



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN WITTBER &
DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

14 JULY 2020

MEMBERS PRESENT

Mayor G Aldridge (Chairman)
Cr J Woodman (Deputy Chairman)
Cr C Buchanan
Cr D Proleta
Cr S Reardon

OBSERVERS

Cr L Braun
Cr M Blackmore
Mr Andrew Reed, Hender Consulting

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community and Org. Development, Ms G Page

The meeting commenced at 6.30 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr D Proleta

The Minutes of the CEO Review Committee Meeting held on 12 May
2020, be taken and read as confirmed.

CARRIED

REPORTS

8.1.1 Future Reports for the CEO Review Committee

Moved Cr C Buchanan
Seconded Cr J Woodman

1. The information be received.

CARRIED

8.1.2 CEO Personal Evaluation System FY2019/2020

Moved Cr C Buchanan
Seconded Cr S Reardon

That, in accordance with Section 90(3)(a) of the Local Government Act 1999, the meeting move into confidence to enable members to receive, from the external consultant, advice and information the disclosure of which would involve unreasonable disclosure concerning the personal affairs of the CEO, and that any members of the public present be requested to leave the room.

CARRIED

There were no members of the public present.

The meeting moved into confidence at 6.33 pm.

Discussion ensued and verbal advice was provided to members.

The meeting moved out of confidence at 6.40 pm.

Discussion continued on the matter before the Chair.

Moved Cr C Buchanan
Seconded Cr J Woodman

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2019/20 Key Performance Indicators;
 - for the ninth year achieved consistently positive results (this year noting that the CEO continues to perform “extremely well” against the performance responsibilities, criteria and behaviours assessed), in relation to the Performance Appraisal Survey; and as a result
 - achieved “Rating 5” as a result of the assessment of CEO Performance according to the Personal Evaluation System.
2. The CEO Position Description as set out in Attachment 2 to this Report, remains unchanged.

CARRIED

8.1.3 Annual Review of CEO Total Remuneration 2019/2020

Moved Cr C Buchanan
Seconded Cr D Proleta

1. The CEO Review Committee accept the Chief Executive Officer's request to forgo a remuneration increase in 2020, in recognition of the impact of COVID-19 on the Salisbury community.
2. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, that no amendment to the CEO Total Remuneration be made, in accordance with Recommendation 1 of this report

CARRIED

The meeting closed at 6.44 pm.

CHAIRMAN.....

DATE.....