u>		<u>284,499</u>			<u>286,225</u>	<u>570,724</u>			<u>10,028</u>		<u>560,696</u>						
									Deduct Private Portion										
									Net Depreciation		<u>10,028</u>								

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 29 February, 2020**

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS		Priv	
				Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above		Total
Plant & Equipment																		
Drilling Machine	216.00	216	0.00					P	10.00									
Elect Sub - Stn Equip	3,378.00	3,378	0.00					P	5.00									
Lathe & Tools	3,468.00	3,468	0.00					P	10.00									
Tractor Slasher	1,058.00	1,058	0.00					P	10.00									
Air Drill	564.00	564	0.00					P	10.00									
Hydraulic Jacks	226.00	226	0.00					P	10.00									
Chain Hoist	216.00	216	0.00					P	10.00									
Bench Circular	528.00	528	0.00					P	5.00									
Planning Machine	750.00	750	0.00					P	5.00									
Drill Press	652.00	652	0.00					P	5.00									
Power Hacksaw	470.00	470	0.00					P	5.00									
Radical Arm Saw	1,750.00	1,750	0.00					P	5.00									
Arc Welder	250.00	250	0.00					P	10.00									
Shaper	1,020.00	1,020	0.00					P	5.00									
Refrigerator	390.00	390	0.00					P	10.00									
Pie Warmer	530.00	530	0.00					P	10.00									
Concrete Mixer	250.00	250	0.00					P	20.00									
Vac Cleaner (Wilfisk)	981.00	981	0.00					P	20.00									
Wheel Lathe	14,306.00	14,306	0.00			4,270		P	2.50	358		3,912						
Air Receiver	450.00	450	0.00					P	5.00									
Dog Spike Driver	1,763.00	1,763	0.00					P	20.00									
Wheel Press	1,047.00	1,047	0.00					P	5.00									
Body Shop Storage Racks	836.00	836	0.00					P	5.00									
Fire Extinguishers & Equipment	4,022.00	4,022	0.00					P	5.00									
Slotter Machine	763.00	763	0.00					P	5.00									
Hoist	360.00	360	0.00					P	13.00									
A-Frame	864.00	864	0.00					P	13.00									
Hot Water Service	630.00	630	0.00					P	15.00									
Borer and Lathe	517.00	517	0.00					P	10.00									
Milling Machine	2,503.00	2,503	0.00					P	10.00									
Surface Grinder	800.00	800	0.00					P	10.00									
Replacement Trailer	1,390.00	1,390	0.00					P	10.00									
Folding Gate	498.00	498	0.00					P	20.00									

Australian Electric Transport Museum (SA) Inc Depreciation Schedule for the year ended 29 February, 2020

		DISPOSAL				ADDITION		DEPRECIATION				PROFIT			LOSS			
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto +	Above	Total -	Priv
Angle Grinder (Air)	352.00	352	0.00							P	10.00							
Wheat Press	701.00	701	0.00							P	10.00							
Eye Bath	632.00	632	0.00	420				420	W	5.00	420							
Angle Bender	170.00	170	0.00							P	5.00							
Small Lathe	1,150.00	1,150	0.00							P	10.00							
Wheel Gauge Assembly	539.00	539	0.00							P	10.00							
Workshop Shelves & Storage	1,247.00	1,247	0.00							P	5.00							
Drinks Refrigerator	1,087.00	1,087	0.00							P	10.00							
Air Conditioner	2,199.00	2,199	0.00							P	10.00							
		<u>55,523</u>		<u>4,690</u>				<u>4,690</u>			<u>778</u>		<u>3,912</u>					
								Deduct Private Portion										
								<u>Net Depreciation</u>			<u>778</u>							
Track Work																		
Trackwork	63,487.00	63,487	0.00	28,212				28,212	P	2.50	1,587		26,625					
		<u>63,487</u>		<u>28,212</u>				<u>28,212</u>			<u>1,587</u>		<u>26,625</u>					
								Deduct Private Portion										
								<u>Net Depreciation</u>			<u>1,587</u>							

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 29 February, 2020**

		DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS						
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto +	Above	Total -	Priv	
Overhead																			
Overhead	17,156.00	17,156	0.00	6,676					6,676	D	10.00	668		6,008					
		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
		17,156		6,676					6,676			668		6,008					
								Deduct Private Portion											
												668							
												<hr/>							
								Net Depreciation				668							
												<hr/>							
Office Displays & Equipment																			
Book Shop Counters	2,578.00	2,578	0.00							P	5.00								
Gallery Displays	5,092.00	5,092	0.00	3,562					3,562	P	5.00	255		3,307					
Office Cupboards	750.00	750	0.00							P	13.00								
Steel Cabinets	1,440.00	1,440	0.00							P	5.00								
Cabinet	1,160.00	1,160	0.00							P	5.00								
Movable Screens	917.00	917	0.00							P	5.00								
Additional Shelving	270.00	270	0.00							P	5.00								
Computer Equipment	7,437.00	7,437	0.00							P	40.00								
Chairs ML	1,638.00	1,638	0.00							P	5.00								
Table ML	686.00	686	0.00							P	5.00								
TV DVD Player	668.00	668	0.00							P	5.00								
Cash Register	560.00	560	0.00							P	5.00								
		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
		23,196		3,562					3,562			255		3,307					
								Deduct Private Portion											
												255							
												<hr/>							
								Net Depreciation				255							
												<hr/>							

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 29 February, 2020**

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT			LOSS		Priv
				Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+	Above	Total	
Rolling Stock																		
1	11,330.00	11,330	0.00	5,655				5,655	P	2.50	283		5,372					
15	1,061.00	1,061	0.00	901				901	P	2.50	27		874					
21	725.00	725	0.00						P	2.50								
34	882.00	882	0.00						P	2.50								
42	23,308.00	23,308	0.00	5,088				5,088	P	2.50	583		4,505					
111	2,415.00	2,415	0.00	885				885	P	2.50	60		825					
118	92,052.00	92,052	0.00	71,662				71,662	P	2.50	2,301		69,361					
186	32,753.00	32,753	0.00	7,806				7,806	P	2.50	819		6,987					
192	1,841.00	1,841	0.00						P	2.50								
264	6,991.00	6,991	0.00	1,350				1,350	P	2.50	175		1,175					
282	805.00	805	0.00						P	2.50								
294	1,832.00	1,832	0.00						P	2.50								
303	4,665.00	4,665	0.00	1,223				1,223	P	2.50	117		1,106					
354	2,252.00	2,252	0.00						P	2.50								
362	188.00	188	0.00	27				27	P	2.50	5		22					
381	11,619.00	11,619	0.00	392		01/03/19	11,055	11,447	P	2.50	290		11,157					
216	241.00	241	0.00						P	2.50								
417	65.00	65	0.00						P	2.50								
488	690.00	690	0.00						P	2.50								
526	2,649.00	2,649	0.00						P	2.50								
623	31.00	31	0.00	4				4	P	2.50	1		3					
Diesel Tractor	1,375.00	1,375	0.00						P	10.00								
Trucks	1,804.00	1,804	0.00						P	2.50								
14	1,000.00	1,000	0.00						P	2.50								
DE Shunter	1,042.00	1,042	0.00						P	10.00								
360	34,756.00	34,756	0.00	17,261				17,261	P	2.50	869		16,392					
244	3,418.00	3,418	0.00	1,812				1,812	P	2.50	85		1,727					
Spare Bogie	195.00	195	0.00						P	2.50								

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 29 February, 2020**

		DISPOSAL			ADDITION		DEPRECIATION				PROFIT			LOSS					
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto +	Above	Total -	Priv	
Horse Box	183.00	183	0.00	82				82	P	2.50	5		77						
1013	12,924.00	12,924	0.00	5,683				5,683	P	2.50	323		5,360						
364	3,743.00	3,743	0.00	2,552				2,552	P	2.50	94		2,458						
Horse Car 15	1.00	1	0.00						P	2.50									
		258,836		122,383				11,055					133,438					6,037	127,401
																			Deduct Private Portion
																			Net Depreciation
																			6,037



Australian Electric Transport Museum (SA) Inc Committee's Report

The committee members present their report on the association for the financial year ended 29 February 2020.

Committee Members

The names of each person who has been a committee member during the year to the date of this report are:

William Adams
Chris Andrews
Chris Bennett
Geoffrey Grantham
Ron Jenkins
Mark Jordan
Maureen Parker
John Pennack
Anthony Smith
Kym Smith

Principle Activities

The principle activities of the association during the financial year were:
Museum Operator

Significant Changes

No significant changes in the nature of the association's activity occurred during the financial year.


Operating Result

The loss of the association after providing for income tax amounted to \$26,952. The loss is a result of increased depreciation and additional repairs and maintenance carried out during the year.

Auditor's Independence Declaration

The lead auditor's independence declaration in accordance with section 307C of the Corporations Act 2001, for the year ended 29 February 2020 has been received and is included with the financial statements.

Signed in accordance with a resolution of the Members of the Committee.


.....
Geoffrey Grantham (Acting President)


.....
Kym Smith (Acting Treasurer)

Dated 5 June 2020

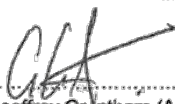
Australian Electric Transport Museum (SA) Inc Statement by Members of the Committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial statements:

1. Presents fairly the financial position of Australian Electric Transport Museum (SA) Inc as at 29 February 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Australian Electric Transport Museum (SA) Inc will be able to pay its debts as and when they fall due.

This Statement is made in accordance with a resolution of the committee and is signed for on behalf of the committee by:


Geoffrey Grantham (Acting President)


Kym Smith (Acting Treasurer)

Dated 5 June 2020

**Australian Electric Transport Museum (SA) Inc
Independent Auditor's Report
To the Members of
Australian Electric Transport Museum (SA) Inc**

Report on the Financial Report

We have audited the accompanying financial report of Australian Electric Transport Museum (SA) Inc (the association), which comprises the committee's report, the assets and liabilities statement as at 29 February 2020, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of Australian Electric Transport Museum (SA) Inc is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Act 1985 (SA) and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In Note 1, the committee also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with international Financial Reporting Standards.

Auditors Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Australian Electric Transport Museum (SA) Inc
Independent Auditor's Report
To the Members of
Australian Electric Transport Museum (SA) Inc**

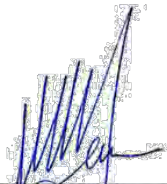
Opinion

In our Opinion:

- (a) The financial report of Australian Electric Transport Museum (SA) Inc is in accordance with the Associations Incorporation Act 1985 (SA), including:
 - i. Giving a true and fair view of the Association's financial position as at 29 February 2020 and of its performance for the year ended on that date;

and

- ii. Complying with Australian Accounting Standards and the Associations Incorporations Act 1985 (SA)
- (b) The financial report also complies with International Financial Reporting Standards as disclosed in Note 1.



Wayne Henson, CA
Director
Henson Lloyd Accountants Pty Ltd.

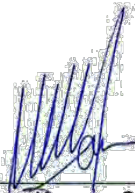
Dated this 15th day of MAY 2020

**Auditors Independence Declaration
Under Section 307C of the Corporations Act 2001**

To Members of Australian Electric Transport Museum (SA) Inc

I declare that, to the best of my knowledge and belief, during the year ended 29 February 2020, there have been:

- a) No contraventions of the auditor independence requirements in relation to the audit and;
- b) No contraventions of any applicable code of professional conduct in relation to the audit.



Wayne Henson, CA
Director
Henson Lloyd Accountants Pty Ltd
Dated this 15th day of MAY 2020

ITEM	6.2.1 BUDGET AND FINANCE COMMITTEE
DATE	20 July 2020
HEADING	Review of COVID-19 Community Support Measures
AUTHOR	Charles Mansueto, General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.1 Strengthen partnerships that enable us to better address our community's priorities. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report updates Council on the various measures adopted by Council to support clubs and organisations that have an existing arrangement with Council and responds to the decision of Council to review whether the support is extended further.

RECOMMENDATION

1. That the information is received and noted
2. That a further 3 month extension of the waiving of relevant fees and charges covering the period 1 July 2020 to 30 September 2020 apply for the following categories and individual organisations:
 - a. Community & Sporting Club Leases
 - b. Land Use Agreements
 - i. St Kilda Tackle & Tucker Pty. Ltd.
 - ii. St Kilda Boat Club Inc.
 - iii. Salisbury North Football Club
3. That Council endorse the declaration of an income loss of \$63,339 at the 1st Quarter Budget Review to reflect the waiving of fees and charges covered in part 2 of the resolution.
4. That in recognition that the restrictions related to COVID-19 are being relaxed and that organisations are gradually recommencing operations, Council administration is authorised to recommence applying the relevant fees and charges for the balance of organisations not covered in part 2 of the resolution as of the 1 July 2020
5. That in recognition that restrictions related to COVID-19 are being relaxed that administration are authorised to return to 30 day payment terms for suppliers of goods and services from the 31 August 2020
6. That timed parking limits are routinely monitored to ensure that parking is available so as to facilitate access to local businesses and services, noting that enforcement of time limit parking areas will resume from 1 September 2020
7. That staff ensure the appropriate communication is undertaken to advise the relevant clubs and organisations of the change and that staff give consideration to extending due dates for the payment of the relevant fees and charges as part of the transition to normal invoicing process.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. COVID-19 City of Salisbury: Supporting Our Community

1. BACKGROUND

1.1 At its 20 April 2020 Special Council meeting, Council resolved (extract) that:

1.1.1 *A further waiving of Community & Sporting Club lease fees and additional measures identified in part 4 (a) & (b) for the period July 2020 to December 2020 be considered at the July Budget & Finance Committee.*

Resolution No. 0492 /2020

1.2 The reference to parts 4 (a) & (b) were in regard to other parts of the resolution that noted:

1.2.1 *Council endorse the following measures to support the community impacted by COVID-19:*

- a. *Waive various business fees & charges, as listed in section 6.7 of this report, for the period of 1 April through to 30 June 2020.*
- b. *Waiving of commercial rents for the following period 1 April 2020 through to 30 June 2020*
 - *Commercial leases excluding telecommunications leases (such as café leases and business premises)*
 - *Permit for a Business Purpose (such as use of road reserves for signage, storage yards, etc)*
 - *Minor permits (for uses such as awnings over road reserves of fixed chairs and tables for a café)*
 - *Joint use agreements*

1.3 This report responds to this resolution and provides Council further information on the measures adopted so far and implications of any further extension of the measures.

2. CITY PLAN CRITICAL ACTION

2.1 Not applicable

3. CONSULTATION / COMMUNICATION

3.1 Internal

3.1.1 Property & Buildings

3.1.2 Economic Development

3.1.3 Finance

3.2 External

3.2.1 Not applicable

4. REPORT

- 4.1 The City of Salisbury has continued to monitor and respond to the impacts of COVID-19 on its community, with a number of measures adopted (refer attachment).
- 4.2 Overall the cost of the various measures could see up to \$3.8M impact on Council's financial position from the start of COVID-19 (March 2020) and into 2020/21 financial year.
- 4.3 The major impact being the 0% rate increase for 2020/21 which has a \$2.8M impact.
- 4.4 Council prudently has taken other measures, for example reduced operating costs, to offset the full financial impact where possible without impacting services materially.
- 4.5 As part of the various support measures, Council endorsed the waiving of various fees and charges as noted above in their 20 April 2020 Special Council meeting.
- 4.6 The 2020/21 budget has accounted for not increasing any fees and charges (except where legislated to do so) but has not accounted for any extension of the waiving of fees and charges.
- 4.7 Any further extension of the waiving of fees and charges will need to be factored in the 2020/21 budget as a budget review item.
- 4.8 The intent of the support measures adopted by Council was to support the various community groups and businesses cope with the restrictions on their activities and therefore restricting their ability to generate an income.
- 4.9 In the majority of the areas Council has waived fees and charges, relaxation of restrictions have occurred in South Australia with many clubs and businesses recommencing operations in some form.
- 4.10 It is considered that the need for continued support at the previous level has diminished in many circumstances with the broader measure of a 0% rate increase, rate deferral (for eligible ratepayers) and access to the Sports and Community Clubs COVID-19 Recovery Support Package Grant for community groups providing continued support.
- 4.11 As the administration have been aware that Council will be considering whether further support is provided, the various organisations have yet to be invoiced for July and beyond pending Council's decision.
- 4.12 The next sections of this report breakdown each of the various categories as Council may want to consider different approaches to either extend or not extend the waiving of fees and charges.

5. COMMUNITY & SPORTING CLUB LEASE FEES

- 5.1 This category covers club lease fees for organisations that use Council facilities under lease terms.
- 5.2 The following table summarises the cost of waiving the club lease fees from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of club lease fees.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$59,765	\$59,765	\$119,529

- 5.3 A number of clubs have started to commence competition and programs, albeit in some reduced form.
- 5.4 This would allow them to start earning an income and therefore reduce the ongoing impact of COVID-19.
- 5.5 Clubs in this category are also able to apply for the Sports and Community Clubs COVID-19 Recovery Support Package Grant for amounts up to \$5,000.
- 5.6 There are 54 clubs that have a club lease with council with the average annual lease payable of \$3719.
- 5.7 In proposing the further waiving of fees for a period of three months recognizes that sport and recreation builds stronger, healthier, happier and safer communities. Communities that participate in sport and recreation develop strong social bonds, are safer places and the people who live in them are generally healthier than places where physical activity isn't a priority. Furthermore, sport and recreation contributes to the local economy through productivity gains, reduced health expenditure, and tourism.
- 5.8 The clubs covered in this category play a key role in supporting Council's wellbeing strategy and building resilience in the community during difficult times.
- 5.9 It is estimated over 30,000 residents participate through a sports club or association in the City of Salisbury based on SportAus 2019 Ausplay data. This figure does not include family members that may regularly attend, or coaches, officials, and administrators of clubs.
- 5.10 Due to the role clubs play in supporting the community, and the transition phase clubs are in, it is recommended that a further three month extension is endorsed by Council for clubs with a community and sporting club lease.
- 5.11 The cost of the three month extension is \$59,765 and that subject to Council support this cost will need to be reflected an income loss to be declared at the 1st Quarter Budget Review.

6. BUSINESS FEES & CHARGES

- 6.1 Fees and charges covered in this category are:
- 6.1.1 Outdoor Footpath Trading Notification Fee
 - 6.1.2 Outdoor Footpath Trading Temporary Permit – Events
 - 6.1.3 Outdoor Footpath Trading Application – Business
 - 6.1.4 Outdoor Footpath Trading Renewal Business – Business
 - 6.1.5 Mobile Food Vendor Permits
 - 6.1.6 Hoarding Fees
 - 6.1.7 Food Premises Inspection Fees
 - 6.1.8 Health Statutory Licensing and Regulation Fees

- 6.2 The estimated impact of the approved waiving of fees and charges for this category over the period 1 April 2020 to 30 June 2020 is \$44,500.
- 6.3 The following table summarises the cost of waiving business fees & charges from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of business fees & charges.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$44,500	\$44,500	\$89,000

- 6.4 In this category the majority of businesses impacted by COVID-19 have seen a relaxation of restrictions. It is also recognized that the ongoing impacts of COVID-19 on businesses is unknown particularly when the federal government support ceases. Within this context it is recommended that there is no extension of the waiving of business fees and charges but it continues to be monitored.

7. COMMERCIAL LEASES (NOT INCLUDING TELECOMMUNICATIONS LEASES WHICH HAVE CONTINUED TO BE CHARGED)

- 7.1 This category covers commercial leases with the cost of waiving leases equating to \$117,246 for the period 1 April 2020 to 30 June 2020.
- 7.2 There are 11 businesses covered in this category:
- 7.2.1 Diamond Communications (Research Rd Depot)
 - 7.2.2 Parnil Pty Ltd (Carpark lease)
 - 7.2.3 Para Broadcasters Assoc (Radio station)
 - 7.2.4 Red Jam Pty Ltd (Watershed)
 - 7.2.5 Curves Gym
 - 7.2.6 Salisbury Mausoleum
 - 7.2.7 Provenance Indigenous Plants (Carisbrooke Nursery)
 - 7.2.8 NAWMA (Waste Transfer Station)
 - 7.2.9 Blanco Horner (Jim Dandy)
 - 7.2.10 Direk Produce (Farming land)
 - 7.2.11 Parafield Property Holdings (Road reserve)
- 7.3 The following table summarises the cost of waiving commercial leases from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of business fees & charges.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$117,246	\$117,246	\$234,493

- 7.4 In this category the majority of organisations impacted by COVID-19 have seen a relaxation of restrictions and or have had minimal impacts from COVID-19 and therefore no extension of the waiving of fees and charges is being recommended.

8. PERMIT FOR A BUSINESS PURPOSE

- 8.1 This category covers permits issued for such as use of road reserves for signage, storage yards etc..
- 8.2 The cost for the period 1 April 2020 to 30 June 2020 was \$20,702
- 8.3 The following table summarises the cost of waiving permits from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of permits.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$20,702	\$20,702	\$41,404

- 8.4 There are 26 permits across 23 businesses and organisations in this category:
- 8.4.1 Mawson Lakes Hotel - University Pd
 - 8.4.2 Farm Fresh Fruiterers
 - 8.4.3 Boat Deck Café
 - 8.4.4 Border Express
 - 8.4.5 Holy Family Catholic School
 - 8.4.6 PMP Print Pty Ltd
 - 8.4.7 Bickfords Australia
 - 8.4.8 GM Holden - Purling Ave Reserve
 - 8.4.9 Telstra (West Ave Rd Reserve)
 - 8.4.10 Skycom Holdings Pty Ltd
 - 8.4.11 Caltex - Mawson Lakes
 - 8.4.12 CK Taing and others
 - 8.4.13 SG Scarfo & P Commisso
 - 8.4.14 Viva Energy
 - 8.4.15 Shahin Enterprises
 - 8.4.16 Gallop
 - 8.4.17 Codan Limited
 - 8.4.18 Relish on Main
 - 8.4.19 Life Church Ingle Farm
 - 8.4.20 Department of Defence
 - 8.4.21 Blue Lake Refrigerated Transport
 - 8.4.22 Salisbury High School
 - 8.4.23 Adshel / oOH!Media

9. In this category the majority of organisations impacted by COVID-19 have seen a relaxation of restrictions and or have had minimal impacts from COVID-19 and therefore no extension of the waiving of fees and charges is being recommended.

10. AUTHORISATIONS

- 10.1 This category covers authorisations given for encroachments over road reserves for example.
- 10.2 The cost for the period 1 April 2020 to 30 June 2020 was \$8,628
- 10.3 The following table summarises the cost of waiving permits from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of authorisations.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$8,628	\$8,628	\$17,256

- 10.4 There are 53 authorisations usually issued to strata management organisations.
- 10.5 In this category the majority of organisations impacted by COVID-19 have seen a relaxation of restrictions and or have had minimal impacts from COVID-19 and therefore no extension of the waiving of authorisations is being recommended.

11. JOINT USE AGREEMENTS

- 11.1 This category covers joint use agreements where there may be a shared use of council land.
- 11.2 There are only 3 such agreements covering, the Minister of Education (schools), Temple Christian College, and Holy Family Catholic School (nil cost).
- 11.3 The cost to this category is minor at \$1,540 for the period 1 April 2020 to 30 June 2020.
- 11.4 The following table summarises the cost of waiving permits from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of Joint Use Agreements.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$1,540	\$1,540	\$3,080

- 11.5 In this category the majority of organisations impacted by COVID-19 have seen a relaxation of restrictions and or have had minimal impacts from COVID-19 and therefore no extension of the waiving of Joint Use Agreements is being recommended.

12. LAND USE AGREEMENTS

- 12.1 This category covers land only leases and predominately relates to commercial organisations.

12.2 There are 5 leases within this category covering:

12.2.1 St Kilda Tackle & Tucker Pty. Ltd.

12.2.2 St Kilda Boat Club Inc.

12.2.3 Genesee & Wyoming

12.2.4 Shahin Property Trust 2

12.2.5 Salisbury North Football Club

12.3 The cost for the period 1 April 2020 to 30 June 2020 was \$10,975

12.4 The following table summarises the cost of waiving permits from 1 April 2020 to 30 June 2020 and the cost implications of a further 3 or 6 month extension to the waiving of Land Use agreements.

1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
\$10,975	\$10,975	\$21,950

12.5 This category has a mix of commercial, sporting and tourism related organisations.

12.6 In particular, the St Kilda Tackle & Tucker and the St Kilda Boat Club contribute to supporting St Kilda as a key destination for our community and visitors. St Kilda is recognized as a key destination with Council investing in the upgrade of various assets in the area to support the enhancement of the St Kilda area.

12.7 Support for the extension of waiving the land use agreements fees for the St Kilda Tackle & Tucker and the St Kilda Boat Club is recommend for a 3 month period.

12.8 The other organisation, Salisbury North Football Club is not unlike other clubs that provide a community benefit. It is recommended that a further three month extension is also approved for the Salisbury North Football Club.

12.9 The balance of organisations in this category have seen a relaxation of restrictions and or have had minimal impacts from COVID-19 and therefore no extension of the waiving of Land Use Agreements is being recommended.

12.10 The cost implication of a three month extension to the three organisations noted above is \$3,574

13. COST SUMMARY OF CATEGORIES

13.1 The following table summarises the cost implications (across all categories) for the period 1 April 2020 to 30 June 2020 and also the cost of a 3 month or 6 month extension.

Category	1 Apr 2020 – 30 Jun 2020 (3 mths)	1 Jul 2020 – 30 Sep 2020 (3 mths)	1 Jul 2020 – 31 Dec 2020 (6 mths)
Community & Sporting Club	\$59,765	\$59,765	\$119,529

Leases			
Business Fees & Charges	\$44,500	\$44,500	\$89,000
Commercial Leases	\$117,246	\$117,246	\$234,493
Permits	\$20,702	\$20,702	\$41,404
Authorisations	\$8,628	\$8,628	\$17,256
Joint Use Agreements	\$1,540	\$1,540	\$3,080
Land Use Agreements	\$10,975	\$10,975	\$21,950
Total	\$263,356	\$263,356	\$526,712

- 13.2 Council also has in place other measures to support the various clubs and organisations, for example, 0% rate increase, rate deferral and access to the Sports and Community Clubs COVID-19 Recovery Support Package Grant.
- 13.3 Based on the recommendation as outlined in this report the cost implication of a further three month extension is \$63,339.
- 13.4 This cost will need to be reflected as an income loss to be declared at the 1st Quarter Budget Review if supported by Council.
- 13.5 Should Council determine that a broader extension is warranted consideration should be given to ensure that it is more targeted at the organisations in need rather than a broad approach as has been applied in the period 1 April 2020 to 30 June 2020.

14. PAYMENT TERMS

- 14.1 A decision of Council as part of the measures adopted to support the business community was to bring forward payment terms from 30 days to 14 days.
- 14.2 This has assisted businesses with cash flow during a difficult period of COVID-19 but as businesses are now starting to emerge from the implications of COVID-19 it is an appropriate time for Council to reconsider the shorter payment terms.
- 14.3 The implication to Council is lower cash balances as we make payments earlier than required and the requirement to utilise our Cash Advance Debenture facility as noted in this month's Finance Report on this agenda.
- 14.4 The recommendation is that Council reverts back to 30 day payment terms to its suppliers effective 31 August 2020 so that appropriate notice is provided to suppliers of the change back to normal terms.

15. PARKING LIMIT ENFORCEMENT


- 15.1 Further to the Special Council Meeting held on 1st April 2020, the resolution relating to timed parking limit enforcement was implemented and timed parking areas were monitored without enforcement to ensure customer access to businesses. During the peak of the COVID-19 restrictions, parking areas in city centre precincts, including Mawson Lakes and Salisbury City centre, have not been observed as reaching capacity. However most recently some streets in Mawson Central have required monitoring due to reaching capacity.
- 15.2 As a result of eased restrictions and many businesses either re-opening and or increasing customer capacity, the demand on car parking is expected to increase. Enforcement will be required to ensure time limit parking is available to shoppers and visitors so as to facilitate access local businesses and services. Staff are monitoring capacity of the town centre precincts over the month of July and early August as increased car park usage is expected.
- 15.3 As capacity and demand increases staff will implement an education phase and notify the relevant businesses and associations of the decision to reactivate monitoring with enforcement, however warnings will be issued initially for a period of two weeks, and an expectation that enforcement action will resume from 1 September 2020.

16. CONCLUSION / PROPOSAL

- 16.1 Council has appropriately recognized that support should be provided to the community so that the implications of COVID-19 are minimised.
- 16.2 A number of measures have been adopted or have been considered with various implications on the budget, noting that the approved 2020/21 budget has not incorporated any extension of the waiving of fees and charges as covered in this report.
- 16.3 Given that the restrictions on clubs and organisations are being relaxed it is appropriate for Council to consider whether the measures are extended or ceased.
- 16.4 This report provides a breakdown of the various categories impacted by the previous Council resolution to waive fees and charges and the implications of any extensions.
- 16.5 The report highlights parts of the community that Council should consider extending the waiving of fees and charges, namely Sporting and Community clubs and some land use agreements.
- 16.6 This is in recognition of the contribution these organisations play in the wellbeing and social fabric of our community. They also have limited access to other support measures.
- 16.7 It is also prudent that Council continues to monitor the impact of COVID-19 on the community should Council intervention be required again to support the community.

CO-ORDINATION

Officer:	CEO	GMBE
Date:	16/07/2020	15/07/2020




COVID-19 (coronavirus)

City of Salisbury: Supporting Our Community

A message from the Mayor

We know it's a difficult time...



The widespread impact of COVID-19 (coronavirus) has resulted in a challenging time for many of us, as well as our family and friends located not only within the City of Salisbury but across the world.

During this uncertain time, Council's primary focus remains how to best support our residential and business communities while continuing to deliver services to the greatest of our ability.

In order to do this, we are implementing a range of measures to help reduce the ongoing impact of COVID-19 and to bolster a fast recovery for all of our community.

How are we responding?


We have been proactive in adopting a number of initial measures aimed at reducing the financial impact of COVID-19, including:

- **Implemented Rate Payment Deferral** for those ratepayers experiencing hardship due to COVID-19 so that the latest date for payment for the Fourth Quarter 2019/20 and the First Quarter 2020/21 is deferred to 1 December 2020. Fines for late payment will be waived during this time. Council has also made the application process as simple as possible, so if you have already met the Job Keeper and Job Seeker eligibility requirements and have a rates account less than \$30,000 you are eligible under the policy
- **Developing a 2020/21 Draft Annual Plan and Budget** which has a zero per cent rate increase (excluding growth) and no increase to fees and charges for community consultation
- **Initiating a COVID-19 Infrastructure Recovery Program** which will see total capital of \$100 million invested in our city across the next two financial years. A key focus is to, where possible, utilise local businesses in delivering the expanded capital works program
- **Extending the existing Hardship Policy** to incorporate businesses

- **Waiving various business fees and charges** from 1 April through to 30 June
- **Providing payment to suppliers within 14 days** (the standard term is 30 days) to assist with cashflow
- **Waiving of various business permits** from 1 April to 30 June
- **Offering subsidised business support** through the Polaris Centre
- **Taking a flexible approach to timed parking restrictions** where appropriate to allow residents to continue to access local businesses
- **Waiving lease fees** for sporting and community clubs for an initial period of between April and June and will review further support in July 2020
- **Delivered 150 care packages** to vulnerable residents and increasing the availability of essential services to all senior residents during the COVID-19 outbreak
- **Proposing to establish a Sports and Community Clubs COVID-19 Recovery Support Package** to support not-for-profit clubs, including clubs that do not currently have a lease with Council
- **If you are a customer of Salisbury Water** you may also be eligible for deferral of your third and fourth quarter 2019/20 invoices and the first quarter 2020/21 invoice to 1 December 2020

We are also continuing to investigate additional ways to better support you during this time.

I look forward to keeping you updated on these important matters. In the meantime, please stay safe and well. I believe that if we continue to unite together as a community, we will get through this tough time and come out of it stronger than ever.



Gillian Aldridge OAM, Mayor of Salisbury

COVID-19 Rates Financial Hardship Policy

City of Salisbury has established a COVID-19 Rates Financial Hardship Policy that will assist ratepayers who have been financially impacted by the COVID-19 (coronavirus) pandemic.


This policy is in addition to our existing Financial Hardship Policy which has been extended to all Ratepayers.


More information on both the option for Rate Payment Deferral and the COVID-19 Rates Financial Hardship Policy may be found via the City of Salisbury website at: www.salisbury.sa.gov.au/covid-19.

Alternatively please do not hesitate to contact us on 8406 8222.

Rate Payment Deferral

Rate Payment Deferral is available for ratepayers experiencing hardship due to COVID-19 (coronavirus). This means the latest date for payment for the Fourth Quarter 2019/20 and the First Quarter 2020/21 is deferred to 1 December 2020.





COVID-19 (coronavirus) City of Salisbury: Supporting Our Community

Changing the way we deliver services

As a strong and progressive council, we have been busily adapting to a new way of doing business to ensure we continue to provide you with important services during the COVID-19 pandemic.

For example, our library Click and Collect and home delivery services have allowed us to continue to provide loans on books, games, and other items during a time when many people are at home more often.

We have also implemented online direct delivery of development assessments as an option for customer services, while offering a range of digital resources to assist you.

Salisbury Home and Community services have expanded essential services to all senior residents including those who are not clients of Commonwealth Home Support Services for the duration of the COVID-19 (coronavirus) pandemic.

You can contact the City of Salisbury team if you or someone you know requires assistance on 8406 8225.

Meanwhile, our teams are working behind the scenes to prepare great programs, events and services for when things go back to normal.

For example, while we have closed our dog parks, as well as playgrounds and outdoor gyms, Council has been out and about greening up these spaces so the lawn is looking lush for when they reopen.


In addition to our usual inspectorate duties, we have been conducting regular patrols to ensure social distancing is adhered to in public spaces and that businesses are doing the right thing.

We have also launched a #ShopSalisbury campaign that aims to connect our local businesses with the broader community. You can register or search for a local business at www.shop-salisbury.com.au



For up to date advice regarding COVID-19 please refer to the Department of Health www.health.gov.au and / or SA Health www.sahealth.sa.gov.au For the latest updates from the City of Salisbury please refer to www.salisbury.sa.gov.au/covid-19

If you want to contact us please email: city@salisbury.sa.gov.au or call: 8406 8222



Providing a safe and accessible community



Item 6.2.1 - Attachment 1 - COVID-19 City of Salisbury: Supporting Our Community