



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN LITTLE  
PARA CONFERENCE ROOMS, 34 CHURCH STREET, SALISBURY ON**

**18 MAY 2020**

**MEMBERS PRESENT**

Cr M Blackmore  
Cr L Braun (Deputy Chairman)  
Cr C Buchanan  
Cr N Henningsen  
Cr S Ouk  
Cr G Reynolds

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
Risk and Governance Program Manager, Ms J Crook  
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.08 pm.

The Deputy Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr S Reardon and Mayor G Aldridge.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr S Ouk  
Seconded Cr N Henningsen

The Minutes of the Works and Services Committee Meeting held on 20 April 2020, be taken and read as confirmed.

**CARRIED**

Moved Cr M Blackmore  
Seconded Cr N Henningsen

The Minutes of the Confidential Works and Services Committee Meeting held on 20 April 2020, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. The information be received.

**CARRIED**

#### **2.0.2 Minutes of the Asset Management Sub Committee meeting held on Monday 11 May 2020**

Moved Cr C Buchanan  
Seconded Cr S Ouk

The information contained in the Asset Management Sub Committee of the meeting held on 11 May 2020 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### **2.0.2-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr C Buchanan  
Seconded Cr S Ouk

1. The information be received.

**CARRIED**

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## 2.0.2-AMSC2 Place Activation Strategy - Informal Recreation

Moved Cr C Buchanan  
Seconded Cr S Ouk

That:

1. The information within the report be noted.
2. 500 metres be endorsed as a guide for the accessible distance to an irrigated playspace from a household, with the minimum elements being a small irrigated space, a bench and a bin.
3. 800 metres be endorsed as a guide for the accessible distance to a playground from a household, and that a three tier hierarchy be set for playgrounds, namely local, district, and regional.
4. The minimum elements of a playground as defined below be endorsed:
  - 4.1 **Local playground** - located on a local reserve (<0.6Ha) which services an 800m catchment of the surrounding residential area, a distance identified as walkable, and consistent with the elements described in paragraph 3.17 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.
  - 4.2 **District playground** - located on a large reserve (0.6-7.5Ha) which services a catchment of the surrounding area, the playspace is to consist of the following; irrigated open space (3000sq.m<), shelter and seating accessible from the local footpath network, a bin, sports court and a playspace with an approximate footprint of 450-500 square metres, and other elements consistent with those described in paragraph 3.18 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.
  - 4.3 **Regional playground** - a bespoke/ unique space located on a large reserve (> 8 Ha) area which services the greater surrounding area, with a bespoke design, and, at a minimum consisting irrigated open space (10,000sq.m<), multiple

shelters with seating and bins, diversity of play activity areas with an approximate footprint between 750-900 sq.m, supporting infrastructure for extended length of stay and consistent with the elements described in paragraph 3.19 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.

5. An initial target be set to have 85% of households within 500m of an irrigated playspace, which could be a reserve of any hierarchy.
6. An initial target be set to have 85% of households within 800m of a playground.
7. Council notes the Budget Bids endorsed at the April 2020 Council meeting and resolution relating to Levels of Service in March 2020, which include additional budgets to meet the above targets by providing for the irrigation of a section of selected local reserves, 9 local and 1 district playground renewals.
8. The Playspace Policy as contained within Attachment 6 to this report (AMSC 11/05/20, Item No. AMSC2) be deferred to June 2020 to enable further changes to be made that incorporate references in para 2, 3, 4 and 9 of this motion.
9. A report be prepared for the Asset Management Sub Committee by June 2020 that maps all Parks and irrigated open space assets, outlining how each open space is classified as formal/ informal, economic community facility linkages (local, district, regional), listing facilities at each of these open spaces including playground equipment, shading, seating, disability/ inclusive or nature play equipment, and a playground schedule indicating useful life and when the playground is budgeted for renewal.

**CARRIED**

## 2.0.2-AMSC3 Place Activation Strategy - Formal Recreation

Moved Cr C Buchanan  
Seconded Cr S Ouk

That:

1. The information within the report be noted.
2. Council give in-principle support for the following recreation areas:
  - 2.1 **Local:** A facility or site that services the needs of local communities and is used by clubs for home and away fixtures, training activities, and participation programs. Such locations have limited ability or constrained function for multiple activities or large events. Generally located on local road networks and provide basic facilities.
  - 2.2 **District:** A facility or site that has a catchment area of the City of Salisbury and provides a focus for association competition. Such locations are generally used as a regular local finals venue or central venue which is used as a neutral venue (ie. By teams that do not regularly train or play at the venue). Generally located on collector or distributor roads.
  - 2.3 **Regional:** A facility or site that caters for a catchment greater than the City of Salisbury boundaries and may service the needs of multiple council areas. Regional facilities support participation at both the community and pre-elite level of competition. These facilities generally have the capacity to host Regional, State, and National level competition. Provides for a broad range of activities or programs, and may include a combination of core sporting facilities in as well as supporting services (see attachment for examples). Generally located on a high profile site
3. Council acknowledges the principles for formal recreation areas to guide future upgrades and development:
  - 3.1 **Local:**
    - Change room facilities that comply with relevant sport code local guidelines.
    - Multi-use with a single shared club room facility.
    - Designed to accommodate use by multiple clubs and community organisations.
    - Playing surfaces/facility compliant with relevant sport code local guidelines.

- Lighting may be provided for training.
- Some off street parking may be provided.
- Not suitable for larger facilities due to residential setting
- Complimentary recreation services.

### 3.2 **District:**

- Change room facilities that comply with relevant sport code district guidelines.
- Multi-use with a single shared club room facility.
- Designed to accommodate use by range of sports and activities, schools, community and other organisations.
- Design and layout should promote concurrent use for different activities and events.
- Playing surfaces/facility compliant with relevant sport code district guidelines.
- Lighting may be provided for training.
- Significant off street parking may be provided to cater for large numbers.
- High profile site on connector or distributor road.
- Not suitable for small sites on local road networks as generally in residential settings.
- Complimentary recreation services should be considered.

### 3.3 **Regional:**

- Change room facilities that comply with relevant sport code regional guidelines.
- Multi-use with a single shared club room facility where appropriate.
- Playing surfaces/facility compliant with relevant sport code regional guidelines.
- Design and layout should promote concurrent use for different activities and events.
- Designed to accommodate range of users including multiple sports, clubs, schools, community and other organisations.
- High profile site.
- Accessible location with links to transport nodes (public transport, vehicle, pedestrian) and/or commercial/community centres and services.
- Complimentary recreation services should be

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- considered.
- May include a combination of core sporting facilities as well as support services including:
    - Health and fitness
    - Sports science
    - Allied health
    - Education and training facilities
  - Administration for sport and other partners
  - Perimeter fencing can be considered.
4. A report be prepared for the Asset Management Sub Committee that maps all Formal Recreation assets, outlining how each facility is classified as formal/ informal, economic community facility linkages (Local, district, regional), listing club room facilities, a schedule of upcoming budgeted approved renewals and a schedule of the useful life for each facility.
5. A further report be prepared containing a proposed detailed set of principles and standards along with a gap analysis showing what the financial impact would be to achieve the recommended detailed standards.

**CARRIED**

**Further Motion:**

Moved Cr C Buchanan  
Seconded Cr M Blackmore

That the subjects of the future reports contemplated by paragraphs 4 and 5 of the resolution regarding Item 2.0.2-AMSC3 - Place Activation Strategy - Formal Recreation, on the Agenda of the Works and Services Committee at its meeting on 18 May 2020, be presented at an Informal Strategy before reports are provided for decision of Council.

**CARRIED**

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**AMSC-OB1 Sporting Facilities – Joint Investment**

Moved Cr C Buchanan  
Seconded Cr S Ouk

That Council consults with other local Councils (Playford, Tea Tree Gully and Port Adelaide Enfield) and the Office for Recreation and Sport to identify funding opportunities for joint investment into new regional sporting facilities based on demand, social need and demographic and sporting trends and changes.

**CARRIED**

*Landscaping*

**2.4.1 Landscape Enhancements to Major Entry Sites**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. That the report be received and noted
2. That upgrades to landscape treatments at the City's major entry statements are designed as a hybrid installation (being a combination of dryland and irrigated treatments), to provide visual appeal at each location.
3. That no significant uplift to major Entry Statements occur until 2022/23 financial year to assist with the COVID-19 recovery program.
4. That Council staff provide a report into additional options for Entry Statements into Salisbury and their costs by December 2020. That the report consider the following locations:
  - Purling Road/Commercial Road Roundabout in Salisbury North (facing north towards Purling),
  - The Grove Way at Salisbury East heading west,
  - Kings Road and Waterloo Corner Roads coming off of the Northern Connector, and
  - north and south on Port Wakefield Roads and
  - other locations as considered appropriate.

**CARRIED**



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*Property*

**2.5.1 Pontian Eagles Sports & Social Club Inc. - Yalumba Drive Paralowie**

*Cr C Buchanan declared a perceived conflict of interest on the basis of being Patron of a sporting club. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. That the proposed renewal and improvement works currently planned at this site for 2021/22, including works to the building, playground, reserve and fencing, be noted.
2. That an investigation be conducted to explore opportunities to improve the onsite car parking at the site, and report back to Council.
3. That staff consult with the Pontian Eagles and Ward Councillors on the above improvement works, and car park investigation.

**CARRIED**

*Public Works*

**2.6.1 Capital Works Report - April 2020**

Moved Cr N Henningsen  
Seconded Cr G Reynolds

1. As part of PR12000 Road Reseal Program, defer the 2019/20 road renewal of Tracey Avenue, Paralowie, pending the outcome of current drainage investigations.
2. Bring forward the replacement of a 2020/21 light fleet vehicle into the 2019/20 Plant and Fleet Replacement Program, retaining the replacement vehicle until COVID-19 restrictions ease.

**CARRIED**

**2.6.2 State Government's Increase to the Solid Waste Levy**

Moved Cr G Reynolds  
Seconded Cr M Blackmore

1. That the information be received.
2. That Staff continue to work with NAWMA, constituent Councils and other associated organisations, towards promoting a Circular Economy with a view of reducing waste.

**CARRIED**

Waste Management

**2.8.1 Continuity of Rubbish Collection**

Moved Cr S Ouk

Seconded Cr C Buchanan

- 1. The information be received.

**CARRIED**

**OTHER BUSINESS**

**OB1 Traffic Safety Measures – Whites Road, Paralowie**

*Cr C Buchanan declared a perceived conflict of interest on the basis of being a member of the Governing Council of the Paralowie R-12. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr G Reynolds

- 1. That staff bring back report identifying traffic safety measures for the northern end of Whites Road, Paralowie, to reduce the impact of speeding motorists and increased safety for students of Paralowie R-12.
- 2. Options to include traffic calming devices, dedicated children’s crossing with flashing lights, extending 25kmh speed limit from Waterloo Corner Road to Tolley Close.

**CARRIED**

The meeting closed at 9.09 pm.

CHAIRMAN.....

DATE.....